

BAZETTA TOWNSHIP TRUSTEES

REGULAR MEETING MINUTES

Date: March 12, 2024, 7:00 pm
Bazetta Township Administration Building
3372 State Route 5, N.E.
Cortland, Ohio 44410

Present:

Chairman Trustee Michael Hovis YES
Vice Chairman Trustee Bob McBride YES
Trustee Michael Morelli YES
Fiscal Officer Stacy Marling YES

Chairman Trustee Hovis opened the meeting with the Pledge of Allegiance and followed with a moment of silence.

Trustee McBride reminded the assemblage of the Public Comment Procedures and that the meeting was being video, and audio recorded for informational purposes.

CORRESPONDENCE (COPIES AVAILABLE UPON REQUEST: None

ADMINISTRATION: The Fiscal Officer's monthly financial report will be posted to the township web site. Please visit at www.bazettatwp.org, under the tab titled Administration, Financial page and Reports. See attached agenda items

- Chairman Trustee Hovis – Please visit, follow, and share our “Bazetta Township Ohio” Facebook page for updates and community events
- As a reminder our Administration Office is open Monday-Friday, 10:00AM-2:00PM to serve our residents
- We would like to remind everyone our Fire Department holds a “Coffee with the Crew” every Tuesday Morning from 8:30AM – 9:30AM. Please stop by!
- On Tuesday March 6, 2024, the Trustees attended a ribbon cutting celebration for Five Guys Restaurant celebrating 10 years in business in Bazetta Township. Please stop by and support our local businesses!
- We invite all of our Bazetta Township Business owners and representatives to join us for our first Business Mix and Mingle to be held on Tuesday March 19, 2024, from 5:30PM-7:30PM at the Country Porch Winery, located at 2282 Wilson Sharpsville Road (SR 305). Soft drinks and food will be provided. The event is a collaboration with the City of Cortland and their businesses. This is a fantastic opportunity to network and support each other as we move forward with economic development in our communities
- Our Annual Easter Egg Hunt is scheduled for Saturday March 23, 2024, from 11:00AM-12:30PM

- Also on Saturday March 23, 2024, from 4:00PM-8:00PM the Cortland Community Foundation, which we are a beneficiary of, will be holding a fundraiser at Chipotle Mexican Grill at 2160 Millennium Blvd. Thirty-three percent of the event sales will be donated to the foundation. The Foundation supports recreational and economic projects to improve the quality of life for our residents. Please see our Facebook, website or contact our Administration office for the flyer or code to receive credit for your purchase.
- Coming up on April 12, 2024, from 3:00PM-10:00PM we invite everyone to attend and participate in another Fundraiser for Cortland Community Foundation at Texas Roadhouse at 2260 Niles Cortland Road (S.R. 46) Ten percent of total food purchases will be donated to the foundation. Please see our Facebook, website, or contact the administration Office at 330-637-8816 to obtain a flyer to present to the restaurant

039-24 Resolution to accept the meeting minutes from the Trustees Regular Meeting on February 13, 2024, Trustees Regular Meeting.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

040-24 Resolution to authorize the Fiscal Office to pay all outstanding invoices and approve all warrants incurred from March 13, 2024, through April 9, 2024.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

FIRE DEPARTMENT: See agenda items and monthly reports

Report from Chief Rink:

- Would like to thank Payne Auto Body for the repairing and painting of the Rescue Truck and Printers Edge for the Lettering and striping.
- Month of February 119 Calls for Service, 27 Inspections, 56 Hours of Training and 5 Public Events

041-24 Resolution to hire Zachery Hileman as a Part-time as needed Firefighter/Paramedic, with a hire date of March 12, 2024, pending his physical and drug screen. The pay rate will be \$16.00 an hour and he will serve a one-year probationary period.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments: None

POLICE DEPARTMENT: See agenda items and monthly reports

Report from Chief Herlinger:

- 330 Calls for Service in February

042-24 Resolution to authorize Chief Herlinger to sell the following vehicles obtained via the police department impound lot at a sale price not to exceed \$2,500.00 per ORC 4513.61

- 1997 Jeep Grand Cherokee VIN: 1J4GZ58S4VC645256
- 2008 Dodge Avenger VIN:1B3LC46K38N585676
- 2002 Chevy Silverado VIN:1GCEK14T82Z321826
- 2013 GMC Terrain VIN: 2GKALMEK1D6131212

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments:

- Trustee Hovis requested Chief Herlinger to make a post on social media regarding traffic

ROAD DEPARTMENT: See agenda items

Report from Superintendent Arnal:

- Month of March is cemetery clean up and decorations need to be removed for clean up They will not ban them from decorating for St Patrick’s Day or Easter
- Waiting to hear about the tire grant for the month of April

043-24 Resolution to allocate \$150,000.00 of the American Rescue Plan Act Funds to be used for our Local Match for a Federal Grant from the U.S. Department of Transportation to pave McCleary Jacoby Road.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

044-24 Resolution to trade in a 2015 Ferris Mower and purchase a 2024 Ferris Mower at Bortnicks Tractor for \$6,999.00 and to be paid for by 50% or \$3,499.50 from the General Fund and 50% or \$3,499.50 from the Road and Bridge Department Fund - Machinery, Equipment, Furniture #2031-330-740-000.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

Comments:

- Trustee McBride complimented the Road Crew on the great job they did on siding one of the buildings at the road department
- The second building will be started

PLANNING DIRECTOR, ZONING INSPECTOR AND CODE ENFORCEMENT OFFICER: Nothing for the agenda

Zoning Inspector Pete Pizzulo to report:

- Two permits issued in February in the amount of \$344.00
- Groundbreaking at Pebble Creek for new residential structures of six or seven units and more coming
- April 26 he will attend the Ohio APA workshop in Independence

Comments:

ZONING BOARD OF COMMISSIONERS AND ZONING BOARD OF APPEALS: Nothing for the agenda

Report from Chairman Longo:

- Zoning Commission held a Work Session yesterday
- Discussed the Ohio Legislature recommending doing away with Township Zoning in regard to new housing construction
- Discussed updating our Solar Collection systems under 50MW to reflect the new legislation from the State of Ohio
- Discussed the lot size requirements as it pertains to population density to encourage housing and economic growth.

PARKS AND RECREATION BOARD: See agenda items

Trustee Morelli to give update:

- Easter Egg Hunt will commence at 11:00Am on Saturday March 23, 2024. Families should arrive around 10:30AM

Comments: None

ASKED TO BE PLACED ON THE AGENDA: No one

PUBLIC COMMENT: We will accept public comment at this time

If anyone has a question or comment

- Raise your hand
- The Chairman will recognize you
- State your name and address for the record

Multiple speakers at the same time will not be allowed

Comments:

Emelia Ulbricht - 3434 State Route 5 – Concerned about deer being killed, the waterline, accepting money from China and Hamas

045-24 Resolution to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual at 7:21PM.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

046-24 Resolution to come out of Executive Session at 8:12PM with no action taken.

Motion: Trustee Morelli
Second: Trustee McBride
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES

047-24 Resolution to adjourn meeting at 8:12PM.

Motion: Trustee McBride
Second: Trustee Morelli
Vote: Trustee McBride YES Trustee Hovis YES Trustee Morelli YES



Chairman Trustee Michael J. Hovis

4-9-2024

Date



Vice Chairman Trustee Bob McBride

04-09-2024

Date



Trustee Michael Morelli

4/9/2024

Date

Deanna Longo

From: Tom Rink
Sent: Friday, March 8, 2024 11:39 AM
To: Deanna Boggess
Cc: Michael Hovis
Subject: FD Agenda
Attachments: monthly report february.pdf; AGENDA 3-12-24.pdf

Deanna,

Attached is the agenda and monthly report for the fire department. Have a good weekend.

Thanks,
Tom

BAZETTA FIRE DEPARTMENT



Date: 03/08/2024
To: Trustee Hovis, Trustee McBride, Trustee Morelli
From: Chief Tom Rink
Re: 03/12/2024 Trustee's Meeting

Agenda items:

- Resolution to hire Zachery Hileman as a Part-time as needed Firefighter/paramedic. with a hire date of 3/12/2024, pending his physical and drug screen. The pay rate will be \$16.00 an hour and he will serve a one-year probationary period.

Non agenda items:

- Monthly report attached.
- Would like to thank Payne Auto Body for the repairing and painting of the Rescue Truck and Printers Edge for the Lettering and striping.



FEBRUARY 2024

Total Incidents - 119

Fire Calls – 3

E.M.S – 86

Rescue Calls - 17

Other Calls – 13

Public Events Total - 5

Public Education Classes – 0

Smoke Alarms Installed – 5

Lock Boxes Installed – 0

Senior Watch Signup – 0

Total Training Hours - 56

On Station Training – 36

Off Site Training – 10

Officers Training – 2

Drivers Training – 6

Preplans/Inspections - 2

Inspections Total - 27

Business Inspections – 25

Home Inspections – 0

Fireworks Inspections – 0

Print Review - 2

Deanna Longo

From: Chris Herlinger
Sent: Friday, March 8, 2024 11:09 AM
To: Deanna Longo; Michael Morelli; Michael Hovis; Bob McBride
Subject: Police Agenda Item
Attachments: Street Light Checklist 2024.pdf; Month End Report February 2024.pdf

Deanna,

The police department will need a resolution to authorize Chief Herlinger to sell the following vehicles obtained via the police department impound lot at a sale price not to exceed \$2,500.00 per ORC 4513.61

1997 Jeep Grand Cherokee VIN: 1J4GZ58S4VC645256

2008 Dodge Avenger VIN:1B3LC46K38N585676

2002 Chevy Silverado VIN:1GCEK14T82Z321826

2013 GMC Terrain VIN: 2GKALMEK1D6131212

Please find the 2024 Streetlight Checklist attached that was completed by midnight turn recently for this year.

Also attached is our February 2024 Month End Report. Thank You.

Christopher G. Herlinger, Chief of Police
Bazetta Township Police Department
2671 McCleary Jacoby Road
Cortland, Ohio 44410
Office: (330) 638-5503
Fax: (330) 638-9927
cherlinger@bazettatwp.org

February 2024 Bazetta Police Department Activity



Published Date: March 8, 2024

Activity	Total
Calls for Service	330
Incident Reports Filed	52
Traffic Crash Investigations	5
Number of Persons Arrested	9
Traffic Offenses	6
Traffic Citations Issued	5
Vehicle Miles Traveled	2470
Office Contacts	142

Numbers are subject to change due to report status and other circumstances.

Bazetta Township Police Department

Year to Date Analysis February 2023 Comparison to February 2024

Chief Christopher G. Herlinger

Sgt. Nathan Greathouse • Sgt. Jake Abbott



↑↓Percentage Difference from 2023 - 2024

	2023	2024	
Calls for Service	311	330	6.109 ↑
Incidents Filed	64	52	-18.75 ↓
Traffic Crash Investigations	4	5	25 ↑
Number of Persons Arrested	17	9	-47.058 ↓
Traffic Offenses	15	6	-60 ↓
Office Contacts	144	142	-1.388 ↓
Mileage Traveled	5459.2	2470	-54.755 ↓

BAZETTA TOWNSHIP POLICE DEPARTMENT

SHIFT COVERAGE REPORT

MONTH : FEBRUARY 2024

DATE	TIME OFF	SHIFT	# OFC'S	#OFC'S	#OFC'S	#OFC'S	SINGLE OFC HOURS			
2/1/2024	V	0700-1500	2	1500-1900	3	1900-0300	2	0300-0700	1	4
2/2/2024	V	0700-1500	2	1500-1900	3	1900-0300	2	0300-0700	1	4
2/3/2024		0700-1500	2	1500-1900	3	1900-0700	2	0300-0700	1	4
2/4/2024		0700-1900	1			1900-0700	2			12
2/5/2024	V	0700-1900	1			1900-0700	2			12
2/6/2024	V	0700-1900	1			1900-0700	2			12
2/7/2024	V	0700-1900	2			1900-0700	2			0
2/8/2024	V	0700-1500	2	1500-1900	3	1900-0300	2	0300-0700	1	4
2/9/2024	V,S	0700-1900	2			1900-0700	1			12
2/10/2024		0700-1500	1	1500-1900	2	1900-0300	2	0300-0700	1	12
2/11/2024	V,M	0700-1900	1			1900-0700	1			24
2/12/2024	V,M	0700-1900	1			1900-0700	1			24
2/13/2024	V,M	0700-1900	1			1900-0700	1			24
2/14/2024	M	0700-1500	3	1500-1900	2	1900-0300	2	0300-0700	1	4
2/15/2024	C	0700-1500	3	1500-1900	2	1900-0700	1			12
2/16/2024	V	0700-1500	2	1500-1900	3	1900-0300	2	0300-0700	1	4
2/17/2024		0700-1500	2	1500-1900	3	1900-0300	2	0300-0700	1	4
2/18/2024	V,M	0700-1900	1			1900-0700	1			24
2/19/2024	V,M	0700-1900	1			1900-0700	1			24
2/20/2024	V,M	0700-1900	1			1900-0700	1			24
2/21/2024	V	0700-1900	2			1900-0700	1			12
2/22/2024		0700-1500	3	1500-1900	3	1900-0300	2	0300-0700	1	4
2/23/2024	V	0700-1500	2	1500-1900	2	1900-0300	2	0300-0700	1	4
2/24/2024		0700-1500	1	1500-1900	2	1900-0300	2	0300-0700	1	12
2/25/2024	M	0700-1900	1			1900-0700	1			24
2/26/2024	M	0700-1500	2	1500-1900	1	1900-0700	1			16
2/27/2024	M	0700-1500	2	1500-1900	3	1900-0700	1			12
2/28/2024	M	0700-1500	3	1500-1900	3	1900-0300	2	0300-0700	1	4
2/29/2024		0700-1500	3	1500-1900	3	1900-0300	2	0300-0700	1	4

DAYS: 29

HRS/DAY:24

696 HOURS

336 HRS- 1 OFFICER

48%

TIME OFF:

S
C
V
P
M

SICK
COMP
VACATION
PERSONAL
MEDICAL

MONTHLY IMPOUND INVENTORY

Feb-24

24-0000550 Chrysler White PH

2022 o=En Holdings
d=Casey J. Carr 2/26/2024 Buds

150

25 PENDING

1335

FEBRUARY TOTALS

\$ - \$ - \$ - \$ -

Deanna Longo

From: Michael Arnal
Sent: Thursday, March 7, 2024 12:31 PM
To: Deanna Longo; Meeting Agenda Reminder
Subject: RE: Friendly Reminder Agenda for Trustees Regular Meeting March 12, 2024

The road department would like to place the trade in of a 2015 ferris mower and purchase of a 2024 ferris mower at bortnicks tractor for \$6,999.00 and to be paid for 50% General fund and 50% from the cemetery funds.

Michael Arnal
Road Superintendent
Bazetta Township Road Dept.
2211 Wilson Sharsville rd.
Cortland,oh. 44410
(330)637-8311
marnal@bazettatwp.org
www.bazettatwp.org

From: Deanna Longo
Sent: Wednesday, March 6, 2024 12:19 PM
To: Meeting Agenda Reminder <MeetingAgendaReminder@bazettatwp.org>
Subject: Friendly Reminder Agenda for Trustees Regular Meeting March 12, 2024
Importance: High

All,

Friendly reminder to have your agenda items into me by Friday March 8, at 4:00PM

Have a great afternoon,

Deanna Longo
Deanna Longo
Bazetta Township
Administrative Secretary
3372 State Route 5 N.E.
Cortland, OH 44410
dlongo@bazettatwp.org
PH: 330-637-8816
C: 330-360-7920

Deanna Longo

From: Michael Arnal
Sent: Friday, March 8, 2024 10:06 AM
To: Deanna Longo
Subject: RE: Friendly Reminder Agenda for Trustees Regular Meeting March 12, 2024

Correction on funds for mower which ever fund account Stacey has allocated for the \$3499.50 general fund and \$3499.50 from road fund 2031-330-740-000

Michael Arnal
Road Superintendent
Bazetta Township Road Dept.
2211 Wilson Sharsville rd.
Cortland,oh. 44410
(330)637-8311
marnal@bazettatwp.org
www.bazettatwp.org

From: Deanna Longo
Sent: Friday, March 8, 2024 9:34 AM
To: Michael Arnal <marnal@bazettatwp.org>
Subject: RE: Friendly Reminder Agenda for Trustees Regular Meeting March 12, 2024

Got it!

From: Michael Arnal
Sent: Thursday, March 7, 2024 12:31 PM
To: Deanna Longo <dlongo@bazettatwp.org>; Meeting Agenda Reminder <MeetingAgendaReminder@bazettatwp.org>
Subject: RE: Friendly Reminder Agenda for Trustees Regular Meeting March 12, 2024

The road department would like to place the trade in of a 2015 ferris mower and purchase of a 2024 ferris mower at bortnicks tractor for \$6,999.00 and to be paid for 50% General fund and 50% from the cemetery funds.

Michael Arnal
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From: Deanna Longo
Sent: Wednesday, March 6, 2024 12:19 PM
To: Meeting Agenda Reminder <MeetingAgendaReminder@bazettatwp.org>
Subject: Friendly Reminder Agenda for Trustees Regular Meeting March 12, 2024
Importance: High



TRUMBULL COUNTY EMERGENCY MANAGEMENT AGENCY

John E. Hickey
Executive Director

November 20, 2023

Mayor Deldre Petrosky
City of Cortland
400 North High St.
Cortland, OH. 44410

Dear Mayor Petrosky,

My name is John E. Hickey, Executive Director of the Trumbull County Emergency Management Agency. I am pleased to write this letter of support indicating that our partnership and support of the application for funding to support the City of Cortland Safety Services Center construction project.

The Trumbull County Emergency Management Agency provides multiple services to the residents of Trumbull County, and the basis for our organization is Mitigation, Preparedness, Response and Recovery before and after a disaster occurs within our communities.

The uses of such a proposed Safety Services Center, which would allow for an alternate Emergency Operations Center, or a dedicated area that could be used for sheltering purposes for the Trumbull County Emergency Management Agency are unlimited both in times of preparedness and during a disaster response and recovery.

A few of the ways that our agency could utilize the center would be:

- Reunification Center after a natural disaster
- Warming and Cooling Centers for those who have lost power for extended periods
- Training Space, to include Hazardous Materials, Fire Service and Police
- Pandemic Response Center (Vaccination Clinics)
- Auxiliary Emergency Operations Center for Trumbull County
-

In addition, the Trumbull County Emergency Management Agency is willing to seek out funding through the Ohio Emergency Management Agency in order to secure funding to purchase and install an emergency backup generator system for the center as part of our in-kind support and services for the project.

The Trumbull County Emergency Management Agency is excited and eager to collaborate with the City of Cortland on this project and collaborate with all stakeholders in order to establish and implement vital services designed to address the needs of Cortland City, and those of northern Trumbull County who such facility could would serve.

Please do not hesitate to reach out to me with any questions or for additional information regarding our commitment to collaborate with the City of Cortland on this project.

John E. Hickey
Executive Director
Trumbull County Emergency Management Agency
640 North River Rd. NW Suite B Warren, OH. 44483
emhickey@co.trumbull.oh.us
Office: (330) 675-6601

640 North River Rd. NW, Suite B Warren, Ohio 44483
OFFICE: (330) 675-6601 MOBILE: (330) 770-0222 FAX: (330) 675-2667
emhickey@co.trumbull.oh.us

