

JANUARY 05, 2009

259-09 MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF EVALUATING TOWNSHIP EMPLOYEES.

260-09 MOTION TO RECONVENE TO REGULAR SESSION.

261-09 MOTION TO ADJOURN THE MEETING.

JANUARY 12, 2009

262-09 MOTION TO TRANSFER FUNDS AS LISTED.

263-09 MOTION TO APPROVE PAYMENT TO Z-TECH, INV. #335, AND TO HOLD 10% OF THIS FOR SPRING SEEDING.

264-09 MOTION TO APPROVE THE RENEWAL OF THE GENERAL LIAB. INS. FROM OTARMA.

265-09 MOTION TO APPROVE ZONING AMENDMENTS SECTION 5-Z PERMANENT CONTAINERS, SECTION 33 PERMANENT MEMBRANE STRUCTURES AND SECTION 4 CHURCHES.

266-09 MOTION TO CHANGE THE TIME OF THE REGULAR MTGS. SCHEDULED FOR THE 3RD MONDAY OF EVERY MONTH TO 4:00 PM INSTEAD OF 6:00 PM

267-09 MOTION TO APPROVE THE OUT-OF-POCKET RX REIMBURSEMENT TO ALL EMPLOYEES AND TRUSTEES FOR THE YEAR 2009.

268-09 MOTION TO APPROVE \$1.00 IN BASE PAY FOR THE ZONING INSPECTOR, LARRY BEDNAR EFFECTIVE 1-12-09.

269-09 MOTION TO APPROVE A 5% INCREASE FOR ROBYN METHENY EFFECTIVE 1-1-09.

270-09 MOTION TO ADJOURN THE MTG.

JANUARY 20, 2009

271-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO ADVERTISE FOR BIDS FOR THE HOWLAND WILSON IMPROVEMENT PHASE II.

272-09 MOTION TO APPROVE THE REVISED RENEWAL FOR THE TWP. GENERAL LIABILITY INS. FROM OTARMA.

JANUARY 20, 2009 CONTINUED

- 273-09 MOTION NOT TO REQUEST A HEARING FOR THE TRANSFER OF C1, C2 AND D6 LIQUOR PERMITS.**
- 274-09 MOTION TO RENEW THE VISION SERVICE PLAN FOR 24 MONTHS.**
- 274-09A MOTION TO SELL THE 1996 CHEVROLET LUMINA (ZONING CAR) FOR \$2,000 TO A PRIVATE OWNER.**
- 275-09 MOTION TO AUTHORIZE THE PURCHASE OF A EVIDENCE ROOM MANAGEMENT MODULE – POL. DEPT.**
- 276-09 MOTION TO APPROVE THE OUT-OF-POCKET RX REIMB. TO ALL EMPLOYEES.**
- 277-09 MOTION TO ACCEPT A RADIO TOWER FROM RADIO ED AS A DONATION TO THE TWP.**
- 278-09 MOTION TO GO INTO EXECUTIVE SESSION – ROAD DEPT. CONTRACT.**
- 279-90 MOTION TO ADJOURN THE MTG.**

FEBRUARY 09, 2009

- 280-09 MOTION TO PAY OUTSTANDING INVOICES.**
- 281-09 MOTION TO REHIRE JACK GOVERNOR FOR SUMMER MONTHS.**
- 282-09 MOTION TO REOPEN THE TOWNSHIP PARK APRIL 02ST.**
- 283-09 MOTION TO APPROVE THE PAYMENT OF \$11,335.04 TO TRUM. CO. SANITARY ENGINEER'S.**
- 284-09 MOTION TO JOIN THE REGIONAL CHAMBER OF COMMERCE.**
- 285-09 MOTION TO AUTHORIZE THE PURCHASE OF A MAPPING PROGRAM FOR THE CEMETERY.**
- 286-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO TRANSFER WITHIN FUNDS AS LISTED.**
- 287-09 MOTION TO PURCHAE SLAG FOR PARKINGLOTS.**

FEBRUARY 09, 2009 CONTINUED

288-09 MOTION TO ADJOURN THE MTG.

FEBRUARY 17, 2009

289-09 MOTION TO PAY OUTSTANDING INVOICES.

290-09 MOTION TO HIRE GRANT SOURCE PROFESSIONAL LLC.

291-09 MOTION TO ENTER INTO A CONTRACT RENEWAL WITH COI.

292-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO TRANSFER WITHIN FUNDS LISTED.

293-09 MOTION TO ADJORN THE MTG.

293-09A MOTION TO ADJOURN THE MTG.

MARCH 09, 2009

294-09 MOTION TO TABLE RESOLUTION TO APPROVE THE PERMANENT APPROPRIATIONS.

295-09 MOTION TO MOVE MR. CARLSON FROM ALTERNATE TO A REGULAR BD. MEMBER OF THE APPEALS BD.

296-09 MOTION TO SET MAY 02ND FROM 8 AM – 4 PM AS CLEAN UP DAY AND SET APRIL 23RD, 24TH AND 25TH AS THE FREE GARAGE SALE DAYS.

297-09 MOTION TO ADVISE ALL EMPLOYEES TO TURN IN THEIR RX REIMBURSEMENT SLIPS IN EACH MONTH.

298-09 MOTION TO RECIND RESOLUTION 291-09; COI CONTRACT FOR PHONES.

299-09 MOTION TO ENTER INTO A 3 YR. CONTRACT W/EMBARQ FOR TWP. PHONE SERVICE.

300-09 MOTION TO AGREE TO PAY THE ELECTRIC FOR 11 STREET LIGHTS THAT OHIO EDISION WILL INSTALL.

301-09 MOTION TO SEND 2 RD. EMPLOYEES TO TRAINING CLASS ON HERVICIDE & PESTICIDE APPLICATION.

MARCH 09, 2009 CONTINUED

- 302-09 MOTION TO INCREASE THE DRIVEWAY PERMIT FEE FROM \$5 TO \$25 EFFECTIVE 3-9-09.**
- 303-09 MOTION TO APPROVE THE REPAIRS OF TYPICAL ROAD CUTS THROUGH THE COUNTY UPDATED VERSION.**
- 304-09 MOTION TO RECESS TO EXECUTIVE SESSION.**
- 304A-09 MOTION TO ADJOURN THE MTG.**

MARCH 16, 2009

- 305-09 MOTION TO APPROVE PERMANENT APPROPRIATIONS.**
- 306-09 MOTION TO SPRAY BALL FIELDS.**
- 307-09 MOTION TO PAY FOR THE TCZIA LUNCHEON SPONSORED BY BAZETTA TWP. ON JUNE 24TH.**
- 308-09 MOTION TO ENTER INTO THE NEW EMS CHARTING SYSTEM.**
- 309-09 MOTION TO REPLACE BOTH STATION 13 AND 11 LIGHTS.**
- 310-09 MOTION TO APPROVE CPS TRAINING REFRESHER FROM THE RED CROSS.**
- 311-09 MOTION TO RECESS INTO EXECUTIVE SESSION.**
- 312-09 MOTION TO ADJOURN THE MTG.**

APRIL 13, 2009

- 313-09 MOTION TO SET DEADLINE FOR CEMETERY FOUNDATIONS.**
- 314-09 MOTION TO APPROVE \$2,000 TO UPDATE TWP. WEBSITE. FOR LACK OF A 2ND, THIS RESOLUTION WAS TABLED.**
- 315-09 MOTION TO APPROVE A P.O. TO JOEL DAVIS TO BE SPLIT BETWEEN ADMIN./POLICE/FIRE.**
- 316-09 MOTION TO ACCEPT THE BID OF \$648 PER LOAD FOR CLEAN-UP DAY.**

APRIL 13, 2009 CONTINUED

- 317-09 MOTION TO HIRE SUPER GREEN LAWN SERVICE FOR WEED CONTROL AT THE TWP. PARK.**
- 318-09 MOTION TO POST "NO PARKING" SIGNS ALONG THE ROAD BETWEEN THE BALLFIELDS.**
- 319-09 MOTION TO PUT TO VOTE A RENEW THE ROAD AND BRIDGE LEVY FOR THE NOVEMBER 2009 ELECTION.**
- 320-09 MOTION TO PUT TO VOTE TO RENEW THE GENERAL FUND LEVY FOR THE NOVEMBER 2009 ELECTION.**
- 321-09 MOTION TO PURCHASE EMS EQUIPMENT WHICH WILL TOTAL \$2,468.80.**
- 322-09 MOTION TO ENTER INTO EXECUTIVE SESSION.**
- 323-09 MOTION TO ADJOURN THE MTG.**

APRIL 20, 2009

- 324-09 MOTION TO RENEW THE G&K CONTRACT FOR 12 MONTHS.**
- 325-09 MOTION TO PROMOTE BRIAN TAYLOR TO CAPTAIN. MOTION FAILED DUE TO TWP. NOT BEING ABLE TO AFFORD.**
- 326-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO TRANSFER FUNDS AS LISTED.**
- 327-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST ADVANCE OF 2ND HALD SETTLEMENT OF 2008 REAL ESTATE TAX FROM THE TRUM. CO. AUDITOR.**
- 328-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST ADVANCE OF 2ND HALF SETTLEMENT OF 2008 PERSONAL PERSONAL PROPERTY TAX.**
- 329-09 MOTION TO CHAGE THE ZONING FEES WITH A BLANKET CERTIFICATE. (ATTACHED)**
- 330-09 MOTION TO GO WITH WW CONSTRUCTION ON ROOFING SINGLES FOR THE PARK.**

APRIL 20, 2009 CONTINUED

331-09 MOTION TO ADJOURN THE MTG.

MAY 04, 2009

332-09 MOTION TO ACCEPT THE RESIGNATION OF CHERYL TENNANT EFFECTIVE MAY 01, 2009.

333-09 MOTION TO CHANGE ZONING ON HOAGLAND BLACKSTUB ROAD, PARCEL ID #31-902102, FROM RESIDENTIAL (R-1) TO RESIDENTIAL (R-2). (CHURCH OF CHRIST)

MAY 06, 2009

334-09 MOTION TO APPOINT RITA DREW AS THE TWP. DEPUTY CLERK AT A RATE OF \$20 PER HOUR EFFECTIVE MAY 06, 2009.

MAY 11, 2009

335-09 MOTION TO APPROVE THE ZONING ANNUAL FEE SCHEDULE.

336-09 MOTION TO TRANSFER \$6,000 FROM 03-A-04 TO 03-B-02.

337-09 MOTION TO TEMPORARILY SUSPEND RESOLUTION 254-08 WHICH APPROVED THE SUPPLEMENTAL CONTRACT OF CHIEF CHARLES SAYERS.

338-09 MOTION TO GO OUT & ADVERTISE ISSUE I PROJECT, HOWLAND WILSON PHASE 1 AND 2, FOR BIDS.

339-09 MOTION TO RECESS INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL.

240-09 MOTION TO ADJOURN THE MTG.

341-09 MOTION TO APPROVE MINUTES OF THE MAY 11TH MTG.

342-09 MOTION TO PAY BILLS.

343-09 MOTION TO TRANSFER \$64.81 FROM 01-D TO 01-I.

344-09 MOTION TO ADJOURN THE MTG.

JUNE 08, 2009

345-09 MOTION TO ACCEPT MAY 18TH MINUTES AS WRITTEN.

346-09 MOTION TO PAY BILLS.

347-09 MOTION TO ACCEPT OHIO PUBLIC WORKS COMMISSION ISSUE I FUNDING AND TO PROVIDE LOCAL MATCH FOR THE PROJECT.

348-09 MOTION TO ACCEPT G& K SERVICES ANNUAL SERVICE AGREEMENT.

349-09 MOTION TO ACCEPT THE RESIGNATION OF LIONEL KEVIN LESH.

350-09 MOTION TO ACCEPT THE QUOTE FROM JOEL DAVIS FOR COMPUTER UPGRADES.

351-09 MOTION TO CONTINUE THE MAINT. AGREEMENT W/FOWLER TWP. FOR HENN-HYDE ROAD.

352-09 MOTION TO PUT THE RENEWAL OF THE FIVE YEAR 0.6 MILL ROAD & BRIDGE LEVY ON THE NOV. 03, 2009 BALLOTT.

353-09 MOTION TO PUT THE RENEWAL OF THE FIVE YEAR 0.4 MILL GENERAL FUND LEVY ON THE NOV. 03, 2009 BALLOTT.

354-09 MOTION TO APPROPRIATE UP TO \$1,000 FOR THE PURCHASE OF 34 SAFETY VESTS TO BE TAKEN OUT THE OF GENERAL FUND.

355-09 MOTION TO SELL, AS IS, THE FIRE DEPARTMENT'S 1993 CROWNE VICTORIA TO TRUM. CO. FIU.

356-09 MOTION TO RECESS INTO EXECUTIVE SESSION.

357-09 MOTION TO ACCEPT THE WAL-MART COMMUNITY GRANT OF \$1,000.

358-09 MOTION TO ADJOURN THE MTG.

JUNE 15, 2009

359-09 MOTION TO ACCEPT THE JUNE 08TH MINUTES AS WRITTEN.

360-09 MOTION TO PAY BILLS.

JUNE 15, 2009 CONTINUED

- 361-09 MOTION TO ADOPT THE BAZETTA TWP. SAFETY & HEALTH STATEMENT.**
- 362-09 MOTION TO POST IN THE TRIBUNE CHRONICLE A LEGAL NOTICE OF AVAILABILITY OF CONTRACT FOR PROFESSIONAL SERVICES FOR THE CONSTRUCTION OF A NEW CENTRAL FIRE STATION.**
- 363-09 MOTION TO APPROVE A PURCHASE ORDER FOR \$2,000 TO CROSS RADIO TO CONDUCT THE REPAIR & MAINT. ON POLICE DEPT. RADIOS.**
- 364-09 MOTION TO APPROVE THE TRANSFER OF \$9,500 FROM FUND 01-A-27 TO FUND 05-A-03.**
- 365-09 MOTION TO ACCEPT HEALTH CARE COVERAGE FROM JOHN WOODS AT COMMERCIAL FINANCIAL SERVICES.**
- 366-09 MOTION TO HIRE MICHAEL BANIC AS A FULL-TIME POLICE OFFICER.**
- 367-09 MOTION TO APPROVE THE FIRE DEPT. EXERCISING ITS OPTION TO TERMINATE ITS COLLECTION SERVICE AGREEMENT WITH UNITED COLLECTION BUREAU.**
- 368-09 MOTION TO ADOPT THE EMERGENCY MEDICAL SERVICES MUTUAL AID AGREEMENT WITH CHAMPION, MECCA, BRISTOL, WARREN TWPS., AND THE CITY OF CORTLAND.**
- 369-09 MOTION TO ADJOURN THE MTG.**

JUNE 25, 2009

- 370-09 MOTION TO APPROVE THE PROPOSED ZONING AMENDMENT FOR PARCEL ID #31-045000 LOCATED AT 2395 ELM ROAD.**
- 371-09 MOTION TO ADJOURN THE MTG.**

JUNE 25, 2009

- 372-09 MOTION TO APPROVE THE ZONING AMENDMENT FOR PARCEL ID #33-048120 LOCATED AT 3449 ELM ROAD AND PARCEL #33-030421 LOCATED AT 3473 ELM ROAD EXTENSION.**

JUNE 25, 2009 CONTINUED

373-09 MOTION TO ADJOURN THE MTG.

JULY 02, 2009

374-09 MOTION TO ADJOURN THE MTG.

JULY 13, 2009

375-09 MOTION TO ACCEPT MINUTES OF JUNE 15TH, JUNE 25TH AND THE JULY 02ND MTGS. BE APPROVED.

376-09 MOTION TO PAY ALL OUTSTANDING INVOICES INCURRED AND APPROVE ALL WARRANTS ISSUED.

377-09 MOTION TO APPROVE THE PURCHASE OF (4) SET OF FEDERAL AND STATE LABOR LAW POSTERS.

378-09 MOTION TO APPROVE THE ALTERNATIVE TAX BUDGET INFORMATION OF THE FISCAL YEAR COMMENCING JANUARY 01, 2010.

379-09 MOTION TO APPROVE THE TRANSFER OF \$500 FROM 01-A-27 TO 01-F-09.

380-09 MOTION TO PROCEED WITH THE RENEWAL OF THE FIVE-YEAR 0.4 MILL GENERAL FUND LEVY FOR THE NOVEMBER 03, 2009 BALLOT.

381-09 MOTION TO AWARD THE BID FOR T.H. HOWLAND WILSON ROAD IMPROVEMENT PROJECT PHASE I & II TO THE SHELLY COMPANY.

382-09 MOTION TO CONDUCT A PUBLIC HEARING FOR THE CALVARY BIBLE BAPTIST CHURCH ON JUNE 27, 2009.

383-09 MOTION TO APPROV THE EXPENDITURE OF \$1,400 FOR REPLACEMENT PARTS FOR THE ROAD MOWER.

384-09 MOTION TO APPROVE EXPENDITURE OF \$1,200 FOR RE-STRIPING OF 12 POLICE CARS.

385-09 MOTION TO ADJOURN THE MTG.

JULY 17, 2009

386-09 MOTION TO APPROVE THE ALTERNATIVE TAX BUDGET OF THE FISCAL YEAR COMMENCING JANUARY 01, 2010.

387-09 MOTION TO ADJOURN THE MTG.

JULY 20, 2009

388-09 MOTION TO APPROVE MIN. OF JULY 13TH AND JULY 17TH MIN.

389-90 MOTION TO PAY BILLS.

390-09 MOTION TO REALLOCATE THE RECEIPTS LISTED IN MOTION.

391-09 MOTION TO WAIVE THE THREE-DAY CHARGE OF \$750 AND INSTEAD CHARGE \$250 FOR GLENN CHRISTIAN OX ROAST.

392-09 MOTION TO INCREASE THE HOURLY WAGE OF PART-TIME POLICE SEC'YS WAS TABLED.

393-09 MOTION TO PASS BD. RESOLUTION TO ESTABLISH A RESERVE OFFICER'S TRAINING PROGRAM.

394-09 MOTION TO ADJOURN THE MTG.

JULY 27, 2009

395-09 MOTION TO TABLE THIS ITEM, DECISION ON CALVARY BIBLE CHURCH ZONE CHANGE.

396-09 MOTION TO ADJOURN THE MTG.

AUGUST 10, 2009

397-09 MOTION TO APPROVE MIN. OF JULY 20TH AND JULY 27TH MTGS.

398-09 MOTION TO PAY BILLS.

399-09 MOTION TO APPROVE AN HOULY WAGE INCREASE OF \$0.50 TO THE PART-TIME POLICE SECRETARIES.

400-09 MOTION TO APPROVE THE ZONE CHANGE OF THE CALVARY BIBLE CHURCH ON STATE ROUTE 305 FROM R-1 TO R-2.

AGUSUT 10, 2009 CONTINUED

401-09 MOTION TO RESCIND RESOLUTION 352-09 TO PUT THE RENEWAL OF THE FIVE-YEAR 0.6 MILL ROAD & BRIDGE LEVY ON THE NOVEMBER 03, 2009 BALLOT.

402-09 MOTION TO WAIVE THE THREE-DAY CHARGE OF \$750 AND INSTEAD CHARGE \$250 FOR THE GLENN CHRISTIAN OX ROAST ON SEPT. 4-6, 2009 AS DONE IN 2008.

403-09 MOTION TO SUPPORT RETIREES UNITED'S PLEA FOR FAIRNESS FOR ALL GM RETIREES.

404-09 MOTION TO APPROVE THE EXPENDIUTURE OF UP TO \$1,200 TO PURCHASE NEW TOOL BOXES.

405-09 MOTION TO ADJOURN THE MTG.

AUGUST 17, 2009

406-09 MOTION TO APPROVE MIN. OF THE AUGUST 10TH MTG.

407-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO PAY BILLS.

408-09 MOTION TO NO LONGER SUPPORT INTEGRYS ENERGY AS THE GAS AGGREGATION PROVIDER TO BAZETTA TWP.

409-09 MOTION TO APPROVE THE EXPENDITURE OF \$11,836 WHICH IS THE TWP. SHARE OF THE OVI GRANT.

410-09 MOTION TO APPLY THE \$150 TOWARDS THE APPLICATION FOR A NEW ZONE CHANGE PERMIT FOR THE CALVARY BAPTIST CHURCH.

411-09 MOTION TO GO INTO EXECUTIVE SESSION.

412-09 MOTION TO ADJOURN THE MTG.

AUGUST 31, 2009

413-09 MOTION TO ACCEPT THE RESIGNATION OF MIKE WHITE OF THE BAZETTA FIRE DEPT. EFFECTIVE AUGUST 31, 2009.

414-09 MOTION TO ADJOURN THE MTG.

SEPTEMBER 14, 2009

- 415-09 MOTION TO APPROVE MIN. OF THE AUG. 17TH MTG.**
- 416-09 MOTION TO AUTHORIZE FISCAL OFFICER TO PAY BILLS.**
- 417-09 MOTION TO AMEND THE JULY 27TH ZONING HEARING MTG. MINUTES TO CORRECT ERROR ON PARCEL NUMBER.**
- 418-09 MOTION TO AMEND THE AUGUST 10TH REGULAR MTG. MINUTES TO CORRECT ERROR ON PARCEL NUMBER.**
- 419-09 MOTION TO DESIGNATE HUNTINGTON BANK AS A DEPOSITORY FOR THE ACTIVE & INTERIM FUNDS OF BAZETTA TWP.**
- 420-09 MOTION TO ACCEPT THE 2010 AMOUNT AND RATES AS DETERMINED BY THE BUDGET COMMISSION & AUTHORIZING THE NECESSARY TAX LEVIES & CERTIFYING THEM TO TRUM. CO. AUDITOR.**
- 421-09 MOTION TO SET OCT. 31ST FROM 6 – 8 PM FOR TRICK-OR-TREAT.**
- 422-09 MOTION TO APPROVE THE TRANSFERS AS LISTED IN MINUTES.**
- 423-09 MOTION TO ADVERTISE THAT THE TWP. IS ACCEPTING BIDS FOR THE PAVING OF NORTHVIEW DR.**
- 424-09 MOTION TO APPROVE BAZETTA TREE FOR TREE REMOVAL.**
- 425-09 MOTION TO ACCEPT THE \$3,000 EMS GRANT.**
- 426-09 MOTION TO PAY \$550 OUT OF THE GENERAL FUND FOR THE PURCHASE OF HAND SANITIZERS TO BE PLACED IN EVERY TWP. BUILDING AND VEHICLE.**
- 427-09 MOTION TO DENY CALVARY BIBLE CHURCH'S REQUEST THAT THEIR CREDIT BALANCE BE EXTENDED INDEFINITELY.**
- 428-09 MOTION TO GO INTO EXECUTIVE SESSION AT 9:15 AM.**
- 429-09 MOTION TO ADJORN THE MTG. AT 11:40 AM.**

SEPTEMBER 21, 2009

- 430-09 MOTION TO APPROVE MIN. OF THE AUG. 31ST AND SEPTEMBER 14TH MTGS.**
- 431-09 MOTION TO APPROVE THE PAYMENT OF BILLS.**
- 432-09 MOTION TO CERTIFY TO THE TRUM. CO. BD. OF ELECTIONS, THE ZONING REFERENDUM PETITION FILED WITH THE BD. OF TRUSTEES.**
- 433-09 MOTION TO CREATE FUND 15-A-04A.**
- 434-09 MOTION TO TRANSFER FUNDS LISTED IN THE MINUTES.**
- 435-09 MOTON TO ACCEPT THE PROPOSAL FOR WORK ON TEAMSTER'S ROAD CONTRACT.**
- 436-09 MOTION TO ACCEPT THE PROPOSAL FROM CORTLAND PAVING & EXCAVATING FOR ROAD WORK.**
- 437-09 MOTION TO ADJOURN THE MTG.**

SEPTEMBER 24, 2009

- 438-09 MOTION TO ACCEPT THE REGISNATION OF LARRY BEDNAR, BAZETTA ZONING INSPECTOR.**
- 439-09 MOTION TO ACCEPT THE RESIGNATION OF CHARLES SAYERS, BAZETTA CHIEF OF POLICE.**
- 440-09 MOTION TO RESCHEDULE THE OCTOBER 12TH MTG. TO OCTOBER 13TH DUE TO THE 12TH IS A HOLIDAY.**
- 441-09 MOTION TO RECESS TO EXECUTIVE SESSION.**
- 442-09 MOTION TO RECESS TO EXECUTIVE SESSION.**
- 443-09 MOTION TO ADJOURN THE MTG.**

OCTOBER 13, 2009

- 444-09 MOTION TO ACCEPT THE SEPT. 21ST MTG. MINUTES & SEPT. 24TH AS AMENDED.**

OCTOBER 13, 2009 CONTINUED

- 445-09** MOTION TO AUTHORIZE FISCAL OFFICER TO PAY ALL OUTSTANDING BILLS.
- 446-09** MOTION TO AUTHORIZE FISCAL OFFICER TO REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES.
- 447-09** MOTION TO SUPPORT TRUM. CO. PLANNING COMM. APPLICATION FOR THE MOSQUITIO CREEK WATERSHED GROWTH PLAN.
- 448-09** MOTION TO ALLOW RETIRED CHIEF SAYERS TO RETAIN POSSESSION OF HIS SERVICE PISTOL.
- 449-09** MOTION TO APPROVE THE TRANSFER OF FUNDS FOR TRUM. CO. 9-1-1 EXPENDITURES.
- 450-09** MOTION TO REQUEST & DIRECT THE FIRE CHIEF, COUNTY BUILDING INSPECTOR AND/OR TRUM. CO. HEALTH DEPT. TO CONDUCT AN INSPECTION OF THE PROPERTY IN THE TWP. LISTED IN THE MOTION.
- 451-09** MOTION TO REHIRE ROB WASSER EFFECTIVE NOV. 03RD AS A FULL-TIME FIREFIGHTER & MEDIC.
- 452-09** MOTION TO SPEND \$2,312.50 W/SOUTHEASTERN EMERGENCY EQUIPMENT TO PURCHASE 2 IVAC INFUSION PUMPS.
- 453-09** MOTION TO ACCEPT THE RESIGNATION OF OFFICER MICHAEL BANIC EFFECTIVE OCT. 11, 2009.
- 454-09** MOTION TO RECESS TO EXECUTIVE SESSION.
- 455-09** MOTION TO APPOINT DAVID NUSS AS ZONING INSPECTOR.
- 456-09** MOTION TO ADJOURN THE MTG. AT 12:30 PM.

OCTOBER 19, 2009

- 457-09** MOTION TO ACCEPT THE OCT. 13TH MTG. MIN.
- 458-09** MOTION TO PAY OUTSTANDING INVOICES.
- 459-09** MOTION IN INCREASE THE FEE FOR RENTING THE TWP. ADMIN. MTG. ROOM.

OCTOBER 19, 2009 CONTINUED

- 460-09 MOTION TO APPOINT ACTING FIRE CHIEF DENNIS LEWIS AS FIRE CHIEF.**
- 461-09 MOTION TO ACCEPT THE BAZETTA TWP. HAZARD COMMUNICATION PROGRAM.**
- 462-09 MOTION TO ACCEPT THE BAZETTA TWP. EMERGENCY ACTION PLAN.**
- 463-09 MOTION TO SIGN THE CONTRACT W/REGIONAL SERVICES INC.**
- 464-09 MOTION TO APPOINT WILLIAM GARDNER AS AN ALTERNATE MEMBER OF THE ZONING BOARD OF APPEALS.**
- 465-09 MOTION TO TRANSFER FROM 01-A-29 TO 01-A-10.**
- 466-09 MOTION TO CONSENT TO EXCO-NORTH COAST ENERGY'S ASSIGNMENT OF THE SUBJECT AGREEMENT TO ENERVEST ENERGY INSTITUTIONAL FUND.**
- 467-09 MOTION TO HIRE NICK BELLAS AS A FULL-TIME PATROLMAN.**
- 468-09 MOTION TO ADJOURN THE MTG.**

NOVEMBER 05, 2009

- 469-09 MOTION TO ACCEPT THE RETIREMENT OF FRANK PARKE.**
- 470-09 MOTION TO RECESS INTO EXECUTIVE SESSION.**
- 471-09 MOTION TO RECONVENE FROM EXECUTIVE SESSION.**
- 472-09 MOTION TO HIRE KRISTOPHER PARKE AS ROAD SUPERINTENDENT.**
- 473-09 MOTION TO ADJOURN THE MTG.**

NOVEMBER 09, 2009

- 474-09 MOTION TO ACCEPT THE OCT. 13TH AND NOV. 05TH MTG. MINUTES.**
- 475-09 MOTION TO AUTHORIZE THE PAYMENT OF OUTSTANDING INVOICES.**

NOVEMBER 05, 2009 CONTINUED

476-09 MOTION TO CALL UPON VARIOUS PARTIES TO FULLY RESTORE & MAINTAIN PENSION & HEALTH CARE BENEFITS TO THOSE GM-DELPHI RETIREES.

477-09 MOTION TO TRANSFER FUNDS AS LISTED IN MINUTES.

478-09 MOTION TO ENTER INTO A THIRD PARTY BILLING AGREEMENT W/REGIONAL COLLECTION SERVICES FOR EMS SERVICES.

479-09 MOTION TO APPROVE AN EXPENDITURE OF \$149 FOR FISCAL OFFICER DREW TO TAKE A HUMAN RESOURCES FOR ANYONE W/NEWLY ASSIGNED HR RESPONSIBILITIES COURSE.

480-09 MOTION TO APPROVE AN EXPENDITURE OF \$15 FOR FISCAL OFFICER DREW TO ATTEND THE SUMMIT ON LOCAL GOVERNMENT SUSTAINABILITY.

481-09 MOTION TO BEGIN THE PARKING SNOW BAN.

482-09 MOTION TO HAVE ROAD, POLICE AND FIRE DEPTS. BEGIN PAYING FOR THEIR OWN UTILITIES EFFECTIVE JAN. 01, 2010.

483-09 MOTION TO APPOINT TED WEBB AS TEMPORARY ZONING INSPECTOR UNTIL DAVID NUSS RETURNS.

484-09 MOTION TO RECESS INTO EXECUTIVE SESSION.

485-09 MOTION TO ADJOURN THE MTG.

NOVEMBER 15, 2009

486-09 MOTION TO RECESS INTO EXECUTIVE SESSION.

487-09 MOTION TO ADJOURN THE MTG.

NOVEMBER 16, 2009

488-09 MOTION TO ACCEPT THE NOV. 09TH & NOV. 15TH MTG. MIN.

489-09 MOTION TO PAY ALL OUTSTANDING INVOICES.

490-09 MOTION TO AMEND THE ADMIN. POLICY MANUAL TEMPORARY LIGHT DUTY POLICY AS LISTED IN MIN.

NOVEMBER 15, 2009 CONTINUED

- 491-09 MOTION TO AMEND THE ADMIN. POLICY MANUAL BENEFITS POLICY AS LISTED IN THE MIN.**
- 492-09 MOTION TO REQ. & DIRECT THE FIRE CHIEF, CO. BLDG. INSPECTOR AND/OR TRUM. CO. HEALTH DEPT. TO CONDUCT AN INSPECTION OF THE PROPERTY AT 2697 WARREN MEADVILLE ROAD, PARCEL #31-093120.**
- 493-09 MOTION TO TRANSFER MONEY AS LISTED IN THE MINUTES.**
- 494-09 MOTION TO ACCEPT THE OH PUBLIC WORKS COMMISSION ISSUE 2 GRANT FUNDING IN THE AMOUNT OF \$36,940 FOR BAZETTA'S PORTION OF THE HENN-HYDE ROAD IMPROVEMENTS**
- 495-09 MOTION TO ACCEPT THE OH PUBLIC WORKS COMMISSION ISSUE 2 GRANT FUNDING IN THE AMOUNT OF \$83,985 FOR DURST CLAGG RD. IMPROVEMENT PHASE I.**
- 496-09 MOTION TO AUTHORIZE THE INDIVIDUALS LISTED IN THE MIN. TO REPRESENT BAZETTA TWP. FOR THE OH PUBLIC WORKS COMMISSION ISSUE 2 HENN-HYDE ROAD IMPROVEMENT PROJECT.**
- 497-09 MOTION TO AUTHORIZE THE INDIVIDUALS LISTED IN THE MIN. TO REPRESENT BAZETTA TWP. FOR THE OH PUBLIC WORKS COMMISSION ISSUE 2 DURST-CLAGG RD. IMPROVEMENT PHASE I.**
- 498-09 MOTION TO ACCEPT THE FISCAL OFFICER DREW'S CERTIFICATION THAT THE LOCAL MATCH OF \$17,495 FOR THE OH PUBLIC WORKS COMMISSION ISSUE 2 HENN-HYDE ROAD IMPROVEMENT IS AVAILABLE IN THE CAPITAL EXPENDITURES FUND AND GENERAL FUND.**
- 499-09 MOTION TO ACCEPT FISCAL OFFICER DREW'S CERTIFICATION THAT THE LOCAL MATCH OF \$37,733 FOR THE OH PUBLIC WORKS COMMISSION ISSUE 2 DURST-CLAGG RD. IMPROVEMENTS PHASE 1 IS AVAILABLE IN THE GENERAL FUND.**
- 500-09 MOTION TO SPEND \$3,500 TO PURCHASE 3 LAPTOP COMPUTERS AND ONE MONITOR INCLUDING LABOR FOR INSTALLATION AND SET-UP AT THE FIRE DEPT. FROM JOEL E. DAVIS.**

NOVEMBER 16, 2009 CONTINUED

- 501-09 MOTION TO APPROVE THE FINAL PAY FOR FRANK PARKE OF \$24,390.08.**
- 502-09 MOTION TO PURCHASE THE REMAINING PORTION OF THE CEMETERY PLOTTING PROGRAM.**
- 503-09 MOTION TO PROMOTE MICHAEL SMITH TO LIEUTENANT/MEDIC AT THE CURRENT RATE, EFFECTIVE NOV. 15, 2009.**
- 504-09 MOTION TO APPOINT ACTING POLICE CHIEF THOMAS MILLER AS POLICE CHIEF EFFECTIVE NOV. 29, 2009.**
- 505-09 MOTION TO RECESS INTO EXECUTIVE SESSION.**
- 506-09 MOTION TO ADJOURN THE MTG.**

DECEMBER 14, 2009

- 507-09 MOTION TO ACCEPT THE NOV. 16TH MEETING MNUTES.**
- 508-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO PAY BILLS.**
- 509-09 MOTION TO ESTABLISH THE BAZETTA TWP. PARKS & RECREATION BOARD.**
- 510-09 MOTION TO TRANSFER FUNDS AS LISTED IN MINUTES.**
- 511-09 MOTION TO REVISE BOARD RESOLUTION 467-09.**
- 512-09 MOTION TO REAFFIRM THE PICK-UP FOR OP&F.**
- 513-09 MOTION TO ELECT DAVID WALTER & ROB WASSER TO THE VOLUNTEER FIRE FIGHTERS' DEPENDENTS FUND.**
- 514-09 MOTION TO SCHEDULE A PUBLIC HEARING REGARDING ZONING AMENDMENTS.**
- 515-09 MOTION TO ADOPT THE AUG. 2009 REVISED ZONING MAP.**
- 516-09 MOTION TO REMOVE ZONING COMMISSIONER RON VOLPI DUE TO LACK OF INTEREST & APPOINT ALTERNATE BOARD MEMBER TED WEBB.**

DECEMBER 14, 2009 CONTINUED

517-09 MOTION TO REMOVE ALTERNATE ZONING COMMISSIONER TODD MCCART WHO NO LONGER LIVES IN THE TWP.

518-09 MOTION TO ADVERTISE FOR ZONING COMMISSION ALTERNATE MEMBER.

519-09 MOTION TO APPROVE A NEW TER FOR ZONING BOARD OF APPEALS MEMBER CRAIG FESS.

520-09 MOTION TO APPROVE ZONING COMMISSION QTRLY. MTGS.

521-09 MOTION TO APPROVE THE EXPENDITURE OF \$2,000 TO THE MAHONING VALLEY CRISIS MANAGEMENT TEAM.

522-09 MOTION RESCIND THE PORTION OF BOARD RESOLUTION 422-09 CONCERNING TRANSFERS MADE INCORRECTLY.

523-09 MOTION TO RESCIND PORTIONOF BOARD RESOLUTION 477-09 WHEREIN TRANSFERS WERE MADE INCORRECTLY.

524-09 MOTION TO CREATE EBAY AND PAYPAL ACCOUNTS FOR THE TWP.

525-09 MOTION TO PASS RESOLUTION TO REMOVE TED WEBB AS THE TEMPORARY ZONING INSPECTOR.

526-09 MOTION TO ADJOURN THE MTG.

DECEMBER 16, 2009

527-09 MOTION TO RECESS INTO EXECUTIVE SESSION.

528-09 MOTION TO ADJOURN THE MTG.

DECEMBER 21, 2009

529-09 MOTION TO ACCEPT THE DEC. 14, 2009 MTG. MINUTES.

530-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO PAY BILLS.

531-09 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST AN ADVANCE OF THE 1ST HALF SETTLEMENT OF REAL ESTATE TAX.

DECEMBER 21, 2009 CONTINUED

532-09 MOTION TO SCHEDULE 2009 YEAR END MTG.

533-09 MOTION TO APPROVE THE ATTENDANCE OF TRUSTEES AND FISCAL OFFICER AT ANY FISCAL YEAR 2010 MTGS., SEMINARS, WORKSHOPS, SCHOOLS, TRAINING, CONFERENCES, OR CONVENTIONS NECESSARY.

534-09 MOTION TO APPROVE THE ATTENDANCE OF TWP. EMPLOYEES, ZONING COMMISSIONERS, ZONING APPEALS BOARD MEMBERS AT ANY FISCAL YEAR 2010 MTGS., SEMINARS, WORKSHOPS, SCHOOLS, TRAINING, CONFERENCES, OR CONVENTIONS NECESSARY.

535-09 MOTION TO CONDUCT THE 2010 REORGANIZATIONAL MTG. ON JANUARY 5, 2010.

536-09 MOTION TO PAY OFF THE REMAINING BALANCE OF THE HUNTINGTON BANK LOAD FOR THE FIRE DEPT. EXPENSES.

537-09 MOTION TO APPROVE THE CREATION OF FUNDS 10-A-18 AND 10-A-19.

538-09 MOTION TO APPROVE THE TRANSFER OF FUNDS AS LISTED IN MINUTES.

539-09 MOTION TO RETAIN JOEL DAVIS UNDER CONTRACT FOR COMPUTER SERVICE.

540-09 MOTION TO CORRECT TYPOGRAPHICAL ERROR IN BOARD RESOLUTION 510-09 CONCERNING TRANSFER.

541-09 MOTION TO ADJOURN THE MTG.

DECEMBER 31, 2009

542-09 MOTION TO ACCEPT THE DEC. 21ST MTG. MINUTES.

543-09 MOTION TO AUTHORIZE FISCAL OFFICER TO PAY BILLS.

544-09 MOTION TO AUTHORIZE FISCAL OFFICER TO TRANSFER FUNDS AS LISTED IN THE MOTION.

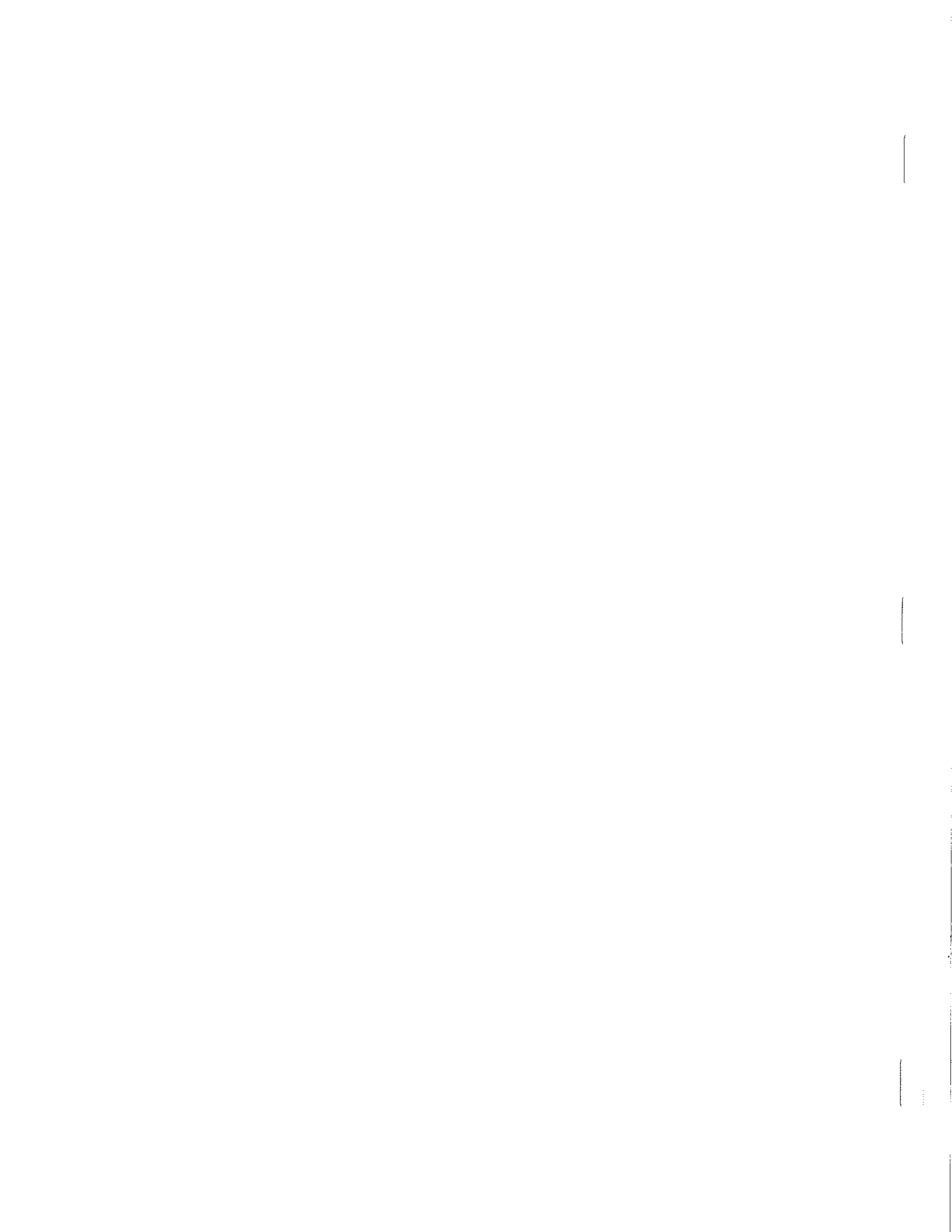
545-09 MOTION TO ACCEPT THE 2010 TEMPORARY APPROPRIATIONS.

DECEMBER 31, 2009 CONTINUED

- 546-09 MOTION TO AUTHORIZE FISCAL OFFICER TO SUBMIT 2010 APPROPRIATIONS TO THE TRUM. CO. AUDITOR.**
- 547-09 MOTION TO AUTHORIZE FISCAL OFFICER TO REQUEST A 2009 AMENDED CERTIFICATE OF ESTIMATED RESOURCES.**
- 548-09 MOTION TO AUTHORIZE FISCAL OFFICER TO REQUEST A 2010 AMENDED CERTIFICATE OF ESTIMATED RESOURCES.**
- 549-09 MOTION TO AUTHORIZE FISCAL OFFICER TO SUBMIT 2009 AMENDED PERMANENT APPROPRIATIONS.**
- 550-09 MOTION TO ACCEPT ALL DEPT. INVENTORIES.**
- 551-09 MOTION TO APPROVE \$15,000 PLAN THROUGH BWC.**
- 552-09 MOTION ALLOW FRANK PARKE TO SERVE AS AN AUXILIARY EQUIPMENT OPERATOR.**
- 553-09 MOTION TO ADJOURN THE MTG.**

DECEMBER 31, 2009 EMERGENCY MTG.

- 554-09 MOTION TO AUTHORIZE FISCAL OFFICER TO TRANSFER FUNDS.**
- 555-09 MOTION TO AUTHORIZE FISCAL OFFICER TO REQUEST A 2009 AMENDED CERTIFICATE OF ESTIMATED RESOURCES.**
- 556-09 MOTION TO AUTHORIZE FISCAL OFFICER TO SUBMIT 2009 AMENDED PERMANENT APPROPRIATIONS.**
- 557-09 MOTION TO AUTHORIZE FISCAL OFFICER TO REQUEST 2010 AMENDED CERTIFICATE OF ESTIMATED RESOURCES.**
- 558-09 MOTION TO ADJOURN THE MTG.**



BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING

DATE January 5,, 2009 AT 6:00 p.m.at the Bazetta Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio 44410

Call meeting to order.

Roll Call:

Paul Hovis	Present <u>X</u>	Absent <u> </u>
William Glancy	Present <u>X</u>	Absent <u> </u>
Mike Piros	Present <u>X</u>	Absent <u> </u>

Minutes taken by Trustee Piros and typed by Fiscal Officer Cheryl Tennant

EXECUTIVE SESSION:

A motion was made to Pass Resolution 259-09 by Trustee Piros and seconded by Trustee Glancy to Recess into Executive Session: Time 6:01 p.m. For the Purpose of evaluating township employees.

Roll Call:	Paul Hovis	Yea
	William Glancy	Yea
	Michael Piros	Yea

Trustees requested the Zoning Inspector Larry Bednar to attend.

Motion was made to Pass Resolution 260-09 by Trustee Glancy and seconded by Trustee Piros to reconvene to regular session at 7: p.m. with no action taken.

Trustee Hovis was excused at 6:30 p.m. due another commitment.

A motion was made to Pass Resolution 261-09 to adjourn the meeting by Trustee Glancy and seconded by Trustee Piros.

Vote:	Mike Piros	Yea
	William Glancy	Yea

Cheryl C. Tennant 1-22-09
 Fiscal Officer Cheryl Tennant

Paul W. Hovis 1-22-09
 Trustee Paul W. Hovis

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BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING

DATE January 12, 2009 8:30 a.m. at the Bazetta Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio 44410

Call meeting to order.

Roll Call:

Paul Hovis	Present	X
William Glancy	Present	X
Mike Piros	Present	X
Fiscal Officer	Present	X

Read the minutes of the November 17, 2008 (with attachments) regular meeting, December 15, 2008 regular meeting and December 29, and 31st, 2008 special Meetings or suspend and accept as written. Trustee Piros made a motion to accept The minutes as read, and seconded by Trustee Glancy.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

The Bazetta Township Trustees authorized the Fiscal Officer Cheryl Tennant to pay All outstanding invoices incurred and approved all warrants issued. Trustee Glancy Motioned and Piros Seconded.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A motion to Pass Resolution 262-09 by Trustee Glancy and seconded by Trustee Piros To authorize Fiscal Officer Cheryl Tennant to transfer to the following funds on 1-12-2009.

1-A-27 (transfers) to 1-A-29 (contracts) \$10,000.00

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Motion to Pass Resolution 263-09 by Trustee Piros and seconded by Trustee Glancy to Approve to pay Z-Tech invoice #335 dated 1-6-2009 for \$6,800 and to also hold 10% of this for spring seeding. This a total of \$ 6,120.00 to be paid.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution 264-09 by Trustee Glancy a seconded by Trustee Piros To approve the renewal for the Township's General Liability Insurance from Otarma (Ohio Township Assoc. Risk Management Authority in the Amount \$ 67,811.00 less CDL credit of \$ 200.00 and Otarma VIP Credit of \$12,116.00, total cost of general liability will be \$ 55,495.00. the renewal covers the period of January 01, 2009 through December 31, 2009.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution 265-09 by Trustee Piros and seconded by Trustee Glancy To approve zoning amendments section 5-Z Permanent Containers (to read front load Dumpster or roll-of-dumpsters) along with a \$5.00 Fee; Section 33 Permanent Membrane Structures; and Section 4- Churches and other Religious Buildings-will be allotted 10 acres. (see zoning resolution).

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A motion to Pass Resolution 266-09 by Trustee Piros and seconded by Trustee Glancy To change the time of the regular monthly meeting scheduled for the 3rd Monday of every month to 4:00 p.m. instead of 6:00 p.m.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution 267-09 by Trustee Glancy and seconded by Trustee Piros to Approve the out-of-pocket RX re-imbusement to all employees and Trustees for the year 2009.

Vote: Paul Hovis
 Mike Piros
 William Glancy

This resolution was tabled until talks with union reps were completed.

A motion to Pass Resolution 268-09 by Trustee Piros and seconded by Trustee Glancy to approve the \$1.00 increase in base pay for the Zoning Inspector Larry Bednar. This will be effective 1-12-09. The zoning inspector will not work more than 20 hrs. a week and supply the Trustees with a weekly report. He also will travel around the twp. and report back to the Trustees of his findings.

Vote: Paul Hovis Yea
 Mike Piros Yea
 William Glancy Yea

A motion to Pass Resolution 269-09 by Trustee Piros and seconded by Trustee Glancy To approve the 5% increase for Robyn Methany to cover the last 2 years to be effective 1-1-2009. Vacations shall be in written form to the Trustees, and Administration personnel will be available for peak year end transactions; during this time vacations will be taken in increments over a 2 week period.

Vote: Paul Hovis Yea
 Mike Piros Yea
 William Glancy Yea

Zoning Inspector
Larry Bednar
Submitted monthly report (Attached)

DEPARTMENT HEADS—All Department Heads turned in an agenda with no action Taken.

At 11:30 a.m. Ted Webb had meeting with the Trustees concerning the explanation of zoning amendments that were not approved at the last meeting. Remaining amendments approved on 1-12-2009. Mr. Webb did an outstanding job for the Zoning Board.

NEW BUSINESS

Public Participation: None

EXECUTIVE SESSION:

A motion was made to Pass Resolution 270-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting.

Roll Call: Paul Hovis Yea
 William Glancy Yea
 Michael Piros Yea

Attested by Fiscal Officer Cheryl Tennant

Cheryl Tennant Dated: 1-22-09

Approved by Trustee-Chairman Paul W. Hovis

Paul W. Hovis Dated: 1-22-09

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 01/14/09

06

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
9935	1332.24	VW 9935	Shawn P. Rentz	Health Care Reimb. - 6 Months
9936	34.00	VW 9936	Dennis K. Lewis	Rx Reimbursement - Dec. 2008
9937	54.00	VW 9937	Gary W. Walters	Rx Reimbursement - Sept./Oct./Nov. 2008
9938	20.00	VW 9938	Robyn A. Metheny	Rx Reimbursement - Dec., 2008
9939	56.00	VW 9939	Michael G. Piro	Rx Reimbursement - Nov., 2008
9940	62.00	VW 9940	Michael J. Hovis	Rx Reimbursement - Oct./Nov./Dec., 2008
9941	38.00	VW 9941	Joseph A. Sofchek	Rx Reimbursement - Nov./Dec., 2008
9942	144.70	VW 9942	Sunburst Environmental Service, Inc.	Service
9943	116.95	VW 9943	Time Warner Cable-Northeast	Service - Fire
9944	66.09	VW 9944	Trumbull County Water & Sewer Acct. Dept	Service - Admin./Road
9945	34.60	VW 9945	DRS	Computer Service - Police
9946	170.00	VW 9946	Joel E. Davis	Rep. Wireless Connection at F.D.
9947	800.00	VW 9947	Attorney Mark S. Finamore	Legal Service - January 2009
9948	500.00	VW 9948	The Huntington National Bank	Loan Fee
9949	19.92	VW 9949	Howland Springs Water Company, Inc.	Service - Admin.
9950	215.92	VW 9950	L & D Medical Billing	EMS Billing
9951	1347.50	VW 9951	Vivian McDowell	Contract Service - Fiscal Officer
9952	20769.50	VW 9952	Medical Mutual of Ohio	Employee Health Ins.
9953	55495.00	VW 9953	OTARMA Service Center	General Liability Insurance 2009
9954	336.00	VW 9954	Ohio Billing Inc.	EMS Billing
9955	206.99	VW 9955	Purchase Power	Postage Meter
9956	741.75	VW 9956	Professional Services Industries	Rebuilding Wilmar & Morrow
9957	3980.00	VW 9957	Teamsters Local 377	Health Care Premium - Rd. Dept.
9958	85.00	VW 9958	The Tribune Chronicle	Ad - Zoning
9959	60.00	VW 9959	Trumbull Township Association	Trum. Twp. Assoc. Dinner Mtg.
9960	230.98	VW 9960	Ward's Auto Parts, Inc.	Pipe/Muffler/Horn/Lamp/Led/Eybolt W/Nut
9961	509.17	VW 9961	Wal-Mart Business	Supplies - Police
9962	6120.00	VW 9962	Z-Tech Builders & Excavators, Inc.	Demolition of 894 Everett Hull Rd.
9963	1543.12	VW 9963	Ohio Insurance	Employee Dental/Vision
=====				
	95089.43		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 01/14/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10001	1554.25	VW10001	Martha Urchek	Opt-Out Ins. Reimbursement 7 Months 2008
=====				
	1554.25		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 01/14/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10002	2649.01	VW10002	Dominion East Ohio	Service
10003	1260.57	VW10003	Orwell Natural Gas	Service
10004	96.00	VW10004	ACE Lock & Key	Key Lock/Keys/Service - Pol. Dept.
10005	350.39	VW10005	Automotive Distributors	Bat/Oil Filter/Brake Pads/Blade Etc.-Pol
10006	130.00	VW10006	Collins Heating Cooling, Inc.	Serviced Roof Top - Pol. Dept.
10007	347.50	VW10007	Clemans, Nelson & Associates, Inc.	Services/Retainer
10008	165.00	VW10008	Attorney Mark S. Finamore	Filing Fee - Special Technologies, Inc.
10009	22.60	VW10009	Fastenal Company	Bolts - Rd. Dept.
10010	451.19	VW10010	G&K Services	Uniform/Rugs/Misc.
10011	67.89	VW10011	Handyman Supply Inc.	Pipe/Lock Entry/Organizer/Cleaner/Etc.
10012	150.00	VW10012	Mack Industries, Inc.	Riser/Grade Ring/Sealant Road
10013	6568.22	VW10013	Morton International	Salt
10014	20.00	VW10014	Frank W. Parke	Reimbursement - Trum. Twp. Assoc. Dinner
10015	224.38	VW10015	Trumbull Security Systems, Inc.	Monitoring - Pol. Dept.
10016	25.00	VW10016	United Collections Bureau Inc.	Collections of EMS
10017	25.00	VW10017	Walter Maycher	Jan. 07, 2009 Qtrly. Meeting
10018	25.00	VW10018	Curtis Lonsbrough	January 07, 2009 Qtrly. Meeting
10019	25.00	VW10019	Mark J. Franko	January 07, 2009 Qtrly. Meeting
10020	25.00	VW10020	Theodore Webb	January 07, 2009 Qtrly. Meeting
=====				
	12627.75		Total Amount of Pending Warrants	

Bazetta Township Trustees Work Session

January 12, 2009

Zoning Inspector Agenda

Larry Bednar

- Demolition of 460 Wilson Sharpsville property completed, invoice paid less 10% hold back for final grading and seeding in the Spring.
- Demolition of 894 Everett Hull completed; invoice submitted for payment less 10% hold back for final grading and seeding in the Spring.
- Suggestion to temporally suspend Monday night hours for Zoning due to lack of business. I can meet with residents by appointment or may resume Monday hours when business needs increase.
- Sheriff's Sale of two properties in Bazetta Township on January 15, 2009. 2331 Howland Wilson Rd, and 1062 Prince Dr.
- Vacation February 10th through 20th. — *10 days*

30 days
1-12-09

08

Resolution # 265-09
Approved 1-12-2009

Section 5 Zoning Amendment Prohibited Uses

- Z. Waste containers of the "Front Load Dumpster" or "Roll-Off Dumpster" types that are used as waste collection receptacles are prohibited in the Residential R-1 Districts.

A permit is required for the temporary placement of the type of waste container of the front load dumpster or roll-off dumpster types in the Residential R-1 Districts. The placement is not to exceed more than thirty (30) days. No more than two (2) permits, at a charge of \$5.00 each permit, will be issued in a calendar year. These types of waste containers are permitted for the period of a construction permit. These containers cannot be placed in the road right of way.

30 days
1-12-09Resolution # 265-09
491

Ch 31

Fee Charge will be for permanent construction

CHAPTER 31

SPECIAL CONSTRUCTION

SECTION 3101 GENERAL

3101.1 Scope. The provisions of this chapter shall govern special building construction including membrane structures, temporary structures, pedestrian walkways and tunnels, awnings and canopies, marquees, signs, and towers and antennas.

SECTION 3102 MEMBRANE STRUCTURES

3102.1 General. The provisions of this section shall apply to tents, air-supported, air-inflated, membrane-covered cable and membrane-covered frame structures, and tensioned membrane structures, collectively known as membrane structures including circus and carnival tents, entertainment, recreational and food service establishments and other similar structures. Membrane structures covering water storage facilities, water clarifiers, water treatment plants, sewage treatment plants, greenhouses and similar facilities not used for human occupancy, are required to meet only the requirements of Sections 3102.3.1 and 3102.7.

3102.1.1 Approval required. Tents and membrane structures having an area in excess of 200 square feet (19 m²) and canopies in excess of 400 square feet (37 m²) shall not be erected, operated or maintained for any purpose without first receiving plan approval in accordance with the provisions of Chapter 1.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Canopies open on all sides which comply with all of the following:
 - 2.1. Individual canopies having a maximum size of 700 square feet (65 m²).
 - 2.2. The aggregate area of multiple canopies placed side by side with a minimum clearance of less than 12 feet, not exceeding 700 square feet (65 m²).

A minimum clearance of 12 feet (3658 mm) to all structures and other tents.

3102.1.2 Construction requirements. Construction shall comply with this code and the applicable provisions of Chapter 24 in the fire code.

3102.2 Definitions. The following words and terms shall, for the purposes of this section and as used elsewhere in this code, have the meanings shown herein:

AIR-INFLATED STRUCTURE. A building where the shape of the structure is maintained by air pressurization of cells or tubes to form a barrel vault over the usable area. Occupants of such a structure do not occupy the pressurized area used to support the structure.

AIR-SUPPORTED STRUCTURE. A building wherein the shape of the structure is attained by air pressure and occupants of the structure are within the elevated pressure area. Air-supported structures are of two basic types:

Double skin. Similar to a single skin, but with an attached liner that is separated from the outer skin and provides an airspace which serves for insulation, acoustic, aesthetic or similar purposes.

Single skin. Where there is only the single outer skin and the air pressure is directly against that skin.

CABLE-RESTRAINED, AIR-SUPPORTED STRUCTURE. A structure in which the uplift is resisted by cables or webbings which are anchored to either foundations or dead men. Reinforcing cable or webbing is attached by various methods to the membrane or is an integral part of the membrane. This is not a cable-supported structure.

CANOPY. For the purposes of this chapter, a canopy is a structure, enclosure, or shelter constructed of fabric or pliable materials supported by any manner, except by air or the contents it protects, and is open without sidewalls or drops on 75 percent or more of the perimeter.

MEMBRANE-COVERED CABLE STRUCTURE. A non-pressurized structure in which a mast and cable system provides support and tension to the membrane weather barrier and the membrane imparts stability to the structure.

MEMBRANE-COVERED FRAME STRUCTURE. A non-pressurized building wherein the structure is composed of a rigid framework to support a tensioned membrane which provides the weather barrier.

NONCOMBUSTIBLE MEMBRANE STRUCTURE. A membrane structure in which the membrane and all component parts of the structure are noncombustible.

TENT. A structure or shelter constructed of fabric or other pliable material supported by any manner except by air or the contents that it protects.

3102.3 Type of construction. Noncombustible membrane structures shall be classified as Type IIB construction. Noncombustible frame or cable-supported structures covered by an approved membrane in accordance with Section 3102.3.1 shall be classified as Type IIB construction. Heavy timber frame-supported structures covered by an approved membrane in accordance with Section 3102.3.1 shall be classified as Type IV construction. Other membrane structures shall be classified as Type V construction.

Exception: Plastic less than 30 feet (9144 mm) above any floor used in greenhouses, where occupancy by the general public is not authorized, and for aquaculture pond covers is not required to meet the fire propagation performance criteria of NFPA 701.

3102.3.1 Membrane and interior liner material. Membranes and interior liners shall be either noncombustible as set forth in Section 703.4 or meet the fire propagation performance criteria of NFPA 701 and the manufacturer's test protocol.

Exception: Plastic less than 20 mil (0.5 mm) in thickness used in greenhouses, where occupancy by the general public is not authorized, and for aquaculture pond covers is not required to meet the fire propagation performance criteria of NFPA 701.

3102.4 Allowable floor areas. The area of a membrane structure shall not exceed the limitations set forth in Table 503, except as provided in Section 506.

3102.5 Maximum height. Membrane structures shall not exceed one story nor shall such structures exceed the height limitations in feet set forth in Table 503.

Exception: Noncombustible membrane structures serving as roofs only.

3102.6 Mixed construction. Membrane structures shall be permitted to be utilized as specified in this section as a portion of buildings of other types of construction. Height and area limits shall be as specified for the type of construction and occupancy of the building.

3102.6.1 Noncombustible membrane. A noncombustible membrane shall be permitted for use as the roof or as a skylight of any building or atrium of a building of any type of construction provided it is at least 20 feet (6096 mm) above any floor, balcony or gallery.

3102.6.1.1 Membrane. A membrane meeting the fire propagation performance criteria of NFPA 701 shall be permitted to be used as the roof or as a skylight on buildings of Type IIB, III, IV and V construction, provided it is at least 20 feet (6096 mm) above any floor, balcony or gallery.

3102.7 Engineering design. The structure shall be designed and constructed to sustain dead loads; loads due to tension or inflation; live loads including wind, snow or flood and seismic loads and in accordance with Chapter 16.

3102.8 Inflation systems. Air-supported and air-inflated structures shall be provided with primary and auxiliary inflation systems to meet the minimum requirements of Sections 3102.8.1 through 3102.8.3.

3102.8.1 Equipment requirements. This inflation system shall consist of one or more blowers and shall include provisions for automatic control to maintain the required inflation pressures. The system shall be so designed as to prevent overpressurization of the system.

3102.8.1.1 Auxiliary inflation system. In addition to the primary inflation system, in buildings exceeding 1,500 square feet (140 m²) in area, an auxiliary inflation system shall be provided with sufficient capacity to maintain the inflation of the structure in case of primary system failure. The auxiliary inflation system shall operate automatically when there is a loss of internal pressure and when the primary blower system becomes inoperative.

3102.8.1.2 Blower equipment. Blower equipment shall meet the following requirements:

1. Blowers shall be powered by continuous-rated motors at the maximum power required for any flow condition as required by the structural design.
2. Blowers shall be provided with inlet screens, belt guards and other protective devices as required by the building official to provide protection from injury.
3. Blowers shall be housed within a weather-protecting structure.
4. Blowers shall be equipped with backdraft check dampers to minimize air loss when inoperative.
5. Blower inlets shall be located to provide protection from air contamination. The location of inlets shall be approved.

3102.8.2 Standby power. Wherever an auxiliary inflation system is required, an approved standby power-generating system shall be provided. The system shall be equipped with a suitable means for automatically starting the generator set upon failure of the normal electrical service and for automatic transfer and operation of all of the required electrical functions at full power within 60 seconds of such service failure. Standby power shall be capable of operating independently for a minimum of 4 hours.

3102.8.3 Support provisions. A system capable of supporting the membrane in the event of deflation shall be provided for in air-supported and air-inflated structures having an occupant load of 50 or more or where covering a swimming pool regardless of occupant load. The support system shall be capable of maintaining membrane structures used as a roof for Type I construction not less than 20 feet (6096 mm) above floor or seating areas. The support system shall be capable of maintaining other membranes at least 7 feet (2134 mm) above the floor, seating area or surface of the water.

SECTION 3103 TEMPORARY STRUCTURES

3103.1 General. Temporary structures shall comply with Section 107.

3103.1.1 Permit required. Deleted.

3103.2 Construction documents. Deleted.

3103.3 Location. Deleted.

3103.4 Means of egress. Deleted.

SECTION 3104 PEDESTRIAN WALKWAYS AND TUNNELS

3104.1 General. This section shall apply to connections between buildings such as pedestrian walkways or tunnels, located at, above or below grade level, that are used as a means of travel by persons. The pedestrian walkway shall not contribute to the building area or the number of stories or height of connected buildings.

3104.2 Separate structures. Connected buildings shall be considered to be separate structures.

Exceptions:

1. Buildings on the same lot in accordance with Section 503.1.2.
2. For purposes of calculating the number of Type B units required by Chapter 11, structurally connected buildings and buildings with multiple wings shall be considered one structure.

3104.3 Construction. The pedestrian walkway shall be of noncombustible construction.

Exceptions:

1. Combustible construction shall be permitted where connected buildings are of combustible construction.
2. Fire-retardant-treated wood, in accordance with Table 601, Note c, shall be permitted for the roof construction of the pedestrian walkway where connected buildings are a minimum of Type I or II construction.

3104.4 Contents. Only materials and decorations approved by the building official shall be located in the pedestrian walkway.

3104.5 Fire barriers between pedestrian walkways and buildings. Walkways shall be separated from the interior of the building by fire-barrier walls with a fire-resistance rating of not less than 2 hours. This protection shall extend vertically from a point 10 feet (3048 mm) above the walkway roof surface or the connected building roof line, whichever is lower, down to a point 10 feet (3048 mm) below the walkway and horizontally 10 feet (3048 mm) from each side of the pedestrian walkway. Openings within the 10-foot (3048 mm) horizontal extension of the protected walls beyond the walkway shall be equipped with devices providing a ¾-hour fire protection rating in accordance with Section 715.

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BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING

DATE January 20, 2009 4:00 p.m. at the Bazetta Township Administration
Building, 3372 State Route 5, N.E., Cortland, Ohio 44410

Call meeting to order.

Roll Call:

Paul Hovis	Present	X
William Glancy	Present	X
Mike Piros	Present	X
Fiscal Officer	Present	X

Read the minutes of the January 12, 2009 work session/meeting. Trustee Piros made motion to approve as read and seconded by Trustee Glancy.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Fiscal Officer read Correspondence:

The Bazetta Township Trustees authorized the Fiscal Officer Cheryl Tennant to pay all outstanding invoices incurred and approved all warrants issued. Trustee Glancy motioned and Piros Seconded.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A motion to Pass Resolution 271-09 by Trustee Glancy and seconded by Trustee Piros To authorize Fiscal Officer Cheryl Tennant to advertise for bids for the Howland Wilson Improvement Phase all Project upon completion of the bid package.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Motion to Pass Resolution 272-09 by Trustee Piros and seconded by Trustee Glancy
 To approve the revised renewal for the Township's General Liability Insurance from
 Tarmac (Ohio Township Assoc. Risk Management Authority in the Amount \$ 61,687.00
 less CDL credit of \$ 200.00 and Tarmac VIP Credit of \$12,116.00, total cost of general
 liability will be \$49,371.00. The renewal covers the period of January 01, 2009 through
 December 31, 2009.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution 273-09 by Trustee Glancy a seconded by Trustee Piros
 To accept the recommendation of Police Chief Charles Sayers, the Board of Trustees of
 Bazetta Township "DO NOT" request a hearing for the transfer of a C1, C2 and D6
 liquor permit from Sisal David Alzheimer, DBA Moms Market, Located at 959 Wilson
 Sharpsville Road, Bazetta Township to Diana Carter, DBA Carters Market & Drive Thru.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution 274-09 by Trustee Piros and seconded by Trustee Glancy
 to renew the Vision Service Plan (Policy #12208222) for the term of 24 mo.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

RESOLUTION 274-09 - A

A motion to Pass Resolution 274-09 by Trustee Piros and seconded by Trustee Glancy to sell the 1996 Chevrolet Lumina for \$200.00 (zoning car) to a private owner.

WHEREAS, the Board of Trustees (the "Board") has determined that they are the owner of property that is not needed for a public use, is obsolete, or is unfit for the use for which it was acquired; and

WHEREAS, the Board is empowered by Section 505.10 to dispose of surplus property by private sale if the fair market value of property to be sold is, in the opinion of the Board, two thousand five hundred dollars or less.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, Ohio by authority of Section 505.10 of the Ohio Revised Code, as follows:

SECTION 1: The Board determines that the surplus property listed on Exhibit A is not needed for a public use, is obsolete, or is unfit for the use for which it was acquired; further

SECTION 2: That the board finds the value of the surplus property to be \$2,500 or less; further

SECTION 3: That Section 505.10 of the Ohio Revised Code authorizes the sale of surplus property with a value of \$2,500 or less by private sale; further

SECTION 4: That the chief of police shall proceed to sell the surplus property in accordance with ORC 505.10(A)(1)(a) at such time, place and manner, and at such price as the chief of police determines to be reasonable for any individual item or the total of all items; further

SECTION 5: That pursuant to ORC 505.10 (A)(7) any item that fails to sell shall be deemed to be surplus property, obsolete or unfit for township use and may be discarded or salvaged as the chief of police so determines; further

SECTION 6: That this Board hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and of its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code; further

SECTION 7: This Resolution shall take effect at the earliest period allowed by law.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A motion to Pass Resolution 275-09 by Trustee Piros and seconded by Trustee Glancy To authorize the purchase of a Evidence Room Management Module for the New Records Management System (RMS) in the amount of \$4995.00.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution 276-09 by Trustee Piros and seconded by Trustee Glancy to approve the out-of-pocket R-X re-imbusement to all employees until each department has finalized their individual contracts.

Vote:	Paul Hovis	Abstained
	Mike Piros	Yea
	William Glancy	Yea

A motion to Pass Resolution 277-09 by Trustee Glancy and seconded by Trustee Piros to Accept the recommendation from Police Chief Charles Sayers to accept a radio tower from Radio Ed as a donation to the township. Attorney Fennimore suggested that the Trustees table this resolution until the proper paper work was completed. Trustee Glancy motion to table and seconded by Trustee Piros.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Motion was tabled

Zoning Inspector

Larry Bednar

Submitted monthly report (Attached)

Mr. Bednar also stated that he will suspend his Monday office hours throughout the winter due to lack of activity.

DEPARTMENT HEADS— Fire Dept. - No report
 Road Dept. - Trouble with Truck Overheating. Getting it Fixed.
 Police Dept.- Requests in Resolutions above.

TRUSTEES: Trustee Glancy reported that the County found the lost Water Petitions.
 Trustee Hovis reported that they are tying up loose ends on the Bazetta East Central Sewer District Project.

NEW BUSINESS

Public Participation:

Beth Barns requested that the trustees reconsider the appointment of Robyn Hineman to the Zoning Board Of Appeals. She felt that Ms. Hineman has Done a remarkable job and feel that the trustees were unjust in their decision To not re-appoint her. She has served the township for 20 plus years.

Pat Elliot 3150 Bazetta Rd. agreed with Ms. Barns that the trustees need to Revisit their decision concerning Ms. Hineman.

Art Kreller 2366 Andrews Dr. asked whether the Trustees will be attending the meeting on the Andrews Sewer Project. Questioned the roll-off containers. Clerk stated that the remainder of the zoning amendments were passed at the last Meeting.

Mr. Hineman also questioned the Trustees decision to not re-appoint Robyn To he Zoning Appeals Board as she was doing her job. He asked them all To comment.

All three trustees said no comment!

EXECUTIVE SESSION: A motion to Pass Resolution 278-09 by Trustee Glancy and seconded by Trustee Piros to enter into Executive Session to discuss Road Department Contract issues at 4:35 p.m.

Roll Call:	Paul Hovis	Yea
	William Glancy	Yea
	Michael Piros	Yea

The Trustees reconvened at 5:35 p.m. with no action taken.

A motion was made to Pass Resolution 279-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting.

Roll Call:	Paul Hovis	Yea
	William Glancy	Yea
	Michael Piros	Yea

Attested by Fiscal Officer Cheryl Tennant

Cheryl C. Tennant Dated: 3-9-09

Approved by Trustee-Chairman Paul W. Hovis

Paul W. Hovis Dated: 3-9-09

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
8606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-6968

TO

1296480		TRFO	DIANA CARTER	
PERMIT NUMBER		TYPE	DBA CARTERS MARKET & DRIVE THRU	
10	01	2008	1ST FL ONLY	
ISSUE DATE		959 WILSON SHARPSVILLE RD		
01	09	2009	BAZETTA TWP	
FILING DATE		CORTLAND OH 44410		
C1	C2	D6	PERMIT CLASSES	
78	904	C	F99866	
TAX DISTRICT		RECEIPT NO.		

FROM 01/13/2009

01123650005			ISSA DAVID ALHERIMI	
PERMIT NUMBER		TYPE	DBA MOMS MARKET	
10	01	2008	959 WILSON SHARPSVILLE RD	
ISSUE DATE		1ST FL ONLY		
01	09	2009	BAZETTA TWP	
FILING DATE		CORTLAND OHIO 44410		
C1	C2	D6	PERMIT CLASSES	
78	904			
TAX DISTRICT		RECEIPT NO.		



MAILED 01/13/2009

RESPONSES MUST BE POSTMARKED NO LATER THAN, 02/13/2009

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES C TRFO 1296480

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

Cheryl C. Fennert
(Signature)

1-20-09
(Date)

(Title) - Clerk of County Commissioner

Clerk of City Council

Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
3372 STATE ROUTE 5 NE
CORTLAND OHIO 44410

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 01/26/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10021	81.15	VW10021	AT&T Mobility	Service - Admin.
10022	1209.97	VW10022	Communication Options, Inc.	Service - All
10023	1365.27	VW10023	Ohio Edison	Service - All
10024	55.96	VW10024	Trumbull County Water & Sewer Acct. Dept	Water Usage - Fire Dept.
10025	335.49	VW10025	AnnaRock Petroleum LLC	2008 Meter Reading - Police Dept.
10026	25.28	VW10026	Advance Auto Parts	Brake Fluid/Brass Etc. - Road Dept.
10027	200.00	VW10027	Cardmember Service	APCO International - Pol. Dept.
10028	61.94	VW10028	Commercial Truck & Trailer, Inc.	Slack/Clevis Assembly - Road Dept.
10029	72.33	VW10029	Cortland Tractor Sales Co.	Coupler - Road Dept.
10030	15.00	VW10030	Cortland Hardware Products, LLC	Plane Customer Wood - Road Dept.
10031	700.00	VW10031	D&B Cleaners	Janitorial Service
10032	3.00	VW10032	Fiest Hardwoods 2008	Blocking Lbr. - Road Dept.
10033	154.00	VW10033	Health Index	Drug Screening
10034	18.50	VW10034	Dennis K. Lewis	Reimbursement - Awards Baby Delivery
10035	368.00	VW10035	Municipal Signs & Sales	Speed Limit Signs - Road Dept.
10036	300.00	VW10036	MicroDoctor.com	Web Hosting
10037	2000.00	VW10037	Mahoning Valley Crisis Response Tema	Annual Contribution
10038	49371.00	VW10038	OTARMA Service Center	General Liability Insurance
10039	18.81	VW10039	Ohio Cat	Oilcat Hydro - Road Dept.
10040	245.40	VW10040	Physio-Control, Inc.	Contract - Fire Dept.
10041	175.00	VW10041	Standard Insurance Company RE	Life Insurance Coverage
10042	131.00	VW10042	United Safety Authority	Gloves/Vest/Jacket/Rain Coat - Rd. Dept.
10043	29.40	VW10043	Warren Fire Equipment, Inc.	Dry Nitro Recharge/ABC Chemical/Etc.-FD
=====				
	56936.50		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 01/27/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10044	15.32	VW10044	Key Communications Services	Service - Fire
10045	20.27	VW10045	Key Communications Services	Service - Admin.
=====				
	35.59		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 01/27/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10030	-15.00	Vi0030	Cortland Hardware Products, LLC	Wrong Name
10046	15.00	VW10046	Cortland Hardwood Products, LLC	Plane Wood - Road Dept.
=====				
	0.00		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 01/29/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10098	5591.25	VW10098	Ikon Office Solutions	Copier - Admin.
=====				
	5591.25		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 02/02/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10099	19.69	VW10099	Key Communications Services	Service - Police
10100	720.14	VW10100	Ohio Edison	Service - Fire/Road
10101	146.90	VW10101	Time Warner Cable-Northeast	Service - Police
10102	73.80	VW10102	Trumbull County Water & Sewer Acct. Dept	Service - Fire/Police
10103	69.32	VW10103	City of Warren, Utility Services	Service - Fire/Police
10104	916.23	VW10104	American Uniform & Arms LLC	Service - Fire/Police
10105	70.00	VW10105	Collin's Heating & Cooling	Uniform Part-Time - Police Dept.
10106	120.00	VW10106	Howland Printing	Service - Police Dept.
10107	120.00	VW10107	International Assoc. of Chiefs of Police	Envelopes - Admin./Police
10108	3.90	VW10108	L & D Medical Billing	2009 IACP Membership Renewal - Police
10109	472.50	VW10109	Vivian McDowell	EMS Billing
10110	86.06	VW10110	Ohio Department of Job & Family Serices	Contract Service - Fiscal Officer
10111	343.41	VW10111	Staples Credit Plan	Charges for Dec. 2008
10112	1841.90	VW10112	Software Techniques	Supplies - Admin./Police
10113	3025.23	VW10113	Trumbull County Treasurer	HR Software Pkg. - Police
10114	555.60	VW10114	Terry's Tire Town	9-1-1 Service
10115	4975.00	VW10115	Teamsters Local 377	Tires - Police Dept.
10116	200.00	VW10116	Warren City Water Dept.	Health Care - Rd. Dept.
=====				
	13759.68		Total Amount of Pending Warrants	Fire Hydrant Consumption Fee 2009

PENDING WARRANT REPORT
Bazetta Township (2009)

Date: 02/03/09

19

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10117	2664.43	VW10117	Paul W. Hovis	
10118	888.16	VW10118	Cheryl C. Tennant	Opt-Out Ins. Reimbursement - 2008
10119	72.46	VW10119	Anthem Blue Cross/Blue Shield	Opt-Out Ins. Reimbursement - 2008
10120	5.00	VW10120	Megan Myers	EMS Refund - Nicholas Schnulo
10121	281.09	VW10121	Central Region CCOA Lock Box	EMS Refund - Megan Myers

	3911.14			

Total Amount of Pending Warrants

PENDING WARRANT REPORT
Bazetta Township (2009)

Date: 02/09/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10122	144.70	VW10122	Sunburst Environmental Service, Inc.	Service - Police/Fire/Road/Fire
10123	116.95	VW10123	Time Warner Cable-Northeast	Service - Fire
10124	73.00	VW10124	Trumbull County Water & Sewer Acct. Dept	Service - Admin. & Road
10125	4082.43	VW10125	Ainsley Oil Company	Gasoline/Diesel
10126	250.00	VW10126	City of Cortland	Medic Refresher Feb. 09
10127	61.94	VW10127	Commercial Truck & Trailer, Inc.	Slack Adjuster/Ckevus Assembly - Rd.
10128	726.00	VW10128	Cross Truck Equipment Company, Inc.	Cylinders for Power Angle on Snowplows
10129	377.53	VW10129	Cross Truck Equipment Company, Inc.	Rep.-International
10130	57.49	VW10130	Cortland Tractor Sales Co.	Snowplow Rep.
10131	12.00	VW10131	DRS	Part - Police
10132	800.00	VW10132	Attorney Mark S. Finamore	Legal Fees
10133	43.59	VW10133	Fastenal Company	Snowplow Rep.
10134	8.92	VW10134	Howland Springs Water Company, Inc.	Service - Admin.
10135	137.98	VW10135	Hanley Print & Promotions	OTAS Laser Checks - Admin.
10136	609.00	VW10136	Ohio Billing, Inc.	EMS Billing Service
10137	542.50	VW10137	Penn Care Medical Products	EMS Supplies
10138	496.56	VW10138	Sam's Club	Supplies - Fire & Police

	8540.59			

Total Amount of Pending Warrants

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BAZETTA TOWNSHIP TRUSTEES WORK SESSION/MEETING

DATE February 9, 2009 8:30 a.m. at the Bazetta Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio 44410.

Call meeting to order.

Roll Call:

Paul Hovis	Present	X
William Glancy	Present	X
Mike Piros	Present	X
Fiscal Officer	Present	X

Read the minutes of the January 20, 2009 Regular Meeting. Trustee Glancy made motion to approve as read and seconded by Trustee Piros.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Fiscal Officer read Correspondence:

Resolution 280-09

The Bazetta Township Trustees authorized the Fiscal Officer Cheryl Tennant to pay all outstanding invoices incurred and approved all warrants issued. Trustee Piros motioned and Trustee Glancy Seconded.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

X A motion to Pass Resolution 281-09 by Trustee Piros and seconded by Trustee Glancy To rehire Jack Governor for summer months, at the contract rate and to commence March 23, 2009.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

EXECUTIVE SESSION:

A motion to Pass Resolution 288-09 made by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting.

Roll Call:	Paul Hovis	Yea
	William Glancy	Yea
	Michael Piros	Yea

Attested by Fiscal Officer Cheryl Tennant

Cheryl C. Tennant Dated: 2-10-09

Approved by Trustee-Chairman Paul W. Hovis

Paul W. Hovis Dated: 2-10-09

BAZETTA TOWNSHIP TRUSTEES MEETING

DATE: February 17, 2009 at 4:00 p.m. at the Bazetta Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio 44410

Call meeting to order:

Present: Chairperson Mike Piros
Trustee Paul Hovis
Trustee William Glancy –Absent due to illness
Fiscal Officer Cheryl Tennant

Read the minutes of February 9, 2009 work session/meeting or suspend and accept as written. Trustee Piros made motion to accept minutes as read, Hovis seconded.

Vote: Paul Hovis Yea
Mike Piros Yea

Resolution 289.09

The Bazetta Township Trustees authorized the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote: Paul Yea
Mike Piros Yea

A Motion to Pass Resolution 290-09 by Trustee Piros and seconded by Trustee Hovis to To hire Grant Source Professional LLC for the annual fee of \$650.00 company, P.O. 3089, Youngstown, Ohio 44511.

Vote: Paul Hovis Yea
Mike Piros Yea

A Motion to Pass Resolution 291-09 by Trustee Piros and seconded by Trustee Hovis to enter into contract renewal for 12 months with COI Communication Options Inc. in the amount of \$ 879.49 a mo.

Vote: Paul Hovis Yea
Mike Piros Yea

A Motion to Pass Resolution 292-09 by Trustee Piros and seconded by Trustee Hovis to authorize the Fiscal Officer Cheryl Tennant to transfer within the following fund. This is to purchase the Mapping for the Memorial Section of the Cemetery.

Cemetery Fund 5

5-A-02 (Salaries/Burials) to 5-A-12 (other expenses) \$1,000.00

General Fund

1-A-27 (Transfers) to 1-B-1 (Salaries Admin.) \$1,000.00

Vote:	Paul Hovis	Yea
	Mike Piros	Yea

A Motion to Pass Resolution 293-09 by Trustee Hovis and seconded by Trustee Piros to adjourn the meeting.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea

Correspondence: Letter of Annexation from the Trumbull County Commissioners concerning the approval of 2.045 acres of land from Bazetta Twp. to the City of Cortland.

Thank you letter from Margaret Heckman to the Fire Dept. EMS

Trumbull County EMA Advisory Board Meeting scheduled for Wednesday February 18, 2009. at 5:00 p.m. at the Howland Township Adm. Bldg.

Zoning Inspector
Larry Bednar - Is on vacation.

DEPARTMENT HEADS

Fire Department: Asst. Chief Dennis Lewis is consulting with the attorney concerning Hiring a new collection agency.

Award Certificates were presented to Firefighters/EMS Mike Minnelli and Mike Smith for the delivery of a baby girl January 7, 2009.

Police Department: Thermal Imaging Device. This was a \$20,000.00 unit that was received by a grant written by Asst. Chief Dennis Lewis.

Road Department: Opening drains due the storm. There is a considerable amount of wood at the Twp. Road Dept.
Park will open April 1, 2009

Public Comment:

Art Keller- Need to know who to contact when a signal light is out.

Rita Benoit-What conflicts are there with our meetings and other meetings the Trustees want to attend? Why was this meeting changed to 4:00. Not a lot of people can attend at 4:00.

Bud Bowen-Feels that the township went down hill when the Trustees went to one meeting a mo. The morning meetings are at 8:30 a.m. and the Trustees know that residents are working at this time. He also asked the police chief why none of our arrests are in the police blotter? Only a few times does it show anything. Chief Sayers responded by saying that twice a week they are faxed to the media and the he has a good working relationship with them, so if there are any complaints the residents should call them.

Ken Flask-He questioned how many calls does the Police Dept. receive a day and why there were not two officers on duty all the time. This was promised when they levy was passed. He feels there should be more officers and less equipment. Chief Sayers responded that there are an average of 12 calls per day and the biggest problem in the township is Wal-Mart in reference to crime. The economy does effect our department and we are dealing with it the best way he knows how.

Trustee Paul Hovis stated to the public that he would like everyone to focus on the future. He can not change what has happened in the past.

He also told Rita that there are many County meetings scheduled at various times that the Trustees would like to attend, but because of our meeting at 6:00 this was not possible.

Rita asked the Trustees for a list of the meetings that they attended.

Mike Piros reported that a study would be done by the county on adding 11 more street lights in Bazetta Township.

A Motion was made to pass resolution 293-09-A by Trustee Piros and seconded by Trustee Hovis to adjourn the meeting.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea

NEW BUSINESS

EXECUTIVE SESSION:

Recess into Executive Session: Time

Purpose:

Attested by Fiscal Officer Cheryl Tennant

Cheryl C. Tennant Dated: 2-19-09

Approved by Trustee-Chairman Paul W. Hovis

Paul W. Hovis Dated: 2-19-09

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 02/17/09

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Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10175	1484.45	VW10175	Dominion East Ohio	Service - Fire/Police/Road
10176	1363.06	VW10176	Orwell Natural Gas	Service - Fire
10177	17.31	VW10177	Trumbull County Water & Sewer Acct. Dept	Water Consumption Jan. 05 - Feb.04, 2009
10178	896.38	VW10178	Ohio Edison	Service - Street Lights
10179	100.98	VW10179	Advance Auto Parts	Headlt Lens/Wiper Motor CRD/Core/FD & PD
10180	2730.00	VW10180	Cemetery Mapping Services	Mapping of Cemetery - Memorial Section
10181	72.33	VW10181	Cortland Tractor Sales Co.	Coupler - Road
10182	2126.15	VW10182	Clemans, Nelson & Associates, Inc.	Service - Admin. & Police
10183	327.60	VW10183	G&K Services	Service - Uniform/Rugs/Misc
10184	138.23	VW10184	Handyman Supply Inc.	Misc. - Admin./Police/Road
10185	30.00	VW10185	Ohio Insurance	Rx Mo. Admin. Fee - Jan. 2009
10186	245.40	VW10186	Physio-Control, Inc.	Contract - Fire
10187	206.99	VW10187	Purchase Power	Added Postage To Meter
10188	36.00	VW10188	Robyn A. Metheny	Rx Reimbursement - January 09
10189	22.00	VW10189	Mike J. Smith	Rx Reimbursement - January 2009
10190	6050.46	VW10190	Trumbull County Treasurer	9-1-1 Service - January/February 2009
10191	11335.04	VW10191	Trumbull County Sanitary Engineers	Paving - Wilmar/Green Space in Circle Dr
10192	96.47	VW10192	United Collections Bureau Inc.	EMS Collecions
10193	1543.12	VW10193	Ohio Insurance	Dental/Vivion Ins.
10194	558.22	VW10194	Wal-Mart Business	Supplies - Fire & Police
10195	104.00	VW10195	Michael G. Piros	Rx Reimbursement - Dec. 2008
=====				
	29484.19		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 02/18/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10196	380.00	VW10196	Collins Heating Cooling, Inc.	New Thermo. - Admin. Bldg.
=====				
	380.00		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 02/23/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10197	81.23	VW10197	AT&T Mobility	Service - Admin.
10198	1209.96	VW10198	Communication Options, Inc.	Service - Admin./Fire/Police/Road
10199	44.22	VW10199	Key Communications Services	Service - Admin./Police
10200	146.90	VW10200	Time Warner Cable-Northeast	Service - Police
10201	2329.98	VW10201	Automotive Distributors	Battery/Oil Filter/Pallet/Rotor Asy - PD
10202	263.61	VW10202	Automotive Distributors	Rotor/Batty/Brake Pad/Winter Blade - Pol
10203	297.22	VW10203	Cross Truck Equipment Company, Inc.	Motor - Road
10204	522.42	VW10204	Cardmember Service	OTA Winter Conference
10205	90.00	VW10205	Collins Heating Cooling, Inc.	Service/Repair - Police Dept.
10206	180.00	VW10206	Joel E. Davis	Removed 2 Copiers for proper disposal
10207	4995.00	VW10207	ID Networks, Inc.	Records Management System - Police
10208	682.50	VW10208	Vivian McDowell	Contract Service - Fiscal Officer
10209	27299.13	VW10209	Medical Mutual of Ohio	Employee Medical Ins.
10210	18.73	VW10210	Mark Thomas Ford	Arm Asy - Police
10211	896.38	VW10211	Ohio Edison	Service
10212	12.00	VW10212	Michael J. Hovis	Rx Reimbursement - Dec. 2008
10213	84.00	VW10213	Elliott L. Fike	Rx Reimbursement-Nov./Dec. 08 & Jan. 09
10214	175.00	VW10214	Standard Insurance Company RE	Employee Life Ins.
10215	1053.60	VW10215	Warren Fire Equipment, Inc.	SCBA Hyclo Test/Cascade Bottle Test - FD
=====				
	40381.88		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 02/24/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10216	79.00	VW10216	Amerigas Propane, Inc.	Gas - Cemetery
=====				
	79.00		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 02/26/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10181	-72.33	V10181	CORTLAND TRACTOR SALES CO.	BILL ALREADY PD.
10268	140.00	VW10268	Christopher G. Herlinger	Rx Reimbursement - Sept/Oct/Nov/Dec 2008
10269	160.00	VW10269	Clyde M. McKenzie	Rx Reimbursement - June/Sept/Oct 2008
10270	16.00	VW10270	Gary W. Walters	Rx Reimbursement - Dec. 2008
10271	22.00	VW10271	Elliott L. Fike	Rx Reimbursement - Dec. 2008
10272	148.00	VW10272	Mike J. Smith	Rx Reimbursement - Aug/Sept/Oct/Nov/Dec 08
10273	122.00	VW10273	William O. Glancy Jr.	Rx Reimbursement - Nov/Dec 2008
10274	837.09	VW10274	Staples Credit Plan	Supplies - General & Police
=====				
	1372.76		Total Amount of Pending Warrants	

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10275	395.75	VW10275	Warren Fire Equipment, Inc.	Annual Certification/Misc. - Police
	=====			
	395.75		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 03/02/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10210	-18.73	V10210	Mark Thomas Ford	VOID CHECK
	=====			
	-18.73		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 03/02/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10276	7.86	VW10276	Key Communications Services	Service - Fire
10277	1928.70	VW10277	Ohio Edison	Service
10278	1616.37	VW10278	Ainsley Oil Company	Gasoline/Diesel
10279	207.77	VW10279	Automotive Distributors	Battery/Core/Spark Plug/Belt Drive - Pol
10280	144.51	VW10280	Certified Laboratories	Aerosol - All Depts.
10281	900.00	VW10281	Inside the Tape	Tuition/Registration
10282	1258.50	VW10282	Sirchie Finger Print Laboratories, Inc.	Supplies - Police
10283	450.00	VW10283	Valley Office Sollutions	Contract - Fire
10284	279.24	VW10284	Central Region CCOA Lock Box	EMS Refund
	=====			
	6792.95		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 03/04/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10283	-450.00	V10283	Valley Office Sollutions	Contract - Fire Dept.
	=====			
	-450.00		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 03/05/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10281	-900.00	V10281	INSIDE THE TAPE	TRAINING COURSE & HOTEL RESERVATIONS
	=====			
	-900.00		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP TRUSTEES WORK SESSION/MEETING

DATE March 9, 2009 8:30 a.m. at the Bazetta Township Administration
Building, 3372 State Route 5, N.E., Cortland, Ohio 44410

Call meeting to order.

Roll Call:

Paul Hovis	Present
William Glancy	Present
Mike Piros	Present
Fiscal Officer	Present

Read the minutes of the March 9, 2009, work session/meeting Trustee Piros motion to approve as read and seconded by Trustee Glancy.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Fiscal Officer read Correspondence:
Trumbull Township Assoc. Dinner 5 have responded to the dinner.
Letter of Retirement from Chief Clyde McKenzie
Thank You letter from David DeChristofaro
Lettter from Tom Letson
Finamore letter concerning L&D Billing
Finamore letter concerning Driveway Permits
Finamore letter concerning Comparison Data
Atty: Burkey's letter concerning Moody Driveway
Letter from Concerned Citizen about paying 2 Clerks

The Bazetta Township Trustees authorized the Fiscal Officer Cheryl Tennant to pay all outstanding invoices incurred and approved all warrants issued. Trustee Piros made the motion and seconded by Trustee Glancy.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A motion to Pass Resolution 294-09 by Trustee _____ and seconded by Trustee _____

To approve the permanent appropriation resolution:

BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, that to provide for the current expenses and other expenditures of said Board of Trustees, during the fiscal year, ending December 31, 2009, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said fiscal year, as follows, vit:

See Attached

Vote: Paul Hovis
 Mike Piros
 William Glancy

Resolution 294-09 was tabled until the 3-16-2009 meeting.

Motion to Pass Resolution 295-09 by Trustee Glancy and seconded by Trustee Piros to move Mr. Carlson from the alternate to a regular board member on the zoning board of Appeals. An alternate must be chosen to replace Mr. Carlson.

Vote: Paul Hovis Yea
 Mike Piros Yea
 William Glancy Yea

A Motion to Pass Resolution 296-09 by Trustee Glancy and seconded by Trustee Piros to set May 2, 2009 as their clean-up days for Bazetta Township between 8:00A.M. and 4:00 P.M. Also dates for the free garage sale will be April 23,24,25 2009. Letters for quotes will be sent out.

Vote: Paul Hovis Yea
 Mike Piros Yea
 William Glancy Yea

A motion to Pass Resolution 297-09 by Trustee Piros and seconded by Trustee Glancy to advise all employees to turn in their RX re-imbusement slips in each mo. until they have settled their contracts.

Vote: Paul Hovis Yea
 Mike Piros Yea
 William Glancy Yea

A motion to Pass Resolution **298-09** by Trustee Piros and seconded by Trustee Glancy To recind Resolution 291-09 COI Contract for Township Phones.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution **299-09** by Trustee Glancy and seconded by Trustee Piros to enter into a 3 year contract with Embarq for Township Phone Service.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution **300-09** by Trustee Piros and second by Trustee Glancy to agree to pay the electric for 11 street lights that Ohio Edison will install at the annual cost of \$1635.60.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution **301-09** by Trustee Glancy and seconded by Trustee Piros to approve the recommendation of the Road Superintendent Frank Parke to send two (2) Employees from the Road Department to training class on Herbicide and Pesticide Application. This will be held at the Family Education Center in Cortland on April 14th at 9:30 am – mid afternoon. Cost of the class is \$50.00 @. The Invoice will come from OSU.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

A Motion to Pass Resolution **302-09** by Trustee Piros and seconded by Trustee Glancy To accept the recommendation of the Road Superintendent to increase the Driveway Permit Fee from \$5.00 to \$ 25.00 effective 3-9-09.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Motion to Pass Resolution 306-09 by Trustee _____ and seconded by Trustee _____ to spray the Township Ball fields.

Vote: Paul Hovis
Mike Piros
William Glancy

This motion was tabled.

A Motion to Pass Resolution 307-09 by Trustee Piros and seconded by Trustee Glancy To pay for the TCZIA Luncheon sponsored by Bazetta Township on June 24, 2009 This is the Zoning Association and the cost will not exceed \$100.00.

Vote: Paul Hovis Yea
Mike Piros Yea
William Glancy Yea

A motion to Pass Resolution 308-09 by Trustee Glancy and seconded by Trustee Piros to accept the recommendation of the Acting Fire Chief Dennis Lewis to enter into the new EMS Charting System-called EMS Charts at an initial Cost of \$300.00 set-up and 104.00 a mo. thereafter.

Vote: Paul Hovis Yea
Mike Piros Yea
William Glancy Yea

A motion to Pass Resolution 309-09 by Trustee Piros and seconded by Trustee Glancy To accept the recommendation of Acting Fire Chief Dennis Lewis to replace both Station 13 and 11 lights at an approx. Cost of \$1000.00 with the firemen installing. Trustee Piros Said he would like this to come out of the General Fund.

Vote: Paul Hovis Yea
Mike Piros Yea
William Glancy Yea

A Motion to Pass Resolution 310-09 by Trustee Piros and seconded by Trustee Glancy
To approve CPR Training Refresher from The Red Cross at a cost of \$825.00, unless
they could make some arrangements with an Instructor to receive training for free.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Correspondence: Letter concerning Wal-Mart
Letter concerning L&D Billing

Zoning Inspector Larry Bednar Submitted Report

Fire Department- Excused due to Fire Calls- Returned at 4:30

Police Department-//Submitted that working with Barb Ross they feel that they
Could get at least on cop grant.

Road Department- Nothing on Easter Egg Hunt
Pipe is on sale would like to purchase at next meeting.
Cemetery- March clean up
Clean-up days will be no charge to residents
April 1, 2009 Park will open

A motion to Pass Resolution 311-09 by Trustee Piros and seconded by Trustee Glancy to
Recess into executive session.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

EXECUTIVE SESSION:

Recess into executive session - Time 4:25 p.m.
Purpose-Road Department Wage Issues
Reconvened at 4:55pm with no action taken.

Public Comment:

Rita Benoit- Questioned again about the Driveway Permit, and why you can not cement all the way to the road. She feel that it is very unsightly and wishes that the Trustees would consider changing this rule.

Art Kreller- Asked if Atty Finamore could do some research on the dumpsters that continually sit around the township.

Art Kreller- Would like to know if the 4:00 meetings are going to be permanent. Trustee Hovis stated that it is permanent. He also asked Dennis Lewis to explain the EMS Charting System. Acting Chief Lewis stated that all reports of EMS calls as of 01-01-2010 needs reported to web-sit due to the protocol. If this is not done properly there will be no further grants available.

A motion to Pass Resolution 312-09 by Trustee Piros and seconded by Trustee Glancy To adjourn the meeting.

Vote:	Paul Hovis	Yea
	Mike Piros	Yea
	William Glancy	Yea

Cheryl C. Tennant Dated: 4-20-09
Attested by: Cheryl C. Tennant Fiscal Officer

Paul Hovis Dated: 4/13/09
Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 03/16/09

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Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10346	1065.95	VW10346	Dominion East Ohio	Service
10347	888.97	VW10347	Orwell Natural Gas	Service - Fire
10348	164.00	VW10348	Service 1	Re-program Motorolas - Fire
10349	87.50	VW10349	Clemans, Nelson & Associates, Inc.	Retainer - General
10350	12.30	VW10350	DRS	PAYMENT
10351	108.00	VW10351	Roger Gardner	(6) 5X8 Flags
10352	327.60	VW10352	G&K Services	Uniform/Rugs/Misc.
10353	32.93	VW10353	Lowe's Business Account	Mailbox/Coat & Hat Hook/Softsoap
10354	27299.13	VW10354	Medical Mutual of Ohio	Health Ins.
10355	1543.12	VW10355	Ohio Insurance	Dental/Vision Ins.
10356	245.40	VW10356	Physio-Control, Inc.	Mo. Maint. Agreement
10357	75.00	VW10357	Trumbull Township Association	Trum. Twp. Assoc. Meeting/Dinner
10358	810.00	VW10358	Vance Outdoors Inc.	Police Dept. Inv. #27718-1
10359	5.76	VW10359	Wal-Mart Business	Supplies - Police
10360	25.00	VW10360	Michael Swiatkwich	Re-organizational Mtg. 2-24-09
10361	25.00	VW10361	Lee Ford	Re-organizational Mtg. 2-24-09
10362	25.00	VW10362	Barbara Rosier-Tryon	Re-organizational Mtg. 2-24-09
10363	25.00	VW10363	Craig Fess	Re-organizational Mtg. 2-24-09
=====				
32765.66		Total Amount of Pending Warrants		

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 03/23/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10364	81.26	VW10364	AT&T Mobility	Service - Admin.
10365	1251.76	VW10365	Communication Options, Inc.	Service
10366	616.00	VW10366	Don Clemente Service 1	Battery Placks/Reprogram Portables
10367	325.50	VW10367	Health Index	Testing
10368	108.00	VW10368	Dept. 32-2024929782	Supplies - Rd. Dept.
10369	551.25	VW10369	Vivian McDowell	Contract Service - Fiscal Officer
10370	936.61	VW10370	Ohio Edison	Service
10371	15.00	VW10371	Frank W. Parke	Reimbursement - Trum. Twp. Assoc. Mtg.
10372	2035.03	VW10372	Physio-Control, Inc.	Supplies - Fire Dept.
10373	127.50	VW10373	Pitney Bowes	Postage
10374	61.20	VW10374	United Safety Authority	Supplies - Road
10375	175.00	VW10375	Standard Insurance Company RE	Employee Life Ins.
10376	825.00	VW10376	Elliott L. Fike	2009 Clothing Allowance
10377	825.00	VW10377	Dennis K. Lewis	2009 Clothing Allowance
10378	825.00	VW10378	Michael Mannella	2009 Clothing Allowance
10379	825.00	VW10379	Thomas S. Rink	2009 Clothing Allowance
10380	825.00	VW10380	Mike J. Smith	2009 Clothing Allowance
10381	825.00	VW10381	BRIAN TAYLOR	2009 Clothing Allowance
10382	825.00	VW10382	David A. Walter	2009 Clothing Allowance
10383	825.00	VW10383	Gary W. Walters	2009 Clothing Allowance
=====				
12884.11		Total Amount of Pending Warrants		

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 03/30/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10438	18.59	VW10438	Key Communications Services	Service
10439	1853.51	VW10439	Ohio Edison	Service
10440	130.98	VW10440	Time Warner Cable-Northeast	Service - Police
10441	69.32	VW10441	City of Warren, Utility Services	Service - Fire & Police
10442	134.85	VW10442	Arrowhead Transport Co.	Supplies - Rd.
10443	262.09	VW10443	Automotive Distributors	Supplies - Police
10444	391.80	VW10444	Atwell's	Supplies/Equipment - Police
10445	49.97	VW10445	CARDMEMBER SERVICE	Expenses - Homeland Security Training
10446	700.00	VW10446	D&B Cleaners	Janitorial Service
10447	1950.00	VW10447	Grant Source Professional, LLC	Contract for Service
10448	15.00	VW10448	Michael G. Piro	Reimbursement - Trum. Twp. Assoc Dinner
10449	38.00	VW10449	Michael J. Hovis	Rx Reimbursement
10450	10.00	VW10450	Dennis K. Lewis	Rx Reimbursement
10451	30.00	VW10451	Robyn A. Metheny	Rx Reimbursement
10452	42.00	VW10452	Thomas S. Rink	Rx Reimbursement
10453	70.00	VW10453	Joseph A. Sofchek	Rx Reimbursement
10454	2716.00	VW10454	Trumbull Soil & Water Conservation Dist.	2009 Conservation Appropriation
10455	4020.00	VW10455	Teamsters Local 377	Health Ins. - Rd. Dept.
10456	74.00	VW10456	Treasurer State of Ohio	Services
=====				
12576.11		Total Amount of Pending Warrants		

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10457	7.91	VW10457	Key Communications Services	Service - Fire
10458	185.70	VW10458	Sunburst Environmental Service, Inc.	Service
10459	116.95	VW10459	Time Warner Cable-Northeast	Service - Fire
10460	300.00	VW10460	City of Cortland	East Egg Hunt Donation
10461	518.30	VW10461	Cross Truck Equipment Company, Inc.	Hydraulic Pump - Road
10462	60.00	VW10462	Elite Court Reporting Services	Appearance/Public Hearing/Zoning Comm.
10463	17493.67	VW10463	Finley Fire Equipment	Supplies
10464	1.83	VW10464	Dept. 32-2024929782	Finance Charge
10465	221.13	VW10465	Handyman Supply Inc.	Supplies
10466	8.92	VW10466	Howland Springs Water Company, Inc.	Service - Admin.
10467	50.00	VW10467	Kristopher W. Parke	Reimbursement-Broken Glasses (Contract)
10468	574.28	VW10468	Municipal Signs & Sales	Signs
10469	90.00	VW10469	Treasurer, State of Ohio	Assessment
10470	987.00	VW10470	Ohio Billing Inc.	EMS Billing Service
10471	1543.12	VW10471	Ohio Insurance	Dental/Vision Ins.
10472	74.40	VW10472	Koorsen Fire & Security, Inc.	March Air Compressor Maint. Semi-Annual
10473	1408.96	VW10473	Pipelines Inc.	Supplies - Road
10474	279.44	VW10474	Aetna Healthcare-PO 981106	Reimbursement - EMS Service
10475	279.24	VW10475	Anthem Blue Cross/Blue Shield	Reimbursement - EMS Service
10476	525.00	VW10476	Vivian McDowell	Contract Service - Fiscal Officer
10477	365.44	VW10477	Wheeled Coach Industries, Inc.	Kit/Pureair/Filters
10478	50.00	VW10478	Walter Maycher	March 25th Hearing/April 01 Qtrly. Mtg.
10479	50.00	VW10479	Curtis Lonsbrough	Zone Change Hearing & Qtrly. Meeting
10480	50.00	VW10480	Theodore Webb	Zone Change Hearing & Qtrly. Meeting
10481	25.00	VW10481	Dennis Mintus	Zone Change Hearing
10482	220.50	VW10482	The Tribune Chronicle	Zoning Ad
10483	30.00	VW10483	Ohio Insurance	Rx Monthly Admin. Fee (Feb.)
10484	2502.81	VW10484	Ainsley Oil Company	Gas/Diesel Fuel
10485	410.27	VW10485	Midwest Seagraves Sales & Service	Turn Signal/Heat Control Switch - Fire
10486	414.90	VW10486	D&T P. M. & Truck Repair	Service - Rescue 11
=====				
	28844.77		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township (2009)

Date: 04/07/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10487	343.02	VW10487	Staples Credit Plan	Supplies - Police
=====				
	343.02		Total Amount of Pending Warrants	

MINUTES
BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING

DATE: April 13, 2009 at 8:30 a.m. at the Bazetta Township Administration Building,
3372 State Route 5, N.E., Cortland, Ohio 44410

Call meeting to order:

Present Trustee Paul Hovis
Trustee William Glancy
Fiscal Officer Cheryl Tennant
Trustee Piros excused due to sickness.

Read the minutes of the ^{APR. 13}~~March 16~~, 2009 regular meeting or suspend and accept as written. Trustee Glancy made motion to accept minutes as read, Trustee Hovis seconded.

Vote: Paul Hovis Yea
William Glancy Yea

The Bazetta Township Trustees authorized the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued. Trustee Hovis made motion and Trustee Glancy seconded.

Vote: Paul Hovis Yea
William Glancy Yea

A motion was made to pass resolution 313-09 by Trustee Glancy seconded by Trustee Hovis to accept the recommendations of the the Cemetery Sexton Lorin Hopkins to set the deadline for foundation orders for May ~~4~~⁹, 2009.

Vote: Paul Hovis Yea
William Glancy Yea

A Motion was made to pass resolution 314-09 to approve \$2000.000 to update the township website per Trustee Piros. For lack of a 2nd this resolution was tabled until the next meeting.

A motion was made to pass resolution 315-09 by Trustee Glancy and seconded by Trustee Hovis to approve a purchase order for Joel Davis in the amount of \$1000.00. This is to be split Administration \$250.00, Police \$450.00, and Fire \$300.00. This P.O. will be for repairs to the computers, and the DSL in both Fire Stations.

Vote: Paul Hovis Yea
William Glancy Yea

A motion was made to pass resolution 316-09 by Trustee Glancy and seconded by Trustee Hovis to accept the Bid of \$648.00 per load for one (1) day of Township Cleanup. This was the only bid received. Clean-up day is for Township Residents only. (See Attached Bid)

Vote: Paul Hovis Yea
William Glancy Yea

A motion was made to pass resolution 317-09 by Trustee Glancy and seconded by Trustee Hovis to hire Super Green Lawn Service for weed control at the Park at the cost of up to \$1,900.00.

Vote: Paul Hovis Yea
William Glancy Yea

A motion to pass resolution 318-09 by Trustee Glancy and seconded by Trustee Hovis to post "NO PARKING" signs along the road between ballfields.

Vote: Paul Hovis Yea
William Glancy Yea

A motion was made to pass resolution 319.09 by Trustee Hovis and seconded by Trustee Glancy to put to vote to renew the Road and Bridge Levy for the November 2009 Election. (.60) Last passed 11-05-2005

Vote: Paul Hovis Yea
William Glancy Yea

A motion was made to pass resolution 320-09 by Trustee Hovis and seconded by Trustee Glancy to put to vote to renew the General Fund Levy for the November 2009 Election (.40) Last passed 11-08-2005 Trustee Glancy is to get the proper paper work from the Board of Elections.

Vote: Paul Hovis Yea
William Glancy Yea

A motion was made to pass resolution 321-09 by Trustee Glancy and seconded by Trustee Hovis to accept the recommendation of Acting Fire Chief Dennis Lewis to purchase necessary EMS Equipment totally \$ 2468.80. See Attached List:

Vote: Paul Hovis Yea
William Glancy Yea

Zoning Inspector: Larry Bednar: Submitted his zoning report-

Department Heads:

Road: Submitted monthly report. Resolutions included above.

Fire: Trumbull County Fair will be June 30 through July 4 2009.

Resolutions included above.

The reommendation to promote Lt. Taylor to Captain

Police: Submitted report. No resolutions

Robyn Methany will now be purchasing all the supplies for the township.

A motion was made to pass resolution **322-09** to enter into executive session with Trustees Hovis, Trustee Glancy and Fiscal Officer Cheryl Tennant Time 11:45 a.m. To discuss Personnel.

Reconvened at 12:15 p.m. with no action taken.

A motion was made to pass resolution **323-09** by Trustee Glancy and seconded by Trustee Hovis to adjourn the meeting.

NEW BUSINESS: None

Attested by Fiscal Officer Cheryl Tennant

Cheryl C. Tennant

Dated: 6-8-09

Approved by Trustee Chairman Paul Hovis

Paul Hovis

Dated: 5-14-09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10525	18.95	VW10525	Key Communications Services	Service - Police
10526	426.87	VW10526	Orwell Natural Gas	Service - Fire
10527	96.08	VW10527	Trumbull County Water & Sewer Acct. Dept	Service - Admin./Fire/Road
10528	8.88	VW10528	Advance Auto Parts	Supplies - Park
10529	134.85	VW10529	Arrowhead Transport Co.	Slag - Road
10530	121.77	VW10530	Arrowhead Transport Co.	Slag - Cemetery
10531	39.40	VW10531	DRS	Service - Admin.
10532	50.00	VW10532	City of Cortland	PALS Refresher - 2 Students
10533	240.94	VW10533	Comdoc, Inc.	Blk. Meter/Color Meter - Police
10534	412.33	VW10534	G&K Services	Uniform/Rugs/Mics
10535	495.90	VW10535	Koski Construction Company	Cold Mix - Road
10536	27299.13	VW10536	Medical Mutual of Ohio	Employee Health Ins.
10537	574.28	VW10537	Municipal Signs & Sales	Signs
10538	125.00	VW10538	Northeast Wisconsin Technical College	Training - Police
10539	30.00	VW10539	Ohio Insurance	Rx Mo. Admin. Fee
10540	108.00	VW10540	Elliott L. Fike	Rx Reimbursement
10541	112.00	VW10541	William O. Glancy Jr.	Rx Reimbursement
10542	152.00	VW10542	Christopher G. Herlinger	Rx Reimbursement
10543	66.00	VW10543	Michael J. Hovis	Rx Reimbursement
10544	40.00	VW10544	Robyn A. Metheny	Rx Reimbursement
10545	22.00	VW10545	Thomas S. Rink	Rx Reimbursement
10546	40.00	VW10546	Joseph A. Sofchek	Rx Reimbursement
10547	48.00	VW10547	Gary W. Walters	Rx Reimbursement
10548	350.00	VW10548	Ohio Treasurer Kevin L. Boyce	Service - Police
10549	50.00	VW10549	Jack Richards	Refund - EMS Service
10550	313.61	VW10550	Samco Inc.	Diamond Mix
10551	3025.23	VW10551	Trumbull County Treasurer	9-1-1 Service - April
10552	35.00	VW10552	United Safety Authority / DMV Supply	Supplies - Police
10553	770.08	VW10553	Wal-Mart Business	Supplies - General/Fire/Police
10554	745.11	VW10554	Penn Care Medical Products	EMS Supplies
10555	104.80	VW10555	Parts Associates Inc.	Parts - Road

36056.21

Total Amount of Pending Warrants

06/08/09

Robyn,

Change will be
bringing in her
set of minutes for
Trustees to go over

MEETING

DATE: April 337.

Administration Building,

Meeting called to o

Present:

Kearna

- Mike Piros
- Trustee Chairperson Paul Hovis
- Trustee William Glancy
- Fiscal Officer Cheryl Tennant

Trustee Chairperson Paul Hovis relinquished his chair to Trustee Piros due to a migraine headache.

Read the minutes of April 13, 2009 regular meeting or suspend or accept as written. Trustee Glancy made motion to accept minutes as read, Trustee Hovis seconded. Adjusting the minutes on April 13, 2009 Resolution 313-09 to read May 9th 2009.

Vote:

- Paul Hovis Yea
- Mike Piros Yea
- William Glancy Yea

A motion was made by Trustee Glancy and seconded by Trustee Piros to authorize the Deputy Clerk to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

- Paul Hovis Yea
- Mike Piros Yea
- William Glancy Yea

A Motion to Pass Resolution 324-09 by Trustee Glancy and seconded by Trustee Hovis To renew the G&K contract for 12 mo.

Vote:

- Paul Hovis Yea
- Mike Piros Yea
- William Glancy Yea

A motion to Pass Resolution 325-09 by Trustee _____ and seconded by Trustee _____ Accept the recommendation of the Acting Fire Chief Dennis Lewis to Promote Brian Taylor to Captain effective _____.

Vote:

Paul Hovis
 Mike Piros
 William Glancy

Resolution 325-09 failed because Trustee Glancy felt that the township could not afford to promote Brian Taylor. This was tabled.

A motion pass Resolution 326-09 was made by Trustee Hovis and seconded by Trustee Glancy To authorize the Fiscal Officer to transfer funds from:

01-A-27	Transfers to	01-F-07 (Repairs-Park)	\$3000.00
---------	--------------	------------------------	-----------

Vote:

Paul Hovis	Yea
Mike Piros	Yea
William Glancy	Yea

A motion to Pass Resolution 327-09 by Trustee Glancy and seconded by Trustee Hovis To authorize the Fiscal Officer to request and advance of 2nd Half Settlement of 2008 Real Estate Tax from the Trumbull County Auditor.

Vote:

Paul Hovis	Yea
Mike Piros	Yea
William Glancy	Yea

A motion to Pass Resolution 328-09 by Trustee Hovis and seconded by Trustee Glancy To authorize the Fiscal Officer to request and advance of 2nd Half Settlement of 2008 Personal Property Tax.

Vote:

Paul Hovis	Yea
Mike Piros	Yea
William Glancy	Yea

A motion to Pass Resolution 329-09 by Trustee Glancy and seconded by Trustee Hovis To change the Zoning Fees with a Blanket Resolution. (Attached)

Vote:

Paul Hovis	Yea
Mike Piros	Yea
William Glancy	Yea

A motion to Pass Resolution 330-09 by Trustee Hovis and seconded by Trustee Glancy To go with WW Construction the lowest quote of \$2280.00 on roofing shingles for the Park. Other quote was \$3933.00.

Vote:

Paul Hovis	Yea
Mike Piros	Yea
William Glancy	Yea

Trustees Report – Discussion on Employee Insurance. Discussion on how much the township is going to pay for. Current Health Ins. Prem. \$27,299.13 a mo. Group Benefit Consulting Inc. (Joann Petkovich) asked to be put on the agenda. She could not be present but would remind the Trustees that her and Alisa already had an executive session with the Trustees. Their proposal to save up to \$10,000 a year on Life Ins. Would like Trustees discussion before the rate changes.

Trustees had no discussion on the Health Insurance.

Correspondence – 2 letters from David DeChristofaro
Thank you letter from Becky Dunn concerning Road Dept.

Zoning Inspector – Report Attached
Larry Bandar

DEPARTMENT HEADS

Fire Department No Report

Police Department No Report

Road Department Imagination Station will be closed 4-23-09 Thursday at 3:00 for Repairs.

Fiscal Officer questioned the Trustees concerning some issues that occurred with the Road Superintendent, Trustees, and Clerks Office. The clerk made a mistake in the Road Supervisor's pay. The prosecutor and township attorney stated the pay was corrected per the Teamster's contract.

Trustee Glancy wanted to make a resolution to cap either the money or hours of the Clerks Assistant Vivian McDowell. All the Trustees were in favor of this. However, Atty. Fennimore suggested that this would not be a good idea at this time because they did not know what they were capping.

Public Comment:

Art Keller questioned the dumpster issue with Atty. Finamore giving explanation. Robyn Hineman questioned the Ins. which was discussed 6 mo. ago and wanted to know how much the township was paying, why the Trustees that belong on Medicare are not on Medicare and what the premiums were for each employee.

Trustee Glancy's response was that Township Trustees are legally entitled to the same benefits as all township employees.

Mrs. Perhach would like to know if the minutes of each meeting could be put on the Web Site so they could read them when they are out of town.

Trustee Piros said he would be glad to put them on the Township Web Site.

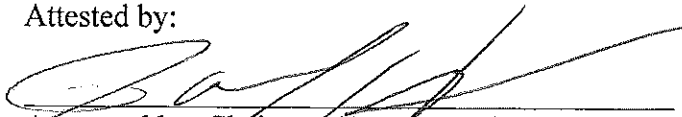
Rita Benoit would still like to question the driveway issue. Atty. Finamore explained that he is working with Atty. Burkey who represents Moody's. This issue is in litigation at the present time and would advise her when the final ruling has been reached.

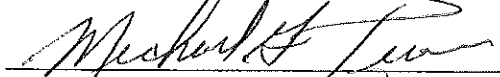
A motion to Pass Resolution 331-09 by Trustee Hovis and seconded by Trustee Glancy to adjourn the meeting.

Vote:

Paul Hovis	Yea
Mike Piros	Yea
William Glancy	Yea

Attested by: _____ Dated: _____


Approved by: Chairman Trustee Paul Hovis _____ Dated: _____


Approved by: Acting Chairman Trustee Mike Piros _____ Dated: 4/29/09

Bazetta Township Trustees Work Session
April 13, 2009
Zoning Inspector Agenda
Larry Bednar

- Zoning Commission approved a zone change for the Cortland Church of Christ, Bazetta Road. 12.7 Acres from residential to R-2.
- Seven Bazetta properties going into foreclosure on April 16, 2009. 3671 Hoagland Blackstub, 3380 North Park, 2262 Niles Cortland, 3288 North Park, 4619 Hoagland Blackstub, 3494 Ivy Hill Circle, 3987 Hoagland Blackstub.
- Approval for the change in the Construction Packets pass outs for Township residents.
- Zoning permits for March, 7 total \$801.43.
- Ohio Planning Conference June 5, 2009 at Mentor, Ohio. Cost \$50.00
- Proposed Zoning Fee change form the Zoning Commission to be presented as a Zoning Amendment per copy of letter from Attorney Mark Finamore.
- R W Sidley Inc. 2395 Elm Road applied for a Zone change to Industrial.

QUOTE FOR FURNISHING EQUIPMENT FOR REMOVAL OF RUBBISH ON BAZETTA
TOWNSHIP CLEAN UP DAY FOR SATURDAY, MAY 02, 2009.

NAME OF COMPANY:

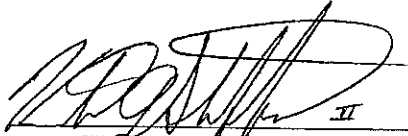
Sunburst Environmental Svc Inc.

PO Box 425

Cortland OH 44410

PRICE PER DUMPSTER -0- () CUBIC YARDS

PRICE FOR PACKER LOAD 648.00 (25) CUBIC YARDS


SIGNATURE OF SUPPLIER

THE ABOVE QUOTE MUST BE RETURNED BY APRIL 06, 2009.

PLEASE NOTE LIMITATIONS ON ITEMS NOT ACCEPTABLE FOR COLLECTION.

- tires
- motor oil
- liquid paint, thinners etc.
- appliances which contain Freon

March 23, 2009

Mr. Frank W. Parke
Bazetta Township Road Dept.
3372 St. Rt. 5
Cortland, Ohio 44410

Dear Mr. Parke:

Thank you for the opportunity to bid on vegetation control for the Bazetta Park. We have been a family and locally owned business since 1978. We have provided vegetation control for The Corps of Engineers at Mosquito Lake for many years. I am licensed in vegetation control in Ohio and Pennsylvania, which means I also carry liability insurance in order to obtain this license. License number 5604.

We could apply a season long vegetation control around the fences and restroom at Bazetta Park for \$250.00. We would require that the leaves be removed from around the fences before we apply our control products. We could apply Roundup, or similar material, to the big baseball infield for \$185.00 per application and the little baseball infield for \$160.00. We would spray the entire infields, not a spot application. We could spray Roundup, or similar material, around the playground fence for \$35.00. We would also need the leaves removed from this area before spraying. These Roundup applications would be on an as needed basis.

Please call if you have questions or would like us to schedule these applications.

Sincerely,



Ken Mock
President



BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Dennis Lewis

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Clyde McKenzie

Captain
Tom S. Rink

STATION 13



Lieutenant
Brian Taylor

April 11, 2009

Bazetta Township Trustees
Trustee Hovis - Trustee Piros - Trustee Glancy
3372 St Rte 5
Cortland, Ohio 44410

Re: EMS Equipment to be purchased

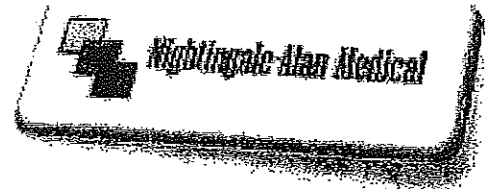
To Trustee Hovis, Trustee Piros, Trustee Glancy,

The Bazetta Fire Department is in need of EMS equipment that will need to be purchased to keep up with the standard of care in Emergency Medical Service and to keep current with existing and new protocol. I have requested 5 different companies to provide quotes for this equipment but only one sells the current equipment approved by both protocols. The first item will be two EZ-IO drivers with all accessories at price of \$2054.80. The second item is CPAP mask at a price of \$414.00. This equipment requested is not luxury items! This equipment will improve the quality of EMS care given to patients of the Bazetta Fire Department.

Professionally,

Dennis K Lewis

Dennis Lewis
A Shift Captain
Acting Chief of Fire and EMS



Quote

VidaCare EZ-IO

Gary Walters

330-637-4136

DATE: 03/30/2009

Bazetta Township Fire
773 Everett Hull
Cortland, OH 44410

330-638-4193

VALID UNTIL: 04/29/2009

QUOTE NUMBER: 589

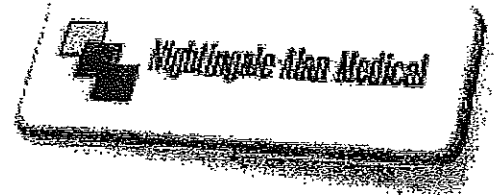
TERMS: Net 30 Days

11418 Deerfield Rd.
Cincinnati, OH 45242
800-332-3700
513-247-8207
Service:
800-332-3700

Salesperson:
Dan Romano
440-476-4770
dromano@namedinc.com

Item	Description	Unit Price	Quantity	Extended Price
VID9050-SN	EZ-IO DRIVER	\$280.00	2	\$560.00
VID05-9001	ADULT NEEDLE SET (5/BOX)	\$495.00	1	\$495.00
VID05-9001S	AD NEEDLE (15 GAUGE X 25 MM LONG)	\$99.00		
VID9018	PEDIATRIC NEEDLE SETS (5/BOX)	\$495.00	1	\$495.00
VID9018S	PD NEEDLE (15 GAUGE X 15 MM LONG)	\$99.00		
VID9007	HARD-SIDED CARRYING CASE	\$18.95		
VID9027	VASCULAR ACCESS PACK	\$39.95	2	\$79.90
VID9074	G3 HARD SIDED CARRYING CASE	\$18.95		
VID9013	E-Z CONNECTS	\$4.80		
VID9012	WRIST BANDS	\$0.60		
VID9029	CRADLE	\$10.40		
VID9072	G3 WALL/BAG/CRASH CART MOUNTABLE G3 DRIVER CRADLE	\$10.40		
VID9077	EZ-IO LD 15G INTRAOSSEOUS NEEDLE 45MM	\$115.00	3 2	345.00 \$230.00
VID9085	SOFT CASE FOR G3 DRIVER	\$39.95	2	79.90
Accessories				
VID9002	CONNECTING TUBING	\$4.80		
VID9068	EZ STABILIZER	\$4.00		
Training Material				
VID9052SN	TRAINING DRIVER NOT FOR CLINICAL USE	\$135.00		
VID05-9017	AD TRAINING NEEDLE	\$35.00		
VID9021	PD TRAINING NEEDLE	\$35.00		
PRL1125-29-1	ADULT TIBIA	\$34.30		
PRL1117-5-1	CHILD TIBIA	\$32.90		
PRL1187-2	INFANT TIBIA	\$24.30		
PRL1051-18-1	ADULT LEFT HUMERUS WITH SKIN PATCH	\$32.15		
VID9078	LD TRAINING NEEDLE	\$40.00		
VID9059SN	EZ-IO G3 TRAINING DRIVER	\$143.00		
PRL1128-110	ADULT DISTAL RIGHT TIBIA WITH SKIN PATCH	\$34.00		
			Total	\$1,859.00
			Ship via	UPS Prepaid and Add

2054.80



Quote

Boussignac

Gary Walters
 Bazetta Township Fire
 773 Everett Hull
 Cortland, OH 44410

330-637-4136
 330-638-4193

DATE: 03/30/2009
 VALID UNTIL: 04/29/2009
 QUOTE NUMBER: 590
 TERMS: Net 30 Days

11418 Deerfield Rd.
 Cincinnati, OH 45242
 800-332-3700
 513-247-8207
Service:
 800-332-3700

Salesperson:
 Dan Romano
 440-476-4770
 dromano@namedinc.com

Item	Description	Unit Price	Quantity	Extended Price
VTA5562.313	BOUSSIGNAC CPAP SYSTEM W SIZE 3 MASK (CHILD)	\$69.00		
VTA5562.413	BOUSSIGNAC CPAP SYSTEM W SIZE 4 MASK (SMALL ADULT)	\$69.00		
VTA5562.513	BOUSSIGNAC CPAP SYSTEM W SIZE 5 MASK (MED ADULT)	\$69.00	4	\$276.00
VTA5562.613	BOUSSIGNAC CPAP SYSTEM W SIZE 6 MASK (LG ADULT)	\$69.00	2	\$138.00
VTA5570.13	BOUSSIGNAC CPAP ONLY - SINGLE USE	\$65.00		
Accessories:				
VTAR-6415V	NEBULIZER KIT FOR BOUSSIGNAC CPAP - SINGLE USE	\$3.20		\$18.20
VTA10-55357	MANOMETER - SINGLE USE	\$8.15		
VTAV-51061	15MM/22MM CONNECTOR FOR USE WITH ETT/DLT (20/BOX)	\$25.00		
Bougie Introducer				
VTA5576.01	BOUSSIGNAC BOUGIE INTRODUCER (10/BOX)	\$295.00		
		Total		\$453.20
		Ship via		UPS Prepaid and Add

414.00

Authorized Signature (if required)

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 04/20/09

59

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10556	1329.34	VW10556	Communication Options, Inc.	Service
10557	577.29	VW10557	Dominion East Ohio	Service
10558	136.95	VW10558	Time Warner Cable-Northeast	Service - Police
10559	84.47	VW10559	Embarq	Service - Admin.
10560	542.50	VW10560	Clemans, Nelson & Associates, Inc.	Service - General
10561	6.88	VW10561	Cortland Tractor Sales Co.	Spark Plug - Park
10562	577.50	VW10562	Vivian McDowell	Contract Service - Fiscal Officer
10563	245.40	VW10563	Physio-Control, Inc.	Maint. Agreement
10564	206.99	VW10564	Purchase Power	Postage for Meter
10565	81.98	VW10565	Pitney Bowes Inc.	Postage Meter Ink
10566	452.93	VW10566	Mark Thomas Ford	Hub Assy/Processo - Police
10567	184.00	VW10567	Todd R. Pippenger & Son Plumbing	Repair/Parts - Park
10568	189.75	VW10568	Warren Fire Equipment, Inc.	Certification/Inspection/Test
10569	800.00	VW10569	Attorney Mark S. Finamore	Legal Fees

	5415.98		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 04/20/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10537	-574.28	V10537	Municipal Signs & Sales	Signs

	-574.28		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 04/27/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10628	81.67	VW10628	AT&T Mobility	Service
10629	1051.03	VW10629	Ohio Edison	Service
10630	940.14	VW10630	Ohio Edison	Service
10631	510.00	VW10631	DRS LLC	Service
10632	446.75	VW10632	Finley Fire Equipment	Supplies
10633	54.40	VW10633	LTC Supply Co.	Supplies
10634	2400.18	VW10634	Nightingale-Alan Medical Equip. Services	Supplies
10635	175.00	VW10635	Standard Insurance Company RE	Employee Life Ins.
10636	170.13	VW10636	Staples Credit Plan	Supplies
10637	25.00	VW10637	Trumbull County Fire Chiefs' Association	2009 Membership Fee
10638	456.75	VW10638	Valley Office Solutions	Copier Maint. - Fire
10639	26.53	VW10639	Key Communications Services	Service
10640	38931.58	VW10640	BWC	Liability For 2008 Payroll
10641	38.50	VW10641	Health Index	Services

	45307.66		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 04/29/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10642	573.13	VW10642	Ohio Edison	Service
10643	69.32	VW10643	City of Warren, Utility Services	Service
10644	27299.13	VW10644	Medical Mutual of Ohio	Health Ins.
10645	500.00	VW10645	Burrowes Consulting Services	Annual Maint.
10646	4020.00	VW10646	Teamsters Local 377	Health Care - Rd.
10647	100.68	VW10647	Dept. 30 - 1200046652	Supplies - Rd. & Cem.
10648	637.50	VW10648	Joel Davis	Service - Admin. & Police
10649	700.00	VW10649	D&B Cleaners	Janitorial Service

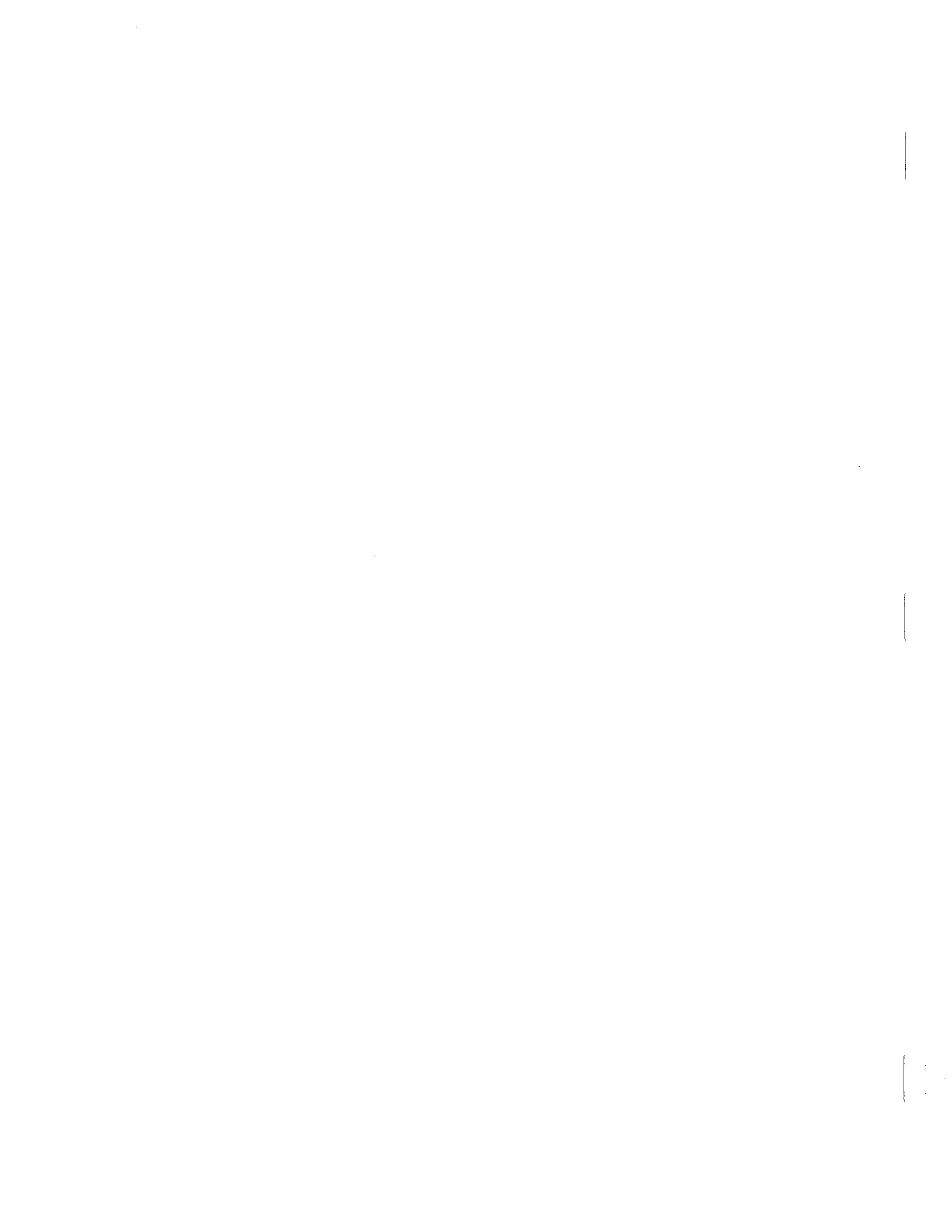
	33899.76		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 04/30/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10650	39.41	VW10650	Key Communications Services	Service - Police
10651	98.00	VW10651	Trumbull County Water & Sewer Acct. Dept	Service - Admin. & Rd.
10652	2220.00	VW10652	W & W Construction	Shingles - Park

	2357.41		Total Amount of Pending Warrants	



Bazetta Township Trustees

3372 State Route 5 N. E. · Cortland, Ohio 44410

Ph: (330) 637-8816 · Fax: (330) 637-4588

Paul W. Hovis · Michael G. Piros · William O. Glancy

On April 20, 2009 at 5:30 PM in the Township Hall, the Bazetta Township Trustees held a hearing for the following proposed Map amendment to the Township Zoning Resolution:

Owner: Cortland Church of Christ

Property Address: Hoagland Blackstub Road

Tax Parcel ID#: 31-902102

Current Classification: Residential R-1

Proposed Change: Residential R-2


Members present: Michael G. Piros, Paul W. Hovis and William O. Glancy.

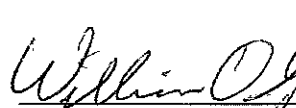
Members absent: None.

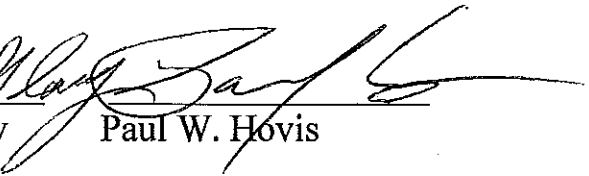
Mr. Piros called the hearing to order at 5:30 PM. He then stated the reason for this hearing and explained the hearing procedures. He then asked to hear from the proponents of the zone change.

After being sworn in by Mr. Piros, Mr. Victor Rossi of 6362 Shafer Road, Champion, Ohio representing the Cortland Church of Christ. He explained that they were here to meet with the Zoning Board and went over what the proposal for the property is. He believes they received favorable comments on that. He offered maps and information to the Trustees for their review. He went on to explain they purchased the property a few years ago from Yount. They are presently worshipping in Cortland at the old Opera House and have been there for twelve years. They set a goal about five years ago that they would build instead of renting. They were looking for a good place to build a church along with a good community. Bazetta is a good community. This piece of property became available. Just before they purchased it they had a meeting with the Trustees and told them that their goal was to build a church on there and at the time they didn't see a real problem so they went ahead and purchased the place. They are looking at breaking the ground in the summer of next year, 2010. It may happen sooner but the plans are for the summer of 2101 and they are moving right along with that. Their group averages 85 a week and range in all ages. They have a full time minister,

Motion by Mr. Glancy, seconded by Mr. Hovis, to adjourn the hearing.
Motion passed. Hearing adjourned.


Michael G. Piros


William O. Glancy


Paul W. Hovis

MINUTES
BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING

DATE: May 04, 2009 at 9:00 AM at the Bazetta Township Administration Building,
3372 State Route 5, NE, Cortland, Ohio 44410

Call the meeting to order:

Present: Trustee Paul Hovis
Trustee William Glancy
Trustee Michael Piros

A motion was made to pass Resolution 332-09 by Trustee William Glancy, seconded by Trustee Michael Piros to accept the resignation of Cheryl Tennant, Fiscal Officer, effective May 01, 2009.

Vote: Paul Hovis Yes
William Glancy Yes
Michael Piros Yes

Motion to adjourn the meeting was made by Trustee William Glancy and seconded by Trustee Michael Piros.

Roll Call: Paul Hovis Yes
William Glancy Yes
Michael Piros Yes

Paul Hovis

MINUTES
BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING

DATE: May 04, 2009 at 10:00 AM at the Bazetta Township Administration Building,
3372 State Route 5, NE, Cortland, Ohio 44410

Call the meeting to order:

Present: Trustee Paul Hovis
Trustee William Glancy
Trustee Michael Piros

A motion was made to pass Resolution **333-09** by Trustee William Glancy, seconded by Trustee Michael Piros to accept the proposed zoning amendment for the property located at Hoagland Blackstub Road Auditor's Tax Parcel ID #31-902102. The proposal is that the property be changed from Residential (R-1) to Residential (R-2) as requested by the Church of Christ.

Vote: Paul Hovis Yes
William Glancy Yes
Michael Piros Yes

Motion to adjourn the meeting was made by Trustee William Glancy and seconded by Trustee Michael Piros.

Roll Call: Paul Hovis Yes
William Glancy Yes
Michael Piros Yes



MINUTES
BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING

DATE: May 06, 2009 at 8:30 AM at the Bazetta Township Administration Building,
3372 State Route 5, NE, Cortland, Ohio 44410

Call the meeting to order:

Present: Trustee Paul Hovis
Trustee William Glancy
Trustee Michael Piros

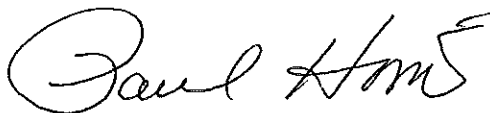
A motion was made to pass Resolution 334-09 by Trustee Michael Piros, seconded by Trustee William Glancy to appoint Rita Drew as the Township Deputy Clerk at a rate of \$20.00 per hour, effective May 06, 2009.

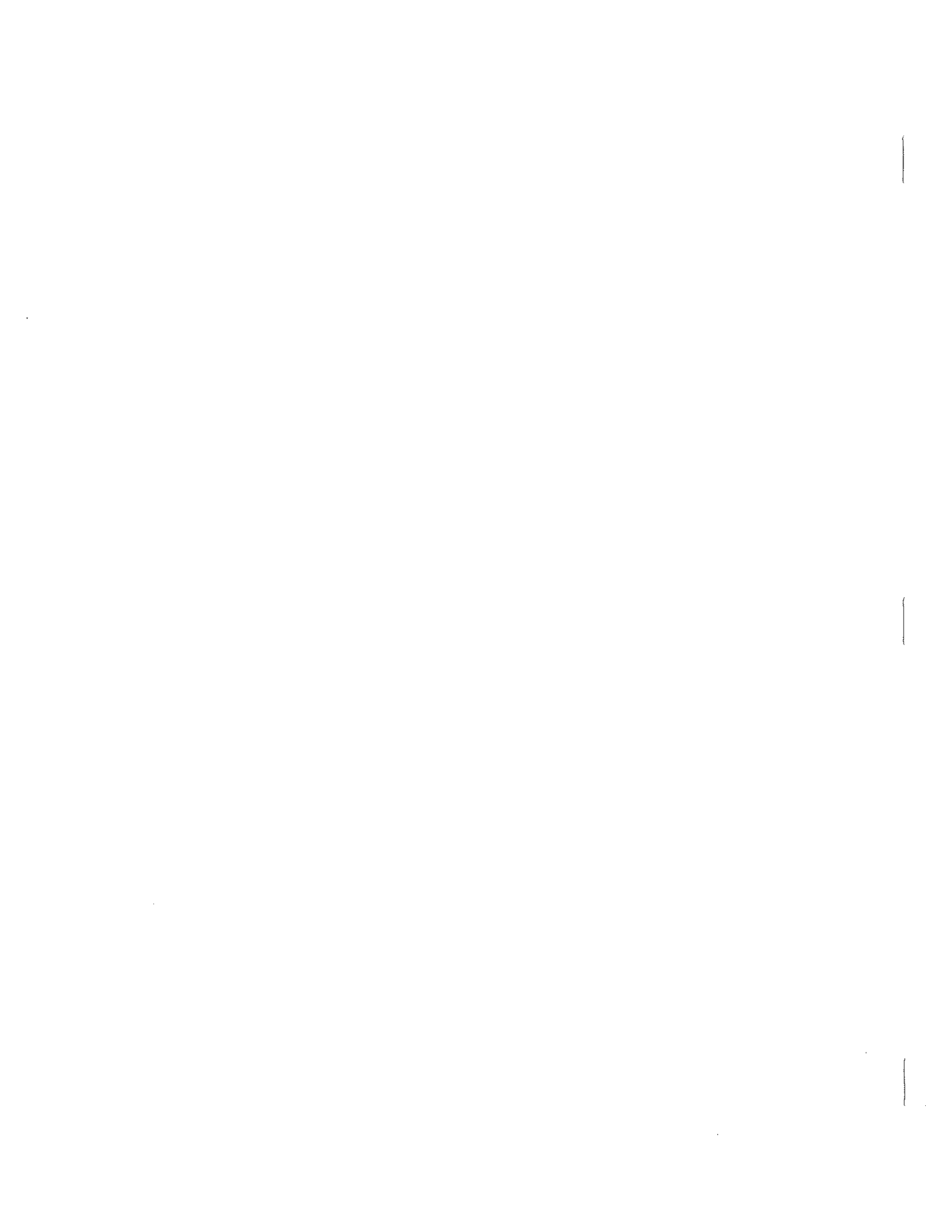
Vote: Paul Hovis Yes
William Glancy Yes
Michael Piros Yes

Mark Finamore swore in the Deputy Clerk.

Motion to adjourn the meeting was made by Trustee Michael Piros and seconded by Trustee William Glancy.

Roll Call: Paul Hovis Yes
William Glancy Yes
Michael Piros Yes





BAZETTA TOWNSHIP TRUSTEES WORK SESSION/MEETING MINUTES

Date: May 11, 2009 at 8:30am
 Bazetta Township Administration Building
 3372 State Route 5 NE
 Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:

Trustee Paul Hovis
 Trustee William Glancy
 Trustee Mike Piros
 Deputy Clerk Rita K. Drew

Minutes to be suspended or accepted as written:

- April 20, 2009 Regular Meeting
 - Need to amend time from 4am to 4pm
 - Need to amend comments on p4
- April 20, 2009 Special Meeting
- May 4, 2009 Special Meetings
- May 6, 2009 Special Meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to accept the April 20, 2009 Regular Meeting Minutes as amended and all Special Meeting Minutes as written.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to authorize the Deputy Clerk to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Resolution **335-09** to approve the Zoning Annual Fee Schedule. (Attached)

Vote:

Paul Hovis	Yes
------------	-----

Mike Piros	Yes
William Glancy	Yes

A motion to pass Resolution 336-09 by Trustee Glancy and seconded by Trustee Piros to transfer \$6,000 from 03-A-04 (Tools & Equipment) to 03-B-02 (Material).

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion pass Resolution 337-09 was made by Trustee Piros and seconded by Trustee Glancy to temporarily suspend Resolution 254-08 which approved the supplemental contract of Charles Sayers.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion to pass Resolution 338-09 by Trustee Glancy and seconded by Trustee Piros to go out and advertise Issue 1 Projects, Howland Wilson Phase 1 and 2, for bids.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Correspondence:

None.

Zoning Inspector:

- Report submitted by Larry Bednar at 9:00am (See Attached)
- Letter submitted from Zoning Commission (See Attached)

Road Department:

- Report submitted by Frank Parke at 9:15am (See Attached)
 - Statement that no additional expenditures will be incurred for the culverts
 - Discussion regarding various existing problems with roads and sewer installations on Williams and Morrow
 - Will contact Atty. Finamore regarding possible legal recourse for these problems

Fire Department:

- Report submitted by Dennis Lewis at 9:35am (See Attached)
 - Trumbull County Fair dates are June 30 – July 5, 2009

- Cortland Street Fair dates are June 25 – 27, 2009
- Discussion regarding having an outside agency do a needs assessment for a new fire station or a statement of qualifications
 - Cost would be \$13,500
 - Using an outside agency would be more objective than having an assessment done internally
 - Doing a statement of qualifications would have no cost and would be valid for roughly 90 days
 - Will continue to pursue this matter
- Working on 6 or so additional regional grants at no cost to the township
- As of April 30, 26% of the budget has been spent

Police Department:

- Report submitted verbally at 10:15am
- Computers
 - Concern with pictures of police officers being on website
 - Will look into possibility of removing these with Joel Davis
 - Concern that policies are on the website
 - Will be temporarily removed
 - Question regarding whether we have the appropriate site license for multiple program installations
 - Need to both determine price for obtaining license and ensure that the funds are available to purchase license if necessary
 - Need to include Fire Department as well
- Radios
 - Problems with truck to truck communications
 - Wattage seems to be incorrect
 - Possibility of getting radios at a lower cost using grant monies
 - Possibility of having radios repaired
 - Will submit a cost assessment at a later date
- Workers Compensation
 - Clarification regarding to whom claims should be submitted and in what timeframe
- Grants
 - Army Corps grant should be starting in 1-2 weeks
- Cars
 - Animals getting into certain vehicle and doing minor damage
 - Possibility of rotating vehicles so that cars sit for a shorter length of time
- Vacant properties
 - Concerns with possible increase in problems with these properties, notably during the Trumbull County Fair
- Hiring of new Personnel
 - Possibility of hiring part time to alleviate use of overtime

A motion to pass Resolution 339-09 by Trustee Piros and seconded by Trustee Glancy to recess into Executive Session to discuss personnel at 10:50am.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

The Trustees reconvened at 12:00pm.

Asked to be put on the Agenda:

- Stephany Jeffers & Melissa Nehlen from Liberty National at 12:00pm.
- Gave presentation to Trustees regarding insurance options

Public Comment:

None.

A motion to pass Resolution 340-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Attested by: Deputy Clerk Rita K. Drew

Dated: 5-12-09

Approved by: Chairman Trustee Paul Hovis

Dated: 5-12-09

BAZETTA TOWNSHIP ZONING COMMISSION

Bazetta Township Hall-3372 State Route 5, N.E.-Cortland, Ohio 44410

Phone: (330)637-8816

Chairman: Walter Maycher • Vice-Chairman: Curtis Lonsbrough
 Ronald Volpi, Dennis Mintus, Mark J Franko
 Alternates: Todd McCart and Theodore Webb
 Secretary: Deanna L Boggess

Bazetta Township Trustees
 3372 State Route 5, N.E.
 Cortland, Ohio 44410

April 15, 2009

Gentlemen,

The Bazetta Township Zoning Commission Board has found that the current fees associated with holding hearings are just not enough to cover the costs of conducting a hearing. For example, the cost of postage and newspaper advertising can be \$150.00 or more. The Board is also recommending that the Trustees consider creating a Fee Schedule listing all of the current zoning fees. The fees could then be easily adjusted at the discretion of the Trustees as needed with out having to make changes throughout the Zoning Resolution. The Fee Schedule could then be made available at the administration office, online and as a separate page in the Resolution. It is for these reasons the Board is recommending the following:

Motion by Mr. Webb, Seconded by Mr. Lonsbrough, to recommend an "Annual Fee Schedule" with the proposed fees and eliminating the fee language in the Resolution Book and replacing it with "Please see Annual Fee Schedule" where there is currently a fee present. This Fee Schedule will be established by the Bazetta Township Board of Trustees and from time to time (annually) be evaluated and adjusted by the Board of Trustees at their discretion.

Vote: Mr. Maycher YES, Mr. Lonsbrough YES, Mr. Webb YES

YES 3

NAY 0 Motion passed

The Board is recommending to raise the cost of hearings to \$400.00 for Text and Map Amendments (Zone Changes) and Appeals Hearings.

	<u>Old</u>	<u>Proposed</u>
Zone Change Hearing	\$185.00	\$400.00
Appeals Hearing	150.00	400.00

In addition the Board recommends the following for the new Fee Schedule:

Garage Sale Permits	5.00	Same
Fence Permit	5.00	Same
Transient Vendor's Permit	75.00	Same
Outdoor Advertising Permit	0.75 per Square Foot	Same
Zoning Book / CD	10.00	Same
Manufactured Homes/ Manufactured Homes Park	10.00	Same
Agricultural	No Fee	Same
Industrial	No charge for roofing or siding.	Same
Churches, Schools	No Fee	Same

Eliminating the following fees from the Zoning Resolution Book, adding them to the Annual Fee Schedule, and replace with the following statement :

Please see Annual Fee Schedule.

Temporary Mass Gathering	\$ 250.00
Pond Permit	25.00
Swimming Pool Permit	Surface area square foot X \$45.00 X .0025 = Fee
Temporary Waste Container Permit	5.00
Conditional Zoning Certificate	150.00
Conditional Zoning Certificate for Adult Entertainment	250.00
Conditional Zoning Certificate for Adult Entertainment Annual Renewal	125.00

New Construction, Additions or Alterations:

- Residential, Commercial, Industrial, Manufactured Homes, Manufactured Homes Park to be determined by the following formula:

- Square foot of Building, Addition, Alteration X \$45.00 X .0025 = Fee

Example: 2000 Sq. Ft. X \$45.00 = 90.000 X .0025 = \$225.00 Fee

- Garage-non habitable formula:

- Square foot of Garage X \$15.00 (Minimum value \$6,000.00) X .0025 = Fee

I have enclosed the minutes from the April 1, 2009 Quarterly Meeting along with the fee schedules from the surrounding townships for your review.

Sincerely,



Deanna Boggess
Zoning Secretary



Bazetta Township Trustees Work Session

May 11, 2009

Zoning Inspector Agenda

Larry Bednar

- Zoning permit issued to McDonalds Corporation May 1, 2009
- Attorney Mark Finamore has filed lien on properties at 460 Wilson Sharpsville and 894 Everett Hull.
- Four properties in Bazetta township going into foreclosure on May 14, 2009; 2289 Bianca Ln, 2383 Bazetta Rd, 460 Wilson Sharpsville Rd, 3400 North Park.
- Zoning permits for April # 5 for \$103.13.
- Ohio Planning Conference June 5, 2009 at Mentor, Ohio. Cost \$50.00
- Parks applied for zone change 2746 St Rt #5 and 3473 St Rt #5 form C1 to C3 May 27, 2009 at 7PM
- R W Sidley Inc. 2395 Elm Road applied for a zone change from C1 to Industrial; hearing May 18, 2009 at 7PM
- Cortland Church of Christ variance hearing June 4, 2009 at 7PM.

WORK SESSION AGENDA

May 11, 2009

1. OK TO GO OUT TO ADVERTISE OUR ISSUE 1 PROJECTS, HOWLAND WILSON PHASE 1 AND 2, AS SOON AS WE RECEIVE BID PACKET FROM COUNTY ENGINEERS OFFICE
2. CULVERTS – HOWLAND WILSON TO BE CHANGED OUT
3. CEMETERY FOUNDATIONS
4. GET COUNTY TO ENGINEER WILLIAMS AND MORROW FOR ROAD BASE REPAIRS

**BAZETTA TOWNSHIP ROAD DEPARTMENT
MONTHLY ACTIVITY REPORT**



APRIL, 2009

APRIL 2009 SUMMARY REPORT FOR THE BAZETTA TOWNSHIP ROAD DEPARTMENT

20 HOURS CHECKING AND RESOLVING COMPLAINTS
15 HOURS MEETINGS
15 HOURS MAKING REPORT, BILLS AND PO'S AND BC'S
25 HOURS LETTING WATER OFF ROADWAYS AND
STORM DAMAGE
15 HOURS REMOVAL OF DEBRIS FROM ROAD RIGHT OF
WAYS
40 HOURS INSTALLING TILE
30 SNOW AND ICE REPAIR
32 PICKED UP TIRES ON ROADS
40 HOURS CHECKING ROADS AND RIGHT OF WAYS FOR
OBSTRUCTIONS AND POTENTIAL PROBLEMS
INCLUDING SEWER PROJECT
30 HOURS CLEANING EQUIPMENT
100 HOURS WORK IN PARK
35 HOURS FOR SIGN INVENTORY AND SIGN
REPAIR/REPLACE
37 HOURS WORK FOR ADMINISTRATION INCLUDING
MOWING
190 HOURS MAINTENANCE IN CEMETERY
80 HOURS BURIALS AND FOUNDATIONS

MONTHLY FUEL CONSUMPTION

GASOLINE PUMP		APRIL 2009		
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	24362.3	24362.3	0
#2	FIRE STA.11	28142.5	28173.3	30.8
#3	ROAD DEPT	57374.7	57392.7	18
#5	POLICE DEPT	52645.3	53291.6	646.3
#6	TWP. PARK	92932.5	92942.4	9.9
#7	ZONING	14942.3	14953.2	10.9
#8	MAINT. DEPT.	4193.3	4207.3	14
#10	CEMETERIES	29667.7	29764	96.3
TOTAL GALLONS OF GAS				826.2

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

DIESEL PUMP				
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	59655.5	59755.0	99.5
#2	FIRE STA.11	43598.0	43636.7	38.7
#3	ROAD DEPT	22216.2	22254.8	38.6
#4	CEMETERIES	25263.6	25283.6	20
#5	TWP. PARK	7417.2	7508.3	91.1
TOTAL GALLONS OF DIESEL				287.9

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Dennis Lewis

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Clyde McKenzie

Captain
Tom S. Rink

STATION 13



Lieutenant
Brian Taylor

Trustee Work Session

May 11, 2009 1030 hrs

1. Status on Firefighter/Medic Lesh
2. Status on Firefighter/Medic Fike.
3. Service Agreement with UCB – Awaiting Atty. Finamore response.
4. Resident bill be Cortland Fire Department – Copy attached
5. Trumbull County Fair – Explanation
6. Needs assessment for new Fire Station - Need to consider or statement of qualifications.
7. Property Price for Fire Station - \$175,000.00
8. Lt. Taylor promotion to Captain - ?
9. Firefighter Assistance Grant near completion –
10. Still no DSL at station 13 - still working on
11. Moved personnel around to help with schedule – cost reduction

80

City of Cortland
c/o Medicount Management, Inc.
194 Lattin Street
CORTLAND, OH 44410
513-772-4465



IF PAYING BY CREDIT CARD, FILL OUT BELOW • CHECK CARD USING FOR PAYMENT

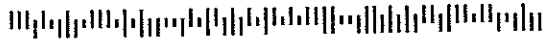
<input type="checkbox"/> MASTERCARD	<input type="checkbox"/> DISCOVER	<input type="checkbox"/> VISA	<input type="checkbox"/> VISA
CARD NUMBER	CVV2 Code	AMOUNT	
SIGNATURE		EXP. DATE	
DATE OF SERVICE		PATIENT NAME	
07/28/2008		MURPHY, LIAM J	
ACCOUNT NUMBER	AMOUNT DUE	AMOUNT ENCLOSED	
314064	\$ 639.00		

1/1

H 637-1084

*Theresa
Kern*

0000000828



LIAM MURPHY
C/O PARENTS
2086 TIMBER WAY
CORTLAND, OH 44410-1811



C 330-540-8069

City of Cortland
c/o Medicount Management, Inc.
194 Lattin Street, CORTLAND, OH 44410

Please check box if above address is incorrect or if insurance information has changed and indicate change(s) on the reverse side.

Please detach and return the top portion with your payment.

STATEMENT

Date	Description	Charges	Payments	Balance
1800800874 07/28/2008	From 2086 TIMBER WAY DR To ST ELIZABETH HEALTH CENTER	639.00		639.00

Please make checks payable to: City of Cortland

If you have questions about this bill, please call Medicount Management Inc., Emergency Services Billing Specialists at 513-772-4465.



BAZETTA FIRE DEPARTMENT

STATIONS 11 & 13

Daily Activity Log

Monday, July 28, 2008

SHIFT: **B**

0800 - 2000

2000 - 0800

Sta 11

Closed

Closed

Sta 13

Lt. Taylor
Mannella

Lt. Taylor
Mannella

Apparatus Out Of Service	
<input checked="" type="checkbox"/> LADDER 11	<input type="checkbox"/> TRUCK 11
<input type="checkbox"/> RESCUE 11	<input type="checkbox"/> ENGINE 13
<input type="checkbox"/> MEDIC 11	<input type="checkbox"/> MEDIC 13
<input type="checkbox"/> MEDIC 11-1	<input type="checkbox"/> CAR 11
<input checked="" type="checkbox"/> CHIEF 11	

MEDICS ON DUTY

STA. 11 STA. 13

Chief McKenzie On Duty

Number of Calls

6

Total Calls

1042

SHIFT BRIEFINGS / SPECIAL ASSIGNMENTS

Time	Incident #	Activity
0800		Roll Call - Briefing From Acting Fire Chief Lewis Truck Checks House Duties Fueled Eng-13 With 12 Gallons
04	0677	Med-13 To Elm @ Bazetta For Crash - 3 Refusals
032	0678	Med-13 To Immediate Care For Injuries From Previous Mva - Off Duty No Response
1344	0679	Med-13 To Dr. Naples For Chest Pain - Als Transport - Of Duty - No Response
1712	0680	Med-13 Eng-21 To 2840 N. Park For Crash - 1 Als - Off Duty No Response
1802	0681	Med-12, 110 To 2086 Timber Way For Allergic Reaction - Med-12 Als To St. Es 110 Driver
2000	0682	Med-13 To 2736 Ivy Hill Cir. For Dyspnea - 1 Refusal Fueled Medic 13 With 13 Gallons

SHIFT SUPERVISOR SIGNATURE

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10702	240.54	VW10702	Sunburst Environmental Service, Inc.	Service - All Depts.
10703	116.95	VW10703	Time Warner Cable-Northeast	Service - Fire
10704	73.80	VW10704	Trumbull County Water & Sewer Acct. Dept	Service - Fire & Police
10705	10.54	VW10705	Automotive Distributors	Supplies - Fire
10706	42.58	VW10706	Advance Auto Parts	Supplies - Cemetery
10707	631.02	VW10707	Arrowhead Transport Co.	Slag
10708	800.00	VW10708	Attorney Mark S. Finamore	Legal Service
10709	460.00	VW10709	Great Garage Door	Service - Fire
10710	38.50	VW10710	Health Index	Drug Screening
10711	94.08	VW10711	Ikon Office Solutions	Supplies - Admin.
10712	19.21	VW10712	Lowes Business Account	Pipr/Coupling/Brush/Etc. - Cemetery
10713	87.50	VW10713	Vivian McDowell	Service - Fiscal Officer
10714	966.00	VW10714	Ohio Billing Inc.	EMS Billing Service
10715	21.99	VW10715	Tractor Supply Company	Supplies - Cemetery
10716	136.50	VW10716	The Tribune Chronicle	Ad - Zoning
10717	3025.23	VW10717	Trumbull County Treasurer	9-1-1 Service (May)
10718	219.88	VW10718	Amerigas Propane, Inc.	Gas - Cemetery
10719	1742.69	VW10719	Embarq	Service
10720	359.73	VW10720	Dominion East Ohio	Service
10721	268.85	VW10721	Orwell Natural Gas	Service - Fire
10722	56.00	VW10722	Attorney Mark S. Finamore	Reimbursement - Recording Fees
10723	2840.93	VW10723	Clemans, Nelson & Associates, Inc.	Professional Services
10724	4.53	VW10724	WFCB - Carter Lumber PRO	Supplies - Cemetery
10725	149.72	VW10725	Certified Laboratories	Fuel Injector Cleaner - Police
10726	40.00	VW10726	DRS	Service - General
10727	18966.76	VW10727	The Huntington National Bank	Loan - Fire Dept.
10728	8.92	VW10728	Howland Springs Water Company, Inc.	Service - Admin.
10729	17.34	VW10729	Handyman Supply Inc.	Supplies - Road & Cemetery
10730	156.68	VW10730	Mark Thomas Ford	Supplies - Police
10731	49.28	VW10731	Ohio Cat	Filters - Road
10732	50.00	VW10732	Ohio Planning Conference - Cleveland Sec	Registration - Zoning Workshop
10733	30.00	VW10733	Ohio Insurance	Px Monthly Admin. Fee (April)
10734	52.00	VW10734	Elliott L. Fike	Rx Reimbursement - April
10735	124.00	VW10735	William O. Glancy Jr.	Rx Reimbursement - Feb. & March 2009
10736	62.00	VW10736	Michael J. Hovis	Rx Reimbursement - March & April 2009
10737	58.00	VW10737	Robyn A. Metheny	Rx Reimbursement - April 2009
10738	158.40	VW10738	Buckeye Bulk, Inc.	Top Spoil - Road
10739	245.40	VW10739	Physio-Control, Inc.	Monthly Maint. Agreement - Fire
10740	206.99	VW10740	Purchase Power	Postage Meter - May Statement
10741	92.00	VW10741	Terminix Processing Center	Service - Police
10742	25.63	VW10742	United Collection Bureau Incorporated	EMS Collections
10743	101.50	VW10743	United Safety Authority	Aluminum Carriage & Serrated Nut
10744	273.56	VW10744	Ward's Auto Parts, Inc.	Supplis - Police/Road/Cemetery
10745	295.49	VW10745	ZEP Sales & Service	Supplies - Park

7105
10746

=====
33420.72
510.00

Total Amount of Pending Warrants
VW10746 Clyde McKenzie

Reimb-Contribution of Med. Ins.
clothing allowance

**BAZETTA TOWNSHIP TRUSTEES
MEETING MINUTES**

Date: May 18, 2009 at 4:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 4:00pm.

Present:

Trustee Paul Hovis
Trustee Mike Piros
Deputy Clerk Rita K. Drew

Minutes to be suspended or accepted as written:
May 11, 2009 Regular Meeting

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Resolution 341-09 to accept the May 11, 2009 Regular Meeting Minutes as written.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Not Present

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Resolution 342-09 to authorize the Deputy Clerk to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Not Present

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Resolution 343-09 to transfer \$64.81 from 01-D (Local Government and State Income Tax) to 01-I (Interest).

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Not Present

Correspondence:

None

Zoning Inspector:

- Zoning Permit issued to McDonald's on May 1
- Liens filed on 2 properties
- 4 properties went into foreclosure on May 14
- 2 properties applied for zone changes
 - Hearings have been scheduled
- 1 property applied for a variance
 - Hearing has been scheduled

Fire Department:

- Received \$1000 Community Grant from Wal-Mart
 - Check was submitted to Deputy Clerk Drew
- Acting has rearranged his schedule to continue working his required hours, ensuring that department schedules are properly covered, and remain within budget constraints
- Safety vests will need to be purchased in the near future
 - Quotes for will be presented at the next meeting

Road Department:

- Nothing to report other than that they are concentrating on cemeteries

Police Department:

- Received \$1000 Community Grant from Wal-Mart
 - To be used for installation of cameras in police cars
- Army Corps Grant of \$8700 went into effect on May 15
- Computers issues that Township Trustees have been made aware of
 - Will be addressed at the next Township Trustee Work Session/Meeting after quotes have been obtained

Introduction:

- Deputy Clerk Drew as temporary replacement for previous Fiscal Officer

Asked to be put on the Agenda:

- Paul Carlson would like to address the Trustees regarding Lakeshore and Westlake Sewer Project
 - Noted that he is speaking on behalf of the 60 or so residents in this area
 - Project has been going well until the last step of the project – paving
 - Pavement is crumbling, cracking, and sinking
 - Has spoken with Frank Parke, County Engineers and Trustee Hovis
 - Concerned because he was told by County Engineers that road should never have been repaved to begin with
 - Problems with chipping and sealing
 - Road was incapable of being repaved
 - Engineers stated were “sewer guys and not road guys”
 - Mr. Carlson believes Engineers were wrong on first points

- Request that trustees provide a proposed timeline or business plan within the next 30 days for approaching county commissioners regarding repairs so the roads can withstand winters and be in faulty condition
- Trustee Hovis has contacted Jim Jones at Trumbull County Sanitary Engineers Office and County Commissioner Fuda
 - Jones told Trustee Hovis that roads are not compacted enough to accommodate big/heavy trucks
 - Trustee Hovis asked why roads were paved if they were insufficient to support trucks doing the required work and was not given a good answer
- Trustee Hovis believes next step is to collaborate with Atty. Finamore to put together a lawsuit against the county to get these roads (along with Morrow and Williams) repaired properly
 - Per the contract, all roads and driveways are to be restored to their condition before project began
 - Township may need to make a claim on the maintenance bond because roads and driveways were not returned to their proper condition
 - If this is not rectified in the proper manner, a suit can be filed

Public Comment:

- Art Kreller of Andrews Drive
 - Question regarding non-conforming dumpsters
 - Atty. Finamore stated that all dumpsters in place before current ordinance were grandfathered in and are, therefore, not legally subject to the current ordinance
 - Atty. Finamore stated that the current ordinance applies only to new dumpster installations
 - Atty. Finamore stated that no new dumpsters could be installed
 - Atty. Finamore stated that he would draft a letter to the waste haulers regarding this issue
 - Question regarding Trustee Piros recent television appearance
 - Trustee Piros stated that reason for appearance was a traffic issue with Wal-Mart
 - Difficulties experienced by trucks trying to enter/exit the Carter Lumber driveway across the street
 - McDonalds is coming in and have proposed 2 entrances/exits
 - Considering allowing ingress only because taking a left hand turn out of the McDonalds onto Elm Road would be difficult
 - A long-term growth study is underway for this area
 - Question regarding status of Police Chief Dennis Sayers
 - Trustee Hovis stated that he is still on sick leave
- Comments from Atty. Finamore
 - Successful in suit against L & D Medical Billing resulting in all documentation being turned over to Ohio Billing and Acting Chief Lewis
 - Acting Chief Lewis and Atty. Finamore are satisfied and have dismissed the action

- Will be attending a hearing regarding Special Technologies and the fact that would not allow us to upgrade air filter system
- Rita Benoit of Andrews Drive
 - Asked for explanation regarding Resolution 337-09
 - Trustee Piros explained that Chief Sayers was in charge of the safety committee and received supplemental pay for doing this
 - Trustee Piros further explained that Chief Sayers did not complete this work and can not complete this work because he is on sick time
 - Trustee Piros stated that Chief Sayers can not be paid for work that he did not and can not complete
- Art Kreller of Andrews Drive
 - Asked Atty. Finamore about driveways as they relate to the sewer project
 - Atty. Finamore stated that driveways are supposed to be restored to the same or better condition than before the sewer project began
 - Asked Atty. Finamore what recourse existed if this was not done
 - Atty. Finamore stated residents should take pictures, inform the Police Department, and file a complaint with County Sanitary Engineers Office
 - Atty. Finamore further stated that the next step would be to approach the County Commissioners to make claim against the maintenance bond
 - Asked if there is a proper way to take picture
 - Atty. Finamore advised the usage of a digital camera that displays the time and date on photo
 - Frank Parke and Atty. Finamore advised the taking of pictures before the sewer work begins and after the sewer work is completed
 - Don Urchek stated that the company doing the work is supposed to videotape the street and take photos begin they begin
- Rita Benoit of Andrews Drive
 - Asked for copies of the Special Meetings held on April 20, May 4 and May 6
 - Deputy Clerk Drew stated that copies of these would be made available first thing on May 19
- Art Kreller of Andrews Drive
 - Asked about possibility of joint fire district
 - Trustee Hovis stated this is being looked into
- Robyn Hineman of Northview Drive
 - Asked to see a list delineating what County Meetings the Trustees have attended and who else attended these meetings
 - Asked about meetings at Hovis Tire

- Were enough trustees present for an official meeting
 - Were minutes taken
 - Asked for what other townships does Atty. Finamore attend all Trustee Meetings
 - Atty. Finamore stated that he attends all Trustee Meetings for Bazetta and Liberty because his contract with these townships requires him to do so
 - Asked for how many townships Atty. Finamore serves as attorney
 - Atty. Finamore stated that he is the attorney of record for 30-35 townships
 - Question regarding comments made about her in the Tribune Chronicle article that announced Cheryl Tennant's resignation, notably concerning her zoning experience
 - Discussion between Hineman and Trustee Hovis regarding what each had said at previous Trustee Meetings
 - Read portion of a letter written by Martha Urchek, a previous Township Fiscal Officer
 - Expressed concern that previous meetings were terminated before the public had finished making their comments
 - Trustees Hovis and Piros explained that, due to commotion in the room at the April 20 meeting, the public may not have heard the motion to adjourn the meeting
 - Expressed concern that trustees are acting in an unprofessional manner
 - Read another portion of a letter written by Martha Urchek
- Lance Stewart of Bazetta Road
 - Complimented the Trustees on the job that they are doing

A motion to pass Resolution 344-09 by Trustee Piros and seconded by Trustee Hovis to adjourn the meeting.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Not Present

Attested by: Deputy Clerk Rita K. Drew

Dated: 6-8-09

Approved by: Chairman Trustee Paul Hovis

Dated: 7-13-09

Bazetta Township Trustees Work Session

June 8, 2009

Zoning Inspector Agenda

Larry Bednar

- Letter to Waste Container providers advising them of the new Zoning Resolution; permit form needed.
- Two properties in Bazetta township going into foreclosure on June 4, 2009; 857 Perkins Jones Rd and 3476 Ivy Hill Circle.
- Zoning permits for May. 2 - \$67.50 Transient Vendor permits 3 - \$225.00
- Cortland Church of Christ variance hearing by the Board of Appeals June 4, 2009; variance approved.
- Parks zone change 2746 St Rt #5 and 3473 St Rt #5 from C1 to C3 approved by the Zoning Commission May 27, 2009 at 7PM
- R W Sidley Inc. 2395 Elm Road; zone change from C1 to Industrial approved by the Zoning Commission May 18, 2009
- Calvary Bible Church zone change hearing June 24, 2009.

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Dennis Lewis

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Clyde McKenzie

Captain
Tom S. Rink

STATION 13



Lieutenant
Brian Taylor

Trustee Work Session

June 8, 2009 1030 hrs

1. Status on Firefighter/Medic Fike.
2. Service Agreement with UCB – Awaiting Atty. Finamore response.
3. Ambulance Agreement with 6 communities – Awaiting Atty. Finamore response
4. Trumbull County Fair – Explanation
5. Property Price for Fire Station - \$175,000.00
6. Lt. Taylor promotion to Captain -
7. Station Construction Grant – Explanation – Requesting
8. Mosquito State Park Agreement - Use of Boat – Training
9. Workers Comp –
10. Safety Meetings – Started and back in place
11. Safety Vest Need purchased – Requesting to be taken out of General Fund for all 5 departments – Cost of \$950.00
12. 1993 Crown Victoria would like to give to Trumbull County FIU

Bazetta Township Safety Committee

To: All Employees

From Safety; Committee

CC: All Departments; File

Date: June 4, 2009

Meeting held on June 8, 2009 at 1415 hrs.

Committee members present; C. Herlinger, D. Lewis, F. Parke, J. Goodhart, J. Pelfy – BWC

Safety Committee discussed safety vest for employees. Current vest do not meet ANSI 2007 standards. All vests in all departments currently are ANSI 2004 Standard and do not meet current standards. Sizes were taken for all employees and will ask for approval to buy at Trustee work session June 8, 2009.

Communication – inter department communication is not working properly. Currently road department put in wiring from admin building to road garage, more parts are being ordered and Trustee Hovis is aware of problem and is continually working on resolving communication problems between Road, Police and Fire Departments.

Safety-Committee requests that the Bazetta Township Trustees put the Safety Committee back on the agenda for Trustees meetings. Department Heads will address on Trustee work session June 8, 2009.

Safety Committee discussed with J. Pelfy having a current safety statement in Bazetta Township. Last safety statement was 2005. Department heads will bring up to Trustees and put on agenda for new resolution on Trustee Meeting June 15, 2009.

Safety Committee with J. Pelfy discussed having a Safety and Health Assessment survey completed for review by the committee for the July Safety Committee Meeting to gage Employee and Township Safety.

Next Safety Committee meeting will be held July 9, 2009 at 1400 hrs at Bazetta PD.

JOEL E. DAVIS
 3031 Fallehn Drive
 Cortland, OH 44410
 joeldavis@neo.rr.com
 330-540-0577

June 8, 2009

Mr. Paul Hovis
 Bazetta Township Trustee
 3372 State Rt. 5 N.E.
 Cortland, OH 44410
 330-637-8816

Dear Paul,

I would like to thank you for the opportunity.

Below are the technical specifications and prices that I would like to recommend that would meet or exceed all your expectations to resolve ongoing technology issues within the Bazetta Police Department and the other Township Departments.

***** SERVER QUOTE *****

1 - ML350 G5T E5420 X/2.50 1P 2GB E2I/128 DVDR SFF SBY
 Product Description HP ProLiant ML350 G5
 Form Factor Tower - 5U
 Dimensions (WxDxH) 8.7 in x 25.2 in x 18.4 in
 Server Scalability 2-way
 Processor 1 x Intel Quad-Core Xeon E5420 / 2.5 GHz (Quad-Core)
 Cache Memory 12 MB L2 cache
 Cache Per Processor 12 MB (2 x 6MB (6MB per core pair))
 RAM 2 GB (installed) / 32 GB (max) - DDR2 SDRAM - Advanced ECC - 667
 MHz - PC2-5300
 Storage Controller RAID (Serial ATA-150 / SAS) - PCI Express x4 (Smart
 Array E200i); IDE
 Server Storage Bays Hot-swap 2.5"
 Optical Storage DVD±RW
 Graphics Controller ATI ES1000 - 32 MB
 Networking Network adapter - PCI Express x4 - Ethernet, Fast Ethernet,
 Gigabit Ethernet
 Power Redundancy Yes
 Manufacturer Warranty 3 years warranty (on-site)

3 146GB 10K HD SAS SFF 2.5LP 1IN HPL
 1 WIN SBS STD 2008 W/5-CAL GOV
 1 WIN SBS CAL STE 2008 20PK USER CAL GOV

\$4379.00

***** ANTIVIRUS *****

25 - CLP WORRYFREE BUSINESS SEC ADV 1YR LIC

\$1344.00

***** DESKTOPS *****

6 - DC5800 MT E7400 2.8G 2GB 160GB COMBO WVB/XPP
 Product Description HP Compaq Business Desktop dc5800
 Processor: 1 x Intel Core 2 Duo E7400 Dual Core 2.8GHz
 Processor Technology: EM64T, Enhanced SpeedStep Technology
 Standard Memory: 2GB (max 16GB) DDR2-800/PC2-6400
 Hard Drive: 160GB Serial ATA/300 7200 rpm
 Optical Drive: Combo Drive - CD-RW/DVD-ROM (Serial ATA)
 Graphics Controller: Intel Graphics Media Accelerator 3100 256MB
 Network: Intel 82566DM Gigabit Ethernet
 Ports: 2 x 4-pin Type A USB 2.0 - USB Front, 1 x Mini-phone Headphone Front, 1 x Mini-phone Microphone Front, 6 x 4-pin Type A USB 2.0 - USB Rear, 1 x 9-pin DB-9 Serial Rear, 1 x 6-pin mini-DIN (PS/2) Keyboard Rear, 1x 6-pin mini-DIN (PS/2) Mouse Rear, 1 x RJ-45 Network Rear, 1 x VGA Rear, 1 x Mini-phone Audio Line In Rear, 1 x Mini-phone Audio Line Out Rear
 Operating System: Windows Vista Business/Windows XP Pro
 Case Style: Micro-tower
 Standard Warranty: 3 Year Limited \$4488.00

***** LAPTOPS *****

2 - HP Compaq Business Notebook 6730b - Core 2 Duo P8600 2.4 GHz - 15.4" TFT
 Product Description HP Compaq Business Notebook 6730b
 Dimensions (WxDxH) 14 in x 10.4 in x 1.3 in
 Weight 6 lbs
 Built-in Devices Stereo speakers, wireless LAN antenna, Bluetooth antenna
 Embedded Security Trusted Platform Module (TPM 1.2) Security Chip , fingerprint reader, SmartCard reader
 Processor Intel Core 2 Duo P8600 / 2.4 GHz (Dual-Core)
 Cache Memory 3 MB - L2 cache
 RAM 2 GB (installed) / 8 GB (max) - DDR2 SDRAM - 800 MHz (1 x 2 GB)
 Card Reader Yes
 Hard Drive 250 GB - Serial ATA-300 - 5400 rpm
 Optical Storage DVD±RW (+R DL) / DVD-RAM with LightScribe Technology
 Display 15.4" TFT 1280 x 800 (WXGA) - BrightView
 Graphics Controller Intel GMA 4500MHD
 Memory Allocation Technology Dynamic Video Memory Technology 5.0
 Audio Output Sound card
 Telecom Fax / modem - MDC - 56 Kbps
 Networking Network adapter - Ethernet, Fast Ethernet, Gigabit Ethernet, IEEE 802.11b, IEEE 802.11a, IEEE 802.11g, IEEE 802.11n (draft), Bluetooth 2.0
 Wireless NIC Intel WiFi Link 5100
 Input Device Keyboard, touchpad
 Battery Lithium ion
 Operating System Microsoft Windows Vista Business / XP Professional downgrade
 Environmental Standards EPA Energy Star
 Manufacturer Warranty 1 year warranty \$1996.00

***** FIREWALLS *****

3 - CISCO ASA5505 10 U BDL CHAS S/W 10U 3DES/AES "" \$1361.00

***** 30 HOURS BLOCKED TIME ***** \$2550.00

TOTAL \$16,118.00 + tax

Sincerely,

Joel E. Davis

WORK SESSION AGENDA

June 8, 2009

DISCUSSION:

FEE FOR WORKING IN RIGHT OF WAY

ROAD CLOSING FOR 2 CULVERT REPLACEMENTS ON HOWLAND
WILSON ROAD

REMINDERS:

DEED FOR HILLSIDE CEMETERY / Park

PASS RESOLUTION: ROAD& BRIDGE LEVY (.60) 11-8-05

PASS RESOLUTION: GENERAL FUND LEVY(.40) 11-08-05

THESE LEVIES NEED TO BE FOLLOWED UP BY THE TOWNSHIP
TRUSTEES AND THE FISCAL OFFICER TO BE PUT ON THE
NOVEMBER BALLOT THIS FALL.

TRUMBULL COUNTY GENERAL ELECTION NOVEMBER 8, 2005

PROPOSED TAX LEVY (RENEWAL)

BAZETTA TOWNSHIP

A majority affirmative vote is necessary for passage.

A renewal of a tax for the benefit of Bazetta Township, Trumbull County, Ohio, for the purpose of the general construction, reconstruction, resurfacing, and repair of streets, roads, and bridges at a rate not exceeding 0.6 mill for each one dollar of valuation, which amounts to \$0.06 for each one hundred dollars of valuation, for a five (5) year period of time, commencing in 2006, first due in calendar year 2007.

FOR THE TAX LEVY

AGAINST THE TAX LEVY

TRUMBULL COUNTY GENERAL ELECTION NOVEMBER 8, 2005**PROPOSED TAX LEVY (RENEWAL)****BAZETTA TOWNSHIP**

A majority affirmative vote is necessary for passage.

A renewal of a tax for the benefit of Bazetta Township, Trumbull County, Ohio, for the purpose of current expenses at a rate not exceeding 0.4 mill for each one dollar of valuation, which amounts to \$0.04 for each one hundred dollars of valuation, for a five (5) year period of time, commencing in 2005, first due in calendar year 2006.

FOR THE TAX LEVY

AGAINST THE TAX LEVY

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 05/18/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10747	1281.07	VW10747	Communication Options, Inc.	Service
10748	1840.32	VW10748	EMCH Spring Service, Inc.	Springs/Pins/Bolts/Etc. - Road
10749	329.45	VW10749	G&K Services	Uniform/Rugs/Misc.
10750	440.00	VW10750	Omega Garage Door Co.	Road Dept.
10751	1367.74	VW10751	Ohio Insurance	Dental/Vision Ins.
10752	72.00	VW10752	Joseph A. Sofchek	Rx Reimbursement - March & April 2009
10753	34.62	VW10753	Trumbull County Water & Sewer Acct. Dept	Fire Dept. Water Usage
10754	648.00	VW10754	Sunburst Environmental Service, Inc.	Spring Clean-Up
=====				
	6013.20	Total Amount of Pending Warrants		

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 05/26/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10805	81.82	VW10805	AT&T Mobility	Service
10806	25.22	VW10806	Key Communications Services	Service
10807	703.11	VW10807	Ohio Edison	Service
10808	49.01	VW10808	Crosby-Mook Office Equipment, Inc.	Supplies - Admin.
10809	355.74	VW10809	COMDOC	Maint. Agreement - Police
10810	250.00	VW10810	City of Cortland	PALS Class
10811	50.00	VW10811	Howland Twp. Fire EMS Training Center	Fire Safety Inspector - 8 Hrs.
10812	57.60	VW10812	LTC Supply Corp.	Supplies
10813	942.67	VW10813	Ohio Edison	Service
10814	218.21	VW10814	Staples Credit Plan	Supplies - Admin. & Pol.
10815	157.50	VW10815	Standard Insurance Company RE	Life Ins.
=====				
	2890.88	Total Amount of Pending Warrants		

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 05/28/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10816	779.88	VW10816	American Messaging	Pager Service - Fire
10817	829.36	VW10817	Ohio Edison	Service
10818	69.32	VW10818	City of Warren, Utility Services	Service
10819	25.98	VW10819	Advance Auto Parts	Supplies - Road
10820	75.00	VW10820	Custom Sealcoat	Black Out Dbl. Yellow Line @ Walmart Dr.
10821	700.00	VW10821	D&B Cleaners	Service
10822	120.00	VW10822	Finley's Flowers & Greenhouse	Mem. Day - Miller/Shaw/Martin
10823	15.00	VW10823	William O. Glancy Jr.	Reimb.-Trum. Twp. Assoc. Dinner Mtg.
10824	50.00	VW10824	Howland Twp. Fire & EMS Training Center	Fire Safety Inspector 8 Hrs. CE
10825	1.12	VW10825	Ohio Public Employees Retirement System	Past Due Penalty Charge
10826	3071.03	VW10826	Ohio Treasurer Kevin Boyce	OPWC Loan No. CF26K
10827	30.00	VW10827	Ohio Insurance	Rx Mo. Admin. Fee
10828	1819.92	VW10828	Shawn P. Rentz	Health Care Reimbursement Per Contract
10829	5025.00	VW10829	Teamsters Local 377	Road Health Care Premium
10830	450.00	VW10830	Valley Office Solutions	Contracted Copy Volume
=====				
	13061.61	Total Amount of Pending Warrants		

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 06/11/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10828	-1819.92	V10828	Shawn P. Rentz	Health Care Reimbursement Per Contract
10870	312.15	VW10870	Sunburst Environmental Service, Inc.	Service
10871	136.95	VW10871	Time Warner Cable-Northeast	Service - Police
10872	98.00	VW10872	Trumbull County Water & Sewer Acct. Dept	Service - Admin. & Road
10873	227.21	VW10873	Automotive Distributors	Supplies
10874	2134.38	VW10874	Ainsley Oil Company	Diesel/Gas
10875	149.35	VW10875	Carine & Company	Supplies - Police
10876	143.51	VW10876	Cortland Tractor Sales Co.	Pulley/Belts/Etc. - Cemetery
10877	60.00	VW10877	Elite Court Reporting Services	Reporting - Zoning Comm. Sidley Hearing
10878	800.00	VW10878	Attorney Mark S. Finamore	Legal Fees
10882	270.00	VW10882	Howland Printing	Business Cards/Letterhead
10883	8.92	VW10883	Howland Springs Water Company, Inc.	Service - Admin.
10884	220.92	VW10884	Ikon Office Solutions	PAYMENT
10885	25634.95	VW10885	Medical Mutual of Ohio	Health Ins.
10886	440.00	VW10886	Omega Door Company	Service
10887	1455.43	VW10887	Ohio Insurance	Dental/Vision Ins.
10888	104.70	VW10888	New Pig Corporation	Workwipes Bag of Rags
10889	840.00	VW10889	Ohio Billing, Inc.	EMS Billing Services
10890	59.24	VW10890	Parts Associates	Supplies
10891	599.99	VW10891	Red Diamond Uniform & Police Supply	Vest - Bellas
10892	3025.23	VW10892	Trumbull County Treasurer	9-1-1 Service
10893	118.10	VW10893	Trumbull Cement Products Company, Inc.	Concrete - Cemetery
10894	336.00	VW10894	The Tribune Chronicle	Legal Notice Ad - Zoning
10895	3.57	VW10895	Grace Vanlynn	EMS Refund - Patient Overpayment
10896	50.00	VW10896	Theodore Webb	Parks & Sidley Zone Change Hearing
10897	50.00	VW10897	Mark J. Franko	Parks & Sidley Zone Change Hearing
10898	25.00	VW10898	Dennis Mintus	Parks Zone Change Hearing
10899	50.00	VW10899	Curtis Lonsbrough	Parks & Sidley Zone Change Hearing
10900	50.00	VW10900	Walter Maycher	Parks & Sidley Zone Change Hearings
10901	1819.92	VW10901	Shawn P. Rentz	Health Care Reimbursement Per Contract
=====				
	37403.60		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 06/15/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
10902	1599.52	VW10902	Embarq	Service
10904	60.30	VW10904	Orwell Natural Gas	Service - Fire
10905	25.66	VW10905	Dominion East Ohio	Service - Fire
10906	72.77	VW10906	Handyman Supply Inc.	Supplies
10907	16.50	VW10907	Larry Bednar	Reimbursement - Car Wash (Zoning Car)
10908	39.60	VW10908	BUCKEYE BULK, INC.	Topsoil - Road
10909	21.11	VW10909	WFCB - CARTER LUMBER PRO	Culvert Split Coupling - Road
10911	2847.90	VW10911	Clemans, Nelson & Associates, Inc.	Services
10912	204.51	VW10912	Cortland Tractor Sales Co.	Blade - Road
10913	20.00	VW10913	RITA DREW	Reimbursement - Background Check
10914	40.10	VW10914	DRS	Service
10915	60.00	VW10915	ELITE COURT REPORTING SERVICES	Appearance - Zoning Appeals Board
10916	328.38	VW10916	G&K Services	Uniform/Rugs/Misc.
10917	265.00	VW10917	Horodyski Bros. & Company	Scrap Tires
10918	94.08	VW10918	IKON OFFICE SOLUTIONS	PAYMENT
10919	250.00	VW10919	SUPER GREEN LAWN SERVICE	Weed Control - Park
10920	206.99	VW10920	PURCHASE POWER	Postage
10921	171.68	VW10921	TRUMBULL COUNTY AUDITOR	Deficit in Personal Property Refunds
10922	25.00	VW10922	Michael Swiatkwich	Board of Appeals Hearing - June 04, 2009
10923	25.00	VW10923	Lee Ford	Board of Appeals Hearing - June 4, 2009
10924	25.00	VW10924	Craig Fess	Board of Appeals Hearing - June 4, 2009
10925	25.00	VW10925	Paul Carlson	Board of Appeals Hearing - June 4, 2009
10926	184.41	VW10926	Ward's Auto Parts, Inc.	Oil Filters/Clamp/Etc.
10927	245.40	VW10927	Physio-Control, Inc.	Monthly Billing for Maint. Agreement
=====				
	6853.91		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP TRUSTEES
WORK SESSION/MEETING MINUTES**

Date: June 8, 2009 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:40am.

Present:

Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Deputy Clerk Rita K. Drew

Minutes to be suspended or accepted as written:
May 18, 2009 Regular Meeting

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Resolution 345-09 to accept the May 18, 2009 Regular Meeting Minutes as written.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Resolution 346-09 to authorize the Deputy Clerk to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Resolution 347-09 to accept Ohio Public Works Commission Issue I funding in the amount of \$49,943.31 for the Howland Wilson Road Improvement Project -- TH155 Phase II and to provide \$22,438.00 as the Local Match for the project, which will cost a total of \$72,381.31.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Resolution **348-09** to accept G&K Services Annual Service Agreement with the following charges and a service frequency of 4 weeks.

- 3x5 Mats \$8.70
- 4x6 Mats \$15.54
- 3X10 Mats \$17.25
- 3x10 Mats \$17.25
- Prep Charge \$.98
- Outsizes +30%

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded, regrettably, by Trustee Glancy to pass Resolution **349-09** to accept the resignation of Lionel Kevin Lesh.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Correspondence:

- Received quote from Joel E. Davis regarding the computer upgrades in the police department
 - Quote is for \$16,118
 - \$4,379 for server
 - \$4,448 for desktop computers
 - \$1,996 for laptops
 - \$1,361 for firewalls
 - \$2,550 for labor
 - Majority of funding will come from police department
 - Heads for Fire and Roads Departments are aware that each department will contribute \$500 to the project

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Resolution **350-09** to accept the quote from Joel E. Davis for computer upgrades in the police department.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Received e-mail from a resident, Paul Palovich, who would like to express his appreciation and compliment the police department for checking on his property while he was away for the winter
- Update on sewer project
 - Moving forward on lawsuit regarding road conditions
 - Letter went out to commissioners regarding Lake Shore and East Side project and the affiliated bond
- Received Letter from Atty. Finamore
 - Legal Opinion #09-04
 - Non-Conforming Use – Refuse Dumpster
 - Copies of this opinion are available upon request

Zoning Inspector:

- See Attached Report
- Request that Atty. Finamore attend the June 24 Calvary Baptist zone change hearing
- Northeast Ohio Zoning & Planning Commission
 - Attended last Friday
 - Will submit a letter to the Trustees at a later date
- Board will need to meet to approve zoning changes (Sidley and Parks)
 - Meeting to be scheduled on June 25 at 5pm and 6pm, respectively
 - Trustee Piros will send notices to newspapers

Road Department:

- See Attached Report
- Discussed possibility of establishing a \$500 Right of Way fee
 - Trustee Hovis commented on the fact that some of our fees are in need of updating
 - Performance bond covers until the work is done
 - Maintenance bond covers after that
 - Cash bond exists that would cover any damages that occur after the maintenance bond expires
 - Fee would not be paid by the homeowner
 - Question regarding whether or not you charge an overall fee or one fee for each driveway
 - This is a fee, not a bond, to cover all the labor involved
 - Something to offset the township's time and labor involved
 - Trustee Piros thinks this amount seems steep
 - Trustee Hovis suggests contact other township to see what they charges
- Road closings for culvert replacements will be June 15 or 16
 - Trustee Hovis and Supervisor Parke will work together on documenting the process going forward
 - Will be meeting on Thursday, June 11
 - Exact length of time and length of the closure is unknown
 - Supervisor Parke will send a press release the day before the closure

- BWC
 - Have been working diligently to ensure that township will not need to pay the 10% penalty (roughly \$10,000)
 - Will be attending meetings and receiving training to ensure this penalty, which has been paid in the past, will not be paid this year
- Question regarding deeds for Hillside Cemetery and the Park
 - Have not received deed for Hillside Cemetery
 - Trustee Piros will follow up with Atty. Finamore
 - Trustee Hovis believes we have received deed for the Park
- Question regarding lights on Bazetta Road
 - County Engineer says they are not going to do Bazetta Road this year because there is federal money involved
 - Trustee Piros will contact Tom Gentis about this
- Cutting the curb on Millennium Drive for new McDonald's
 - Supervisor Parke will be meeting about this later in the week
 - Letter from Carter Lumber expressing concern with current situation
 - Problem with lights in this area not turning at the same time
 - Have been told there will be an ingress only
 - Concerns with stop signs on Millennium Drive also
- Discussion regarding road problems and Township expenditures regarding sewer installations on Williams, Morrow, etc.
 - Need to ensure that similar problems do not occur in the future
 - Need to send a letter to those doing the work regarding new packet of information that must be signed off on
- Bid for Howland Wilson Road Improvement Project Phase II did appear in Tribune Chronicle on Friday
 - Need a copy of the paper
 - Paper will be sending us a confirmation of publication

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Resolution 351-09 to continue the maintenance agreement with Fowler Township for Henn-Hyde Road, starting at Cadwaller-Sonk Road and continuing south for .516 miles ending at the Vienna-Howland line.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Resolution 352-09 to put the renewal of the five-year, 0.6 mill Road and Bridge Levy on the November 3, 2009 ballot.

Vote:

Paul Hovis	Yes
Mike Piros	Yes

William Glancy Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Resolution 353-09 to put renewal of the five-year, 0.4 mill General Fund Levy on the November 3, 2009 ballot.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Concern expressed by a resident that not all Northview Drive residents appear to have been hooked up to the sewer yet
 - Question regarding whether or not the will affect the work on the road
 - Trustee Hovis stated that we should not pave any roads until everyone is hooked up, but is unsure of the legality of that action

Fire Department:

- See attached report
- Trustee Hovis asked Acting Chief Lewis to follow up with Atty. Finamore and ask that he have something prepared for next Monday's meeting
- Trumbull County Fair
 - Will have 6 days with 24 hours of overtime each to ensure coverage during Fair Week
 - Station 13 will be closed during Fair Week
- Station construction grant
 - Our current grant writer will not write this grant because she is already writing a grant for a competing township
 - Grant will only provided funding for construction of two station per state
 - Acting Chief Lewis will be writing this grant himself
 - Deputy Clerk Drew offered her assistance with this grant as she has some grant writing experience
 - Possibility of acquiring Cole Valley Pontiac property once their final dealership status is determined
 - Would like to advertise for professional grant writer to write the grant
 - Need to make sure the Township has everything ready to do when the grant opens up
 - Will have more information prepared for Trustee Meeting on June 15
- Mosquito Lake Park Agreement
 - Free usage of boat for training exercises and lake-related emergencies
- Township will need to purchase safety vests
 - Acting Chief Lewis has obtained 3 quotes for this purchase
 - Prices range from \$16.50 to \$31.00 for vests, depending on the size and lettering requirements
 - Best price overall is United Safety Authority

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Resolution 354-09 to appropriate up to \$1000 for the purchase of 34 safety vests to be taken out of the General Fund.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Donation of 1993 Crown Victoria to Trumbull County Fire Investigation Unit (FIU)
 - Vehicle has not been used for more than a year
 - FIU will take the car as is
 - Township would no longer have to carry insurance for the vehicle

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Resolution 355-09 to sell, as is, the Fire Department's 1993 Crowne Victoria to the Trumbull County FIU for \$1.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Resolution 356-09 to recess into Executive Session to discuss a personnel issue at 10:20am.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

The Trustees reconvened at 10:40am.

- Chief Lewis and Deputy Clerk Drew will confer with Admin. Secretary Metheny to complete Kevin Lesh's final pay

Police Department:

- Received a Wal-Mart Community Grant from XX for digital cameras for each cruiser

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Resolution 357-09 to accept the Wal-Mart Community Grant of \$1000 to the Police Department.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Received a letter from OPERS stating that Chief Sayers had not complied with certain regulations before January 31 as was required
 - This was taken care of within 24 hours of receipt of the letter and the township is now compliant
- Computer issues are in the process of being taken care of
- Possibility of hiring part-time police officers
 - Would like to bring one officer on as soon as possible
 - Looking to hire as many as 5-6 other part time police officers
 - Should be able to get this accomplished within a few weeks
 - To be discussed further at June 15 Meeting
- Possibility of providing raises to department secretaries
 - With raise in minimum wage, secretaries will be making just a bit above this
 - Would like to bring both up to \$9 per hour
 - Both are part-time employees
 - To be discussed further at June 15 Meeting
- Floors & Carpets
 - Problems with the maintenance thereof
 - Willing to hold off on this because department is working on so many other issues at this time
- Request for a reimbursement
 - Loss of driver's license at accident scene
 - Would like Trustee to allow police department to reimburse driver for the expense of having to obtain a replacement license
 - Officer Hovis has expressed a willingness to reimburse this expense out of his own pocket if Trustee will not
- Communication with other departments
 - Do not have a channel of our own
 - Problems with heavy traffic of the Cortland channel
 - Problems with repeater system at Sheriff's Department
 - Towers are not in correct location and are not hooked up correctly
- Monthly reporting
 - Wants to know what the Trustees would like in terms of a monthly report
 - Provided a sample report for April
- Acting Chief Miller, both department secretaries, and one other officer attended an Open Records Seminar last week regarding Ohio's Sunshine Laws
 - Free seminar
 - Very helpful in understanding what information can be issued to the public

Safety Committee:

- Has begun and is back in place
- See attached committee meeting minutes

Introduction:

None

Asked to be put on the Agenda:

- 11:00am Ray Huber of NEO Post would like to address Trustees regarding our postage meter needs
 - Looking to have an alternative with better service and better support than what we are currently receiving from Pitney-Bowes
 - Can provide us with proposed pricing once he receives a copy of our current Pitney Bowes contract


Public Comment:

- Cheryl Tennant would like to attest to the minutes that were taken on April 20 as she was the Fiscal Officer on that date and the published minutes are unsigned
 - Concern that the minutes she took are different from the minutes that were published
 - Stated that she will deliver a copy of the minutes that she took to the Trustees
 - Believes her name and title should appear at the end, not Deputy Clerk Drew's since Mrs. Tennant took the original minutes
- Robyn Hineman renewed her request that the Trustees provide a list of county meetings that the Trustees have attended

A motion to pass Resolution 358-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting.

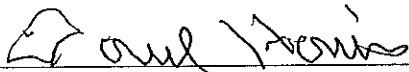
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



Attested by: Deputy Clerk Rita K. Drew

Dated: 6-15-09



Approved by: Chairman Trustee Paul Hovis

Dated: 6-19-09

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Dennis Lewis

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637 4136 FAX (330) 638 4193

Chief
Clyde McKenzie

Captain
Tom S. Rink

STATION 13



Lieutenant
Brian Taylor

Trustee Work Session

June 8, 2009 1030 hrs

1. Status on Firefighter/Medic Fike.
2. Service Agreement with UCB – Awaiting Atty. Finamore response.
3. Ambulance Agreement with 6 communities – Awaiting Atty. Finamore response
4. Trumbull County Fair – Explanation
5. Property Price for Fire Station - \$175,000.00
6. Lt. Taylor promotion to Captain -
7. Station Construction Grant – Explanation – Requesting
8. Mosquito State Park Agreement - Use of Boat – Training
9. Workers Comp –
10. Safety Meetings – Started and back in place
11. Safety Vest Need purchased – Requesting to be taken out of General Fund for all 5 departments – Cost of \$950.00
12. 1993 Crown Victoria would like to give to Trumbull County FIU

105-B

Bazetta Township Safety Committee

To: All Employees

From Safety; Committee

CC: All Departments; File

Date: June 4, 2009

Meeting held on June 8, 2009 at 1415 hrs.

Committee members present; C. Herlinger, D. Lewis, F. Parke, I. Goodhart, J. Pelfy – BWC

Safety Committee discussed safety vest for employees. Current vest do not meet ANSI 2007 standards. All vests in all departments currently are ANSI 2004 Standard and do not meet current standards. Sizes were taken for all employees and will ask for approval to buy at Trustee work session June 8, 2009.

Communication – inter department communication is not working properly. Currently road department put in wiring from admin building to road garage, more parts are being ordered and Trustee Hovis is aware of problem and is continually working on resolving communication problems between Road, Police and Fire Departments.

Safety Committee requests that the Bazetta Township Trustees put the Safety Committee back on the agenda for Trustees meetings. Department Heads will address on Trustee work session June 8, 2009.

Safety Committee discussed with J. Pelfy having a current safety statement in Bazetta Township. Last safety statement was 2005. Department heads will bring up to Trustees and put on agenda for new resolution on Trustee Meeting June 15, 2009.

Safety Committee with J. Pelfy discussed having a Safety and Health Assessment survey completed for review by the committee for the July Safety Committee Meeting to gage Employee and Township Safety.

Next Safety Committee meeting will be held July 9, 2009 at 1400 hrs at Bazetta PD.

**BAZETTA TOWNSHIP TRUSTEES
MEETING MINUTES**

Date: June 15, 2009 at 4:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 4:00pm.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Deputy Clerk Rita K. Drew

Minutes to be suspended or accepted as written:
June 8, 2009 Regular Meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 359-09 to accept the June 8, 2009 Regular Meeting Minutes as written.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 360-09 to authorize the Deputy Clerk to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 361-09 to adopt the Bazetta Township Safety and Health Statement as submitted.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Glancy to pass Board Resolution 362-09 to post, in the Tribune Chronicle, a legal Notice of Availability of Contract for Professional Services, which will seek licensed architects and design professionals with experience in public

and/or government buildings to provide architectural plans and specifications for the construction of a new central fire station.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded Trustee Piros to pass Board Resolution **363-09** to approve a Purchase Order for \$2000 to Cross Repair to conduct the repair and maintenance on Police Department radios, retroactive back to June 11, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **364-09** to approve the transfer \$9,500 from Fund 01-A-27 (General Fund Transfers) to Fund 05-A-03 (Cemetery Employer's Retirement Contribution).

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **365-09** to accept for health coverage from John Woods at Commercial Financial Services, Inc. from August 1, 2009 to July 31, 2010 with the township to pick up the deductibles.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made to by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **366-09** to hire Michael Banic as a full time police officer.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Correspondence:

- None.

Zoning Inspector:

- Report Given (See Report Attached to June 8 Work Session/Meeting Minutes)

Road Department:

- Trying to get another container or two for recycling
- Culverts were changed out on Howland Wilson Road
- These area are to be black-topped
- Sewer projects
 - Road Supervisor Parke and Trustee Hovis inspected problem roads with John Picuri
 - Problems are with the base that was put in
 - One of the issues is that some roads are now wider than they were originally intended and there is crumbling at edges
 - Awaiting a letter back before proceeding with any legal actions
 - Demand letter went to Trumbull County Commissioners regarding increasing the bond
 - Trustee Hovis is trying to push the bond for an extension of 5-10 years
 - Has been shot down to this point
 - Still actively working on this
- Resident requested a copy of the demand letter was sent
- Resident reported that a sink hole has developed on Lakeshore Drive
 - Was addressed swiftly by Supervisor Parke
- Resident reported problems at Lakeshore and Westlake
 - Large chunks have begun breaking off within the last week
- Resident concern about road supposedly being wider now than it was intended to be
 - Also commented that bad spots have been marked and reported

Fire Department:

- Trumbull County Fair
 - Other County Fire Departments are helping with coverage of this event
 - Roughly 8 people per day will cover the fair
 - Many are volunteering their time
- Firehouse Construction Grant
 - There are less than 30 days remaining to get this grant written
- Floatation devices
 - Need to purchase new ones to keep up with required regulations
 - Cost is roughly \$7 each
- Safety vests ordered on Thursday, June 11

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **367-09** to approve the Fire Department exercising its option to terminate its collection service agreement with United Collection Bureau, Inc. (See Attached)

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Acting Capt. Lewis is looking for a new collection services, but must wait 60 days after the conclusion of the previous agreement to sign a new agreement
 - He has one company in mind

- Will be looking at other companies as well
- Mutual Aid Agreement
 - Agreement will combine six communities together for billing purposes only
 - Previously, you would be billed a higher rate as a non-resident of the community whose EMS arrived to assist you
 - Now, all residents of all communities are billed at the lower resident rate
 - Other communities will be asking their respective Trustees to sign the agreement
 - Trustee Glancy believes that our department will likely spend an increased amount of time taking calls in Warren Township if this agreement is signed
 - Acting Chief Lewis says he has never gone to Warren Township and does not believe his calls to this area will increase
 - Trustee Hovis questioned whether all of the other communities will agree to this agreement
 - Acting Chief Lewis believes that they will because each of the townships has the same legal counsel
 - Only City of Cortland has different legal counsel
 - All other communities are currently seeking approval for this agreement
 - Trustee Piros asked for clarification regarding communities who do not sign
 - Acting Chief Lewis stated that communities who do not sign on will continued to be billed as they have been billed, with non-resident being charged a higher rate
 - Resident requested clarification regarding billing for a house call and in an accident situation
 - Acting Chief Lewis stated that under the new agreement, residents and non-residents would be billed the same rate for a house call
 - He further stated that this agreement is predominantly for house calls and not accident scenes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **368-09** to adopt the Emergency Medical Services Mutual Aid Agreement with Champion Township, Mecca Township, Bristol Township, Warren Township, and Cortland City. (See Attached)

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Police Department:

- Introduced Michael Banic as our new full-time police officer
 - By hiring Officer Banic, we are eligible to receive funding from Trumbull County One Stop
 - Said funding would be 50% reimbursement of 6 months of Officer Banic's wages
- Still having major computers problem
 - New computers have been ordered
- Requested that the Trustees authorize a reimbursement to Mary Pritchard
 - Driver's License was lost at an accident scene

- Replacement cost was \$19.50
- Officer Hovis is willing to pay for this out of his pocket if necessary
- Trustee Glancy expressed concern that this could set a bad precedent
- Consensus is not to pick up this expense
- Communications
 - Still having problems with changing frequencies
 - Most officers would rather stay with the county channel than switch over to Howland channel
 - Acting Chief Miller has been meeting with Sheriff Altieri and county officials about movement of repeaters and towers
 - Repeaters and towers have been moved without consent
 - It is unknown why they were moved
 - No clarification as to who is responsible for the problems that have occurred as a result of the move
 - Sheriff's office personnel are having same communication problems
 - Acting Chief Miller is going to continue looking into the problem to determine who is responsible
 - Trustee Hovis believes we should have Atty. Finamore looking into this
 - Acting Chief Miller submitted police department activity report
 - 4 members of the police department attended an Open Records Seminar about Ohio's Sunshine Laws
 - Department has already begun initiating mandates for items that had been done incorrectly in the past
 - Acting Chief Miller commented on OPERS letter noting non-compliance by Chief Sayers on January 31
 - Ensured compliance within 24 of receipt of letter
- Township Trustees welcomed Officer Banic to the township
- Acting Chief Miller wanted it noted that Officer Banic helped in getting us the \$1000 Wal-Mart Community Grant

Safety Committee:

- Bureau of Worker's Compensation requires Trustee signatures on a resolution for a safety statement
 - Acting Chief Lewis is heading up this committee
 - 10 step program should be completed by June 22
 - Paperwork is completed and ready to be sent
 - 10 meetings per year must be attended
 - Establishing Gives us a 2% savings each year
 - Not establishing this committee carries a 10% penalty at the end of the year

Administrative Reminders:

- June 29 - 9:00am – Teamsters Union Payroll Audit at Administration Building
- June 29 - 1-5:00pm – American Red Cross Blood Drive at Administration Building

Introductions:

- None.

Asked to be put on the Agenda:

- None.

Public Comment:

- Rita Benoit of Andrews Drive
 - Asked that Board Resolution 365-09 be reread
 - Trustee Hovis explained the new healthcare plan
 - Includes an education portion with the plan that encourages people to be better/healthier consumers
 - Could produce roughly \$75,000 per year savings over the current plan
 - Requested a copy of the spreadsheet that Trustee Hovis used to determine the \$75,000 savings figure
- Robyn Hineman of Northview Drive
 - Asked a question about 2 trustees being eligible for Medicare and would the township save money on the new healthcare plan if they did so
 - Trustee Hovis said rates are based on the number of people in the plan
 - Asked for copies of healthcare plan figures
 - Trustee Hovis said he would provide these figures
- Rita Benoit of Andrews Drive
 - Asked why do the minutes of last regular meeting (May 18, 2009) do not have public comments
 - Trustees pointed out that they do
- James Wrightsman of Everett Hull Road
 - Asked question about building a new fire station
 - Where would money come from and where would the station be
 - Acting Chief Lewis would rather not say where because he is looking at a property and does not want the owners to raise the price
 - Acting Chief Lewis stated that the money would come from the grant he is writing
 - If we do not get the grant, we will not be pursuing this further
 - Total cost spent on trying to get the grant will be roughly \$250 for advertising
 - Trustee Hovis stated that, in order to apply for this grant and others, the Fire Department must have plans ready before the grant is written
 - Trustee Hovis further stated that Acting Chief Lewis is trying be proactive and have everything ready before this grant is written
 - Asked question about Trumbull County Fair traffic
 - Why do police direct traffic than simply using the existing red light at Route 5 and Bazetta Road
 - Trustee Glancy stated that he looked into last year and was told we get the officers that we do because they are volunteers
 - Expressed concern with problem of the traffic back-up in front of residences
 - Acting Chief Miller stated that the police have spoken with the county about this and they have not give much of an answer
 - Asked question regarding sewer hook-up
 - How can the sewer system be upgraded in such a way as not to include residents who live near the streets where installations have occurred

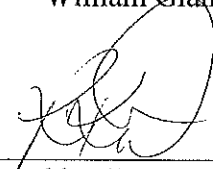
- Lives two houses down from new sewer installation and was told that he could not tap in
 - Trustee Hovis advised him to go to County Sanitary Engineers to determine why he can not tap in
 - A resident said stated that EPA would only allow them to put in a system that would hold 60% capacity
 - Trustee Hovis said to try contacting the County Commissioners who are more receptive to these types of questions
 - Asked if we are in line for any more sewer projects
 - Trustee Hovis stated only other ones are on Andrews and Westview
- Rita Benoit of Andrews Drive
 - Noted that Work Session Minutes stated the name of the property Acting Chief Lewis was looking at for a new fire house
 - Asked why this particular property
 - Acting Chief Lewis stated this was because they may be losing their license and we could house the entire fire department in one building
 - He further stated that this location is not his first choice
- Cheryl Tennant of Perkins Jones Road
 - Provided copies of the minutes that she took at the April 20, 2009 Trustee Meeting
 - She would like these to be the official record of that meeting and not the minutes that are currently on record
 - Stated that she believed that Ms. Drew can not be the Deputy Clerk
 - Ms. Drew must be appointed as the Fiscal Officer
 - Ms. Drew can not be paid \$20 per hour
 - She must not be paid by the hour, but must be paid according to what the budget dictates for the Fiscal Officer position
 - Further stated that we should consult with Atty. Finamore on this matter
 - Trustee Piros stated that the Trustee had consulted with Atty. Finamore before Ms. Drew was hired
- Rita Benoit of Andrews Drive
 - Asked question regarding placement of zoning information on the website
 - Further asked who would be doing this – Trustee Piros or someone else
 - Trustee Hovis stated that we can do the work ourselves
 - He further stated that Miami University will do the research at a minimal cost, but this is a project that may not be up and running for a year or so
 - He further stated that our current priority is the sewer projects and not the website
 - Trustee Piros noted that we may soon be switching to a new web design program getting all of the changes made to the website will take several months at least
 - Asked question about the \$500 fee for right of way
 - Supervisor Parke stated that the fee would be non-refundable to the contractor and this it would be \$5000 for every cut
 - Mrs. Benoit further asked what happens when the contractor passes this cost along to the homeowner

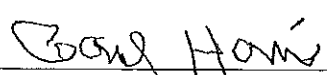
- She further asked why would we bother to propose this fee at all if there is nothing to prevent the contractor from passing along the cost to the homeowner
- Supervisor Parke stated that the proposal was made because, right now, this is free of charge
- He further stated that the last time the township dealt with a bond on the issue it took quite a bit of time to accomplish this
- He further stated that the decision is being left up to the trustees and that more research is still being done on this issue to determine what other communities are charging so that we are in line with them
- Robyn Hineman of Northview Drive
 - Asked if she needs to fill out a form to request the list of county meetings that Trustees have attended and are attending, specifically the dates and times of these meetings
 - Further inquired as to why Trustee Meetings were changed to 7:00pm – wants the dates and times of these meetings
 - Trustee Hovis stated that it was changed so that trustees could attend other county functions, not necessarily meetings per se
 - He further stated that the current 4:00pm time better benefits schedules of the Trustees and department heads
- Joan Bernard of Prince Drive
 - Asked question regarding 10' strip of land at the end of Prince Drive
 - Was told by previous neighbor that no one owns this land
 - Had made agreement with previous neighbor to share lawn mowing duties for this land
 - New neighbor has built a fence on the property and claims that Trustee Glancy gave her permission to do so
 - Mrs. Bernard is now finding it very difficult to mow grass around this fence
 - Trustee Hovis suggested that she contact Zoning Inspector Bednar to see if there is anything that he can do for her

A motion to pass Board Resolution 369-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting at 5:15pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes


 _____ Dated: 6-17-09
 Attested by: Deputy Clerk Rita K. Drew


 _____ Dated: 7-13-09
 Approved by: Chairman Trustee Paul Hovis

Bazetta Township Safety and Health Statement

It is the Bazetta Township statement to conduct all of its operations and activities in a manner that ensures a healthy and safe work environment for all employees. The prevention of occupational injuries and illnesses is of such consequence that we will give health and safety precedence over operating productivity whenever necessary.

All employees, Trustees, Department Heads and Labor, must dedicate to reducing the risk of injury and illness for our safety policy to succeed.

The Trustees will hold all Department Heads, Supervisors, and acting Supervisors accountable for the health and safety of employees under their supervision. The Trustees will provide Department Heads, Supervisors, and acting Supervisors with the training, assistance and support needed for them to fulfill this responsibility. Department Heads, Supervisors, and acting Supervisors also are responsible to ensure machinery and equipment are safe, and employees follow established safe work practices and procedures.

Employees must protect their own health and safety and that of others by following safety rules, and by using our safe work practices and procedures.

Bazetta Township is committed to returning injured workers to productive work as soon as possible by providing a transitional work program.

It is in the best interest of all of us to consider health and safety in every activity. All employees must demonstrate a commitment to health and safety.

Bazetta Township Safety and Health Statement

Bazetta Township Trustees recognizes the importance of safety and health in voluntary compliance with all pertinent requirements and is committed to providing a workplace for our employees in which recognized hazards are controlled, or eliminated.

The philosophy and objectives behind this commitment are:

1. The safety and health of all Bazetta Township employees is a prime priority.
2. The only acceptable level of safety and health performance is one that prevents injury and accidents.
3. Safety and health are integral part of daily Township functions.
4. Safety and health are a responsibility that must be shared equally with out exception by everyone within the organization.
5. Department Heads and those with supervisory or acting in the roll of supervisory responsibilities will be held accountable for the safety and health of the personnel for whom they are responsible. All employees will be required to make their safety and the safety of their fellow workers a prime priority. And;
6. Bazetta Township Trustees are committed to developing options for returning injured or work related illness personnel to work at the earliest opportunity.

Each individual with in the organization will be expected to conduct their daily tasks in a manner consistent with the philosophy and objective in this statement:

Signature: _____

Title: _____

Date: _____

Legal Notice – 153.67 ORC
Professional Design Services

**NOTICE OF AVAILABILITY OF
CONTRACT FOR PROFESSIONAL
DESIGN SERVICES**

Please take notice that the Board of Trustees of Bazetta Township, Trumbull County Ohio requests statement of qualifications for professional design services from interested parties for the following design project;

Project description

Architectural plans and specifications for the Construction of a new central fire station on property owned or to be purchased by the township.

Qualifications Required

Licensed Architects and Design Professionals with experience in public and or government buildings and facilities to:

- 1) Assess current building facility usage and space allocation;
- 2) Assess current and future facility usage and space allocation needs;
- 3) Cost feasibility for new building facility; construction and maintenance;
- 4) Design recommendations;
- 5) Utilization of Green Technologies for environmental impact and energy efficiencies;
- 6) Preparation of project bid specifications;
- 7) Project Construction Management.

Submission of Statement of Qualifications

Interested parties may submit statement of qualifications by mail or in person to Rita Drew, Bazetta Township Fiscal Officer, 3372 State Route 5 NE, Cortland, Ohio 44410, or before 4:00 p.m. July 17, 2009.

BY ORDER OF THE BOARD OF TRUSTEES
BAZETTA TOWNSHIP

CERTIFIED MAIL RETURN RECEIPT REQUESTED

Attention: Sam Rickard, President
United Collection Bureau, Inc.
5620 Southwyck Blvd. Suite 206
Toledo, Ohio

RE: **NOTICE OF TERMINATION OF COLLECTION SERVICE AGREEMENT**

Dear Mr. Rickard,

Please take notice that the Bazetta Township Fire Department hereby exercises its option to terminate its collection service agreement with you entered into on November 9, 2006, pursuant to paragraph 8 of the agreement, effective the first of the month immediately following the sixty (60) day notice period from the date of receipt of this notice.

Upon termination of this agreement please provide us with a full accounting of all outstanding and residual billing charges subject to collection under our agreement, for which remission will be made upon collection after termination of our agreement.

Thank you in advance for your help and cooperation and your past services.

Respectfully,

Bazetta Township Board of Trustees

EMERGENCY MEDICAL SERVICES MUTUAL AID AGREEMENT

WHEREAS, the Fire/EMS departments subscribing hereto, desire to provide prompt and efficient Emergency Medical Services within their jurisdiction and to assist the other departments when they are unavailable to provide said services within their jurisdiction; now therefore,

The parties enter into this mutual aid agreement and agree, promise and covenant as follows:

WITNESSETH

In the event that any member department receives a mutual aid call from another member department and they are available to respond to the call outside of their jurisdiction and they accept said call and provide Emergency Medical Services and / or transport, the following billing procedure will apply:

1. The responding member department will bill the patient in accordance with the schedule of provider fees charged the by the member department to residents of the responding member's department.
2. The above billing procedure will apply to areas covered by automatic mutual aid and joint response of more that one member department.
3. However, If a responding member department responds to another jurisdiction and transport's a patient not a resident of the other jurisdiction, that patient will be billed at the responding member department's non-resident schedule of provider fees.
4. No member department or political subdivision will be liable to the other for payment of any fee or charge for any mutual aid services provided herein to the other.
5. Each member department shall be solely responsible for the billing and collection of charges of residents of the other member departments for which mutual aid was rendered, and the member department of jurisdiction shall not be responsible for the billing or collection of any fee due the responding member department from their residents.
6. Each member department shall indemnify and hold each other harmless as to their negligent acts or omissions in the performance of this mutual aid agreement or for damages to vehicles, property or personnel when responding to a mutual aid call.

This Agreement will be effective upon execution of all member departments and shall

PENDING WARRANT REPORT
Bazetta Township (2009)

Date: 07/10/09

120A

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11072	1225.21	VW11072	Embarq	Service - Admin./Fire/Police
11073	13.45	VW11073	Key Communications Services	Service - Police
11074	57.63	VW11074	Orwell Natural Gas	Service - Fire
11075	273.90	VW11075	Time Warner Cable-Northeast	Service - Police
11076	76.77	VW11076	Trumbull County Water & Sewer Acct. Dept	Service - Fire/Police
11077	4083.13	VW11077	Ainsley Oil Company	Fuel/Diesel
11078	99.99	VW11078	American Uniform & Arms LLC	Streamlight - Police
11079	65.00	VW11079	Collins Heating & Cooling Inc.	Reset 2 Thermostats - Police Dept.
11080	418.45	VW11080	COMDOC	Contract
11081	1687.00	VW11081	Cross Radio Service	Radio Repairs & Maint. - Police
11082	40.30	VW11082	DRS	PAYMENT
11083	800.00	VW11083	Attorney Mark S. Finamore	July, 20098
11084	66.84	VW11084	Handyman Supply Inc.	Supplies - Admin./Road
11085	19.92	VW11085	Howland Springs Water Company, Inc.	Service - Admin.
11086	137.86	VW11086	Lowes Business Account	Shovel/Roundup/Etc.
11087	54.40	VW11087	LTC Supply Corp.	Supplies
11088	252.97	VW11088	Mark Thomas Ford	Supplies/Service - Fire/Police
11089	75.00	VW11089	May's Towing L L C	Service - Fire
11090	840.00	VW11090	Ohio Billing, Inc.	EMS Billing Service
11091	1361.06	VW11091	Ohio Insurance	Dental/Vision Ins.
11092	195.00	VW11092	Penn Care Medical Products	Supplies
11093	487.00	VW11093	Proforma	Sympathy Cards & Envelopes/Summons
11094	271.70	VW11094	Staples Credit Plan	Supplies - Admin./Police
11095	36.40	VW11095	Sam's Club	Supplies - Police
11096	95.45	VW11096	US Treasury	M16 Rifle(s) - Police
11097	59.00	VW11097	United Safety Authority	Gloves/Earplugs/Safety Glass
11098	92.39	VW11098	Warren Fire Equipment, Inc.	Supplies - Fire
=====				
	12885.82		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES**

Date: June 25, 2009 at 5:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 5:00pm.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Deputy Clerk Rita K. Drew

Introduction:

This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding proposed amendments to the zoning resolution of Bazetta Township.

Reading of Notice of Public Hearing:

Deputy Clerk Drew read the press release that had been posted on the township website on June 8, 2009.

Reading of Proposed Zoning Amendment:

Trustee Hovis read the petition to change the zoning of Parcel ID #31-045000 located at 2395 Elm Road from Commercial 1 (C-1) to Industrial (I).

Reading of Trumbull County Planning Commission Recommendation:

Trustee Hovis read the recommendation regarding Parcel ID #31-045000 located at 2395 Elm Road.

Reading of Bazetta Township Zoning Commission Recommendation:

Trustee Hovis read the recommendation regarding Parcel ID #31-045000 located at 2395 Elm Road.

Taking of Testimony:

Trustee Hovis read the taking of testimony statement.

Swearing In:

Trustee Hovis swore in the member of the public who wished to give testimony.

Testimony of Petitioner:

None.

Testimony of Residents/Public:

- *Rob White 8976 Sherwood Drive Warren*

- o President of Nuflux, the company that would like to purchase the property located at 2395 Elm Road
- o NuFlux will not make the purchase until the zoning is changed
- o NuFlux would like to make immediate improvements to the property and would then begin to move employees, inventory, and equipment from Warren to Bazetta

Comment by the Trustees:

- Question by Trustee Piros regarding the size of the NuFlux operation
 - o White stated there are 4 local office personnel, 2 sales and technical people, 4 manufacturing employees, and they are looking to bring on another employee for maintenance
- Question by Trustee Piros regarding existing buildings on the property
 - o White stated that the plan to use the existing buildings, but that they need to make improvements to the buildings, which have been vandalized and gutted, before moving operations
- Question by Trustee Piros regarding time frame for starting operations
 - o White stated that they would like to start moving immediately and have begun working to obtain electric permits for the existing buildings
 - o He further stated that they would start making improvements immediately and that, once the buildings are secure, they would immediately begin to move inventory and equipment.
 - o He further stated that, assuming permits and electrical service can be obtained, they could be up and running within 3-4 weeks

A motion was made by Trustee Piros and seconded by Trustee to pass Board Resolution 370-09 to approve the recommendations of the Planning Commission and Zoning Commission to approve the proposed zoning amendment for Parcel ID #31-045000 located at 2395 Elm Road.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion to pass Board Resolution 371-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting at 5:12pm.

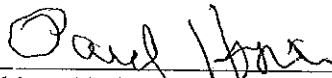
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



Attested by: Deputy Clerk Rita K. Drew

Dated: 6-26-09



Approved by: Chairman Trustee Paul Hovis

Dated: 7-13-09

**BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES**

Date: June 25, 2009 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 6:00pm.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Deputy Clerk Rita K. Drew

Introduction:

This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding proposed amendments to the zoning resolution of Bazetta Township.

Reading of Notice of Public Hearing:

Deputy Clerk Drew read the press release that had been posted on the township website on June 8, 2009.

Reading of Proposed Zoning Amendment:

Trustee Hovis read the petition to change the zoning of Parcel IDs #33-048120 and 33-048121 located at 3449 Elm Road and Parcel ID #33-030421 located at 3473 Elm Road from Commercial 1 (C1) to Commercial 3 (C-3).

Reading of Trumbull County Planning Commission Recommendation:

Trustee Hovis read the recommendation regarding Parcel IDs #33-048120 and 33-048121 located at 3449 Elm Road and Parcel ID #33-030421 located at 3473 Elm Road.

Reading of Bazetta Township Zoning Commission Recommendation:

Trustee Hovis read the recommendation regarding Parcel IDs #33-048120 and 33-048121 located at 3449 Elm Road and Parcel ID #33-030421 located at 3473 Elm Road.

Taking of Testimony:

Trustee Hovis read the taking of testimony statement.

Swearing In:

None.

Testimony of Petitioner:

None.

Testimony of Residents/Public:

None.

Comment by the Trustees:

- Question by Trustee Piros regarding what is going into these locations
 - *Keith Parks 4772 Cadwaller-Sonk Road Vienna*
 - They are putting in a domed structure for an indoor paintball arena
- Question by Trustee Piros regarding parking
 - Zoning Inspector Bednar will look into this
- Question by Trustee Piros regarding whether the intent is to lease or sell the property
 - Mr. Parks stated that the property will be leased
- Question by Trustee Piros regarding who is responsible for obtaining other permits
 - Zoning Inspector Bednar stated it is the lessor's, not the lessee's, responsibility

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 372-09 to approve the recommendations of the Planning Commission and Zoning Commission to approve the proposed zoning amendment for Parcel IDs #33-048120 and 33-048121 located at 3449 Elm Road and Parcel ID #33-030421 located at 3473 Elm Road Extension.


Vote:


Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion to pass Board Resolution 373-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting at 6:10pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes


 _____ Dated: 6-26-09
 Attested by: Deputy Clerk Rita K. Drew


 _____ Dated: 7-12-09
 Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES WORK SESSION/MEETING MINUTES

Date: July 2, 2009 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 6:05pm.

Present:

Presiding Trustee Paul Hovis
Trustee William Glancy
Deputy Clerk Rita K. Drew

2010 Tentative Alternative Tax Budget (See Attached):

General:

- Deputy Clerk Drew distributed revised General Fund budget, which reflected a 20% reduction in "Local Government" that was recommended in a recent Legislative Alert
- Trustee Hovis commented that he had recently received a similar alert regarding the need to expect a 10% reduction in "Property Taxes"
- Deputy Clerk Drew stated that she had not seen this alert and would revised the "Property Taxes" down accordingly and would adjust expenditures as needed

Police:

- Question by Trustee Hovis regarding why "All Other Receipts" are \$0
 - Deputy Clerk Drew stated that this is for 2 reasons
 - In Police Equipment, all monies coming into this account are "Property Taxes"
 - In Police, the 2009 number represents estimated grants, court fees, etc.
 - This figure should actually be \$21,000 for both 2009 and 2010

Fire:

- Comment by Acting Chief Lewis that he and Deputy Clerk Drew had already discussed the Fire Department's portion of the budget
- Question by Trustee Hovis asking why "Property Taxes" increased significantly in 2009
 - Acting Chief Lewis stated that this was due to the passage of a 2 mill levy
- Question by Trustee Hovis regarding why "Property Taxes" decreased from 2009 to 2010
 - Acting Chief Lewis stated that he believed that taxes would be roughly \$100,000 less in 2010 than they were in 2009
 - He further stated that he was anticipating the reduction previously mentioned
- Acting Chief Lewis stated that his budgeted expenditures for 2010 increased because he intends to pay down some of his loans ahead of time
- He further stated that loans may be paid down even more depending on how much money remains at the end of 2009

Road & Bridge:

- Kris Parke noted the difference in expenditures is due to the salt shed

- He further noted that the cost of salt will increase significantly, from roughly \$30 to \$100, as he has already begun receiving quotes to this effect.

Bond:

- No comments

Other Areas:

- No comments

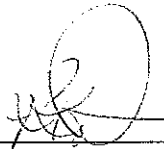
Public Comment:

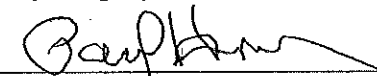
- Cheryl Tennant of Perkins Jones Road
 - Asked whether the Trustees has passed a resolution regarding the tentative budget
 - Trustee Hovis stated that the Trustees will be holding a Special Meeting next week to pass the resolution and set a date for a Public Hearing
 - He further stated that the exact date and time could not be determined until Trustee Piros returned

A motion to pass Board Resolution 374-09 by Trustee Glancy and seconded by Trustee Hovis to adjourn the meeting at 6:30pm.

Vote:

Paul Hovis	Yes
William Glancy	Yes


 _____ Dated: 7-6-09
 Attested by: Deputy Clerk Rita K. Drew


 _____ Dated: 7-12-09
 Approved by: Chairman Trustee Paul Hovis

ALTERNATIVE TAX BUDGET INFORMATION

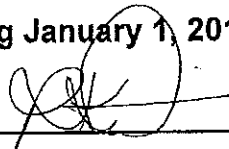
TRUMBULL COUNTY

Name of Township

Bazetta Township

For the Fiscal Year Commencing January 1, 2010

Fiscal Officer Signature



Date

6-29-09

Bazetta

Township

Schedule 1

STATEMENT OF FUND ACTIVITY(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)**FUND: GENERAL**

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec. 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	273,777.22	139,170.04	77,809.60
Revenues:			
Health Department	21,587.34	21,276.87	21,276.87
Property Taxes	232,381.39	229,039.28	229,039.28
Local Government	124,376.79	128,108.73	128,108.73
All Other Receipts	64,194.49	25,000.00	28,750.00
Total Resources	716,317.23	542,594.92	484,984.48
Total Expenditures & Encumbrances	577,147.19	464,786.32	465,000.00
Ending Unencumbered Fund Balance	139,170.04	77,809.60	19,984.48

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	27,146.09	10,189.95	66,911.49
Revenues:			
Property Taxes	239,265.04	242,721.54	242,721.54
All Other Receipts	3,184.22	-0-	1,500.00
Total Resources	269,595.35	252,911.49	311,133.03
Total Expenditures & Encumbrances	259,405.40	186,000.00	269,771.84
Ending Unencumbered Fund Balance	10,189.95	66,911.49	41,361.19

Bazetta

TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)FUND: Police

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	281,129.59	235,537.32	403,225.41
Revenues:			
Property Taxes	705,695.04	713,307.22	713,307.22
All Other Receipts	23,564.40	-0-	-0-
Total Resources	1,010,329.03	948,844.54	1,116,532.63
Total Expenditures & Encumbrances	774,791.71	545,619.13	555,531.51
Ending Unencumbered Fund Balance	235,537.32	403,225.41	560,001.12

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan. 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	12,122.52	6,882.60	7,058.57
Revenues:			
Property Taxes	56,175.76	50,925.97	50,925.97
All Other Receipts	-0-	-0-	-0-
Total Resources	68,298.28	57,808.57	57,984.54
Total Expenditures & Encumbrances	61,415.68	50,750.00	50,750.00
Ending Unencumbered Fund Balance	6,882.60	7,058.57	7,234.54

Reproduce this schedule as often as necessary

Bazetta

TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	25,610.01	59,643.68	444,677.07
Revenues:			
Property Taxes	574,057.67	1,004,661.10	960,000.00
All Other Receipts	481,896.93	175,000.00	175,000.00
Total Resources	1,030,314.59	1,239,304.78	1,519,677.07
Total Expenditures & Encumbrances	970,670.91	794,627.71	855,812.82
Ending Unencumbered Fund Balance	59,643.68	444,677.07	663,864.25

FUND: Bond

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan. 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	16.13	16.13	16.13
Revenues:			
Property Taxes	230,917.69		70,917.69
All Other Receipts	0	0	0
Total Resources	230,933.82	108,867.34	70,933.82
Total Expenditures & Encumbrances	230,917.69	108,851.21	70,917.69
Ending Unencumbered Fund Balance	16.13	16.13	16.13

Reproduce this schedule as often as necessary

Bazetta TOWNSHIP

Schedule 3

VOTED & UNVOTED NOTE & BOND DEBT

Purpose of Bonds and Notes Payable from Bond Retirement Fund:	Ordinance or Resolution	Date of Issue	Maturity Date	Amount of Issue Outstanding @ Beginning of Calendar Year 1/1/2010	Amount of Debt Service to be Apportioned from settlement				From Other Sources
					Real Estate Settlement	Tangible Personal Property			
					Feb.	Aug.	June	Oct.	
Inside 10 Mill Limit OROC - 15 Yr Loan	2007	2008	2013	79,846.78	3,071.03	3,071.03			
Total				79,846.78	3,071.03	3,071.03			
Outside 10 Mill Limit Huntington Beach (2 Fire Trucks)	12L-04	2004	2013	221,104.46	102,701.15				
Total				221,104.46	102,701.15				

**BAZETTA TOWNSHIP TRUSTEES
WORK SESSION/MEETING MINUTES**

Date: July 13, 2009 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:

Presiding Trustee Paul Hovis
Trustee William Glancy
Trustee Michael Piros
Deputy Clerk Rita K. Drew

Minutes to be suspended or accepted as written:

June 15, 2009 Regular Meeting
June 25, 2009 Zoning Hearing
July 2, 2009 Work Session Meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 375-09 to accept the Regular Meeting, Zoning Hearing, and Work Session Meeting Minutes as written.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 376-09 to authorize the Deputy Clerk to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 377-09 to purchase four (4) sets of Federal and State Labor Law posters, showing all changes that will be effective on July 24, 2009, at a cost of \$162.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and was not seconded to pass Board Resolution 378-09 to approve the Alternative Tax Budget information of the Fiscal Year commencing January 1, 2010 for Bazetta Township and recommend for consideration to the Trumbull County Auditor (See Attached).

- Questions posed by Cheryl Tennant of Perkins Jones Road
 - Regarding why no public hearing for the Alternative Tax Budget was held
 - Trustee Piros stated that no hearing was required this year
 - This is due to a decision made by the Trumbull County Tax Commission
 - This was verified by the Trumbull County Auditor'
 - Regarding if all numbers were being approved at this time
 - Trustee Piros stated they were because projections are merely estimates
 - Regarding numbers for 2008 which should be actual numbers, not estimates, and that they do not match the 2008 Amended Certificate of Estimated Resources
 - Regarding the absence of \$175,000 loan taken out in 2008

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 379-09 to approve the transfer \$500 from Fund 01-A-27 (General Fund Transfers) to Fund 01-F-09 (Special Events Park).

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 380-09 to proceed with the renewal of the five-year, commencing in 2010, first due in calendar year 2011, 0.4 mill General Fund Levy, which generates annual property tax revenue of \$99,072, on the November 3, 2009 ballot.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 381-09 to award the bid for T.H. Howland Wilson Road Improvement Project Phase I & II to The Shelly Company, who was the low bidder at \$108,143.80.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **382-09** to conduct a Public Zoning Hearing for the Calvary Baptist Church petition at 7:00pm on June 27, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Correspondence (Copies available upon request):

- Received letter from Paul Carlson and Don Urchek of Lakeshore Drive in which three comments and defects were addressed
 - Assertion of the Sanitary Engineer that the road is in poor condition is contradicted by ESC Engineering
 - Recognition that cracking may have occurred due to over-paving and must have occurred due to faulty design and work performance
 - Encouragement of Chairman Hovis to continue to aggressively pursue action on this issue.
- Received letter from Sandra Saltz expressing gratitude to Trustee Hovis and Roads Supervisor Parke for taking care of her sink hole
- Received letter from Coca-Cola Enterprises noting that our vending prices will be increasing
- Received anonymous letter expressing pleasure that township is now paying for only one clerk
- Received several letters from Trumbull County Engineer
 - Follow up to meeting with Trustee Hovis regarding road deterioration as a result of sewer construction projects
 - Willing to meet with Trumbull County Sanitary Engineer and Bazetta Township to resolve issues brought up at June 11 meeting
 - Working with Trumbull County Sanitary Engineer to develop specifications to address issues brought up at June 11 meeting
 - Willing to work with Trumbull County Sanitary Engineer and Bazetta Township to develop cost effective solution
 - Willing to help develop solutions to subsequent problems after project is complete, e.g. sewer connections
 - Requests that Bazetta provide a list of tentative future highway projects
 - Will be in contact to schedule meeting at the end of the month
 - Bid tabulation and proposals for T.H. Howland Wilson Road Improvement Project Phase I & II
 - Update regarding projects performed within the township
 - Ditching on Hoagland Blackstub Road (C.H. 203)
 - Ditching on Johnson Plank Road (C.H. 200)
 - Tree removal on Hoagland Blackstub Road (C.H. 203)
 - Innovative Discussions to Encourage Alternative Solutions (IDEAS) Committee Meeting
 - First annual meeting was held on June 18, 2009

- Purpose is to brainstorm ideas for surface transportation projects that would have significant economic impact on the area
- Ideas would then be consider for included in Transportation Investment Generating Economic Recovery (TIGER) grants
- Additional meetings will be held in the future
- Committee members change for every meeting

Zoning Inspector:

- See attached report

Road Department:

- See attached reports
- Consensus regarding parking in the park is to lock the gate

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 383-09 to approve expenditure of \$1,400 for replacement parts for the road mower from Cortland Tractor, to be paid for from the Gas Tax Fund (03-A).

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Fire Department:

- See attached report
- Promotion to be discussed in Executive Session
- Currently has 8 full time firefighters, though 1 is on sick leave
 - Possibility of another firefighter resigning because he may be moving
- Chances are slim that we will be awarded the grant since only 100 are being awarded nationally, which breaks down to 2 per state
- Necessity of one central firehouse is cost savings in the long term
 - Reduce costs from having to purchase duplicates of everything to maintain two firehouses
 - Reduce utilities
 - Reduce payroll costs
- 763 man hours were donated by local fire departments to cover Trumbull County Fair requirements
 - Reciprocation to Vienna for this donation in that we are permitting them usage of our 3rd ambulance
- Our fire department will be assisting with Fire/EMS at the air show in Vienna
 - Concerns over the \$10 per person charge to park at this event
 - Anticipation of parking problems for this event
 - Problem that the 70,000 tickets were issues for the event and they were not numbered, allowing for unauthorized duplication of the tickets
- Question from Jack Hineman regarding whether there are any volunteers in the Fire Department
 - Acting Chief Lewis stated that there were not

- Question regarding whether the Fire Department is open to having volunteer firefighters
 - Acting Chief Lewis stated that there are no union issues
 - He further stated that he is welcome it once the laid off firefighter issue is resolved
 - He further stated that any volunteer would need to pass the test and attend continuing education classes

Police Department:

- See attached report
- Question from Trustee Hovis regarding whether either of these cars that need restriping will be replaced next year
 - Acting Chief Miller stated that one will be likely replaced at the end of next year
 - Discussion regarding the possibility of restriping only one car

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 384-09 to approve expenditure of \$1,200 for restriping of 2 police cars by Digital Elite Graphics.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Further information regarding reserve unit training program
 - Pay during training would be picked up by federal government grant
 - Our only cost would be 40% of bullet proof vests (60% will come from a federal government grant)
 - If training is not complete, then officers would be let go
 - Acting Chief Lewis would like to hire 2 part time officers within the next few weeks and would like to hire them into this reserve status
 - Trustees requested written information to create proper motions for a future meeting
 - Acting Chief Miller stated that Sgt. Michael Hovis has this prepared, is willing to present it at the July 20 meeting, and will submit a copy in advance for the Trustee's review
- Further information regarding part time secretaries
 - Submitted 2003 Bazetta study regarding secretary pay (see attached)
 - A raise of \$.50 per hour would mean excess expenditure of roughly \$1000 per year
 - A raise of \$1 per hour would mean excess expenditure of \$1920 per year
 - Secretaries receive no benefits
 - Consensus is to place this on agenda for July 20
- Request for sniper rifles through the federal government is being processed
- Installation of new computers began last week and should take roughly 2 weeks
- New cameras have been installed in all police cars
- Question from Jack Hineman about whether police blotters are being submitted to the paper
 - Acting Chief Miller stated that they are, but the paper has not been putting them in per the department's requests
- Question from Jack Hineman about whether they appear anywhere other than the Tribune
 - Acting Chief Miller stated that they do not

Safety Committee:

- None

Introduction:

- None

Asked to be put on the Agenda:

- None


Public Comment:

- Question from Cheryl Tennant regarding April 20 Meeting Minutes and why Deputy Clerk Drew's name still appears on them, rather than Mrs. Tennant's
 - Trustee Hovis stated that this set of minutes were not complete at the time Mrs. Tennant resigned her position
 - He further stated that the Minutes had been amended by the Trustees and Deputy Clerk Drew completed these amendments
 - Deputy Clerk Drew stated that she did not sign these minutes because she had not taken them and offered to remove her name entirely from the minutes
- Question from Cheryl Tennant regarding where the zoning and cemetery fund receipts numbers come from on the Statement of Fund Activity
 - Deputy Clerk Drew stated that these numbers are extrapolated from the estimated 2009 receipts into these funds
- Question from Cheryl Tennant regarding how the relationship of the General Fund to the Cemetery and Zoning Funds
 - Deputy Clerk Drew stated that these the General Fund does not affect the Cemetery and Zoning Funds, for the purpose of the Alternative Tax Budget

A motion to pass Board Resolution 385-09 by Trustee Piros and seconded by Trustee Glancy to adjourn the meeting at 9:50am.

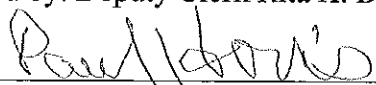
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



 Attested by: Deputy Clerk Rita K. Drew

Dated: 7-14-09



 Approved by: Chairman Trustee Paul Hovis

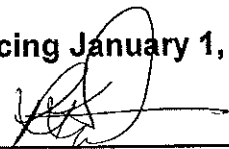
Dated: 7-22-09

ALTERNATIVE TAX BUDGET INFORMATION

TRUMBULL COUNTY

Name of Township BAZETTA TOWNSHIP

For the Fiscal Year Commencing January 1, 2010

Fiscal Officer Signature  Date JULY 7, 2009

BAZETTA

Township

Schedule 1

STATEMENT OF FUND ACTIVITY(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)**FUND: GENERAL**

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec. 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	273,777.22	139,170.04	77,809.60
Revenues:			
Health Department	21,587.34	21,276.87	19,149.18
Property Taxes	232,381.39	229,039.28	206,135.35
Local Government	124,376.79	128,108.73	102,486.98
All Other Receipts	64,194.49	25,000.00	28,750.00
Total Resources	716,317.23	542,594.92	434,331.11
Total Expenditures & Encumbrances	577,147.19	464,785.32	418,306.79
Ending Unencumbered Fund Balance	139,170.04	77,809.60	16,024.32

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	27,146.09	10,189.95	66,911.49
Revenues:			
Property Taxes	239,265.04	242,721.54	218,449.39
All Other Receipts	3,184.22	0.00	1,500.00
Total Resources	269,595.35	252,911.49	286,860.88
Total Expenditures & Encumbrances	259,405.40	186,000.00	242,794.66
Ending Unencumbered Fund Balance	10,189.95	66,911.49	44,066.22

BAZETTA

TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)FUND: Police

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	281,129.59	235,537.32	423,225.41
Revenues:			
Property Taxes	705,695.04	713,307.22	641,976.65
All Other Receipts	23,504.40	20,000.00	20,000.00
Total Resources	1,010,329.03	968,844.54	1,085,202.06
Total Expenditures & Encumbrances	774,791.71	545,619.13	555,531.51
Ending Unencumbered Fund Balance	235,537.32	423,225.41	529,670.55

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan. 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	12,122.52	6,882.60	7,058.57
Revenues:			
Property Taxes	56,175.76	50,925.97	46,833.37
All Other Receipts	0.00	0.00	0.00
Total Resources	68,298.28	57,808.57	52,891.94
Total Expenditures & Encumbrances	61,415.68	50,750.00	50,750.00
Ending Unencumbered Fund Balance	6,882.60	7,058.57	2,141.94

Reproduce this schedule as often as necessary

BAZETTA

TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	- 25,610.01	59,643.68	444,677.07
Revenues:			
Property Taxes	514,027.67	1,004,661.10	900,000.00
All Other Receipts	481,896.93	175,000.00	175,000.00
Total Resources	1,030,314.59	1,239,304.78	1,519,677.07
Total Expenditures & Encumbrances	970,670.91	794,627.71	855,812.82
Ending Unencumbered Fund Balance	59,643.68	444,677.07	663,864.25

FUND: Bond

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan. 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	16.13	16.13	16.13
Revenues:			
Property Taxes	230,917.69	108,851.21	70,917.69
All Other Receipts	0.00	0.00	0.00
Total Resources	230,933.82	108,867.34	70,933.82
Total Expenditures & Encumbrances	230,917.69	108,851.21	70,917.69
Ending Unencumbered Fund Balance	16.13	16.13	16.13

Reproduce this schedule as often as necessary

STATEMENT OF FUND ACTIVITY

(Funds with Revenue Other Than Local Taxes)

Add Additional Funds as Necessary

FUND NAME	Beginning Estimated Unencumbered Fund Balance	2010 Total Estimated Receipts	Total Resources Available For Expenditure	Total Estimated Expenditures and Encumbrances
Motor Vehicle License Fund	5,250.00	5,100.00	10,350.00	10,000.00
Gasoline Tax Fund	63,500.00	86,000.00	149,500.00	145,000.00
Cemetery Fund	16,000.00	16,500.00	32,500.00	45,000.00
Cemetery Bequest Fund	3,500.00	100.00	3,600.00	240.00
Lighting Assessment Fund	3,000.00	2,900.00	5,900.00	5,700.00
Zoning Fund	17,600.00	6,300.00	23,900.00	20,000.00
Drug Law Enforcement Fund	1,316.61	0.00	1,316.61	0.00
Issue II Fund	49,600.69	0.00	49,600.69	49,600.69
O. M. V. F.	1,694.50	0.00	1,694.50	0.00
Hawland Wilson Mills Proj.	71,885.06	72,381.31	144,266.37	144,266.37
TOTAL	233,346.86	189,281.31	422,628.17	419,807.06

VOTED & UNVOTED NOTE & BOND DEBT

Purpose of Bonds and Notes Payable from Bond Retirement Fund:	Ordinance or Resolution	Date of Issue	Maturity Date	Amount of Issue Outstanding @ Beginning of Calendar Year 1/1/2010	Amount of Debt Service to be Apportioned from settlement				From Other Sources
					Real Estate Settlement		Tangible Personal Property		
					Feb.	Aug.	June	Oct.	
Inside 10 Mill Limit									
OPWC - 15 Yr. Loan	203-07	2008	2023	79,846.78	3,071.03	3,071.03			
Total				79,846.78	3,071.03	3,071.03			
Outside 10 Mill Limit									
Huntington Bank (2 Fire Trucks)	126-04	2004	2013	221,104.46	102,705.15				
Total				221,104.46	102,705.15				

Bazetta Township Trustees Work Session
July 13, 2009
Zoning Inspector Agenda
Larry Bednar

- Thank you from the TCZIA for hosting the June 24th meeting; it was a beautiful warm and sunny day and the food was great!!! We had many positive comments about our park from the members.
- Glenn Christian OX roasts September 4-5-6, asking to wave the three day charge of \$750 to one at \$250 as the Trustees did last year; due to this being a non profit event.
- David Nuss 3908 Durst Clagg Rd. had a sign advertising Mandy's Munchkins Daycare and Pre-school in a R1 district.
- Vacation July 20th to July 24th.
- Four properties in Bazetta township going into foreclosure on July 23,2009, 395 Everett Hull, 3244 Deer Trail Unit C, 2416 Cadwallader Sonk, and 1189 Lynn Dr.
- Zoning permits for June: five \$343.00
- Calvary Bible Church zone change hearing June 24, 2009 was denied by the Zoning Commission at the July 1st Quarterly meeting.
- Zoning Commission Quarterly meeting, discussion.

WORK SESSION AGENDA

July 13, 2009

1. ISSUE 1 : AWARD BID TO SHELLY & COMPANY
2. JOHN EATON/ RETENTION POND: ADVICE FROM MARK FINAMORE TO HAVE TRUSTEES SEND LETTER CONCERNING RETENTION POND
3. ROAD MOWER: REPAIR PARTS FROM CORTLAND TRACTOR AT A PRICE OF \$1,400.00. FUNDS AVAILABLE IN GAS TAX MONIES
4. PARKING IN PARK: OFFICER SOFCHECK MOVED CARS TWICE OVER THE WEEKEND. SOME 200 CARS WERE PARKED IN THE GRASS AND ON THE ROADWAY.

**BAZETTA TOWNSHIP ROAD DEPARTMENT
MONTHLY ACTIVITY REPORT**



JUNE, 2009

**JUNE2009 SUMMARY REPORT FOR THE
BAZETTA TOWNSHIP ROAD DEPARTMENT**

**20 HOURS CHECKING AND RESOLVING COMPLAINTS
15 HOURS MEETINGS
15 HOURS MAKING REPORT, BILLS AND PO'S AND BC'S
25 HOURS LETTING WATER OFF ROADWAYS AND
STORM DAMAGE
15 HOURS REMOVAL OF DEBRIS FROM ROAD RIGHT OF
WAYS
135 HOURS INSTALLING TILE
35 HOURS CHECKING ROADS AND RIGHT OF WAYS FOR
OBSTRUCTIONS AND POTENTIAL PROBLEMS
INCLUDING SEWER PROJECT
25 HOURS CLEANING EQUIPMENT
5 HOURS WORK IN PARK
30 HOURS FOR SIGN INVENTORY AND SIGN
REPAIR/REPLACE
36 HOURS WORK FOR ADMINISTRATION INCLUDING
MOWING
295 HOURS MAINTENANCE IN CEMETERY
55 HOURS BURIALS AND FOUNDATIONS**

GASOLINE PUMP		JUNE 2009		
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	24362.3	24362.3	0
#2	FIRE STA.11	28200.6	28252	51.4
#3	ROAD DEPT	57437.7	57517.8	80.1
#5	POLICE DEPT	53877.8	54499.1	621.3
#6	TWP. PARK	93000.2	93023.9	23.7
#7	ZONING	14953.2	14960.9	7.7
#8	MAINT. DEPT.	4219.3	4232.3	13
#10	CEMETERIES	29899.7	30006.7	107
TOTAL GALLONS OF GAS				904.2

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

DIESEL PUMP				
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	59827.8	59901.5	73.7
#2	FIRE STA.11	43736.8	43816.2	79.4
#3	ROAD DEPT	22295.8	22348.1	52.3
#4	CEMETERIES	25359.5	25391.5	32
#5	TWP. PARK	7508.3	7508.3	0
TOTAL GALLONS OF DIESEL				237.4

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

BAZETTA FIRE DEPARTMENT

STATION 11

*Bazetta**Striving for a Better Tomorrow*Captain
Dennis Lewis773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193Chief
Clyde McKenzieCaptain
Tom S. Rink

STATION 13

Lieutenant
Brian Taylor

Trustee Work Session

July 9, 2009 1030 hrs

1. Status on Firefighter/Medic Fike
2. Need to resolve the payout for Firefighter Medic Lesh
3. Lt. Taylor I would like him promoted to Captain July 20, 2009. This would also a line Bazetta Fire Department with other departments that all 3 shift supervisors hold the rank of Captain.
4. Station Construction Grant – Completed and submitted for 2.1 million with a contribution of \$300,000.00 if we get the grant.
5. Workers Comp – survey via payroll stuffers
6. Trumbull Count Fair – Treated 38 pts with 7 being transported.

Bazetta Township Police Department
Agenda Work Session with Bazetta Board of Trustees
Monday July 13, 2009

1. EEOC Complaint Roy Nichols v. Bazetta Township.
2. Restriping of police units to be completed. Cost \$480.00 for Decals, \$120.00 for application. Total cost \$600.00. There will be a charge of \$40.00 per hour to remove the old decals. The cost of removal will depend on how difficult decals are to be removed. There are two cars that need decals replaced. The Board of Trustees had given directions to the chief two years ago to complete this task, it has not been completed. This task will be completed in the next 30 days.
3. Trustees approval of reserve unit training program. Six Months training then hired into part time police officer unit, upon successful completion of the required field training.
4. Part time secretaries, request raise for Mrs. Burkey and Mrs Boggess. From \$8.50 an hour to \$9.50 an hour. Will present the board with an old comparison study that was conducted several years ago. Our secretaries are way below area departments in wages. The secretaries are very important to the agencies operations. I request the increase in wage, I feel this is a good employee retention policy. The police budget can support this increase both secretaries are part time employees.
5. Other misc. subjects.

Are Other Townships Providing This Service?

A poll was conducted to determine if other police agencies have a police secretary. In all there were six agencies that reported. These agencies were: Brookfield, Champion, Howland, Hubbard Township, Warren Township, and Weathersfield. These agencies were selected because they all have full-time police departments, they all have the same form of government, and they derive their revenues in the same manner as Bazetta Township.

The Brookfield Police Department reported that they have a full-time police secretary and a part-time secretary. The secretaries currently have no job description. The full-time secretary works exclusively for the police department. The part-time secretary works for the administration, fire, road, and police. The hours of work are from 8:00 am until 4:00 pm, Monday through Friday, with a one-half hour paid lunch. The full-time secretary's rate of pay is \$9.72 per hour with benefits. The part-time secretary's rate of pay is \$8.63 per hour with no benefits. The full-time position is funded entirely from the police department budget and the part-time position is funded from the general fund.

The Champion Police Department reported that they have a full-time police secretary. The secretary currently has no job description. This position does some work for the road department. The hours of work are from 7:30 am until 4:00 pm, Monday through Friday, with a one-half hour un-paid lunch. The secretary's rate of pay is \$9.30 per hour with benefits. This position is funded one-half from the police department budget and one-half from the road department fund.

The Howland Police Department reported that they have a full-time police secretary and a part-time police secretary. The secretaries have job descriptions. The hours of work are from 7:30 am until 4:30 pm, Monday through Friday, with a one-half hour un-paid lunch. The part-time secretary works in the evening mainly to answer the phone. The secretary's rate of pay is \$11.25 per hour with benefits. This position is funded entirely from the police department budget.

The Hubbard Township Police Department reported that they have a full-time police secretary. The secretary currently has a job description. The hours of work are from 8:30 am until 4:30 pm, Monday through Friday, with a one-half hour paid lunch. The secretary's rate of pay is \$12.15 per hour with benefits. This position is funded entirely from the police department budget.

The Warren Township Police Department reported that they have no police secretary. It was reported that between the Chief and Lieutenant the office is open most of the time.

The Weathersfield Police Department reported that they have a full-time police secretary. The secretary currently has a job description. The secretary also serves the Township Trustees. The hours of work are from 8:00 am until 4:30 pm, Monday through Friday, with a one-half hour un-paid lunch. The secretary's rate of pay is \$10.50 per hour with benefits. This position is funded one-half from the police department budget and one-half from the general fund.

June, 2009 Bazetta Police Department Activity	
Activity	Total
Calls for Service	503
Incident Reports Filed	90
Traffic Crash Investigations	12
Number of Persons Arrested	31
Traffic Offenses	26
Vehicle Miles Traveled	6003
Office Contacts	345

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: July 17, 2009 at 9:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Trustee William Glancy
Trustee Michael Piros
Deputy Clerk Rita K. Drew

- Deputy Clerk Drew read a list of changes that had been made to the previous version and an explanation for why these changes had been made
- Comments by Trustee Piros regarding the estimated net loss of \$3023 in the 2010 General Fund
 - Will need to sit down with department heads to reduce this estimated deficit
 - Will need to make adjustments when 2010 appropriations are done
 - Other departments have significant carry over balances and will have to begin picking up some of their own expenses, e.g. utilities
- Comment by Trustee Glancy that we will need to watch each budget line individually
- Comments by Trustee Piros
 - General Fund numbers look a bit low
 - Road & Bridge, Police, Police Equipment, and Bond Fund numbers are not far off
 - Fore Fund numbers show a difference of roughly \$20,000
 - Noted addition of the loan to Fire Department
 - Requested the Deputy Clerk Drew keep the Trustees of any changes
 - Deputy Clerk Drew assured the Trustees that she would

A motion was made by Trustee Glancy and was seconded by Trustee Piros to pass Board Resolution **386-09** to approve the Alternative Tax Budget information of the Fiscal Year commencing January 1, 2010 for Bazetta Township and recommend for consideration to the Trumbull County Auditor (See Attached).

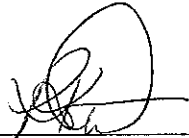
Vote:

Mike Piros	Yes
William Glancy	Yes

A motion to pass Board Resolution **387-09** by Trustee Glancy and seconded by Trustee Piros to adjourn the meeting at 9:10am.

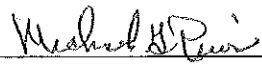
Vote:

Mike Piros	Yes
William Glancy	Yes



Attested by: Deputy Clerk Rita K. Drew

Dated: 7-17-09



Approved by: Vice Chairman Trustee Michael Piro

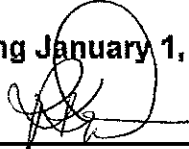
Dated: 7/20/08

ALTERNATIVE TAX BUDGET INFORMATION

TRUMBULL COUNTY

Name of Township Bazetta

For the Fiscal Year Commencing January 1, 2010

Fiscal Officer Signature  Date 7-15-09

Bazetta Township

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: GENERAL

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	272,652.52	138,045.34	54,762.27
Revenues:			
Health Department	21,587.34	19,337.02	19,149.18
Property Taxes	232,381.39	230,979.13	206,135.35
Local Government	124,376.79	106,186.10	106,486.98
All Other Receipts	64,194.49	25,000.00	28,750.00
Total Resources	715,192.53	519,547.59	415,283.78
Total Expenditures & Encumbrances	577,147.19	464,785.32	418,306.79
Ending Unencumbered Fund Balance	138,045.34	54,762.27	-3,023.01

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	18,362.92	1,406.78	58,128.32
Revenues:			
Property Taxes	239,265.04	242,721.54	218,449.39
All Other Receipts	3,184.22	0.00	1,500.00
Total Resources	260,812.18	244,128.32	218,077.71
Total Expenditures & Encumbrances	259,405.40	186,000.00	242,794.66
Ending Unencumbered Fund Balance	1,406.78	58,128.32	35,283.05

Bazetta TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Police

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	265,181.64	219,589.37	407,277.46
Revenues:			
Property Taxes	705,695.04	713,307.22	641,976.65
All Other Receipts	23,504.40	20,000.00	20,000.00
Total Resources	991,281.08 991,281.08	952,896.59	1,069,254.11
Total Expenditures & Encumbrances	774,791.71	545,629.13	555,531.51
Ending Unencumbered Fund Balance	219,589.37	407,277.46	513,722.60

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan. 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	12,122.52	6,882.60	7,058.57
Revenues:			
Property Taxes	56,175.76	50,925.97	45,833.37
All Other Receipts	0.00	0.00	0.00
Total Resources	68,298.28	57,808.57	52,891.94
Total Expenditures & Encumbrances	61,415.68	50,750.00	50,750.00
Ending Unencumbered Fund Balance	6,882.60	7,058.57	2,141.94

Reproduce this schedule as often as necessary

Bazetta TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2008	Budgeted FY Jan 1-Dec 31 2009 Estimate	Budgeted FY Jan 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	-49,438.17	35,815.52	420,848.91
Revenues:			
Property Taxes	574,027.67	1,004,661.10	900,000.00
All Other Receipts	481,896.93	175,000.00	175,000.00
Total Resources	1,006,486.43	1,215,476.62	1,495,848.91
Total Expenditures & Encumbrances	970,670.91	794,627.71	855,812.82
Ending Unencumbered Fund Balance	35,815.52	420,848.91	640,036.09

FUND: Bond

DESCRIPTION	Actual Jan. 1-Dec. 31 2008	Budgeted FY Jan. 1-Dec. 31 2009 Estimate	Budgeted FY Jan. 1-Dec. 31 2010 Estimate
Beginning Unencumbered Fund Balance	16.13	16.13	16.13
Revenues:			
Property Taxes	230,917.69	108,851.21	70,917.69
All Other Receipts	0.00	0.00	0.00
Total Resources	230,933.82	108,867.34	70,933.82
Total Expenditures & Encumbrances	230,917.69	108,851.21	70,917.69
Ending Unencumbered Fund Balance	16.13	16.13	16.13

Reproduce this schedule as often as necessary

Bazetta

TOWNSHIP

Schedule 2

STATEMENT OF FUND ACTIVITY

(Funds with Revenue Other Than Local Taxes)

Add Additional Funds as Necessary

FUND NAME	Beginning Estimated Unencumbered Fund Balance	2010 Total Estimated Receipts	Total Resources Available For Expenditure	Total Estimated Expenditures and Encumbrances
Motor Vehicle License Fund	5,250.00	5,100.00	10,350.00	10,000.00
Gasoline Tax Fund	63,500.00	86,000.00	149,500.00	145,000.00
Cemetery Fund	16,000.00	16,500.00	32,500.00	45,000.00
Cemetery Bequest Fund	3,500.00	100.00	3,600.00	240.00
Lighting Assessment Fund	3,000.00	2,900.00	5,900.00	5,700.00
Zoning Fund	17,600.00	6,300.00	23,900.00	20,000.00
Drug Law Enforcement Fund	1,316.61	0.00	1,316.61	0.00
Issue II Fund	49,600.69	0.00	49,600.69	49,600.69
OMVI	1,694.50	0.00	1,694.50	0.00
Howland Wilson Project	71,885.06	72,381.31	144,266.37	144,266.37
TOTAL	233,346.86	189,281.31	422,628.17	419,807.06

Bazetta TOWNSHIP

VOTED & UNVOTED NOTE & BOND DEBT

Schedule 3

Purpose of Bonds and Notes Payable from Bond Retirement Fund:	Ordinance or Resolution	Date of Issue	Maturity Date	Amount of Issue Outstanding @ Beginning of Calendar Year 1/1/2010	Amount of Debt Service to be Apportioned from settlement				From Other Sources
					Real Estate Settlement		Tangible Personal Property		
					Feb.	Aug.	June	Oct.	
Inside 10 Mill Limit OPWC - 15 Yr. Loan (First Cagg)	2003-07	2008	2023	79,846.78	3,071.03	3,071.03			
Total				79,846.78	3,071.03	3,071.03			
Outside 10 Mill Limit Huntington Bank (Fire Trucks)	12-04	2004	2013	221,104.46	102,709.15				
Total				345,921.40	121,675.91	18,946.76			

**BAZETTA TOWNSHIP TRUSTEES
MEETING MINUTES**

Date: July 20, 2009 at 4:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 4:00pm.

Present:

Trustee Mike Piros
Trustee William Glancy
Deputy Clerk Rita K. Drew

Minutes to be suspended or accepted as written:

July 13, 2009 Regular Meeting
July 17, 2009 Special Meeting

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **388-09** to accept the July 13, 2009 Regular and July 17, 2009 Special Meeting Minutes as written.

Vote:

Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **389-09** to authorize the Deputy Clerk to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **390-09** to reallocate the following receipts.

\$12,598.13 General Tangible Personal Property (01-B) to Rollback and Homestead (01-R)
\$12,004.34 General Tangible Personal Property (04-B) to Rollback and Homestead (04-H)
\$34,974.05 General Tangible Personal Property (09-B) to Rollback and Homestead (09-H)
\$ 2,986.36 General Tangible Personal Property (09-BC) to Rollback and Homestead (09-HC)
\$55,410.10 General Tangible Personal Property (10-B) to Rollback and Homestead (10-G)

Vote:

Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and was not seconded to pass Board Resolution 391-09 to waive the three-day charge of \$750 and instead charge \$250 for the Glenn Christian Ox Roast on September 4-6, 2009, as was done in 2008.

- Question from Trustee Glancy regarding whether this has been done for anyone else
- Zoning Inspector Bednar stated that it had not

A motion was made by Trustee Glancy and not seconded to pass Board Resolution 392-09 to provide an hourly wage increase of \$__ to the part-time secretaries in the Police Department.

- Trustee Piros stated that would like to wait until the entire board is present
- Trustee Glancy agreed

Correspondence (Copies available upon request):

- Received letter from Ohio Bureau of Workers' Compensation (BWC) stating that the BWC Board of Directors increased the administrative assessment rate to 10.0621% of premium
 - 8.25% fund the operations of BWC
 - 1.81% funds operations of the Industrial Commission of Ohio
 - 0.0021% fund operations of the Workers Compensation Council as required by Ohio House Bill 100 (127th General Assembly)
- Received letter from League of Women Voters of Trumbull County
 - They have reactivated their Observer Corps program
 - An observer will begin attending and observing Trustee meetings
- Received letter from Bazetta Resident for a Better Community (Cheryl Tennant)
 - Belief that various aspects of and remarks regarding the "July Budget" and "Certificate" are incorrect
 - Belief that Deputy Clerk Drew is not asking for proper assistance
 - Belief that there should be someone helping and reviewing

New Items:

- Received information from Integrys Energy regarding the fact that Bazetta's contract with them is up in August
 - Bazetta signed with them last year for natural gas rate of 1.906%
 - Integrys would like to sign a two year contract with a lower rate of 1.7995%
 - If Trustees do not resign with Integrys, residents will automatically go back to Dominion East Ohio
 - Question by Trustee Piros if any residents present have had problems with Integrys
 - Various residents notes the following problems
 - Billing problems with them
 - Not giving customers the correct rate
 - Flex down rate took too long time to be shown on customer bills, i.e. the rate did not drop as quickly as gas prices were dropping
 - Rate was not competitive with Dominion East Ohio rate
 - Trustees will review this situation and make decision at a later date

- Update on street lights on Bazetta Road
 - 2 extra lights to be installed at intersection with Route 305
 - At last meeting with county engineers, Trustees were told that resurfacing and lights are going to be tied into one another
 - The earliest this could happen is 2010
 - It could occur as late as 2011, if it does not fit into 2010 budget
- Possible conversion of all lights in township buildings to energy conservative lighting
 - Valley Electric is looking at making this change
 - Just received the quote immediately prior to this meeting, so Trustees have not yet reviewed the information presented
 - Quote is for \$29,850
 - Trustee Piros asked Deputy Clerk Drew to disseminate this information to all department heads
 - She stated that she would do so

Zoning Inspector:

- See Report Attached to July 13, 2009 Meeting Minutes
- Public Zoning Hearing for the Calvary Baptist Church petition has been scheduled for 7:00pm on June 27, 2009.
 - Notices have been sent out

Road Department:

- Supervisor Parke stated that the bid for T.H. Howland Wilson Road Improvement Project Phase I & II has been awarded to The Shelly Company
- Supervisor Parke will be getting together with Trustees and Deputy Clerk Drew to get all relevant portion of the contracts signed
- Supervisor Parke is trying to get the mower repaired, as opposed purchasing new parts, to keep expenses to a minimum

Fire Department:

- Acting Chief Lewis stated that he had received numerous Statements of Qualifications for proposed central fire house
 - He further stated that he will meet with the Trustees to determine which companies to meet with
 - He further stated that a Rural Development Grant Loan exists
 - This would limit costs to 8% and would therefore limit which companies can be used, i.e. those outside the 8% limit could not be used
- Acting Chief Lewis announced that the kick-off for grant that 7 local communities had received would be July 21
 - He further stated that the grant was for the purchase of special lights that will automatically turn green for approaching emergency vehicles and turn red for everyone else
 - He further stated that the cost to the township will be about \$10,000 for \$114,000 worth of equipment
- Acting Chief Lewis discussed the Vienna Air Show
 - Prediction of 20,000 cars to be parked at the Trumbull County Fairground
 - Date and location are August 8-9 at the Vienna Air Base

- Rita Benoit of Andrews Drive
 - Question about the \$18,000 purchase of property mentioned earlier
 - Question about the ability to buy this property at \$5000 a few years ago with a grant
 - Trustee Piros and Supervisor Parke stated the property could not be purchased when the grant was available because the township did not have the matching funds required for the grant
 - Trustee Piros reminded the assemblage that the fact that a grant exists does not mean that we will be awarded the grant or even apply for it
 - Trustee Piros and residents commented that one of the Trustees was against the grant at the time it was available

- George Mack – Prince Drive
 - Question about the existence of a curfew
 - Sgt. Hovis stated that a curfew does exist
 - 11pm during the week and 12am during the weekend
 - Expressed concern that kids are riding bikes in his area as late as 2am and 3am in the morning
 - Concern regarding abandoned cars on property across the street from his house
 - Zoning Inspector will look into this

- Art Kreller – Andrews Drive
 - Question about sewer projects and Trustee Meetings
 - Sewer projects are currently on hold and his neighbors are questioning him about said projects
 - Is it possible to reschedule Trustee meetings to 7pm so that residents who can not attend the 4pm meeting may attend to discuss sewer projects
 - Atty. Finamore suggested holding a special meeting on this particular issue so that people not interested in this agenda item need not attend
 - Trustees will gladly entertain this idea
 - Question about statements by the Prosecutor's Office
 - Atty. Finamore advised that it is unrealistic for Prosecutor's Office to state that all projects in Bazetta will be stopped because of citizen complaints
 - He further stated that, until County Commissioners make a statement, assume that things will remain as is
 - Question regarding whether the community has any say in who is award these contracts
 - Atty. Finamore advised that the community does not because this is done by the County Commissioners
 - He further advised residents to contact the County Commissioners when an announcement is made that bids are being taken and express their opinions

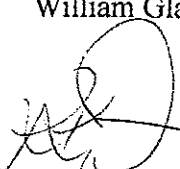
- George Mack – Prince Drive
 - Question regarding why the sewer in his area is not running well
 - Trustee Glancy stated that there were no problems on Bazetta Road that he was aware of
 - He further stated that, when there are problems, residents need to go to the county and not to our roads department

- Trustee Piros stated that the consensus that came out of the last meeting with County Sanitary Engineers was that both parties will make sure that everything will be spelled out in writing in writing beforehand on all future projects and that the lack of doing so is part of the problem that we are experiencing right now
- Evelyn Coe – McCleary Jacoby Road
 - Question regarding how new people get on the park board
 - Trustee Piros stated that interested parties would need to submit letters of intent to the Trustees
 - He further stated that Trustees would like to see board back at 7 people
 - Question regarding whether new members had been decided upon yet
 - Trustee Piros stated that they had not
 - Question regarding whether this will be advertised
 - Trustee Piros stated that a press release will be sent
- Art Kreller – Andrews Drive
 - Question regarding exactly when are road closures will be for the air show
 - Acting Chief Lewis stated that road closures will occur from 1-5pm and that roads will be completely closed to all traffic
- Evelyn Coe – McCleary Jacoby Road
 - Question regarding current board members who have been inactive recently
 - Trustee Piros said these people can be dropped from the board
- Atty. Finamore thanked Acting Chief Lewis for his help with two recent lawsuits
 - Received a roughly \$70,000 judgment in the ventilation suit
 - The other lawsuit was dismissed
- Trustee Glancy congratulated Acting Chief Lewis for his daughter's award-winning dance performance in Italy last month

A motion to pass Board Resolution 394-09 by Trustee Glancy and seconded by Trustee Piros to adjourn the meeting at 5:05pm.

Vote:

Mike Piros	Yes
William Glancy	Yes



 Attested by: Deputy Clerk Rita K. Drew

Dated: 7-21-09



 Approved by: Vice Chairman Trustee Michael Piros

Dated: 9/14/09

PENDING WARRANT REPORT
 Bazetta Township (2009)

Date: 07/20/09

170

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11139	239.29	VW11139	Embarq	Service - Road
11140	11.18	VW11140	Dominion East Ohio	Service - Fire
11141	74.45	VW11141	Sunburst Environmental Service, Inc.	Service - Park
11142	150.00	VW11142	CLIA Laboratory Program	Certificate Fee - Fire
11143	151.01	VW11143	Certified Laboratories	Klaw Aerosol - Police
11144	143.07	VW11144	WFCB - Carter Lumber PRO	Supplies - Road
11145	512.70	VW11145	Clemans, Nelson & Associates, Inc.	Service - General
11146	5335.00	VW11146	DRS	Computer System
11147	38.50	VW11147	Health Index	Service
11148	30.00	VW11148	IACP	Subscription - Police
11149	85.35	VW11149	Mary Totten	Refund - EMS Service
11150	443.48	VW11150	North Central Tire	Tires - Police
11151	32.33	VW11151	NAPA Auto Parats	Supplies - Road
11152	206.99	VW11152	Purchase Power	Postage
11153	127.50	VW11153	Pitney Bowes	Postage Machine Rental
11154	245.40	VW11154	Physio-Control, Inc.	Contract - Fire
11155	320.10	VW11155	R.N.G. Gas Well Service	Service - Fire Dept.
11156	25.00	VW11156	Walter Maycher	July 01 Qtly Mtg/Calvary Bible Church
11157	25.00	VW11157	Curtis Lonsbrough	July 01 Qtly Mtg/Calvary Bible Church
11158	25.00	VW11158	Dennis Mintus	July 01 Qtly Mtg/Calvary Bible Church
11159	25.00	VW11159	Mark J. Franko	July 01 Qtly Mtg/Calvary Bible Church
11160	25.00	VW11160	Theodore Webb	July 01 Qtly Mtg/Calvary Bible Church
=====				
	8271.35		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 07/27/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose	171
11146	-5335.00	V11146	DRS	COMPUTER SYSTEM	
11162	82.02	VW11162	AT&T Mobility	Service - Admin.	
11163	155.82	VW11163	Communication Options, Inc.	Service - Road	
11164	25.19	VW11164	Key Communications Services	Service - Fire & Police	
11165	1609.57	VW11165	Ohio Edison	Service	
11166	273.90	VW11166	Time Warner Cable-Northeast	Service - Police	
11167	69.32	VW11167	City of Warren, Utility Services	Service - Fire & Police	
11168	125.65	VW11168	Clemans, Nelson & Associates, Inc.	Poster	
11169	465.00	VW11169	Collin's Heating & Cooling	Services/Repaired A/C Unit - Police Dept	
11170	534.00	VW11170	Cross Radio Service	Radio Rep./Maint. - Police Dept.	
11171	625.00	VW11171	Cortland Paving	Rep./Front Piro's Res./2 Saw Cuts How-Wil	
11172	420.37	VW11172	G&K Services	Uniform/Rugs/Misc.	
11173	77.00	VW11173	Health Index	Service	
11174	75.00	VW11174	Ikon Office Solutions	Payment	
11175	30.00	VW11175	Ohio Insurance	June 2009 Rx Mo. Admin. Fee	
11176	30.00	VW11176	Robyn A. Metheny	Rx Reimbursement - June 2009	
11177	54.00	VW11177	Joseph A. Sofchek	Rx Reimbursement - May/June 2009	
11178	40.00	VW11178	David A. Walter	Rx Reimbursement - June 2009	
11179	40.00	VW11179	Gary W. Walters	Rx Reimbursement - May/	
11180	54.00	VW11180	Elliott L. Fike	Rx Reimbursement - May/June 2009	
11181	86.00	VW11181	William O. Glancy Jr.	Rx Reimbursement - May/June 2009	
11182	32.00	VW11182	Dennis K. Lewis	Rx Reimbursement - June 2009	
11183	926.56	VW11183	Ohio Edison	Service	
11184	40.00	VW11184	Youngstown-Warren Regional Chamber	BWC Schooling	
11185	219.30	VW11185	Staples Credit Plan	Supplies - Police/Admin.	
11186	157.50	VW11186	Standard Insurance Company RE	Life Ins.	
11187	56.86	VW11187	Lou Wollam Chevrolet, Inc.	Plate - Road	

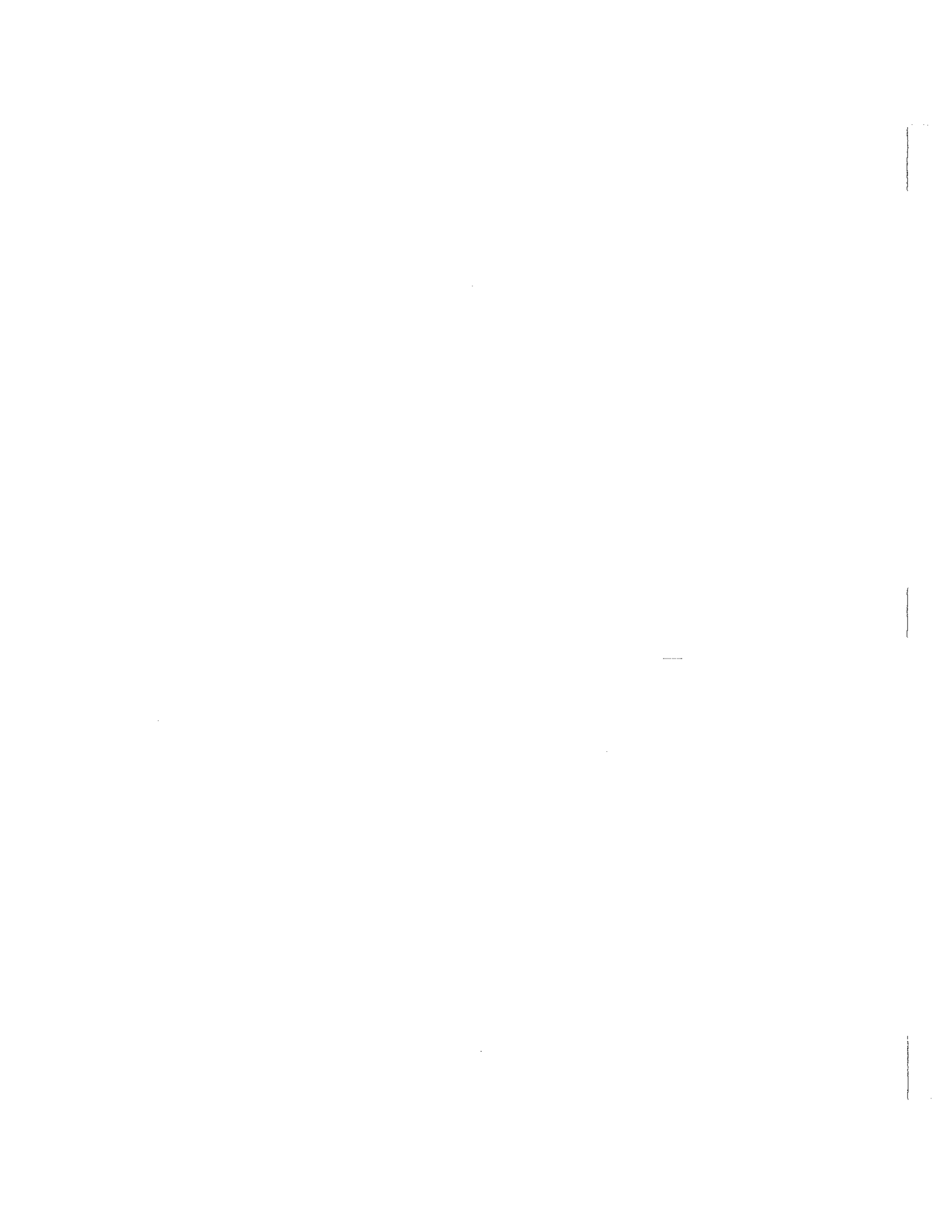
	969.06		Total Amount of Pending Warrants		

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 07/31/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11237	126.85	VW11237	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Fire/Road
11238	219.98	VW11238	American Uniform & Arms LLC	Stream Light - Pol.
11239	425.00	VW11239	Michael D. Banic	Uniform Allowance - New Hire
11240	873.99	VW11240	Columbus Supply	Supplies - Fire
11241	91.57	VW11241	CareSource/1 South Main WF	EMS Refund
11242	99.57	VW11242	Carine & Company	Supplies - Police
11243	700.00	VW11243	D&B Cleaners	Janitorial Service
11244	14449.93	VW11244	Joel Davis	New Computer System - Pol.
11245	407.21	VW11245	Medical Mutual Of Ohio-6018	EMS Refund
11246	41.98	VW11246	George Mapp	EMS Refund
11247	430.75	VW11247	Mark Thomas Ford	Supplies - Fire/Police
11248	12618.73	VW11248	Medical Mutual of Ohio	Medical Ins.
11249	30.00	VW11249	Ohio Insurance	Rx Mo. Admin. Fee - June 2009
11250	747.35	VW11250	Penn Care Medical Products	EMS Supplies
11251	900.71	VW11251	Koorsen Fire & Security, Inc.	Annual Billing-Air Sample/Compress Maint
11252	258.89	VW11252	Staples Business Advantage	Supplies - Adim/Police
11253	4020.00	VW11253	Teamsters Local 377	Ins.

	36442.51		Total Amount of Pending Warrants	



BAZETTA TOWNSHIP TRUSTEES ZONING HEARING MINUTES

Date: July 27, 2009 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

Introduction:

This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding proposed amendments to the zoning resolution of Bazetta Township.

Reading of Notice of Public Hearing:

Fiscal Officer Drew read the press release that had been submitted to the Tribune Chronicle and posted on the township website on July 14, 2009.

Reading of Proposed Zoning Amendment:

Trustee Hovis read the petition to change the zoning of Parcel ID #31-045302, a 33.92 acre parcel located on Bazetta Road between Hoaglund-Blackstub Road and State Route 305 from Residential (R-1) to Residential (R-2).

Reading of Trumbull County Planning Commission Recommendation:

Trustee Hovis stated that the recommendation regarding Parcel ID #31-045302 located on Bazetta Road was denied by the Planning Commission.

Reading of Bazetta Township Zoning Commission Recommendation:

Trustee Hovis stated that the recommendation regarding Parcel ID #31-045302 located on Bazetta Road was denied by the Zoning Commission.

Taking of Testimony:

Trustee Hovis read the taking of testimony statement.

Testimony of Petitioner:

- *Gilbert L. Rieger of Mahoning Avenue in Warren - Attorney representing Calvary Baptist Church*
 - Believes the church has three options at this point
 - Sell the property as a whole
 - Sell the property as separate parcels
 - Build the church
 - Indicated that the church will also consider a legal challenge
 - Made reference to the Religious Lane Use and Institutional Persons Act (RLUIPA)

- Stated that municipalities' ability to enact zoning regulations is due to police power, which can not be used to deny churches in residential areas, per Supreme Court rulings
- Quoted a particular case – stated that this bears no relationship to police power
- Stated that church will file suit if the zoning change is not made
 - If such suit were filed and the State were to rule in the church's favor, then the township would be liable for damages and for the legal fees of both parties
- Stated that the Planning Commission had erred in stating that no water was available
- *Dan Webber of Prentice Road in Warren - Pastor for Calvary Baptist Church*
 - Stated that he has been in community for 20 years and would like to keep church in the area where its parishioners live (largely Cortland, Bazetta, and Champion)
 - Stated that the church is not so focused on the athletic fields as some residents have expressed concerns about, merely wants to minister to residents on how to be better people and better citizens
 - 90% of their work will be done within the church, not in recreational facilities or in a sports complex
 - Would like to build an attractive facility that will enable them to be good neighbors
 - Stated his belief that the church has done its homework to try to address community concerns
 - Stated that the church is currently maintaining and improving the property, which they have been leasing
 - Stated that he is discouraged by the process and does not understand why a church would not be wanted in the community
 - Stated that he would like the trustees to reconsider the decision of the Zoning Board
- *Robert Kuszmaul of Elm Road in Warren - Engineer for Calvary Baptist Church*
 - Addressed the concerns of the Zoning Board
 - Water Access – Inaccurate information given by Planning Commission in that there is a 10" pipeline waterline on Bazetta Road
 - Sanitary Sewers - Presented the Trustees with a Trumbull County Comprehensive Sewer Plan, which showed that much of the county does not have sanitary sewers
 - Slopes – There are no sharp slopes, nothing more than 2.5%
 - Storm water management – This is a legitimate concern that will be addressed by a retention area with a controlled release
 - Driveways – There will 2 entries into the church property, Bazetta Road and Route 305
 - Waste Water – With the R-1 zoning, the property could have multiple single family homes and these would create more of a problem than the church would

Testimony of Residents/Public:

- *Howard Wetzel of State Route 305 in Cortland*
 - Concerned with septic system because the site borders his property
 - Stated that there is a tremendous amount of water coming off the fields
 - Stated that ditches and pipes run completely full whenever it rains
 - Believes that putting concrete and pavement on the property will likely cause more rainwater to flow onto his property
- *Holly Hawkins of Bazetta Road in Cortland*
 - Stated that she had to get approval from the EPA to install a septic system

- Expressed concern about safety of children near the church driveway since she lives right next door to the site and has small children
- Concerned that the church will become a non-profit and that the township will lose the taxes that could be generated from this property
- Belief that this property does not qualify for zoning as R-2 due to the acreage involved
- *Pat Elliott of Bazetta Road in Cortland*
 - Stated that she is speaking on behalf both herself and her mother, who both live on Bazetta Road
 - Believes that the zoning change would be changing the quality of her neighborhood and her backyard
 - Believes that the change would violate the zoning book, notable the acreage
 - Concerned about sports acreage and water run off
 - Concerned about parking and this it could cause more water run off
 - Believes that increased traffic could lead to more accidents in this area
- *Paul Letwen of Bazetta Road in Cortland*
 - Stated that his property border the rear of the site
 - Believes that people do not understand the meaning of “no”
 - Stated that he was never even aware of this process until after it had already gone into the appeals process
 - Concerned about water run off, especially when it rains
 - Questioned the Bazetta Road address because the property has more frontage on Route 305 than it is on Bazetta Road

Comment by the Trustees:

- Trustee Piro
 - Regarding water run off, asked if the church has approached the EPA regarding septic systems that they are proposing
 - Mr. Kuszmaul said a proposal was presented to the EPA, but they have not received anything back yet
 - Regarding traffic, how would it be controlled
 - Mr. Kuszmaul proposed to have a entrances on both Route 305 and Bazetta Road and that one of these will have to be approved by ODOT
 - Regarding water run off
 - Mr. Kuszmaul discussed requirements of the EPA and Health Department
 - County requires Storm Water Management in terms of quality and quantity
 - Trumbull soil and Water Conservation District
 - Quantity and quality of runoff concerns
 - Need to collect precipitation and have it routed to a facility, then hold it for a period of 48 hours in a retention pond
 - After retention, water is released based on calculation of volume of run off, impervious surfaces, and volume of retention storage
 - Regarding retention ponds, question regarding whose responsibility whose are
 - Mr. Kuszmaul says this would be the church’s responsibility and that their goal is to ensure that pond is easily maintained
 - Regarding water problems, believes that problems and concerns have existed since before the church bought the property
 - Mr. Kuszmaul believes that whatever they do will likely improve the situation
 - Traffic and safety concerns

- Atty. Rieger said traffic and safety concerns were rejected by the Supreme Court when it come to churches
- Trustee Piros stated his concern was not merely because this is a church and that he would have the concern no matter who was developing the property
- Trustee Glancy
 - No questions
- Trustee Hovis
 - Question regarding retention pond
 - Mr. Kuzmaul stated with greater than 1 acre of area, a notice of intent would be required
- Trustee Piros
 - Pointed out that Trustees have twenty days from this point to make their final decision on this matter
 - Would like to take that time to digest all of the information before making a decision
 - Suggested making their final decision first thing at the Work Session/Regular Meeting on August 10, 2009 at 8:30am
 - Atty. Rieger asked if the Trustee would take testimony or just be making their decision
 - Trustee Piros stated that today's meeting would be the last opportunity for testimony and that the meeting on the 10th would be simply for making the official decision

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 395-09 to table this item until the Work Session/Regular Meeting on August 10, 2009 at 8:30am.


Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 396-09 to adjourn the meeting at 7:40pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 9-14-09



 Approved by: Chairman Trustee Paul Hovis

Dated: 9-14-09

**BAZETTA TOWNSHIP TRUSTEES
WORK SESSION/MEETING MINUTES**

Date: August 10, 2009 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:

July 20, 2009 Regular Meeting
July 27, 2009 Zoning Hearing

- Trustee Hovis stated that the need to remove the Swearing In portion of the July 27, 2009 Zoning Hearing

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 397-09 to accept the July 20, 2009 Regular and July 27, 2009 Zoning Hearing Minutes as amended.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 398-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 399-09 to provide an hourly wage increase of \$.50 to the part-time secretaries in the Police Department.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 400-09 to approve the petition to change the zoning of Parcel ID #31-045302, a 33.92 acre parcel located on Bazetta Road between Hoaglund-Blackstub Road and State Route 305 from Residential (R-1) to Residential (R-2).

Vote:

Paul Hovis	Abstain
Mike Piros	Yes
William Glancy	Yes

- Statement from Cheryl Tennant that she believed the Trustees must vote unanimously for the vote to be valid
 - Statement from Atty. Gilbert Rieger that this requirement was no longer in place
 - Trustee Piros stated that he believed that rule was changed in 2008

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 401-09 to rescind Resolution 352-09 to put the renewal of the five-year, 0.6 mill Road and Bridge Levy on the November 3, 2009 ballot.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Correspondence (Copies available upon request):

- Received note from Sharon Bednar thanking Bazetta Administration, Road, Fire, and Police Departments for receipt of flowers and thoughts
- Received letter from Lakeview Local Schools seeking input for their 2009-2010 Strategic Planning Cycle
- Received letter from Trumbull County Commissioners noting a change of township lines
 - Ordinance #0-31-09 passed by City of Cortland on July 6, 2009
 - 2.045 acres of land annexed into Cortland to make township lines identical
- Received letter from Trumbull County Engineer
 - District 6 Public Works Integrating Committee has chosen 2009 Trumbull County Road Improvement Program, Phase 2 for funding
 - Project will improve Champion Avenue from State Road to Hoaglund-Blackstub Road
 - Project will improve North Leavitt Road from Parkman Road to State Road
 - Estimated project cost will be \$1,119,884

- Received letter Bockelman's Landscaping and Garden Center
 - Farm & Flea Market to run 2nd and 4th Thursday-Saturday in August-October
 - Aggressively seeking vendors
 - Would like to place an 18"x24" informational sign either on our community bulletin board or in the township itself
- Received letter from Trumbull County Engineer requesting that the new Newsletter of the Trumbull County Engineer be placed in a public area so residents have the opportunity to read it
- Received letter from Camille Hancharenko asking the Trustees to publicly support Retirees United's plea for fairness for all GM retirees

Zoning Inspector:

- See Attached Report

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **402-09** to waive the three-day charge of \$750 and instead charge \$250 for the Glenn Christian Ox Roast on September 4-6, 2009, as was done in 2008.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Zoning Inspector Bednar stated Day Care Centers are considered Type B and permitted in R-1 Districts if they have less than 12 children being cared for
- Question from Trustee Glancy regarding why we have no control over zoning at the Trumbull County Fairground
 - Zoning Inspector Bednar stated that this because it is government property
- Statement from Trustee Glancy regarding plan for new school on Route 305
 - Met with Trumbull County Sanitary Engineers, et. al. regarding sewers for the new school
 - The cost for the sewer system will be \$3 million over 2 years
- Statement from Trustees Glancy & Piros regarding unfair labor practices hearing
 - Grievance filed by Officer Roy Nichols citing age discrimination
 - Attended mediation conference on August 6 with Atty. Finamore
 - Issue was settled with no loss to the township

Road Department:

- See Attached Reports
 - Howland Wilson Road Project
 - Kris Parke stated that he is trying to set up the pre-construction meeting with Shelly Company so project can commence
 - He further stated that all of the township work is done and we are ready to proceed
 - Trees needing removal are in 3 locations
 - At Roads Department by the recycling bin

- At the park
 - On Durst Clagg Road
 - Kris Parke will get estimates for having these trees removed
 - Radios
 - Kris Parke stated that only 2 are currently working
 - Superintendent Parke stated that the department can continue to function with portable radios for the short term
 - He further stated that this will not become a safety issue until snow plowing begins
 - Kris Parke discussed the possibility of receiving a 75/25 Roads Department grant that will help purchase more radios at an anticipated cost of \$100 to the township
 - Road mower repairs
 - Kris Parke stated that the department has saved \$700-1000 because they have made repairs, rather than purchasing all new parts
 - Kris Parke stated that he would like to begin setting money aside for future large purchases, e.g. tractor
 - He further stated that some of these savings can come from the retirement of Superintendent Parke and would be willing to work with Fiscal Officer Drew to accomplish this task
 - Trustee Hovis stated that say the township would need to set up a line item for equipment purchases
- Trustee Hovis read the correspondence from Camille Hancharenko

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 403-09 to support Retirees United's plea for fairness for all GM retirees.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Question from Cheryl Tennant regarding why Trustees are only supporting GM employees and not all unemployed residents
 - Trustee Hovis stated that the reason was because this particular resident took the time to send us the correspondence
 - He further invited other residents to seek this type of support
- Trustee Piros discussed the Gas Aggregation contract
 - The contract with Integrys expires in August
 - Trustees have received many complaints from residents
 - Billing issues
 - Flex down program
 - Prices did not drop as other contractual firms did (Dominion was at 6.85 while Integrys was at 8.9)

- Prices were only dropped after repeated requests by, did not drop as other contractual firms did
- Trustee Hovis stated that he does not want to support Integrys if they are not going to save residents any money
- Trustee Piros believes the decision should be left decision up to individual residents
- Trustee Glancy agrees that there were problems and the decision of gas provider should be left to individual choice
- Trustee Piros stated that provider will automatically revert back to Dominion if individual residents make the change on their own
- He further stated that other options exist besides Integrys and Dominion
- Trustee consensus is to no longer support Integrys

Fire Department:

- See Attached Report
 - Status of Firefighter/Medic Fike
 - Acting Chief Lewis stated that Family Medical Leave Act filing is in progress, e.g. paperwork is in the process with Mr. Fike's doctor
 - Collection Service Agreement (See Attached)
 - Acting Chief Lewis stated that, because 60 days have expired, we can now find another collection company
 - He further stated that the fee with new company is 35%
 - Trustee Hovis questioned how this agreement would affect the community aggregation agreement
 - Acting Chief Lewis stated that it would not affect it at
 - Trustee Glancy questioned whether or not there was a local company that could perform this service
 - Acting Chief Lewis stated that he was not certain because he had received information online via discussions with other fire departments and Ohio Billing
 - He further noted problems with current company and their use of non-native English speakers and the difficulty residents had trying to understand them
 - Trustee Glancy questioned the options presented at the end of the contract
 - Trustee Piros stated that he would like Atty. Finamore to review the contract before proceeding
 - Tool boxes
 - Acting Chief Lewis stated that some tool boxes on trucks have tools that have been present since as early as 1983
 - He further stated that many tools are missing
 - He further stated that he would like to spend up to \$1200 to update tools boxes, particularly through the purchase of new boxes from Ward's Auto Parts at a cost of \$362 per box

- He further stated that there is an open BC that could be used for the purchase

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 404-09 to approve the expenditure of up to \$1200 to purchase of new tool boxes.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Sale of equipment
 - Acting Chief Lewis asked how he can properly sell a boat that is owned by the fire department
 - He stated that the cost to advertise it in the Tribune Chronicle would be \$220
 - Trustee Hovis suggested posting on the internet for other fire departments first, then trying other options
 - He further suggested checking with other departments to see if they might have other items that need to be sold
- Sale of old signage
 - Acting Chief Lewis stated that someone offered to purchase old signage and wondered if can he sell it or should he just dispose of it
 - Trustee Hovis stated that Acting Chief Lewis should just inform Trustees via a written letter when he is disposing of it
- Interviews with fire house architects
 - Acting Chief Lewis stated that he would like to set up interviews with the architects and Trustees to see options and obtain quotes
 - He further stated that he would like to determine who has dealt with the Rural Grant Loan and who is willing to work within the 8% restriction
 - He further stated that he would like to discuss remodeling, as well as building outright
 - He further stated that this is a 3-4 year process and will require public comment as the process continues
 - He further stated that architects could provide an assessment of how response times will change at a new location
 - Acting Chief Lewis stated that he will set up 60 minute meetings with each company on morning of either September 17 or 18
 - Acting Chief Lewis suggested the possibility of allowing residents to sit on a committee that would discuss the options
- Trustee Glancy informed Acting Chief Lewis of customer complaints about noises surrounding a well on Bazetta Road
 - Acting Chief Lewis will look into it

- Trustee Glancy asked why were busses going back and forth ½ empty during the air show
 - Acting Chief Lewis stated that he did not know for sure, but believed they did not get the turnout they expected and that some busses may have been designated for military transport

Police Department:

- Air Show
 - Acting Chief Miller stated that there were no problems
 - He also stated that he looked into the possibility of the township being reimbursed for our services and was informed that we would not
- Hiring & Training of Officers
 - Acting Chief Miller stated that the department had intended to hire 3 new officers
 - 2 have already been hired elsewhere
 - 1 is ready to be hired
 - Acting Chief Miller stated that a 4th officer is completing training
 - Officer will be placed on 24 hours per week
 - Doing so will help alleviate the department's use of overtime
 - Trustee Hovis asked who is training this officer
 - Acting Chief Miller stated that Officers Rentz, Hovis and Herlinger are all assisting with training
 - Trustee Hovis asked of the officer be trained on all 3 shifts
 - Acting Chief Miller stated that he will be trained on each shift
- Graphics on police cars
 - Acting Chief Miller stated that this will be completed within the next week

Safety Committee:

- No report

Administrative Reminders:

- The Bureau of Worker's Compensation (BWC) audit that was originally scheduled for August 3 was cancelled by BWC and has not yet been rescheduled

Introductions:

- None

Asked to be put on the Agenda:

- None

Public Comment:

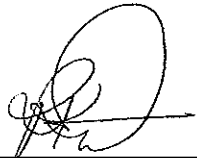
- Cheryl Tennant requested that Board Resolution 401-09 be reread
 - Trustee Piros stated that the reason for this resolution because the Prosecutor's Office informed us that this levy could not be placed on the ballot until November 2010
- Cheryl Tennant requested that Board Resolution 400-09 be reread

- o She asked if passage of this resolution would allow them to put the whole complex
- o Trustee Hovis stated that this resolution just changes the zoning and nothing more
- o He further stated that the church still has a lot of work to do (EPA, Trumbull County Soil & Water, etc)
- o Trustee Piros stated that Atty. Finamore's opinion on the matter was that we did not have compelling reason to vote against the change and that we had a good chance of losing a court battle
- o He further stated that the Trustees did not believe we should spend the township funds fighting a lawsuit

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 405-09 to adjourn the meeting at 9:37am.

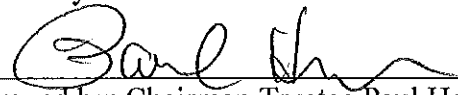
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 9-14-09



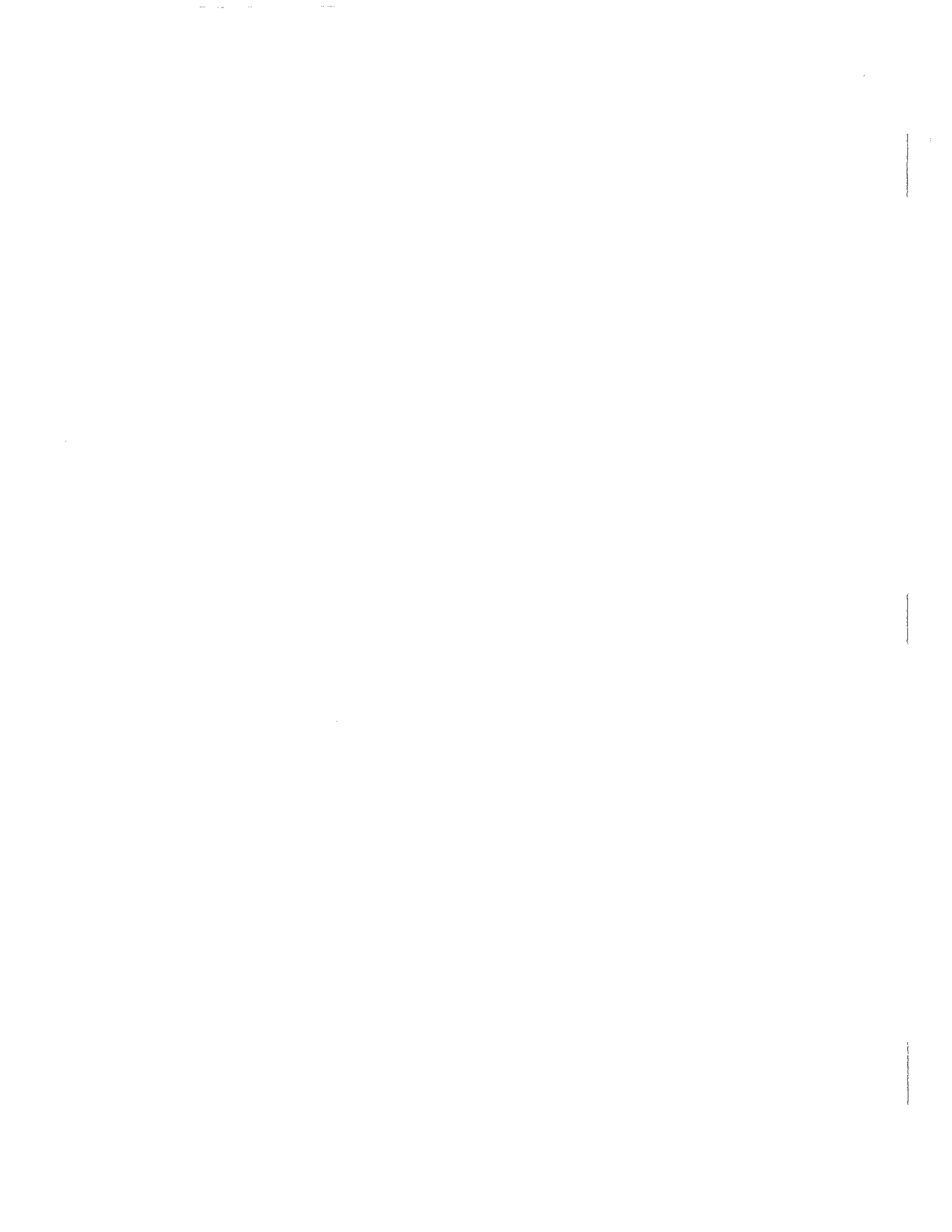
Approved by: Chairman Trustee Paul Hovis

Dated: 9-14-09

PENDING WARRANT REPORT
 Bazetta Township [2009]

Date: 08/10/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11254	219.15	VW11254	Sunburst Environmental Service, Inc.	Service - All
11255	12.98	VW11255	Advance Auto Parts	Parts - Cemetery
11256	390.48	VW11256	Automotive Distributors Warehouse	Supplies - Police
11257	11.81	VW11257	Carine And Company	Supplies - Police
11258	165.00	VW11258	Crosby-Mook Office Equipment, Inc.	Contract - Police
11259	315.00	VW11259	Collins Heating Cooling, Inc.	Service/Repair - Police
11260	144.17	VW11260	Certified Laboratories	Supplies - All
11261	4.79	VW11261	Carter Lumber	Supplies - Road
11262	22.98	VW11262	Cortland Tractor Sales Co.	Supplies - Cemetery
11263	40.75	VW11263	DRS	PAYMENT
11264	129.32	VW11264	Energy Products	Supplies - Police
11265	800.00	VW11265	Attorney Mark S. Finamore	Legal Fees
11266	35.00	VW11266	John E. Hickey	CPR/AED Class - Police
11267	8.92	VW11267	Howland Springs Water Company, Inc.	Service - Admin.
11268	38.50	VW11268	Health Index	Drug Screening
11269	230.16	VW11269	Joshen/Carine Co.	Supplies - Admin/Police
11270	337.50	VW11270	J.B. Industries, Ltd.	Repair Mower Gearbox - Road
11271	500.00	VW11271	LogIn / IACP Net	Annual Fee
11272	25.00	VW11272	Microdoctor, Inc.	Web Design - Admin
11273	74.54	VW11273	O & P Oil & Gas, Inc.	PAYMENT
11274	47583.04	VW11274	BWC	Liability for 2008 Payroll
11275	927.48	VW11275	Ohio Insurance	Dental Ins.
11276	1029.00	VW11276	Ohio Billing Inc.	EMS Billing
11277	245.40	VW11277	Physio-Control, Inc.	Contract - Fire
11278	100.00	VW11278	Treasurer, State of Ohio	Admin Fee - Coop Purchasing Program
11279	3025.23	VW11279	Trumbull County Treasurer	9-1-1 Service
11280	28.36	VW11280	Wal-Mart Business	Supplies - Fire
11281	167.80	VW11281	Ward's Auto Parts, Inc.	Supplies - Police
11282	2888.94	VW11282	Ainsley Oil Company	Fuel/Diesel
=====				
	59501.30		Total Amount of Pending Warrants	



Bazetta Township Trustees Work Session
August 10, 2009
Zoning Inspector Agenda
Larry Bednar

- Glenn Christian OX roasts September 4-5-6, asking to wave the three day charge of \$750 to one at \$250 as the Trustees did not vote at the July meeting. A second request from the church as this is a non-profit free event to everyone which has been rated the best of the non –profit car shows by Cruisin Times Magazine in the Midwest.
- Refund request from Calvary Bible Church for the first variance
- Three properties in Bazetta township going into foreclosure on August 13,2009; 3406 Ivy Hill Circle unit A, 2870 Pebble Creek, and 2577 Bazetta Rd.
- Zoning permits for June: four \$171.1
- Calvary Bible Church zone change hearing with Trustees August 10, 2009
- Received opinion from Att. Mark Finamore; Type B child day care centers permitted in R1 districts. We will verify the home at 3908 Durst Clagg.

**BAZETTA TOWNSHIP ROAD DEPARTMENT
MONTHLY ACTIVITY REPORT**



JULY, 2009

JULY2009 SUMMARY REPORT FOR THE BAZETTA TOWNSHIP ROAD DEPARTMENT

**20 HOURS CHECKING AND RESOLVING COMPLAINTS
15 HOURS MEETINGS
15 HOURS MAKING REPORT, BILLS AND PO'S AND BC'S
25 HOURS LETTING WATER OFF ROADWAYS AND
STORM DAMAGE
15 HOURS REMOVAL OF DEBRIS FROM ROAD RIGHT OF
WAYS
135 HOURS INSTALLING TILE
35 HOURS CHECKING ROADS AND RIGHT OF WAYS FOR
OBSTRUCTIONS AND POTENTIAL PROBLEMS
INCLUDING SEWER PROJECT
25 HOURS CLEANING EQUIPMENT
3 HOURS WORK IN PARK
30 HOURS FOR SIGN INVENTORY AND SIGN
REPAIR/REPLACE
36 HOURS WORK FOR ADMINISTRATION INCLUDING
MOWING
295 HOURS MAINTENANCE IN CEMETERY
55 HOURS BURIALS AND FOUNDATIONS**

MONTHLY FUEL CONSUMPTION

GASOLINE PUMP		JULY 2009		
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	24362.3	24362.3	0
#2	FIRE STA.11	28252	28293	41
#3	ROAD DEPT	57517.8	57585	67.2
#5	POLICE DEPT	54499.1	55192.1	693
#6	TWP. PARK	93023.9	93053.3	29.4
#7	ZONING	14960.9	14960.9	0
#8	MAINT. DEPT.	4232.3	4232.3	0
#10	CEMETERIES	30006.7	30081.1	74.4
TOTAL GALLONS OF GAS				905

AVERAGE PRICE PER GALLON

MONTHLY TOTAL

DIESEL PUMP				
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	59901.5	60011.8	110.3
#2	FIRE STA.11	43816.2	43955.5	139.3
#3	ROAD DEPT	22348.1	22384.7	36.6
#4	CEMETERIES	25391.5	25421.5	30
#5	TWP. PARK	7508.3	7508.3	0
TOTAL GALLONS OF DIESEL				316.2

AVERAGE PRICE PER GALLON

MONTHLY TOTAL

WORK SESSION AGENDA

August 10, 2009

1. ISSUE 1 : HOWLAND WILSON
2. TREE BY RECYCLE BINS NEEDS TO COME DOWN
3. RADIOS: 2 WORKING IN TRUCKS THE REST NEED REPLACED: GRANT
4. ROAD MOWER

BAZETTA FIRE DEPARTMENT

STATION 11

*Bazetta**Striving for a Better Tomorrow*Captain
Dennis Lewis773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193Chief
Clyde McKenzieCaptain
Tom S. Rink

STATION 13

Lieutenant
Brian Taylor

Trustee Work Session

August 10, 2009 1030 hrs

1. Status on Firefighter/Medic Fike.
2. Service Agreement – would like the Trustees to sign contract with Regional Collection Services. See attachment
3. Would like approval to spend \$1200 to purchase 3 Toll Boxes with Tools for each truck. See attachment
4. Would like approval to put Boat, Trailer and motor for sale Starting price \$500
5. Would like approval to put metal sign for Sale \$20
6. Would like to set up interviews with Trustees and 3 Architects firms.
 1. A & E Professional Services
 2. Bostwick Design Partnership
 3. Baker, Bednar & Associates, Inc

SERVICE AGREEMENT

February 11, 2009

**Bazetta Fire Department
773 Everett Hull Road
Cortland, OH 44410**

Thank you for choosing Regional Collection Services for your receivables management and collection needs. We appreciate the confidence you have expressed in our services.

We would like to take this opportunity to advise you of what to expect now that you have made the commitment to control your outstanding accounts.

- 1) You will receive an acknowledgement of the business you refer. Please verify all of the information for accuracy and advise of any discrepancies immediately.
- 2) If you have questions concerning any of your accounts in our system, contact our office. We will respond with any information that may be helpful.
- 3) If the debtor contacts your office, please refer them to our office at 374-7601 or 888-374-7601. Do not continue to bill the debtor after turnover.
- 4) When receiving a payment, contact our office with this information as soon as possible. We will post the payment and adjust the account. This assures our records will remain current and provide timely debtor follow-up. As well as, maintain compliance with the Fair Debt Collections Practices Act.
- 5) Cancellation of accounts? RCS is dedicated to working every account to payment in full or such time that it may be determined as uncollectible. When an account is cancelled from our collection system, you will receive notification of this action. Cancelled accounts will be purged (deleted) from our system ninety (90) days after the cancellation notice, which means minimal records will exist after this purge. If you have questions regarding any cancellation, please contact our office.

- 6) Withdrawal of accounts? There are circumstances that warrant the withdrawal of accounts from collection. These accounts should be discussed on an individual basis with a client service representative. Once an account has been entered into our system and acknowledged to our client; letters are generated to the consumer and our entire staff of professionals is now working the account. If the client requests to close and return the account, there may be a cancellation fee of 2% assessed on the principal balance. *This fee will not applied without prior discussion.*
- 7) Fees for Services? RCS will earn a fee when payment is received on an account placed for collection. This fee will be assessed once the debtor has been contacted by RCS by telephone and/or mail. RCS is entitled to commission fees on all payments remitted regardless of payment source or where received.
- 8) Fees other than contingency? If through our efforts we discover a payment made prior to turnover, an error in the balance referred, or equipment or goods are returned and the account is considered settled, the account will be adjusted. This adjustment may be subject to a 25% "audit and discovery fee." *This fee will not be applied without prior discussion.*
- 9) Litigation? RCS will pursue accounts through the legal system with your authorization and only after all voluntary collection efforts are exhausted. We are present in court as a representative of your company and will execute the judgment when rendered. This office and/or the attorney's office only work all legal accounts. It would not be prudent to involve your office at this point unless required by the court. RCS will advance the court and attorney fees.
- 10) RCS will provide a status report of the accounts placed in our system at your request. We also provide a statement on a monthly basis of collections received for the previous month. These statements are accompanied by a check (when most payments are received at RCS) or an invoice (when most payments are received in your office). Also included with the statement may be a cancellation report, if accounts were cancelled from our system.
- 11) Termination of services? RCS will return accounts within thirty days upon written demand *unless* the accounts have been listed less than six (6) months or payment arrangements or promise of payments have been received on the accounts. Any payments received within this thirty day period will be applied against the outstanding accounts and subject to the standard fee.

After reviewing this information, please sign the attached sheet and return to our office for our files. Also retain a copy of the signature sheet for your files.

REGIONAL COLLECTION SERVICES, INC.

P.O. BOX 441

MARIETTA, OH 45750

740-373-8811 or 800-441-7274

February 11, 2009

**Bazetta Fire Department
773 Everett Hull Road
Cortland, OH 44410**

PLEASE SIGN AND RETURN FOR OUR FILES. THANK YOU.

I have received and reviewed the information pertaining to the role of Regional Collection Services, Inc. in the collection of outstanding accounts for my business. I understand all terms stated are consistent with the Code of Ethics and Operations of the American Collector Association, Inc.

I will inform Regional Collection Services, Inc. of any additional information on the accounts assigned which would render the account information more complete, accurate, or obsolete. All of the information I will provide in the assignment of accounts for collection is in compliance with the Fair Credit Reporting Act (F.C.R.A.) and all necessary signatures have been obtained.

I authorize the following person(s) to assign accounts for collection and discuss transactions (report payments, inform bankruptcy, etc.) with Regional Collection Services, Inc.**

Name Title

Name Title

Name Title

Sign:

Name

Title

Date

**A new assignment sheet should be requested when the authorized party changes.

REGIONAL COLLECTION SERVICES, INC.
P.O. BOX 441
MARIETTA, OHIO 45750
740-373-8811 OR 800-441-7274
February 11, 2009

Bazetta Fire Department
773 Everett Avenue
Cortland, OH 44410

FEE FOR SERVICES

35%

Collection Services

50%

Balances of \$75.00 and under
AND
Special Handling Accounts
*** see below***

Skip Tracing	Accounts placed with bad address information or become bad in the collection process.
Second Placements	Accounts placed with another agency prior to referral to RCS.
Forwarding	Accounts sent (at our direction) to an affiliate agency to be worked closer to the debtor location when the debtor has relocated.
Legal Accounts	Accounts you have authorized for litigation or litigated prior to referral.

ALL TERMS ARE CONSISTENT WITH THE CODE OF ETHICS AND OPERATIONS OF THE AMERICAN COLLECTORS ASSOCIATION, INC.

REGIONAL COLLECTION SERVICES, INC.
P.O. BOX 441
MARIETTA, OH 45750
740-373-8811 OR 800-441-7274
February 11, 2009

Bazetta Fire Department
773 Everett Hull Road
Cortland, OH 44410

Please read and initial each item indicating your approval and return a copy to our office. Thank you.

_____ I understand the accounts that qualify (balances over \$25.00 and undisputed accounts) may be reported to a national Credit Reporting Agency at the discretion of Regional Collection Services, Inc. For this service, I authorize Regional Collection Services, Inc. to bill my office \$12.50 on a yearly basis.

_____ I understand that Regional Collection Services, Inc. may pursue collection of an account through the legal system. I will, upon review of the account and in agreement, authorize R.C.S., Inc. and it's attorneys to proceed on my behalf. R.C.S., Inc. will advance all court costs and attorney fees. These fees will be deducted from the first collection received.

_____ I will consider settlement offers on an individual basis upon notification by Regional Collection Services, Inc. OR I authorize R.C.S. Inc. to accept any settlement offer of _____% of principal balance without contacting my office.

(Signature)

(Date)

M BAZETTA TOWNSHIP
3372 ST RTE 5 NE
CORTLAND, OH 44410
FX 637-4588

0 BAZETTA TOWNSHIP
157 GARAGE NR. GOODHART
07/28/09 *342372 MIX
637-8311

INTERIM INVOICE Tue Jul 28 10:44:58 2009

26 OZ DEAD BLOW HAMMER A WIL-N7016E	45.78	0.00	28.84*N	1	28.84
16 OZ CLAW HAMMER WITH F WIL-N7020B	11.00	0.00	8.82*N	1	8.82
35 PC SOCKET SET RESSOR WIL-W1595	50.00	0.00	31.56*N	1	31.56
7 PC FULL POLISH SAE RAT WIL-W30630	100.32	0.00	58.00*N	1	58.00
7 PC FULL POLISH METRIC WIL-W30631	100.32	0.00	58.00*N	1	58.00
3 PC DUAL CUSHION LOCKIN WIL-N30713	53.16	0.00	29.95 N	1	29.95
7 PC DUAL CUSHION PLIER WIL-W30759	47.26	0.00	29.78*N	1	29.78
20 STAINLESS STEEL TOOL WIL-W54020	59.68	0.00	37.23*N	1	37.23

Wards Auto Parts Inc.

CONTINUED ON NEXT PAGE

M BAZETTA TOWNSHIP
3372 ST RTE 5 NE
CORTLAND, OH 44410
FX 637-4588

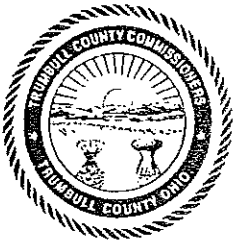
0 BAZETTA TOWNSHIP
157 GARAGE NR. GOODHART
07/28/09 *342372 MIX
637-8311

INTERIM INVOICE Tue Jul 28 10:44:58 2009

CLOSE QUARTER HACKSAW 5 WIL-W733	7.00	0.00	4.42*N	1	4.42
4 PC PUNCH AND CHISEL SE WIL-W753	11.82	0.00	7.45*N	1	7.45
2 PC SPECIALTY PICK SET WIL-W00750	6.50	0.00	4.10*N	1	4.10
5 PC COLOR SCREWDRIVER 5 WIL-W00020	12.42	0.00	7.85*N	1	7.85
UTILITY KNIFE IVY-11152	0.00	0.00	5.00*N	1	5.00
14 INCH PIPE WRENCH IVY-19026	0.00	0.00	20.00*N	1	20.00
2 PC DUAL CUSHION ADJUST WIL-W30703	53.16	0.00	31.00*N	1	31.00

Wards Auto Parts Inc.

362.00 0.00 0.00 0.00 0.00 362.00



TRUMBULL COUNTY COMMISSIONERS

160 HIGH STREET, N.W.
WARREN, OH 44481-1093
330-675-2451
fax: 330-675-2462

Commissioners
Frank S. Fuda
Paul E. Heltzel
Daniel E. Polivka

Clerk
Paulette A. Godfrey

July 22, 2009

The following action was taken by the Board of Trumbull County Commissioners on July 22, 2009, and duly recorded in their Journal Volume 133, page 14451.

**RE: CHANGE TOWNSHIP LINES- 2.045 ACRES
OF LAND-BAZETTA TOWNSHIP TO THE
CITY OF CORTLAND**

MOTION: Made by Mr. Heltzel, seconded by Mr. Fuda, to adopt a Resolution to Change the Township Lines of BAZETTA TOWNSHIP to make said Township Lines identical, in whole or part, with the limits of the CITY OF CORTLAND, OHIO, to reflect the Annexation of approximately 2.045 acres of land adjacent and contiguous to the City and located in Bazetta Township which Annexation proceeding was before the Board of Trumbull County Commissioners, and granted on January 22, 2009, duly recorded in Journal Volume 132, Page(s) 14067-14070.

NOTE: *This action is per Ordinance No. 0-31-09 passed by the City of Cortland Council on July 6, 2009.*

Yeas: Heltzel, Fuda
Nays: None

CERTIFICATION

I, Paulette A. Godfrey, Clerk of the Board of County Commissioners, Trumbull County, Ohio, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Trumbull County Commissioners on July 22, 2009, and is duly recorded in Journal Volume 133, page 14451.

Paulette A. Godfrey, Clerk/Interim Administrator
Board of County Commissioners

/kat

cc: County Auditor
GIS/Tax Map Department
County Engineer
Planning Commission
City of Cortland
Bazetta Township
Attorney Robert M. Platt, Jr.

The Board of County Commissioners, Trumbull County, Ohio, met in Regular Session on the 22nd of July, 2009, in the office of said Board with the following members present:

Frank S. Fuda, Commissioner
Paul E. Heltzel, Commissioner

MOTION: Made by Mr. Heltzel, seconded by Mr. Fuda, to adopt the following Resolution:

**RE: CHANGE TOWNSHIP LINES- 2.045 ACRES
OF LAND-BAZETTA TOWNSHIP TO THE
CITY OF CORTLAND**

WHEREAS, in Ordinance No. 0-31-09, the City of Cortland, Ohio, through a majority of the members of the Cortland City Council, have petitioned the Board of Trumbull County Commissioners to change the Township Lines of Bazetta Township, Trumbull County, Ohio, in whole or in part, with the limits of the City of Cortland, to reflect the annexation of approximately 2.045 acres of land contiguous to the City and located in Bazetta Township, in accordance with the provisions of the Ohio Revised Code.

WHEREAS, an authenticated copy of the Cortland City Ordinance No. 0-31-09 has been received by this Board.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trumbull County Commissioners that upon the authenticated petition of the City of Cortland, Ohio, in Ordinance No. 0-31-09, the boundary lines of the City of Cortland, Trumbull County, Ohio, are hereby changed in whole or in part to reflect the annexation of approximately 2.045 acres of land contiguous to the City and located in the Township of Bazetta. These changes are in conformity with all annexation proceedings, maps, and records before the Trumbull County Board of Commissioners in which property has been annexed from Bazetta Township to the City of Cortland, Ohio on January 22, 2009, and recorded in the Commissioners' Journal Volume 132, Pages 14067-14070.

Roll call on the adoption of the Resolution resulted as follows:

**Paul E. Heltzel, YEA
Daniel E. Polivka, YEA**

Adopted: July 22, 2009

CERTIFICATION

I, Paulette A. Godfrey, Clerk of the Board of County Commissioners, Trumbull County, Ohio, do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Board of Trumbull County Commissioners on July 22, 2009, and is duly recorded in Journal Volume 133, page 14451.



Ordinance No. 0-31-09

Passed July 6, 2009, 20

AN ORDINANCE FOR THE PURPOSE OF PETITIONING THE BOARD OF COMMISSIONERS, TRUMBULL COUNTY, OHIO FOR CONFORMITY OF THE BORDERS OF THE CITY OF CORTLAND AND THE SEVERAL TOWNSHIPS WITHIN THE MUNICIPAL BOUNDARIES

WHEREAS, the limits of the City of Cortland now comprises territory of Bazetta and Fowler Townships, but not the whole of either township; and

WHEREAS, it is desirable to have the boundaries of the city and the townships adjusted according to the law; and,

NOW, THEREFORE:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CORTLAND, STATE OF OHIO:

Section 1. That the Board of Commissioners of Trumbull County, Ohio, is hereby petitioned by this Council of the City of Cortland to change the township lines of Bazetta and Fowler Townships to made said township lines identical, in whole or in part, with the limits of this municipality according to the provisions of the Revised Code of Ohio.

Section 2. That the Clerk of Council is hereby directed to certify and authenticate a copy of this ordinance and petition and to cause the same to be served upon the Commissioners of Trumbull County, Ohio.

Section 3. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

PASSED IN COUNCIL THIS 6th DAY OF JULY, 2009.

ATTEST: *Diana Lujan*
CLERK OF COUNCIL *Frank J. Stocz*
PRESIDENT OF COUNCIL

FILED W/MAYOR 7-7-09
DATE *Cowell*
MAYOR

DATE APPROVED 7-7-09

ROLL CALL

FIRST READING

Stocz, aye
Sweeney, aye
Tackett, aye
Woofter, aye
Caparanis, aye
Linville, aye
Petrosky, absent

SECOND READING

Sweeney, aye
Tackett, aye
Woofter, aye
Caparanis, aye
Linville, aye
Petrosky, absent
Stocz, aye

THIRD READING

Woofter, aye
Caparanis, absent
Linville, aye
Petrosky, aye
Stocz, aye
Sweeney, aye
Tackett, aye

OFFICIAL SEAL

RECORD OF RESOLUTIONS

200

Dayton Legal Bank, Inc., Form No. 30045

Resolution No. R-20-09

Passed May 18, 2009, 20

A RESOLUTION PROVIDING FOR THE COUNCIL OF THE CITY OF CORTLAND, OHIO TO ACCEPT THE ANNEXATION OF TERRITORY FROM BAZETTA TOWNSHIP TO THE CITY OF CORTLAND, OHIO CONTAINING 2.045 ACRES OF LAND

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF CORTLAND, OHIO:

Section 1. That the annexation of the following described territory in the County of Trumbull is adjacent and contiguous with the City of Cortland, Ohio and said annexation is acceptable to the City of Cortland, Ohio, to wit:

DESCRIPTION OF TERRITORY SOUGHT TO BE ANNEXED

Situated in the Township of Bazetta, County of Trumbull and State of Ohio and bound and described as follows: And known as being a part of Lot Number Forty-Nine (49) according to the original survey of said Bazetta Township; and is bounded and further described as follows:

Beginning at a point in the center line of the Niles-Ashtabula Road, also known as State Route No. 46, said point being 60.00 Feet N. 2 degrees 05' E. along said center line from the northwest Corner of lands covered to Vera Platt by deed recorded in Volume 764 at Page 716 of the Trumbull County Records of Deed; THENCE S. 87 degrees 48' E., parallel to the north line of said Platt parcel, And everywhere northerly, a distance of 60.00 there from, a distance of 270.00 feet, but to the southwest corner of a 1.8939 acre parcel conveyed to Robert M. Platt, Sr. and Vera Platt by deed recorded in the year 1968; THENCE N. 87 degrees 48' W., along a new line severing the lands herein described from other lands now or formerly owned by Walter H. Richards and Jeanne L. Richards, a distance of 270.00 feet but to a point in the center line of said State Route 46; THENCE S. 2 degrees 05' W. and along the center line of said State Route No. 46, a distance of 330.00 feet, but to the place of beginning; and containing within said bounds about 2.045 acres of land, be the Same more or less but subject to all legal highways.

PERMANENT PARCEL NUMBER: 33-054305

THIS IS A REGULAR ANNEXATION

Section 2. The Clerk of Council of the City of Cortland shall give due notice of the proceedings herein to the proper officials in accordance with the statutes made and provided in such annexation cases to wit: certified copies of the Resolution shall be forwarded to the Board of County Commissioners of Trumbull County, Ohio.

PASSED IN COUNCIL THIS 18 DAY OF MAY, 2009

ATTEST:

Donna Lyder
CLERK OF COUNCIL

Frank J. Storg
PRESIDENT OF COUNCIL

RECORD OF RESOLUTIONS

201

Dayton Legal Blank, Inc., Form No. 30045

Resolution No. R-20-09

Passed May 18, 2009, 20

FILED W/MAYOR 5-19-09
DATE

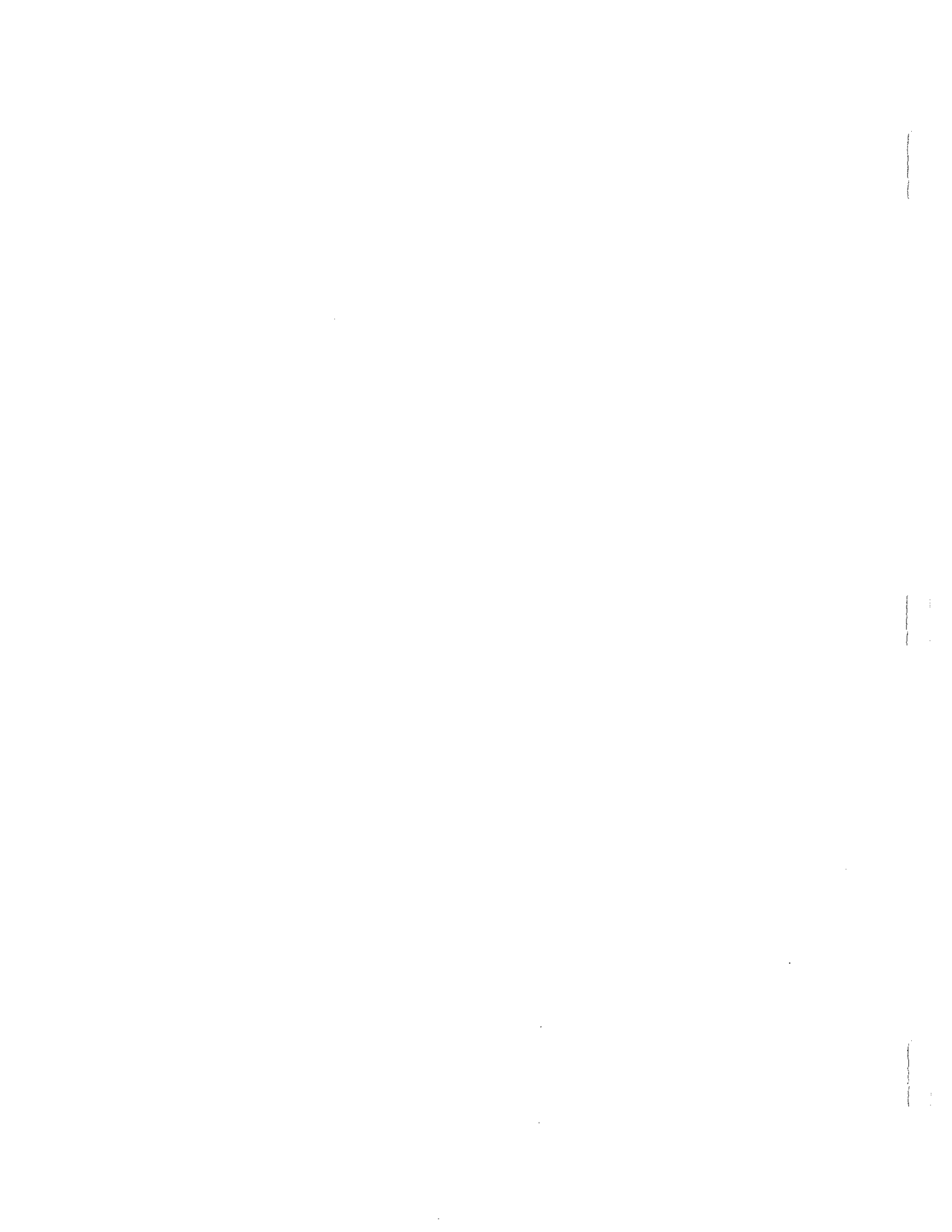
C. Zell
MAYOR

DATE APPROVED 5-22-09

ROLL CALL

Sweeney, aye
Tackett, aye
Woofter, absent
Caparanis, absent
Linville, aye
Petrosky, aye
Stocz, aye

OFFICIAL SEAL



**BAZETTA TOWNSHIP TRUSTEES
MEETING MINUTES**

Date: August 17, 2009 at 4:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 4:00pm.

Present:
Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
August 10, 2009 Regular Meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 406-09 to accept the August 10, 2009 Regular Meeting Minutes as written.

Vote:
Paul Hovis Yes
Mike Piros Yes
William Glancy Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 407-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:
Paul Hovis Yes
Mike Piros Yes
William Glancy Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 408-09 to no longer support Integrys Energy as the Gas Aggregation provider for Bazetta Township residents.

Vote:
Paul Hovis Yes
Mike Piros Yes
William Glancy Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 409-09 to approve the expenditure of \$11,836 from Fund 10-A-06 (Fire District – New Buildings and Equipment), which is the township's share of the OVI Grant.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Correspondence (Copies available upon request):

- Trumbull County Board of Elections sent a letter confirming that the 0.4 mill renewal levy for General Expenses will be placed on the November 3, 2009 ballot

Zoning Inspector:

- Calvary Baptist Church has requested that the \$150 they spent in 2008 for zoning changes be refunded to them
 - Atty. Finamore said this money is normally forfeited
 - Zoning Inspector Bednar stated that, because no vote was ever taken on the issue, the church believes the fees should be returned
 - Trustee Piros stated that he would rather not simply refund the fees, but would like to see them applied it to a future zoning filing
 - Atty. Finamore suggested that the church be required to use submit such a filing within 30 days or forfeit the fees entirely

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 410-09 to apply the \$150 towards the application for a new zoning change permit, to be used within 30 days from today.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Road Department:

- Superintendent Parke stated that the pre-construction meeting between the Roads Department and Shelly Company will be at the end of the month
- He further stated that the roadside mower had been repaired and was in service today
- He further stated that they are awaiting quotes for repairs on Morrow and Williams Drives
- He further stated that they are awaiting quotes for removal of the trees discussed at the previous meeting
 - Trustee Glancy asked if all 3 trees be included on the same quote
 - Superintendent Parke stated that they would

Fire Department:

- Acting Chief Lewis stated that he has scheduled architect meetings on September 17

- He asked if the Trustees had given the Collection Service Agreement to Atty. Finamore for his review
 - Atty. Finamore stated that he had not received this
- Acting Chief Lewis stated that the township does not have to go with the section that Trustees had questioned at the previous meeting
- He stated that he would like to enter an executive session to discuss personnel issues that were previously discussed with Cortland City
 - He further stated that he would like Acting Police Chief Miller to attend
 - Trustee Hovis stated that they could conduct an executive session at the end of meeting

Police Department:

- See Attached Department Activity Report
- Acting Chief Miller stated that he had nothing new
- Trustee Glancy asked if school starts before the next meeting
 - Acting Chief Miller stated that it does
- Trustee Glancy asked if the radar would be reset accordingly
 - Acting Chief Miller stated that it would

Safety Committee:

- Acting Chief Lewis stated that the township has had no Worker's Comp claims for a more than a year
- He further stated that, in the future, the committee will be creating an emergency action plan to submit to the Trustees for approval

Administrative Reminders:

- The Bureau of Worker's Compensation (BWC) audit has not yet been rescheduled

Introductions:

- None

Asked to be put on the Agenda:

- Howard Wetzel of State Route 305 requested the opportunity to address Trustees regarding the zoning change for Calvary Bible Church
 - He stated that he was here, with numerous other residents, questioning why the Trustees made the zoning change against the recommendations of the Zoning Commission, Planning Commission, and all residents who live near the property
 - He further stated that the concerns included sewer, water run off, security, traffic, and noise
- Trustee Glancy stated that he made his decision based upon the advise of legal counsel
- He further stated that he believed there were no options except to vote this way or go to court, which could have cost the township as much as \$100,000
- He further stated that the church still has to abide by the water, sewage, and other regulations

- Mr. Wetzel asked if the Trustees believed this is the right thing to do for the community
- Trustees Glancy stated that he believes it is and that he believes the church will be good for the community
- He reaffirmed that the church will still have to overcome obstacles with the health department, EPA, soil and water, etc.
- Trustee Piros stated the traffic issue will not hold up in court
- He further stated that there were no “compelling reasons” for denying the change that would hold up in court
- Trustee Glancy stated that sewage system development will be several years away and that the church still has many hurdles that they will have to overcome before they can begin to develop the property
- He further stated that the Planning Commission had made an error when they said there was no sewer or water available to the property because water has been available for more than 50 years
- Trustee Hovis stated that he chose not to vote because he does not feel we should take the risk of gambling on the \$100,000 lawsuit that was likely to occur if the Trustees denied the zoning change

Public Comment:

- Pat Elliott of Bazetta Road asked what law is being referenced
 - Atty. Finamore stated that there are two - Religious Lane Use and Institutional Persons Act (RLUIPA) and Religious Freedom Restoration Act
 - He further stated that a comprehensive review of RLUIPA was written and published in the *Ohio Township Association (OTA) Magazine* the same week that the zoning hearing occurred and warned townships to be wary of the provisions of this act
 - He further stated that the Trustees had asked him to research this and provide them with an opinion
 - Federal law states communities must have a “compelling reason” to restrict churches through zoning ordinances and that such “compelling reason” can not create a “substantive burden” to the church
 - Under the law, none of the following are “compelling reasons” - traffic and safety, lack of good septic which might affect soil and wells, increased water run off that may badly affect drainage, and nuisances caused by church activity
 - He further stated that the courts have been nearly unanimous in ruling that it is illegal to prohibit a church in residential areas
 - Bazetta does not permit them in R-1, although the township does allow them in R-2
 - Churches should be allowed in residential areas because they promote the welfare of the community
 - Bazetta is one of very few townships who have such restrictive zoning
 - He further stated that there are only 3 properties in Bazetta that are zoned R-2 and that it is his opinion that this constitutes a substantial burden

- One is a small parcel of previously non-conforming property
 - One has recently been changed to R-2 for another church
 - One is an approximately 84 acre parcel that may or may not be suited to the church's purpose or available for purchase
- He further stated his conclusion that there was an 80% chance that, if this went to court, the township would lose and would be forced to pay fees, damages, etc.
- He further stated that he had asked the attorney who wrote the article for the *OTA Magazine* for a 2nd opinion on this issue and was given the same opinion as his own
- He reiterated that churches have substantial protection for religious exercise under the law
- He further stated that, in terms of the law, while something is compelling to an individual resident, it is not necessarily "compelling" under the law
- Howard Wetzel of State Route 305 stated that the 84 acre lot is set up very differently from the church's property
 - Believes that the property could be used
 - Does not believe that we are being prejudicial because there will be 3 churches within 1 square mile in the township
- Cheryl Tennant of Perkins Jones Road asked if there was there a letter from the Planning Commission
 - Atty. Finamore said there was and it stated that the Planning Commission did not approve the zoning change because the property did not have adequate access to sewer and water
 - He further stated that the property does have public water although it does not have public sewers
 - He further stated that the church still has many hurdles, e.g. retention ponds, EPA and Health approval of their septic plan, compliance with all other R-2 requirements such as the restriction on the size of the church, and other legal requirements still apply
- Cheryl Tennant of Perkins Jones Road asked why not only approve a portion of the 32 acre property
 - Atty. Finamore stated that the Trustees must either approve or deny the original request and can not legally divide out the property
 - He further stated that the church will have to get variances to be able to some of the things they have discussed, e.g. sports fields
- Pat Elliott of Bazetta Road asked what options the citizens had
 - Atty. Finamore stated that zoning is both legislative and quasi-judicial
 - He further stated that the legislative process is not generally subject to judicial action unless the legislation is unconstitutional
 - He further stated that the legal way to challenge the Trustees decision would be to introduce a ballot initiative wherein all residents of the township could vote to change the zoning back to R-1
 - He further stated that this could probably not be done for the next election since ballot initiatives must be submitted within a few days

- Referendum petition must be filed before the 30 days have expired and would require 8% of the voters, who voted in the last gubernatorial election, as signatories to be placed on the ballot
 - He further stated that the change to R-2 becomes effective 30 days after the date the resolution making the change was approved (August 10, 2009)
 - He believes that the church will likely apply for a permit after the 30 days have passed and that the church may be required to parcel out the property once the application has been made
 - He further believes that there is a possibility that the church could also now sell the property
- Pat Elliott of Bazetta Road asked about the minimum lot size of 3 acres and maximum of 5 acres that is referenced in the Zoning Book
 - Zoning Inspector Bednar stated that these rules were changed in January and that the changes were published on township website and were effective in the March Zoning Book
- Pat Elliott of Bazetta Road read a portion of the Zoning Book aloud and expressed concerns regarding comments that were made by the pastor of and attorney for the church regarding sports complexes
 - Atty. Finamore stated that interpretation of the US Constitution has given very high protections to churches and religious organization for more than 200 years
 - He further stated that all government can do is what is allowed by law
 - He recommended that, in order to avoid this in the future, make churches a permitted use even in R-1 and make it a conditional use where the zoning appeals board may limit the size of facilities and the land use
 - He further recommended that zoning rules need to be tightened up in case this situation were to occur again in the future
 - Zoning Inspector Bednar stated that he will ensure that the church is limited to whatever the zoning restrictions are that currently exist
- Pat Elliott of Bazetta Road requested clarification on the difference between a work session and a regular meeting
 - Atty. Finamore stated that this is a bit of a misnomer
 - Ohio law for public entities recognizes only 2 types of meetings – Regular and Special – with the difference being that Regular meetings are scheduled and Special are not
 - Ohio’s Sunshine Law requires that notice of Special Meetings be made to the township’s newspaper of general circulation
 - Ohio law also states that written notice be sent to anyone who presents the Fiscal Officer with a pre-stamped postcard requesting notification of meetings on a particular issue
 - The term “work session” signifies that the Trustees and department heads will be working on items about which there will not be public discussion
 - All meeting are open to public
 - Atty. Finamore recommends that, in the future, the Trustees change the terms that are currently used to describe their meetings

- An unnamed resident asked if Atty. Finamore was present at the meeting where the zoning change decision was made and if he was required to be present
 - Atty. Finamore stated that he was not present and was not required to be present
- An unnamed resident asked if Atty. Finamore was the chairman of the meeting
 - Trustee Hovis stated that he was not and noted the Atty. Finamore is the township's attorney addressing the legal aspects of this issue
- An unnamed resident asked why the Trustees why they have not stated why they made the decision that they did regarding the zoning change
 - All Trustees stated that they previously stated, in this meeting, why they had each made their decision
 - Trustee Hovis stated that the Trustees made the decision based on financial issues related to a lawsuit the township would likely lose and the fact that the church can not move forward without approval on a variety of issues
- Howard Wetzel of State Route 305 stated his belief that Trustees have made this decision not because of what is best for the community, but to avoid a lawsuit
 - Trustee Piros stated that the lawsuit is part of the reason, but not all of it
- Ted Webb of Timber Creek Drive asked what would happen if the community goes to a referendum and if the church were to take legal action against the referendum
 - Atty. Finamore said that a similar case occurred in Medina County wherein the lawsuit was against the township and not the individual citizens who supported the referendum
 - Atty. Finamore further stated that the township would still bear the expenses of the lawsuit
- Art Kreller of Andrews Drive asked Trustee Hovis if he is president of the Optimist Club and if the Optimist Club meetings are at 7pm on the 1st and 3rd Mondays of the month
 - Trustee Hovis stated that he is the president of the Optimist Club, but that their meetings are held on the 1st and 3rd Wednesdays of every month
- Art Kreller of Andrews Drive asked why this meeting was changed to 4pm
 - He expressed concern that many people can not make meetings this early as residents are just coming home from work at 4pm
 - Trustee Hovis stated that more people have been attending the 4pm meetings than attended the 7pm meeting
 - Trustee Piros concurred
 - Trustees Hovis and Piros stated that meetings will continue to be at 4pm
- An unnamed resident stated that meetings were at 7pm for many years and that number of attendees changes from meeting to meeting based on the issues
 - He further stated his belief that trustee should not have taken the job if they can not meetings
- Don Urcheck of Lakeshore Drive wanted to thank the Trustees for taking care of the situation of Lakeshore Drive
 - He stated that he thinks the problem may have gotten worse, i.e. drainage is better and the road will not wash away, but the west side (which was not done) is now breaking up
- Don Urcheck of Lakeshore Drive asked why are meeting minutes are no longer published in the newspaper

- Trustee Piros stated they are not there because the Tribune Chronicle does not call us for minutes or that they do not call until many days after the meetings have occurred
 - He further stated that there have been problems with the Tribune publishing incorrect information in the paper
- Don Urcheck of Lakeshore Drive asked about the status of police and fire chiefs
 - Trustee Hovis stated that Police Chief Sayers is still on sick leave and has been since roughly the end on March
 - He further stated that the position of fire chief has been vacant since Chief McKenzie retired at the end of April
 - He further stated that the status of the fire chief is what they will be meeting in Executive Session to discuss
- An unnamed resident stated the Calvary Baptist Church was given wrong information by the Zoning Board and this is why they have requested their money back and wanted to note that this request should have been honored because the error was on the part of the Zoning Board, not the church
- Art Kreller of Andrews Drive asked if all of these comments would be in the meeting minutes
 - Fiscal Officer Drew stated that they would be
- An unnamed resident expressed concern that the church intentionally bought a property that they knew was not zoned for their needs
- An unnamed resident asked why Trustee Hovis abstained on the zoning change vote
 - Trustee Hovis stated that he abstained for personal reasons
- An unnamed resident asked Atty. Finamore about the R-2 zoning
 - He further stated that one should want conditions because the church can avail themselves of all aspects of the less restrictive R-2 zoning
 - He expressed concern that the township seems to be chasing its tail
 - Atty. Finamore stated that this is the case in many of the townships that he works for
 - He further stated that the problem is that townships do not properly educate and remunerate people to get ahead of the game and they need to appropriate money to send people to conferences and become better educated on all zoning aspects
 - He further stated that townships need to work together with other to pool information
- An unnamed resident asked if Trustee Hovis was present for the vote on the zoning change
 - Trustee Hovis stated that we was present
 - The resident stated his belief that personal reasons should not have precluded him from voting
- Ted Webb of Timber Creek Drive stated that he sits on the Zoning Board
 - The Zoning Board meets 4 times per year
 - They ask residents to submit ideas and typically only 1 resident shows up
 - He stated his belief that the township needs more participation from residents before these issues occur so the Zoning Board could address issues before they occur

- David Nuss of Durst Clagg Road stated that Zoning Inspector Bednar had stopped by his house and asked him to take a sign down
 - He stated that he took down the sign at that time
 - He further stated that Zoning Inspector Bednar told him that he could not have a day care center in his home due to the zoning of R-1
 - He noted that the August 10 Minutes mentioned this issue
 - Zoning Inspector Bednar stated that he had called and left messages attempting to relay the information he had gathered about the zoning
 - Mr. Nuss stated that returned these calls and Zoning Inspector Bednar never called him back
 - Zoning Inspector Bednar stated that he had researched the issue of R-1 zoning and day care centers with Atty. Finamore and determined that day care centers are permitted in residential areas in they are Type B, having less than 12 children on site
 - Mr. Nuss asked what he should do now because the business had to close down while Zoning Inspector Bednar was checking into this situation
 - Zoning Inspector Bednar stated that he had never told Mr. Nuss, in person or in writing, that he needed to close down his business
 - He further apologized for his error

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 411-09 to recess into Executive Session to discuss personnel issues at 5:05pm.

Vote:


Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

The Trustees reconvened at 5:30pm.

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 412-09 to adjourn the meeting at 5:30pm.


Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 8-28-09



 Approved by: Chairman Trustee Paul Hovis

Dated: 9-14-09

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 08/17/09

211

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11249	-30.00	V11249	OHIO INSURANCE	RX ADIN. FEE (DBL. PAYMENT)
11318	1452.08	VW11318	Embarq	Service - All
11319	84.61	VW11319	Communication Options, Inc.	Service - Road
11320	9.45	VW11320	Orwell Natural Gas	Service - Fire
11321	23.37	VW11321	Dominion East Ohio	Service - Fire
11322	672.50	VW11322	CLEMENS, NELSON & ASSOCIATES, inC.	Professional Services - Admin.
11323	253.36	VW11323	Great American Leasing Corp.	Copier - Fire
11324	41.98	VW11324	GMP Employees Retiree Trust	EMS Refund
11325	327.40	VW11325	G&K Services	Uniform/Rugs/Misc.
11326	89.73	VW11326	Handyman Supply Inc.	Supplies
11327	140.00	VW11327	Mack Industries, Inc.	Supplies - Road
11328	340.00	VW11328	MyraidHealth, LLC	HRA Servivces / Installation Fee
11329	1272.00	VW11329	Penn Care Medical Products	EMS Charts Base Fee
11330	206.99	VW11330	Purchase Power	Postage
11331	321.95	VW11331	Sam's Club	Supplies - Fire
11332	120.00	VW11332	Trumbull County Recorder	Recording Zoning Amendments
=====				
	5325.42		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 08/21

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11332	-120.00	V11332	Trumbull County Recorder	Recording Amendments
11335	120.00	VW11335	Trumbull Township Association	Trum Twp Assoc Mtg/Dinner
11336	82.33	VW11336	AT&T Mobility	Service - Admin.
11337	18.32	VW11337	Dominion East Ohio	Service - Police
11338	1179.97	VW11338	Ohio Edison	Service
11339	88.24	VW11339	Deanna Boggess	Reimbursement - Notary
11340	310.00	VW11340	Collins Heating Cooling, Inc.	Service/Rep. A/C Unit - Police
11341	706.25	VW11341	D&T P.M. Truck Repairs LLC	Annual Pump Tests/Engine 13 Repair
11342	380.00	VW11342	Super Green Lawn Service	Vegetation Control @ Baseball Fields
11343	99.70	VW11343	LTC Supply Corp.	Supplies - Fire
11344	928.51	VW11344	Ohio Edison	Street Lights
11345	18.75	VW11345	Ohio Public Employees Retirement System	Penalty on Retirement Report
11346	3800.00	VW11346	ERM Workers' Compensation Division	Workers' Comp. Annual Service Fee
11347	20.00	VW11347	Trumbull County Recorder	Recording Zoning Amendments
11348	713.25	VW11348	Warren Fire Equipment, Inc.	Service
11349	371.96	VW11349	Vision Service Plan-(OH)	Vision Ins.
=====				
	8717.28		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 09/01/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11402	50.38	VW11402	Key Communications Services	Service - Police
11403	369.11	VW11403	Ohio Edison	Service - Fire
11404	250.15	VW11404	Sunburst Environmental Service, Inc.	Service - All
11405	98.00	VW11405	Trumbull County Water & Sewer Acct. Dept	Service - Admin./Rd./Pk.
11406	69.32	VW11406	City of Warren, Utility Services	Service - Fire/Police
11407	20.75	VW11407	Cope Equipment, Inc.	Supplies - Park
11408	11836.00	VW11408	City of Cortland	Regional Fire Grant - Opticom GPS System
11409	666.26	VW11409	D&B Cleaners	Janitorial Service
11410	15.00	VW11410	Easterday's Printing Center	Supplies - Police
11411	480.00	VW11411	Howland Alarm Company	Annual Monitoring Fees - Admin/Road
11412	125.44	VW11412	Kimball Midwest	Supplies
11413	19684.42	VW11413	Medical Mutual of Ohio	Health Ins.
11414	35.00	VW11414	Ohio Dept. of Agriculture	Pesticide License - Tempesta
11415	65.00	VW11415	North East Ohio Medical Care	Physical - Utterback
11416	6.25	VW11416	Ohio Public Employees Retirement System	Penalty Charges
11417	105.41	VW11417	Mark Thomas Ford	Supplies - Police
11418	5025.00	VW11418	Teamsters Local 377	Health Ins. - Road
11419	16.99	VW11419	Tractor Supply Credit Plan	Supplies - Cemetery
11420	1239.45	VW11420	Ward's Auto Parts, Inc.	Supplies - Fire/Pol/Rd/Cem
11421	25.00	VW11421	Youngstown/Warren Regional Chamber	PAYMENT
11422	773.30	VW11422	Ohio Edison Company	Unknown Vehicle damaged Pole #49P2-68
=====				
	40956.23		Total Amount of Pending Warrants	

TRUMBULL COUNTY GENERAL ELECTION NOVEMBER 3, 2009**PROPOSED TAX LEVY (RENEWAL)****BAZETTA TOWNSHIP**

A majority affirmative vote is necessary for passage.

A renewal of a tax for the benefit of Bazetta Township for the purpose of current expenses at a rate not exceeding 0.4 mill for each one dollar of valuation, which amounts to \$0.04 for each one hundred dollars of valuation, for a five (5) year period of time, commencing in 2010, first due in calendar year 2011.

FOR THE TAX LEVY

AGAINST THE TAX LEVY

July, 2009 Bazetta Police Department Activity	
Activity	Total
Calls for Service	570
Incident Reports Filed	137
Traffic Crash Investigations	15
Number of Persons Arrested	34
Traffic Offenses	20
Vehicle Miles Traveled	9279
Office Contacts	342

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: August 31, 2009 at 1:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 1:03pm.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 413-09 to accept the resignation of Michael White, of the Bazetta Fire Department, effective on August 31, 2009 at 1:05pm.

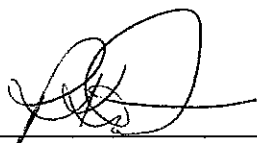
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 414-09 to adjourn the meeting at 1:05pm.

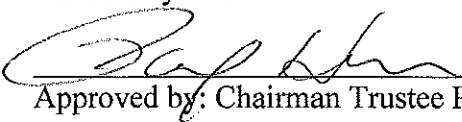
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



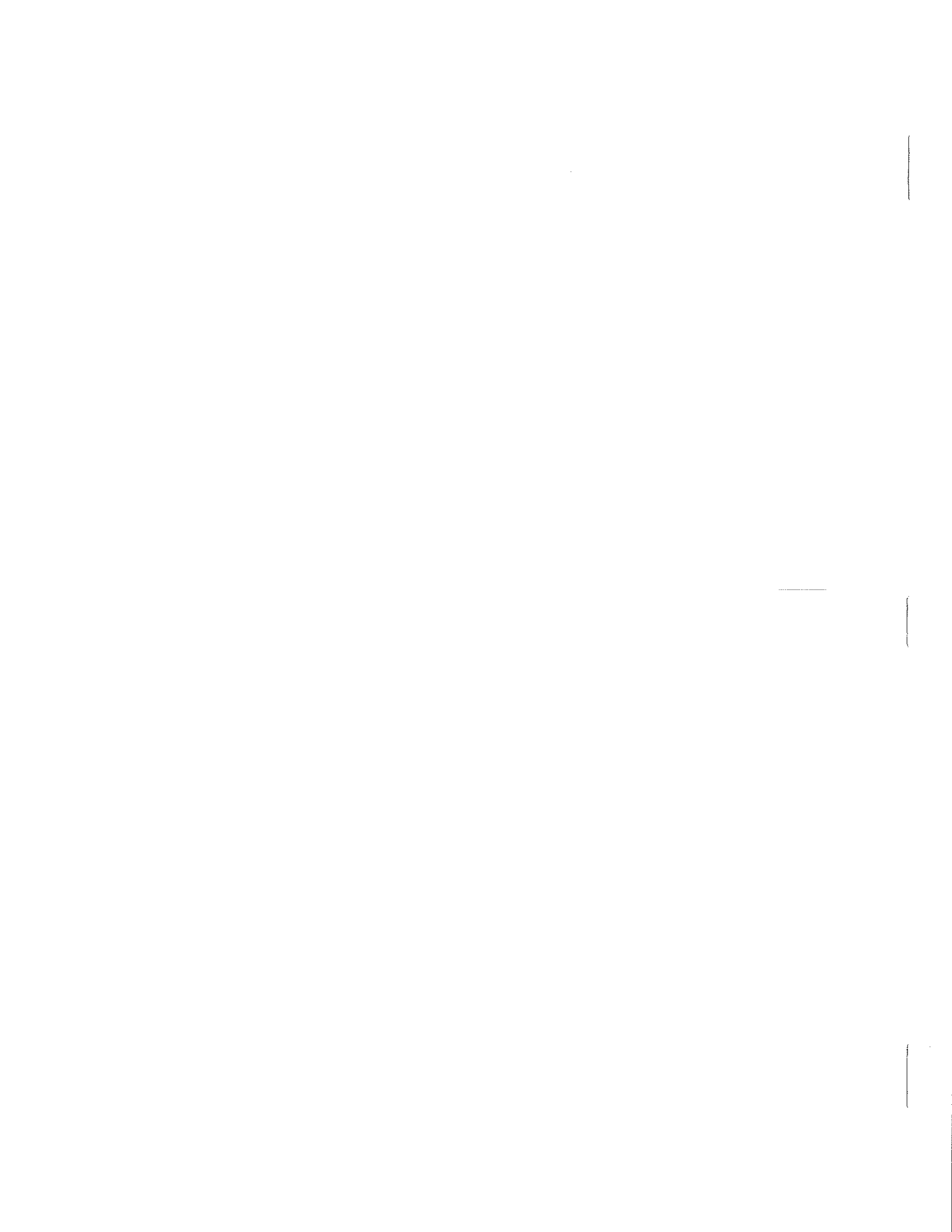
Attested by: Fiscal Officer Rita K. Drew

Dated: 8-31-09



Approved by: Chairman Trustee Paul Hovis

Dated: 9-14-09



**BAZETTA TOWNSHIP TRUSTEES
MEETING MINUTES**

Date: September 14, 2009 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:

August 17, 2009 Regular Meeting
August 31, 2009 Special Meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 415-09 to accept the August 17, 2009 Regular Meeting Minutes as written.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 416-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 417-09 to amend the July 27, 2009 Zoning Hearing Meeting Minutes to correct a typographical error wherein the parcel was recorded as #33-045302 instead of #31-045302 and wherein all other property identifiers were correctly recorded.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 418-09 to amend the August 10, 2009 Regular Meeting Minutes to correct a typographical error in Board Resolution 400-09 wherein the parcel was recorded as #33-045302 instead of #31-045302 and wherein all other property identifiers were correctly recorded.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 419-09 to designate Huntington Bank as a depository for the active and interim funds of Bazetta Township in the amounts of \$250,000 each for the period commencing September 22, 2007 and ending September 22, 2012.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 420-09 to accept the 2010 amount and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 421-09 to set October 31, 2009 from 6-8pm as the date and time for trick-or-treating in Bazetta Township.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 422-09 to approve the following transfers.

- \$5,851.78 from 01-A-27 (General: Transfers) to 05-A-01 (Cemetery: Salaries-Mowing)
- \$19,000 from 01-A-26 (General: Other Expenses) to 05-A-01 (Cemetery: Salaries-Mowing)
- \$4,000 from 05-A-03 (Cemetery: Retirement) to 05-A-02 (Cemetery: Salaries-Burials/Sexton)
- \$3,500 from 04-B-02 (Roads: Materials) to 04-C-03 (Roads: Contracts)

\$1,800 from 03-A-04 (Gas Tax: Tools/Equipment) to 03-C-03 (Gas Tax: Contracts)
 \$4,100 from 03-A-05 (Gas Tax: Supplies) to 02-B-02 (MVL Tax: Materials)
 \$2,000 from 03-A-07 (Gas Tax: Equipment Maintenance) to 02-B-02 (MVL Tax: Materials)
 \$4,300 from 03-B-02 (Gas Tax: Materials) to 02-B-02 (MVL Tax: Materials)

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Discussion regarding accepting bids for the paving of Northview Drive
 - Trustee Hovis asked Kris Parke if we have enough time to put this out for bid and get the paving done
 - Mr. Parke stated that the procedure would include placing an advertisement this Friday and next Friday, then allowing 10 days from the 2nd advertisement before opening the bids
 - He further stated that would be 24 days from now
 - He further stated that the township probably could get everything done this year, but that paving in the fall is not as effective as paving in the warm weather
 - He suggests making repairs this winter and paving next year
 - He further suggest applying for a 0% interest loan through Issue 1, similar to what was done with Durst Clagg Road

A motion to table was made by Trustee Piros and seconded by Trustee Glancy to table Board Resolution 423-09 to advertise that the township is accepting bids for the paving of Northview Drive.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Correspondence (Copies available upon request):

- Lakeview Local Schools sent a letter thanking Trustee Glancy for attending their meeting regarding extending sanitary sewers to the school's property
- Resident David Nuss lodged a complaint against Zoning Inspector Larry Bednar
- Resident of Pamela Path sent a letter asking for township cooperation and assistance in obtaining better living conditions for residents in the Lake View Mobile Park
- JPMorgan Chase Bank sent a letter stating that a back-up tape can not be located
 - Tape contains our company name, address, and tax ID number
 - Tape does not contain banking or financial information
- Calvary Bible Church sent a letter requesting that their credit balance be extended indefinitely

- David Nuss of Durst Clagg Road asked the Trustees when they would be discussing his complaint
 - Trustee Hovis said this will be discussed, along with other personnel issues, in Executive Session at 10am today

Zoning Inspector:

- See Attached Report
- One property (4384 Durst Clagg) qualifies for demolition
- Trustee Glancy asked about the property that neighbors All Souls Church
 - Inspector Bednar said that he would look into this today

Road Department:

- Kris Parke presented the Trustees with bids for tree removal as discussed at prior meetings
 - Bids include grinding stumps, cleaning the brush, and leaving the wood
- He stated that he will have bid estimates on sewer projects at the September 21 Meeting
- Trustee Hovis asked about the sink hole project
 - He further asked if Mr. Parke could follow up the September 21 Meeting
 - Mr. Parke stated that he would

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 424-09 to approve Bazetta Tree for tree removal at a cost of \$1340.00.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Fire Department:

- See Attached Report
- Acting Chief Lewis stated that the Fire Department must spend awarded grant funds this year and we will then be reimbursed by the Ohio EMS Board for the expenditure
- Acting Chief Lewis stated that the Fire Department could be commandeered to set up vaccination stations for H1N1 virus
 - He further stated that he is meeting with the Trumbull County Health Department next week to get more details on how this procedure might work
 - He further stated that the vaccine is anticipated in mid-October
 - He further stated that the criteria for dissemination is health care providers first, then children and the elderly
 - He reminded the public that the best way to prevent getting the virus is frequent hand washing
- Acting Chief Lewis, in his capacity as head of the Safety Committee, would like to request that the township purchase hand sanitization stations for all township buildings and disposable hand sanitizer for township vehicles

- 36 total sanitizers would cost a total of \$550
- \$9 would be the cost for station refills
- Acting Chief Lewis stated that there is a concern that township services could be affected if the H1N1 virus sickens the family of any township employees
 - He stated that all workers, not just those of the township, are being instructed to stay home if any member of their family is ill
 - He further stated this is a cause for concern because lack of essential personnel could affect township services
 - He further stated that he has been in contact with other local Fire Departments to develop a contingency plan if township emergency services are affected by the outbreak
 - Trustee Glancy asked if the public taking this potential outbreak as seriously as they should be
 - Acting Chief Lewis does not believe so
 - Trustee Glancy asked if people were aware that his son is in his 11th day of paralysis as a result of having H1N1
- Acting Chief Lewis stated that NIMS training is being completed and will have no adverse affect on our ability to received grants
- Trustee Piros reminded everyone that new trustees will have to undergo NIMS training in order for the township to be properly qualified

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 425-09 to accept the \$3000 EMS grant.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 426-09 to pay \$550 out of the General Fund for the purchase of hand sanitizers to be placed in every township building and vehicle.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Police Department:

- See Attached Report
- Acting Chief Miller stated that the Army Corps of Engineers grant ends tomorrow
 - He stated that the Police Department has spent 90% of this money to date
 - He further stated that he is hoping to get approved for other grants
- Trustee Hovis asked about the 4 wheeler complaint
 - Acting Chief Miller stated that this has been taken care of
- Trustee Glancy asked if radar is still being used when schools open/close each day

- Acting Chief Miller stated that it is
- Discussion regarding the Bikeways Project
 - Trustee Piros stated that he has composed a letter of behalf of the trustees in support of the project
 - He further stated that the project is considering surrounding Mosquito Lake with the bike path and the possibility of removing the railroad tracks

Safety Committee:

- See comments in Fire Department section

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 427-09 to deny Calvary Bible Church's request that their credit balance be extended indefinitely.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

Administrative Reminders:

- The State of Ohio audit for 2007 and 2008 began on Thursday, August 27 and is expected to take 6 weeks to complete.
- The Bureau of Worker's Compensation (BWC) audit was conducted on Tuesday, September 8 and it was determined that there were no findings.
- Petition for a Township Zoning Referendum was received on Tuesday, September 8 and delivered to the Board of Elections on Thursday, September 10
 - The Board of Elections must now certify the validity and sufficiency of the petition
 - This procedure is expected to take a few days
 - The petitions will be returned to Fiscal Officer Drew, along with certification once the process is complete
 - Howard Wetzel of Bazetta Road has asked to be informed once this occurs
- Deadline for the receipt of Cemetery Foundation Orders is October 1, 2009

Introductions:

- None

Asked to be put on the Agenda:

- Glenn Smith of the Trumbull County Farm Bureau would like to address the Trustees regarding Issue 2
 - Issue 2 is a constitutional amendment to establish an animal care standards board
 - It is being proposed because animal activist groups would like to change the way that farmers raise their animals

- It would establish a board to ensure farmers continue to have control over their own activities
 - It will be appointed by the governor and will have consumers, humane society members, veterinarians and others
 - Mr. Smith would like Trustees to endorse Issue 2
 - Trustee Glancy stated that the farmers need this protection
 - Trustee Hovis stated that the Trustee would like to take it under advisement
 - Trustees Glancy and Piros concurred
- Cheryl Tennant of Perkins Jones Road would like to address the Trustees on an unknown subject
 - Mrs. Tennant questioned Mr. Parke regarding tree service bids, i.e. when were they opened
 - Mr. Parke stated that these were bid estimates
 - He further stated that he used the wrong word by calling them bids when they were just quotes
 - Mrs. Tennant questioned the website update of August 7, 2009
 - She asked if the Fire Department will be taking out another \$175,000 loan as the Administration pages states
 - Trustee Piros said this is not happening
 - He further stated that he will remove this from the site
 - She clarified that the General Fund is losing \$135,000, but is actually receiving \$135,000 less than in 2008
 - Trustee Piros stated that he will correct this
 - She further clarified that the difference in 2008 vs. 2009 appropriations should be a positive numbers since there was an increase from 2008 to 2009
 - Trustee Piros stated that he will correct this

Public Comment:

- David Nuss of Durst Clagg Road made a statement regarding the August 17 Regular Meeting Minutes
 - He expressed concern that the minutes state that Inspector Bednar made multiple calls, when Mr. Nuss received only one call
 - He stated that Inspector Bednar told him that the telephone number on his business' sign traced to the property address
 - He further stated that Inspector Bednar never said anything about the illegal sign, only that it was illegal to be operating his business on the property
 - He would like the Trustees to take this issue seriously when they meet in Executive Session
 - He would like to make Trustees aware that he will contact an attorney over this issue
 - Trustee Hovis stated that he would contact Mr. Nuss after the Trustees have discussed his complaint

- Rita Benoit of Andrews Drive requested a copy of the BWC audit letter
 - Trustee Piros stated that this can be obtained following the meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 428-09 to recess into Executive Session to discuss personnel issues at 9:15am.

Vote:

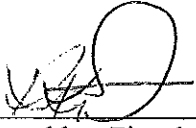
Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

The Trustees reconvened at 11:40am with no action taken.

A motion was made by Trustee Glancy and seconded by Trustee Hovis to pass Board Resolution 429-09 to adjourn the meeting at 11:40am.

Vote:

Paul Hovis	Yes
Mike Piros	Not Present
William Glancy	Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 9-21-09



Approved by: Chairman Trustee Paul Hovis

Dated: 9/21/09

PENDING WARRANT REPORT
 Bazetta Township [2009]

Date: 09/11/09

223

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11460	1385.93	VW11460	Embarq	Service - All
11461	27.79	VW11461	Dominion East Ohio	Service - Fire
11462	9.45	VW11462	Orwell Natural Gas	Service - Fire
11463	34.62	VW11463	Trumbull County Water & Sewer Acct. Dept	Service - Fire
11464	9.58	VW11464	Advance Auto Parts	Parts - Zoning
11465	45.45	VW11465	Automotive Distributors	Parts - Park
11466	439.90	VW11466	Automotive Distributors	Parts - Police
11467	72.00	VW11467	Bazetta Township	2007 Bank Statement Request - Audit
11468	3753.65	VW11468	Ainsley Oil Company	Gasoline/Diesel
11469	1563.94	VW11469	Clemans, Nelson & Associates, Inc.	Service
11470	415.91	VW11470	Carter Lumber	Supplies - Road
11471	453.07	VW11471	Cortland Tractor Sales Co.	Supplies - Road/Cemetery/Park
11472	41.20	VW11472	DRS	Service
11473	800.00	VW11473	Attorney Mark S. Finamore	Legal Fees
11474	40.00	VW11474	Ken Flack	Service - Cemetery/Park
11475	250.00	VW11475	Great Garage Doors	Service/Repairs - Police
11476	89.73	VW11476	Handyman Supply Inc.	Supplies - Fire/Road/Cemetery/Park
11477	38.50	VW11477	Health Index	Drug Screening
11478	8.92	VW11478	Howland Springs Water Company, Inc.	Service - Admin.
11479	1185.69	VW11479	Ohio Insurance	Dental/Vision Ins.
11480	118.00	VW11480	Lowe's Business Account	Supplies - Road
11481	360.00	VW11481	Myriad Health	Rx Reimbursements
11482	27.06	VW11482	Ohio Public Employees Retirement System	Penalties & Balances due From Jan.-Aug.
11483	1218.00	VW11483	Ohio Billing Inc.	EMS Billing Service
11484	206.99	VW11484	Purchase Power	Added Postage to Meter
11485	245.40	VW11485	Physio-Control, Inc.	Monthly Maint. Billing - Fire
11486	795.00	VW11486	Randall Industries, Inc.	International Complete Radiator W/Cooler
11487	183.75	VW11487	Standard Insurance Company RE	Life Ins.
11488	28.22	VW11488	Stanwade Metal Products	Supplies - Road
11489	199.80	VW11489	Sam's Club	Supplies - Admin./Fire
11490	298.77	VW11490	Staples Business Advantage	Supplies - Police
11491	3025.23	VW11491	Trumbull County Treasurer	9-1-1 Service
11492	796.00	VW11492	Western Ohio Rescue Supply Company	Service - Fire
11493	116.60	VW11493	Warren Fire Equipment, Inc.	Inspection/Certification - Road
11494	99.30	VW11494	Warren Fire Equipment, Inc.	Inspection/Certification - Park
11495	38.00	VW11495	Warren Fire Equipment, Inc.	Inspection/Certification - Admin.
11496	10.00	VW11496	Youngstown/Warren Regional Chamber	Electrical Safety/Mock OSHA Inspection
=====				
	18431.45	Total Amount of Pending Warrants		

Bazetta Township Trustees Work Session
September 14, 2009
Zoning Inspector Agenda
Larry Bednar

- Looking into available funds for demolition through the Stabilization Act for two Bazetta properties.
- Three properties in Bazetta township going into foreclosure on September 24th; 3250 Hoagland Blackstub, 3359 Eagles Loft Unit A, and 3475 Ivy Hills Circle Apt E.
- Zoning permits for August; two for \$871.20



BAZETTA TREE, INC. Phone (330) 638-6208 (Warren)
 or (330) 726-9994 (Youngstown) Fax (330) 726-3277
 P.O. Box 189
 Cortland, Ohio 44410



CUSTOMER NAME: BAZETTA TWP. DIRECTIONS TO JOB: _____
 STREET: _____
 CITY/STATE/ZIP: _____ PHONE: 637-8816
FAX 637-9518

ITEM	DESCRIPTION	BEJECT	FRANKLIN	442-7233
1	AT BAZETTA TWP. PARK: (1) PIN OAK [FRONT - 70 FT - OF E. V. TRAIL] ROAD, NEAR BEND IN RR 305. - JUST LT. OF "MAGNIFICATION STATION" 516N, PINK RIBBON AT BASE) REMOVE			560.00
2	AT ROAD DEPT. STOP: (1) PART-LEAF HAWTHORN [BACK, BY RR 205, BEHIND RECYCLE DUMPSTER BY MAILBOX PR 2208] (JUST EAST STOP RR 305) AND NORTH SIDE OF RD - RIBBON ON IT) REMOVE (APPROX 1/2 MILE)			260.00
3	ON DASH CLAGG RD.: (1) MAPLE (NORTH OF EVERETT - HULLMAN) NORTH OF FAIR GROVE, ON E. SIDE OF RD. - RIBBON ON IT) (ACROSS FROM 4375) REMOVE			270.00
	FIREWOOD: LEAVE (APPROX. 18" HIGH) (AT WORKSITE - DOES NOT INCLUDE MOVING WOOD)	HAUL		1,090.00
	BRANCHES: CHIP STUMP LOW CUT #250.00 GRIND #21.90			271.90
	WORK AREA: RAKE STUMP GRINDINGS: LEAVE #2.70 HAUL #3.90			350.00

SUBTOTAL	
6.5% / 6.75% TAX	EX
TOTAL	

\$1340.00

- BAZETTA TREE, INC. IS NOT RESPONSIBLE FOR LAWN DAMAGE DUE TO DROPPING LOGS.
- PAYMENT REQUIRED UPON COMPLETION. WE ACCEPT VISA, MASTERCARD AND DISCOVER.
- BOOKING APPROXIMATELY 15 WEEKS AHEAD. THE WEATHER MAY ALTER THE SCHEDULED START AS WELL AS THE PROJECTED FINISH DATE.
- QUOTE IS VALID FOR 30 DAYS. TO #1 - J.A. OR S.A. (OR) #2 - J.A. OR S.A. #3 - J.A. (MUST BE INITIALS) TO J.A. OR S.A.

THE ABOVE ESTIMATE IS H

Signed _____

Date _____

WORK ORDER/ESTIMATE

Bob's Tree Service & Stump Removal

CRANE SERVICE

Fully Insured For Your Protection
1052 North River Rd. • Warren, Ohio 44483
Phone: 394-8516 • 847-0001



Date 8-24-09

Name: Razetta Twp.

Address: _____

Phone No.: _____

Job Site Address: _____

<u>Durst Class</u>	
<u>Tree / stump</u>	<u>375.00</u>
<u>Top Park</u>	
<u>Tree / stump</u>	<u>660.00</u>
<u>Road Dept.</u>	
<u>Tree / stump</u>	<u>335.00</u>

In the removal of trees there is always some yard damage. Not responsible for damage to walks or driveways from equipment. Not responsible for damage to underground utilities and drains. All jobs Subject to Sales Tax

- Stump Removal **YES** NO
- Rake Yard **YES** NO
- Chip Limbs **YES** NO
- Haul Wood **YES** NO
- Leave Wood **YES** NO
- Haul Stump Grindings **YES** NO



SUBTOTAL
TAX
TOTAL

Date _____
Customer's Signature _____
Bob's Tree Service _____

\$ 1370.00

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Dennis Lewis

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Clyde McKenzie

Captain
Tom S. Rink

STATION 13



Lieutenant
Brian Taylor

Trustee Meeting

September 14, 2009 0830 hrs

1. Fire Department received a \$3000.00 EMS grant for equipment.
(See Attachment)
2. The Safety Committee is requesting that waterless hand sanitizers be placed in every building, with disposable dispensers being placed in every police cruiser at a cost of \$550.00.
(For the prevention of flu outbreak)
3. Finishing up with FD contingency plan if flu out break occurs.
4. Just to advise Trustees the All but 1 Firefighter/Medic has been trained NIMS 400, and the last Firefighter/Medic will be trained September 26-27, 2009.
5. Request executive session with Trustees to discuss FMLA for Firefighter Medic Fike.
(personnel issue)
6. Would like to remind Trustees on September 17 we meet with the;
 1. A & E Professional Services at 1000
 2. Bostwick Design Partnership 0900
 3. Baker, Bednar & Associates, Inc 1100

CAS Accept Date: _____ Address Code: _____ Commitment #: _____

LN#	FUND	RESP CTR	SAC	SPRC	PROG	GRANT	PROJ	SUB	MRU	OBJ	SUB	FUT PER	RPT CAT	JOB
01	83P	A765	6375	AEGA						510				
ACTV	DESCRIPTION										+ / -			
	OHIO EMS GRANT (Priority 1, Training and Equipment)													

Agency : Bazetta Fire Dept Address : 773 Everett Hull Rd Cortland, OH 44410	Ohio Division of EMS Notice of Contract Award 2009 - 2010 Award Year July 1, 2009
Agency ID : 78-101 County : Trumbull County Tax ID : 34-0939309	
Project Description	Award Amount
Priority 1 (Training and Equipment)	\$3,000.00

This notification indicates your Training and Equipment Grant (Priority 1) grant application has been approved and selected for funding by the Ohio EMS Board. The award amount indicates the total funding for all training and equipment awarded under the application agreement. This notification supercedes all other notification of grant awards. There is no longer a distinction between training and equipment. The grantee will determine the distribution within these categories.

All funds will be mailed through a reimbursement process. No funds will be mailed in advance as in previous years. **Grantees may submit invoices for reimbursement as frequently as once a month.** Any grantee needing funds in advance should click on www.ems.ohio.gov then click on grants and complete the Agency Hardship Application (listed under current grant applications.) and fax it to 614-995-7012. No disbursements will be made for 2009 - 2010 until the recipients has reconciled their 2008 - 2009 grant award. **Any grantee who fails to spend the grant funds in their entirety by June 30, 2010 will forfeit the balance of any remaining funds.**

All invoices for training and equipment must be reported utilizing the 2009-2010 web-based training & equipment/expenditure form. To access this report go to www.ems.ohio.gov click on grants, then click on the 2009-2010 expenditure form. Follow directions for completion of this form. Mail copies of invoices to the Ohio Division of EMS. Purchases may also be reported online at the Division's website at www.ems.ohio.gov click on grants and go to the section, Reporting Training and Equipment Grant Expenditures.

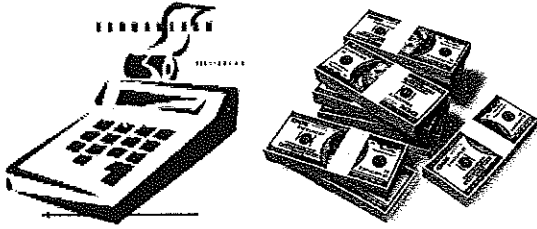
Guidelines for the purchase of training and equipment:

- All grant funds will be issued in advance and can only be used for those items listed on the 2009-2010 equipment and training list as approved by the State EMS Board.
- No later than June 30, 2010, the applicant must submit to the Division of EMS, paid invoices for equipment and training purchased. Any invoices not in the applicant agencies name, must be accompanied by agency proof of payment.
- Any applicant who fails to spend the grant funds in its entirety by June 30, 2010 must return the funds to the Ohio Division of EMS. Any agency that purchases items not approved by the EMS Board utilizing EMS grant funding, must remit those funds to the Ohio Division of EMS.
- All grant funds must be expended or obligated by a grantee within the twelve-month grant cycle for which they were awarded. No extensions will be granted.
- Grant funds utilized for EMS training can be used only for tuition and fees, books, materials, and other expenses related directly to participation in a training program.
- Continuing education (CE) courses must be acceptable as meeting requirements for certification renewal in order to be considered for reimbursement. Subscriptions for education programs/services are not eligible for reimbursement.
- In-house training by a CE site is only eligible for reimbursement if there is an actual documented expense for the course (i.e. purchase of textbooks, payment to an instructor that is not part of their normal salary, etc.).

Ohio Department of Public Safety
Grants Administration
Division of EMS
1970 W. Broad St., P.O. Box 182073
Columbus, OH 43218-2073
(800) 233-0785, (614) 466-9447

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Administration:



Updated: August 7, 2009

Bazetta Township is slowly moving forward in reconciling its records, but there is a lot of work ahead and many thanks to the department heads for their assistance. However, we have made tremendous progress in getting back on track. Fire Department will end in a deficit this year and the Trustees may have to consider taking out a loan. Trustees will make this discussion in November. It now appears that a loan of \$175,000 will be needed. The loan from Huntington Bank will be a five year loan. If all goes as planned, the Fire Department may be able to pay back the loan within one to two years. Fiscal Officer, Rita Drew states that she is working hard to ready the township for its annual State audit this Fall.

Township Officers for 2009:

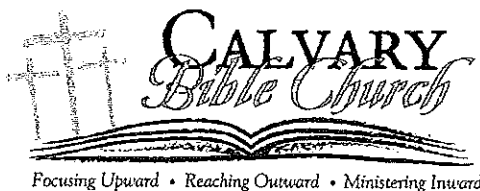
- Chairman: Paul Hovis
- Vice Chairman: Michael Piros
- Trustee: William O. Glancy
- Fiscal Officer Rita Drew

The township budget:

After looking at an anticipated short falls in the tax revenue resulting from the loss or reduction of township revenue sources such as Delphi, we will closely monitor this years budget. We are working hand in hand with all of our department heads to provide them with the adequate funding necessary to operate their departments effectively and within the appropriated fund. The General Fund is losing over \$135,000 this year alone.

2008 APPROPRIATIONS VS 2009

FUND	2008	2009	Difference
Total	\$3,285,304.78	\$3,441,869.41	-\$156,564.63



Subject: Credit balance which Calvary Bible Church currently has available with Bazetta Township, available for offset against future cost which may be incurred the Church.

Please accept this request that any deadline for use of our credit be extended indefinitely.

Kindest Regards,

Pastor Weber

A handwritten signature in black ink, appearing to read "Dan Weber", is written over the printed name.

Calvary Bible Church

433-09:

It was moved by Trustee Glancy and seconded by Trustee Piros to create fund 15-A-04A (General Bond Note Retirement: Interest)

Roll Call Vote:	Trustee Hovis	Yes
	Trustee Piros	Yes
	Trustee Glancy	Yes

434-09:

It was moved by Trustee Piros and seconded by Trustee Glancy to transfer the following funds:

\$12,429.84 from 15-A-01 (General Bond Note Retirement: Principal - Fire Equipment)
to 15-A-04 (General Bond Note Retirement: Interest)

\$ 4,519.70 from 15-A-01A (General Bond Note Retirement; Principal - Fire)
to 15-A-04A (General Bond Note Retirement: Interest - Interest)

Roll Call Vote:	Trustee Hovis	Yes
	Trustee Piros	Yes
	Trustee Glancy	Yes

435-09:

It was moved by Trustee Glancy and seconded by Trustee Piros to accept the proposal for work on Teamster's Road Contract.

Roll Call Vote:	Trustee Hovis	Yes
	Trustee Piros	Yes
	Trustee Glancy	Yes

436-09:

It was moved by Trustee Piros and seconded by Trustee Glancy to accept the proposal from Cortland Paving & Excavating in the amount of \$3,000.00 for road work.

Roll Call Vote:	Trustee Hovis	Yes
	Trustee Piros	Yes
	Trustee Glancy	Yes

Correspondence received:

- David DeChristofaro, County Engineer
Public Works Road Paving Projects
- Holly & Duane Schaeffer

- Request for declaration of nuisance 914 Johnston Plank Road
Witschey, Witschey & Firestine
Public Record Request

Department Head Reports

Zoning Department:

Will follow up on nuisance complaints and respond to public records request

Road Department:

Working on a couple of projects

Fire Department:

Capt. Lewis will be out of town Wed through Friday.

Police Department

Nothing

Safety Committee

Hand Sanitizer Dispensers are being installing in Township Buildings. Employees are attending worker's compensation workshops.

Public Comment

Ted Webb of Timber Creek Drive stated that he was offended and concerned with rumors and innuendo's that he believed were being spread by certain members of the police department about alleged past criminal conduct and arrest at his residence.

Don Urchek asked questions about the repair and/or repaving of the roads in his area damaged by the county sewer installation project. Mr. Urchek thanked the Trustees for their help.

Mr. Michael Nigrin requested a change of address for his property and informed the trustees of his complaint against the neighbors living in the barn and what could be done.

Mr. Nuss asked Trustee Hovis to respond to the written complaint he filed and wanted to know when he was going to be informed of the township's decision about his daycare center, since he had ceased operation when the zoning inspector told him he was in violation of running a business in a residential neighborhood in August and was since losing income everyday. Mr. Hovis referred Mr. Nuss to Township Legal Counsel Mark Finamore. Mr. Finamore advised Mr. Nuss that he had no legal claim against the township for lost income or restitution because the

township had immunity for liability under Ohio's Limited Sovereign Immunity Statutes for Townships involved in governmental activities such as zoning enforcement. Mr. Finamore further stated that upon inquiry from the zoning inspector he had issued a legal opinion Aug 6, 2009 advising that the operation of a Class B - Daycare Center was permitted in residential areas by Ohio Law, and that local zoning ordinances could not prohibit them. Mr. Nuss then asked the Zoning Inspector why he had not been informed that he could operate a Class B daycare center in a residential neighborhood as he had left several phone messages for the zoning inspector. The zoning inspector responded that he had attempted to call Mr. Nuss and had left several messages but Mr. Nuss and was unable to get in contact with him. Mr. Nuss became enraged and shouted out "You Bastard Son of a Bitch". Mr. Finamore interjected telling Mr. Nuss that his comments and conduct were out of order, uncalled for, inappropriate and unacceptable. Mr. Finamore then told Mr. Nuss he would have to leave the meeting. Mr. Nuss responded that he would not leave. Acting Police Chief Miller than approached Mr. Nuss and asked him to please leave the meeting without further incident. Mr. Nuss responded by saying that the Police Chief could handcuff him and he would leave kicking and screaming. Mr. Miller then radioed two of his officers to come to the town hall. The officers arrived and when they approached Mr. Nuss, he stated "Mr. Finamore, I apologize." Mr. Finamore allowed Mr. Nuss to remain in the meeting and admonished everyone that no further outburst would be tolerated. Mr. Nuss asked for a copy of Mr. Finamore's legal opinions.

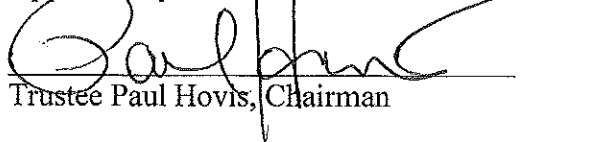
Further discussion about Mr. Nuss' matter was had by the trustees and members of the audience and it was suggested by Ms. Cheryl Tennant that in the future, zoning decisions and responses to residents should be sent by certified mail or at least regular mail.

437-09:

There being no further business to come before the Board, it was moved by Trustee Glancy and seconded by Trustee Piros that the meeting be adjourned.

Roll Call Vote:	Trustee Hovis	Yes
	Trustee Piros	Yes
	Trustee Glancy	Yes

Approved by


Trustee Paul Hovis, Chairman

Prepared by


Mark S. Finamore, Esq.
Fiscal Officer Pro Tem

PENDING WARRANT REPORT
Bazetta Township (2009)

Date: 09/21

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11497	81.94	VW11497	AT&T Mobility	Service
11498	155.82	VW11498	Communication Options, Inc.	Service - Road
11499	18.32	VW11499	Key Communications Services	Service - Police
11500	611.78	VW11500	Ohio Edison	Service - Fire & Police
11501	199.97	VW11501	American Uniform & Arms LLC	Supplies - Police
11502	75.00	VW11502	Collins Heating And Cooling, Inc.	Service - Police
11503	352.92	VW11503	COMDOC	Color Meter - Police
11504	166.57	VW11504	Crosby-Mook Office Equipment, Inc.	Supplies - Admin.
11505	152.68	VW11505	GreatAmerican Leasing Corp.	Copier - Fire
11506	327.40	VW11506	G&K Services	Service - All
11507	120.01	VW11507	Myriad Health	Rx Reimbursements
11508	935.75	VW11508	Ohio Edison	Service
11509	90.00	VW11509	Treasurer, State of Ohio	Assessment - Fire
11510	75.00	VW11510	Ohio Fire Chiefs' Association	2010 Active Membership Dues Renewal-Fire
11511	76.35	VW11511	Parts Associates Inc.	Supplies - Road
11512	127.50	VW11512	Pitney Bowes	Postage Meter
11513	246.54	VW11513	RentWear, Inc.	Uniforms/Etc.
11514	166.25	VW11514	Standard Insurance Company RE	Life Ins.
11515	127.72	VW11515	Staples Business Advantage	Supplies - Admin. & Road
11516	12.50	VW11516	United Collection Bureau, Incorporated	Service

	4120.02		Total Amount of Pending Warrants	

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PENDING WARRANT REPORT
Bazetta Township (2009)

Date: 10/06/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11572	779.43	VW11572	Ohio Edison	Service - Admin/Fire/Rd
11573	250.15	VW11573	Sunburst Environmental Service, Inc.	Service
11574	69.32	VW11574	City of Warren, Utility Services	Service - Fire/Police
11575	2992.45	VW11575	Ainsley Oil Company	Diesel/Gas
11576	17.32	VW11576	Cortland Tractor Sales Co.	Supplies - Road
11577	700.00	VW11577	D&B Cleaners	Janitorial Service
11578	800.00	VW11578	Attorney Mark S. Finamore	Legal Service
11579	66.62	VW11579	Kinball Midwest	Supplies - All
11580	10598.00	VW11580	Morton International	Road Salt
11581	108.23	VW11581	Mark Thomas Ford	Supplies - Police
11582	1638.00	VW11582	Ohio Billing Inc.	EMS Billing Service
11583	1086.53	VW11583	Ohio Insurance	Dental Ins.
11584	125.00	VW11584	Northeast Wisconsin Technical College	Tuition & Fees - Police
11585	7.47	VW11585	Kristopher W. Parke	Reimbursement - Lunch @ BWC Mtg.
11586	170.36	VW11586	Rent Wear Inc.	Uniform Rental & Etc.
11587	60.00	VW11587	Sheridan Industries, Inc.	Gas Pump Sign & 4 Trustee Names
11588	111.13	VW11588	The Tribune Chronicle	Zoning Ad
11589	3880.00	VW11589	Teamsters Local 377	Rd Health Ins
11590	3025.23	VW11590	Trumbull County Treasurer	9-1-1 Service
11591	20.00	VW11591	Trumbull County Recorder	Record Zone Change
11592	9000.00	VW11592	Valley Title & Escrow Agency, Inc.	Final Installment Payment - Park Land
11593	192.90	VW11593	Zep Sales & Service	Supplies - Park
11594	15635.18	VW11594	Medical Mutual of Ohio	Health Ins.

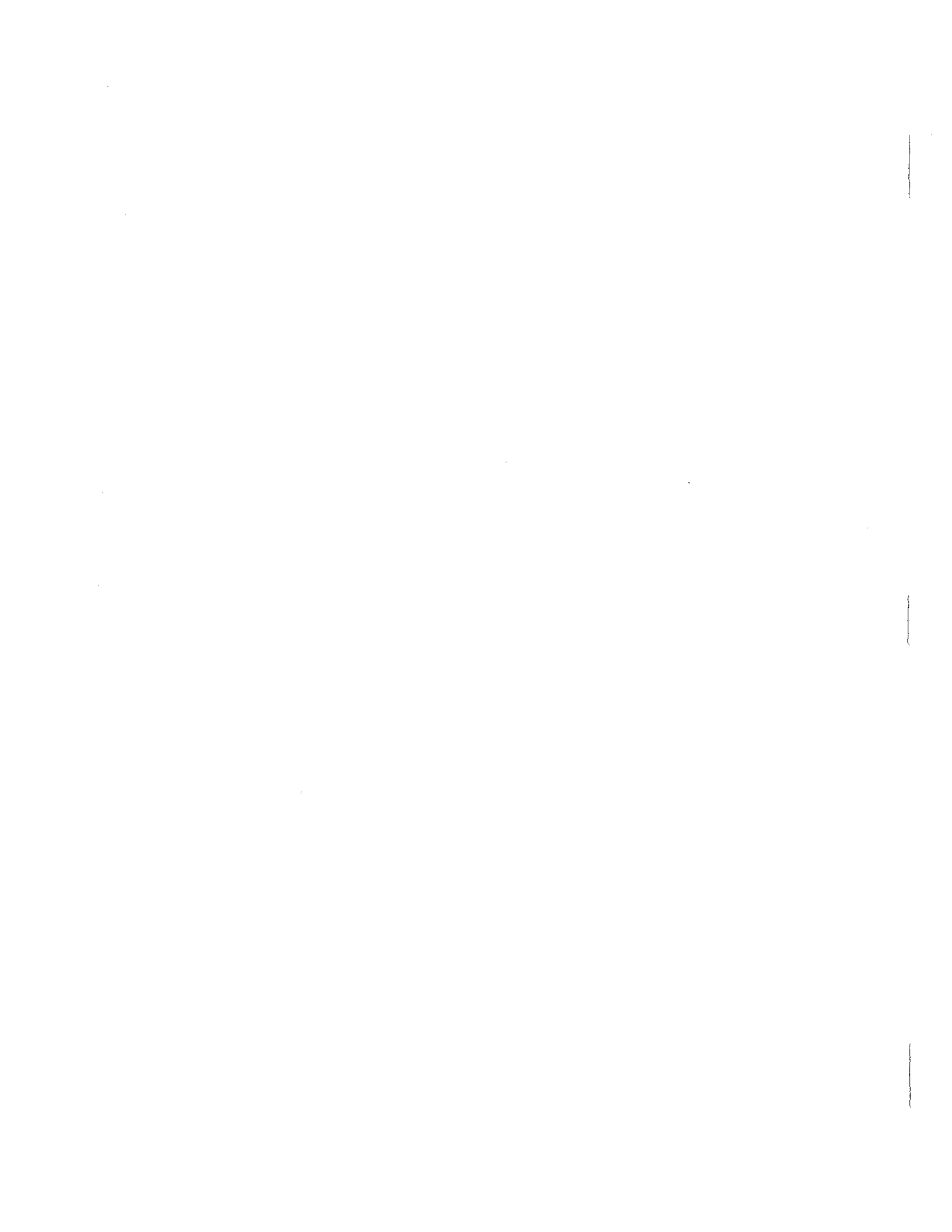
	51333.32		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township (2009)

Date: 10/07/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11595	419.00	VW11595	D&T P.M. Truck Repairs LLC	Apparatus Service Rescue 11 & 13
11596	291.72	VW11596	Automotive Distributors	Supplies - Fire
11597	678.70	VW11597	Penn Care Medical Products	Supplies
11598	610.60	VW11598	Penn Care Medical Products	Supplies
11599	7.03	VW11599	David A. Walter	Reimbursement - Food Expense/BWC Class
11600	84.00	VW11600	Koorsen Fire & Security, Inc.	Air Compressor Maint. Semi/Annual - Fire
11601	203.17	VW11601	Southeastern Emergency Equipment	Supplies

	2294.22		Total Amount of Pending Warrants	



**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: September 24, 2009 at 6:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 6:30pm.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

A motion was made by Trustee Piros, with regrets, and seconded by Trustee Glancy to pass Board Resolution 438-09 to accept the resignation of Larry Bednar, Bazetta Zoning Inspector, effective September 30, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 439-09 to accept the resignation of Charles Sayers, Bazetta Chief of Police, effective October 1, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 440-09 to reschedule the October 12 Meeting to October 13 because October 12 is a holiday.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 441-09 to recess into Executive Session to discuss personnel disciplinary issues and contracts at 6:32pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- David Nuss of Durst Clagg Road asked if his portion of the Executive Session could be held in public
- Fiscal Officer Drew reminded the Trustees that they had already entered Executive Session

The Trustees reconvened at 6:34pm with no action taken.

Public Comment:

- David Nuss of Durst Clagg Road
 - Expressed surprise that the township still employed Zoning Inspector Bednar
 - Believed that he has been “picked on”
 - Cited other signs in the township in areas that are zoned R-1
 - Believed that there is terrible communication between the Trustees, the office, and the community
 - Concerned that this issue was discussed as early as July and he was unaware of it
 - Hoped the township will survive until Zoning Inspector Bednar’s resignation takes effect
 - Still awaiting an apology from someone
 - Stated he has lost 6 weeks of income as a result of this mistake
- Trustee Piros agreed that some sort of letter should have been sent as a follow-up when contact could not be made via telephone
- Trustee Hovis agreed that the Board should have followed up with a certified letter
 - Stated that everyone makes mistakes
 - Agreed that mistakes were made in this instance, that Zoning Inspector Bednar admitted his mistake, and attempted to communicate this to Mr. Nuss
 - Apologized for not being fully aware of the ongoing situation
- David Nuss of Durst Clagg Road questioned why the township can not fire Zoning Inspector Bednar rather than accept his resignation
- Trustee Hovis stated that everyone needs to accept that “mistakes happen, work from there, and move forward”
- David Nuss of Durst Clagg Road present the Fiscal Officer with a copy of *Ohio Revised Code 5104.054: Zoning for type B family day-care home* (See attached)
- Robin Hineman of Northview Drive thanked Trustee Hovis for apologizing tonight and on Monday night

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 442-09 to recess into Executive Session to discuss personnel disciplinary issues and contracts at 6:51pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

The Trustees reconvened at 7:25pm with no action taken.

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 443-09 to adjourn the meeting at 7:26pm.

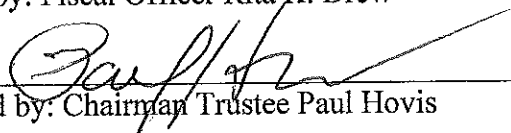
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 9-29-09



Approved by: Chairman Trustee Paul Hovis

Dated: Sept 29 09

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5104.054 Zoning for type B family day-care home.

Any type B family day-care home, whether certified or not certified by the county director of human services, shall be considered to be a residential use of property for purposes of municipal, county, and township zoning and shall be a permitted use in all zoning districts in which residential uses are permitted. No municipal, county, or township zoning regulations shall require a conditional use permit or any other special exception certification for any such type B family day-care home.

Effective Date: 09-01-1986

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: October 13, 2009 at 8:30am
 Bazetta Township Administration Building
 3372 State Route 5 NE
 Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:

 Presiding Trustee Paul Hovis
 Trustee Mike Piros
 Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:

 September 21, 2009 Regular Meeting
 September 24, 2009 Special Meeting

- Need to make a correction to Board Resolution 435-09 in September 21, 2009 Minutes to reflect that the Road Contract was approved, not a Road Project

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 444-09 to accept the September 21, 2009 Regular and September 24, 2009 Special Meeting Minutes as amended.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 445-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 446-09 to authorize the Fiscal Officer to request an Amended Certificate of Estimated Resources that reflects the following changes relative to the 2009 reduction in Local Government Tax receipts by \$21,922.63.

General Fund: Other Sources LG - \$106,186.10

General Fund: Total - \$520,672.29
 Total: Total - \$3,445,945.26

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 447-09 to support the Trumbull County Planning Commission's Application for the Mosquito Creek Watershed Balanced Growth Plan.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 448-09 to allow retired Chief Sayers to retain possession of his service pistol as a memento upon receipt of payment of \$358, the original purchase price of the weapon.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 449-09 to approve the transfer of the following funds for Trumbull County 911 expenditures.

\$4616.63 from 09-A-14 (Police: Other Expenses) to 09-A-10 (Police: Contracts)

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

Correspondence (Copies available upon request):

- Thank you card from Pat and Mike Piros for funeral arrangements sent by township employees
- Thank you letter from Farmington Township to Acting Captain Lewis for use of equipment while their squad was down for repairs
- Thank you letter from Vienna Township to Acting Chief Lewis for his kindness and use of our squad in helping protect visitors to "Thunder Over The Valley"

- Letter from Trumbull County Engineer detailing highway projects completed between July 1 and September 30, 2009
- Letter from Trumbull County Engineer regarding the permit granted to Dominion East Ohio Gas to work in the right-of-way of Hoagland Blackstub Road to install a test wire box on a steel gas mainline on the east side of the road roughly 500' south of Perkins Jones Road
- Invitation from Alliance for Senior Action to Trustees to participate in a Round Table Discussion on the Economic Impact of the Delphi Retirement Situation

Zoning Inspector:

- Zoning Inspector Bednar resigned on September 30, 2009
- The Trustees are currently evaluating candidates for the position
- A number of zoning issues have been left in limbo

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 450-09 to request and direct the Fire Chief, County Building Inspector and/or the Trumbull County Health Department to conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

2366 Henn Hyde, Parcel #17-037505
 4384 Durst Clagg, Parcel #31-024150
 914 Johnson Plank, Parcel #31-077025

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

Road Department:

- See Attached Report
- Road Superintendent Parke stated that they have been digging along the sides of the roads where sewers went in and taking pictures of same
- He further stated that they are preparing to begin digging foundations in the cemetery
- He further stated the department recently received Class A Recognition on the Township Sewer and Water Report

Fire Department:

- See Attached Report
 - A resolution about the Bazetta Township Hazard Communication Program will be placed on the agenda for the October 19, 2009 Regular Meeting
 - A resolution about the Bazetta Township Emergency Action Plan will be placed on the agenda for the October 19, 2009 Regular Meeting
 - Trustee Hovis asked if the Fire Department is financially able to bring on a full-time firefighter

- Acting Chief Lewis said that we could since the department is down to 7 firefighters and we have been paying for a non-working firefighter for all of this year

A motion was made by Trustee Hovis and seconded by Trustee Piros to pass Board Resolution 451-09 to rehire Rob Wasser, effective November 3, as a full-time firefighter and medic under the current contract.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

- Trustee Hovis asked how soon the collections contract would need to be signed
 - Acting Chief Lewis noted that we have now gone 3 months without collections
 - He further noted that that the money from collections has not been lost, the township just does not have someone actively pursuing collections
 - A resolution about the contract with Regional Collection Services, Inc. will be placed on the agenda for the October 19, 2009 Regular Meeting
- Acting Chief Lewis stated that we needed to purchase the Ivac Infusion pumps because the fire department has switched protocols because they are now able to and have begun offering a higher level of services
- He further stated that this allow the township to offer the best care possible to our residents

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 452-09 to spend \$2312.50 with Southeastern Emergency Equipment to purchase 2 Ivac Infusion pumps.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

- Trustee Piros asked if there was any cost involved in meeting with Baker, Bednar, and Associates to discuss the combined fire station project
 - Acting Chief Lewis said there was not any cost involved
 - He noted that another local township recently received the same grant that he is currently working on
 - He further noted that, in order for the township to receive this type of grant, we need to lay the ground now and pay the nominal expenses required so that we are prepared when we actually apply for the grant

- Trustee Piros said that we are not going to move anything at this time
 - He further stated that the architects said that in a master plan, one does not build one facility in the center because this limits the ability to expand
 - He further stated that we are not necessarily doing the master plan, we are merely laying the groundwork for a future grant application
 - Acting Chief Lewis noted that the township needs to spend a small amount of money now to try to get the larger amount at a later date
 - Trustee Hovis said that the whole plan has to be put together before the township can actually apply for the grant
- Acting Chief Lewis stated that last year's safety grant for improved vehicles and traffic lights has been implemented
 - All lights have been installed and are working properly
 - When emergency vehicles approach a traffic light, it will automatically turn green for the approaching vehicle
 - The township share of this project was roughly \$10,000, along with a cost of roughly \$3400 to equip each vehicle

Police Department:

- Acting Captain Miller stated that he is awaiting word from the COPS grant
 - The township is currently in the running for this grant
 - Notification will occur in the next 3-4 months
- Trustee Hovis asked Acting Captain Miller to be sure that whomever is working midnight turn on Election Day be sure to open the Administration Building at midnight for set up
 - Acting Captain Miller stated that he make sure this is done
- Trustee Hovis asked if any part officers are coming on board
 - Acting Captain Miller stated that Patrick Swigert has already started
 - He further stated that 3 more candidates will be interviewed
 - He further stated that the police department will be conducting a panel regarding the replacement of Michael Banic

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 453-09 to accept the resignation of Officer Michael Banic effective October 11, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

Safety Committee:

- See notes under Fire Department

Administrative Reminders:

- The State of Ohio audit for 2007 and 2008 has not yet concluded

Introductions:

- None

Asked to be placed on the Agenda:

- Ted Webb gave a report from the October 7, 2009 Zoning Board Meeting
 - See Attached Report
 - Trustee Piros stated that he will be forwarding information regarding cell towers to the Chairman of the Zoning Board

Public Comment:

- An unnamed resident asked if there is something in place regarding keeping vacant homes in the township kept up in a suitable manner, specifically cutting the grass and collecting taxes
 - Trustee Piros stated that once a property has been declared a nuisance, then the township can step in and maintain the property and forward along for tax collection
 - He further stated that this needs to be done for each and every occurrence, not as a continuing situation
 - The resident asked if the township would consider a policy and procedure if one was brought to it
 - Trustee Piros and Hovis stated that they would
- Cheryl Tennant of Perkins Jones Road requested a copy of the Roads Department contract
 - Trustee Hovis stated that it is awaiting the signatures of all trustees and Mr. Seyers
 - He further stated that it will be made available as soon as a signed copy is returned
 - Mrs. Tennant questioned why was the contract was placed as a motion before it was signed
 - Trustee Hovis stated that approved the contract once the language was agreed to and because the topic was brought up at the previous Trustee Meeting
 - He further stated that the inability to get all signatures was due to Trustee Glancy's recent health issue
- Rita Benoit of Andrews Drive asked who negotiated the Roads Department contract for the township
 - Trustee Hovis said that the negotiators for the township were the trustees, Atty. Mark Finamore, the Teamsters legal counsel, Bob Moore, Sam Prosser, Marcus Tempesta, and Jim Goodhart

- Rita Benoit of Andrews Drive asked why is there not enough money in the Roads budget to do repairs on Durst Clagg Road
 - Roads Superintendent Parke stated this is partly because money has been spent on fixing those roads that were affected by the sewer project, e.g. Morrow, Williams, etc,
 - He further stated that there is not enough money left in this year's budget to complete all patchwork
 - He further stated that they are currently doing patchwork, but will not be able to all of it
 - Trustee Piros stated that another reason is the cost of salt is significantly higher than in previous years

- Rita Benoit of Andrews Drive asked how much does liquid sealant cost and questioned the necessity of the salt shed
 - Roads Superintendent Parke stated that this would be a cheaper option, but they can not use it because the township does not have the equipment
 - He further stated that the Roads Department is looking into this as a possibility in the future
 - He further stated that using this option would require treating the roads ahead of time
 - Trustee Hovis stated that the EPA required the township to have the salt shed

- Trustee Hovis stated that the Trustees will probably pass a resolution at the next Trustee Meeting that all departments will begin picking up their own utilities in 2010
 - Trustee Piros said this will be discussed further with the department heads and Fiscal Officer Drew to determine what these charges would be

- Ted Webb of Timber Creek Drive asked if a Zoning Inspector will be appointed with the next week
 - Trustee Hovis said the decision would be made today

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 454-09 to recess into Executive Session to discuss personnel issues, specifically hiring and promotions, and conduct Zoning Inspector interviews, which begin at 10:00am.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

A motion was made by Trustee Hovis and seconded by Trustee Piros to pass Board Resolution 455-09 to appoint David Nuss as Zoning Inspector at \$10 per hour, 20 hours per week, effective October 14, 2009 pending background and drug testing.

Vote:

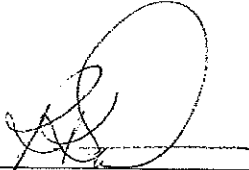
Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent

The Trustees reconvened at 12:15pm.

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 456-09 to adjourn the meeting at 12:30pm.

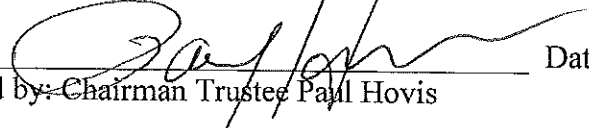
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Absent



Attested by: Fiscal Officer Rita K. Drew

Dated: 10-15-09



Approved by: Chairman Trustee Paul Hovis

Dated: 10-15-09

**BAZETTA TOWNSHIP ROAD DEPARTMENT
MONTHLY ACTIVITY REPORT**



SEPTEMBER, 2009

SEPTEMBER 2009 SUMMARY REPORT FOR
THE BAZETTA TOWNSHIP ROAD
DEPARTMENT

25 HOURS CHECKING AND RESOLVING COMPLAINTS
15 HOURS MEETINGS
15 HOURS MAKING REPORT, BILLS AND PO'S AND BC'S
25 HOURS LETTING WATER OFF ROADWAYS AND
STORM DAMAGE
15 HOURS REMOVAL OF DEBRIS FROM ROAD RIGHT OF
WAYS
100 HOURS INSTALLING TILE
35 HOURS CHECKING ROADS AND RIGHT OF WAYS FOR
OBSTRUCTIONS AND POTENTIAL PROBLEMS
INCLUDING SEWER PROJECT
35 HOURS CLEANING EQUIPMENT
3 HOURS WORK IN PARK
30 HOURS FOR SIGN INVENTORY AND SIGN
REPAIR/REPLACE
53 HOURS WORK FOR ADMINISTRATION INCLUDING
MOWING
260 HOURS MAINTENANCE IN CEMETERY
45 HOURS BURIALS AND FOUNDATIONS
16 MOWING ROADSIDES

MONTHLY FUEL CONSUMPTION

GASOLINE PUMP		SEPTEMBER 2009		
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	24362.3	24362.3	0
#2	FIRE STA.11	28336.5	28351.7	15.2
#3	ROAD DEPT	57716.4	57819.5	103.1
#5	POLICE DEPT	55852.4	56536.7	684.3
#6	TWP. PARK	93083.9	93117.9	34
#7	ZONING	14973.4	14973.4	0
#8	MAINT. DEPT.	4232.3	4243.2	10.9
#10	CEMETERIES	30179.7	30221.9	42.2
TOTAL GALLONS OF GAS				889.7

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

DIESEL PUMP				
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	60126.4	60248.8	122.4
#2	FIRE STA.11	44034.8	44124.2	89.4
#3	ROAD DEPT	22439.5	22527.1	87.6
#4	CEMETERIES	25456.5	25456.5	0
#5	TWP. PARK	7512.7	7516.6	3.9
TOTAL GALLONS OF DIESEL				303.3

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

BAZETTA TWP. FIRE/EMS²⁵⁵

Acting Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 10/9/2009
To: Trustees
From: Acting Chief Dennis Lewis
Re: Meeting on October 13, 2009
Cc: File

Trustee Piros – Trustee Glancy – Trustee Hovis,

1. Hazard Communications Plan for Bazetta Township need resolution from Trustees to Accept.
2. Emergency Action Plan for Bazetta Township need resolution from Trustees to accept.
3. I would like to bring Rob Wasser back to full time status on November 3, 2009. I have attached a letter for this request.
4. Would like the Trustees to sign the Contract for Regional Collection Services, Inc.
5. Would like the approval spend \$2312.50 with Southeastern Emergency equipment to purchase 2 Ivac Medsystem Iii Infusion pump.
 - a. 2 quotes are attached
 - b. This will be reimbursed by the Ohio Department of Public Safety through a grant.
6. Requesting to set up a date with the Trustees and Baker, Bednar and Associates to discuss the related cost and steps moving forward with this project.
 - a. After meeting with Trustees and Baker, Bednar and Assoicaites would like to set up a committee to assist with development of a master plan for Bazetta Township.
 - b. The Committee would Consist of Religious, Business, School, Road, Police, Trustee, Citizen x2, Fire Department

Captain Dennis Lewis
Acting Chief of Fire & EMS
Cc: file

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1605 Brown Ave.
Cookeville, TN 38501
P: 931-526-1336
F: 931-526-1346

October 5, 2009

Customer: Bazetta Township Fire Department
Attn: Gary Walters

Medfusion Syringe Pump

<u>Quantity</u>	<u>Refurbished Equipment</u>	<u>Price</u>
1	Medfusion 2010i Syringe Pump w/Pole Clamp, Charger, New Battery, and 1 year warranty	\$1250

Thank you for considering NOVATEK Medical for your equipment needs!

Dustin Reels
Customer Service Representative



1605 Brown Ave.
Cookeville, TN 38501
Ph: 931-526-1336
jdreels@novatekmedical.com



Customer Copy

Number	000647
Date	10/08/2009
Page	1

P.O. BOX 1196, WAKE FOREST, NC 27588-1196
 Fax: 888-556-1048 Phone: 800-334-6656

Ship To: SAME	Bazetta TWP Fire Department 773 Everett Hull Road Attn: Chief Dennis Lewis Cortland, OH 44410	Bill To: B20124	Bazetta TWP Fire Department 773 Everett Hull Road Attn: Chief Dennis Lewis Cortland, OH 44410
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Reference #	Expires	Slsp	Terms	Wh	Freight	Ship Via
NONE	11/07/09	31	Net 30 Days	01	PRE/ADD	U.P.S.
Quoted By:	N02	Quoted To:	Chief Dennis Lewis			

Item	Description	Ordered	UM	Price	UM	Extension
J8105	Ivac Medsystem Iii Pre-Owned Infusion Pump	1	EA	1156.25	EA	1156.25

	Merchandise	Misc	Tax	Freight	Total
	1156.25	.00	.00	.00	1156.25

**RECAP OF ZONING BOARD MEETING
OCTOBER 7, 2009**

- 1) House cleaning. Revised minutes as suggested by Mr. Finamore.
- 2) Proposed text amendments to zoning resolution. Three resolutions are being submitted to the Planning Commission for review then for a public hearing.
- 3) Tabled two issues, "wind turbines" and "storage trailers" for further discussion and review at the first quarter 2010 meeting with the new zoning inspector.
- 4) Ms. Linda Goldner of 1072 Prince Dr issued a complaint regarding property at 1062 Prince Dr that is in foreclosure and property is not being maintained. Also complained about property at 1082 Prince Dr that the owner is no longer living there and he is running a business from that location, parking his dump truck and trailer there. Again the property is not being maintained. Advised her that our board had no authority and suggested to bring a complaint to the new Zoning Inspector. Complaint forms were given to her.
- 5) Deanna Boggess had requests from two agencies for confirmation on how two properties were zoned. I met with her on Saturday 10/10 and after reviewing the Planning Commission Map it was determined that the address on Wilshire Dr and on Keystone Dr were both R-1 Residential. She would return the call and advise accordingly.

Bazetta Township Zoning Commission

3372 State Route 5, N.E. – Cortland, Ohio 44410

Phone (330) 637-8816 – Fax (330) 637-4588

Chairman: Walter Maycher – Vice Chairman: Curtis Lonsbrough

Ronald Volpi – Dennis Mintus – Mark Franko

Alternates: Todd McCart – Theodore Webb

Secretary: Deanna Boggess

PROPOSED TEXT AMENDMENTS TO ZONING RESOLUTION**1.) Page 64, SECTION 24: AMENDMENTS-(continued)**

(See copy of enclosed said page)

Third to last paragraph, last sentence the word unanimous to be changed to majority as specified in the Ohio Revised Code and shall read:

In the event the board denies or modifies the recommendation of the Township Zoning Commission, the majority vote of the board shall be required.

2.) Page 4, SECTION 4: CLASSIFICATION OF USES

(See copy of enclosed said page)

The following is to be added immediately following # 5:

Conditional Zoning Certificates:

The following permitted uses require a Conditional Zoning Certificate granted by the Bazetta Township Board of Zoning Appeals, in accordance with Section 4-2 of these Resolutions and subject to the requirements as defined within these Resolutions.

- 1.) Church and or Church School and or other places of worship and that such church and or church school and or other places of worship shall have a minimum requirement of one (1) acre lot and not more than three (3) acre lot; and, further provided that said

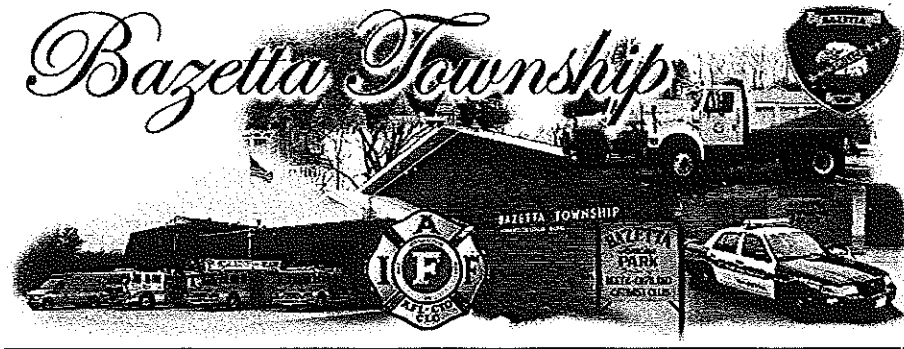
church and or church school and or other places of worship shall have a minimum side yard clearance on each side of said building of not less than fifty percent (50%) of the distance constituting the frontage of the structure.

3.) Page 35, SECTION 7, 1

(see copy of enclosed said page)

The following shall be added:

- D. Where Conditional Zoning Certificates have been granted in Residential 1 (R-1) and Residential 2 (R-2) Districts, Signs not to exceed six (6) square feet.



Emergency Action Plan

PURPOSE

The Emergency Action Plan establishes procedures and provides information which is necessary to ensure that employees of Bazetta Township are knowledgeable in the event of an emergency and to ensure their own safety and the safety of others. Emergencies, disasters, accidents and injuries can occur at any time usually without warning. Being prepared physically and mentally to handle emergencies is an individual as well as an organizational responsibility.

The purpose of these procedures is to acquaint you with an effective plan for handling possible emergencies and disasters. Once you are familiar with this information, you will be able to better protect yourself and others. You are encouraged to read this guide in its entirety to gain the knowledge to be able to act quickly in an emergency situation to minimize your exposure to danger.

EMPLOYEE INJURY

Life Threatening Injuries:

Dial 911

Use the following list of examples and your own experience to determine if a life threatening emergency exists and when to call for help:

- Persistent or sudden chest pain;
- Difficulty breathing;
- Uncontrollable bleeding;
- Severe altered level of consciousness;
- Injuries involving trauma (falls, head injuries, burns, etc.).

For all types of injuries:

- Keep person calm and comfortable as possible;
- Do not move the person unless absolutely necessary;
- Never give liquids to an unconscious person;
- Do not remove objects that are embedded in a person's skin.

Non-Life Threatening Injuries/First Aid

Types of these injuries may include:

- Twisted ankle, wrist and/or back pain (e.g. musculoskeletal disorders);
- Minor cuts or abrasions that might require medical attention;
- Debris, dust and chemicals in eye (use eyewash first if available).

Reporting Responsibilities for Workplace Injuries/Illnesses:

- Employees: It is the employees' responsibility to report an injury to your supervisor immediately. Any delay in reporting an injury may cause delay in workers' compensation benefits.
- Supervisors: It is the supervisors' responsibility to report the injury/illness immediately. Within 24 hours of the injury/illness, the direct supervisor must complete all sections of the Bazetta Townships Injury/Accident Report and OSHA 301 form.

FIRE EMERGENCIES

If there is a fire, explosions, or smoke in a building, take the following steps:

- Remove anyone from immediate danger;
- Pull the nearest alarm station and/or call 911;
- Proceed to the nearest exit in an orderly fashion;
- Close all doors (do not lock the doors);
- If smoke is present, stay close to the floor;
- Once outside, proceed to a designated meeting area or similar area at least 100ft from the building;
- Meeting areas are flexible and might have to be adjusted depending on wind direction or the magnitude of the hazard;
- Remain at the meeting place;
- Attempt to account for all persons;
- Stay at the designated evacuation area until the fire department or designated representative has given the "all clear" to re-enter the building.

If you are trapped in a room:

- Put a wet towel at the base of the door;
- Call 911 and tell them your location;
- If possible, open the window for fresh air. Stay as close to the floor as possible since smoke rises;
- If possible, hang or wave a towel or other clothing outside the window to get attention.

If your clothing is on fire, STOP, DROP and ROLL.

In the event of a fire the Bazetta Township Trustees do not require employees to use a fire extinguisher. Exception to this is Trained Firefighters.

However, if you have received fire extinguisher training and are comfortable in extinguishing an incipient stage fire, you may attempt to extinguish the fire with a fire extinguisher if ALL of the follow conditions are met:

- The fire alarm has been activated and all occupants have been evacuated;
- If the fire is small (waste basket size) and has not spread from its originating point;
- You have the correct type of extinguisher;
- Your exit is clear and you can extinguish the fire with your back to the exit door.

Report all fires by dialing 911.

BOMB THREAT

Take a bomb threat very seriously, and report it immediately to 911.

The Bazetta Police will determine what immediate actions are appropriate to take (up to and including evacuation).

A written bomb threat or package:

- Do not handle the object any more than necessary;
- Do not disturb any powder or liquid coming from a suspicious package.

A telephone bomb threat:

- Note the exact time of the call;
- Attempt to write down the exact words of the caller;
- Try to ask clear and exact questions (type, time, place, etc.);
- Try to note the caller's voice (lisp, gender, jargon, etc.).

Get as much information as possible by asking:

- Where it is located?
- What kind of bomb is it?
- What does it look like?
- When is the bomb set to explode?
- How do you deactivate it?
- As soon as you get off the phone, call 911 and give all the information you obtained.

WORKPLACE VIOLENCE

Violence in the workplace can have many sources. It may be a current or former disgruntled employee or customer. It may be an angry spouse or relative of an employee or customer. It also may be someone without any relationship to the victim. The violence may be a random act or something planned to gain public attention. The following guidelines are designed to reduce the likelihood of workplace violence and provide information for all employees to use as methods of prevention and intervention of workplace violence.

Emergency Procedures:

Immediate Threat

- Call 911 or press panic alarm if building has one;
- Get out of the area and away from the immediate threat.

Violence Committed:

- Call 911 immediately if a person commits an act of violence against you or another person.

Intimidating Situation:

- Call 911 if a person has communicated a direct or indirect threat of physical or mental harm against you in any form (e.g. oral or written, gestures, expressions).

Non-emergency Procedures:

If you are not in immediate physical danger, but you have information or concerns regarding workplace violence, contact your supervisor.

WHEATHER EMERGENCIES

Weather emergencies can strike at any time of year and any time of day. When weather conditions warrant, a radio or television in office areas will be tuned to a local weather station to monitor the situation. If a severe weather warning is issued, Bazetta Township operations will be evaluated by the senior Department Head or Supervisor present to determine whether any operation should be canceled until the threatening weather has passed. During tornado season, whenever a tornado watch is issued, the radio or television will be turned on and monitored. If a tornado warning is issued, all daily operations will be shut down immediately and employees shall go to the nearest designated tornado shelter. Employees shall remain in the designated shelter area until told to return to work by management personnel. In the event of a tornado strike without adequate warning, employees shall take cover wherever possible, preferably in interior rooms or under heavy equipment. After the tornado has passed, employees shall go to the assembly area and Department Heads or Supervisors shall take a head count to determine the location and condition of all employees and customers. If the building is damaged, electricity and gas will be shut down by designated Bazetta Fire Department or Trained Township Employees. The fire department will be notified immediately in case of injury or failure to locate all personnel and customers.



Hazard Communication Program

General Information

Bazetta Township is committed to the prevention of hazardous material and chemical incidents that could result in injury and/or illness to any employee. We will spare no effort in providing a safe and healthful work environment for employees and all levels of supervision will be accountable for the safety of those employees under their direction.

The Occupational Safety and Health Administration's (OSHA) Hazard Communication standard (29 CFR 1910.1200) is based on the simple concept that employees have both a need and a "right to know" the identities and hazards of any chemicals they work with during the course of their employment. Employees also need to know what protective measures are available to prevent chemical exposures and how to avoid adverse health effects.

This is our written Hazard Communication program. Copies of this program will be available in designated location in each Township owned building for review by any interested employees. We will meet the requirements of OSHA's Hazard Communication standard as follows:

Container Labeling

Department Head or designee will verify that all product containers kept onsite will clearly list contents on the label:

- Product Name
- Hazard warnings (corrosive, flammable, skin irritant, etc.); and
- Manufacturer's name and address.

It is the policy of Bazetta Township that no container will be released for use unless it has a complete label. Department Head or designee will ensure that secondary containers, such as spray bottles, have complete labels. Either (1) a copy of the original manufacturer's label will be made and placed on the secondary container, or (2) the minimal information bulleted above will be placed on the container in permanent ink.

Material Safety Data Sheets (MSDS)

Copies of MSDS's for all hazardous chemicals to which employees of Bazetta Township may be exposed will be kept in designated location in each Township owned building. Employees are encouraged to look-up MSDS's for the chemicals they use. MSDS's will be available to all employees during all shifts. If an MSDS is missing, or if a new product arrives without an MSDS, immediately inform your supervisor so they can call the supplier or manufacturer.

Bazetta Township

Hazard Communication Plan

Employee Information and Training

Prior to starting work, each new employee will attend a health and safety orientation and will receive information and training on the following:

- An overview of the requirements contained in OSHA's HAZCOM standard: 29 CFR 1910.1200.
- Chemicals present at Bazetta Township.
- Location and availability of our written hazard program.
- Physical hazards and health effects of Bazetta Township hazardous chemicals.
- Methods and observation techniques used to determine the presence or release of hazardous chemicals in the work area.
- How to reduce or prevent exposure to these hazardous chemicals by using engineering controls, work practices and personal protective equipment.
- Steps Bazetta Township has taken to reduce or prevent exposure to these chemicals.
- Emergency procedures to follow if an employee is exposed to Bazetta Township chemicals.
- How to read labels and review MSDS's to obtain appropriate hazard information.

Department Head or designee is responsible for conducting job specific hazard training on chemicals used by their employees. After attending training, each employee will sign a form to verify that he or she attended the training, received our written materials, and understands Bazetta Township policies on hazard communication.

Notes on training:

- Training shall be provided at the time of initial assignment to tasks where occupational exposure to a hazardous chemical may take place and annually for all employees.
- Training shall be repeated whenever a new chemical or a new hazard is introduced in the work area.
- An oral or written test should be established to verify that the employee understood the training. *Training documentation is an optional item OSHA recommends for employer use in tracking employee training.*

Hazardous Non-Routine Tasks

Occasionally, a Bazetta Township employee may be asked to perform a task that is not part of their normal job. Before taking on a new task, the affected employee will be given information by their supervisor about any hazardous chemicals that might be used during the activity.

This information will include:

- Specific chemical hazards;
- Protective measures employees can take; and
- Measures Bazetta Township has taken to reduce the hazards, which might include ventilation, personal protective equipment, use of the buddy system, and emergency procedures.

Informing Contractors

It is the responsibility of Department Head or designee to provide contractors with the following information:

- Hazardous chemicals to which they may be exposed while working at Bazetta Township and the procedure for obtaining MSDS's; and
- Precautions contracted employees may take to reduce the possibility of exposure by using appropriate protective measures; and
- An explanation of Bazetta Township labeling system.

It is also Department Head or designee responsibility to identify and obtain MSDS's for chemicals the contractor brings into Bazetta Township buildings.

TRAINING RECORD FOR HAZARD COMMUNICATIONS

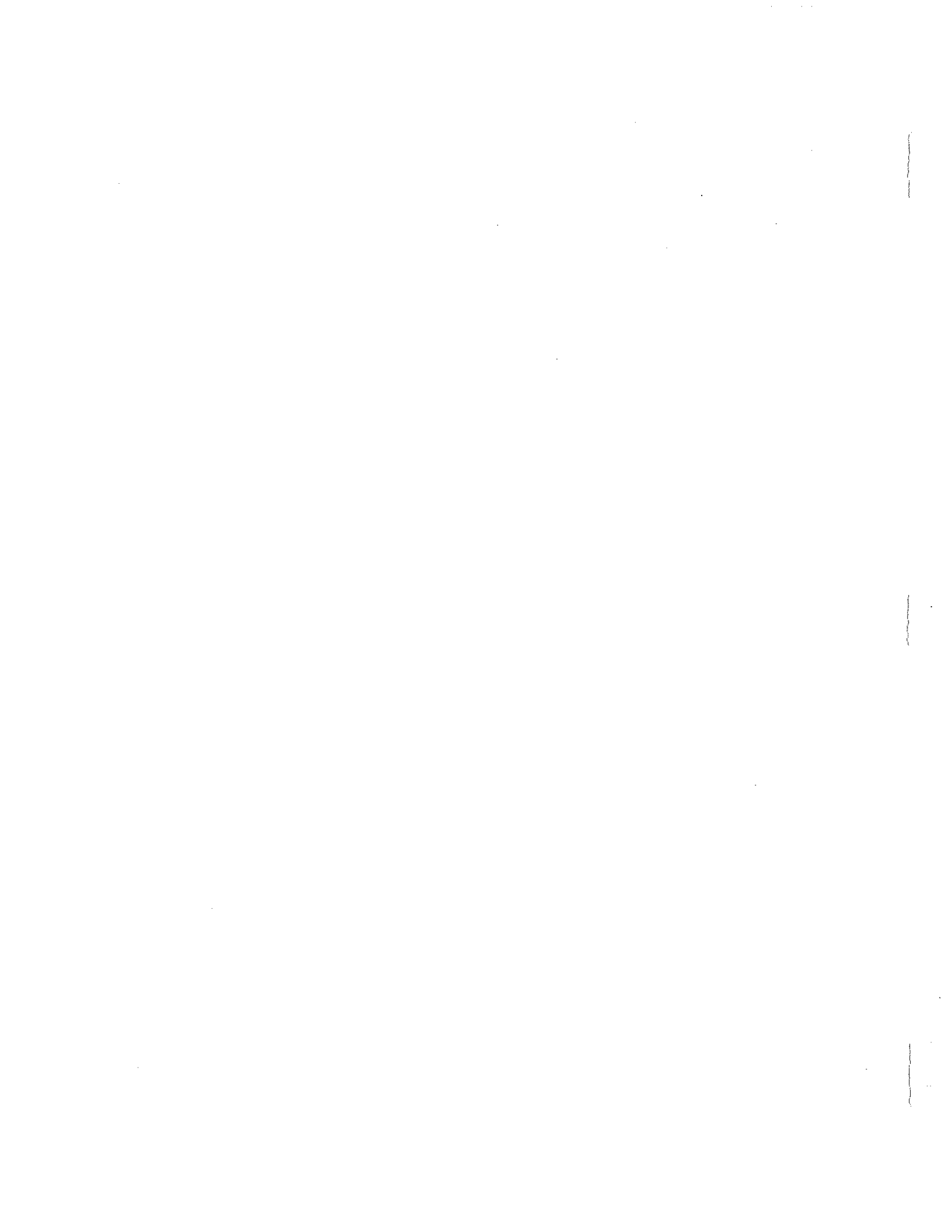
This is to certify that I have been trained and informed about the hazards and precautions associated with the use of hazardous chemicals in my work at Bazetta Township.

<input type="checkbox"/> Overview of the requirements contained in OSHA's HAZCOM standard, 29 CFR 1910.1200.
<input type="checkbox"/> Locations and availability of XYZ Company's written hazard communication (HAZCOM) program and the MSDS book.
<input type="checkbox"/> Chemicals I am likely to use for my job at XYZ Company.
<input type="checkbox"/> Physical properties and health effects of these hazardous chemicals.
<input type="checkbox"/> Methods and observation techniques used to determine the presence or release of hazardous chemicals in my work area.
<input type="checkbox"/> How to reduce or prevent exposure to these hazardous chemicals through control and work practices and use of personal protective equipment.
<input type="checkbox"/> Steps XYZ Company has taken to reduce or prevent exposure to these chemicals.
<input type="checkbox"/> Emergency procedures to follow in the event of a spill or release.
<input type="checkbox"/> How to read container labels and how to review and interpret MSDS's to obtain appropriate hazard information.

Employee's Name

Date of Training

Supervisor/Trainer



**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: October 19, 2009 at 4:00pm
 Bazetta Township Administration Building
 3372 State Route 5 NE
 Cortland, Ohio 44410

Meeting called to order at 4:00pm.

Present:

 Presiding Trustee Paul Hovis
 Trustee Mike Piros
 Trustee William Glancy
 Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
 October 13, 2009 Regular Meeting

- Trustee Hovis introduced David Nuss as the new Zoning Inspector

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 457-09 to accept the October 13, 2009 Regular Meeting Minutes.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 458-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 459-09 to increase the fee for renting the Township Administration Meeting Room in the to \$30 per occurrence, effective January 1, 2010.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 460-09 to appoint Acting Fire Chief Dennis Lewis as Fire Chief following the conditions of employment outlined in his Township Employee Contract, effective October 18, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Atty. Mark Finamore swore in Fire Chief Lewis
- The chief's badge pinned on Chief Dennis Lewis by his father, the former Chief Robert Lewis
- Photos were taken of the members of the Fire Department and Lewis family
- Statement by Fire Chief Lewis
 - Acknowledged that the past couple of years have been rough
 - Stated that the department is on the upswing and is moving forward
 - Promised that the department will bring itself back up to where it needs to be
 - Announced that the members of the department are close to becoming critical care paramedics
 - Stated that improvements are being made by all members of the department
- Statement by Trustee Hovis
 - Congratulations to Chief Lewis
 - Thank you to Chief Lewis and the entire department for making the sacrifices necessary to begin to turn the department around

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 461-09 to accept the Bazetta Township Hazard Communication Program.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 462-09 to accept the Bazetta Township Emergency Action Plan.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 463-09 to sign the contract with Regional Collection Services, Inc.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 464-09 to appoint William Gardner as an Alternate Member of the Zoning Board of Appeals.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 465-09 to transfer \$3429.25 from Fund 01-A-29 (General: Contracts) to 01-A-10 (General: Legal Counsel).

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 466-09 to consent to EXCO-North Coast Energy's assignment of the subject Agreement to Enervest Energy Institutional Fund.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 467-09 to hire Nickolas Bellas as a full-time patrolman at the contracted rate.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Acting Police Chief Miller introduced Nickolas Bellas

Correspondence (Copies available upon request):

- Invitation from the National Park Service to attend a meeting to discuss a recent Congressional request to conduct a Western Reserve Area Feasibility Study

- Trustee Glancy questioned if the Police Department is doing any special activities for Someplace Safe
 - Acting Chief Miller stated that they were not and that the department is just serving as a drop off location for donations

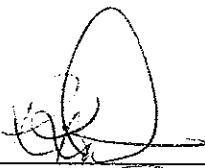
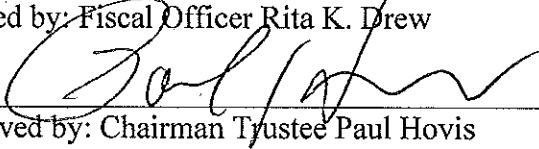
Public Comment:

- Cheryl Tennant of Perkins Jones Road stated that the flyer passed around by the Citizens for a Better Bazetta was written by her and she would challenge anyone to refute the information
 - She further stated that she has the information to backup all claims if anyone like to view it
 - She claimed that she does not need a disclaimer on the flyer because she is not a candidate
- Janet Perhach of Northview Drive asked if the Trustee be willing to open the Administration Building for a Candidates' Night
 - Trustee Glancy asked if there was going to be one at Lakeview High School
 - Several residents stated that one has been scheduled at Lakeview Elementary on the 27th
 - Trustee Hovis stated that Trustees are not allowed to do this
 - Atty. Finamore stated that a group of citizens could contact the Fiscal Officer Drew to reserve the hall for such an event, but that the Trustees can not do so Citizens can use the hall, but trustees themselves cannot do this on their own
- Rosie Stockton of McCleary Jacoby Road asked if any Trustee candidates present would stand up and introduce themselves
 - Ted Webb introduced himself
 - Rita Benoit introduced herself
 - Stephanie Hovis introduced herself
 - Frank Parke introduced himself
- Jane Lewis of Durst Clagg Road read a resolution that was recently adopted by Warren City regarding benefits for loss of health care and benefits for Delphi workers
 - She inquired if the Trustees would consider passing a similar resolution
 - Trustee Glancy stated that he would consider this resolution with a change of the wording
 - He further stated that he thinks this should apply to all the people who lost their insurance
 - Trustees agreed to consider placing a similar resolution on their agenda for the next Regular Meeting
- An unnamed resident would like residents to contact the financial officer of the Lakeview School Board regarding the big raises teachers received despite the recent levy not passing

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 468-09 to adjourn the meeting at 4:31pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

 _____ Attested by: Fiscal Officer Rita K. Drew	Dated: <u>10-20-09</u>
 _____ Approved by: Chairman Trustee Paul Hovis	Dated: <u>10-20-09</u>

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11638	1455.50	VW11638	Embarq	Service - All
11639	38.71	VW11639	Dominion East Ohio	Service - Fire/Road
11640	59.01	VW11640	Orwell Natural Gas	Service - Fire
11641	171.80	VW11641	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Fire/Police/Road
11642	128.56	VW11642	Automotive Distributors	Supplies - Police
11643	1340.00	VW11643	Bazetta Tree, Inc.	Service - Admin/Road/Park
11644	125.00	VW11644	Cortland City Fire Department	Refresher Class - Mannella
11645	900.00	VW11645	Community Solutions Association	Cape Program 10/01/09 - 9/30/10
11646	484.38	VW11646	Joel E. Davis	Service - Pol.
11647	77.00	VW11647	Health Index	Drug Screening
11648	70.17	VW11648	Handyman Supply Inc.	Supplies - Fire/Road/Park
11649	8.92	VW11649	Howland Springs Water Company, Inc.	Service - Admin.
11650	54.22	VW11650	Joshen/Carine Co.	Supplies - Road
11651	68.84	VW11651	Lowes Business Account	Supplies - Road
11652	2849.95	VW11652	Myriad Health	Reimbursements
11653	2000.00	VW11653	Myriad Health	Reimbursements
11654	2336.64	VW11654	Mary Taylor, CPA	2007-2008 State Audit Fee
11655	933.44	VW11655	Ohio Edison	Street Lighting District
11656	30.00	VW11656	Proforma	Business Cards - Shawn Rentz
11657	50.00	VW11657	Penn Care Medical Products	Supplies - Fire
11658	245.40	VW11658	Physio-Control, Inc.	Service Contract - Fire
11659	196.36	VW11659	Rentwear, Inc.	Uniforms/Etc.
11660	52.33	VW11660	Staples Business Advantage	Supplies - Police
11661	32.71	VW11661	Southeastern Emergency Equipment	Supplies - General
11662	217.81	VW11662	Staples Business Advantage	Supplies - Admin.
11663	374.31	VW11663	Ward's Auto Parts, Inc.	Supplies - Road
11664	25.00	VW11664	Walter Maycher	Zoning Commission Qtrly. Mtg. Oct. 07th
11665	25.00	VW11665	Curtis Lonsbrough	Zoning Commission Qtrly. Mtg. Oct. 7th
11666	25.00	VW11666	Theodore Webb	Zoning Commission Qtrly. Mtg. Oct. 7th
11667	25.00	VW11667	Youngstown/Warren Regional Chamber	MVSC: Fire Prevention
11668	38.50	VW11668	Health Index	Drug Screen
11669	166.25	VW11669	Standard Insurance Company	Life Insurance
=====				
	14605.81		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 10/29/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11725	82.53	VW11725	AT&T Mobility	Service - Road
11726	155.82	VW11726	Communication Options, Inc.	Service - Road
11727	50.38	VW11727	Key Communications Services	Service - Police
11728	1307.38	VW11728	Ohio Edison	Service
11729	136.95	VW11729	Time Warner Cable-Northeast	Service - Police
11730	23.08	VW11730	Trumbull County Water & Sewer Acct. Dept	Service - Fire
11731	69.32	VW11731	City of Warren, Utility Services	Service - Fire & Police
11732	226.00	VW11732	American Uniform & Arms LLC	Supplies - Police
11733	144.17	VW11733	Certified Laboratories	Supplies
11734	1757.95	VW11734	Clemans, Nelson & Associates, Inc.	Service
11735	700.00	VW11735	D&B Cleaners	Service - Gen/Pol/Rd
11736	259.00	VW11736	DRS	Service
11737	1600.00	VW11737	Attorney Mark S. Finamore	Service
11738	126.68	VW11738	GreatAmerica Leasing Corp.	Copier - Fire
11739	38.50	VW11739	Health Index	Drug Screen
11740	30.23	VW11740	Kimball Midwest	Supplies
11741	114.22	VW11741	Law Enforcement Systems, Inc.	OH Uniform Traffic Ticket - Pol
11742	112.00	VW11742	LTC Supply Corp.	Supplies
11743	90.00	VW11743	MyriadHealth, LLC	HRA Services
11744	405.00	VW11744	Midwest Radar & Equipment	Radar Certification
11745	175.00	VW11745	PsyCare, Inc.	Service - Pol
11746	82.18	VW11746	RentWear, Inc.	Uniform/Etc.
11747	104.99	VW11747	Staples Business Advantage	Supplies - Gen
11748	59.98	VW11748	Tractor Supply Credit Plan	Supplies - Road
11749	14.00	VW11749	United Safety Authority	Supplies - Rd
=====				
	7865.36		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: November 5, 2009 at 8:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:00am.

Present:

Presiding Trustee Paul Hovis
Trustee Mike Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 469-09 to accept the retirement of Frank Parke, effective October 30, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Trustee Glancy congratulated Mr. Parke

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 470-09 to recess into Executive Session to discuss personnel issues at 8:03am.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 471-09 to reconvene from Executive Session to discuss personnel issues at 8:15am.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 472-09 to hire Kristopher Parke as Roads Superintendent, effective November 5, 2009.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

- Trustee Glancy congratulated Mr. Parke

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 473-09 to adjourn the meeting at 8:20am.

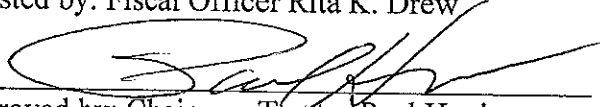
Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 11-05-09



Approved by: Chairman Trustee Paul Hovis

Dated: 11-15-09

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: November 9, 2009 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:31am.

Present:

Presiding Trustee Paul Hovis
Trustee Michael Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:

October 19, 2009 Regular Meeting
November 5, 2009 Special Meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 474-09 to accept the October 13, 2009 Regular and November 5, 2009 Special Meeting Minutes.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 475-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 476-09 to call upon various parties to fully restore and maintain pension and health care benefits to those GM-Delphi retirees and all other persons who have experienced any loss thereof.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 477-09 to transfer the following funds.

\$4688.12 from 01-A-25 (General: Contingency) to 01-A-10 (General: Legal Counsel)
 \$1324.26 from 01-A-25 (General: Contingency) to 01-A-29 (General: Contracts)
 \$393.82 from 10-A-01B (Fire: Salary Mechanic) to 10-A-02 (Fire: Employer's Retirement)
 \$1702.33 from 03-A-02 (Gas Tax: Employer's Retire.) to 04-A-02 (Roads: Employer's Retire.)

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 478-09 to enter into a third party billing agreement with Regional Collection Services, Inc. for fire and EMS services.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 479-09 to approve an expenditure of \$149 for Fiscal Officer Drew to take a *Human Resources for Anyone with Newly Assigned HR Responsibilities* course.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 480-09 to approve an expenditure of \$15 for Fiscal Officer Drew to attend the *Summit on Local Government Sustainability*.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 481-09 to begin the parking snow ban effective immediately.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 482-09 to have Roads, Police, and Fire Departments begin paying for their own utilities, as opposed to them being paid for by the General Fund, effective January 1, 2010.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 483-09 to appoint Ted Webb as temporary Zoning Inspector until David Nuss returns.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

Correspondence (Copies available upon request):

- Legal opinion from Atty. Mark Finamore stating that the proposed service agreement with Regional Collections Services, Inc. is “acceptable as to form and is reasonable with regard to its contract provisions”

Zoning Inspector:

- No report due to accident
- Trustees thanked to Ted Webb for stepping up and assisting while Zoning Inspector Nuss is hospitalized
- Trustees wished a speedy recovery to Zoning Inspector Nuss

Road Department:

- Roads Superintendent Parke stated that the township has enough salt for the entire winter
- He further stated that all winter equipment tested and is initially working as it should
- He also stated that he has begun working on creating a new 5-year plan with Acting Chief Miller and Chief Lewis
 - Said plan will relate back to the previous plan

Fire Department:

- See Attached Report and Letters
- Captain Lewis said that part time and volunteer firefighters could be hired and working by mid-January
 - Part time personnel would only fill in when full time personnel are using vacation, sick, personal, or comp time
 - Will meet with Fiscal Officer Drew to draft an advertisement
- Captain Lewis would like to promote Michael Smith to Lieutenant
 - Per contract, the job was been posted

- Mr. Smith submitted an application
- The township will need to officially appoint him to as a lieutenant
- No increase in pay is involved
- Will coordinate with Fiscal Officer Drew to draft a motion for November 16
- Trustee Glancy asked if anyone is currently laid off
 - Captain Lewis stated that no one is laid off, but the department is still short 4 Full time fire fighters
 - Captain Lewis further stated that he would like to use the part time staff at \$11 per hour rather than using overtime to cover vacations, sick time, etc.
- Captain Lewis stated that he has already begun setting money aside to purchase a new ambulance in 2010
 - Trustee Glancy asked if the cost of the new ambulance included equipment
 - Captain Lewis stated that it does not
 - He further stated that the department will use equipment currently on the 1995 ambulance on the new ambulance
- Captain Lewis would like the township to become a member of the Mahoning Valley Safety Council
 - Non-Member fee for classes is being raised from \$25 to \$30
 - Member fee is \$20
 - Membership fee is roughly \$189 annually
 - Membership gives us a discounted products and services and will pay for itself through discounts and cost savings for classes
 - Will coordinate with Fiscal Officer Drew to draft a motion for November 16
- Captain Lewis would like to enter into an Executive Session with Atty. Finamore to discuss a request for unpaid leave of absence
 - The Trustees indicated that this can be done on November 16

Police Department:

- Acting Chief Miller stated that he has applied for an ID Networks grant
 - Grant could be up \$16,000 for equipment, including 3 new radar units at a cost of \$3000 each with the remainder to be used for relevant payroll
- He also applied for a 3rd Grade Seatbelt grant
 - The program was suspended last year
 - Grant requests are being taken again this year
- Trustee Hovis asked about scheduling the meeting with Mr. Tackett to learn how to use certain equipment
- Acting Chief Miller had scheduled the meeting, but will reschedule due to conflict with a Trustee meeting to union contacts
 - Will be rescheduled for beginning of December

Safety Committee:

- Chief Lewis stated that he is working on the 1500 overall plan
 - Will need to meet with Trustee Hovis and MaryAnn Accentra of Professional Risk Management to have this established by January 1
 - Will need to discuss facts and figures
 - Roads Superintendent Parke has a 10 year report that he would like to go over with them also

- Chief Lewis trying to evaluate if the township will save money on worker's comp if we paid medical only
- Roads Superintendent Parke stated that they are trying to lower the township's out of pocket
- Trustee Hovis said to set the date and contact him once that has been done

Administrative Reminders:

- The results of the State of Ohio audit for 2007 and 2008 have not yet been received
- The Bazetta Police Department is supporting Someplace Safe, Inc. for the Christmas season
 - They will be taking donations of new children's pajamas and bedtime stories Monday thru Friday from 9am to 5pm
 - More information can be obtained by contacting 330-638-5503
- Cut-off date for 2009 purchases will be November 30
- Last date to pay outstanding 2009 bills will be December 15

Introductions:

- None

Asked to be placed on the Agenda:

- None

Public Comment:

- Rita Benoit of Andrews Drive asked why money was transferred on October 19 and again today for legal counsel
 - Fiscal Officer Drew explained that additional money was needed to pay recent bills from Atty. Mark Finamore for legal fees from January- August 2009 and from Clemans, Nelson, & Associates for ongoing contract negotiations
- Mrs. Benoit further asked why the township employees two different attorneys
 - Trustee Hovis stated that we have been using both attorneys for quite some time – one for general legal counsel and the other for contract negotiations
- Rita Benoit of Andrews Drive asked what training are we giving Zoning Inspector Nuss
 - Trustees Hovis and Piros said that he can attend all of the courses the previous Zoning Inspector attended, as well as attending the winter zoning training
- Donald Urchek of Lakeshore Drive asked if Inspector Nuss would be well enough
 - Trustee Hovis said he did not know Inspector Nuss' current health status
- Mr. Urcheck asked who would go if Inspector Nuss could not
 - Trustee Hovis said that Ted Webb would attend
- Rita Benoit of Andrews Drive lauded the township for having a 5 year plan, but stated her belief that each department needs 1 year and 10 year plan
 - Roads Superintendent Parke said that 1 year plans will be included in the 5 year plans
 - He further stated that a 10 year plan is a good idea

- Rita Benoit of Andrews Drive asked for status on the fire department, specifically are both stations open at all times
 - Chief Lewis said they were not
 - He further stated that they are opened every other day, on one day Station 13 is open and on the next day Station 11 is open
- Mrs. Benoit asked if they will be opened when extra personnel are brought on
 - Chief Lewis said they would not because the department do not have enough money to keep both stations open at all times
 - He further stated that volunteers will not cover comp time, vacation time, etc. because only part time firefighter/EMTs will do this
 - He further stated that volunteers will be extra personal from working the 8am-4pm shift with the regular department staff
- Cheryl Tennant of Perkins Jones Road noted that a resolution approving classes under \$200 had been made previously in the year
- Cheryl Tennant of Perkins Jones Road noted that there is also a prior resolution regarding Atty. Finamore's bills
 - She stated that it is not acceptable for Atty. Finamore to submit a bill 6-8 months at a time
 - She further stated that he needs to stipulate what services he provides that are over and above what we pay him for monthly
 - Trustee Hovis stated that he will remind Atty. Finamore to bill us monthly and not multi-monthly
- Cheryl Tennant of Perkins Jones Road asked when will the trustees be doing a resolution denying Frank Parke his severance pay since he is not taking his accrued sick and vacation
 - Trustee Hovis said this is scheduled to be done at the October 16 meeting
- Cheryl Tennant of Perkins Jones Road asked what the rates of pay are for Roads Superintendent Parke and Chief Lewis
 - Roads Superintendent Parke stated that his pay is \$26.05 per hour plus longevity per the Teamster's contract
 - Chief Lewis stated that his pay is \$68,287.29 per year per his contract
- Mrs. Tennant asked if Roads Superintendent Parke will still be in the union
 - Trustee Hovis stated that, per the contract, he will
- Donald Urchek of Lakeshore Drive questioned if Chief Lewis, per his contract, can return to his previous job as a firefighter/EMT if he does something wrong
 - Chief Lewis and Trustee Hovis stated, in that circumstance, Chief Lewis could not because he would lose the cards that permit him to function as a firefighter/EMT
 - Trustee Glancy said the contract does not trump state law and that this issue was specifically addressed by Atty. Finamore during negotiations

- Art Kreller of Andrews Drive asked Chief Lewis if calls are heavier on one side of the lake than the other, what would be the cost savings if we shut down one of the stations permanently, and is it advantageous to shut down a station and operate out of just one
 - Chief Lewis stated that he has looked at this question before
 - He further stated that there is a higher call volume on the east side of the lake, but that the Station 13 on McCleary Jacoby Road is not large enough to operate out of
 - He further stated that Station 13 was closed for a time, but the public complained and the station was reopened because he does not want to have to tell one side of the lake that they are more “valuable” than the other
 - Chief Lewis stated that if we get the grant, then station could be fully up and running in a year
 - He further stated that the township is not yet in a position where it can even write the grant proposal and that whatever architect is selected will make these types of determinations because he wants the outside source to make the impartial determination rather than doing it in house
 - He further stated that part of the firehouse would be paid by the township, but most would be paid by the grant
 - Chief Lewis stated that would like to create a board for the new fire once he meets with the architects to determine what the cost and fees for this project will be
 - He further stated that he wants the architect to study the property and lay it out in the best possible manner for the township since that is their area of expertise

- Cheryl Tennant of Perkins Jones Road asked if the township has received the deed for the cemetery yet
 - Roads Superintendent Parke stated that we have now
 - Trustee Piros stated that he has contacted Atty. Finamore to verify this is still being pursued and that the township may have to take this issue to court to get closure because previous request have gone unheeded

- Donald Urchek of Lakeshore Drive asked if the Roads Department has a schedule for what they are doing every day of the week as the Fire Department does
 - Roads Superintendent Parke stated that they do not have one for everyday, but have something that is more weekly and monthly
 - He further stated that some tasks are conducted on specified days, but they are frequently interrupted to take care of emergency immediate township needs
 - He further stated that he does plan to work on this, as well as implement a few new ideas

- Donald Urchek of Lakeshore Drive asked about the computer program for cemetery plotting
 - Trustee Hovis said that they are still working on this
 - Roads Superintendent Parke said the data entry is 99% complete and that the company has the plans

- He further stated that the township could not afford to do the overall plan initially and has been buying the program in pieces
- Mr. Urchek asked if the township stills needs to rely on Sexton Hopkins
 - Roads Superintendent Parke said he believes that the combined knowledge of others is enough to get by in case something should happen to Sexton Hopkins
 - He further stated that he is trying to be efficient
 - Trustee Piros said a lot of the initial work on this project was catching up on the old records and this has been an ongoing process
 - He further stated that the township has come a long way, but we still have a way to go
 - He further stated that Administrative Secretary Metheny has been working on this with Sexton Hopkins and Roads Superintendent Parke (previous and current), who were following up by going out and doing physical checks of the property

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 484-09 to recess into Executive Session to discuss personnel issues, specifically police and fire contracts and FMLA paperwork.

Vote:


Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

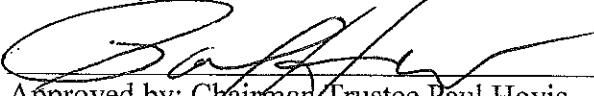
The Trustees reconvened at 9:47am with no action taken.

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 485-09 to adjourn the meeting at 9:48am.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes


 _____ Dated: 11-12-09
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 11/15/09
 Approved by: Chairman/Trustee Paul Hovis

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 10/9/2009
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on November 9, 2009
Cc: File, Fiscal Officer

Trustee Piros – Trustee Glancy – Trustee Hovis,

1. Infusion Pumps are bought and will be in-service by the end of the month.
2. Regional Collection Service is now working on delinquent accounts.
3. Requesting to set up a date with the Trustees and Baker, Bednar and Associates to discuss the related cost and steps moving forward with this project.
 - a. After meeting with Trustees and Baker, Bednar and Associates would like to set up a committee to assist with development of a master plan for Bazetta Township.
 - b. The Committee would Consist of Religious, Business, School, Road, Police, Trustee, Citizen x2, Fire Department
4. Requesting to advertise for Volunteers and Part-time firefighters as explained in letter.
5. Request to Promote Mike Smith to Lieutenant on November 16, 2009.
6. Request to have Rob Wasser sworn in on November 16, 2009.
7. Meeting with Ambulance Manufacturing Company to look at new ambulance to purchased the first of 2010. This will be a Stated purchased ambulance and will not have to go to bid. This will replace a 1995 ambulance.
8. Will be working on getting prices for upgrading computer system at both stations. We currently have

Dennis Lewis
Chief of Fire & EMS

BAZETTA FIRE DEPARTMENT

STATION 11

773 EVERETT-HULL RD
CORTLAND, OHIO 44410

(330) 637-4136 FAX (330) 638-4193

STATION 13


Striving for a Better Tomorrow
**Chief
Dennis Lewis**

**Captain
Tom S. Rink**
**Lieutenant
Brian Taylor**
Lieutenant

October 29, 2009

Trustee Glancy
Trustee Piros
Trustee Hovis
3372 St Rte 5
Cortland, Ohio 44410

Re: Part-time and volunteers

Trustees,

I am requesting to establish a roster and hire eight (8) part-time professionally certified firefighter/medics. I am requesting the part time wage be \$11.00 an hour for professionally certified firefighter/medics. These part-time firefighter medics would be used when our full time employees have time off, i.e. vacation, personal, comp time. The part-time firefighter/medics would also be utilized for special events. This will reduce our over all cost by reducing overtime. I would like have these part-time hired and ready to work by January 15, 2010.

I am also requesting to establish a roster of ten (10) volunteers. The only certification that I am requiring would be a basic firefighting card. I have discussed with the union how Bazetta Fire Department will utilize the volunteers, and I have their 100% support. I would like to advertise in November for the volunteers and part-time firefighters in the Tribune Chronicle and Web Site. Your support and cooperation has always been appreciated. I would like to thank you in advance for your cooperation on this matter.

Professionally,



Dennis Lewis
Chief of Fire & EMS

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Tom S. Rink

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Dennis Lewis

Lieutenant
Brian Taylor

STATION 13



Lieutenant

October 29, 2009

Trustee Glancy
Trustee Piros
Trustee Hovis
3372 St Rte 5
Cortland, Ohio 44410

Re: Promotion

Trustees,

I am requesting that the Trustees promote Mike Smith to the position of Lieutenant/Medic. I have posted for the position per the Bazetta Firefighter Professional Firefighter contract Article 17. I received only one application for this promotion and know this is the right person for the job as he has been doing the job the last 18 months. This is no cost to the Bazetta Township as per the contract we have been paying an acting Lieutenant for the last 18 months. In essence we are just officially appointing this individual.

I would like to promote Mike Smith and swear Robert Wasser on November 16, 2009 Trustees meeting. Your support and cooperation has always been appreciated. I would like to thank you in advance for your cooperation on this matter.

Professionally,

Dennis Lewis

Dennis Lewis
Chief of Fire & EMS

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11786	261.15	VW11786	Sunburst Environmental Service, Inc.	Service - All Depts.
11787	98.00	VW11787	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Road/Park
11788	2506.69	VW11788	Ainsley Oil Company	Gasoline/Diesel
11789	57.80	VW11789	Automotive Distributors	Supplies - Police
11790	189.46	VW11790	Amerigas - Cortland	Propane - Cemetery
11791	210.00	VW11791	COMDOC	Service - Police
11792	3100.00	VW11792	Cortland Excavating, Inc.	Repairing Roads
11793	18966.76	VW11793	The Huntington National Bank	Loan - Fire Dept.
11794	11.00	VW11794	Howland Springs Water Company, Inc.	Service - Admin.
11795	270.76	VW11795	Ikon Office Solutions	Supplies - Admin.
11796	45.00	VW11796	Kimball Midwest	Supplies - All
11797	700.37	VW11797	Mark Thomas Ford	Supplies/Service - Police
11798	16467.46	VW11798	Medical Mutual of Ohio	Health Ins.
11799	4954.49	VW11799	Morton International	Road Salt
11800	1433.33	VW11800	MyriadHealth	Reimbursements
11801	324.00	VW11801	OTARMA	Pesticide Spraying Liability Coverage
11802	1086.53	VW11802	Ohio Insurance	Dental Ins.
11803	1848.00	VW11803	Ohio Billing, Inc.	EMS Billing
11804	252.75	VW11804	Anthem Blue Cross/Blue Shield	EMS Overpayment
11805	83.98	VW11805	Etta Doreff	EMS Refund
11806	713.50	VW11806	Non-Destructive Testing Services, Inc.	Aerial Insp./Grd. Ladder Insp.
11807	57.00	VW11807	Proforma	Zoning Permits
11808	88.18	VW11808	RentWear, Inc.	Uniforms/Etc.
11809	230.40	VW11809	Southeastern Emergency Equipment	Supplies - General
11810	119.03	VW11810	Trumbull Cement Products Co., Inc.	Supplies - Cemetery
11811	4850.00	VW11811	Teamsters Local 377	Rd Health Ins.
11812	6050.46	VW11812	Trumbull County Treasurer	9-1-1 Service
11813	45.00	VW11813	Joint Committee Of Emergency Medical Ser	Medic Boxes
=====				
	65021.10		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: November 15, 2009 at 9:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Presiding Trustee Paul Hovis
Trustee Michael Piros
Trustee William Glancy

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 486-09 to recess into Executive Session to discuss Police Contract.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

The Trustees reconvened at 10:30am with no action taken.

A motion was made by Trustee Glancy and seconded by Trustee Hovis to pass Board Resolution 487-09 to adjourn the meeting at 10:30am.

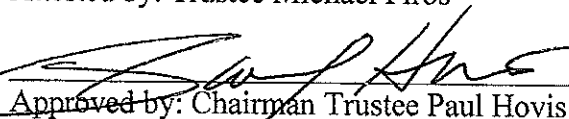
Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes



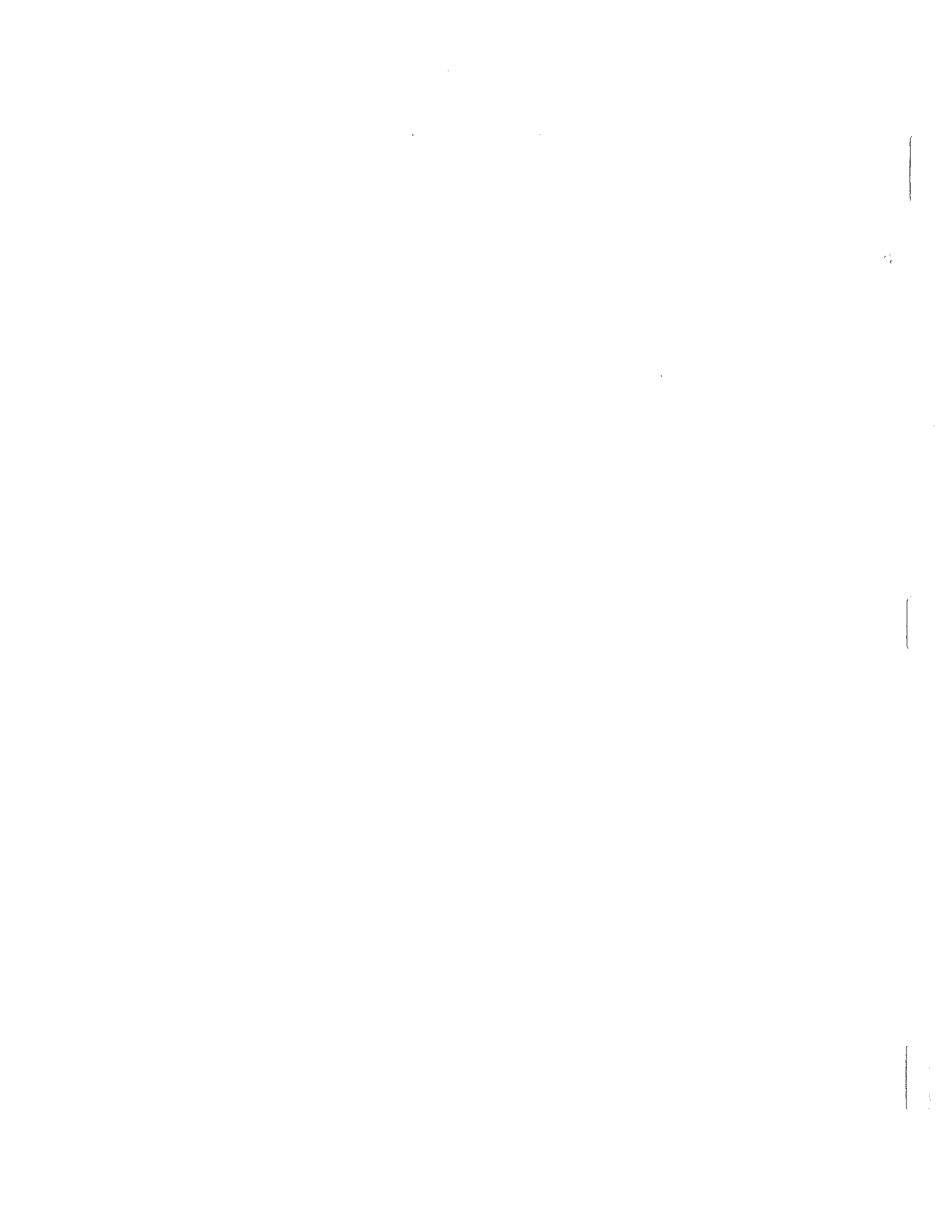
Attested by: Trustee Michael Piros

Dated: 11/15/09



Approved by: Chairman Trustee Paul Hovis

Dated: 11-15-09



BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: November 16, 2009 at 4:00pm
 Bazetta Township Administration Building
 3372 State Route 5 NE
 Cortland, Ohio 44410

Meeting called to order at 4:00pm.

Present:

Presiding Trustee Paul Hovis
 Trustee Michael Piros
 Trustee William Glancy
 Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:

November 9, 2009 Regular Meeting
 November 15, 2009 Special Meeting

- Trustees noted two corrections that needed to be made to the November 9, 2009 Regular Meeting Minutes
 - In Roads Department, Parke is spelled incorrectly as Parle
 - In Police Department, it should an ID Networks grant, not IV

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 488-09 to accept the November 9, 2009 Regular and November 15, 2009 Special Meeting Minutes as amended.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 489-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 490-09 to amend the Administrative Policy Manual Temporary Light Duty Policy as follows, effective January 1, 2010.

III. Definitions

Eligible Personnel: For the purposes of this policy, any Bargaining Unit member of all departments suffering from a medically certified illness, injury or disability, which occurred in the performance of said member's on-the-job duties, requiring treatment of a licensed health-care provider and who, because of an on-the-job injury, illness or disability, is unable to perform the regular assignment but is capable of performing alternative assignments.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **491-09** to amend the Administrative Policy Manual Employee Benefits Policy as follows, effective January 1, 2010.

INSURANCE/HEALTH BENEFITS

For current coverage with the Township (see Fiscal Officer for specifics) Medical, Vision, Dental, and Life Insurance

The township will provide full time employees and elected officials with Medical, Vision, Dental, and Life Insurance. The township will not provide reimbursements for prescriptions, doctor visits, urgent care, or emergency care. Those employees who have dual health coverage have the opportunity to opt-out and receive 20% of the average cost of medical coverage. See Fiscal Officer for specifics.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **492-09** to request and direct the Fire Chief, County Building Inspector and/or the Trumbull County Health Department to conduct an inspection of the following listed property in the township to determine if the property is insecure, unsafe, structurally defective and unfit for human habitation.

2697 Warren Meadville Road, Parcel #31-093120

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **493-09** to transfer the following funds.

\$4637.06 from 01-A-25 (General: Contingency) to 01-A-17 (General: Auditor's Fees)
 \$8832.77 from 10-A-15 (Fire: Other Expenses) to 10-A-02 (Fire: Employer's Retirement)

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 494-09 to accept the Ohio Public Works Commission Issue 2 grant funding in the amount of \$36,940 for Bazetta's portion of the Henn-Hyde Road Improvements and approves \$17,495 as Bazetta's Local Match for the project, with the total cost of Bazetta's portion being \$54,435 and the entire project being \$478,755.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 495-09 to accept the Ohio Public Works Commission Issue 2 grant funding in the amount of \$83,985 for Durst-Clagg Road Improvements Phase I and approves \$37,733 as the Local Match for the project, with the total cost being \$121,718.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 496-09 to authorizing the following individuals to represent Bazetta Township for the Ohio Public Works Commission Issue 2 Henn-Hyde Road Improvements project, with Howland Township serving as the lead agency for the project.

Chief Executive Officer	Trustee Paul Hovis
Chief Financial Officer	Fiscal Officer Rita K. Drew
Project Manager	Roads Superintendent Kristopher Parke

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 497-09 to authorizing the following individuals to represent Bazetta Township

for the Ohio Public Works Commission Issue 2 Durst-Clagg Road Improvements Phase I project.

Chief Executive Officer	Trustee Paul Hovis
Chief Financial Officer	Fiscal Officer Rita K. Drew
Project Manager	Roads Superintendent Kristopher Parke

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 498-09 to accept Fiscal Officer Drew's certification that the Local Match of \$17,495 for the Ohio Public Works Commission Issue 2 Henn-Hyde Road Improvements is available in the Capital Expenditures Fund (\$14,171.98) and General Fund (\$3,323.02).

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 499-09 to accept Fiscal Officer Drew's certification that the Local Match of \$37,733 for the Ohio Public Works Commission Issue 2 Durst-Clagg Road Improvements Phase I is available in the General Fund.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 500-09 to spend \$3500 to purchase 3 laptop computers and 1 monitor, including labor for installation and set-up in the Fire Department, from Joel E. Davis.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 501-09 to approve final pay to Frank Parke of \$24,390.08 (of a possible \$65,557.30 in accrued sick and vacation pay) per the current Teamster's contract.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 502-09 to purchase the remaining portion of the Cemetery Plotting Program at a cost of \$3750.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 503-09 to promote Michael Smith to Lieutenant/Medic at the current contracted rate, effective November 15, 2009.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 504-09 to appoint Acting Police Chief Thomas Miller as Police Chief following the conditions of employment outlined in his Township Employee Contract, effective November 29, 2009.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

Correspondence (Copies available upon request):

- Letter from Bazetta Professional Firefighters IAFF Local 3703 stating that they have voted not to open their contract and are waiving their right to negotiate at this time
- Trustees Piros and Hovis thanked the firefighters for doing so

Zoning Inspector:

- Zoning Inspector Nuss thanked Ted Webb and Trustee Hovis for filling in while he has been hospitalized
- Nothing else to report
- Trustee Piros stated that he was glad to see him back

Road Department:

- Roads Superintendent Parke announced that the township has been awarded two more grants for roads
 - Henn-Hyde Road is a multi-jurisdictional project with Howland, Fowler, and Vienna
 - Durst-Clagg Road Phase 1
 - He also stated the he will apply for Durst-Clagg Road Phase 2
- Roads Superintendent Parke met with Fiscal Officer Drew regarding the Roads Department paying their utilities next year
 - During this meeting, they came across \$2500 in rebates that were owed to the township, as well 2 phones that should have been disconnected for which the township was still being billed
 - Trustee Glancy asked about the timeframe of these events
 - Fiscal Officer Drew stated that it was in late April or early May
- Trustee Glancy asked how many hours Roads Superintendent Parke puts in on these grant applications
 - Roads Superintendent Parke said that just keeping up with reports regarding roads, pipes, etc. and doing other fieldwork is probably 100 hours annually
 - He further stated that he keeps on top of it so the department can continue to get grants
 - He further stated that getting the grants is about teamwork and it requires the cooperation of everyone in department

Fire Department:

- Chief Lewis made the public aware of a new system for tagging vehicles during inclement weather that will reduce the amount time going on calls that have been handled by other jurisdictions
 - Pink and black tape is going to be placed on the vehicle once it is checked by the first responder
 - The tape will be tied to the antenna and place prominently on the vehicle
 - If you see tape on the vehicle, there is no need to report it since it has already been called in
 - If you do not see the tape, then the vehicle has not been reported
- Chief Lewis called up Michael Smith, who was then pinned by Chief Lewis
- Chief Lewis called up Robert Wasser, who was sworn in by Atty. Finamore and pinned by Chief Lewis

Police Department:

- Chief Miller submitted monthly activity report
- Chief Miller was sworn in by Atty. Finamore and pinned by his mother, Jeanne Miller

Safety Committee:

- Nothing to report at this time

Administrative Reminders:

- The results of the State of Ohio audit for 2007 and 2008 have not yet been received

- The Bazetta Police Department is supporting Someplace Safe, Inc. for the Christmas season
 - They will be taking donations of new children's pajamas and bedtime stories Monday thru Friday from 9am to 5pm
 - More information can be obtained by contacting 330-638-5503
- Cut-off date for 2009 purchases will be November 30
- Last date to pay outstanding 2009 bills will be December 15

Introductions:

- None

Asked to be placed on the Agenda:

- None

Public Comment:

- Don Urchek of Lakeshore Drive asked for an explanation of the Durst-Clagg Road Project
 - Roads Superintendent Parke replied that it will cover paving about one half of the road
 - He further stated that he hopes to get funding for Phase 2 approved before paving actually begins on Phase 1
 - He further stated that he would also like to get some striping on the road
- Art Kreller of Andrews Drive asked Trustee Piros about tonight's meeting being posted somewhere on the internet (not the township's website) as being at 7pm and asked who will be doing the website next year
 - Trustee Piros said he does not know how or why a 7pm meeting might have been announced on some other website
 - Trustee Piros said he has spoken with Joel Davis about the software currently used to operate the township website and the need to possibly use new software in the future
 - He further stated that they will speak with the new trustees to determine who will do the site next year
- Art Kreller of Andrews Drive asked Atty. Finamore about liquor sales issues that were on some Bazetta Township ballots, but were not on his ballot, specifically stating that if you voted anywhere in the township via absentee ballot, these issue were on the ballot
 - Atty. Finamore said to check with the Trumbull County Board of Elections
 - He further stated that voters could only vote on those issues if the establishment was within your precinct and only voters who are registered in the precinct in question can vote in that precinct
 - He further stated that, when counting absentee ballots, if electors see that you voted for one of these issues and it was not in your precinct, then vote will not be counted
 - He again reminded residents to take this issue to the Board of Elections

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 505-09 to recess into Executive Session to discuss a request for unpaid leave of absence with Atty. Finamore at 4:28pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes

The Trustees reconvened at 4:46pm with no action taken.

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 506-09 to adjourn the meeting at 4:47pm.

Vote:

Paul Hovis	Yes
Mike Piros	Yes
William Glancy	Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 11-17-09



Approved by: Chairman Trustee Paul Hovis

Dated: 12-14-09

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 11/16/09

303

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11816	201.52	VW11816	Dominion East Ohio	Service - Admin./Fire
11817	331.07	VW11817	Orwell Natural Gas	Service - Fire
11818	1300.00	VW11818	A & T Garage	Service - Police
11819	149.00	VW11819	CareerTrack	Registration
11820	5100.00	VW11820	Attorney Mark S. Finamore	Legal Services
11821	97.07	VW11821	Handyman Supply Inc.	Supplies - Fire/Road/Park
11822	10.00	VW11822	O.A.E.V.T.	Membership Dues - Goodhart
11823	2312.50	VW11823	Novatek Medical Rental Group	EMS Equip.
11824	15.00	VW11824	Ohio Treasurer Kevin L. Boyce	Registration
11825	206.99	VW11825	Purchase Power	Postage
11826	245.40	VW11826	Physio-Control, Inc.	Mo. Maint. Agreement - Fire
11827	105.00	VW11827	Proforma	Supplies - Police
11828	523.59	VW11828	Sam's Club	Supplies - Police
11829	20.00	VW11829	T.C.Z.I.A.	Annual Membership Dues 2010 - Zoning
11830	1324.26	VW11830	Trumbull County Emergency Management	County Aide Agreement 2010
11831	160.00	VW11831	Trumbull Township Association	Twp. Association Dues
11832	282.25	VW11832	Forum Health Services Co./WorkMED	Service - Fire
11833	105.20	VW11833	United Safety Authority/DMV Supply Corp	Supplies - Fire
11834	250.00	VW11834	Robert Wasser	Clothing Allowance
=====				
	12738.85		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2009]

Date: 11/30/09

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11883	83.22	VW11883	AT&T Mobility	Service
11884	1512.11	VW11884	CenturyLink	Service
11885	34.35	VW11885	Key Communications Services	Service
11886	1228.21	VW11886	Ohio Edison	Service
11887	136.95	VW11887	Time Warner Cable-Northeast	Service - Police
11888	46.16	VW11888	Trumbull County Water/Sewer Billing Dept	Water - Fire
11889	69.32	VW11889	City of Warren, Utility Services	Service - Fire & Police
11890	822.87	VW11890	Mark Ainsley Heating & Cooling Inc.	Service
11891	200.00	VW11891	Cortland Paving	Service
11892	133.07	VW11892	Center for Education & Employment Law	Deskbook Encyclopedia for Public Law
11893	700.00	VW11893	D&B Cleaners	Service
11894	39.55	VW11894	DRS	Service
11895	128.68	VW11895	GreatAmerica Leasing Corp.	Copier - Fire
11896	70.45	VW11896	Hanley Print & Promotions	Supplies
11897	28.00	VW11897	Health Index	Testing
11898	38.50	VW11898	Health Index	Testing
11899	83.71	VW11899	Matthew Bender & Co., Inc.	Service
11900	72.80	VW11900	LTC Supply Corp.	Supplies - Fire
11901	161.24	VW11901	Dennis K. Lewis	Reimbursement - Badges & Etc.
11902	107.20	VW11902	Municipal Signs & Sales	Signs
11903	150.00	VW11903	"Treasurer, State of Ohio"	License Renewal for 2010
11904	937.33	VW11904	Ohio Edison	Service
11905	195.00	VW11905	OACP	Membership Dues
11906	660.00	VW11906	Ohio Peace Officer Training	Training - Mark Boyts
11907	3071.03	VW11907	Ohio Treasurer, Kevin Boyce	Durst Clagg Road Improvement Project
11908	35.00	VW11908	Ohio Department of Agriculture	PAYMENT
11909	86.68	VW11909	Pitney Bowes Inc.	Supplies
11910	250.00	VW11910	Kristopher W. Parke	Clothing Allowance 2009
11911	250.00	VW11911	James W. Goodhart Jr.	Clothing Allowance 2009
11912	250.00	VW11912	Marcus J. Tempesta	Clothing Allowance 2009
11913	250.00	VW11913	Michael P. Arnal	Clothing Allowance 2009
11914	1210.64	VW11914	Shawn P. Rentz	Health Care Reimbursement
11915	122.50	VW11915	Standard Insurance Company RE	Employee Life Ins.
11916	47.99	VW11916	Staples Business Advantage	Supplies - Police
11917	44.75	VW11917	Marcus J. Tempesta	Reimbursement - CDL
11918	504.66	VW11918	Ward's Auto Parts, Inc.	Supplies
11919	43.00	VW11919	Robert A. Wasser	Reimbursement - Eye Exam
11920	25.00	VW11920	Walter Maycher	Zoning Commission Hearing Nov. 18, 2009
11921	25.00	VW11921	Curtis Lonsbrough	Zoning Commission Hearing-Nov. 18, 2009
11922	25.00	VW11922	Dennis Mintus	Zoning Commission Hearing-Nov. 18, 2009
11923	185.00	VW11923	Youngstown/Warren Regional Chamber	Membership
11924	5837.63	VW11924	Treasurer of State of Ohio	Financial Audit
11925	3104.00	VW11925	Teamsters Local 377	Road Health Care
11926	76.61	VW11926	Staples Business Advantage	Supplies - Admin/Zoning
=====				
	23083.21		Total Amount of Pending Warrants	

1

2

3

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: December 14, 2009 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:

Presiding Trustee Paul Hovis
Trustee Michael Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
November 16, 2009 Regular Meeting

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 507-09 to accept the November 16, 2009 Regular Meeting Minutes.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 508-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 509-09 to establish the Bazetta Township Parks and Recreation Board, effective January 1, 2010.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 510-09 to transfer the following funds.

\$2,000.25 from 10-A-01B (Fire: Salary-Mechanic) to 10-A-02 (Fire: Retirement Contribution)
 \$1,058.79 from 01-A-25 (General: Contingency) to 01-A-17 (General: Auditor & Treasurer Fees)
 \$20,750.50 from 10-A-09 (Fire: Supplies) to 10-A-06 (Fire: New Buildings & Equipment)
 \$1,066.47 from 03-A-05 (Gas Tax: Supplies) to 03-B-02 (Gas Tax: Materials)
 \$1,702.33 from 04-A-10 (Roads: Insurance) to 04-A-02 (Roads: Employer's Retirement)

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **511-09** to revise Board Resolution **467-09** to include an effective date of October 18, 2009.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **512-09** to reaffirm the pick-up of all of the ten percent (10%) mandatory contributions required to be paid under Section 742.31 of the Ohio Revised Code for participating Fire Department employees who are members of the Ohio Police & Fire Pension Fund, excluding the Fire Chief, effective October 18, 2009 as required by new Fund procedures.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **513-09** to elect David Walter and Robert Wasser to the Volunteer Fire Fighters' Dependents Fund pursuant to Ohio Revised Code §146.03 and §146.04.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **514-09** to schedule a Public Hearing regarding the following Text Amendments, as recommended by the Zoning Commission in **Resolution No 09-11-001**.

- In *Section 24*, change "unanimous" to "majority"
- In *Section 4*, the addition of "Classification of Uses, Conditional Zoning Certificates for Church and or Church School and Other Places of Worship"
- In *Section 7.1*, additions to "Conditional Zoning Certificate and Signs"

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

- Trustee Hovis said that this date will be set with the incoming trustees for the first of the year

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **515-09** to adopt the August 2009 Revised Zoning Map received from the Trumbull County Planning Commission as the Official Zoning Map for Bazetta Township in hard copy and digital formats as a guide and subject to changes.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **516-09** to remove Zoning Commissioner Ron Volpi due to lack of interest and appoint Alternate Zoning Board Member Theodore Webb to finish the unexpired term.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

- Trustee Glancy asked if Commissioner Volpi had been notified
- Trustee Hovis said the Zoning Secretary has made several attempts to do so

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **517-09** to remove Alternate Zoning Commissioner Todd McCart, who no longer resides in the township.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **518-09** to advertise that the township is accepting applications for two vacant Zoning Commission Alternate Member positions.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 519-09 to approve a new term for Zoning Board of Appeals Member Craig Fess.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 520-09 to approve the following Zoning Commission Quarterly Meeting dates for 2010, with all meetings to be held at 7:00pm at the Township Administration Building.

January 6, 2010
 April 7, 2010
 July 7, 2010
 October 6, 2010

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 521-09 to approve the expenditure of \$2,000 to the Mahoning Valley Crisis Management Team, payable in January 2010.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 522-09 to rescind the portion of Board Resolution 422-09 wherein the following transfers were made incorrectly.

\$4,100 from 03-A-05 (Gas Tax: Supplies) to 02-B-02 (MVL Tax: Materials)
 \$2,000 from 03-A-07 (Gas Tax: Equipment Maintenance) to 02-B-02 (MVL Tax: Materials)
 \$4,300 from 03-B-02 (Gas Tax: Materials) to 02-B-02 (MVL Tax: Materials)

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 523-09 to rescind the portion of Board Resolution 477-09 wherein the following transfer was made incorrectly.

\$1702.33 from 03-A-02 (Gas Tax: Employer's Retire.) to 04-A-02 (Roads: Employer's Retire.)

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

Correspondence (Copies available upon request):

- Received a letter from Holly & Duane Schaeffer and surrounding neighbors asking the township to "follow through with the action that has already been approved and started" with regards to the property at 914 Johnson Plank Road
- Received mileage certification forms from Trumbull County Engineer verifying that the township now has 20.512 miles
- Received notification from Trumbull County Health Department regarding structures #1, #3, and #4 at 2697 Warren Meadville Road
 - Structures have been declared "Unfit for Human Habitation"
 - Trustees may provide for the "security, repair or removal of the structure(s)"
- Received a copy of a letter sent to City of Cortland by Atty. Mark Finamore
 - Attempting to determine the status of executing deed and conveying cemetery to Bazetta Township
 - Follow up to formal notice to withdraw from cemetery agreement
 - Follow up to request to deed the land to the township
 - Follow up to reimburse the township \$10,000 for monies spent in land acquisition and preparation
- Received notification from Trumbull County Engineer of permit to work in the right-of-way on Johnson Plank Road (200B)
- Received recommendation from Atty. Mark Finamore regarding structures that are unfit for human habitation
 - Must have finding from County Health Board that the property is unfit
 - Must have inspection report and recommendation from County Building Inspector and/or Township Fire Department
- Received a copy of the *Transportation Enhancement Program Criteria and Application Instructions* from the Eastgate Regional Council of Governments
 - Deadline for proposals is March 5, 2010 at 4:00pm
 - Minimum estimated construction cost is \$50,000
- Received a copy of a letter sent to Trumbull County Sanitary Engineer's Office (TSCE) by Atty. Mark Finamore
 - Memorandum of Understanding is not necessary
 - Ohio Revised Code gives TSCE "absolute jurisdiction over installation of water and sewer" projects
 - Complaints from residents regarding damage to their property as a result of recent installations should be directed to TSCE, not the township

Zoning Inspector:

- See Attached Report

Road Department:

- See Attached Report
- Superintendent Parke that he is working on with Fire Chief Lewis on a BWC project and a grant
 - Chief Lewis will discuss these in his portion of the meeting
- Superintendent Parke asked Zoning Inspector Nuss if the property on Henn Hyde Road that is awaiting an unfit determination is actually in Fowler, not Bazetta
 - Zoning Inspector Nuss said that the prop was in Bazetta

Fire Department:

- See Attached Reports
- Chief Lewis noted that Superintendent Parke found a grant that they are working on together and they would like permission to continue working on the grant proposal
 - Purpose of grant is for construction of a single building that would house all township departments
 - Due date for the grant proposal is December 23
 - The grant requires a township match
 - Estimated cost according to Baker, Bednar & Associates would be \$4.1 million
 - Local portion would be roughly \$1.6 million with \$2.5 million coming from the grant
 - This cost includes all related fees
 - Estimation that the township has a 33% chance of getting the grant
- Chief Lewis asked if current trustees and trustees-elect would like himself and Superintendent Parke to continue to pursue the grant given that significant number of hours that would need to be spent in the next few weeks to write the grant proposal
 - Trustee-Elect Urchek asked where the \$1.6 million would come from
 - Chief Lewis stated that the township could take out a loan for the amount
 - Trustee Hovis asked about reduction of costs from combining buildings, notably utility savings
 - Trustee Piros asked about the township's ability to pay back the loan
 - Superintendent Parke said we would be saving \$60,000 on utilities
- Chief Lewis stated that he thinks the township would be missing an opportunity if we do not attempt to go for the grant
- Trustee Piros stated that he thinks it would tough for the current board to saddle the new trustees with this kind of a debt burden should we be awarded the grant
- Superintendent Parke noted that they had received the notification of the grant late and this is why this is becoming an issue so late
 - He further stated that this grant is a tough opportunity to miss out on
- Trustee Hovis stated that he would like to meet with the new trustees and discuss this
- Trustee Piros agreed
- Trustee-Elect Urchek stated that he thinks there is too short notice to make this type of decision
- Chief Lewis stated that he would also like to sit down and discuss this with the new trustees
 - He further stated that he wants everyone to be aware that we need to spend some time and money to be "shovel-ready"
- Zoning Inspector Nuss asked what the commitment would be prior to the December 23 deadline

- Chief Lewis said it is putting together the paperwork for the pre-application process
- Chief Lewis, Chief Miller, Superintendent Parke all stated that it would hurt the township in the future to submit the grant and then turn it down

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 524-09 to create eBay and PayPal accounts for the township, noting that Trustee approval will be required before any items are listed.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

- Chief Lewis stated that the township can use the eBay account to auction the two ambulances and attempt can get more money than the offered trade-in value
- Chief Lewis stated that the maximum claim value for Bureau of Worker's Compensation (BWC) is \$37,500 over a four year period
 - Because the township has overspent this amount in the current time period, we will have to pay the 10% penalty
- Superintendent Parke stated the BWC rules are changing in 2010
 - He further stated that, in order to avoid paying future penalties, we may need to pay some claims ourselves rather than submitting the to BWC
 - He further stated that this would lower our risk and rates
- Trustee Piros asked if the township would be saving money if we paid the minor claims ourselves
 - Both Superintendent Parke and Chief Lewis stated that this would be the case
- Trustee-Elect Urchek asked why the township can not set up a specific amount that the township will pay up to
 - Chief Lewis and Superintendent Parke said that we can do this
 - Chief Lewis said problem that it might be in our best interest to not have a specific dollar amount, but instead take it on a case by case basis
- Trustee-Elect Urchek asked why we could not do both a minimum dollar amount and do case by case
 - Chief Lewis said that we can do that, but it would have to be something everyone agreed to
- Trustee Hovis Paul explained briefly how the BWC systems works
 - Superintendent Parke stated that the township would have saved \$8,000 in our premium last year alone if we had made the changes being discussed
 - Chief Lewis said the township will be in much better shape if we can make it through 2010 with minimal claims
- Trustee Hovis said that we will discuss this again at the December 21 Meeting so that something can be in place by January 1
- Trustee Piros commended Chief Lewis and Superintendent Parke for their work
- Chief Lewis stated that he had applied for a SAFER grant for 2 years

- He further stated that he had applied for 2 part time and 1 full time shares
- He further stated this would be worth \$250,000 with no local match required
- Chief Lewis said that he is going to create an organizational chart for the fire department so the department can see where they are currently and to see where they need to go in the future
- Chief Lewis stated that he wants to pay off the balance of his \$175,000 loan
 - He further stated that he is working with Fiscal Officer Drew to get that paid off this year since they have determined that the department has enough money to pay this loan and still have sufficient carry-over

Police Department:

- See Attached Report
- Chief Miller stated that the police department is facing a \$120,000 budget cut for next year
 - He further stated that he is has been working with Trustees Hovis and Glancy to find ways to cut expenses and increase revenues
 - He further stated that he is not ready to make any public statement on this until new policies have been fully discussed
- Chief Miller stated that they have set-up 8 more interviews to hire 2 part time officers
 - He further stated these interviews will be conducted with the hiring panel during the 2nd week of January 2010
 - He further stated that he would like a trustee to be present
 - He expressed that he is trying to bring on more part time officers, but is having difficulty getting good people
- Chief Miller stated that computer upgrades are complete

Safety Committee:

- Chief Lewis conducted training sessions on winter weather driving and H1N1
- Chief Lewis stated that the township is now 1st half compliant with BWC 1st half discount rates
 - He further stated that he is currently working on 2nd half compliance

Administrative Reminders:

- The results of the State of Ohio audit for 2007 and 2008 have not yet been received
- Last date to pay outstanding 2009 bills will be December 15
- New Township Trustees will be administered the oath of office at the December 21, 2009 Regular Meeting

Introductions:

- None

Asked to be placed on the Agenda:

- None

Public Comment:

- Beth Barnes
 - Commended the departments on their thoughts and efforts
 - Asked Trustee Hovis about the people on current Park Board
 - Trustee Piros replied that they will need to reapply for the new board
 - Stated that the Board has not paid attention to the rules and regulations established for the park
 - Trustee Piros said that, under new Park Board, the board will have more responsibility
 - He also said that Atty. Finamore advised that, when you create a new body, you can't have any transition from the old one to a new one
 - Trustee Hovis said he wants a new Park Board to be able to get the trustees and Park Board to work together better
 - Said everyone needs to work together going forward
 - Thanked Trustee Piros and Glancy for working with the Park Board the past few years and for their service

- Ted Webb
 - Asked if there should be a resolution removing him as temporary Zoning Inspector since Zoning Inspector Nuss has returned and can't serve in this position and as Zoning Commissioner at the same time.

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **525-09** to remove Theodore Webb as the temporary Zoning Inspector, effective immediately.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

- Cheryl Tennant
 - Asked about correspondence from Atty. Finamore, specifically the \$10,000 request
 - Trustee Piros said part of the original agreement included land acquisition of \$5,000 from each party plus any fees incurred to prepare the land for usage
 - Trustee Elect Park said money had to spent for wetlands
 - Stated that all letters in the cemetery file have already been approved and that we really only need the deed
 - Trustees Piros and Hovis affirmed that this was true
 - Informed Zoning Inspector Nuss that one side of Henn Hyde Road is Fowler Township and the other side is Bazetta Township and the property previously referenced may be in Fowler
 - Chief Lewis said the Fowler side has odd addresses and Bazetta side has even
 - Zoning Inspector Nuss said he will check on this
 - Asked for explanation regarding how retired Roads Superintendent and Trustee Elect Parke's final pay was calculated


- Trustee Piros stated that she could request a copy of the breakdown from the Fiscal Officer following this meeting
- Trustee Elect Parke
 - Asked which officials and department heads are NIMS certified for grant writing purposes
 - Chief Lewis noted that all department heads are certified
 - Fiscal Officer Drew stated that she is certified
 - Noted that all Trustees should also be certified so that the township can receive these grants
 - Chief Lewis said Trustees should contact him for certification information
- Trustee Elect Urchek
 - Expressed disappointment in the township's holiday decorations
 - Trustee Hovis agreed that we should be doing more
 - Trustee Elect Parke said that our decorations are old and need to be replaced
 - Superintendant Parke said our lights were temporary when originally purchased and were not meant to be used repeatedly as we have been doing
 - Superintendant Parke said that the township should buy new ones
 - Suggested that the township purchase new decorations after Christmas
 - Beth Barnes said this could be an issue
- Michael Nigrin
 - Lodged a complaint about the problem he is having with squatters living in the barn on an adjacent property
 - Wanted to know what Bazetta is doing about this problem that he has been dealing with the problem for over a year
 - Health department is following up on the septic issue
 - Post office wants to change address of the properties
 - Squatters are getting into his mail box, which is a federal offense
 - Squatters used the address to get a post office box in Cortland
 - Wants to know why his address has to change
 - Zoning Inspector Nuss stated that he was told by the Trumbull County Planning Commission that township zoning inspectors have the right to change the house numbers
 - He further stated that he had checked the Fire Department's emergency map and the township zoning map
 - He further stated that he believed changing Mr. Nigrin's address was the easiest solution to the problem
 - Asked if a law suit was required to get it all straightened out
 - Zoning Inspector Nuss stated that he could not answer that question and is doing everything he can to straighten out the situation
 - Chief Miller said that it not something that the township can correct, it is a problem that needs to be pursued with the county
 - Trustee Hovis recommended that Mr. Nigrin attend the Board of Health Meeting tomorrow at 10:30am

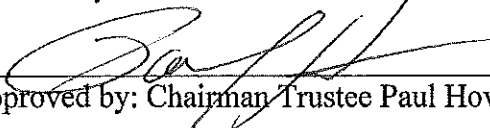
- Trustee Glancy said he has dealt with a similar problems and has been repeatedly told that it is a health board problem
- Trustee Piros noted that there are two separate issues
 - House number/address
 - Whether the adjacent property is habitable
- Trustee Hovis reaffirmed that there are 2 basic issues and recommended that Mr. Nigrin go to the postmaster about the address and go to board of health about the septic issue
- Trustee Piros noted that the township has no legal authority to deal with septic issues because it is a health department
- Noted that there is also a gas well in question
- Asked if Zoning Inspector Nuss' ability to change the house number was in writing
 - Zoning Inspector Nuss said it was not and that he made the change based on conversations with the post office, county auditor, fire department, and zoning maps
 - He further stated that he can reset the numbers for both properties if need be
 - Trustee Elect Parke said there is a formula for determining these numbers
 - Trustees and Zoning Inspector Nuss agreed that they will make certain that Mr. Nigrin retains his current address, as listed on his deed, and will make notifications and submit paperwork to appropriate agencies

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 526-09 to adjourn the meeting at 10:10am.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes


 _____ Dated: 12-21-09
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 1-5-2010
 Approved by: Chairman Trustee Paul Hovis

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
11967	153.31	VW11967	Dominion East Ohio	Service
11968	442.27	VW11968	Orwell Natural Gas	Service
11969	266.70	VW11969	Sunburst Environmental Service, Inc.	Service
11970	98.00	VW11970	Trumbull County Water & Sewer Acct. Dept	Service
11971	95.15	VW11971	Advance Auto Parts	Supplies - Fire/Police/Road
11972	151.17	VW11972	Automotive Distributors	Supplies
11973	113.50	VW11973	American Uniform & Arms LLC	Uniform Supplies - Police
11974	49.08	VW11974	Crosby-Mook Office Equipment, Inc.	Desk Sign - Parke/Drew/Urchek
11975	2379.77	VW11975	Clemans, Nelson & Associates, Inc.	Service - Police Dept.
11976	1262.65	VW11976	CenturyLink	Service
11977	2589.92	VW11977	Ainsley Oil Company	Gasoline/Diesel
11978	425.00	VW11978	Nickolas Bellas	Uniform Allowance
11979	28.38	VW11979	Cortland Tractor Sales Co.	Supplies - Cemetery/Park
11980	12.99	VW11980	Carter Lumber	Supplies - Cemetery
11981	3387.43	VW11981	Joel E. Davis	Equipment - Fire
11982	26.98	VW11982	Handyman Supply Inc.	Supplies - Fire/Police/Park
11983	8.92	VW11983	Howland Springs Water Company, Inc.	Service - Admin.
11984	21.28	VW11984	Joel E. Davis	Service - Police/Zoning
11985	1668.00	VW11985	Joel E. Davis	Equip./Service
11986	136.50	VW11986	Lynn Card Company	Police Ornaments
11987	2209.63	VW11987	Myriad Health	Employee Reimbursements
11988	50.00	VW11988	Trumbull Radiologists, Inc.	New Hire
11989	20527.12	VW11989	Medical Mutual of Ohio	Employee Ins.
11990	514.12	VW11990	O & P Oil & Gas, Inc.	Service
11991	1105.11	VW11991	Ohio Insurance	Dental/Vision Ins.
11992	903.00	VW11992	Ohio Billing, Inc.	EMS Billing Service
11993	135.00	VW11993	Proforma	Business Cards - Police
11994	245.40	VW11994	Physio-Control, Inc.	Maint. Agreement - Fire
11995	135.25	VW11995	Professional ID Cards, Inc.	Supplies - Police
11996	480.00	VW11996	Regional Collection Services, Inc.	Trust Recon & Billing - Fire
11997	385.56	VW11997	RentWear, Inc.	Uniform/Etc.
11998	56.18	VW11998	Staples Business Advantage	Supplies - Police
11999	30550.09	VW11999	The Shelly Company	Howland Wilson Road Project
12000	1058.79	VW12000	Treasurer of State of Ohio	42200 - Financial Audit
12001	486.00	VW12001	Trumbull County Treasurer	Trum. Co. Storm Water Phase II Fund
12002	372.68	VW12002	Tri-County Asphalt Materials Inc.	Cold Mix Asphalt
12003	239.75	VW12003	The Tribune Chronicle	Ad - Zoning
12004	25.00	VW12004	Trumbull County Fire Chiefs' Association	f2010 Membership
12005	77.22	VW12005	Mark Thomas Ford	Supplies - Police
12006	50.00	VW12006	Youngstown/Warren Regional Chamber	Service
12007	170.00	VW12007	DRS	Service - Police
=====				
	73092.90		Total Amount of Pending Warrants	

Danz Nuss

12/14/09

For The 8:30 meeting:

Permits written: ⑥ + ⑦

3648	1/12	Elmhurst	VERIZON WIRELESS SIGN
3651	1/9	Megyesi	GARAGE Addition
3652	1/12	KOVACH	SHED
3653	1/30	woodland Trails	SIGN
3654	1/21	MARTIN	POLE BARN
3655	1/30	HAMAD	POLE BARN

Letters MAILED - WARNING

09-01-00	12/9	FRACHY -	REMODELING w/o PERMIT
09-02-00	12/9	TURBOK -	BARN ADDITION w/o PERMIT
09-03-00	11/9	HILL -	BUILDING ADDITION w/o PERMIT

NOT FIT FOR HUMAN HABITATION - TRUMBULL COUNTY HEALTH Dept.

2697 WARREN Meadville Rd, #1, #3, #4

3 others PENDING. DURST CLAGG, HENN HYDE, JOHNSON PLANK.

MAY BE # AVAILABLE. JOHNSON PLANK SOLD TO NEXT DOOR NEIGHBOR.

Address change - 2856 DURST CLAGG ROAD

- MATCHED TRUMBULL COUNTY PLANNING COMMISSION WEBSITE

- MATCHED BAZETTA TWP FIRE DEPT MAP.

- RESIDENT NEED TO MAKE SURE ADDRESS ON A SCREEN IS

CORRECT WITH ~~911 EMERGENCY~~ 2856 Address.

- APPROVED BY POST OFFICE - CONSECUTIVE #'S, INCREASING AS YOU GO NORTH, NO CONFUSION WITH OTHER #'S IN THE AREA.

**BAZETTA TOWNSHIP ROAD DEPARTMENT
MONTHLY ACTIVITY REPORT**



NOVEMBER, 2009

**NOVEMBER 2009 SUMMARY REPORT FOR
THE BAZETTA TOWNSHIP ROAD
DEPARTMENT**

**25 HOURS CHECKING AND RESOLVING COMPLAINTS
25 HOURS MEETINGS INCLUDING BWC.
15 HOURS MAKING REPORT, BILLS AND PO'S AND BC'S
20 HOURS LETTING WATER OFF ROADWAYS AND
STORM DAMAGE
15 HOURS REMOVAL OF DEBRIS FROM ROAD RIGHT OF
WAYS
60 HOURS INSTALLING TILE FIXING C/B'S
40 HOURS CHECKING ROADS AND RIGHT OF WAYS FOR
OBSTRUCTIONS AND POTENTIAL PROBLEMS
INCLUDING SEWER PROJECT
54 HOURS CLEANING EQUIPMENT
30 HOURS FOR SIGN INVENTORY AND SIGN
REPAIR/REPLACE
23 HOURS WORK FOR ADMINISTRATION INCLUDING
MOWING
80 HOURS MAINTENANCE IN CEMETERY
45 HOURS BURIALS AND FOUNDATIONS**

GASOLINE PUMP				NOVEMBER 2009
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	24362.3	24362.3	0
#2	FIRE STA.11	28387.2	28437.2	50
#3	ROAD DEPT	57922.5	57987	64.5
#5	POLICE DEPT	57158.1	57658.6	500.5
#6	TWP. PARK	93138	93140.4	2.4
#7	ZONING	14973.4	14983.1	9.7
#8	MAINT. DEPT.	4243.2	4257.6	14.4
#10	CEMETERIES	30247.9	30259.4	11.5
TOTAL GALLONS OF GAS				653

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

DIESEL PUMP				
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	60342.5	60429.5	87
#2	FIRE STA.11	44223.9	44342.4	118.5
#3	ROAD DEPT	22527.1	22558.7	31.6
#4	CEMETERIES	25507.6	25523.6	16
#5	TWP. PARK	7516.6	7516.6	0
TOTAL GALLONS OF DIESEL				253.1

AVERAGE PRICE PER GALLON _____ MONTHLY TOTAL _____

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 12/07/2009
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on December 14, 2009
Cc: File, Fiscal Officer

Trustee Piros – Trustee Glancy – Trustee Hovis, - Trustee Elect Parke – Trustee Elect Urchek

1. Met with Baker, Bednar and Associates and discuss the related cost and steps moving forward with this project.
 - a. First step will be to assess current fire stations at an estimated cost of \$16,000.
 - b. Second step to evaluate the best area to put the fire station and or other departments, at an estimated cost of \$40,000.00
 - c. Third step would be laying out the best site for Bazetta Fire Department and/or other Departments at an estimated cost of \$16,000.
 - d. Note: on the third step, some of that money could be taken off of the architect fees when Fire Department acquires monies to move forward with building.
2. Advertisement went out for Volunteers and Part-time firefighters have 4 volunteer applications and 2 part-time at this time.
3. Requesting that the Trustees allow Chief Lewis, Road Superintendent Kris Parke, Chief Tom Miller and Fiscal Officer Rita Drew set up and Bazetta Township EBAY account and PayPal account for the Township.
 - a. This would allow all departments to auction off equipment throughout the year.
4. Had meeting with Ambulance Manufacturing Company to look at new ambulance to purchase the January of 2010. This will be a Stated purchased ambulance and will not have to go to bid. This will replace a 1995 and 2003 ambulance.
 - a. Cost of New ambulance is \$98,000.00
 - b. Trade in of 1995 ambulance would be \$3000.00
 - c. Trade in of 2003 ambulance would be estimated \$6,000.00
5. Computer system upgraded at both stations.
6. Would like to discuss \$15,000.00 plan this may help us reduce our workers comp premiums.

Dennis Lewis
Chief of Fire & EMS

2005
Medical Only

Road	Fire	Police		
	\$184.00	\$2028.00		
	\$2051.00	<u>\$2287.00</u>		
	\$250.00			
	\$4345.00			
	<u>\$4620.00</u>			
	\$11,450.00	+ \$4315.00		= \$15765.00

2006

Road	Fire	Police		
	\$2036.00	\$3611.00		
	\$353.00	<u>\$368.00</u>		
	<u>\$2287.00</u>			
	\$4776.00	+ \$3879.00		= \$8755.00

2007

Road	Fire	Police		
	\$826.00	<u>\$388.00</u>		
	<u>\$486.00</u>			
	\$6314.00	+ \$388.00		= \$6702.00

	2008		
Road	Fire	Police	
	<u>\$487.00</u>	<u>\$7533.00</u>	
	\$487.00	+ \$7533.00	= <u>\$8020.00</u>

This is what Township would have paid out for

Medical only claims if we were in \$15,000 plane. = \$39242.00

We also for these years have Comp payouts. = \$20188.00

Bazetta township currently has workers comp claims of = **\$59430.00**

This puts Bazetta Township in 10% penalty of 10%.

If we paid all medical claims we would have had \$20188.00 counted against Bazetta Township and would not be in penalty.

November, 2009 Bazetta Police Department Activity	
Activity	Total
Calls for Service	375
Incident Reports Filed	104
Traffic Crash Investigations	18
Number of Persons Arrested	26
Traffic Offenses	35
Vehicle Miles Traveled	8294
Office Contacts	261

Bazetta Township Parks and Recreation Board

The Parks and Recreation Board: is an advisory ad hoc board to the Bazetta Township. The charge of the board is to advise in the planning and development of Bazetta Township Park and recreational facilities. The Board will evaluate and recommend to the Bazetta Township Trustees on matters concerning establishment, maintenance, improvements, and operations and scheduling community activities of the Township Park. The Board will also research and evaluate necessary regulations governing the use of such facilities and work toward developing a master plan. Board serves as an advisory capacity only. All expenditures and funding is the responsibility of the Board of Trustees.

Time Commitment: Meetings are held four times a year, and special meetings are held as needed. The meetings are held in the evening and are approximately one to two hours in duration at the Township Administration building. Additional time may be required for outside meetings to visit sites, and to read relevant reports and documentation. Special meetings with the Bazetta Township Trustees are scheduled quarterly, or more if necessary. Meetings are to be held in the public and schedules for meetings for the year are established and set in January of each year. Minutes are to be kept and recorded by the secretary and copies to be on file at the township office.

COMPENSATION: Board members shall serve without compensation

Term: Each Board Member serves a two-year staggered term

Members: The Board is comprised of seven members appointed by the Bazetta Township Trustees. Members must be electors of Bazetta Township.

Board Members: Comprise of the following:

Chairperson

Vice Chairperson

Secretary

Member

Member

Member

Member

Adopted: _____ By Resolution# _____

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: December 16, 2009 at 9:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:
Presiding Trustee Paul Hovis
Trustee Michael Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew


A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 527-09 to recess into Executive Session to discuss the police contract.

Vote:
Paul Hovis Yes
Michael Piros Yes
William Glancy Yes

The Trustees reconvened at 10:20am with no action taken.

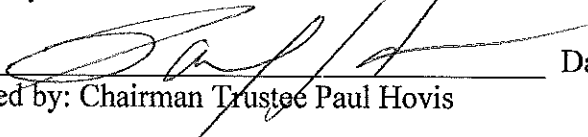
A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 528-09 to adjourn the meeting at 10:20am.

Vote:
Paul Hovis Yes
Michael Piros Yes
William Glancy Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 12-21-09



Approved by: Chairman Trustee Paul Hovis

Dated: 1-5-2010

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 21, 2009 at 4:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 4:00pm.

Present:

Presiding Trustee Paul Hovis
Trustee Michael Piros
Fiscal Officer Rita K. Drew

Absent:

Trustee William Glancy

- Trustee Piros reported on the pre-construction meeting for the Andrews Drive Sewer Project
 - Attending meeting on December 17, 2009 with Trustee Elect Urchek
 - Z-Tech is the contractor for the project
 - Project is due to begin around January 16, 2010
 - Project will take roughly 60 days
 - There were some resident complaints discussed at the meeting regarding the fact that there were no grants for this project
 - Was informed that the cost per foot is the same whether or not a grant was available

Minutes to be suspended or accepted as written:

December 14, 2009 Regular Meeting
December 16, 2009 Special Meeting

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 529-09 to accept the December 14, 2009 Regular and December 16, 2009 Special Meeting Minutes.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 530-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
------------	-----

Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 531-09 to authorize the Fiscal Officer to request an advance of the 1st Half Settlement of Real Estate Tax from the Trumbull County Auditor.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 532-09 to schedule the 2009 Year End Meeting on December 31, 2010 at 8:30am.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

- Trustee Piros asked Fiscal Officer Drew to send notice to the Tribune regarding this meeting
 - Fiscal Officer Drew stated that this would be done on December 22, 2009
- Trustee Hovis noted a motion to approve a new term for Zoning Commissioner Mark Franko.
 - Atty. Finamore said this needs to be done at Reorganizational Meeting in January 2010, because his term begins in 2010, not 2009
 - Fiscal Officer Drew stated that she would add said motion to the agenda for the Reorganizational Meeting

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 533-09 to approve the attendance of Trustees and Fiscal Officer at any Fiscal Year 2010 meetings, seminars, workshops, schools, training, conferences, or conventions necessary for the betterment of the township, with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy Manual and IRS approved rate of \$.55 per mile, respectively.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 534-09 to approve the attendance of Township Employees, Zoning Commissioners, and Zoning Appeals Board members at any Fiscal Year 2010 meetings, seminars, workshops, schools, training, conferences, or conventions necessary for the betterment of the township after a formal request has been approved by the appropriate Department Head and Trustees, with allowable

expenses and gas mileage being reimbursed per the Township Administrative Policy Manual and IRS approved rate of \$.55 per mile, respectively.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution **535-09** to conduct the 2010 Reorganizational Meeting on January 5, 2010 at 10:00am.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution **536-09** to pay off the remaining balance of the Huntington Bank loan for Fire Department expenses, with said remaining balance being \$141,586.18 in principal and \$446.39 in interest.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution **537-09** to approve the creation of funds 10-A-18 (Fire: Loan Principal) and 10-A-19 (Fire: Loan Interest) for the payoff of the Huntington Bank loan, as advised by the State Auditor's Office.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution **538-09** to approve the following transfers.

\$141,586.18 from 10-A-06 (Fire: New Buildings/Equipment) to 10-A-18 (Fire: Loan Principal)
 \$373.54 from 10-A-06 (Fire: New Buildings/Equipment) to 10-A-19 (Fire: Loan Interest)
 \$72.85 from 10-A-01B (Salaries: Mechanic) to 10-A-19 (Fire: Loan Interest)

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 539-09 to retain Joel Davis under contract at \$60 per hour per 20 hour block for computer service and maintenance, effective January 1, 2010.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

- Trustee Elect Urchek asked of this is an excessive amount
 - Trustee Hovis replied that this is actually pretty cheap for computer services

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 540-09 to correct a typographical error in Board Resolution 510-09 wherein a transfer of \$2,200.25 was incorrectly recorded as \$2,000.25.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent

Correspondence (Copies available upon request):

- Received original Promissory Note and Original Receipt for final payment for the Park Property purchase of .4402 acres on Warren-Meadville Road from Lou Cesta
- Received letters from Trumbull County Health Commissioner regarding 914 Johnson Plank and 4384 Durst Clagg
 - Neither property could be inspected because the homes were secured
 - Can not recommend either as unfit for human habitation until inspection is done
 - Willing to re-examine if the township can provide access
- Received copy of proposed letter from Atty. Mark Finamore regarding township position on agricultural exemption for a proposed winery located in a residential district

Zoning Inspector:

- Inspector Nuss stated that has written one warning, regarding improper signage, since the last meeting
- He further stated that he has written one permit this month, which has not yet been picked up
- He further stated that he is investigating the destruction of a modular home

Road Department:

- Unable to attend

Fire Department:

- Nothing to report

Police Department:

- Nothing to report

Safety Committee:

- Nothing to report

Administrative Reminders:

- The results of the State of Ohio audit for 2007 and 2008 are scheduled to be delivered in early January 2010
- New Township Trustees will be administered the oath of office today
 - Atty. Mark Finamore administered the oath of office to Trustee Elect Donald Urchek
 - Trustee Elect Urchek thanked those who votes for him
 - He also asked for volunteers to assist the Trustees running the township
 - Atty. Mark Finamore administered the oath of office to Trustee Elect Frank Parke
 - Trustee Elect Urchek thanked those who votes for him

Introductions:

- None

Asked to be placed on the Agenda:

- None

Public Comment:

- Art Kreller
 - Congratulated Trustees Piros and Glancy for their knowledge and service
 - Asked how the township could justify giving an employee a \$14,000 raise
 - Trustee Piros stated that the township is no longer picking up the Police Chief's employee retirement contribution
 - Trustee Hovis said the chief is now required to work additional hours with no additional compensation for doing so
 - Asked where the money is coming from
 - Trustee Hovis said it is coming from the Police Department budget
 - He further stated that Police Department carry-over is roughly \$250,000
- Cheryl Tennant
 - Commented that is what kind of funny that our Police Chief was paid more than Howland's Police Chief
 - Trustee Hovis stated that our Police Chief is not the highest paid in the area
 - Atty. Finamore said the Ohio Township Association is working on putting a survey together that will show what each township is paying their employees as a tool for determining whether or not they are in line with other townships of a similar size
- Art Kreller
 - Asked if this survey will be on our website
 - Trustees Hovis and Piros said they were unsure since the new trustees will have to determine who is taking over the website duties and deciding what will be placed on the website

- Asked Atty. Finamore about the winery
 - Atty. Finamore replied that he does not know what the plans are of those who are building the winery
 - He further replied that the Trustees and Zoning Inspector asked him to draft a letter regarding the zoning of the property to be used for this winery
 - He stated that the current position is that, unless you are producing a majority of the grapes on the property, you cannot get an agricultural exemption for the property since it is residential
 - He further stated that there is currently a case in front of the 7th District Court of Appeals regarding this issue in another township and that a decision is expected within the week


- Trustee Piros said it has been an honor and a privilege to serve the community

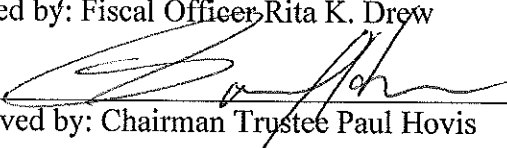
- Atty. Finamore, on behalf of the Trumbull County Township Association, thanked Trustees Piros and Glancy for their service to the township
 - He further stated that they were outstanding trustees at managing the township funds and services
 - He also thanked them for their service within the Trumbull County Township Association

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 541-09 to adjourn the meeting at 4:27pm.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Absent


 _____ Dated: 12-22-09
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 1-5-2010
 Approved by: Chairman Trustee Paul Hovis

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: December 31, 2009 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:

Presiding Trustee Paul Hovis
Trustee Michael Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
December 21, 2009 Regular Meeting

A motion was made by Trustee Piros and seconded by Trustee Hovis to pass Board Resolution 542-09 to accept the December 21, 2009 Regular Meeting Minutes.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Abstain

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 543-09 to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 544-09 to authorize the Fiscal Officer to transfer the following funds.

\$3,597.23 from 10-A-01B (Fire: Salary-Mechanic) to 10-A-02 (Fire: Retirement Contribution)
\$841.71 from 10-A-01 (Fire: Salary FT) to 10-A-02 (Fire: Retirement Contribution)

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 545-09 to accept the attached 2010 Temporary Appropriations.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 546-09 to authorize the Fiscal Officer to submit the attached 2010 Temporary Appropriations to the Trumbull County Auditor.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 547-09 to authorize the Fiscal Officer to request a 2009 Amended Certificate of Estimated Resources that reflects the attached changes relative to tax and other receipts.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 548-09 to authorize the Fiscal Officer to request a 2010 Amended Certificate of Estimated Resources that reflects the attached changes relative to tax and other receipts.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 549-09 to authorize the Fiscal Officer to submit 2009 Amended Permanent Appropriations that reflects the attached revised appropriations.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 550-09 to accept all Department Inventories as accurate and submit to OTARMA.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

- Trustee Elect Parke said to remember to send a copy of these inventories to the Trumbull County Engineer's Office

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 551-09 to approve the \$15,000 Plan through the Bureau of Worker's Compensation, based upon the recommendation of Professional Risk Management, with a cap of \$2,500 per person to be evaluated on a case by case basis, effective January 1, 2010.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution 552-09 to allow Frank Parke to serve as an auxiliary equipment operator, on an as needed basis, without compensation over and above his Township Trustee salary.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes

- Trustee Glancy asked how the Teamsters Union felt about this and would they put their position in writing
 - Trustee Elect Parke stated that he had spoken to the union and they said this would not be a problem
 - Trustee Elect Urchek stated that he would like to this in writing

Public Comment:

- Michael Nigrin
 - Stated that he is still having issues with the squatters in the barn on the property adjacent to his
 - Attended the Board of Health Meeting with Zoning Inspector Nuss
 - Received an ordinance at that time to have the squatters removed
 - Stated that police presence has been required on several occasions
 - Stated that squatters still have no functional septic system and are now relieving themselves outdoors in view of his children
 - Stated the squatters are still using his mailing address
 - Trustee Hovis stated that Zoning Inspector Nuss and Atty. Mark Finamore are currently researching how to proceed with this matter

- Requested copies of anything that is sent to the squatters regarding this issue
 - Trustee Hovis stated that he will look into it and get back to him

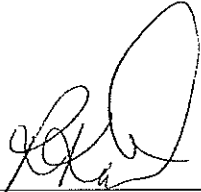
- Cheryl Tennant
 - Strongly suggested that Fiscal Officer Drew and the new Trustee consider bringing Vivian McDowell back to assist Fiscal Officer Drew
 - Expressed concerns with several accounting errors
 - Trustee Hovis stated that this issue will be addressed between the new Board and Fiscal Officer Drew
 - Fiscal Officer Drew stated that she was aware that errors had been made both before and during her appointment and that she has been working diligently to have all errors corrected
 - She further stated that she wants everyone to understand that mistakes will be made, but anyone who does not admit that they make mistakes is lying to the public and lying to themselves
 - Believed that the township should get the extra expertise that Vivian McDowell can provide
 - Stated that her group of taxpayers will not approve any new levies under the current circumstances
 - Trustee Elect Parke stated that he knew Fiscal Officer Drew was in frequent contact with both county and state auditors
 - Trustee Elect Urchek stated that he has met with Fiscal Officer Drew, who stated that she was willing to ask for help if she felt she needed it
 - He further stated that he does not believe that any action should be taken until after the end of the year

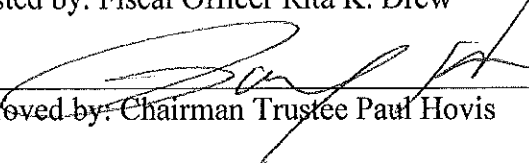
- Trustee Hovis thanked Trustee Piros and Glancy for their years of service and commented that not having their specific knowledge and experience would be a big loss to the township

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 553-09 to adjourn the meeting at 8:47am.

Vote:

Paul Hovis	Yes
Michael Piros	Yes
William Glancy	Yes


 _____ Dated: 12-31-09
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: 1-5-2010
 Approved by: Chairman Trustee Paul Hovis

2010
Temporary
Appropriations

APPROPRIATION STATUS

FUND 01 - GENERAL	\$	460,029.66
01-A-01 Salary - Trustees	\$	37,038.00
01-A-02 Salary - Clerk	\$	21,221.00
01-A-03 Travel & Other Expenses	\$	1,200.00
01-A-04 Supplies (Administration)	\$	4,400.00
01-A-05 Equipment (Administration)	\$	2,800.00
01-A-06 Insurance	\$	58,800.00
01-A-10 Legal Counsel	\$	28,780.12
01-A-12 Employer's Retirement Contribution	\$	17,004.26
01-A-15 Workmen's Compensation	\$	8,200.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	22,652.00
01-A-17 Auditor & Treasurer Fees	\$	8,300.00
01-A-18 Advertising Delinquent Lands	\$	400.00
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	34,263.97
01-A-27 Transfers	\$	76,055.72
01-A-28 Administrator/Secretary Salary	\$	44,000.00
01-A-29 Contracts	\$	35,000.00
01-A-90 FICA/Medicare	\$	1,214.59
01-B-01 Salary - Administration	\$	7,700.00
01-B-02 Improvement of Sites	\$	7,500.00
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	8,200.00
01-B-05 Maintenance, Supplies & Materials	\$	1,000.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	1,000.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	6,400.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	2,700.00
01-F-01A Salary - Groundskeeper (Park)	\$	8,800.00
01-F-02 Improvement of Sites (Park)	\$	7,500.00
01-F-04 New Buildings & Additions (Park)	\$	-

337	01-F-05 Tools & Equipment (Park)	\$	1,500.00
	01-F-06 Supplies (Park)	\$	2,100.00
	01-F-07 Repairs/Maintenance (Park)	\$	1,700.00
	01-F-08 Other Expenses (Park)	\$	500.00
	01-F-09 Special Events (Park)	\$	1,000.00
	01-F-10 OTARMA Insurance (Park)	\$	1,100.00
	01-G-02 Equipment Purchases & Replacement (Police)	\$	-
	01-G-03 Utilities (Police)	\$	-
	01-H-06 Contracts	\$	-
	01-K-09 Utilities (Roads)	\$	-
	01-M-03 Contracts (Paving)	\$	-
	01-N-01 Advances	\$	-

FUND 02 - MOTOR VEHICLE LICENSE TAX

		\$	7,339.96
	02-A-10 Transfers	\$	-
	02-B-02 Materials	\$	7,339.96
	02-B-03 Contracts	\$	-
	02-B-04 Other Expenses	\$	-

FUND 03 - GASOLINE TAX

		\$	98,407.22
	03-A-01 Salary - Road	\$	32,000.00
	03-A-02 Employer's Retirement Contribution	\$	7,680.00
	03-A-03 Workmen's Compensation	\$	-
	03-A-04 Tools & Equipment	\$	700.00
	03-A-05 Supplies	\$	14,000.00
	03-A-06 Repairs	\$	4,000.00
	03-A-07 Maintenance of Equipment	\$	4,800.00
	03-A-11 Transfers	\$	-
	03-A-90 FICA/Medicare	\$	240.00
	03-B-02 Materials	\$	24,287.22
	03-B-04 Other Expenses	\$	-
	03-C-03 Contracts	\$	10,700.00

FUND 04 - ROAD AND BRIDGE

		\$	210,081.50
	04-A-02 Employer's Retirement Contribution	\$	27,360.00
	04-A-03 Workmen's Compensation	\$	9,500.00
	04-A-04 Tools & Equipment	\$	-
	04-A-05 Supplies	\$	-
	04-A-06 Repairs	\$	-
	04-A-07 Maintenance of Equipment	\$	-
	04-A-08 Buildings & Additions	\$	-
	04-A-10 Insurance	\$	45,000.00
	04-A-10A Insurance/Medicare	\$	-
	04-A-13 Other Expenses	\$	7,666.50

04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	2,900.00
04-A-90 FICA/Medicare	\$	855.00
04-B-01 Salary	\$	114,000.00
04-B-02 Materials	\$	-
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	-
04-C-03 Contracts	\$	2,800.00
04-C-04 Other Expenses	\$	-

FUND 05 - CEMETERY

	\$	69,509.22
05-A-01 Salary - Mowing	\$	38,600.00
05-A-02 Salary - Burials/Sexton	\$	12,000.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	7,084.00
05-A-04 Workmen's Compensation	\$	3,000.00
05-A-05 Improvement of Sites	\$	-
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	2,700.00
05-A-09 Supplies	\$	1,100.00
05-A-12 Other Expenses	\$	4,200.00
05-A-12A Insurance	\$	319.22
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	506.00

FUND 06 - CEMETERY BEQUEST

	\$	525.00
06-A-01 Cemetery Bequest	\$	525.00

FUND 07 - IVY HILL LIGHTING DISTRICT

	\$	1,200.00
07-A-01 Contracts	\$	1,186.32
07-A-01 Other Expenses	\$	13.68

FUND 07A - MORROW/WILLIAMS LIGHTING

	\$	1,300.00
07-A-01A Contracts	\$	1,271.54
07-A-02A Other Expenses	\$	28.46

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING

	\$	1,000.00
07-A-01B Contracts	\$	983.93
07-A-02B Other Expenses	\$	16.07

FUND 07C - TIMBER CREEK ESTATES LIGHTING

	\$	1,800.00
07-A-01C Contracts	\$	1,768.44
07-A-02C Other Expenses	\$	31.56

FUND 09 - POLICE DISTRICT		\$ 743,453.25
09-A-01 Salary - FT	\$	301,425.00
09-A-01A Salary - OT	\$	40,000.00
09-A-01B Salary - PT	\$	58,000.00
09-A-01D Salary - Mechanic	\$	15,000.00
09-A-02 Employer's Retirement Contribution	\$	91,173.50
09-A-03 Workmen's Compensation	\$	29,500.00
09-A-04 Auditor & Treasurer Fees	\$	8,300.00
09-A-07 Tools & Equipment	\$	17,500.00
09-A-08 Supplies	\$	6,800.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	40,589.65
09-A-12 Insurance	\$	108,000.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	3,000.00
09-A-14 Other Expenses	\$	19,192.00
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	4,973.10

FUND 09C - POLICE DISTRICT EQUIPMENT		\$ 86,483.53
09-A-04C Tools & Equipment	\$	815.00
09-A-05C Supplies	\$	31,500.00
09-A-06C Repairs	\$	16,200.00
09-A-08C Auditor & Treasurer Fees	\$	725.00
09-A-10C Contracts	\$	37,243.53

FUND 09J - OMVI		\$ -
09-A-14J OMVI	\$	-

FUND 10 - FIRE DISTRICT		\$ 1,126,832.37
10-A-01 Salary - FT Fire	\$	475,000.00
10-A-01A Salary - PT Fire	\$	30,000.00
10-A-01B Salary - Mechanic	\$	8,500.00
10-A-01D Salary - FT Fire	\$	-
10-A-02 Employer's Retirement Contribution	\$	159,185.00
10-A-03 Workmen's Compensation	\$	44,000.00
10-A-04 Auditor & Treasurer Fees	\$	14,000.00
10-A-06 New Buildings & Equipment	\$	100,073.62
10-A-07 Utilities	\$	22,000.00
10-A-08 Tools & Equipment	\$	6,000.00
10-A-09 Supplies	\$	11,000.00
10-A-09A Supplies FIU	\$	-

10-A-10 Repairs	\$	20,000.00
10-A-11 Training	\$	5,000.00
10-A-14 Insurance	\$	165,000.00
10-A-14A Contracts	\$	6,000.00
10-A-15 Other Expenses	\$	4,000.00
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	200.00
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	6,873.75
10-C-05 EMS - Supplies	\$	8,000.00
10-C-06 EMS - Repairs	\$	8,000.00
10-C-07 EMS - Contracts	\$	27,000.00
10-C-08 EMS - Other Expenses	\$	7,000.00

FUND 13 - ZONING**\$ 16,503.06**

13-A-01 Salaries & Fees	\$	11,003.06
13-A-02 Expenses	\$	3,150.00
13-A-03 Supplies	\$	2,350.00

FUND 14 - FIRE FIGHTERS ASSIST GRANT**\$ -**

14-A-07 Tools & Equipment	\$	-
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FUND 15 - GENERAL BOND NOTE RETIREMENT**\$ 70,917.69**

15-A-01 Fire Equipment Principal	\$	52,345.79
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Fire Equipment Interest	\$	12,429.84

FUND 15A - GENERAL BOND NOTE RETIREMENT**\$ -**

15-A-01A Principal	\$	-
15-A-04A Interest	\$	-

FUND 22 - DRUG ENFORCEMENT**\$ -**

22-A-01 Drug Enforcement	\$	-
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FUND 30 - CAPITAL EXPENDITURES**\$ 176,153.00**

30-A-05 Township Match	\$	55,228.00
30-A-06 OPWC Grant	\$	120,925.00

\$ 3,071,535.46

**BAZETTA TOWNSHIP TRUSTEES
EMERGENCY MEETING MINUTES**

Date: December 31, 2009 at 10:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 10:34am.

Present:

Trustee Michael Piros
Trustee William Glancy
Fiscal Officer Rita K. Drew

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **554-09** to authorize the Fiscal Officer to transfer the following funds.

\$1,933.37 from 01-A-28 (General: Secretary/Admin Salary) to 04-A-02 (Roads: Retirement Contribution)
\$7,755.60 from 10-A-01 (Fire: Salary FT) to 10-A-02 (Fire: Retirement Contribution)

Vote:

Paul Hovis	Absent
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution **555-09** to authorize the Fiscal Officer to request a 2009 Amended Certificate of Estimated Resources that reflects the attached changes relative to tax and other receipts.

Vote:

Paul Hovis	Absent
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Piros and seconded by Trustee Glancy to pass Board Resolution **556-09** to authorize the Fiscal Officer to submit 2009 Amended Permanent Appropriations that reflects the attached revised appropriations.

Vote:

Paul Hovis	Absent
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 557-09 to authorize the Fiscal Officer to request a 2010 Amended Certificate of Estimated Resources that reflects the attached changes relative to tax and other receipts.

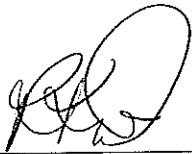
Vote:

Paul Hovis	Absent
Michael Piros	Yes
William Glancy	Yes

A motion was made by Trustee Glancy and seconded by Trustee Piros to pass Board Resolution 558-09 to adjourn the meeting at 10:36am.

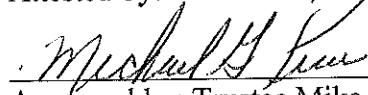
Vote:

Paul Hovis	Absent
Michael Piros	Yes
William Glancy	Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 12-31-09



Approved by: Trustee Mike Piros

Dated: 12-31-09

TOWNSHIP REVISED APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio
as of December 31, 2009

FUND	2009 CARRY-OVER	APPROPRIATION	TOTAL
General	\$ 11,913.85	\$ 536,732.41	\$ 548,646.26
Motor Vehicle License	\$ -	\$ 20,531.09	\$ 20,531.09
Gasoline Tax	\$ 7,098.73	\$ 152,774.52	\$ 159,873.25
Road & Bridge	\$ -	\$ 253,900.59	\$ 253,900.59
Cemetery	\$ 1,627.49	\$ 77,161.73	\$ 78,789.22
Cemetery Bequest	\$ -	\$ 3,553.00	\$ 3,553.00
Lighting Assessment	\$ -	\$ 7,739.89	\$ 7,739.89
Police District	\$ 14,119.13	\$ 948,790.17	\$ 962,909.30
OMVI	\$ -	\$ 1,694.50	\$ 1,694.50
Fire District	\$ 17,345.00	\$ 1,229,836.25	\$ 1,247,181.25
Police Equipment	\$ -	\$ 57,808.70	\$ 57,808.70
Zoning	\$ 3,015.00	\$ 24,501.39	\$ 27,516.39
Drug Law Enforcement	\$ -	\$ 1,316.61	\$ 1,316.61
Issue II Improvement	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -
Howland Wilson Road	\$ -	\$ 117,256.84	\$ 117,256.84
FEMA	\$ -	\$ -	\$ -
Bond	\$ -	\$ 108,867.34	\$ 108,867.34
	\$ 55,119.20	\$ 3,542,465.03	\$ 3,597,584.23

TOWNSHIP AMENDED CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio
as of December 31, 2009 for 2010

FUND	UNENCUMBERED BALANCE 01-01-10	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 152,840.71		\$ 104,557.05	\$ 534,870.37
		\$ 20,109.75	\$ -	
		\$ (6,142.06)	\$ 48,799.51	
		\$ 214,705.41	\$ 153,356.56	
Motor Vehicle License	\$ 1,734.66	\$ -	\$ 5,605.30	\$ 7,339.96
Gasoline Tax	\$ 113,079.46	\$ -	\$ 78,407.22	\$ 191,486.68
Road & Bridge	\$ 2,600.58	\$ -	\$ 1,630.56	\$ 212,682.08
		\$ 208,450.94		
Cemetery	\$ 14,886.10	\$ -	\$ 69,509.22	\$ 84,395.32
Cemetery Bequest	\$ 3,433.00	\$ -	\$ 17.78	\$ 3,450.78
Lighting Assessment	\$ 4,462.73	\$ -	\$ 2,746.81	\$ 7,209.54
Police District	\$ 212,210.66	\$ -	\$ 29,952.25	\$ 835,663.91
		\$ 593,501.00		
OMVI	\$ 2,083.50	\$ -	\$ -	\$ 2,083.50
Fire District	\$ 181,247.84	\$ (64,775.63)	\$ 185,500.00	\$ 1,308,080.21
		\$ 1,006,108.00		
Police Equipment	\$ 34,694.53	\$ 51,789.00	\$ -	\$ 86,483.53
Zoning	\$ 18,145.30	\$ -	\$ 5,503.06	\$ 23,648.36
Drug Law Enforcement	\$ 1,316.61	\$ -	\$ -	\$ 1,316.61
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
Capital Expenditures	\$ 14,172.28	\$ -	\$ 161,980.72	\$ 176,153.00
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 16.13	\$ 70,917.69	\$ -	\$ 70,933.82
	\$ 756,924.09	\$ 2,094,664.10	\$ 694,209.48	\$ 3,545,797.67

TOWNSHIP AMENDED CERTIFICATE OF ESTIMATED RESOURCES

Bazetta Township, Trumbull County, Ohio

as of December 31, 2009 for 2009

FUND	UNENCUMBERED BALANCE 01-01-2009	PROPERTY TAX	OTHER SOURCES	TOTAL
General	\$ 139,170.04		\$ 107,484.08	\$ 619,445.47
		\$ 25,479.08	\$ -	
		\$ (6,142.06)	\$ 129,700.86	
		\$ 223,753.47	\$ 237,184.94	
Motor Vehicle License	\$ 5,131.09	\$ -	\$ 16,628.11	\$ 21,759.20
Gasoline Tax	\$ 117,374.52	\$ -	\$ 121,899.13	\$ 239,273.65
Road & Bridge	\$ 10,189.95	\$ -	\$ 3,745.10	\$ 253,943.17
		\$ 240,008.12		
Cemetery	\$ 17,309.95	\$ -	\$ 68,024.64	\$ 85,334.59
Cemetery Bequest	\$ 3,533.24	\$ -	\$ 19.76	\$ 3,553.00
Lighting Assessment	\$ 6,739.89	\$ -	\$ 2,891.38	\$ 9,631.27
Police District	\$ 235,537.32	\$ -	\$ 29,952.25	\$ 962,909.60
		\$ 697,420.03		
OMVI	\$ 1,694.50	\$ -	\$ 389.00	\$ 2,083.50
Fire District	\$ 59,643.68	\$ (102,709.15)	\$ 203,883.42	\$ 1,247,181.25
		\$ 1,086,363.30		
Police Equipment	\$ 6,882.60	\$ 60,969.93	\$ -	\$ 67,852.53
Zoning	\$ 27,358.89	\$ -	\$ 6,114.51	\$ 33,473.40
Drug Law Enforcement	\$ 1,316.61	\$ -	\$ -	\$ 1,316.61
Issue II Improvement	\$ -	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ -	\$ -	\$ -
Howland Wilson Road	\$ 22,284.37	\$ -	\$ 94,972.47	\$ 117,256.84
FEMA	\$ -	\$ -	\$ -	\$ -
Bond	\$ 16.13	\$ 108,851.21	\$ -	\$ 108,867.34
	\$ 654,182.78	\$ 2,333,993.93	\$ 785,704.71	\$ 3,773,881.42