

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: February 13, 2024, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES
Vice Chairman Trustee Bob McBride YES
Trustee Michael Morelli YES
Fiscal Officer Stacy Marling YES

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST: None

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports. See attached agenda items

- Chairman Trustee Hovis – Please visit, follow, and share our “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is open Monday-Friday, 10:00AM-2:00PM to serve our residents
- We would like to remind everyone our Fire Department holds a “Coffee with the Crew” every Tuesday Morning from 8:30AM – 9:30AM. Please stop by!

023-24 Resolution to accept the meeting minutes from the Trustees Regular Meeting on January 9, 2024, Trustees Regular Meeting.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

024-24 Resolution to authorize the Fiscal Officer to pay all outstanding invoices and approve all warrants incurred from February 13, 2024, through March 12, 2024.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

025-24 Resolution to authorize the Fiscal Officer to request advances for the 2023 1st Half Real Estate taxes from the Trumbull County Auditor.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

026-24 Resolution to advance \$75,000 from the General Fund (1000) to the Fire District Fund (2111) for operating expenses.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

027-24 Motion to approve settlement of the lawsuits Robert A. Wasser v. Bazetta Township, et al, Trumbull County Court of Common Pleas Case Nos. 2023 CV 00655 and 2023 CV 00855 and the related Ohio Bureau of Workers Compensation Claims Nos. 22-174608 & 22-174944 22 CV 00254 in the amount of \$21,000.00 Dollars.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

FIRE DEPARTMENT: See agenda items

Report from Chief Rink:

- 106 Calls for service in January, 12 public events, 56 hours of training, 27 inspections
- I would like to thank Firefighter Aaron Hanson for writing the BWC grant. This grant will be used for upgrading our vehicle exhaust system. This exhaust system is essential for removing diesel pollution and creating a healthy environment for the firefighters. Should be installed and up and running in the next 120 days

028-24 Resolution to approve the attached Bargaining Agreement between the Bazetta Township Trustees and the Bazetta Firefighters International Association of Fire Fighters Local 3703 from March 1, 2024, through February 28, 2027.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

029-24 Resolution to Accept the Bureau of Worker's Compensation Safety Intervention Grant award in the amount of \$33,569.00 dollars for the purpose of upgrading our vehicle exhaust system. The fire department will be responsible for \$8,392.25 of this grant.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

030-24 Resolution to approve the Part-Time Compensation package for 2024 for Firefighter/EMT and Paramedic.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

031-24 Resolution to accept the resignation letter from Part-time Fire/Medic Steve Hall effective February 7th, 2024.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

POLICE DEPARTMENT: Nothing for the agenda

**** The Police Reports were not available from the Trumbull County 911 Center at the time this agenda was prepared and distributed to the media**

Report from Sergeant Greathouse: Nothing to report

Comments: None

ROAD DEPARTMENT: See agenda items

Report from Superintendent Arnal:

- Bracket for snowplow installed
- Applied for the Tire Grant for collection of used tires in April
- Turned in the Storm Water Report to the EPA
- Road Department employees attended and received certification for 811 Call Before You Dig training at the Avalon
- Performed clean up at the West Bazetta Cemetery
- Clean up at Hillside Cemetery will be in March. We will give the family and friends a week or two to remove their arrangements and ornaments
- Replacing street signs

032-24 Resolution to Certify the 2023 Township Highway System Mileage Certification for Bazetta Township as 20.408 Miles as of December 31, 2023, to the Trumbull County Engineer's Office and the Ohio Department of Transportation in accordance with ORC 4501.04.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

033-24 Resolution to accept the Weight Limit Assignment of Ten Tons for McCleary Jacoby and Durst Clagg Roads at the recommendation Trumbull County Engineer's Office.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

034-24 Resolution to purchase crack seal materials from DJL Material and Supply not to exceed \$3,000.00 dollars to be paid for from fund 2021-330-420-0000.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

035-24 Resolution to accept the Weight Limit Assignment of Ten Tons for Cadwallader Sonk and Durst Clagg Roads at the recommendation Trumbull County Engineer's Office.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments:

- Superintendent Arnal pointed out a typo in Resolution 034-24 Should be Cadwallader Sonk road not McCleary Jacoby Road

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER: Nothing for the agenda

Zoning Inspector Pete Pizzulo to report:

- Moth of January 4 permits issued in the amount of \$1,336.00
- To the Fiscal Officer the developer of Saddlebrook drive condominium development will be marketing them

Comments: None

ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for the agenda

Report from Chairman Longo:

- We have scheduled a Work Session on March 11, 2024, at 6:00PM to discuss Solar Energy

PARKS AND RECREATION BOARD: See agenda items

Trustee Morelli to give update:

- Had meeting with the Cortland Community group and their Park Board
- Discussed Bookmobile
- ODNR will be mounting the new book on Story Book Trail before August 8th we do not know which book it will be. We will coordinate with Lakeview school and Bazetta Police for security as well
- Cortland Community Band will be performing on June 12, 2024
- We are coordinating with the following entities for the Easter Egg Hunt; Cortland Rotary Club, Cortland Lion's Club, Bazetta Cortland Optimists, Apostolakis Honda, Walmart, Holy Cow Donuts, Irene's Ice Cream Zoo-To-Go, Main Street Coffee, Ohio Department of Natural Resources, Trumbull County Bookmobile, Bazetta Township Police, Bazetta Township Fire Department, City of Cortland Police and Fire Departments

036-24 Resolution stating that we are entering into a Memorandum of Understanding with the Cortland Community Foundation to raise funds for improvements of Bazetta Township.

Motion: Trustee McBride

Second: Trustee Morelli

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

037-24 Resolution to accept the resignation of Robert Farone from the Park Board effective January 9, 2024.

Motion: Trustee Morelli

Second: Trustee McBride

Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

ASKED TO BE PLACED ON THE AGENDA: No one

PUBLIC COMMENT: We will accept public comment at this time

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

Comments: None

038-24 Resolution to adjourn meeting at 7:19PM.

Motion: Trustee McBride

Second: Trustee Morelli

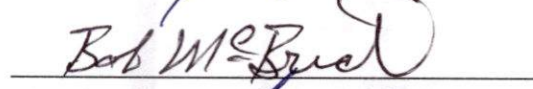
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES



Chairman Trustee Michael J. Hovis

03-12-2024

Date



Vice Chairman Trustee Bob McBride

03-12-2024

Date



Trustee Michael Morelli

3/12/2024

Date

Deanna Longo

From: Fiscal Officer
Sent: Saturday, February 3, 2024 2:05 PM
To: Deanna Longo
Cc: Trustee
Subject: Agenda Items

Follow Up Flag: Follow up
Flag Status: Flagged

Hello,
I will need the following resolutions for this coming agenda:

Resolution to authorize the Fiscal Officer to request advances for the 2023 1st Half Real Estate taxes from the Trumbull County Auditor.

Resolution to advance \$75,000 from the General Fund (1000) to the Fire District Fund (2111) for operating expenses.

Thanks.

Stacy A. Marling

FISCAL OFFICER
BAZETTA TOWNSHIP
3372 STATE ROUTE 5
CORTLAND, OHIO 44410
P: 330-637-8816
F: 330-637-4588

To: Deanna Longo <dlongo@bazettatwp.org>

Cc: Bob McBride <bmcbride@bazettatwp.org>; Michael Morelli <mmorelli@bazettatwp.org>; Fiscal Officer <fiscalofficer@bazettatwp.org>

Subject: Resolution for settlement of Robert Wasser Lawsuit prepared by Cherry Potteet

Deanna,

The following is the resolution to be placed under administration for February 13, 2023 Regular Trustee Meeting.

The motion can be:

1. Motion to approve settlement of the lawsuits *Robert A. Wasser v. Bazetta Township, et al*, Trumbull County Court of Common Pleas Case Nos. 2023 CV 00655 and 2023 CV 00855 and the related Ohio Bureau of Workers Compensation Claims Nos. 22-174608 & 22-174944 22 CV 00254.

Moved by _____

Seconded by _____

Roll Call Vote:

Thank you,

Michael J. Hovis

Bazetta Township Trustee

Mhovis@Bazettatwp.org

Cell: 330-240-1326

Deanna Longo

To: Michael Hovis
Cc: Bob McBride; Michael Morelli; Fiscal Officer
Subject: RE: Resolution for settlement of Robert Wasser Lawsuit prepared by Cherry Poteet

Got it, will do.

From: Michael Hovis
Sent: Monday, January 22, 2024 9:53 AM
To: Deanna Longo <dlongo@bazettatwp.org>
Cc: Bob McBride <bmcbride@bazettatwp.org>; Michael Morelli <mmorelli@bazettatwp.org>; Fiscal Officer <fiscalofficer@bazettatwp.org>
Subject: RE: Resolution for settlement of Robert Wasser Lawsuit prepared by Cherry Poteet

Deanna,
Stacy is asking that the amount of \$21,000 be added to the resolution.

Thank you,

Michael J. Hovis
Bazetta Township Trustee
MHovis@Bazettatwp.org
Cell: 330-240-1326

From: Deanna Longo <dlongo@bazettatwp.org>
Sent: Friday, January 19, 2024 12:29 PM
To: Michael Hovis <mhovis@bazettatwp.org>
Cc: Bob McBride <bmcbride@bazettatwp.org>; Michael Morelli <mmorelli@bazettatwp.org>; Fiscal Officer <fiscalofficer@bazettatwp.org>
Subject: RE: Resolution for settlement of Robert Wasser Lawsuit prepared by Cherry Poteet

Got it, Thank you

Deanna Longo
Deanna Longo
Bazetta Township
Administrative Secretary
3372 State Route 5 N.E.
Cortland, OH 44410
dlongo@bazettatwp.org
PH: 330-637-8816
C: 330-360-7920

From: Michael Hovis
Sent: Friday, January 19, 2024 11:43 AM

Deanna Longo

From: Tom Rink
Sent: Friday, February 9, 2024 10:05 AM
To: Deanna Boggess
Cc: Michael Hovis
Subject: Fire department agenda
Attachments: monthly report january.pdf; 2024 Part-time wages.pdf; STEVE HALL.pdf; AGENDA 2-13-24.pdf

Deanna,

Attached is the agenda and monthly report for the fire department. Have a good weekend.

Thanks,
Tom

BAZETTA FIRE DEPARTMENT



Date: 02/09/2024
To: Trustee Hovis, Trustee McBride, Trustee Morelli
From: Chief Tom Rink
Re: 02/13/2024 Trustee's Meeting

Agenda items:

- Accept the BWC Safety Intervention Grant award, in the amount of \$33,569.00 for the purpose of upgrading our vehicle exhaust system. The fire department will be responsible for \$8,392.25 of this grant.
- Approve the Part-Time Compensation package for 2024.
- To accept the resignation letter from Part-time Fire-Medic Steve Hall affective February 7th, 2024

Non agenda items:

- Monthly report attached.
- I would like to thank Firefighter Aaron Hanson for writing the BWC grant. This grant will be used for upgrading our vehicle exhaust system. This exhaust system is essential for removing diesel pollution and creating a healthy environment for the firefighters.



JANUARY 2024

Total Incidents - 106

Fire Calls – 4

E.M.S – 74

Rescue Calls - 8

Other Calls – 20

Public Events Total - 12

Public Education Classes – 1

Smoke Alarms Installed – 7

Lock Boxes Installed – 0

Senior Watch Signup – 0

Total Training Hours - 56

On Station Training – 36

Off Site Training – 10

Officers Training – 2

Drivers Training – 6

Preplans/Inspections - 2

Inspections Total - 27

Business Inspections – 25

Home Inspections – 2

Fireworks Inspections – 0

Print Review - 0

BAZETTA FIRE DEPARTMENT



Part-Time Compensation For 2024

Wages:

- Firefighter/EMT - \$13.00 per hour
- Firefighter/Medic - \$16.00 per hour

Longevity:

- After completing 5 years of service with Bazett Fire Department the employee shall receive a longevity increase of \$.25 per hour.

Uniform Allowance:

- Employees that work 1000 hours or more in a calendar year shall receive \$300 credit for uniforms. This will be issued when the bargaining unit employees receive uniform pay.
- Employees that work less hours will receive a uniform credit for a shirt as deemed necessary by the Chief based on hours worked in a year.

Holiday Pay:

- Employees working a holiday listed below will receive double time pay for working the holiday. Employees must work the entire 24-hour shift to be eligible for holiday pay.
 1. New Years Eve
 2. Easter Sunday
 3. Independence Day
 4. Christmas Eve
 5. Christmas Day
 6. Thanksgiving Day

Steven C. Hall
2984 Leiby Osborne Rd
Southington OH, 44470

2/7/2024

Chief Rink

Dear Chief Rink,

Please accept this letter as formal notice of my resignation from my position as Firefighter/ Paramedic at the Bazetta Township Fire Department. My last day of employment will be February 7th, 2024.

Thank you for giving me the opportunity to work in this position with the knowledgeable and instructive Captains and fellow firemen who always made me feel welcome and equal. I have thoroughly enjoyed working here and appreciate all of the opportunities you have given me. I am truly sorry that I was not able to dedicate the amount of time to the department that I initially applied with the intention of, and am beyond grateful to the experiences that were awarded to me during my time.

Thank you again for the opportunity, and I wish the absolute best to you and the guys and avidly await the dual training opportunities to see everybody again.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'S. Hall', written in a cursive style.

Steven C. Hall

Deanna Longo

From: tbott@bazettatwptemp.onmicrosoft.com
Sent: Friday, February 9, 2024 1:39 PM
To: Michael Hovis; Michael Morelli; Bob McBride; Fiscal Officer; Deanna Longo
Cc: Chris Herlinger
Subject: Agenda/Shift coverage/Reports
Attachments: shiftcoverage.pdf

Good Afternoon,

Shift Coverage report is attached per Chief Herlinger and there is nothing on the agenda for the 2/13 Trustee Meeting. Month End Reports are not completed, but will be emailed once I have the final numbers.

Have a great weekend 😊

Thank You,

Teresa Bott

**Records Administrator/Police Secretary
Bazetta Township Police Department
2671 McCleary Jacoby Rd.
Cortland, Ohio 44410
PH:330-638-5503
Fax: 330-638-9927**

BAZETTA TOWNSHIP POLICE DEPARTMENT

SHIFT COVERAGE REPORT

MONTH : JANUARY 2024

DATE	TIME OFF	SHIFT	# OFC'S	# OFC'S	# OFC'S	SINGLE	OFC	HOURS
1/1/2024	0700-1900		1	1900-0700		12		
1/2/2024	0700-1500		2	1900-0700		4		
1/3/2024 V	0700-1500		3	1900-0700		12		
1/4/2024	0700-1500		3	1900-0300		4	1	
1/5/2024	0700-1500		3	1900-0300		4	1	
1/6/2024	0700-1500		2	1900-0300		8	1	
1/7/2024 S	0700-1900		1	1900-0700		24		
1/8/2024	0700-1500		2	1900-0700		4		
1/9/2024	0700-1500		2	1900-0700		4		
1/10/2024 C	0700-1500		3	1900-0700		12		
1/11/2024	0700-1500		3	1900-0300		4	1	
1/12/2024	0700-1500		3	1900-0300		4	1	
1/13/2024	0700-1500		1	1900-0300		4	1	
1/14/2024	0700-1900		1	1900-0700		12		
1/15/2024	0700-1900		1	1900-0700		12		
1/16/2024	0700-1500		2	1900-0700		4		
1/17/2024	0700-1500		3	1900-0300		4	1	
1/18/2024	0700-1500		3	1900-0300		4	1	
1/19/2024	0700-1500		3	1900-0300		4	1	
1/20/2024	0700-1500		2	1900-0300		4	1	
1/21/2024	0700-1900		1	1900-0700		12		
1/22/2024	0700-1500		2	1900-0700		4		
1/23/2024	0700-1500		2	1900-0700		4		
1/24/2024	0700-1500		3	1900-0700		0		
1/25/2024 S	0700-1500		3	1900-0700		12		
1/26/2024	0700-1500		3	1900-0300		4	1	
1/27/2024	0700-1500		1	1900-0300		12		
1/28/2024	0700-1900		1	1900-0700		12		
1/29/2024	0700-1500		2	1900-0700		4		
1/30/2024	0700-1500		2	1900-0700		4		

1/31/2024

0700-1500

3 1500-1900

3 1900-0300

2 0300-0700

1

4

DAYS: 31

HRS/DAY:24

744 HOURS

224 HRS- 1 OFFICER

30%

TIME OFF: S
C
V
P
M

SICK
COMP
VACATION
PERSONAL
MEDICAL

Deanna Longo

From: Michael Arnal
Sent: Thursday, February 8, 2024 7:24 AM
To: Deanna Longo; Meeting Agenda Reminder
Subject: RE: REMINDER: Trustees Regular Meeting Agenda for 13, 2024

Follow Up Flag: Follow up
Flag Status: Flagged

Road department agenda item for DJL material and supply for crack seal materials in the fall, not to exceed \$3000.00. Money to be taken out of account 2021-330-420-0000.

Michael Arnal
Road Superintendent
Bazetta Township
(330)637-8311
marnal@bazettatwp.org
www.bazettatwp.org

From: Deanna Longo
Sent: Monday, February 5, 2024 1:30 PM
To: Meeting Agenda Reminder <MeetingAgendaReminder@bazettatwp.org>
Subject: REMINDER: Trustees Regular Meeting Agenda for 13, 2024
Importance: High

All,

Please have your meeting agendas into my office by this Friday, February 9 for the upcoming Trustees Regular Meeting on February 13.

Also, the Admin Office will be CLOSED on Wednesday February 7th as I will be in Columbus advocating for our Capital Budget Request. Wish me luck!!!\$\$\$\$

Have a great afternoon,

Deanna Longo
Deanna Longo
Bazetta Township
Administrative Secretary
3372 State Route 5 N.E.
Cortland, OH 44410
dlongo@bazettatwp.org
PH: 330-637-8816
C: 330-360-7920

If you are OK with it, we will approve and sign at next Tuesday Regular Trustee Meeting to get our fundraising started.

Thank you,

Michael J. Hovis

Bazetta Township Trustee

MHovis@Bazettatwp.org

Cell: 330-240-1326

From: Jeffrey Jiang <jjiang@cityofcortland.org>
Sent: Monday, February 5, 2024 9:07 PM
To: Michael Hovis <mhovis@bazettatwp.org>
Subject: Cortland Community Foundation: MOU Edits

Good evening Mike,

Please find attached a changed version of the MOU, if you accept it the Board of Advisors would like for it to go through Bazetta Townships process then send it back to us to be fully executed. I will give you a call on my way to Columbus tomorrow afternoon around 3pm-4pm to answer any follow up questions you may have.

Jeffrey L. Jiang

Special Projects Coordinator

City of Cortland

400 North High St

Cortland, OH 44410

Cell 330-716-3130

jjiang@cityofcortland.org

January 9, 2024

Bazetta Township Board of Trustees
Trustee Michael Morelli
3372 State Route 5
Cortland, Ohio 44410

Dear Trustee Morelli,

Please accept this letter as formal notice of my resignation from Bazetta Township Park Board. This resignation should be considered effective immediately.

I appreciate the opportunity to work with this Board. However, I have accepted an appointment on the Bazetta Township Zoning Board of Appeals.

Thank you for the opportunity to serve on the Park Board and I wish you all the best.

Sincerely,

A handwritten signature in black ink that reads "Robert Farone". The signature is written in a cursive style with a large initial "R".

Robert Farone

