JANUARY 05, 2010 SPECIAL MEETING

001-10 **MOTION TO ACCEPT THE DEC. 31 SPECIAL MTG. AND EMERGENCY MTG.**

002-10 **MOTION TO PAY BILLS.**

003-10 **MOTION TO APPOINT PAUL HOVIS CHAIRMAN FOR 2010.**

004-10 **MOTION TO APPOINT FRANK PARKE VICE CHAIRMAN FOR 2010.**

005-10 **MOTION TO SET REGULR MTG. DATE AND TIME.**

006-10 **MOTION TO APPOINT DEPARTMENT LIAISONS.**

007-10 **MOTION TO REHIRE ALL TWP. EMPLOYEES.**

008-10 **MOTION TO RETAIN MARK FINAMORE AND CLEMANS, NELSON AND ASSOCIATES FOR LEGAL SERVICES.**

009-10 **MOTION TO APPROVE A NEW TERM FOR ZONING COMMISSIONER MARK FRANKO.**

010-10 **MOTION TO CONDUCT A ZONING HEARING ON JAN. 12TH @ 5:00 PM TO DISCUSS CHANGED RECOMMENDED BY THE ZONING COMMISSION.**

011-10 **MOTION TO ACCEPT THE RESIGNATION OF NICKOLAS BELLAS EFFECTIVE DEC. 31, 2009.**

012-10 **MOTION TO APPOINT MEMBERS TO THE PARKS & RECREATION BOARD.**

013-10 **MOTION TO REVISE THE BAZETTA TWP. ADMIN. POLICY MANUAL AS LISTED EFFECTIVE JAN. 05, 2010.**

014-10 **MOTION TO RECESS INTO EXECUTIVE SESSION.**

015-10 **MOTION TO ADJOURN THE MTG.**

JANUARY 12, 2010 ZONING HEARING

016-10 **MOTION TO APPROVE THE RECOMMENDATION OF THE PLANNING ZONING COMMISSION TO APPROVE THE PROPOSED ZONING AMENDMENT AS LISTED IN THE MIN.**

JANUARY 12, 2010 ZONING HEARING

017-10 MOTION TO APPROVE THE RECOMMENDATION OF THE ZONING COMMISSION TO APPROVE THE PROPOSED ZONING AMENDMENT AS LISTED IN THE MIN.

018-10 MOTION TO APPROVE THE RECOMMENDATION OF THE ZONING COMMISSION TO APPROVE THE PROPOSED ZONING AMENDMENT AS LISTED IN THE MIN.

019-10 MOTION TO ADJOURN THE MTG.

JANAURY 12, 2010 SPECIAL MEETING

020-10 MOTION TO ADJOURN THE MTG.

JANUARY 12, 2010 REGULAR MEETING.

021-10 MOTION TO ACCEPT JAN. 05, 2010 SPECIAL MTG. MIN.

022-10 MOTION TO PAY BILLS.

023-10 MOTION TO MOVE FORWARD WITH THE PROPOSED ACTION PLAN IN THE BAZETTA TWP. FIRE STATION STUDY.

024-10 MOTION TO CONDITIONALLY HIRE FIRE DEPT. PERSONNEL AS LISTED IN THE MIN.

025-10 MOTION TO ALLOW CHIEF LEWIS AND FISCAL OFFICER DREW TO AUCTION OFF THE 1995 AMBULANCE ON EBAY.

026-10 MOTION TO APPROVE EXPENDITURE OF UP TO $98,000 FOR A 2009 FORD WHEELED COACH AMBULANCE.

027-10 MOTION TO APPROVE THE EXPENDITURE OF $6,415 FOR FIREHOUSE SOFTWARE THROUGH ACS GOVERNMENT SYSTEMS.

028-10 MOTION TO PROMOTE LT. BRIAN TAYLOR TO CAPTAIN.

029-10 MOTION TO RECESS INTO EXECUTIVE SESSION TO DISCUSS THE POLICE CONTRCT AND PERSONNEL ISSUES.

030-10 MOTION TO RESCIND BD. RESOLUTION 515-09.

031-10 MOTION TO HIRE NATHAN GREATHOUSE AS A FULL-TIME POLICE OFFICER.

JANUARY 12, 2010 REGULAT MEETING CONTINUED

032-10 MOTION TO ADJOURN THE MTG.

JANUARY 19, 2010 SPECIAL MEETING

033-10 MOTION TO ADJOURN THE MTG.

JANUARY 25, 2010 SPECAIL MEETING

034-10 MOTION TO ADJOURN THE MTG.

JANUARY 26, 2010 REGULAR MEETING

035-10 MOTION TO ACCEPT THE MIN.

036-10 MOTION TO PAY BILLS.

037-10 MOTION TO APPROVE EXPENDITURE TO OTARMA.

038-10 MOTION TO INCREASE TEMPORARY APPROPRIATION AS LISTED.

039-10 MOTION TO MAKE APPOINTS TO THE PARKS AND RECREATION BOARD.

040-10 MOTION TO SET MILEAGE REIMBURSEMENT RATE.

041-10 MOTION TO CERTIFY TO THE TRUM CO BD OF ELECTIONS THE ZONING REFERENDUM PETITION FILED W/BD OF TRUSTEES.

042-10 MOTION TO DONATE $50 TO THE TRUM TWP ASSOCIATION FOR THE HOSPITALITY SUITE AT THE OHIO TOWNSHIP ASSOCIATION WINTER CONFERENCE.

043-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST AN AMENDED CERTIFICATE OF ESTIMATED RESOURCES.

044-10 MOTION TO AUTHORIZE THE TRUM CO PLANNING COMM TO UNDERTAKE THE DEMOLITION OF THE STRUCTURE AT 2697 WARREN-MEADVILLE RD. #1

045-10 MOTION TO AUTHORIZE THE TRUM CO PLANNING COMM TO UNDERTAKE THE DEMOLITION OF THE STRUCTURE LOCATED 2697 WARREN-MEADVILLE RD. #3

JANUARY 26, 2010 REGULAR MEETING CONTINUED

046-10 MOTION TO AUTHORIZE THE TRUM CO PLANNING COMM TO UNDERTAKE THE DEMOLITION OF THE STRUCTURE LOCATED AT 2697 WARREN-MEADVILLE RD. #4

047-10 MOTION TO AUTHORIZE THE TRUM CO PLANNING COMM TO UNDERTAKE THE DEMOLITION OF THE STRUCTURE LOCATED AT 914 JOHNSON PLANK RD.

048-10 MOTION TO APPROVE THE EXPENDITURE OF UP TO $600 TO PURCHASE MATERIALS FOR THE REFURBISHMENT OF A COLD PATCH TRAILER.

049-10 MOTION TO SEEK QUOTES TO REPAIR THE OVERHEAD DOODS AT THE ADMIN. BLDG.

050-10 MOTION TO ACCEPT THE FIRE DEPT. 5 YR. PLAN.

051-10 MOTION TO ACCEPT THE FIRE DEPT. ORGANIZATIONAL CHART.

052-10 MOTION TO APPROVE THE HIRING OF BRIAN GALIDA AND LENNY EMCH AS OFFICERS IN THE RESERVE TRAINING PROGRAM.

053-10 MOTION TO AUTHORIZE THE EXPENDITURE OF $425 TO NATHAN GREATHOUSE AS AN INITIAL UNIFORM ALLOWANCE.

054-10 MOTION TO RECESS INTO EXECUTIVE SESSION.

055-10 MOTION TO ADJOURN THE MTG.

FEBRUARY 03, 2010 SPECIAL MEETING

056-10 MOTION TO RECESS INTO EXECUTIVE SESSION.

057-10 MOTION TO ADJOURN THE MTG.

FEBRUARY 09, 2010 REGULAR MEETING

058-10 MOTION TO AUTHORIZE AN INITIAL UNIFORM ALLOWANCE.

059-10 MOTION TO APPROVE MIN.

060-10 MOTION TO PAY BILLS.

061-10 MOTION TO APPROVE THAT ALL CEMETERY DECORATIONS ARE TO BE REMOVED BY FEBRUARY 28TH.

062-10 MOTION TO APPROVE APRIL 1ST TO BE THE DATE THE TWP. PARK WILL OPEN.

063-10 MOTION TO APPROVE APRIL 22 – 24 AS FREE GARAGE SALE DATES.

064-10 MOTION TO APPROVE MAY 1ST AS THE SPRING CLEAN UP DATE.

065-10 MOTION TO APPROVE THE RETURN OF JOHN GOVERNOR TO WORK IN THE PARK.

066-10 MOTION TO INCREASE TEMPORARY APPROPRIATION AS LISTED IN THE MIN.

067-10 MOTION TO NOT OBJECT TO THE ISSUANCE OF THE LIQUOR PERMIT AT LAKESIDE DRIVE THRU.

068-10 MOTION TO NOT REQUEST A HEARING REGARDING THE TRANSFER OF THE LIQUOR PERMIT AT LAKESIDE DRIVE THRU.

069-10 MOTION TO APPROVE THE EXPENDITURE TO REPAIR THE OVERHEAD DOORS AT THE ADMIN. BLDG. GARAGE.

070-10 MOTION TO FIRE DEPT. VOLUNTEER GREGG LUTZ.

071-10 MOTION TO AUCTION ITEMS LISTED IN MIN. FOR THE FIRE DEPT. ON EBAY.

072-10 MOTION TO ACCEPT THE FEMA FIREFIGHTER ASSISTANCE GRANT.

073-10 MOTION TO ACCEPT THE DISABILITY RETIREMENT OF ELLIOTT FIKE.

074-10 MOTION FOR CHIEF LEWIS TO ATTEND NATIONAL INCIDENT MANAGEMENT TRAINING.

075-10 MOTION TO AUTHORIZE EXPENDITURE TO PURCHASE A NEW POLICE CRUISER.

FEBRUARY 09, 2010 REGULAR MEETING CONTINUED

076-10 MOTION TO APPOINT TRUSTEE PAUL HOVIS AS THE ZONING LIAISON.

077-10 MOTION TO ADJOURN THE MTG.

FEBRUARY 11, 2010 SPECIAL MEETING

078-10 MOTION TO ADJOURN THE MTG.

FEBRUARY 23, 2010

079-10 MOTION TO ACCEPT THE MIN. OF THE FEB. 09TH AND FEB. 11TH MTGS.

080-10 MOTION TO PAY ALL OUTSTANDING INVOICES.

081-10 MOTION TO APPROVE THE 2010 PERMANENT APPROPRIATIONS.

082-10 MOTION TO REQUEST A 2010 AMENDED CERTIFICATE OF ESTIMATED RESOURCES.

083-10 MOTION TO CERTIFY TO THE DEPT. OF TRANSPORTATION THE TOTAL MILEAGE FOR BAZETTA TWP.

084-10 MOTION TO AMEND THE PRIOR PROHIBITION OF USING CONCRETE PAVING IN ANY PROTION OF THE ROAD RIGHT-OF-WAY IN THE INSTALLATION OF A CONCRETE DRIVE.

085-10 MOTION TO AUTHORIZE ROAD SUPERINTENDENT PARKE TO SEEK QUOTES FOR AN HERBICIDE SPRAYER.

086-10 MOTION TO AUTHORIZE EXPENDITURE OF $270 FOR CHRIS HERLINGER TO ATTEND SUPERVISOR'S TRAINING.

087-10 MOTION TO APPROVE THE AGREEMENT BETWEEN BAZETTA TWP. TRUSTEES AND THE FRANTERNAL ORDER OF POLICE .

088-10 MOTION TO ADJOURN THE MTG.

MARCH 09, 2010

089-10 MOTION TO ACCEPT MINUTES OF THE FEB. 23RD MTG.

090-10 MOTION TO PAY ALL OUTSTANDING BILLS.

MARCH 09, 2010

091-10 MOTION TO SUPPORT THE RENEWAL OF THE TRUM CO SENIOR SERVICES LEVY.

092-10 MOTION TO APPROVE THE INSTALLATION OF A 9-LANDSCAPE COCOA-COLA SELF-SERVICE VENDING MACHINE AT THE ADMIN. BLDG.

093-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO ESTABLISH A CREDIT ACCOUNT WITH COCA-COLA FOR THE OPERATION OF THE AFOREMENTIONED VENDING MACHINE.

094-10 MOTION TO APPROVE THE EXPENDITURE OF A MAXIMUM OF $900 TO PURCHASE A LAPTOP COMPUTER FOR ZONING.

095-10 MOTION TO APPROVE THE EXPENDITURE OF A MAXIMUM OF $600 TO PURCHASE A HARD DRIVE FOR THE CEMETERY.

096-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO RETURN A $40,000 ADVANCE FROM FUND 10 (FIRE DEPT) TO FUND 01 (GENERAL) PER THE DIRECTION OF THE STATE AUDITOR.

097-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO ESTABLISH APPROPRIATION CODE 10-A-16 .

098-10 MOTION TO AUTHROZIE THE FISCAL OFFICER TO TRANSFER $3,964.55 FROM 01-A-27 TO 03-A-11.

099-10 MOTON TO AUTHROZIE THE FISCAL OFFICER TO DO A SUPPLEMENTAL APPROPRIATION FROM 01-M-03 OF $48,000.

100-10 MOTION TO AUTHORIZE THE EXPENDITURE OF $1,136.00 FOR THE PURCHASE OF AN HERBICIDE SPREADER.

101-10 MOTION TO AUTHORIZE RD SUPT PARKE TO PURCHASE SLAG FOR THE PARKING LOT AT THE POL DEPT PAID FOR BY THE POLICE DEPT.

102-10 MOTION TO MOVE EVELYN COE FROM ALTERNATE TO MEMBER ON THE PARKS & RECREATION BOARD.

103-10 MOTION TO APPOINT CAROL BRADEN AS A PARKS & RECREATION BOARD ALTERNATE.

104-10 MOTION TO RECESS TO EXECUTIVE SESSION.

MARCH 09, 2010 CONTINUED

105-10 MOTION TO ADJOURN THE MTG.

MARCH 23, 2010

106-10 MOTION TO APPROVE THE MINT. OF THE MARCH 09TH MTG.

107-10 MOTION TO AUTHORIZE THE FISCAL OF PAY ALL OUTSTANDING INVOICES AND APPROVE ALL WARRANTS.

108-10 MOTION TO APPROVE THE 2010 CONTRACT AGREEMENT CARDBOARD RECYCLING PROGRAM WITH GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT.

109-10 MOTION TO APPROVE THE CHANGING OF THE TOWNSHIP'S AGENT OF RECORD FOR OTARMA TO THE INS. CENTER AGENCY.

110-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO DO A SUPPLEMENTAL PERMANENT APPROPRIATION FOR 01-A-03 (GENERAL: TRAVEL & OTHER) OF $500.

111-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST A 2010 AMENDED CERTIFICATE OF ESTIMATED RESOURCES THAT REFLECTS UNANTICIPATED RECEIPTS.

112-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO TRANSFER $40,000 FROM 01-A-27 TO 10-A17.

113-10 MOTION TO APPOINT RITA BENOIT AND HOWARD WETZEL AS ZONING COMMISSION ALTERNATES.

114-10 MOTION TO BEGIN THE BID PROCESS FOR A HOT MIX RESURFACING PROJECT ON NORTHVIEW DRIVE.

115-10 MOTION TO APPROVE THE PURCHASE OF PIPE AND CATCH BASIN FOR THE HENN HYDE ROAD PROJECT.

116-10 MOTION TO CONDITIONALLY HIRE FIRE DEPT. PART-TIME FIREFIGHTER/MEDIC JOHN BLAND FOLLOWING NEGATIVE TEST RESULTS.

117-10 MOTION TO AUTHORIZE CHIEF LEWIS AND FISCAL OFFICER DREW TO AUCTION A 2003 FORD AMBULANCE ON EBAY AT A RESERVE OF $7,000.

MARCH 23, 2010 CONTINUED

118-10 MOTION TO AUTORIZE CHIEF LEWIS TO ATTEND THE OHIO FIRE CHIEFS CONFERENCE ON JULY 16 – 21, 2010.

119-10 MOTION TO AUTHORIZE THE SALE OF 3 TDN COMPUTERS TO LINDA BURKEY, SHAWN RENTZ AND THOMAS MILLER FOR $100 EACH.

120-10 MOTION TO MOVE CAROL BRADEN FROM BEING A PARKS & RECREATION BOARD ALTERNATE TO MEMBER.

121-10 MOTION TO APPROVE THE INSTALLATION OF A 9-LANDSCAPE STYLE COCA-COLA FULL-SERVICE VENDING MACHINE AT THE TWP. PARK.

122-10 MOTION TO RECESS INTO EXECUTIVE SESSION.

123-10 MOTION TO ADJOURN THE MTG.

APRIL 13, 2010

124-10 MOTION TO ACCEPT THE MIN. OF THE MARCH 23RD REGULAR MEETING.

125-10 MOTION TO PAY ALL OUTSTANDING INVOICES INCURRED AND APPROVE ALL WARRANTS ISSUED.

126-10 MOTION TO ADOPT RESOLUTION TO COMPLLY WITH EPA, HEALTH DEPARTMENT AND SOIL AND WATER CONVERSATION DISTRICT AND STREET CLEANING REGULATIONS.

127-10 MOTION TO ADOPT RESOLUTION TO SUSPEND THE POLICY OF INSTALLING STORM WATER DRAINAGE PIPE ALONG TWP. RDS.

128-10 MOTION TO ADOPT JOB DESCRIPTION FOR ZONING, FILL-IN ADMIN. SEC'Y AND POLICE DEPT. SEC'Y.

129-10 MOTION TO AWARD BID FOR SPRING CLEAN UP TO SUNBURST.

130-10 MOTION TO AWARD BID FOR THE HOT MIX RESURFACING PROJECT ON NORTHVIEW TO BARBICAS.

131-10 MOTION TO AUTHORIZE RD. SUPT. PARKE AND FISCAL OFFICER DREW TO AUCTION AN INGERSOLL-RAND AIR COMPRESSOR ON EBAY.

APRIL 13, 2010 CONTINUED

132-10 MOTION TO CONDITIONALLY HIRE FIRE DEPT. VOLUNTEER FIREFIGHTER STEVE PERHACH.

133-10 MOTION TO APPROVE THE PURCHASE OF FIRE HOSE FROM FINLEY FIRE EQUIP.

134-10 MOTION TO APPROVE THE PURCHASE OF REFLECTIVE CHEVRONS FROM PRO DECAL.

135-10 MOTION TO APPROVE THE PURCHASE OF TWELVE SAFETY VESTS FROM UNITED SAFETY.

136-10 MOTION TO APPROVE THE ESTABLISHMENT OF A HEALTH INSURANCE COMMITTEE THAT WILL REPORT TO THE TRUSTEES.

137-10 MOTION TO APPROVE THE PURCHASE OF TWO RADAR B3KA DUAL UNITS FROM MPH INDUSTRIES.

138-10 MOTION TO APPROVE THE PURCHASE OF ONE BULLET PROOF VEST FROM RED DIAMOND.

139-10 MOTION TO APPOINT BRIAN ADGATE AS A MEMBER OF THE PARKS & RECREATION BOARD.

140-10 MOTION TO ADJOURN THE MTG.

APRIL 27, 2010

141-10 MOTION TO APPROVE MIN. OF APRIL 13TH MTG.

142-10 MOTION TO PAY BILLS.

143-10 MOTION TO RESCIND BOARD RESOLUTION 491-09.

144-10 MOTION TO HIRE JOEL DAVIS AS A PART-TIME INFORMATION TECHNOLOGY SPECIALIST.

145-10 MOTION TO ADOPT RESOLUTION AUTHORIZING THE TWP. TO UTILIZE THE PROCEDURE AS PROVIDED IN SECTION 3929.86(C) AND 3929.86 (D) OF THE OHIO REVISED CODE.

146-10 MOTION TO HIRE PATRICK SWIGER AS A PART-TIME PATROLMAN.

APRIL 27, 2010 CONTINUED

147-10 MOTION TO ADJOURN THE MTG.

MAY 11, 2010

148-10 MOTION TO ACCEPT THE MINUTES FROM THE APRIL 27TH MTG.

149-10 MOTION TO PAY ALL OUTSTANDING INVOICES.

150-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO CREATE & ESTABLISH APPROPRIATION CODES LISTED.

151-10 MOTION TO HOLD A PUBLIC HEARING ON TUESDAY, MAY 25TH FOR LOTS 26-41 IN SECTION 72 OF BAZETTA TWP.

152-10 MOTION TO PROMOTE MARCUS TEMPESTA TO ASSISTANT ROAD SUPERINTENDENT.

153-10 MOTION TO AUTHORIZE ROAD SUPERINTENDENT PARKE & FISCAL OFFICER DREW TO RELIST THE INGERSOLL-RAND AIR COMPRESSOR ON EBAY.

154-10 MOTION TO HIRE BRYAN GALIDA AS A PART-TIME PATROLMAN.

155-10 MOTION TO APPROVE THE PURCHASE OF A 6'X4' BLACK SPLASH CORK BOARD FOR THE POLICE DEPT.

156-10 MOTION TO APPROVE A 2.1% OPERS PICK-UP FOR CHIEF MILLER RETROACTIVE TO THE DATE ON WHICH HE WAS APPOINTED POLICE CHIEF. NO SECOND WAS GIVEN TO THE MOTION.

157-10 MOTION TO RECESS INTO EXEUTIVE SESSION TO REVIEW NEGOTIATIONS WITH PUBLIC EMPLOYEES.

158-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

159-10 MOTION TO ADJOURN THE MTG.

MAY 25, 2010 ZONING HEARING

160-10 MOTION TO APPROVE THE RECOMMENDATIONS OF THE PLANNING & ZONING COMMISSION TO CHANGE THE ZONING CLASSIFICATION OF LOT 26-41 IN SECTION 72 OF BAZETTA TWP. FROM COMMERCIAL (C-1) TO RESIDENTIAL (R-1)

MAY 25, 2010 ZONING HEARING CONTINUED

161-10 MOTION TO ADJOURN THE MTG.

MAY 25, 2010 REGULAR MEETING

162-10 MOTION TO ACCEPT THE MAY 11TH REGULAR MTG. MINUTES AND THE MAY 25TH ZONING HEARING MINUTES.

163-10 MOTION TO AUTHORIZE FISCAL OFFICER TO PAY BILLS.

164-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO TRANSFER MONEY AS LISTED IN MINUTES.

165-10 MOTION TO AUTHORIZE ZONING INSPECTOR NUSS, ZONING COMMISSION CHAIRMAN WEBB AND ZONING COMMISSION BOARD OF APPEALS CHAIRMAN SWIATKWICH TO ATTEND THE NORTHEAST OHIO PLANNING & ZONING WORKSHOP.

166-10 MOTION TO APPROVE THE EXPENDITURE OF $7,453.42 FOR CENTERLINE AND EDGELINE PAINTING BY TRUM CO. ENGINEER.

167-10 MOTION TO REQUIRE THAT ALL CEMETERY BRASS PLAQUES WITH BUILT-IN BASES MUST BE SET IN GRANITE, NOT CONCRETE.

168-10 MOTION TO CONDITIONALLY HIRE FIRE DEPT. VOLUNTEERS MATHEW LEWIS AND WESLEY WHITAKER.

169-10 MOTION TO APPROVE THE PURCHASE OF NOZZELS, VALVES, ROLLERS AND SPANNER SETS FROM FINLEY FIRE EQUIP. (FIREFIGHTER ASSISTANCE GRANT)

170-10 MOTION TO ACCEPT THE FEASIBILITY STUDY CONDUCTED BY BAKER BEDNAR & ASSOCIATES.

171-10 MOTION TO ACCEPT ROY NICHOLS RESIGNATION.

172-10 MOTION TO DECLARE THE AGGREGATE LOCATED IN THE PARK IS WORTH LESS THAN $2,000.

MAY 25, 2010 CONTINUED

173-10 MOTION TO HIRE BE SOLUTIONS AS BAZETTA TOWNSHIP'S HEALTH INSURANCE AGENT OF RECORDS AND THIRD PART ADMINISTRATOR.

174-10 MOTION TO ADJOURN THE MTG.

JUNE 03, 2010 SPECIAL MEETING

175-10 MOTION TO GO INTO EXECUTIVE SESSION.

176-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

177-10 MOTION TO ACCEPT THE RESIGNATION OF LINDA BURKEY.

178-10 MOTION TO RECESS INTO EXECUTIVE SESSION.

179-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

180-10 MOTION TO ACCEPT THE PETITION FOR AMENDMENT OF CERTIFICATION FROM THE TEAMSTERS LOCAL #377.

181-10 MOTION TO ADJOURN THE MTG.

JUNE 07, 2010 SPECIAL MEETING

182-10 MOTON TO ADJOURN THE MTG.

JUNE 08, 2010 REGULAR MEETING

183-10 MOTION TO ACCEPT THE MIN. OF MAY 25TH REGULAR, JUNE 03RD SPECIAL & JUNE 07TH SPECIAL MTG. (NO SECOND)

184-10 MOTION TO RESCIND BD. RESOLUTION 177-10 AND 180-10. (NO SECOND)

185-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO PAY BILLS.

186-10 MOTION TO AMRND THE JOB DESCRIPTION FOR ZONING/FILL-IN ADMINISTRATION/POLICE DEPARTMENT SECRETARY AS ATTACHED.

187-10 MOTION TO HIRE PART-TIME FILL-IN ADMINISTRATIVE SECRETARY.

JUNE 08, 2010 CONTINUED

188-10 MOTION TO HIRE PART-TIME POLICE DEPARTMENT SECRETARY.

189-10 MOTION TO HIRE PART-TIME ZONING COMMISSION AND ZONING BOARD OF APPEALS SECRETARY.

190-10 MOTION TO RESCIND BOARD RESOLUTION 187-10 AND 189-10.

191-10 MOTION TO HIRE A PART-TIME ZONING COMMISSION, ZONING BOARD OF APPEALS, AND FILL-IN ADMINISTRATION SECRETARY AS NEEDED.

192-10 MOTION TO HIRE DEANNA BOGGESS SOLEY AS A PART-TIME POLICE DEPT. SECRETARY.

193-10 MOTION TO PERMIT RD. SUPT. PARKE TO SEEK QUOTES FOR A NEW DUMP TRUCK.

194-10 MOTION TO HIRE STEVE BELLISH FROM MILLER YOUNY CONSTRUCTION TO INSPECT TWP. PAVEMENT & BLACKTOP.

195-10 MOTION TO ADJOURN THE MTG.

JUNE 22, 2010 SPECIAL MEETING

196-10 MOTION TO ADJOURN THE MTG.

JUNE 22, 2010 REGULAR MEETING

197-10 MOTION TO ACCEPT THE MIN. OF THE MAY 25TH REGULAR MTG.

198-10 MOTION TO ACCEPT THE MIN. OF THE JUNE 03RD SPECIAL MTG.

199-10 MOTION TO ACCEPT THE MIN. OF THE JUNE 07TH SPECIAL MTG.

200-10 MOTION TO ACCEPT THE MIN. OF THE JUNE 08TH REGULAR MTG.

201-10 MOTION TO PAY BILLS.

202-10 MOTION TO TRANSFER MONEY AS LISTED IN MINUTES.

203-10 MOTION TO ADOPT THE JOB DESCRIPTION FOR ZONING COMMISSION, ZONING BOARD OF APPEALS & FILL-IN ADMINISTRATIVE SECRETARY.

204-10 MOTION TO ALLOW ZONING INSPECTOR NUSS TO SEEK QUOTES FOR MOWING OF LAWNS WITH HIGH GRASS.

205-10 MOTION TO DECLARE IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION, SPECIFICALLY TO PUT A REPLACEMENT OF THE FIVE-YEAR, 0.6 MILL ROAD & BRIDGE DEPT. LEVY ON THE NOV. 02, 2010 BALLOT.

206-10 MOTION TO APPROVE THE PURCHASE OF A LAWN SWEEPER FOR THE CEMETERY.

207-10 MOTION TO DECLARE IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION, SPECIFICALLY TO PUT A RENEWAL OF THE FIVE-YEAR, 0.8 MILL FIRE DEPT. LEVY ON THE NOV. 02, 2010 BALLOT.

208-10 MOTION TO AUTHORIZE THE CHIEF TO ENTER INTO AN EMERGENCY MEDICAL SERVICE AGREEMENT WITH THE CITY OF CORTLAND, PENDING ATTORNEY FINAMORE'S APPROVAL.

209-10 MOTION TO AUTHORIZE THE CHIEF TO PURCHASE A NEW DESK TOP COMPUTER & MONITOR AT A COST NOT TO EXCEED $1,000.00.

210-10 MOTION TO AUTHORIZE THE CHIEF TO SELL EQUIPMENT LISTED IN MINUTES FIRST BY PRIVATE SALE TO LOCAL FIRE DEPARTMENTS AND THEN ON EBAY.

211-10 MOTION TO AUTHORIZE THE PURCHASE OF A 2011 CHEVY HEAVY DUTY DIESEL TO BE PAID BY THE FIRE DEPT.

212-10 MOTION TO DECLARE IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION, SPECIFICALLY TO PUT A REPLACEMENT OF THE FIVE-YEAR, 0.6 MILL POLICE DEPARTMENT LEBY ON THE NOV. 02, 2010 BALLOT.

213-10 MOTION TO DECLARE IT NECESSARY TO LEVY A TAX IN EXCESS OF THE TEN MILL LIMITATION, SPECIFICALLY TO PUT A REPLACEMENT OF THE FIVE-YEAR, 1.8 MILL POLICE DEPARTMENT LEVY ON THE NOV. 02, 2010 BALLOT.

JUNE 22, 2010 CONTINUED

214-10 MOTION TO HIRE NATALIE GIFFORD AS A PART-TIME POLICE SECRETARY.

215-10 MOTION TO ADJOURN THE MTG.

JUNE 30, 2010 SPECIAL M EETING

216-10 MOTION TO HIRE JEAN EDDY AS A PART-TIME ZONING COMMISSION/ZONING BOARD OF APPEALS/FILL-IN ADMINISTRATIVE SECRETARY.

217-10 MOTION TO ADJOURN THE MTG.

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: January 5, 2010 at 10:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 10:04am.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Donald Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
December 31, 2009 Special Meeting Minutes
December 31, 2009 Emergency Meeting Minutes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **001-10** to accept the December 31, 2009 Special and Emergency Meeting Minutes.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **002-10** to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **003-10** to appoint Trustee Paul Hovis as Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2010.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **004-10** to appoint Trustee Frank Parke as Vice-Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2010.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **005-10** to conduct Regular Meetings for Fiscal Year 2010 on 2nd and 4th Tuesdays of each month at 7:30pm at the Township Administration Building, with Special Meetings being scheduled and the Tribune Chronicle notified as needed.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **006-10** to establish the following Trustee/Department Head Liaisons.

Roads Department – Paul Hovis
Police Department – Donald Urchek
Fire Department – Frank Parke

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **007-10** to approve the rehiring of all Township Employees at their current rate of pay and benefits for Fiscal Year 2010.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **008-010** to approve the retention of Atty. Mark Finamore and Clemans, Nelson, and Associates for the provision of legal services on an as needed basis for Fiscal Year 2010.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **009-10** to approve a new term for Zoning Commissioner Mark Franko.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **010-10** to conduct a Zoning Hearing on January 12, 2010 at 5:00pm at the Township Administration Building to discuss the changes recommended by the Zoning Commission at their last Quarterly Meeting.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **011-10** to accept the resignation of Officer Nickolas Bellas, effective December 31, 2009.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **012-10** to appoint the following Bazetta residents to the Parks & Recreation Board.

Beth Barnes
Mark Franko
Martha Urchek
Bonnie Williams

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **013-10** to revise the Bazetta Township Administrative Policy Manual as follows, effective January 5, 2010.

VIII. EMPLOYEE BENEFITS
ELIGIBILITY FOR BENEFITS
A Full-Time employee is eligible for insurance benefits 60 days from date of hire and vacation and personal/sick time benefits on the date of hire.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

- Trustee Hovis asked all Department Heads if they had any pending business that could not wait until the next meeting
    - Chief Miller stated that he would like to discuss personnel issues in an executive session

- Trustee Hovis stated that, going forward, the township is going to cut off additions to meeting agendas on the Friday before the meeting so that the Trustees have adequate time to prepare for the meeting

- If Department Heads want anything added to the agenda, they will need to submit to the Fiscal Officer by 4:00pm on Friday
- Trustees will be contacting their assigned Department Heads with questions regarding their agenda items
- Trustee Urchek said that, if you are contacted by someone other than your liaison, then please contact your liaison so that everyone has all of the necessary information
- Trustee Hovis said the township has made a big turnaround in the last few years and he would like to keep that moving forward by working together

- Superintendent Parke said he had been contacted by Jim Jones regarding a maintenance bond
  - Superintendent Parke referred him back to the original packet of materials
  - Trustee Parke said that everyone, including Inspector Nuss, will be getting together to discuss driveway regulations
  - Trustees Hovis and Parke said the packet is confusing and should be simplified

- Chief Lewis stated that he would like to be included in any changes that affect rescue services
  - Inspector Nuss asked if monthly updates are sufficient
  - Chief Lewis said they were and reiterated that he needs this information just so he can keep up on safety issues and concerns in the township

- Trustees Hovis asked Inspector Nuss if he was receiving OUPS updates
  - Inspector Nuss said that he was
  - Superintendent Parke asked if he could get OUPS tickets
  - Inspector Nuss said he will get this information out to everyone

- Trustees Hovis asked Chief Lewis to look into the Industrial Commission of Ohio hearing for the East Bazetta Township Cortland Village
  - Chief Lewis said that he would look into this, with the assistance of Fiscal Officer Drew

- Chief Lewis made a question/comment regarding levies
  - Wondered why Roads Department levy was not renewed with the General Fund levy in 2009
    - Trustee Parke stated that the Trumbull County Prosecutor's Office told us that we could not request this levy be placed on the ballot in 2009 because it was a year too early
  - Expressed concern that we will have several levies coming up at the same time
  - Expressed concern that the township might not want to have too many levies on the ballot at the same time or they may not pass
  - Trustee Hovis said that, if we show the public that we are moving forward, then the public should not have a problem approving renewal levies
  - Superintendent Parke suggested having a day when we can open the buildings up to the public so that each department can explain what they have and what they do
  - Trustee Urchek questioned whether this would help in any way
  - Superintendent Parke said he was not sure, but it was worth a try
  - Trustee Parke commented that Fire and Police Department can put up signs, through citizens groups and not with taxpayer money, to promote their levies while Roads Department and General Fund can not

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **014-10** to recess into Executive Session to discuss the police personnel, sick and personal time, goals, budgets, policy manual, zoning book, and the park board.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

The Trustees reconvened at 12:47pm with no action taken.

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **015-10** to adjourn the meeting at 12:47pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Donald Urchek	Yes

Dated: 01-05-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 1-19-2010

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES

Date: January 12, 2010 at 5:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 5:02pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Introduction:
This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding proposed amendments to the zoning resolution of Bazetta Township.

Reading of Notice of Public Hearing:
Fiscal Officer Drew read the press release that had been posted on the township website and published in the Tribune Chronicle.

Reading of Proposed Zoning Amendment:
Trustee Hovis read the recommendation on the proposed zoning amendments.

Reading of Trumbull County Planning Commission Recommendation:
Trustee Hovis read Resolution #11-2009-64 recommending the approval of the zoning amendments.

Reading of Bazetta Township Zoning Commission Recommendation:
Trustee Hovis read Resolution #09-11-001 recommending the approval of the zoning amendments.

Taking of Testimony:
Trustee Hovis read the taking of testimony statement.

Testimony of Petitioner:
None.

Testimony of Residents/Public:
None.

Comment by the Trustees:
- Trustee Urchek stated that he believed a 6 square foot sign seems small
  - Ted Webb, Chairman of the Zoning Commission, reminded the Trustees that these signs are going into residential districts and they are trying to keep the sign no larger than a real estate agent's for sale sign
- Trustee Urchek restated his belief that the sign should be larger, perhaps 9 or 13 square feet
  - Ted Webb stated that neither the signage holder nor the structure supporting the sign is part of the sign
  - He further stated that neither of these is considered part of the sign
  - He repeated his previous statement that these signs are going into a residential area

- Trustee Hovis asked if there was anything else Ted Webb would like to report
  - Ted Webb stated that the Zoning Commission was concerned that the zoning resolution may be discriminatory toward churches in R-1 districts
  - He further stated that he spoke with Atty. Finamore and used other townships as a guide regarding this issue
  - He further stated that the Zoning Commission is trying to not be discriminatory, but rather to maintain some control over churches in R-1 districts
- Atty. Finamore reminded everyone of the article, which focused on zoning issues with respect to churches in an R-1 district, that he had discussed in a prior meeting
- Ted Webb stated that the other item was just a matter of housekeeping because the Ohio Revised Code language had changed and the Zoning Commission is just bringing us in line with state law

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **016-10** to approve the recommendation of the Planning Zoning Commission to approve the proposed zoning amendment listed below.

Page 64, Section 24: AMENDMENTS – (continued) in the third to last paragraph, last sentence, the word "unanimous" to be changed to "majority" as specified in the Ohio Revised Code and shall read:

In the event the Board of Trustees denies or modifies the recommendation of the Township Zoning Commission, the majority vote of the Board of Trustees shall be required.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **017-10** to approve the recommendation of the Zoning Commission to approve the proposed zoning amendment listed below.

Page 4, Section 4: CLASSIFICATION OF USES, the following is to be added immediately following #5:

Conditional Certificates:

> *The following permitted uses require a Conditional Zoning Certificate granted by the Bazetta Township Board of Zoning Appeals, in accordance with Section 4-2 of these Resolutions and subject to the requirements as defined within these Resolutions.*
>
> *1.) Church and or Church School and or other places of worship and that such church or church school and or other places of worship shall have a minimum requirement of one (1) acre lot and not more than three (3) acre lot: and, further provided that said church and or church school and or other places of worship shall have a minimum side yard clearance on each side of said building of not less than fifty percent (50%) of the distance constituting the frontage of the structure.*

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **018-10** to approve the recommendation of the Zoning Commission to approve the proposed zoning amendment listed below.

Page 35, Section 7, 1, the following shall be added:

D. Where Conditional Zoning Certificates have been granted in Residential 1 (R-1) and Residential 2 (R-2) Districts, Signs not to exceed six (6) square feet.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **019-10** to adjourn the meeting at 5:15pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

_____ Dated: 01-12-10

Attested by: Fiscal Officer Rita K. Drew

_____ Dated: 01-13-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: January 12, 2010 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 6:00pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

- Trustee Hovis introduced himself, thanked everyone for applying for the board and stated the following
  - More people are interested and they will be filling the remaining seats soon
  - Would like Parks Board to meet with Trustees to discuss what each would like to do with the park
  - Once the Parks Board is full, he would like them to meet and select officers
  - Chairperson will serve as the contact for all events in the park
  - Administrative Secretary Metheny will keep the master schedule of events

- Trustee Parke said there is an Ohio Department of Natural Resources (ODNR) grant coming up soon
  - He believed it is due in March
  - He said the Parks Board could use Trumbull County Engineers to work on any proposed project
  - Trustee Urchek said this could be used for a parking lot in the pavilion area
  - Trustee Hovis would like to find out what the grant is for and discuss with Roads Superintendent Parke to see what needs to be done
  - Trustee Parke stated that a grant was previously worked on, but was never submitted

- Trustee Parke said the Parks Board might be able to do some fund raising activities to pay for improvements to the park
  - Trustee Hovis has spoken with Atty. Finamore about this and was told that the township can charge for usage of the park structures
  - Beth Barnes said that a big concern has always been how to police the park
    - People will pay for usage of the park, but who will oversee events
  - Trustee Parke said the township can only charge for the big pavilion and the gazebo
  - Trustee Hovis said that the Trustees can talk to Chief Miller and see if they can patrol more frequently when there is a function in the park
  - Beth Barnes believed the township should give a price break to residents since our tax payers already support the park
  - Bonnie Williams said that she has some fund raising ideas and grant writing experience
    - Would like to find out what our the legalities are

- Trustee Urchek would like to see more decorations for different holidays in the park
  - Would also like to get the park used more often and looking nicer

- Bonnie Williams asked if there was only that one park area
  - Trustee Parke said all other areas are state property, not Bazetta property

- Trustee Hovis stated that members of the Parks Board are more than welcome to attend Regular Trustee Meetings to discuss park issues

- Martha Urchek asked if anything is on the schedule besides baseball
  - Trustee Parke stated there is usually an Easter egg activity, but no date has been set yet
  - Trustee Parke would like to see the July 4th picnic back on the schedule
  - Trustee Hovis discussed the possibility of doing a car show over there
    - This idea had been worked on last year
    - Need to find something that will bring more people into the township
  - Trustee Parke said our park would be a great place to have something like "Bazetta Days"
  - Trustee Hovis asked the board to get together and come up with some prioritized ideas

- Martha Urchek asked why there is no compensation for the Parks Board
  - Trustee Hovis said he did not know
  - Trustee Parke noted that Cortland's board does not get compensated either
  - Trustee Hovis said there is nothing that says this policy cannot change
  - Trustee Urchek asked if this compensation would be given to just board members
  - Martha Urchek said it should only go to board members, as is the case with the zoning board

- Beth Barnes asked if the Parks Board was advertised
  - Trustee Hovis said that it was advertised for 10 days at the end of December

- Bonnie Williams asked about legal ramifications to being on a volunteer board
  - Trustee Hovis said he would discuss this with Atty. Finamore

- Martha Urchek asked what money they were allowed to spend
  - Trustee Hovis said what was currently in appropriations is what was available to the board
    - Trustee Hovis said he is willing to take money out of the General Fund if it is needed

- Trustee Hovis said the key is communication
  - Trustees have been improving communication with other departments and want to do the same here
  - Trustee Urchek stated that he knew that people put in a lot of unnoticed time to get things done

- Beth Barnes asked if it was up to them to decide when their meetings would be
  - Trustees Hovis and Urchek both said it was up to them so long as they stayed in constant communication with the Trustees

- Beth Barnes said she thought the transition could have been handled better
  - People who were on the old Parks Board were not informed that they were not on the new Parks Board
  - Trustees should at least thank the old Parks Board members
  - Trustee Hovis said they would be willing to do this if they knew who the previous Parks Board members were
  - Trustee Urchek said the new Trustees should work with the Parks Board better than the previous board

- Bonnie Williams asked about Parks Board terms
  - Trustee Hovis said Atty. Finamore is supposed to be getting back to him with how the terms should be staggered
  - Trustee Urchek said there should be no waiting period from one term to the next

- Martha Urchek asked if the Parks Board would be opened to more members
  - Trustee Hovis said he has applications from two more people who are interested
  - Trustee Urchek said membership should be offered to the previous Parks Board members

  - Trustee Hovis said the board could be expanded from 7 to 9 members
  - Trustee Parke said it could even go to 11 or 13 if there is enough interest

- Bonnie Williams said she would like to find ways to get students and children more involved
  - Trustee Urchek said the township could invite the schools if they are interested
  - Trustee Hovis thinks the township can get lots of different groups to come out and get involved with projects

- Beth Barnes expressed concern about activities in the state portion of the park and behind Imagination Station
  - Trustee Urchek said he would be willing to talk to the Police Department to see what could be done to address this situation

- Michael Swiatkwich addressed everyone about the Bikeway Project and Lake to River Greenway
  - Congratulated new trustees and Parks Board members
  - Discussed the details of the Proposed Mosquito Lake Bikeway
  - Noted several letters of support from county agencies and local communities
  - Stated that he is working on community outreach programs to try and gain more support for the project
  - Noted that the project now has a 501(c)3 status
  - Stated that the project is about improving the community and providing sustainable economic development
  - Discussed how bike paths and walkways are green development
  - Discussed possibilities of showcasing the work done in the wildlife refuge
  - Noted that project would promote small businesses that would service the bike path
  - Discussed historical aspects of the area

- Art Kreller asked if documents regarding the Bikeway Project would be on the township website
  - Mr. Swiatkwich said he would discuss that with the Trustees

- Beth Barnes asked if the Bikeway Project would be a walking trail also
  - Mr. Swiatkwich said that it would

- Art Kreller asked if this had anything to do with the proposed lodge
  - Mr. Swiatkwich said the state decided we were not "lodge material" because lodges at Punderson and Geneva were too close

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **020-10** to adjourn the meeting at 6:50pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 01-20-10

Approved by: Chairman Trustee Paul Hovis Dated: 01-20-10

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: January 12, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
January 5, 2010 Special Meeting Minutes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **021-10** to accept the January 5, 2010 Special Meeting Minutes.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

- Ted Webb stated that he believes that the meeting on January 5, 2010 was an illegal meeting
  - No notification appeared in the Tribune Chronicle
  - Ohio's Sunshine Law states that the meeting should have been cancelled
  - There was more done in the meeting than just reorganizational issues
  - Asked that the minutes be suspended and the meeting be declared illegal
- Trustee Hovis noted the following
  - Tribune Chronicle failed to put notice in the paper
  - Tribune Chronicle did receive notice more than 24 hours before the meeting
  - Tribune Chronicle's lack of publication does not make the meeting illegal
- Ted Webb distributed sections of the Ohio Open Meetings Act to the Trustees and Fiscal Officer
  - Pointed out areas regarding publication of notice
  - Pointed out areas regarding executive sessions
  - Again asked that the meeting minutes from the January 5, 2010 meeting be suspended
- Trustee Hovis said that he asked Atty. Finamore about this
  - Atty. Finamore said it is not the responsibility of the Trustees to ensure the notice is printed, Trustees merely have to ensure submission of notice
- Trustee Hovis noted several problems with recent press releases in the Tribune Chronicle being published incorrectly or not at all
  - Problem lies with the staff of the Tribune Chronicle
  - Bob Coupland at the Tribune Chronicle is willing to discuss this issue with any resident who contacts him
- Ted Webb said that more was done in the January 5, 2010 meeting than items that were reorganizational in nature
  - Again asked that the minutes be suspended and meeting be declared illegal

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **022-10** to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Correspondence (Copies available upon request):

- Received letters from Trumbull County Engineer regarding Ohio Public Works Commission Program Year 2010
  - Copy of Full Application for T.H. 199A Durst Clagg Road Improvement Project, Phase I
  - Copy of Full Application for T.H. 157 Henn Hyde Road Improvements
- Received invitation from Trumbull County Engineer to schedule a meeting with the Engineer's Office to discuss "current projects, issues, and concerns in [our] township as it relates to the work [they] do at the Engineer's Office"
- Received opinion from Atty. Mark Finamore regarding appointment of Fiscal Officer
  - Fiscal Officer is an "independent Township elective office, not subject to any authority or control by the Township Trustees, except where specifically prescribed by law"
  - Fiscal Officer has "exclusive authority ... to hire and appoint one or more persons as the fiscal officer finds necessary to provide assistance"
  - Fiscal Officer authority and duties are the same whether the office holder was appointed or elected
- Received annual notification from Trumbull County Recorder of the Trustees regarding "duty to file zoning resolutions and amendments ... within five working days after the resolution or amendment goes into effect"

Zoning Commission:

- See attached report submitted by Chairman Ted Webb
- A Special Meeting will be held between the Trustees and the Zoning Commission at 7pm on January 19, 2010 in the Administration Building
- Chairman Webb asked Fiscal Officer Drew if she would submit notification for this meeting
- Fiscal Officer Drew stated that she would do so

Road Department:

- Road Superintendent Parke was unable to attend

Fire Department:

- See attached report
- Trustee Urchek asked if Chief Lewis had enough money to hire Baker, Bednar & Associates
  - Chief Lewis stated that he did
- Trustee Urchek asked if we had to have the architectural work in line in order to get the combined fire station grant
  - Chief Lewis said we had to have all of the architectural plans in place before writing the grant proposal

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **023-10** to hire Baker, Bednar & Associates to move forward with the Proposed Action Plan in the Bazetta Township Fire Station Study at a cost of up to $40,000.

Vote:

Paul Hovis	Yes

Frank Parke	Yes
Don Urchek	Yes

- Trustee Urchek asked if Chief Lewis had the money to hire new personnel
  - Chief Lewis said he had already budgeted for new part-timers and volunteers

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **024-10** to conditionally hire the following Fire Department personnel, following negative test results for drug screening and background checks.

Volunteers	*Part-Time at $11.00/hour*
Jeffery Coen	Anthony McMillion
Mark Roper	Patrick Dales
Grayson Root	Michael Rodriques
Aaron Hanson	William Lembach
Erik Bartolo	Scott Bubanyor

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **025-10** to allow Chief Lewis and Fiscal Officer Drew to auction the 1995 ambulance on eBay with a reserve of $3,500 and at a cost of up to $129.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

- Trustee Urchek asked Chief Lewis to explain how he would pay for this new ambulance
  - Chief Lewis said he had already set aside $100,000 in capital improvements to pay for it
    - Had a carryover of $181,000 from 2009
    - Had already budgeted to purchase an ambulance this year
  - Chief Lewis expected that costs will be closer to $87,000
    - Anticipated earning more via eBay than offered trade-in value for 1995 ambulance
    - Asked for $98,000 just in case costs are more than expected
    - Doing a joint purchase with the City of Cortland in order to get a cost savings
    - Will pay cash for the ambulance to get another cost savings
- Trustee Parke asked if the purchase had to go to bid
  - Chief Lewis said that it did not because it is part of the State Purchase Program
- Trustee Parke asked if this is a 2009 body with 2010 box
  - Chief Lewis stated that it was

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **026-10** to approve the expenditure of up to $98,000 for a 2009 Ford Wheeled Coach Ambulance.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

- Trustee Hovis asked if requested software is to update current systems
    - Chief Lewis stated that it was for an update and to work toward a paperless system

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **027-10** to approve the expenditure of $6,415 for FIREHOUSE Software through ACS Government Systems.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

- Trustee Urchek asked if we have Brian Taylor's rate of pay
    - Captain Lewis stated that his current rate is $15.44 and the new rate will be $16.81

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **028-10** to promote Lt. Brian Taylor to Captain at an hourly rate of $16.81, effective January 24, 2010.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Police Department:

- See attached report
- Chief Miller asked for an executive session to discuss hiring of police personnel

Safety Committee:

- Nothing to report

Administrative Reminders:

- The results of the State of Ohio audit for 2007 and 2008 are scheduled to be delivered in early January 2010

Public Comment:

- Ted Webb
    - Questioned recent instances when Trustee Parke assisted the road department without pay
    - Asked how Trustee Parke is covered and rated under Bureau of Workers' Compensation if he were to be hurt while performing volunteer duties
        - Trustee Urchek said it states in the Ohio Township Trustees Manual that Trustees can operate a township vehicle without additional compensation
        - Chief Lewis said every employee, elected official, or board member is covered and rated under the Bureau of Workers' Compensation
        - Trustee Urchek said he asked Trustee Parke to get a letter from the Teamster's regarding this volunteer activity
        - Trustee Parke stated that he had obtained and provided such a letter
        - Trustee Urchek said the Mecca and Johnson Townships both have Trustees who operate road equipment

- Cheryl Tennant
    - Asked if the township had received the deed for the cemetery
        - Trustee Hovis said we had not

        - Trustee Parke said he was going to be looking into it
    - Asked what section of the Ohio Revised Code Atty. Finamore quoted when presenting his opinion regarding the Fiscal Officer
        - Trustee Hovis said he cited ORC §507.01, §507.021A, and §507.021
    - Said these sections refer to Fiscal Officer compensation and the deputy fiscal officer
        - Trustee Hovis agreed and asked what Mrs. Tennant's question was
    - Reiterated that these sections refer to compensation and the deputy fiscal officer
        - Trustee Hovis again asked what Mrs. Tennant's question was
    - Stated that Fiscal Officer Drew works at the pleasure of the Trustees until her elected term begins on April 1, 2010
        - Trustee Hovis noted that Fiscal Officer Drew was appointed by a judge, not by the Trustees
    - Asked why Fiscal Officer Drew had requested this opinion at taxpayer expense
        - Fiscal Officer Drew stated that she had not requested the legal opinion
        - Trustee Parke stated that he asked for the opinion because of a question that Mrs. Tennant herself had raised in a previous meeting
        - Trustee Urchek reiterated that Trustee Parke requested the opinion because a question had been asked at the end of 2009
    - Stated that she disagreed with the opinion
        - Trustee Urchek stated it is immaterial at this point because Fiscal Officer Drew has not hired anyone
    - Questioned why Trustee Urchek both made the motion and voted for his wife (Martha Urchek) and to be appointed to the Parks & Recreation Board
        - Trustee Urchek said that he voted for the slate of appointees and not any individual on the Parks & Recreation Board
    - Threatened an injunction regarding this appointment
    - Questioned Trustee Parke about the $40,000 in compensation he claimed he was waiving
        - Questioned his number of sick hours at his rate of pay at retirement
        - Questioned his number of vacation hours
        - Questioned how determined these numbers were determined
        - Trustee Parke stated that he had the sick and vacation time available to him prior to his retirement because he had not used it
        - He further stated chose not to use the time instead of using it in a questionable way as previous retiring employees had done
        - Trustee Hovis stated this has nothing to do with moving the township forward
        - He further stated that Trustee Parke could have taken 18 months off and collected his sick time as many other township employees have done
        - Trustee Urchek said he disagreed with the presentation of this issue during the election
        - He commended Trustee Parke for not taking advantage of the system
        - Trustee Parke commented that he was simply trying to say that he was not taking advantage of the township

- Felicia Mooney
    - Asked about the driveway specification
    - Trustee Parke said that they are working on this
        - Working on her specific situation
        - Working with Atty. Finamore to get in line with Trumbull County specifications
    - Trustee Hovis said that many of these issues will be discussed at the Special Meeting on January 19 with the Zoning Commission
    - Trustee Parke said that he will contact Atty. Finamore to rectify her situation

Zoning Inspector:

- Inspector Nuss has done the following
  - Issued 1 building permit for a building already under construction
  - Sent out roughly 11 warning letters to get some things cleaned up, e.g. old cars in yards
  - Working with Zoning Commission to see how strict enforcement should be
- Discussed a specific incident that warranted a warning letter
- Urged residents to contact him if they had any concerns or complaints

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **029-10** to recess into Executive Session to discuss the police contract and personnel issues.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

The Trustees reconvened at 9:00pm.

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **030-10** to rescind Board Resolution **515-09** from December 14, 2009, which accepted the Zoning Map

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **031-10** to hire Nathan Greathouse as a full-time police officer at an hour rate of $17.82, effective January 12, 2010.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Hovis to pass Board Resolution **032-10** to adjourn the meeting at 9:05pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 01-26-10

Approved by: Chairman Trustee Paul Hovis Dated: 01-26-10

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Urchek, seconded by Trustee Parke, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or (attached by schedule))

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓ yes	___ no
Mr. Parke	✓ yes	___ no
Mr. Urchek	✓ yes	___ no

1995 Ford Ambulance
Reserve Price of $3500
Copy of Listing Attached

17B

eBay Motors Hello bazettatownship! (Sign out.)
Start new search Search Advanced Search Buy Sell My eBay Research Help
eBay Home | Site Map
Cars & Trucks ▾ Parts & Accessories ▾ Motorcycles ▾ Powersports ▾ Boats ▾ Other Vehicles ▾
Back to My eBay | Listed in category: eBay Motors > Other Vehicles & Trailers > Commercial Trucks > Emergency & Fire Trucks

The deposit for this item was paid with PayPal on Jan-28-10.
Item: 1996 Ford E350 RV Cutaway

Seller view

Make a second chance offer

- View order details
- View PayPal transaction
- View purchased item
- Contact buyer
- Sell a similar item
- Relist
- Unmark as shipped
- Unmark as payment received

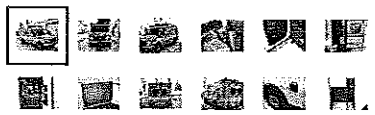
Listing info

Page views: 841
High bidder ID: aggimedic (7) 100%
Duration: 7 days
Start price: $0.99
Reserve price: $3,500.00

1996 Ford E350 RV Cutaway

1996 Ford E350 Ambulance *COULD BE CARGO OR RACING VAN*

Zoom Enlarge



Ended: Jan 28, 2010 08:20:37 PST
Bid history: 17 bids
Winning bid: **US $10,105.35**

Get low monthly payments

Payment: Deposit of US $250.00 within 48 hours of auction close. Full payment required within 7 days of auction close.

Shipping: Buyer responsible for vehicle pick-up or shipping. Vehicle shipping quote is available.

Item Location: Cortland, OH, United States

Coverage: This vehicle is eligible for up to $50,000 in Vehicle Purchase Protection. (Not eligible for eBay Buyer Protection)

Seller info

bazettatownship (0)

Ask a question
Save this seller
See other items

Other item info

Item number: 320477986578
Item condition: Used
Sells to: United States

Share Print
Report item

Description **Shipping** **Payment** **Before You Buy**

Print

Last updated on 08:37:26 AM PST, Jan 21, 2010 View all revisions

1996 Ford E350 RV Cutaway

Title:	1996 Ford E350 Ambulance *COULD BE CARGO OR RACING VAN*
Mileage:	123,352 miles
Location:	Cortland, OH

Vehicle Information

VIN:	1FDJE30F0THB27618
Vehicle title:	Clear
Condition:	Used

Features

Type:	Ambulance	**Engine make:**	Ford	**Transmission type:**	Automatic
Class:	Class 2 (6,001-10,000 lbs.)	**Engine horsepower:**	300	**Transmission speeds:**	4 Speed Overdrive

17C

Questions and answers about this item

Q: Hi Dennis. Will there be any urgency for the winning bidder to pick up the vehicle ? Thankyou Jan 26, 2010
A: If you could get it picked up within 30 days of the end of the auction, that would be great. Otherwise, we may have to charge for storage. Please contact me at 330-647-0819 if you have any other questions.

Q: Hello, I see that the truck does not have a hook for the stretcher in the back.. did it break or you still have it? Jan 25, 2010
A: Yes, it did. We do have the hook and side mount for a Stryker Cot. You would need new bolts for the hook.

Safe Buying Tips for Vehicles

1. NEVER pay for a vehicle by instant cash transfer, such as Western Union or Moneygram.
2. ALWAYS check the My Messages section in your My eBay page to confirm any emails from us requesting account information.
3. GET up to $50,000 in Vehicle Purchase Protection FREE when you buy qualified vehicles on eBay Motors.
4. BEWARE of fraudsters who send fake email messages claiming to represent or offer escrow services as part of eBay's Vehicle Purchase Protection program.

Be safe - get all the tips

17D

1996 Ford Ambulance **COULD BE CARGO, RACING VAN, ETC**

Fuel type:	Diesel	Suspension type:	Spring	Tire size:	16 inches
Number of axles:	Single				

Vehicle Description

1996 Ford Ambulance

COULD BE USED AS A CARGO VAN, RACING VAN, ETC

This vehicle has only ever been owned and operated by the Bazetta Township Fire Department as an ambulance. It was serviced and thoroughly inspected by a certified mechanic before coming out of service. It is in truly excellent condition and is 100% ready to go to work. Everything on this vehicle works just as it should.

All service manuals for the truck and box will be included in the sale. We can also provide all maintenance records on the vehicle from Day 1.

This ambulance has a Ford 7.3l Powerstroke Turbo diesel engine. The engine has a block heater for cold starts when the vehicle is not stored in a temperature controlled area. There is a 4 speed, with overdrive, automatic transmission.

It has disc brakes and spring suspension. The brakes have roughly 50% remaining.

The tires are 245/75R16s and have roughly 75% tread wear remaining. The rims are 16x6Ks.

The GVWR is 8,600lb with a Front GAWR of 2,915lb and a Rear GAWR of 6,084lb.

When running, the inverter provides 110v of power to the inside of the ambulance. When not running, the inverter can be powered by an outside electric source. There is a heavy duty 140amp alternator.

The ambulance has an auxiliary idle control center, which controls the high idle and provides more electrical power to the box when needed. The box will also shut power off in unused areas to prevent battery drain. When the parking brake is engaged and the vehicle is still running, the vehicle automatically goes into high idle.

The truck has 123,352 miles.

All gauges inside the cab work properly.

The aluminum bodied box portion is by Wheeled Coach. There is a side door on the passenger side, as well as two rear doors. There are two outside storage cabinets - a smaller cabinet on the passenger side and a larger cabinet with shelves and bracketry on the driver's side. The box has its own internal exhaust system to rid the box of any fowl odors. The box has its own separate thermostat, which can be controlled from inside the box.

All exterior vehicle lights are currently working, though some bulbs may be in need of replacement. Both sets of interior lights are working, with the exception of one fluorescent light. Both sets of lights can be controlled separately. One set can be controlled by timer.

The truck has a yellow exterior and a grey interior. As you can see from the photos, the ambulance is exceptionally clean and shows little wear and tear both inside and outside the cab.

The only cosmetic flaws on the exterior of the vehicle can be found around the wheel wells. In this area, where two different metals come together, there is some oxidation and paint peeling. You can clearly see this in the photos.

On the interior, there are a few slight flaws. The gear shift area is duct-taped together, but the gear shift works exactly as is should, with no problems whatsoever. The arm rests captain's chairs will not stay in place. In the box, a piece of formica is chipped is a storage area and slight discoloration where equipment had been mounted. One of the sliding doors on the upper cabinets has been removed and the other does not work properly. We considered removing it, but have not done so. The A/C in the back of the box does not function properly. It heats just fine. This is all clearly visible in the photos.

This ambulance has several features. These include an AM/FM radio with controls on the steering wheel, A/C, all cloth captain's chairs, full carpeting in the cab, map lights, siren box and PA system, and cruise control.

The box comes with numerous cabinets for storage. There is even more storage under the bench seat. All seat belts work properly.

You are more than welcome to come down and test drive the ambulance. If fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT THAT IS INTERESTED IN BUYING THIS VEHICLE, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER. THIS VEHICLE IS FOR SALE OUTSIDE EBAY, BUT ONLY FOR OTHER GOVERNMENT ENTITIES.

☺ ☺ ☺ ☺ ☺ ☺ ☺

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 01/12/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12110	956.11	VW12110	Orwell Natural Gas	Service - Fire
12111	219.79	VW12111	Automotive Distributors	Supplies - Roads
12112	2851.63	VW12112	Ainsley Oil Company	Gasoline & Diesel
12113	150.00	VW12113	Donna Ainsley	Refund - EMS
12114	182.87	VW12114	Automotive Distributors	Supplies - Police
12115	70.00	VW12115	Best Furnace	Service - Fire
12116	3753.35	VW12116	Clemans, Nelson & Associates, Inc.	Legal Services
12117	48.81	VW12117	Cortland Tractor Sales Co.	Supplies - Road
12118	973.50	VW12118	The Dexter Company	Blades - Road
12119	700.00	VW12119	D&B Cleaners	Cleaning Service
12120	175.00	VW12120	Finley's Flowers & Greenhouse	Wreaths for Shaw, Miller, & Martin Lots
12121	800.00	VW12121	Attorney Mark S. Finamore	Monthly Fee Per Contract
12122	124.68	VW12122	GreatAmerica Leasing Corp.	Copier - Fire
12123	109.90	VW12123	Handyman Supply Inc.	Ice Melt - Police
12124	8.92	VW12124	Howland Springs Water Company, Inc.	Service - Admin.
12125	510.00	VW12125	HeartWood Designs	OTAS Update & Federal Tax Update
12126	122.00	VW12126	Impressions International	Signature Plate
12127	14930.80	VW12127	Medical Mutual of Ohio	Health Ins.
12128	50.00	VW12128	James McCarty	EMS Refund
12129	25.00	VW12129	MicroDoctor	Yrly Name Renewal-www.bazettatwp.org
12130	480.44	VW12130	Myriad Health	Claim Run of January 4, 2010
12131	43.80	VW12131	Ohio Utilities Protection Service	Email @ $0.10 QTY 438
12132	483.00	VW12132	Ohio Billing, Inc.	EMS Trip Submission
12133	948.39	VW12133	Ohio Edison	Service
12134	60.00	VW12134	Proforma	Business Cards - Frank Parke
12135	127.50	VW12135	Pitney Bowes	Postage Meter Contract
12136	353.55	VW12136	Rentwear, Inc.	Uniforms/Covers/Bag
12137	174.00	VW12137	Summerfield's Appliance Sales	Service - Fire
12138	218.75	VW12138	Standard Insurance Company RE	Life Ins.
12139	3104.00	VW12139	Teamsters Local 377	Health Ins. - Road
12140	136.44	VW12140	Ward's Auto Parts, Inc.	Supplies - Road & Police
12141	187.38	VW12141	Anthem Blue Cross & Blue Shield	EMS Refund
12142	800.00	VW12142	Carol Woodard	Relinquishment of Grave Space
12143	80.00	VW12143	Youngstown/Warren Regional Chamber	Classes
	33959.61		Total Amount of Pending Warrants	

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 01/20/1

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12182	136.95	VW12182	Time Warner Cable-Northeast	Service - Police
12183	594.29	VW12183	Dominion East Ohio	Service - Fire/Road
12184	1634.80	VW12184	CenturyLink	Service - Fire/Police/Road
12185	42.85	VW12185	DRS	PAYMENT
12186	720.00	VW12186	GCCVB	Reservations - Trustees/Clerk
12187	2000.00	VW12187	Mahoning Valley Crisis Response Team	Annual Contribution
12188	300.00	VW12188	Ohio Township Association	2010 Winter Conference Registrations
12189	468.60	VW12189	Physio-Control, Inc.	Maint. Agreement/Etc.
12190	60.00	VW12190	Trumbull Township Association	01-21-10 Reorganization Mtg.
12191	20.00	VW12191	Trumbull County Recorder's Office	Filing of Zoning Amendments
12192	92.00	VW12192	Terminix Processing Center	Pest Control - Police
12193	215.40	VW12193	Trumbull Security Systems, Inc.	Service - Police
12194	313.90	VW12194	Warren Fire Equipment, Inc.	Annual Certification/Inspection/Etc.
12195	991.28	VW12195	The Tribune Chronicle	Legal/Public Notices
12196	2993.93	VW12196	Paul W. Hovis	2009 Health Care Opt-Out
	10584.00		Total Amount of Pending Warrants	

ZONING COMMISSION REPORT
TO THE TRUSTEES
JANUARY 12, 2010

A SUMMARY of the QUARTERLY MEETING of the
BAZETTA TWP ZONING COMMISSION
HELD WEDNESDAY JANUARY 6, 2010

1.) Appointment of Ted Webb as Chairman and Curt Lonsbrough as Vice Chairman for 2010
2.) Discussion with Zoning Inspector, David Nuss, regarding information and clarification on signs and junk vehicles. Also a brief report from Mr. Nuss on activity regarding zoning issues.
3.) Discussion and submission of a modification to page 31, section 5, " Prohibited Uses", item "O" for approval by the Trustees.
4.) Early stages of discussion regarding language for the zoning resolution regarding "wind turbines" and "wind mills".
5.) Presentation by Ted Webb for "Clear Zoning" a company that specializes in preparing zoning books, and the possibility of that company looking at doing Bazetta's Zoning Manual.
6.) Discussion regarding the Zoning Map and some issues and irregularities

CONCLUSION:

A.) Overturn resolution 515-09 of 12/14/09 declaring the Planning Commission Zoning map as the official Zoning map for the township.
B.) Ask that the Trustees join the Zoning Board in an open "Work Session" meeting on 1/19 or 1/21/2010 at the Township Hall at 7:00pm to discuss zoning issues.
C.) Permit the Chairman of the Zoning Board to contact "Clear Zoning" to see if they can prepare a quote to help us organize and re-do our Zoning Manual.

Bazetta Township

5 year Strategic Plan

Road – Police – Fire

10 Year Recommendations

Submitted by:

Road Superintendent	Police Chief	Fire Chief
Kris Parke	Tom Miller	Dennis Lewis

Road Department

2010

Issue 2 Blacktop Phase 1: Durst Clagg Road

Issue 2 Henn-Hyde Road

Local funds Northview Drive

Plan for mechanics retirement

Sprayer for applying weed control

Apply for road grants

Grant Phase 2 Durst Clagg

Acquire hazardous chemical locker

2011

New single axle dump truck with plow and asher

Pave Quail Run

Pave Fallehn Dr.

Pave Wilshire Dr.

Pour Concrete for plows with bins

Apply for road grants

New laser transit

Work with department heads on future growth and communications

2012

Trade in tractor for boom mower

Pave Red Fox Run

Pave Wilshire Drive

Pave Beaver Trail

Concrete backhoe barn

Apply for road grants

Acquire small pavement roller

2013

Apply for road grants

Purchase mini excavator

Purchase new road truck

New fulltime employee

Pave McCleary Jacoby

2014

Apply for road grants

Pave Cadwallader Sonk Road

New single axle dump truck with plow and asher

Cemetery Department

2010

Level, seed, and plot out new ground

Complete cemetery program

Trade in mower

2011

Create cremation garden overall plan

Purchase Columbaria

Pour continuous foundations in new section of cemetery

2012

Renovate chapel

Pave cemetery roads

Trade in mower

2013

Purchase Columbaria

Pave cemetery roads

2014

Finish purchases needed for cremation garden

Police Department

2010

Purchase new Marked Police Car replacing 2003

Additional Full Time Officer through Grants

Expand Part time Police Roster

Complete Software and Link

2011

Apply for grant complete Police Garage

Purchase new Marked Police Unit

Replace Bullet Proof Vests (Grant Replacement)

Apply for additional Cops Grants

2012

Purchase new Marked Police Unit replacing 2004

Apply for Grants (availability)

Maintain Current Staffing Levels

2013

Purchase new Marked Police Unit

Apply for Grants all Law Enforcement Areas

Purchase new Department Weapons

2014

Maintain Current Staffing Levels

Purchase new Marked Police Unit

Fire Department

FY '10

Design and engineering for Central Fire Station

Acquire Property for Central Fire Station

Increase Staffing by utilizing SAFER grant, volunteers and Part-time Firefighters/Medics

Purchase New Ambulance (replacing 1996)

FY '11

Break Ground on New Central Fire Station

Purchase and Upgrade Firefighter Protective Equipment (turnout gear)

Purchase new Hose 4000ft replace on average 1970 hose still in-service

Purchase new hose appliances(i.e. nozzles, adapters) age 1970 an older

FY '12

Opening of New Central Fire Station

Closing of two fire stations (selling)

Purchase New Ambulance replacing 2006

FY '13

Purchase Utility Vehicle

FY '14

Purchase New Chiefs Vehicle

Immediate Recommendation

Form a formal health care committee of employees from all departments and actively search for better rates.

10 Year Recommendations

Township wide paperless record keeping

Cooperative and centralized consolidation of departments

Voluntary cross training of employees

Columbaria garden in cemetery

Plot back half of Bazetta Cemetery

Refurbish or purchase new ladder truck

Continued education for federal state compliance

Electric to cemetery

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting January 12, 2010 1930hrs

Date: 1/07/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on January 12, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Submitted Fire Department 5 year Strategic.

2. Submitted Organizational Chart.

3. Requesting to hire Baker, Bednar and Associates to move forward with the master plan for the Fire Department and Bazetta Township as a whole.
    a. First step will be to analysis current fire stations at an estimated cost of $16,000.
        i. Hazardous Materials testing by others (estimate $5000.00)
    b. Second step to evaluate the best area to put the fire station and or other departments, at an estimated cost of $4000.00
    c. Third step would be determining the size and scope of Bazetta Fire Department and/or other Departments at an estimated cost of $12,000.
    d. Note: on the third step, some of that money could be taken off of the architect fees when Fire Department acquires monies to move forward with building.

4. Would like to conditionally hire 5 of volunteers and 6 of Part-Time Firefighter/Medics listed below if background checks and drug test results come back negative. Received 5 volunteer applications and 7 Part-time Firefighter/Medic applications. The Volunteers and Part-time Firefighters would be hired for Bazetta Township employee's contingent of Background check and pre-employment drug test. * represent past employees that were in good standing. The applications will be available to the Trustees if they wish to review.

Volunteers	Part-Time
Jeffery Coen	Anthony McMillion
Mark Roper	Patrick Dales *
Grayson Root	Michael Rodriques *
Aaron Hanson	William Lembach *
Erik Bartolo	Scott Bubanyor

5. Requesting that the Trustees allow Chief Lewis and Fiscal Officer Drew auction the 1995 ambulance on EBay with a reserve of $3500.00 dollars.

6. Requesting to purchase an ambulance for a cost of $98,000.00. We have been offered $3000.00 in trade in for the 1995 ambulance. We are looking at $94,000.00. Once new ambulance is in we will auction 2003 we should get around $6000.00 for it also. The new ambulance should be right around $87,000.00. We are also going to save approximately $1000.00 dollars as Bazetta Fire Department and Cortland City Fire Department are purchasing 2 ambulances at one time from the same manufacturing company. Worst case scenario the cost of the ambulance would be $93,029.00. The Ambulance does not have to be put to bid as it is a State Purchase Vehicle.

7. Would like to purchase new program this program is used to report for the State Fire Marshall of Ohio and every state or federal grant requires you to report. We are currently using two programs to collect data; this would eliminate that process and continue the goal of the fire department to becoming more paperless. The cost of the program is $6415.00 this include 1 day of onsite training. See attached sheet for quote.

8. Would like to promote Lt. Brian Taylor to Captain on January 26, 2010 Trustees meeting. This has been showed on the new organizational chart for Bazetta Fire Department. The promotion would be retroactive to January 24, 2010 for payroll reasons. I have already appropriated the raise in the 2010 budget.

Dennis Lewis

Chief of Fire & EMS

Bazetta Fire Department

5 YEAR STRATEGIC PLAN

I. Department Overview

The Fire Department has adopted a strategic plan mission statement that reads:

The Bazetta Fire Department will strive to provide cost effective, high quality Fire Suppression and Emergency Medical Services while providing non-emergency Fire Prevention, Code Enforcement, Public Education and Support Services to the community.

The Fire Department comprises eight full-time employees with a roster of ten full time positions: ten part-time positions which are certified as professional firefighter/medics none of these positions are filled at this time: ten volunteer positions required to be certified as basic firefighters. The principal function of the Fire Department is to provide to the citizens of our community traditional fire department services, such as fire suppression and emergency medical service, fire prevention and public safety education, mitigation of incidents involving hazardous materials and weapons of mass destruction, and township-wide emergency management coordination.

Fire Administration is made up of one person which is the Fire Chief. The other seven personnel work a twenty-four hour on/forty-eight hour off schedule and are divided into three shifts of 2.3 personnel each. In the future depending on the economics of the Township this would be four per shift. Each shift currently covers two fire stations that alternate closing every other day, which house two engines, one quint, three ambulances, and one command vehicle.

II. Community Assumption/Vision/Mission

The 2000 Census reported the population to be 6,306. Indicators of growth include population, building activity, and rate of unemployment that shows that Bazetta Township growth will decline or stay the same over the next 5 years. Bazetta Township has experienced the same level of economic downturn faced by other areas in Ohio and the nation due Delphi, Steel Mills and Sears/K-Mart Cooperation.

- Commercial, single family and multi family residential construction continue to be weak; a very gradual incline is anticipated over the next five years.

- Trumbull County has maintained an unemployment rate of ten percent since January 2009. Trumbull County has one of the highest unemployment rates in the state and the nation. Local employment is expected to remain the same.

Bazetta Fire Department Vision Statement

Bazetta Fire Department will be the leader in innovative Fire Department Operations and Customer service. We will have world class employees certified and trained to the highest levels and will maintain long term partnerships with the citizen and business community. We will be a Nationally Accredited Fire Department and one of the First Departments in the nation to have Paramedic as minimum level of EMS Certification. The Bazetta Fire Department will be synonymous with exceptional quality and service, strong ethics, dedication and caring. We will epitomize World-Class Fire and EMS service delivery. Our members will be viewed as the best of the best and will characterize the definition of professionalism.

MISSION STATEMENT

To prevent fires through fire safety education, code enforcement, pre-planning, and fire investigation. To provide emergency medical services, fire suppression, and hazardous materials spill mitigation to the residents and guest of Bazetta Township. To provide the highest level of service feasible for the level of resources allocated to the organization.

III. SWOT Analysis

The following is an analysis of strengths, weaknesses, opportunities, and threats apparent to the Fire Department.

Strengths

- ✓ Township Trustees renewed emphasis on Core Services.
- ✓ Public perception of, and satisfaction with, the Fire Department.
- ✓ Quality personnel.
- ✓ Community growth.
- ✓ High quality facilities and equipment.
- ✓ Comprehensive ***Fire Department Master Plan***.

Weaknesses

- ✓ Number of personnel
  - Number of suppression/EMS personnel mandated by National Fire Protection Association (NFPA 1710) on Fire Protection for interior structure firefighting.
  - Number of personnel needed to meet the demand for inspection and public education services.
  - Number of personnel needed to adequately provide premise code enforcement for a Township of our physical size.
  - Number of support staff personnel for fire/EMS training, fire prevention, public education, and code enforcement.
- ✓ Number and location of facilities.
- ✓ Lack of equipment and staffing, especially the lack of a dedicated ladder company.
- ✓ Lack of positive revenue streams.
- ✓ Mosquito Lake presence- 25% of Fire Department primary response area is owned by State of Ohio and the Federal Corp of Engineers and is tax exempt.
- ✓ Lack of reliable mechanism for funding the ***Fire Department Master Plan***.

Opportunities
- ✓ Community growth.
- ✓ Citizen involvement through the Fire Department Volunteer Program.
- ✓ Citizen support.
- ✓ Emerging technology.
- ✓ Theoretical increase in alternative funding sources.
- ✓ Bazetta Township Trustees renewed emphasis on Core Services.

Threats
- ✓ Community growth.
- ✓ Unfunded mandates.
- ✓ Increased demand for services.
- ✓ Added and reemphasized responsibilities, such as WMD response and Domestic Preparedness.
- ✓ Citizen expectations compared to department capabilities.
- ✓ Increasing Mosquito State Park and Federal Corp of Engineers presence within commercial areas of the Township.
- ✓ Shifts in strategic priorities.

IV. Strategies for Addressing SWOT Analysis

The following are key strategies that will be used to address the challenges faced within the Fire Department.

Emergency Operations

The Fire Department is committed to better planning in the determination of the future fire and EMS facility consistent with the needs of an adequate public facilities plan. The ***Fire Department Master Plan*** recommends the following as the primary goal for the placement of future fire station:

Achieve a five (5) minute response time to 90% of the Population of Bazetta Township.

We are not so ingenuous as to expect to be capable of delivering emergency services to all areas inside our township within this timeframe. However, we do aspire to, and are dedicated to, the delivery of emergency assistance to the vast majority of our ***citizens*** in a manner that will have positive results.

FY '10	Design and engineering for Central Fire Station Acquire Property for Central Fire Station Increase Staffing by utilizing Volunteers and Part-time Firefighters/Medics Purchase New Ambulance (replacing 1995)
FY '11	Break Ground on New Central Fire Station Purchase and Upgrade Firefighter Protective Equipment (turnout gear)

FY '12 Opening of New Central Fire Station
Closing of two fire stations (selling)
Purchase new Ambulance (replacing 2006)

FY '13 Purchase utility vehicle (replacing 2003 S10 pickup truck)

FY '14 Purchase new Chiefs vehicle (replacing 2003)

V. Budgetary Impact

Although the recommendations that have been made by the Fire Department, and their proposed implementation schedule, may seem to be very aggressive, they are steps we feel are necessary to address our responsibilities to our community as they are at this point in time.

Capital expenses for the closing of two fire stations and building one central fire station must be addressed through the Capital Improvement, Federal Grants, and United States Rural Development loan/grant program.

VI. Priorities and Recommendations

The following are key recommendations and priorities for the next five years.

1. The first priority of your Fire Department is to provide emergency response to the citizens of Bazetta Township in a timely manner.
   Having an appropriate number of well-trained and equipped personnel strategically placed throughout our community will allow us to render assistance to those in need quickly and effectively.
2. An equally important priority is to provide the safest working environment possible for our personnel. This means providing the best personal protective equipment, apparatus and equipment, facilities, and training possible, within the bounds of sound fiscal judgment and practices.

VII. Resources

Fire Department resources are used to fund the operations of the Fire Department, with some minor exceptions:

1. A small amount of revenue is generated through fees for services for ambulance transport and some required inspections and fire detection and suppression system permits by Fire Prevention.
2. The General Fund may have to be used to assist the fire department in some cost of the building; factors and amount is undetermined at this time.

Additional sources of funding for local fire and emergency medical services are scarce. There are some federal grant programs to which we submit application, such as the FEMA Assistance to Firefighters Grant Program, FEMA Commercial Direct Equipment Assistance Program, and FEMA Staffing for Adequate Fire and Emergency Response. Fortunately, these programs address the need of equipment and specialized training, and

the need for additional personnel, however does not fund reoccurring cost (i.e. manpower, maintenance).

As stated previously, twenty-five percent of the fire department's primary response area is owned by Mosquito State Park and Federal Corp of Engineers and is tax exempt. Should Mosquito State Park (State of Ohio) be approached concerning contributing to the cost of providing service, even a small emergency services fee, such as one dollar per day per camp site when being utilized, could generate capital improvement money for the Fire Department.

The following chart provides a five-year budget projection for the Fire Department. Personnel required to implement department recommendations are shown as phased programs to minimize budgetary impact.

BUDGET EVENT CAPITAL COST / RECURRING COSTS

FY '10
Needs assessment for new fire station $40,000.00
New Ambulance $100,000.00
Site acquisition for new fire station $175,000.00
Truck Payment $65,000.00
Totals for FY '10 $315,000.00 / $65,000.00

FY '11
Design new fire station $200,000.00
Truck Payment $65,000.00
Totals for FY '11 $200,000.00 / $65,000.00

FY '12
Construction of fire station $1,800,000.00
(Grant or loan $100,000.00 a year for 20 Years)
Truck Payment $65,000.00
Totals for FY '12 $110,000.00 / $65,000.00

FY '13
Purchase Utility Vehicle $45,000
Station Payment $100,000.00
New Ambulance $110,000.00
Truck Payment $65,000.00
Totals for FY '13 $155,000.00 / $175,000.00

FY '14
Purchase new Chiefs Vehicle $45,000.00
Station Payment $100,000.00
Truck Payment $65,000.00
Totals for FY '14 $45,000.00 / $175,000.00

Totals for 5 year timeline $715,000.00 / $655,000.00

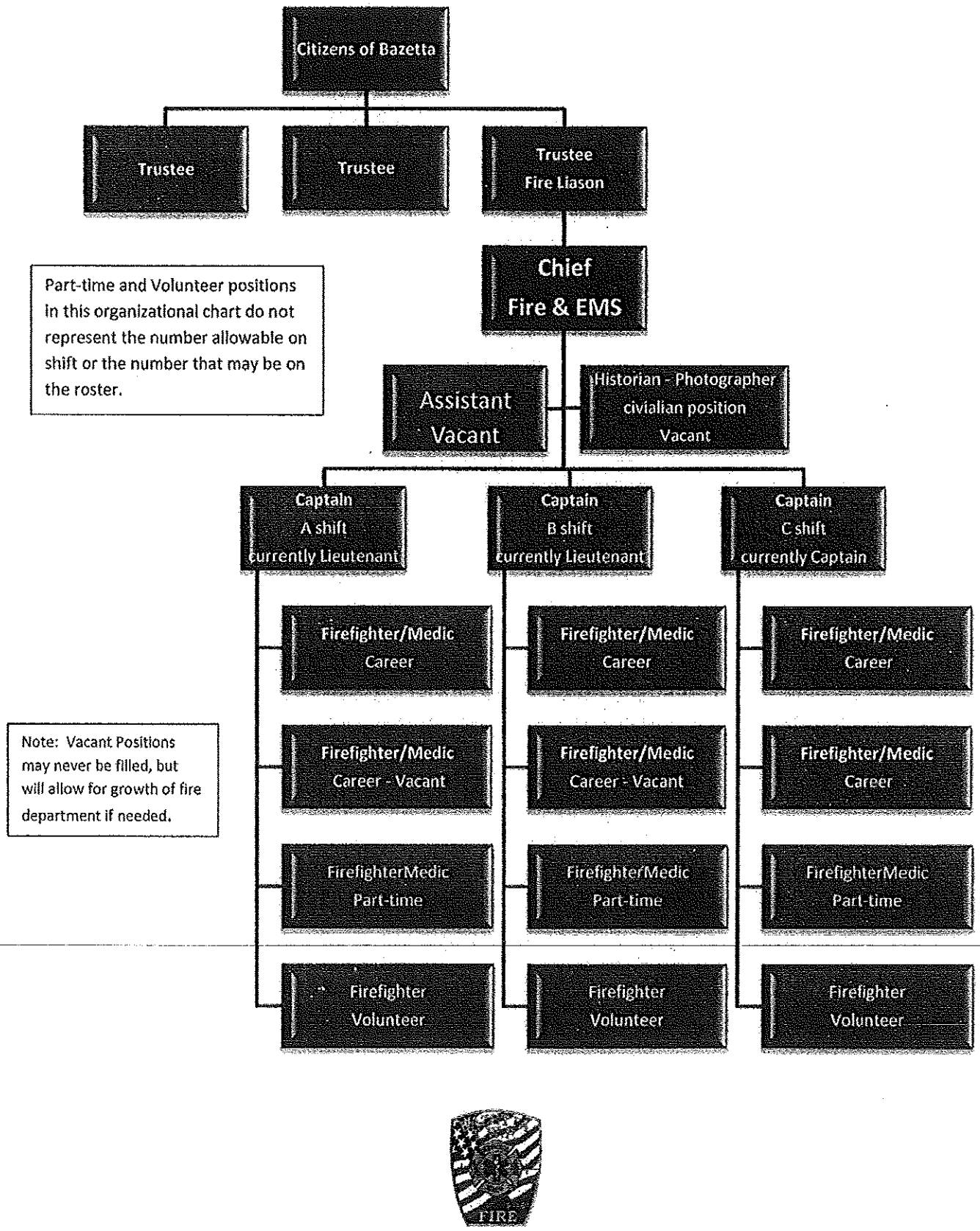
VIII. Performance Measure

The definitive measure of success for emergency response operations is the delivery of service to the citizens of our community in a manner that will allow us to have an immediate positive impact on an emergency situation. Therefore we will strive to reach our recommended response criteria of a five-minute total response times to 90% of our resident population. This is a realistic and reasonable goal if there is an appropriate number of a well-trained and equipped personnel strategically placed in our community.

Bazetta Fire Department will strive to meet the increasing demand for services. This will be measured under established division performance measures.

The Fire Department will provide the best possible service with the resources available over the next five-year period. As the community grows or declines it will be necessary for the department to change and strive to meet the demands this will have on the Township.

Bazetta Fire Department Organizational Chart



Bazetta Township Fire Station Study
November 19, 2009

Proposed Action Plan:

1. Analysis of Existing Fire Station Facilities
   - Overall building code compliance
   - ADA compliance
   - Hazardous material identification
   - Condition of structure, various systems, and finishes
   - Ergonomic and energy efficiencies
   - Utility and maintenance cost projections
   - Estimated cost to make various improvements

2. Analysis of potential sites for New Fire Station Facility
   - Study current and projected demographics of community served
   - Study geography of community served
   - Consider location of outside support Departments
   - Develop and complete a scoring grid for each possible site
   - Current ownership
   - Availability of utilities
   - Response time issues
   - Site development costs
   - Long term growth and service potential
   - Etc.

3. Determination of size and scope of New Fire Station Building
   - Work with township and department officials to develop architectural program
   - Based on the program, prepare schematic design drawings including site plan, plans and elevations
   - Develop preliminary construction cost budget
   - Develop projected maintenance and utility cost estimates for designed building
   - Obtain USDA financing terms and conditions through Kelly Hettick at USDA Rural Development

4. Prepare analysis of all data in the form of a bound report, with BBA's recommendations to Trustees

As compensation for the services enumerated above, BBA proposes the following:

1. Analysis of Existing Fire Station Facilities
$16,000
   - Hazardous material testing by others (estimate $5,000)

2. Analysis of potential sites
$ 4,000

3. Determination of size and scope of New Fire Station
$ 12,000

4. Prepare report
included above

TOTAL FEE
$32,000

As the project would move forward, some portion if not all of these preliminary fees would be credited to the project account. The exact amount of credit will be determined by the nature and scope of the final project.

ACS Government Systems

3345 106th Circle
Urbandale, Iowa 50322
FIREHOUSE Software Direct (800) 921-5300
Regional Account Manager: Forrest J. Nace / forrest.nace@acs-inc.com
Regional Office (800) 285-8685 / (724) 283-9086 Fax

Local Area Representative: FTA Consultants - William Hertel, CEO
Office (937)746-3587 (866)376-6284 Fax(937) 746-1304 / Hertelfta@juno.com
Kentucky - Indiana - Ohio

TO: Bazetta Twp Fire Department
773 Everett-Hull Road
Courtland, OH 44410
Chief Lewis

DATE: 1/6/2010
Terms: n15
Valid for: 60 Days
Quote: Q2010BazettaTwpOH0106B

Phone: 330-637-4136 **E-Mail:** fire@bazettatwp.org
Fax:

Your Authorized Local FIREHOUSE Software Representative

Standard Version 1 Concurrent User FIREHOUSE Software

Item/Description	Qty:	Price Per:	Total:
Software			
FIREHOUSE Software Standard Edition NFIRS Module, Personnel & Training Module, Equipment/Apparatus Module, Occupancy/ Inspection Module, Hydrant Module, Graphing & Mapping, Administrative Staff Scheduling, Advanced Features single concurrent user	1	$ 3,580.00	$ 3,580.00
Annual Maintenance			
Annual Maintenance Complete Stan. Schd. System Single Concurrent User	1	$ 735.00	$ 735.00
Package Special OHIO NFIRS Discount	1	$ (195.00)	$ (195.00)
2007 Ohio Fire Code for inspection violations	1	$ 1,500.00	$ 1,500.00
On site Installation/Configuration(Upto 8 hours)	1	N/C	N/C
Day of On Site Training (upto 8 Hours)	1	$ 795.00	$ 795.00
		GRAND TOTAL:	**$ 6,415.00**

Options (add any if desired)		
2000 Life Safety Codes or 2003 International Fire Code	$ 1,000.00	
2005 or 2007 Ohio Fire Code	$ 1,500.00	
FHMobile EMS (per tablet/notebook)	$ 1,995.00	($1700.00 software $295.00 maintenance)
FHMobile Inspections (per tablet/notebook)	$ 1,565.00	($1395.00 software $170.00 maintenance)
FHMobile Preplan VIEWER (per tablet/notebook)	$ 590.00	($510.00 software $80.00 maintenance)
FHMobile Incident Command with Viewer (per tablet/notebook)	$ 2,065.00	($1750.00 software $315.00 maintenance)
FH Sketch (Preplan Drawing Program) Single User	$ 995.00	($885.00 software $110.00 maintenance)
Additional Day On Site Training (upto 8 hours)	$ 795.00	

The Annual Maintenance Agreement On This System Includes:

Unlimited Toll Free Tech Support via FH 800# during the Maintenance Agreement Period.
All upgrades/new releases of FIREHOUSE Software during the Maintenance Agreement Period. Quarterly Firehouse Software Newsletter.
On-Site Technical Support / Upgrade Installation / Training Sessions are NOT INCLUDED.

December, 2009 Bazetta Police Department Activity	
Activity	**Total**
Calls for Service	393
Incident Reports Filed	162
Traffic Crash Investigations	26
Number of Persons Arrested	24
Traffic Offenses	31
Vehicle Miles Traveled	7655
Office Contacts	311

2009
Department Activity

	Calls for Service	Reports Filed	Traffic Crash Investigations	Arrests	Traffic Offenses	Vehicle Miles	Office Contacts
January	271	88	24	16	13	8753	243
February	308	84	19	16	45	7028	246
March	363	97	26	23	69	9009	343
April	366	97	15	20	50	9307	360
May	432	107	18	23	46	8585	338
June	503	90	12	31	26	6003	345
July	570	137	15	34	20	9279	342
August	537	137	15	34	20	9980	250
September	445	125	17	23	28	8207	347
October	370	111	15	26	23	8545	296
November	375	104	18	26	35	8294	261
December	393	162	26	24	31	7655	311
Total	4933	1339	220	296	406	100645	3682

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: January 19, 2010 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:15pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

- See Attached Topics of Discussion & Zoning Map

- ZONING MAP DISCUSSION
  - Ted Webb introduced himself, Curtis Lonsbrough, and Deanna Boggess as Chairman, Vice Chairman, and Secretary of the Zoning Commission
    - Stated that the purpose of this meeting is to discuss several zoning issues and concerns
    - Believed this will be on ongoing project that will need Trustee input
  - Chairman Webb spoke unofficially with a local regional banker and was told the following
    - Banks are asking about zoning on properties for which loans are sought
    - Problems in certain areas because residential properties are currently zoned commercial
  - Chairman Webb noted the following
    - Zoning book goes back to 1970 with the commercial zoning of some areas
    - In 1969 , there was only one designation for commercial
    - Many properties are being used as the highest designation of commercial while they are actually zoned for the lowest designation of commercial
    - Prior to current zoning, a conditional use came an area for a corner store to exist
      - When the property sat vacant for a few years, it reverted back to residential
    - Other locations where businesses are located in residential areas have no variances
    - Zoning map is a valuable tool, but we cannot use the map we recently received with any level of confidence because the map is not a true representation
  - Trustee Hovis expressed the need to get with the Trumbull County Planning Commission to see why the township could not rezone entire sections
  - Chairman Webb wanted to know if this is possible
    - Trustee Hovis said best way to find out is to meet with the Planning Commission
  - Trustee Parke was unaware that commercial zoning goes back as far into the residential area as it does
  - Trustee Parke wondered if the Planning Commission just got the color coding wrong
  - Trustee Parke asked if we paid for this map
    - Trustee Hovis said it had previously been paid for
  - Trustee Parke says there are variances that he knew had occurred but cannot find documentation
  - Chairman Webb said this could snowball into a serious problem if not addressed
  - Chairman Webb suggested the following, based on his review of Ohio Revised Code
    - Talk to Atty. Finamore
    - Get a list of all parcels involved
    - Have a Zoning Commission Meeting – he saw this possibility when reviewing the ORC
      - Trustee Hovis will contact the Planning Commission to set up a meeting
      - Trustee Hovis asked that everyone e-mail one another to determine an exact date
  - Trustee Parke sais we all need to be together for this

- Chairman Webb reiterated that he would like to get Atty. Finamore involved
  - Trustee Hovis would like to bring Atty. Finamore in later, when he is needed
- Trustee Parke and Trustee Urchek noted that all you need is one person to have a problem getting a loan and the situation will get worse

- ZONING BOOK DISCUSSION
  - Chairman Webb said there are things to be addressed and some things that need to be added
  - Chairman Webb discussed ClearZoning
    - Put together a zoning book for a local township that is what he would like to see us go to
      - Could be linked to a new township website for easy resident access
      - Would allow residents to find out this information themselves
      - Would allow residents to all documents themselves and could even use PayPal to submit their fees
    - Trustee Parke and Trustee Hovis met with this company on a previous occasion
    - Trustee Hovis said the cost is roughly $13,000 to have a book created
    - Trustee Hovis said the ClearZoning will send automatic updates whenever the law changes
    - Chairman Webb said there are other companies that we could get bids from
    - Secretary Boggess said the book would be especially helpful since Zoning is part-time department in the township
    - She also said this would make the jobs of all people in Zoning much easier
  - Chairman Webb said Zoning Commission is looking at zoning regulations for windmills
    - Has seen some things in Ohio Revised Code about this
    - Trustee Urchek said there is some sort of height limitations for windmills due to the airport
    - Chairman Webb said they are in the early stages of this research
  - Chairman Webb said Zoning Commission is looking into what is permissible for signage
    - Is looking at what Liberty and Howland are doing
    - Noted that Bazetta is no longer the rural community it once was, e.g. the Route 5 corridor
  - Trustee Hovis discussed the possibility of a McDonald's warehouse coming into the old Wal-Mart
    - McDonald's seriously looked at it, but the building was too small in terms of height

- MASTER PLAN DISCUSSION
  - Chairman Webb asked what the Zoning Commission needs to be considering in terms of the township's master plan from the Planning Commission
    - Trustee Hovis said the following
      - Trustees have a book that is done
      - Need to set up another meeting, but was unable to do so before the Trustees changed
    - Trustee Hovis said Mike Piros is willing to assist with this since he had a great deal of experience with it during his term as Trustee
  - Chairman Webb said township zoning should be looking as far ahead as the County Planning Commission is looking
  - Trustee Hovis discussed some residential properties that were annexed into Cortland because residents wanted sewer and water
    - Vice Chairman Lonsbrough commented on the difficulties in getting sewer and water
    - Trustee Hovis said there was petition going around, but people could not come to an agreement over who would own the sewer system
    - Vice Chairman Lonsbrough said Warren has exclusive rights to water in Bazetta Township
    - Trustee Hovis said the problem is that different entities own different aspects of the sewer and water system
    - He added that the Warren owns the water, Trumbull County owns the pipe and the two of them could not come to an agreement despite the petition being presented 3 separate times
    - Trustee Hovis and Trustee Parke noted that residents in the township get water from 2 different places – City of Warren in some places and Trumbull County in others
  - Vice Chairman Lonsbrough pointed out section 42on the Zoning Map

- He knows change was made in this section but it is not reflected on the map
- Fiscal Officer Drew noted that many zoning changes from late 2008 until June/July 2009 were not reported to the County Recorder until June/July 2009
    - Had worked with previous Zoning Inspector to submit these en masse to the County Recorder
    - All changes since have been reported
    - Wondered if other changes, prior to late 2008, may never have been reported
    - Can verify which changes she has submitted if needed
- Chairman Webb said that Inspector Nuss talked to him about a property where a parcel is zoned two different ways within the same parcel
- Barbara Rosier-Tyron noted that there is a policy regarding rezoning multiple parcels in the Zoning Book, but you can only rezone 10 properties at a time
- Trustee Urchek said that improper zoning is what led to the problem with Calvary Bible Church
    - Mike Swiatkwich said the problem is that realtor told church one thing and property owners told them another
    - Trustee Hovis said that misrepresentations obviously occurred somewhere

- OUTSOURCING THE REVISION OF THE MANUAL DISCUSSION
    - Chairman Webb says this is way down in the priorities list since there so much more to do
    - Trustee Hovis and Trustee Urchek recommended that Chairman Webb attend the Ohio Township Association Winter Conference
    - Barbara Rosier-Tyron stated that, just because the county prepared the map and we paid for the map does not mean that it is not wrong
        - She further stated that she has seen errors made in the past
    - Chairman Webb noted that the Trustees rescinded approval of this map as the official map at their meeting on January 12
    - Trustee Hovis wished Inspector Nuss good luck in having to deal with the ongoing situation
    - Trustee Hovis discussed the need to go paperless because many of our records are not secure

- PURCHASE OF SHIRTS FOR ZONING BOARDS, TRUSTEES, AND FISCAL OFFICER
    - Secretary Boggess got quotes from various shops
    - Trustee Hovis said we already have an account with Western Reserve
    - Trustee Urchek will take care of ordering the shirts
    - Secretary Boggess will send him the information for the Zoning Boards

A motion was made by Trustee Urchek and seconded by Trustee Hovis to pass Board Resolution **033-10** to adjourn the meeting at 8:25pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Date: 01-25-10

Attested by: Fiscal Officer Rita K. Drew

Date: 01-25-10

Approved by: Chairman Trustee Paul Hovis

1/19/2010
SPECIAL TOWNSHIP MEETING
TOWNSHIP TRUSTEES
&
ZONNING COMMISSION BOARD

RE: Zoning Issues

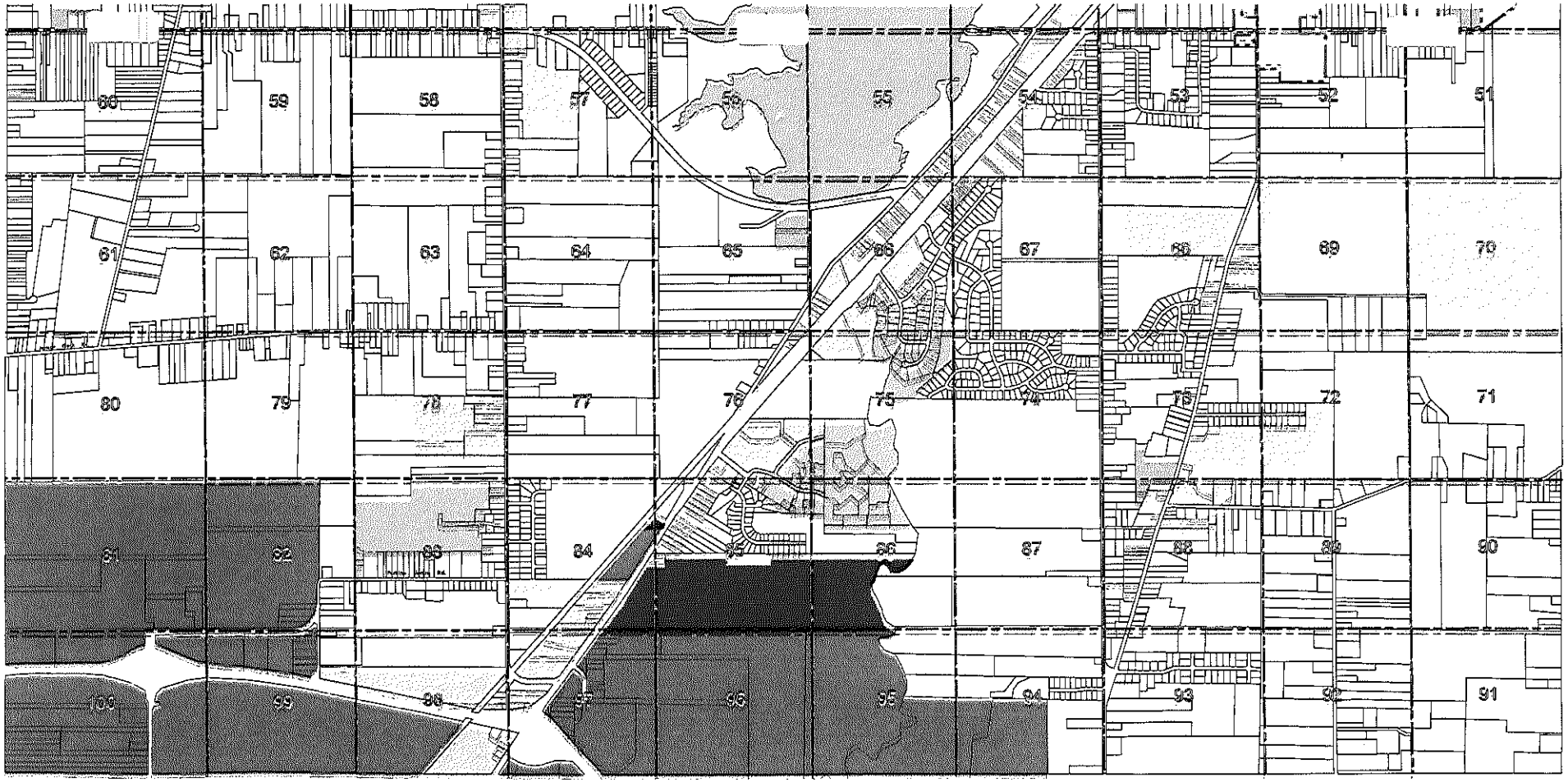
Topics of discussion:

I.) Zoning Map
- A.) Properties Identified correctly?
- B.) Properties miss-identified?
- C.) Special areas that need to be addressed

II.) Zoning Book
- A.) Areas that need to be addressed
- B.) Issued that need to be added

III.) Master Plan
- A.) Do we need to review?
- B.) How does it affect zoning?

IV.) Outsourcing the Revision of the Manual
- A.) Who begins the process?
- B.) What companies should be considered?



Zoning Districts

- Residential "R-1"
- Residential "R-2"
- Residential Apartment "RA"
- Manufactured Home Park "MH"
- Commercial "C-1"
- Commercial "C-2"
- Commercial "C-3"
- Industrial "I"

Miles: 0, 0.25, 0.5, 0.75, 1

Feet: 0, 1,250, 2,500, 5,000, 7,500, 10,000

Prepared By: Trumbull County Planning Commission
Date : May 2009 (Revised Aug. 2009)

Bazetta Township
Zoning Map
City of Cortland

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: January 25, 2010 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

- Director Bill Miller, Assistant Director Trish Nuskievic, and David Dubiaga (Plats & Zoning) of the Trumbull County Planning Commission were introduced
  - Director Miller noted that all 3 had a part in the plan that was created last year
- Trustee Hovis turned meeting over to Bazetta Zoning Chairman Webb
- Chairman Webb introduced members of the Bazetta Zoning Commission, Zoning Secretary Deanna Boggess, and Zoning Inspector David Nuss
- Chairman Mike Swiatkwich introduced members of the Bazetta Zoning Appeals Board

- Chairman Webb stated that the Zoning Commission, through viewing the map and having conversations with community members, discovered that there were multiple issues with the new map
  - Had previously asked the Trustees to rescind the motion adopting the map, which has been done
  - Reviewed the issues that were discussed at the January 19 Special Meeting

- Mr. Dubiaga said that the current map is correct, based upon the information in the township zoning book
  - Chairman Webb said there are probably properties changes that may have never been recorded in the County Recorder's office
  - Fiscal Officer Drew discussed the amendments that had not been filed in a timely manner
  - Mr. Dubiaga said that Planning Commission only has records for amendment proposals, not what the actual approved amendments

- Chairman Webb stated there are multiple problems
  - Properties with homes on them that should be zoned residential, but are now commercial
    - Asked if the township would need to have residents come in one at a time, at a cost of roughly $400 each, to change all of the properties in Timber Creek to residential zoning
  - Properties where zoning changes were never properly record and/or reported
  - Properties where commercial zoning designations need to be changed
    - Commented on the fact that businesses on Route 5 are behaving as if they have the highest commercial designation when the actual zoning is a lower designation
    - Mr. Dubiaga said the original 1970s designation had the highest level and anything new came in with a lower designation
    - Noted some properties in Timber Creek that are zoned RA, but do not have those types of structures on them
  - Properties which have multiple types of zoning within the same property

- Trustee Hovis asked what the Route 5 corridor should have been zoned
  - Mr. Dubiaga said original district should have been a C-3 when question was raised a few years ago and that Trustees chose not to make this change at that time

- Walter Maycher said the biggest problem at this point is the residential properties in commercial zones
  - Needs to be cleared up first so new residents do not have to get commercial loans for these properties
  - Said doing this en masse would be a better solution that doing it on an individual basis
  - Mr. Dubiaga said this same problem exists over by the golf course as well

- Barbara Rosier-Tryon sited the 3 ways listed in the zoning book for changes to be made
  - Stated this can be done en masse (up to 10 parcels) using the procedures outlined in the zoning book
  - Director Miller said a legislative amendment can be used so residents need not pay any fees
  - Mr. Dubiaga said it should be done by recommendations from the Zoning Commission to Trustees

- Trustee Urchek asked what to do if a resident wants to keep the commercial zoning
  - Mr. Dubiaga said to notify residents and allow them to come to a public hearing where these types of issues can be addressed
  - Director Miller said the Trustee should listen to the resident
    - Should what is in the best interest of the majority
    - If a resident wants to go against the decision of the Trustees, he or she would need to file an injunction and follow proper legal procedures

- Trustee Hovis said the Zoning Commission will have to go through their regular procedures
  - Mr. Dubiaga said the Zoning Commission will have to be sure to identify all properties in each action
  - Chairman Webb asked if they should do a neighborhood at a time
  - Mr. Dubiaga said that is how a similar situation was handled in Niles

- Trustee Hovis asked if we could use the same mechanism for changing the commercial parcels
  - Mr. Dubiaga said it would be different

- Mr. Dubiaga and Chairman Webb said the priority should be to get the residential properties corrected
  - Chairman Webb's biggest concern is the potential loss of a sale because of the incorrect zoning designation
  - Inspector Nuss thinks order of importance is the areas zoned commercial, then the blocks that are zoned RA, and finally the parcels with 2 different types of zoning
  - Mr. Miller said the next step in the legislative amendment process is to go to the Planning Commission and figure out, in detail using their GIS system, what properties need to be changed

- Chairman Webb asked if a public notice would have to list every parcel
  - Mr. Dubiaga and Director miller said no, but there would have to be a public mailing to every resident who is affected
  - Trustee Urchek said certified mail would be best because of the return receipt notification
  - Barbara Rosier-Tyron suggested putting block numbers in the public notice
  - Trustee Urchek said to be sure to give resident enough time to be available
  - Chairman Webb noted the process and time tables involved in making these changes
  - Inspector Nuss thinks blocks 66 and 75 should be addressed first, followed by blocks 72 and 68

- Inspector Nuss asked about block 54 where properties are zoned part commercial and part residential
  - Has received questions regarding what a resident can build on these properties

- Mr. Dubiaga said the zoning map follows the comprehensive plan and land use map
  - Trustee Hovis said a comprehensive plan had been adopted a few years ago
  - Director Miller said an update was worked on in 2009, but was not acted on before the year's end
    - Land use map and comprehensive plan are road map for future township zoning
    - If map is not consistent with land use map or comprehensive plan, then township is not following its own blueprint and courts will see this disconnect and rule accordingly
  - Chairman Webb said Zoning Commission has never seen land use map or comprehensive plan

- Walter Maycher reiterated this
- Trustee Hovis said Trustees need to adopt both the comprehensive plan and land use map in order to move forward
- Barbara Rosier-Tryon asked whose vision these things documents were
  - Director Miller said the township had previously asked the Planning Commission
  - Chairman Webb said he assumed that, at some point, the township would be presented with the plan
  - Mr. Miller said he was working with previous trustees to get the plan adopted, but the final meeting has not happened yet
- Walter Maycher said that comprehensive plans and opportunities have come and gone

- Director Miller said that they could come back and get on our regular agenda or do another meeting like this to get the new Trustees up to speed
  - Chairman Webb said we need to get the comprehensive plan in effect as soon as possible because, right now, we are flying by the seat of our pants and we need some direction
  - Trustee Hovis said the Zoning Commission should move forward to get meetings scheduled and documents created so Trustee can schedule another special meeting

- Chairman Webb asked Inspector Nuss how soon he can get information compiled for the Zoning Commission
  - Inspector Nuss said he has 90% of it done now
  - Vice Chairman Lonsbrough said Inspector Nuss should get the GIS numbers so the Zoning Commission can schedule a meeting and send the mailing
  - Inspector Nuss said that this could be done within the next 10 days

- Chairman Webb asked the Trustees if larger meetings could be held elsewhere since the Administration Building is not be larger enough to hold 50-60 residents
  - Trustee Hovis and Trustee Urchek noted a few other possibilities

- Barbara Rosier-Tryon asked if the Planning Commission has records of what amendments are passed
  - Mr. Dubiaga said proposals go to Planning Commission for recommendation, go to Trustees for final passage, and then go to the County Recorder
  - Planning Commission get their current information from whatever is in the township zoning book, not from the County Recorder's Office

- Vice Chairman Lonsbrough asked what should be done with errors on the map
  - Mr. Dubiaga said to contact them with the resolutions showing the amendments made
  - Director Miller said to funnel any errors or corrections from Inspector Nuss to Mr. Dubiaga, utilizing a single point of contact so there is no confusion

- Chairman Webb asked what to do in the case of variances
  - Mr. Dubiaga said conditional uses can be indicated on the map if there are records

- Chairman Webb asked if Zoning Appeals Board documents should go to the Planning Commission
  - Mr. Dubiaga said they could do that if they chose to

- Chairman Webb asked what should occur in 1st public meeting
  - Mr. Dubiaga said to identify parcels and have a Zoning Commission meeting, not a public hearing
  - At that meeting, make a motion to change the parcels
  - Notify the Planning Commission, then have a public hearing and send notifications
  - The 1st meeting should be just to make the motion to change the parcels

- Chairman Webb asked if the 2nd meeting would be the hearing where the public would be informed

- Would it not be the opposite of a normal meeting since the Zoning Commission is explaining what they are doing rather than public asking them to do something
- Director Miller said it would and recommended making opening remarks and explaining why the change is being are initiated

- Barbara Rosier-Tryon said you might need to have Atty. Finamore make the case to the public
  - Vice Chairman Lonsbrough said they would just need to carefully word the motion

- Vice Chairman Lonsbrough asked what to do about the parcels that are zoning partially as residential and partially as commercial
  - Mr. Dubiaga said there would have to be a zone change to get the parcel to be one or the other

- Trustee Urchek thanked everyone for taking the time to attend this meeting

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **034-10** to adjourn the meeting at 8:09pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

_____ Dated: 01-26-10
Attested by: Fiscal Officer Rita K. Drew

_____ Dated: 01-26-10
Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: January 26, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
January 12, 2010 Zoning Hearing Minutes
January 12, 2010 Special Meeting Minutes
January 12, 2010 Regular Meeting Minutes
January 19, 2010 Special Meeting Minutes
January 25, 2010 Special Meeting Minutes

- Trustee Urchek asked that the minutes from the January 12, 2010 Regular Meeting Minutes reflect the pay rates of $16.81 for Captain Brian Taylor and $17.82 for Officer Nathan Greathouse in Board Resolutions **028-10** and **030-10** respectively

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **035-10** to accept the minutes from the January 12, 2010 Zoning Hearing, January 12, 2010 Special Meeting, January 12, 2010 Regular Meeting as amended, January 19, 2010 Special Meeting, and January 25, 2010 Special Meeting.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **036-10** to authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **037-10** to approve the expenditure of $53,253.00 to OTARMA for the following coverage – legal liability, automobile liability, law enforcement operations, wrongful acts, vehicle physical damage, property, and boiler & machinery.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **038-10** to increase the following temporary appropriations.

05-A-04 (Cemetery: Workers Comp) by $114.02
01-F-10 (General: Park Insurance) by $79.62
05-A-12A (Cemetery: Insurance) by $19.93

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **039-10** to appoint Richard Musick, Rita Benoit, Eleanor Governor, and Evelyn Coe, as Alternate, to the Parks & Recreation Board.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **040-10** to amend Board Resolutions **533-09** and **534-09** to reflect that the IRS approved gas mileage reimbursement rate has changed from $.55 to $.50 per mile in 2010.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **041-10** to certify to the Trumbull County Board of Elections the Zoning Referendum Petition filed with the Board of Trustees in accordance with ORC §519.12 and proceed to election wherein the electors of the township may vote for or against the proposed zoning amendment to change the property listed below from Residential 1 to Residential 2 on May 4, 2010.

Parcel ID#31-045302
33.92 acre parcel on Bazetta Road between Hoaglund-Blackstub Road and State Route 305

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **042-10** to donate $50 to the Trumbull Township Association for the hospitality suite at the Ohio Township Association Winter Conference.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Correspondence (Copies available upon request):

- Letter from Trumbull County Engineer outlining projects completed in Bazetta Township between October 1, 2009 and December 31, 2009
  - CH 263 (Park Avenue) Tree/Brush Removal/Trimming
- Project Completion Report from Ohio Public Works Commission stating that the Howland Wilson Road Improvement Project Phase 1 has been closed
- Letter from Jim & Judy Shamrock thanking the Fire Department for their quick response and professionalism
- Letter from Trumbull Memorial Hospital commending the Fire Department on the quick response and fast action of the Bazetta EMS team of Gary Walters and Brian Taylor
- E-mail from Trumbull County Planning Commission
  - Sent handouts and informational materials for the 2010 Census
  - Asked that these be displayed or distributed
- Letter from Trumbull County Commissioners stating that Trumbull County has been awarded a grant by First Energy and Buckeye Energy Brokers
  - Grant was given in conjunction with electric aggregation program
  - Additional term discount has been increased to 6%
  - Grant to be shared with aggregation communities
  - Trumbull County share will be used for "green" projects
  - Bazetta's share will be $38,754
    - Strongly encouraged to use for "green" projects, but this is not required

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **043-10** to authorize Fiscal Officer to request an Amended Certificate of Estimated Resources that includes the $38,754 First Energy grant.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Zoning Commission:

- Chairman Webb reported that they have held 2 meetings since the last Regular Meeting and will be having another meeting soon to continue moving forward with correcting zoning issues

Zoning Inspector:

- Inspector Nuss reported that no permits written since the last Regular Meeting
- He further reported that he has been busy working with the Zoning Commission and Trustees to address zoning issues

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **044-10** to authorize the Trumbull County Planning Commission to undertake the demolition of the structure located at the following address in Bazetta Township, Trumbull County, Ohio through the Neighborhood Stabilization Program.

Parcel #31-093120 at 2697 Warren-Meadville Road #1 Cortland, Ohio 44410

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **045-10** to authorize the Trumbull County Planning Commission to undertake the demolition of the structure located at the following address in Bazetta Township, Trumbull County, Ohio through the Neighborhood Stabilization Program.

Parcel #31-093120 at 2697 Warren-Meadville Road #3 Cortland, Ohio 44410

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **046-10** to authorize the Trumbull County Planning Commission to undertake the demolition of the structure located at the following address in Bazetta Township, Trumbull County, Ohio through the Neighborhood Stabilization Program.

Parcel #31-093120 at 2697 Warren-Meadville Road #4 Cortland, Ohio 44410

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **047-10** to authorize the Trumbull County Planning Commission to undertake the demolition of the structure located at the following address in Bazetta Township, Trumbull County, Ohio through the Neighborhood Stabilization Program.

Parcel #31-077025 at 914 Johnson-Plank Road Warren, Ohio 44481

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Road Department:

- Trustee Hovis read a commendation from a resident for the manner in which a recent burial was handled
- Roads Superintendent Parke discussed refurbishment of the old radar wagon
    - Would like to turn it into a cold patch wagon, specifically a heated unit that can be used for cold patch jobs during the winter months
    - Would like $600 to purchase materials for refurbishment
    - Does not believe it will be that expensive, but wants to be sure to request sufficient funds just in case
    - Received a donation of sheet metal from a local business
    - Trustee Urchek noted that the original unit was donated
    - Trustee Hovis asked if the Roads Department personnel will be doing the work
    - Roads Superintendent Parke said that they would

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **048-10** to approve the expenditure of up to $600 to purchase materials for the refurbishment of a cold patch trailer for the Roads Department.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

- Roads Superintendent Parke would like to get quotes to purchase garage door openers for the overhead doors in the Administration Building garage

- Doors are still in good shape, but the doors randomly drop halfway down when in use

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **049-10** to authorize Roads Superintendent Parke to seek quotes to repair the overhead doors in the Administration Building garage, with payment coming from the General Fund.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Fire Department:

- Retired Cortland Assistant Fire Chief Taylor officially pinned his son, newly promoted Captain Brian Taylor
- See Attached Report

A motion was made by Trustee Parke and seconded by Trustee Urchek to pass Board Resolution **050-10** to accept the Fire Department's 5 Year Strategic Plan.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **051-10** to accept the Fire Department's Organizational Chart.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

- Chief Lewis stated that the 1996 ambulance is currently listed on eBay
  - Has met its reserve, so it will be sold when the auction ends on Thursday, January 28, 2010
- Chief Lewis stated that the lighting installation at the Fire Department has been completed
  - Was completed by township personnel, saving the township roughly $2000 in labor charges
- Chief Lewis stated the township has saved $14,000 in Worker's Compensation expenses
  - Thanked all township employees, especially those on the safety committee for a job well done
  - If we can keep accidents to a minimum, the township can expect further cost reductions
  - Trustee Urchek commended the safety crew on their great work
  - Trustee Parke thanked the Fire Department for putting up the lights themselves

Police Department:

- Chief Miller stated that he would like to hire 2 new officers into the Reserve Training Program
  - Both candidates have met all requirements and are ready to proceed
  - Trustee Urchek asked what this would cost
  - Fiscal Officer Drew and Chief Miller said there is no cost during the training program

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **052-10** to approve the hiring of Brian Galida and Lenny Emch as officers in the Reserve Training Program, effective January 27, 2010.

Vote:

Paul Hovis	Yes

Frank Parke	Yes
Don Urchek	Yes

- Chief Miller stated that he would like to give Nathan Greathouse an initial uniform allowance of $425 to purchase new uniforms
    - As a recently hired full-time officer, he needs uniforms and they can be expensive
    - Is aware that this provision existed in the expired police contract

The motion to pass Board Resolution **053-10** to authorize the expenditure of $425 to Nathan Greathouse as an initial uniform allowance, pursuant to the recently expired police contract was tabled.

- Chief Miller stated that the Police Department is going through resumes and applications in preparation for having another hiring board panel
    - Has invited Trustee Urchek to attend
    - Is Having problems getting qualified people hired due to negative strikes on driving records and background checks

Parks & Recreation Board:

- Trustee Hovis noted that the Trustees have just approved the final members of this board and hopes everyone can get moving on doing something in the park soon

Safety Committee:

- Chief Lewis showed the public what a heart attack looks like on paper
- Chief Lewis stated that, in the near future, the Fire Department will be able to transmit EKGs from the ambulance directly to the hospital
- Trustee Parke said they do a great job and the Trustees appreciated it
- Chief Lewis said the next Safety Committee meeting will be February 25 at 2pm for all township employees
- Trustee Hovis asked if the township got anything set up with the imager that was previously discussed
    - Captain Lewis and Captain Miller will coordinate this
    - Captain Lewis would like his people to be trained on it
- Trustee Parke and Trustee Urchek commended the committee on the work that they are doing

Administrative Reminders:

- The results of the State of Ohio audit for 2007 and 2008 are scheduled to be delivered in early January 2010
    - Trustee Hovis noted that it is now the end of January and we have still not received this
- Trustee Hovis and Roads Superintendent Parke will be meeting with David DeChristofaro from the Trumbull County Engineer's Office at 9am on January 28, 2010 to discuss current projects, issues, and concerns

Asked to be placed on the Agenda:

- None

Public Comment:

- Ted Webb commented that we received a nice windfall from the First Energy Grant
    - Asked that the Trustees earmark this money for future green savings, e.g. the study regarding combining fire stations

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **054-10** to recess into Executive Session to discuss personnel concerns in the Fire Department.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

The Trustees reconvened at 8:26pm with no action taken.

A motion was made by Trustee Urchek and seconded by Trustee Parke to pass Board Resolution **055-10** to adjourn the meeting at 8:27pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Dated: 01-27-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 01-27-10

Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 01/27/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12197	82.22	VW12197	AT&T Mobility	Service - Fire
12198	1023.21	VW12198	Ohio Edison	Service - All
12199	136.95	VW12199	Time Warner Cable-Northeast	Service - Police
12200	73.80	VW12200	Trumbull County Water & Sewer Acct. Dept	Service - Fire/Police
12201	200.00	VW12201	City of Warren, Utility Services	Service - Fire
12202	125.72	VW12202	American Uniform & Arms LLC	Streamlight - Police
12203	95796.00	VW12203	Buckeye Emergency & Specialty Truck	2009 Ford (Ambulance)
12204	161.96	VW12204	Crosby-Mook Office Equipment, Inc.	Phone - Road Dept.
12205	375.00	VW12205	Collins Heating and Cooling, Inc.	Service/Repair - Road Dept.
12206	25.00	VW12206	Walter Maycher	January 05, 2010 Qtrly. Mtg.
12207	25.00	VW12207	Curtis Lonsbrough	January 05, 2010 Qtrly. Mtg.
12208	25.00	VW12208	Mark J. Franko	January 05, 2010 Qtrly, Mtg.
12209	25.00	VW12209	Theodore Webb	January 05, 2010 Qtrly. Mtg.
12210	25.00	VW12210	Lee Ford	January 19, 2010 Re-organizationl Mtg.
12211	25.00	VW12211	Craig Fess	January 19, 2010 Re-organizational Mtg.
12212	152.68	VW12212	GreatAmerican Leasing Corp.	Monthly Copier Rental - Fire
12213	25.00	VW12213	William Gardner	January 19, 2010 Re-organizational Mtg.
12214	725.00	VW12214	Howland Twp. Fire & EMS Training Center	EMT Basic Class - Fire
12215	142.11	VW12215	Hanley Print & Promotions	OTAS Laser Checks
12216	77.00	VW12216	Health Index	Drug Screen
12217	107.10	VW12217	LTC Supply Corp.	Supplies - Fire
12218	25.00	VW12218	Curtis Lonsbrough	January 19, 2010 Qtrly. Mtg.
12219	5027.34	VW12219	Morton International	Salt
12220	300.00	VW12220	MicroDoctor	Annual Web Hosting
12221	43.60	VW12221	Ohio Public Employees Retirement System	Outstanding Balance for 2009
12222	1356.79	VW12222	Ohio Insurance	Life Ins. & Dental
12223	974.68	VW12223	Ohio Edison	Service
12224	92.65	VW12224	Penn Care Medical Products	Supplies
12225	583.00	VW12225	Penn Care Medical Products	Supplies
12226	139.84	VW12226	Physio-Control, Inc.	Supplies
12227	25.00	VW12227	Barbara Rosier-Tryon	January 19, 2010 Re-organizational Mrg.
12228	105.00	VW12228	Standard Insurance Company RE	Life Ins.
12229	261.11	VW12229	Staples Business Advantage	Supplies - Police
12230	25.00	VW12230	Michael Swiatkwich	January 19, 2010 Re-organizational Mtg.
12231	200.00	VW12231	Trumbull County Fire & Explosion	2010 Annual Fee
12232	493.20	VW12232	Terry's Tire Town	Supplies - Fire
12233	25.00	VW12233	Theodore Webb	January 19, 2010 Qtrly. Mtg.
12234	71816.83	VW12234	BWC	First Half Workers' Comp Bill
12235	53253.00	VW12235	OTARMA	Annual Twp. Insurance
	234100.79		Total Amount of Pending Warrants	

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting January 26, 2010 1930hrs

Date: 1/22/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on January 26, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Submitted Fire Department 2010 year strategic plan. See attachment
2. Submitted Fire Department 2009 performance report. See attachemnt
3. Requesting to the Trustees to accept Fire Department 5 year strategic plan.
4. Requesting Trustees to accept Fire Departments new Organizational Chart.
5. Baker, Bednar, and Associates have started accessing the Fire Stations for the Master Plan.
6. The 1996 Ambulance is currently being auctioned on eBay. The auction will be completed on Friday the February 29, 2010 and the reserve has been met.
7. The P.O. for new ambulance has been requested and payment will be sent for the new Ambulance by March 1, 2010
8. Firehouse program has been ordered and we are currently setting up a time to install and train. This should be completed by the 2nd week of March.

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9. I am requesting to announce to public the promotion of Lt. Taylor to Captain. I believe that his father will pin his badge on the night of the Trustees meeting.
10. All light fixtures in both stations bays have been replaced. The firefighters did all the work and saved the Township approximately $2000.00 in labor.

11. The Trustees have to address Elliott Fike request for additional leave of absence. We may have to go to executive session for personnel reasons. To discuss what action is in the best interest of the Township.

12. FYI – Bazetta Township saved $14,000.00 are our workers comp bill this year. All Township Employees contributed to this saving and should be thanked for a job well done.

Dennis Lewis

Chief of Fire & EMS

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Safety Committee

Trustees Meeting January 26, 2010 1930hrs

Date: 1/22/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on January 26, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Had monthly safety meeting – training on January 20, 2010 at 1400hrs.

2. Safety Committee discussed holding hands on training. All Employees will be given a fire extinguisher class in April – May depending on weather.

3. Road Superintendant requested that the two large garage doors under the administration building have garage door openers installed. He will be getting quotes and this will be brought to your attention next meeting.

Dennis Lewis

Chief of Fire & EMS

Bazetta Fire Department

2010 STRETGIC PLAN

Assessment of Current location and proposed location

Design and engineering for Central Fire Station

Acquire Property for Central Fire Station

Increase Staffing by utilizing SAFER grant, volunteers and Part-time Firefighters/Medics

Purchase New Ambulance (replacing 1996 and 2002)

Purchase Fire House Program - will collect data more efficiently

Purchase new fire house, nozzles and appliances – Grant has been applied for waiting for results

Purchase new water/ice rescue equipment – Grant has been applied for waiting for results

Reduce overtime – overtime costs have been reduced by 75% in last four (4) years. Try to reduce by an additional 5% in 2010.

Purchase Hoover Craft – Grant has been applied for waiting for results

Purchase Turn out Gear as needed for new part-time and volunteers at a cost of $2000.00 a piece

Replacing lighting system in bays with florescent lights $1000.00 – Firefighters are installing saving $2000.00 in labor.

The Bazetta Fire Department is please to submit this performance report to the Bazetta Township Trustees, the personnel of Bazetta Fire Department, and the citizens of Bazetta Township. This report would not be possible without the continued support of the Board of Township Trustees and the Fiscal Officer of Bazetta Township. With your support we will make it possible to make capital improvements that maintain the department on the cutting edge of new technology. We would like to express our special thanks to the Police Chief and staff, Road Superintendent and Staff, Mechanic, and the Administrative Secretary. Most of all I would like to thank the staff of Bazetta Fire Department for their cooperation and guidance over the last eighteen months. To the residents of Bazetta Township who cooperated in our efforts to minimize lost of life and fire, and for the continuous votes of confidence in helping meet and being prepared to meet future challenges.

The 2008 and 2009 have been very challenging to the Fire Department but the staff and I met the challenge head on and now are moving forward. Moving forward can only be done, with cooperation of the Bazetta Township Board of Trustees, Bazetta Professional Firefighters Local 3703 and I. Bazetta Fire Department is very proud of the accomplishments over the last year and the Bazetta Township Trustees should thank the staff for a job well done. Through the accomplishments of the staff, and continued accomplishments over the next couple of years Bazetta Fire Department will again be one of the finest Emergency Medical Services and Fire Department in the County. I hope the Bazetta Township Board Trustees will assist the Fire Department in ascertaining the goals requested by the Fire Department through the 5 year strategic plan and implementing a master plan for the Fire Department and Township as a whole. The Board of Trustees has to work with the Fire Department in a forward motion, demonstrate cooperative work, and communicate with department head and staff.

I would like to leave you with this thought; the citizens of the community are the customers of Bazetta Fire Department. Without citizens, there is no need for the Fire Department. Trustees, Fire Service Officers, Firefighter/Medics, and I must respond to this reality and recognize that we must keep our customers satisfied. Service quality is a vital issue in America today. We must be conscious of the importance of customer service and need to encourage and support customer service. Thus, the challenge is to motivate and provide for good performance, to encourage innovation, and provide a consistently high quality service in a changing society.

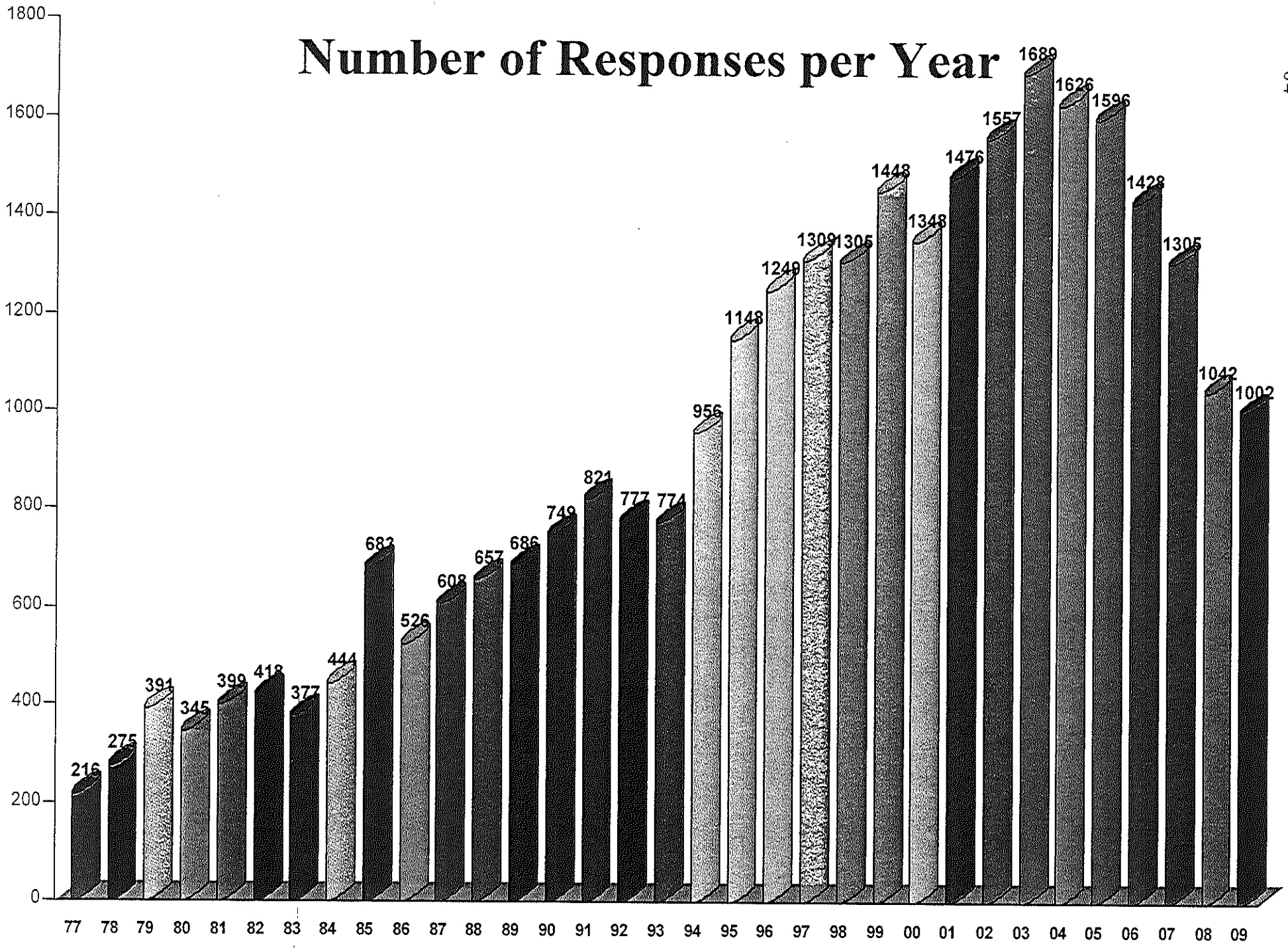
The 2009 performance report is dedicated to all career, part-time, and volunteer firefighters who risk their lives daily to protect the lives and property of the residents and guests of Bazetta Township. Bazetta Township Firefighters serve everyday above and beyond the call of duty. Although firefighters and their apparatus have undergone many changes through the century, the core mission remains the same, dedication and service to the community they are sworn to protect. We, as public servants, can hold our heads high knowing that ours is a just and merciful cause.

Professionally,

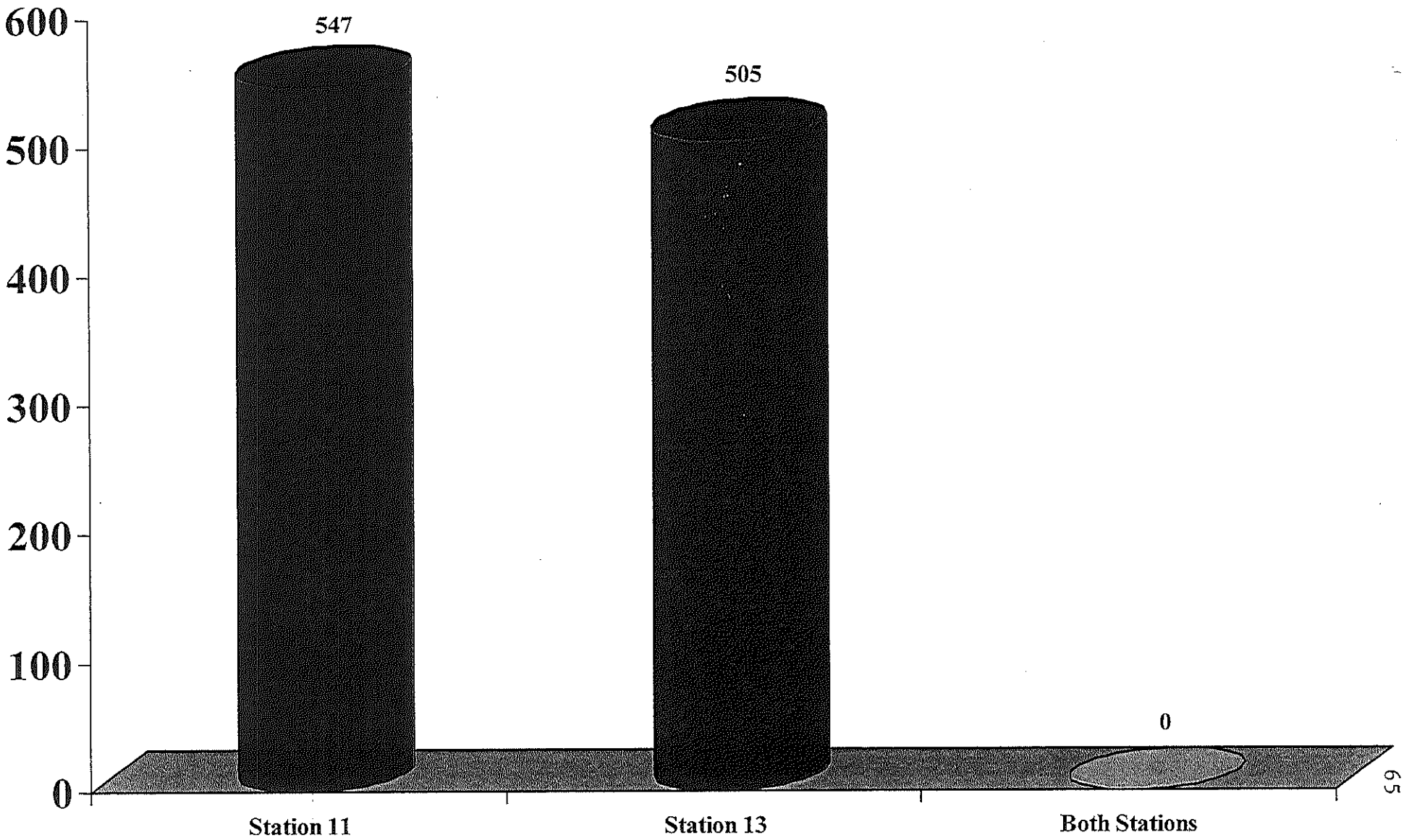
Dennis Lewis

Chief of Fire & EMS

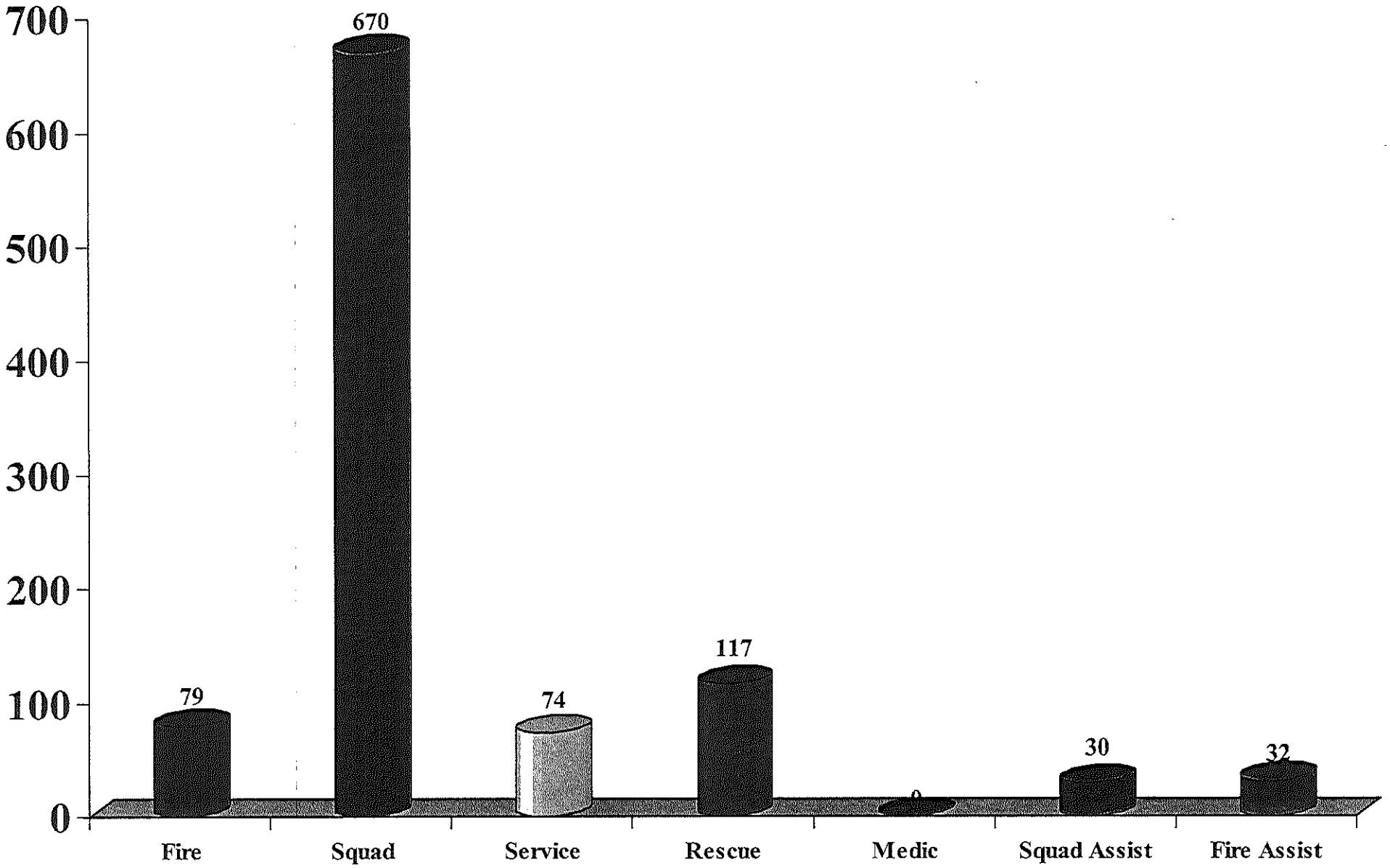
Number of Responses per Year



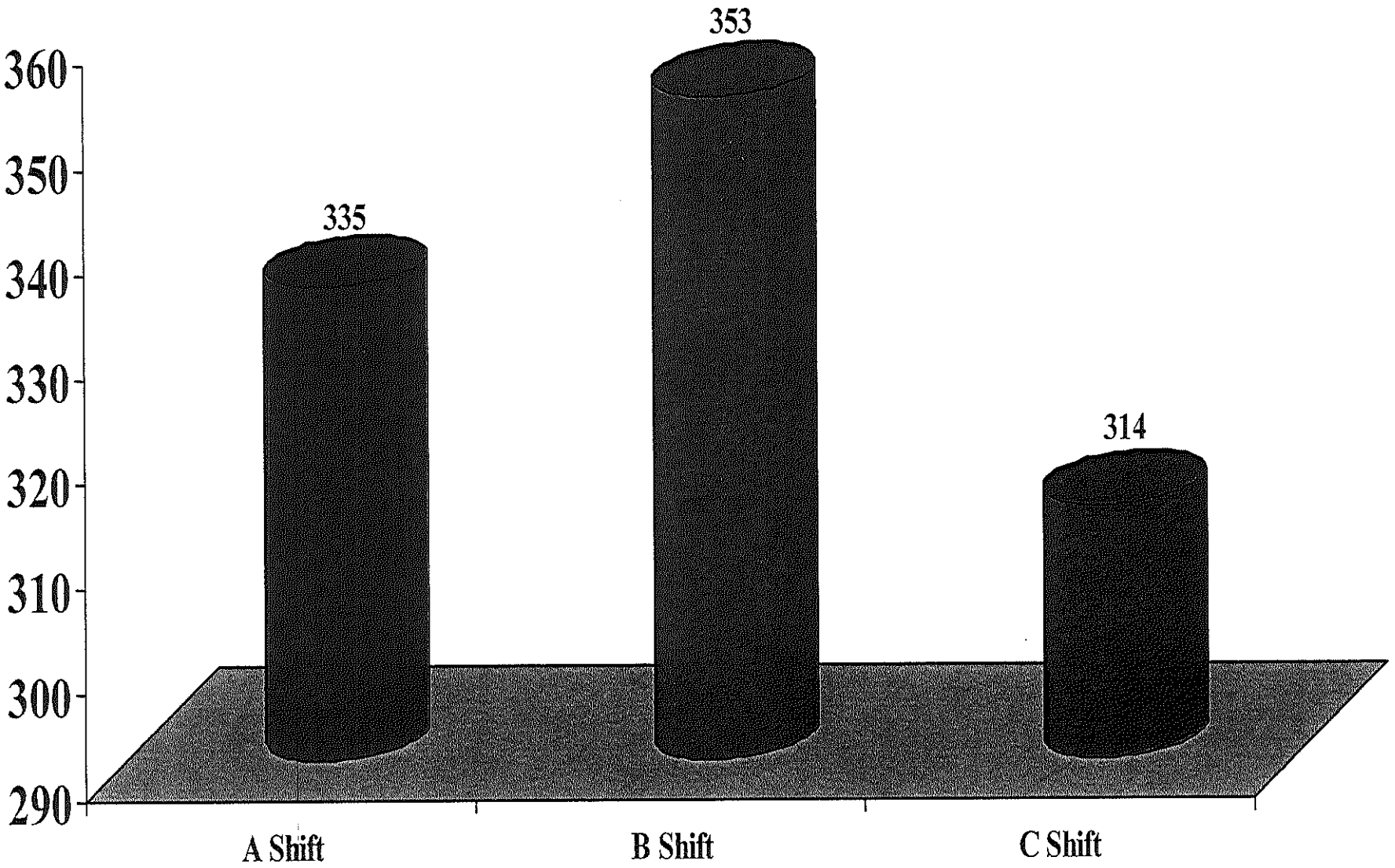
Responses by Station



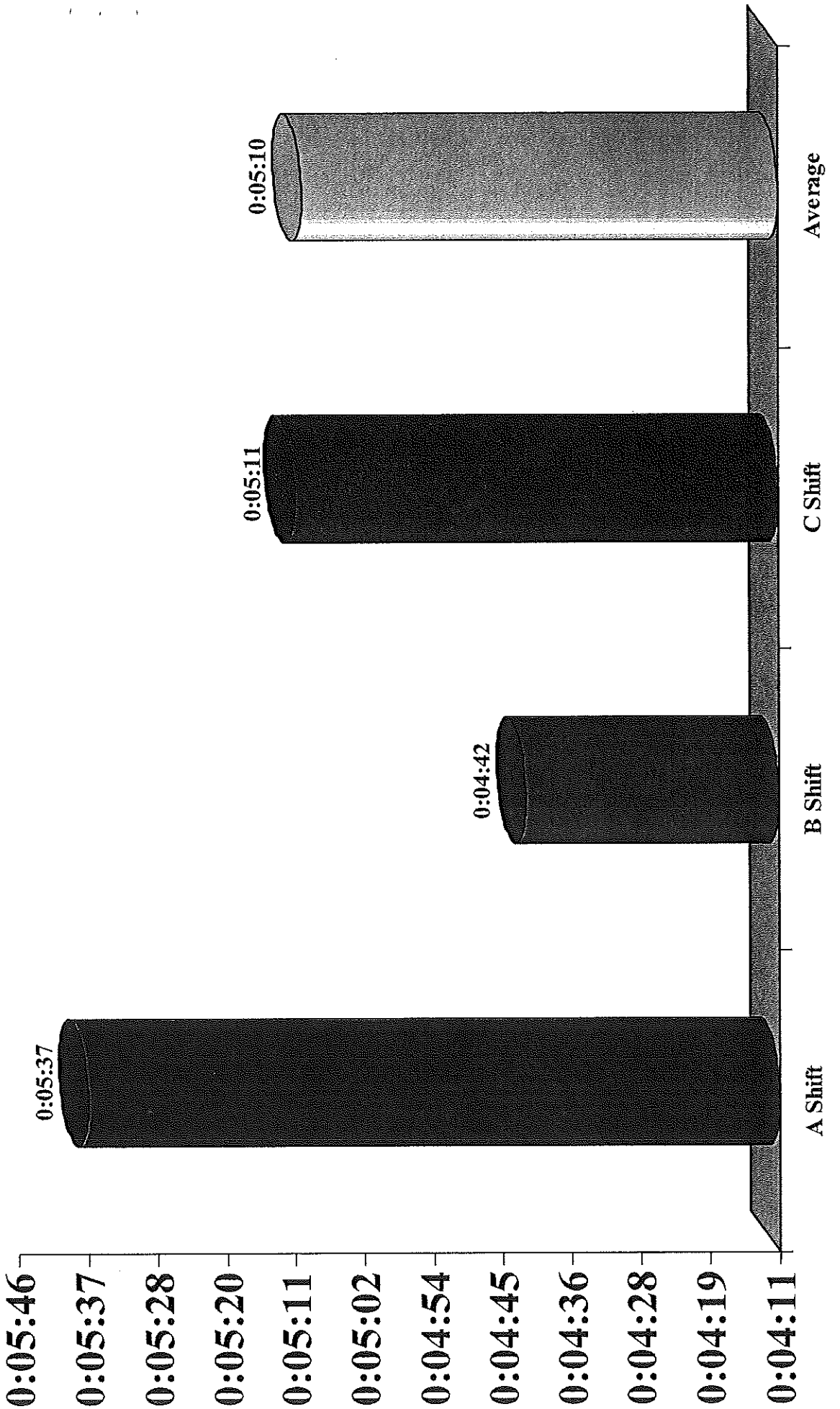
Emergency Calls



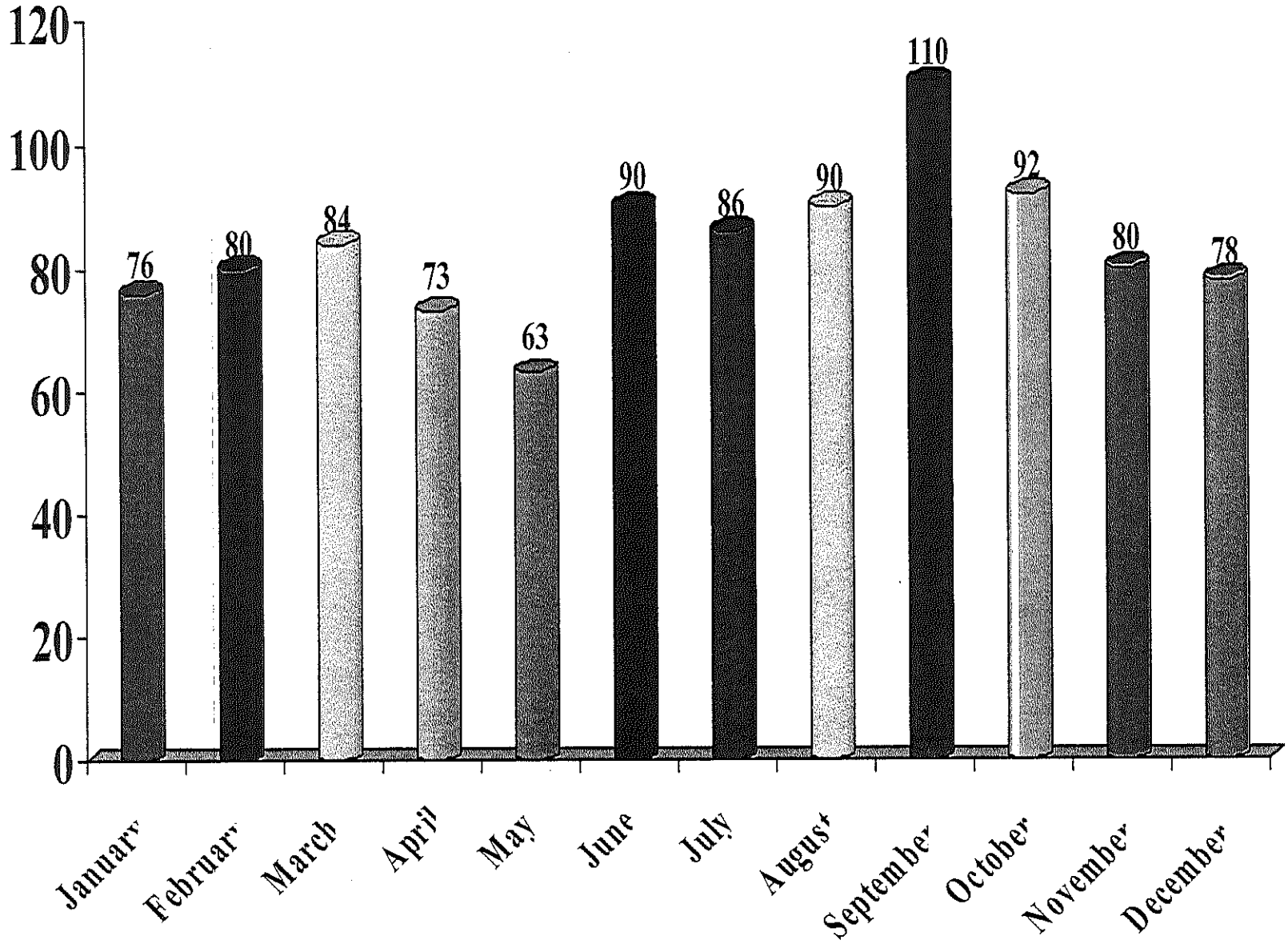
Calls by Shift



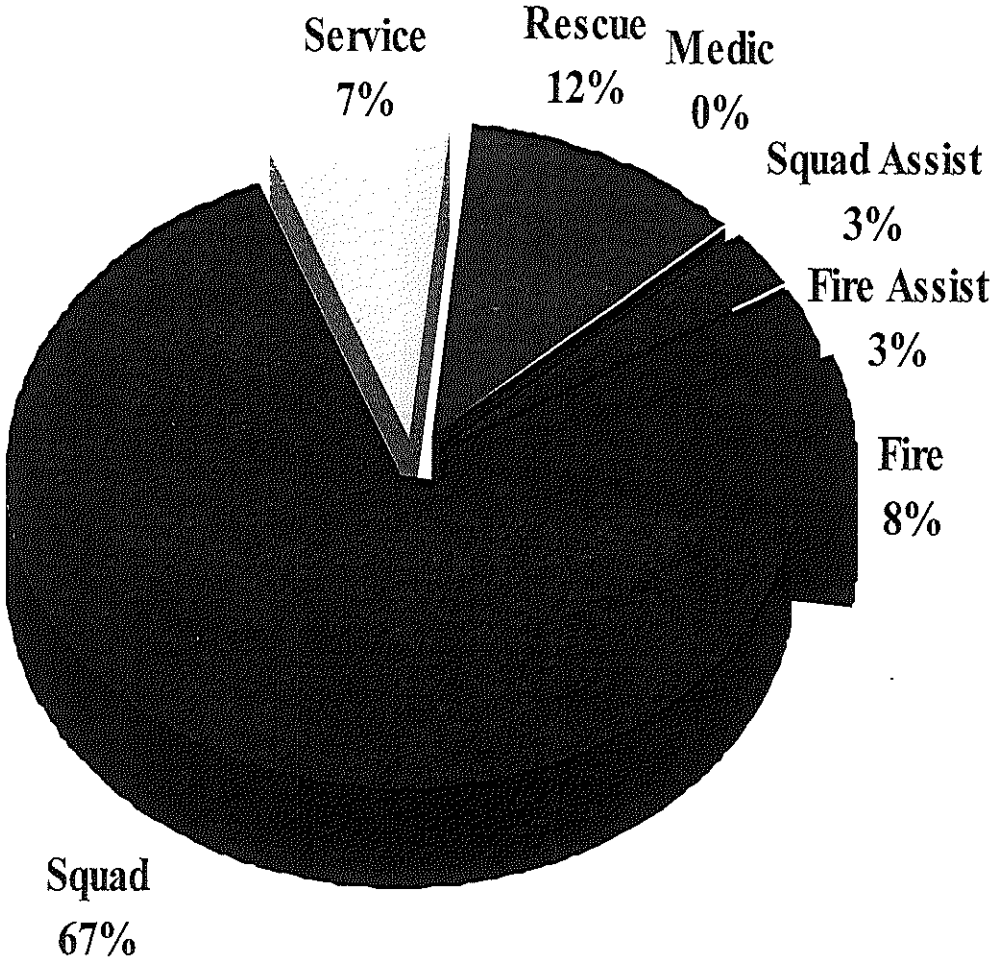
Time Responding to Time on Scene

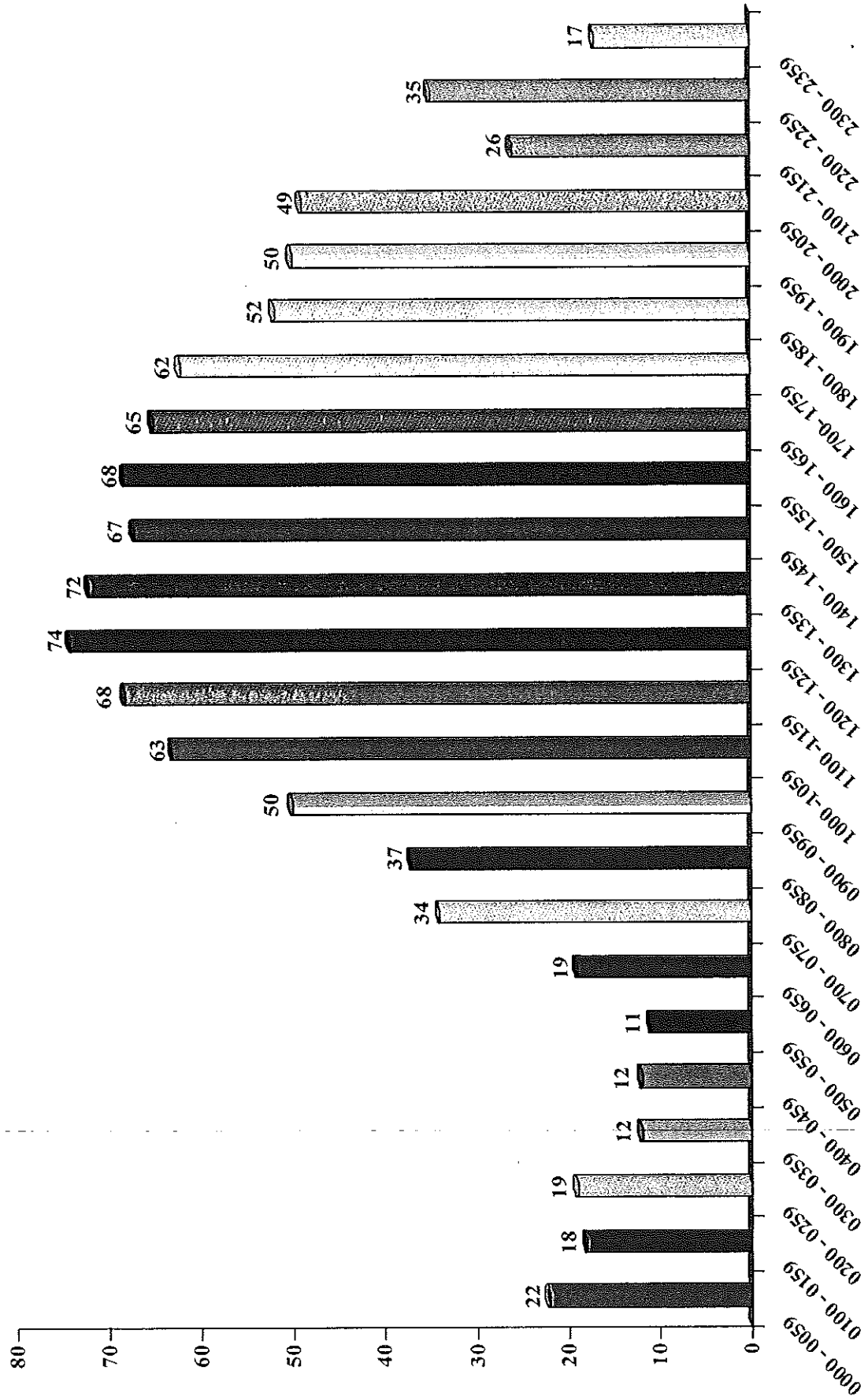


Emergency Calls per Month

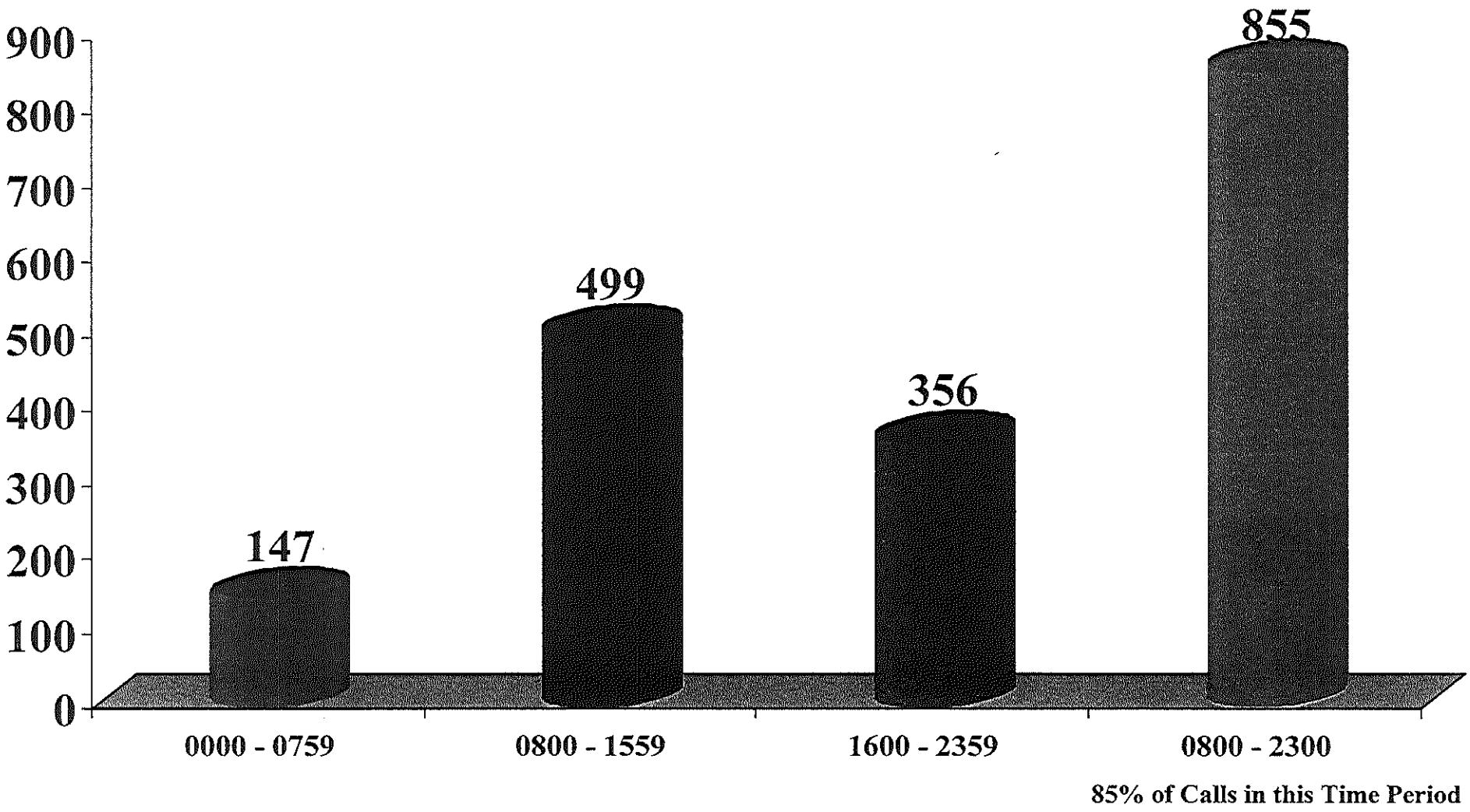


Emergency Calls in Percentages



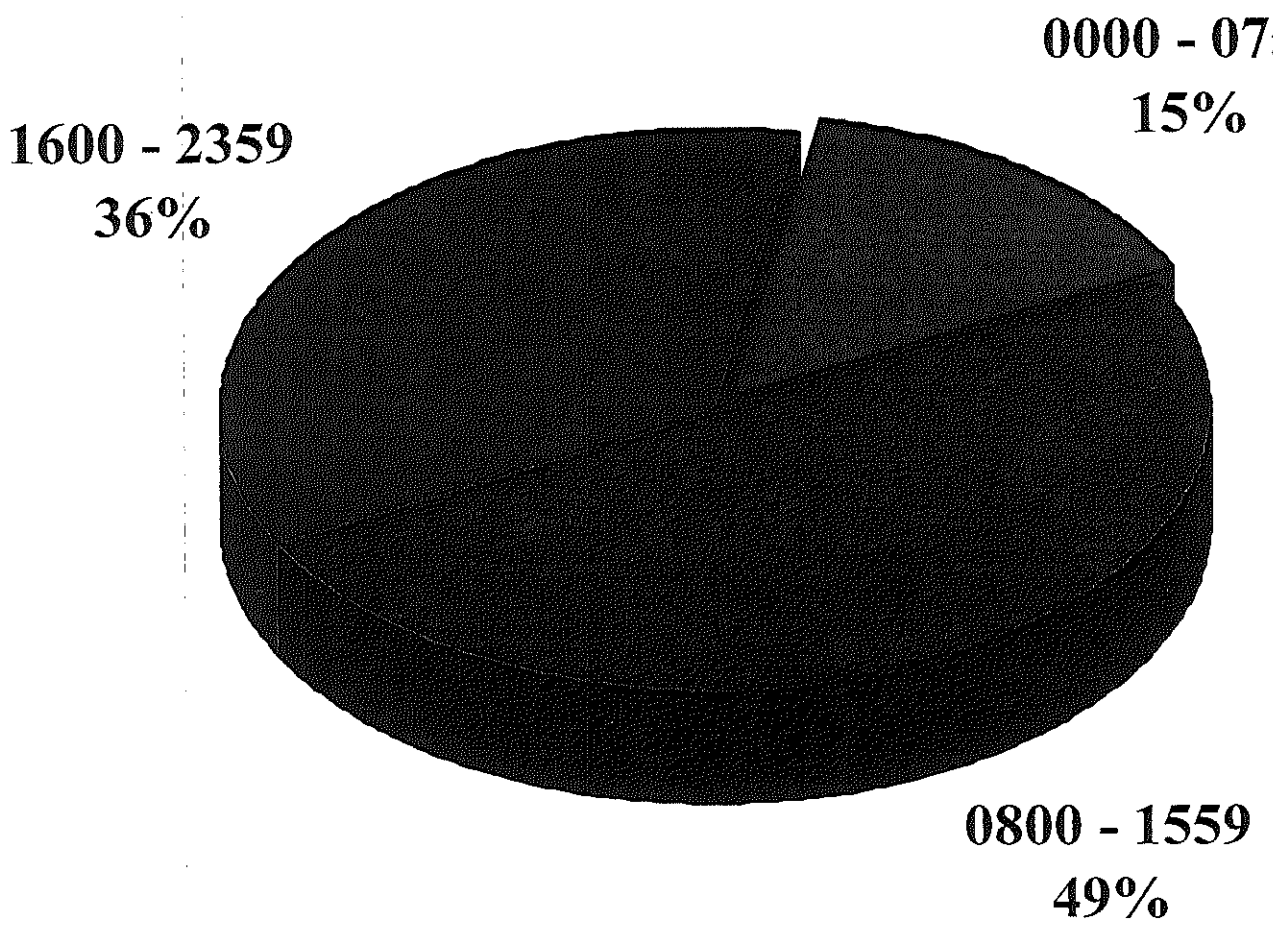

Emergency Calls per Hour
80
70
60
50
40
30
20
10
0
22
18
19
12
12
11
19
34
37
50
63
68
74
72
67
68
65
62
52
50
49
26
35
17
0000 - 0059
0100 - 0159
0200 - 0259
0300 - 0359
0400 - 0459
0500 - 0559
0600 - 0659
0700 - 0759
0800 - 0859
0900 - 0959
1000 - 1059
1100 - 1159
1200 - 1259
1300 - 1359
1400 - 1459
1500 - 1559
1600 - 1659
1700 - 1759
1800 - 1859
1900 - 1959
2000 - 2059
2100 - 2159
2200 - 2259
2300 - 2359

Total Number of Calls per 8 Hours

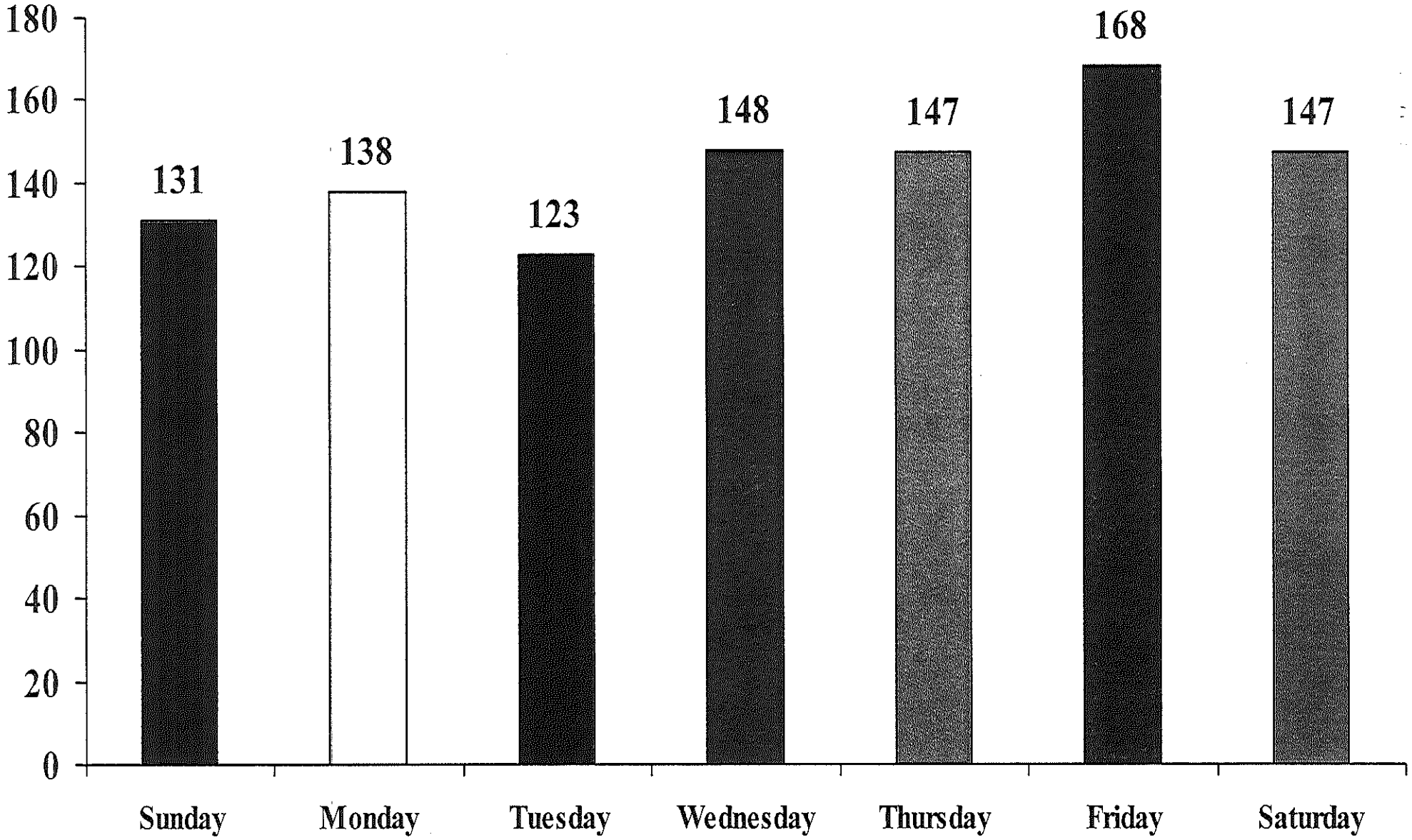


85% of Calls in this Time Period

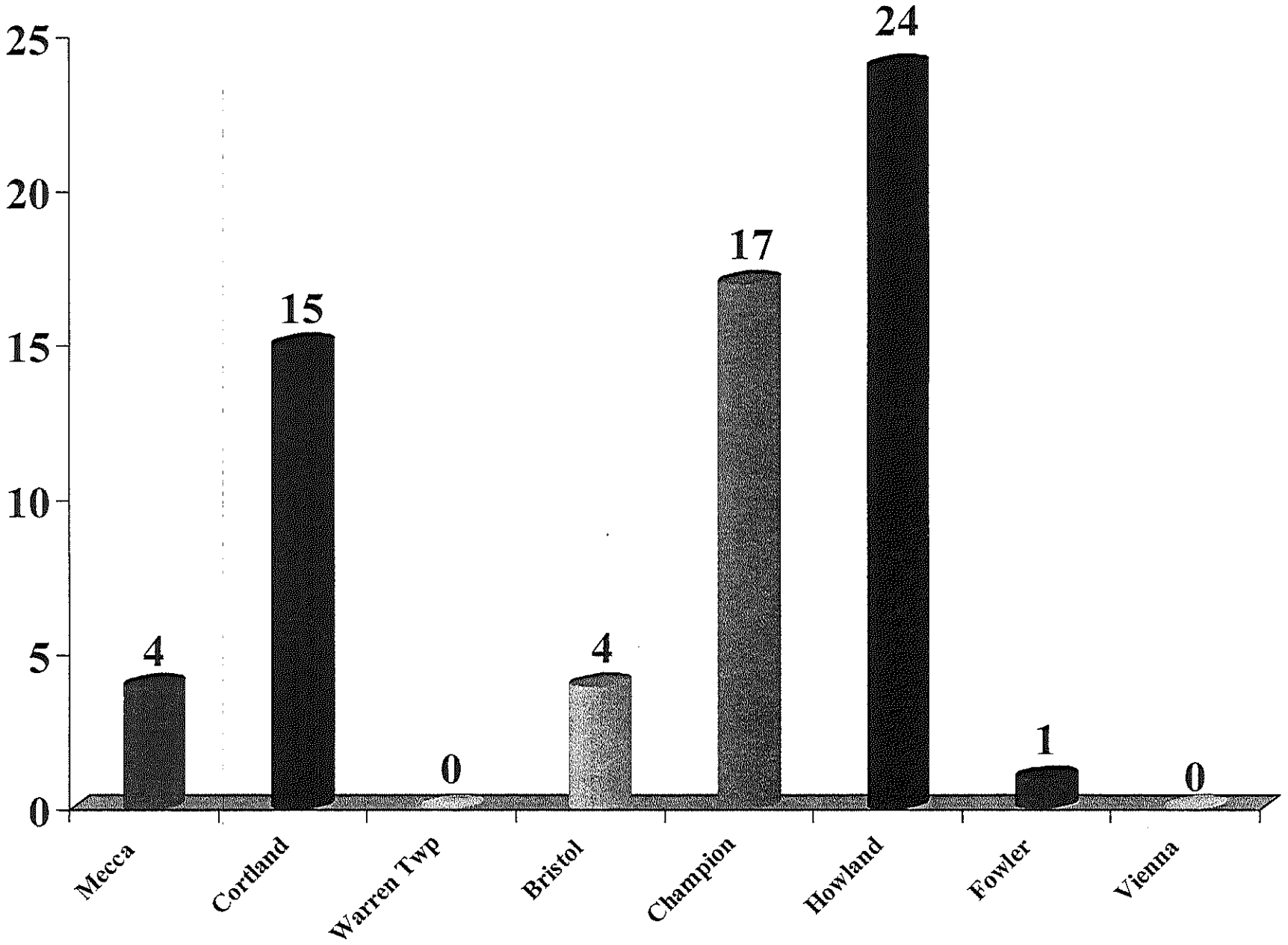
Total Number of Calls in Percentages per 8 Hours



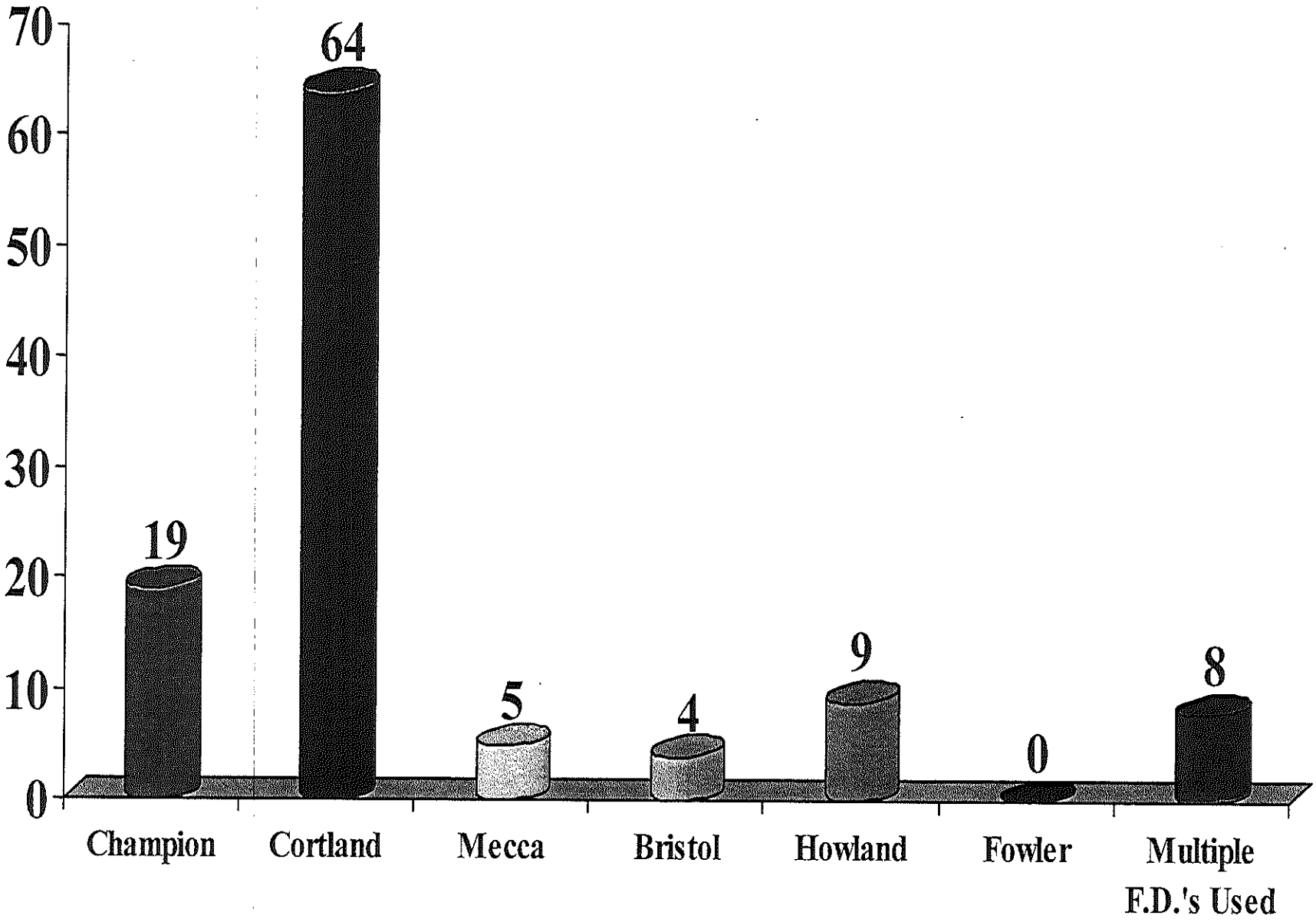
Emergency Calls per Day



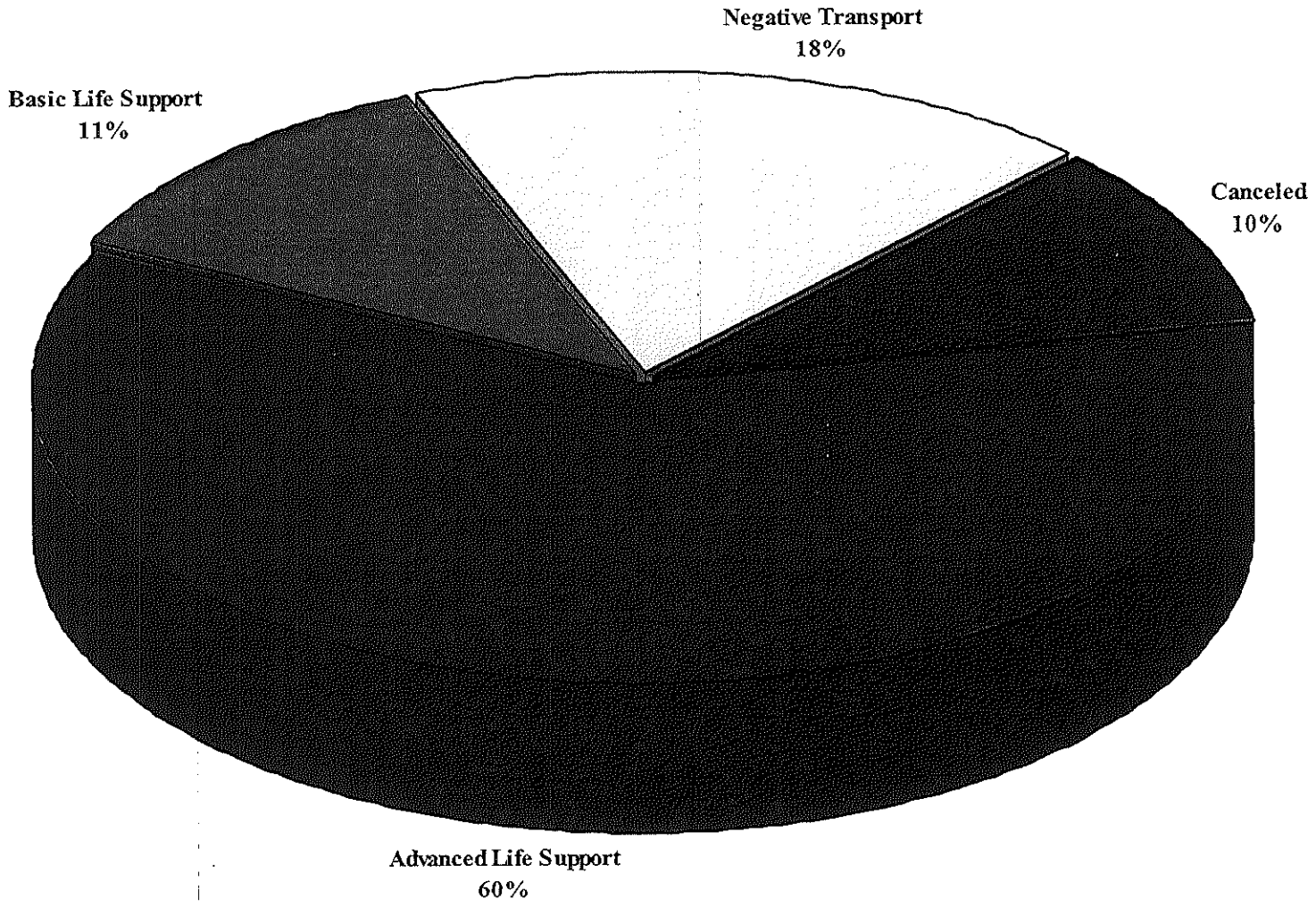
Assistance Given to Area Fire Departments



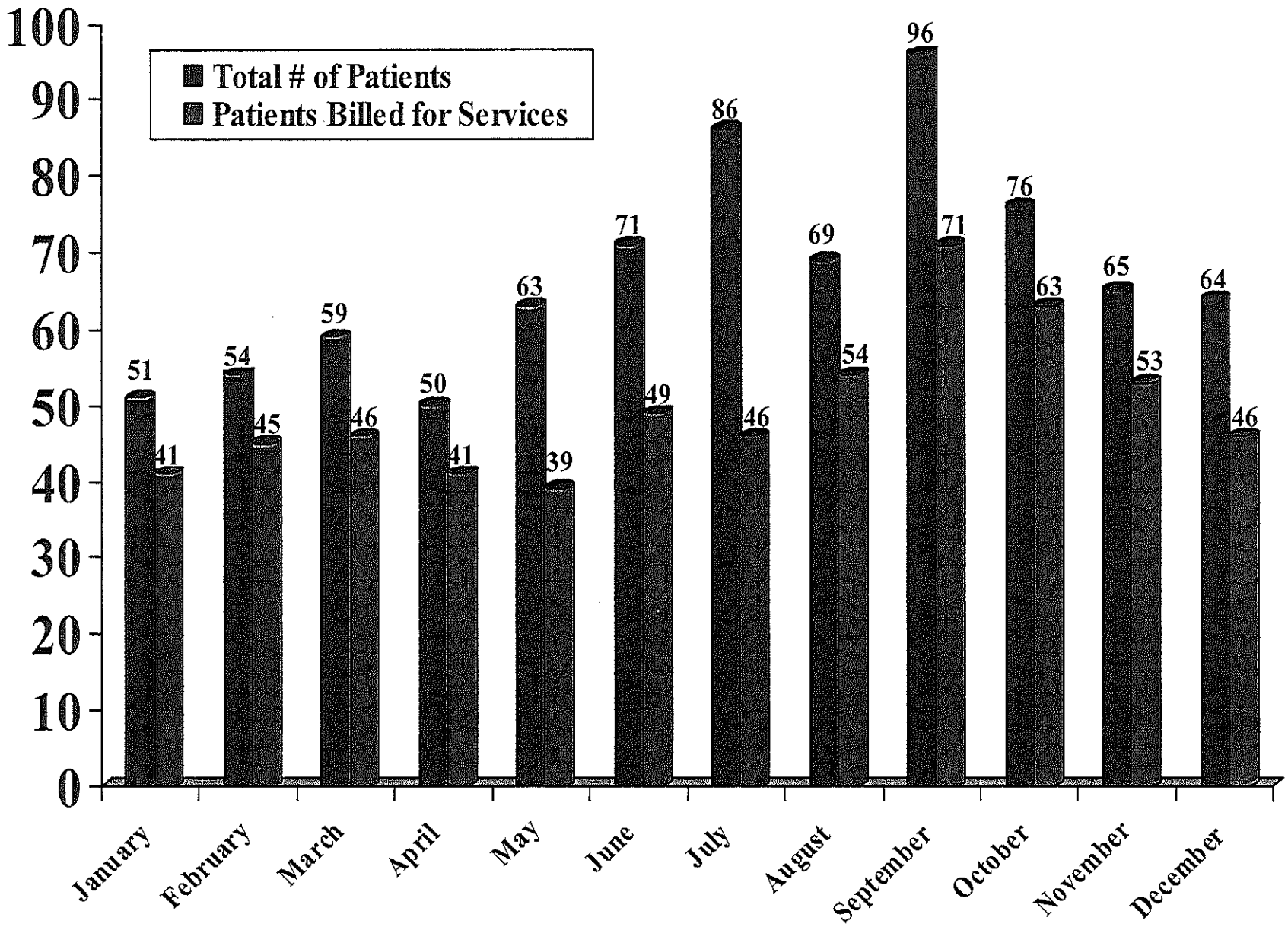
Assistance Received by other Fire Departments



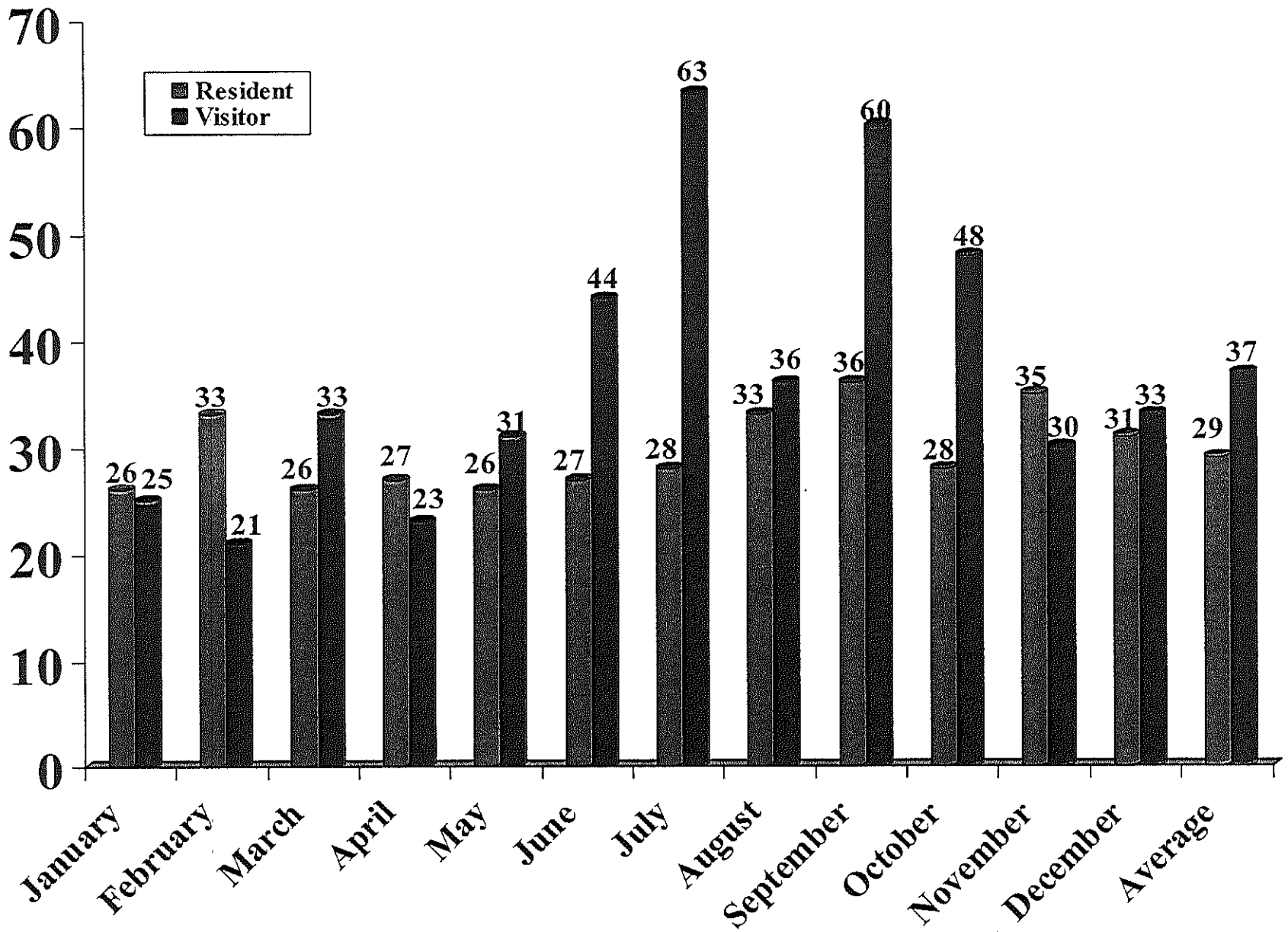
EMS Call Breakdown



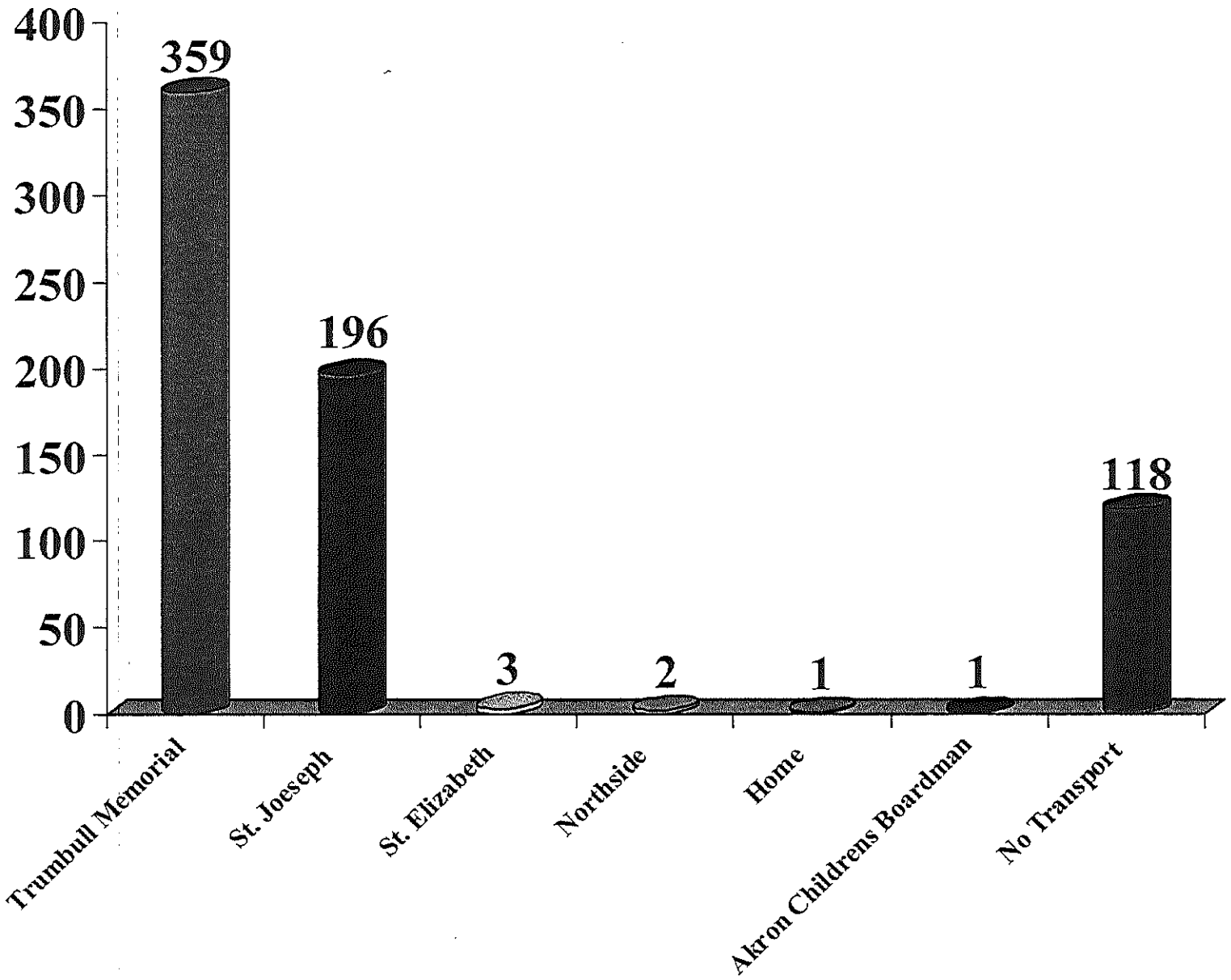
Number of Patients by Month



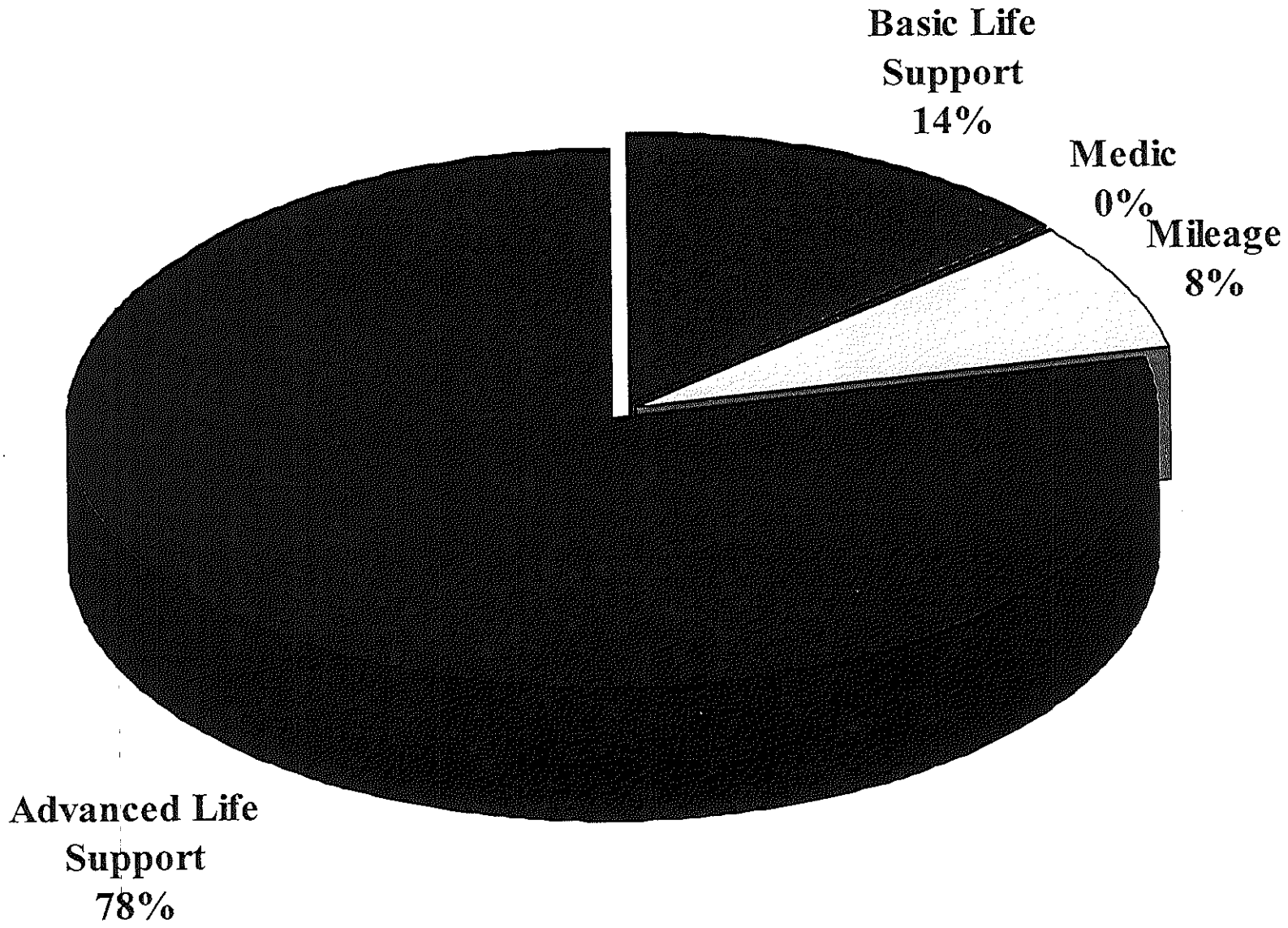
EMS Patients - Residents Verses Visitors by Month



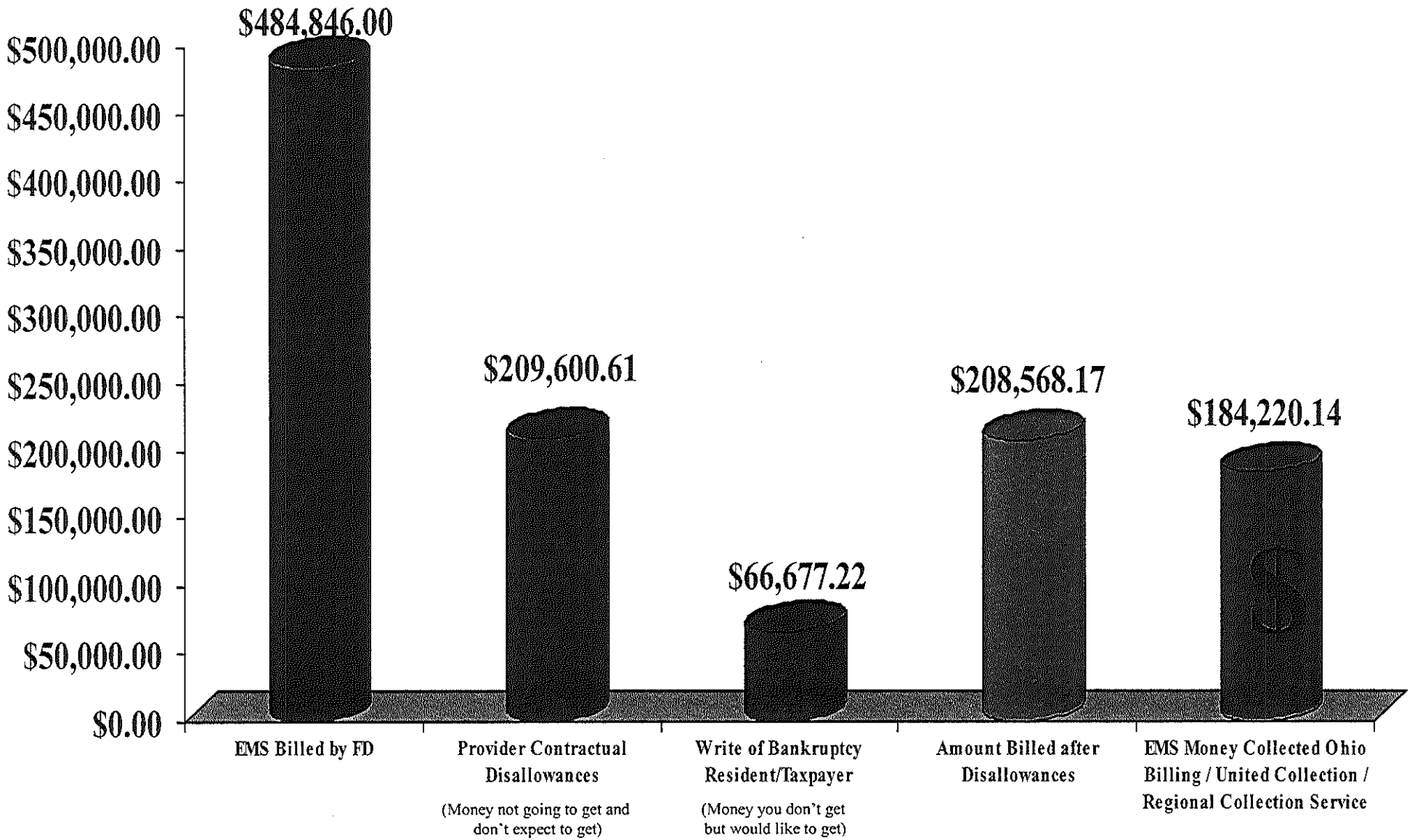
Bazetta EMS Transports to Hospitals



EMS Breakdown of Billing



Comparison of EMS Money Billed and Collected



BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: February 3, 2010 at 2:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 2:10pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

A motion was made by Trustee Parke and seconded by Trustee Hovis to pass Board Resolution **056-10** to recess into Executive Session to discuss police grievances and conduct contract negotiations.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

The Trustees reconvened at 4:35pm with a tentative agreement made and a contract to follow.

A motion was made by Trustee Hovis and seconded by Trustee Parke to pass Board Resolution **057-10** to adjourn the meeting at 4:35pm.

Vote:

Paul Hovis	Yes
Frank Parke	Yes
Don Urchek	Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 02-03-10

Approved by: Chairman Trustee Paul Hovis Dated: 02-03-10

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: February 9, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
January 26, 2010 Regular Meeting Minutes
February 3, 2010 Special Meeting Minutes

058-10 To authorize the expenditure of $425.00 to Nathan Greathouse as an initial uniform allowance, pursuant to the recently expired police contract.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

059-10 To accept the minutes from the January 26, 2010 Regular Meeting and February 3, 2010 Special Meeting.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

060-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

061-10 To approve the removal of all cemetery wreathes and decorations, no later than February 28, 2010, so the month of March can be clean-up month in all township cemeteries.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

062-10 To approve April 1, 2010 as the date on which the township park will officially be opened for 2010.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

063-10 To approve April 22-24, 2010 as the dates for free garage sale permits in 2010.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

064-10 To approve May 1, 2010 as the date for Spring Clean-Up for Bazetta Township residents in 2010.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

065-10 To approve the return of John Governor at a rate of $10.67 per hour, effective March 22, 2010, depending on the weather, to work predominantly in the park.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

066-10 To increase the following temporary appropriations.

01-A-03 (General: Travel & Other Expenses) by $4.75

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

Correspondence (Copies available upon request):

- Letter from Trumbull County Engineer recommending that the Trustees grant a permit to bore under the right-of-way of Johnson-Plank Road (CH 200B) to install a sanitary septic line
- Report to Bazetta Township from Trumbull County Engineer
  - 2010-2011 Issue I and Maintenance Projects
  - 2010-2015 Federally Funded Projects
  - Township Assistance Program
  - 2008 Bridge Inventory Summary
- Letter from Trumbull County Engineer following up on the above report and meeting with Trustee Hovis and Roads Superintendent Parke
- Report for Trumbull County Sanitary Sewer Projects from Trumbull County Sanitary Engineers
- Letter from State Representative Tom Letson regarding projects for which Bazetta Township may request state funding
- Invitation from Trumbull County Tourism Bureau to attend Town Hall Gatherings being held to discuss a Congressional request for a national heritage area study
- Letter from Police Secretaries Deanne Boggess and Linda Burkey
  - Expressed how proud they are of the Police Department's recent accomplishments
  - Specially recognized Chief Thomas Miller and Sergeant Michael Hovis
  - Delineated issues addressed, accomplishments made, and outreach activities conducted
  - Noted the creation of new organizational systems
  - Commented on the "integrity enthusiasm and dedication" of the entire Police Department
  - Expressed gratitude for Chief Miller's appointment and his leadership
- Two Notices from the Ohio Division of Liquor Control regarding liquor permit transfer to Lakeside Drive Thru LLC dba Lakeside Sport Shop & Drive Thru
  - Inquiring whether the Township Trustees would object to the permit, given that a "township park is located within 500 feet of [the] proposed permit premises"
  - Inquiring whether the Township Trustees would request a "hearing on the advisability of issuing" the permit

- Inquiring whether such hearing would take place in Warren or Columbus

067-10 To not object to the issuance of the liquor permit at Lakeside Drive Thru LLC dba Lakeside Sport Shop & Drive Thru.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

068-10 To not request a hearing with the Ohio Division of Liquor Control regarding the transfer of the liquor permit at Lakeside Drive Thru LLC dba Lakeside Sport Shop & Drive Thru.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

Zoning Inspector:

- See Attached Report
- Zoning Inspector Nuss stated that the software that the township is considering will be a big help
- Trustee Hovis thanked Inspector Nuss and Zoning Commissioner Webb for all their hard work on getting the zoning errors corrected

Zoning Commission:

- Commissioner Webb stated that the Commission is working towards getting the comprehensive land use map and zoning map on the same page
  - Stated that the Zoning Commission will issue a formal notice to the public when they are prepared to move forward with the changes they intend to make
  - Requested that one of the Trustees act as the liaison to the Zoning Commission
  - Expressed willingness to assist Inspector Nuss answering calls
- Trustee Urchek nominated Trustee Hovis as the liaison
  - Inspector Nuss said Trustee Hovis might not be able to do this because he owns property in the affected area
  - Trustee Hovis said he does not believe residents in the area are even aware of the situation
  - Atty. Finamore said that there is no conflict of interest
  - Cheryl Tennant asked why the busiest trustee is being asked to take on this task
  - Trustee Parke said that he is already the liaison to the Fire Department, Parks & Recreation Board, and Trumbull County Soil and water
  - Trustee Urchek reminded everyone that Commissioner Webb requested Trustee Hovis
  - Commissioner Webb noted that Trustee Hovis has the most experience with zoning issues
- Commissioner Webb stated that he had received a copy of the Bazetta Township Comprehensive Plan
- Commissioner Webb thanked Inspector Nuss for all of his efforts

Road Department:

- See Attached Report
- Roads Superintendent Parke collected quotes from 5 different companies for garage door repairs
  - Some quotes are for residential openers
  - Some quotes are for light commercial openers
  - Recommended that the township purchase a light duty commercial opener
  - Trustee Urchek asked if Roads Superintendent Parke had looked into the cost for having the electrical work done
  - Roads Superintendent Parke stated that the company he recommended can do the electrical work for an additional $350

069-10 To authorize the expenditure of $1270.00, the lowest acceptable bid, to repair the overhead doors in the Administration Building garage, with payment coming from the General Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis-Yes Trustee Parke-Yes Trustee Urchek -Yes

- Trustee Parke commended the Roads Department and Police Department on the job that they did on township roads during last weekend's snow storm
  - Stated that our township roads were in excellent condition

Fire Department:

- See Attached Report
- Chief Lewis asked to attend the National Incident Management Training at the Center for Domestic Preparedness in Anniston, AL on April 25-30, 2010
  - Noted that all expenses for this is picked up by the federal government
  - Noted the only cost to the township would be his regular salary
  - Noted that 6 people from Trumbull County have been invited
    - 3 police chiefs and 3 fire chiefs

070-10 To conditionally hire Fire Department volunteer Gregg Lutz, following negative test results for drug screening and background check.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis-Yes Trustee Parke-Yes Trustee Urchek -Yes

071-10 To allow Chief Lewis and Fiscal Officer Drew to auction a boat/motor/trailer, complete set of hydraulic rescue equipment, and 3 pre-1960s portable pumps on eBay at reserves of $300, $2000, and $50 respectively.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis-Yes Trustee Parke-Yes Trustee Urchek -Yes

072-10 To accept the FEMA Firefighter Assistance Grant in the amount of $40,392.00, with $38,373 being the 95% federal share and $2,019 being the 5% township share, for the purpose of purchasing equipment.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis-Yes Trustee Parke-Yes Trustee Urchek -Yes

073-10 To accept the disability retirement of Firefighter/Medic Elliott Fike, effective February 3, 2010.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis-Yes Trustee Parke-Yes Trustee Urchek -Yes

074-10 To authorize Chief Lewis to attend National Incident Management Training at the Center for Domestic Preparedness in Anniston, AL on April 25-30, 2010, at no cost to the Township.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis-Yes Trustee Parke-Yes Trustee Urchek -Yes

- Trustee Parke noted that the Trustees and Fiscal Officer need to get the NIMS testing completed as soon as possible
    - Chief Lewis said this needs to be done in order to accept the grant that was just awarded

Police Department:

- See Attached Report
- Chief Miller stated that he and Sergeant Hovis will be attending NIMS 400 training, at no cost to the township
- Chief Miller expressed his desire to purchase a new police cruiser
    - Submitted quotes via state purchase and government purchase options
    - Will be looking to see if there are deals available at the Ohio Township Association Winter Conference
    - Would like to purchase the cruiser and have all the equipment installed right away so the cruiser can be used as quickly as possible
    - Trustee Hovis asked if this would replace a current car
    - Chief Miller said that it would
    - Trustee Parke asked about the mileage on current cars
    - Chief Miller said that it ranged from 120,000-130,000 miles

075-10 To authorize the expenditure of up to $28,500 to purchase a new police cruiser.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

- Trustee Urchek asked if the Police Department had the means to pay for this
    - Chief Miller said that they did

076-10 To appoint Trustee Paul Hovis as the Zoning liaison.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

Parks & Recreation Board:

- See Attached Report
- Trustee Parke noted that there was a grant that needed to be written before March 10, 2010
    - Further noted that an experienced grant writer will be attending the Special Meeting with the Parks & Recreation Board on February 11, 2010
    - Roads Superintendent Parke said there was a ODNR grant due earlier this month
    - Trustee Parke said there are other grants for which the township could apply

Safety Committee:

- No Report

Administrative Reminders:

- The results of the State of Ohio audit for 2007 and 2008 that was scheduled to be delivered in early January 2010 has not been received

Asked to be placed on the Agenda:

- None

Public Comment:

- Cheryl Tennant wanted to know if the township had received the cemetery deed
  - Trustee Parke said previous deeds have been located and given to Atty. Finamore
  - Trustee Parke said Cortland informed him that they do not have a deed for the property
  - Atty. Finamore said he is going to do a title search and then figure out what needs to be done from this point forward

- Michael Swiatkwich wanted to know if any Trustee were going to attend the Town Hall Gatherings
  - Asked for a copy of this piece of correspondence
  - Stated that he believed it was very important that someone attend these meetings to encourage people to stay here longer and spend more
  - Trustee Urchek volunteered to attend these meetings
  - Rita Benoit requested a copy of the letter
    - Stated that it was important for a member of the Parks and Recreation Board to attend
  - Michael Swiatkwich stated that he would like to attend this meeting as well
  - Trustee Hovis encouraged him to do so

- Rita Benoit requested a copy of the letter from State Representative Tom Letson
  - Trustee Parke said he spoke with the Trumbull County Engineer and was told it was unlikely that townships would receive any of this money

- Chief Miller commended Inspector Nuss on the job that he is doing in getting information to the Police Department

- Chief Miller commended the Roads Department on their performance during last weekend's storm
  - Stated that Bazetta Township roads were in better condition than county and state roads
  - Trustee Parke asked how much overtime was used
  - Roads Superintendent said about 12 hours per man were used
  - Trustee Hovis also commended the department

- Commissioner Webb commended Chief Lewis on receiving the grant
  - Trustee Parke commended Chief Lewis on the extra $7000 made on the ambulance sale
  - Chief Lewis thanked Fiscal Officer Drew for her expertise with ebay

- Trustee Parke said we need to keep working together to get things done

077-10 To adjourn the meeting at 8:17pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis-Yes Trustee Parke-Yes Trustee Urchek -Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 02-10-10

Approved by: Chairman Trustee Paul Hovis Dated: 02-10-10

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 02/09/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12316	748.79	VW12316	Ohio Edison	Service - Fire
12317	1284.81	VW12317	AnnaRock Petroleum LLC	Service - Police
12318	144.70	VW12318	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road
12319	119.16	VW12319	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Fire/Road
12320	69.32	VW12320	City of Warren, Utility Services	Service - Fire/Police
12321	2737.36	VW12321	Ainsley Oil Company	Gasoline/Diesel
12322	137.25	VW12322	Automotive Distributors	Supplies - Fire
12323	454.20	VW12323	Automotive Distributors	Supplies - Police
12324	475.00	VW12324	Cortland City Fire Department	Refresher Classes
12325	176.40	VW12325	California Contractors Supplies, Inc.	Supplies - Fire
12326	700.00	VW12326	D&B Cleaners	Cleaning Serivce
12327	738.74	VW12327	Joel E. Davis	Computer Service
12328	1192.50	VW12328	Clemans, Nelson & Associates, Inc.	Legal Service
12329	1825.00	VW12329	Attorney Mark S. Finamore	Legal Service
12330	28.84	VW12330	Howland Springs Water Company, Inc.	Service - Admin.
12331	46.26	VW12331	Handyman Supply Inc.	Supplies - Admin/Road/Fire
12332	82.50	VW12332	Ikon Office Solutions	Agreement
12333	1194.03	VW12333	Myriad Health	Claim Run of February 04, 2010
12334	18409.36	VW12334	Medical Mutual of Ohio	Employee Health Ins.
12335	90.00	VW12335	MyriadHealth, LLC	HRS Services 2/1/10 - 4/30/10
12337	525.00	VW12337	Ohio Billing, Inc.	EMS Trip Submissions
12338	553.04	VW12338	North Central Tire	Tires - Police
12339	151.61	VW12339	NAPA Auto Parts	Supplies - Police
12340	70.00	VW12340	Proforma	Supplies - Admin.
12341	12.50	VW12341	Regional Collection Services, Inc.	2010 Credit Reporting Fees
12342	188.66	VW12342	Staples Business Advantage	Supplies - Admin.
12343	185.93	VW12343	The Tribune Chronicle	Legal Notice - Zoning
12344	595.63	VW12344	Mark Thomas Ford	Supplies/Service - Fire
12345	3880.00	VW12345	Teamsters Local 377	Insurance - Road Employees
12346	1760.44	VW12346	Vision Service Plan-(OH)	Vision Ins.
12347	419.40	VW12347	Western Reserve Computer Stitch	Shirts
12348	231.00	VW12348	Health Index	Drug Testing
12349	50.00	VW12349	Trumbull Township Association	Donation - Hospitality Suite
12350	282.84	VW12350	RentWare, Inc.	Uniform Services
12351	86.73	VW12351	Anne Peigowski	Refund - EMS
12352	109.38	VW12352	Trumbull County Treasurer	1st Half Real Estate 2009
12353	837.60	VW12353	Lowes Business Account	Supplies - Fire
12354	145.94	VW12354	Certified Laboratories	Suplies - All Depts.
12356	750.88	VW12356	Ohio Insurance	Life/Dental Ins.
	41490.80		Total Amount of Pending Warrants	

Notes for the 2/9/10 Meeting
Dave Nuss - Zoning Inspector

- Paperwork for the 914 Johnson Plank dwelling and the 3 mobile homes on Warren Meadville Rd for federal neighborhood improvement demolition grants is in good order. I have asked the zoning commission, fire & police captains, and township trustees to be on the lookout for additional dwellings that might qualify. I am working to add a second abandoned house from Johnson Plank, and looking to see if houses from Beaver Trail and North Park to see if they qualify. Any suggestions from the audience?
- Zoning changes for Northview (east) and Timber Creek (north) and Timber Creek (south) to clean up zoning errors from a long time ago. Trumbull County Planning Commission has been a big help in getting this organized. Bazetta Zoning Commission will present this to the Bazetta Trustees once it is ready and has been properly made available for public review and comment.
- Certified letters to Mr. Nigrin and Mr. Kloboves sent to clear up a problem with mail addresses on south Durst Clagg. Courtesy copies sent to Trumbull Board of Health, Trumbull Planning Commission, Bazetta Trustees, US Post Office, Mr. Biviano, Mr. Lamancusa, Bazetta Police & Fire.
- Church of Christ on Bazetta Road - plans are underway to get started. Question about variance for paved versus gravel parking area and I sent them to the Bazetta Zoning Commission.
- Monthly Zoning Report sent to County and Township officials. The Trumbull Soil and Water Conservation, Mr. Jacob Gore, has asked to be added to this distribution list.
- Abandonment forms have been sent to several areas in Bazetta that have to close their septic systems to meet county code.
- 24 zoning inquiries in the last 2 weeks concerning lots throughout Bazetta. This is very time consuming given the tools I have to work with. I have to do a 'search' on the Trumbull County Planning Commission website to get the 'shape' of the lot being asked about. Once I determine the shape, I compare it to the Bazetta Township Zoning Map. This might require counting the number of lots from a known intersection, or comparing the

irregular shape on the county site to the irregular shape on the Bazetta site. A couple lots in the last 2 weeks have had multiple zonings within one single lot. Once confirmed, I can call the bank or the owner or the appraiser with my conclusions.

- 1 zoning change form for 2616 McCleary Jacoby picked up. I'm not sure if the citizen that picked up this form will complete the form for consideration or not.

BAZETTA TOWNSHIP ROAD DEPARTMENT
MONTHLY ACTIVITY REPORT

JANUARY 2010

JANUARY 2010 SUMMARY REPORT FOR THE BAZETTA TOWNSHIP ROAD DEPARTMENT

29 HOURS CHECKING AND RESOLVING COMPLAINTS
30 HOURS MEETINGS INCLUDING BWC.
24 HOURS MAKING REPORT, BILLS AND PO'S AND BC'S
125 SNOW AND ICE CONTROL
5 HOURS REMOVING LIGHTS AT PARK
145 HOURS COLD PATCHING AND WORKING ON PATCHING TRAILER
50 HOURS CHECKING ROADS AND RIGHT OF WAYS FOR OBSTRUCTIONS AND POTENTIAL PROBLEMS INCLUDING SEWER PROJECT
65 HOURS CLEANING EQUIPMENT
30 HOURS FOR SIGN INVENTORY AND SIGN REPAIR/REPLACE
35 HOURS WORK FOR ADMINISTRATION PlOWING LOTS
25 HOURS MAINTENANCE IN CEMETERY
45 HOURS BURIALS AND FOUNDATIONS

MONTHLY FUEL CONSUMPTION

GASOLINE PUMP		JANUARY 2009		
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	24362.3	24362.3	0
#2	FIRE STA.11	28482.3	28525.5	43.2
#3	ROAD DEPT	58086	58179.9	93.9
#5	POLICE DEPT	58447.5	58925.6	478.1
#6	TWP. PARK	93140.4	93140.4	0
#7	ZONING	14983.1	14983.1	0
#8	MAINT. DEPT.	4257.6	4257.6	0
#10	CEMETERIES	30259.4	30259.4	0
		TOTAL GALLONS OF GAS		615.2

AVERAGE PRICE PER GALLON_____ MONTHLY TOTAL_____

DIESEL PUMP				
KEY#	TOWNSHIP DEPARTMENT	PREVIOUS READING	CURRENT READING	GALLONS USED
#1	FIRE STA.13	60514.1	60567.7	53.6
#2	FIRE STA.11	44411.7	44487.5	75.8
#3	ROAD DEPT	22754.9	22990.7	235.8
#4	CEMETERIES	25532.7	25532.7	0
#5	TWP. PARK	7516.6	7516.6	0
		TOTAL GALLONS OF DIESEL		365.2

AVERAGE PRICE PER GALLON_____ MONTHLY TOTAL_____

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting February 9, 2010 1930hrs

Date: 2/09/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on February 9, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Would like to conditionally hire 1 of volunteer listed below if background check and pre-employment drug screen results come back negative. The application will be available to the Trustees if they wish to review. I did receive two more part-time applications but at this time the Board of Officers and I do not choose to hire these individuals.

   Volunteer Gregg Lutz

   I would also like to inform the Trustees Part-Time Mike Rodriques and Volunteers Erik Bartolo and Jeffery Coen have declined Bazetta Fire Department job offer. We did not expend any money for these employees and there application will be left in good standing with the Fire Department.

2. Requesting that the Trustees allow Chief Lewis and Fiscal Officer Drew auction the Fire Department 1960's 16ft boat, 7.5 horse motor and trailer on EBay with a reserve of $300.00 dollars. Requesting to auction Hydraulic Rescue Tools – consisting of spreaders, cutters, 3 rams, 100 ft hose cord reel, and all accessories on eBay with a reserve of $2000.00. I have 3 portable water pumps the newest is 1960's requesting to put those on eBay with a reserve of $50, if they do not sell we will scrap them out.

3. The 1996 Ambulance was sold on eBay for $10,105.35. The Ambulance was picked up February 1, 2010 and is on its way to Texas. The Fire Department received about $7000.00 more than if we traded it in. WE DID VERY WELL!

4. The Bazetta Fire Department has been awarded a Firefighter Assistance Grant from Department of Homeland Security – FEMA in excess of $40,000.00.

5. Firehouse program was supposed to be installed on February 5, 2010 and all personnel trained February 6, 2010; however due to the weather they cancelled and will reschedule.

6. Per Trustees request the information was sent to Atty. Finamore via email for the personnel issue for Elliott Fike and all should have received a copy of the email.

Dennis Lewis

Chief of Fire & EMS

January, 2010 Bazetta Police Department Activity	
Activity	**Total**
Calls for Service	326
Incident Reports Filed	147
Traffic Crash Investigations	15
Number of Persons Arrested	24
Traffic Offenses	28
Vehicle Miles Traveled	7860
Office Contacts	330

TO PAUL HOVIS
FRANK PARKE
DON URCHAK

BAZETTA PARK BOARD MEETING - FEBRUARY 1, 2010

PRESENT Beth Barnes
Richard Musick
Martha Urchek
Don Urchek
Eleanor Governor
Rita Benoit

PURPOSE - ORGANIZATIONAL MEETING

IDENTIFY IMMEDIATE NEEDS:

- Supply each member a booklet (notebook) w/rules both federal and state, park member duties, the 2010 budget for park board and a map of the park identifying who owns what portion – Don U
- Request workshop w/trustees ASAP – hopefully 02/11/10 – Don U
- Request that police lock rest rooms again at dusk and unlock at sun rise as perverted activities had been detected again – Don U
- The need to make and post signs in gazebo and pavilion stating rules for use and reservations – Park Board
- Contact baseball organizations to receive schedules from each so the park board knows who is where and when – Richard M
- Help in writing grant due March 10 – Dennis &/or Chris

PARK BOARD 2010 OBJESTIVES:

- Provide electricity to gazebo and pavilion to facilitate the use and rental thereof
- Provide a new parking area and perhaps straighten out the existing area
- Provide handicap accessibility to park facilities

WORKSHOP TOPICS:

- The need for a vote of confidence that should we receive a grant, then the trustees will provide the appropriate amount of funds required to receive the grant
- The park board requests a portion of the "Green Windfall" ($37,000) for park improvements

NEXT MEETING: 02/11/10 @ 7 pm or following work session w/trustees and the objectives will be to elect officers and continue to work on our 2010 objectives

SUBMITTED BY

Rita Benoit
0202/10

Garage Door Quotes

Company	Phone #	Operator Model	HP	Electric Included	Price
GREAT GARAGE DOORS, WARREN	330-392-4040	12'ALLSTAR LT-50	1/2 HP	NO	$1,150.00
MIDWAY GARAGE DOOR, W.FARMINGTON	330-889-0062	12' PMX GENIE	1/2 HP	NO	$850.00
MIDWAY GARAGE DOOR, W.FARMINGTON	330-889-0062	MT5011 12' LIFTMASTER	1/2 HP	NO	$1,400.00
D&R GARAGE DOORS PLUS, AUSTINTOWN	330-792-3776	MT5011 12' LIFTMASTER	1/2 HP	NO	$1,496.00
OMEGA DOOR COMPANY, YOUNGSTOWN	330-747-1365	12' PMX GENIE	1/2 HP	NO	$850.00
QUALITY GARAGE DOORS, NEW MIDDLETOWN	330-542-3667	MT5011 12' LIFTMASTER	1/2 HP	EXTRA $350.00	$920.00
QUALITY GARAGE DOORS, NEW MIDDLETOWN	330-542-3667	12' PMX GENIE	1/2/HP	NO	$680.00

The highlighted region above is my recommendation. It is a commercial opener whereas the others are heavy duty residential openers.

NOTE: The same company can also have a licensed electrician sub contract the wiring for an extra $350.00.

Total Expenditure with wiring from Quality Garage Doors $1270.00

101

D&R Garage Doors Plus

QUOTE

4716 Mahoning Ave. • Austintown, OH 44515
Phone: (330) 792-3776 • 1-888-755-DOOR
Fax: (330) 799-4259

Proud Members of: *Chamber of Commerce*

BBB

HBA Certified Remodeler

• Over 30 Years Experience •

Submitted To: Chris Park

Name: Bazetta Twp Administration	Date: 1/28/10
Street: St. Rt 305	Job Name: Same
City, St, Zip: Cortland Ohio	Job Location: (Back Bldg)
Phone #: 637-8311 Cell #:	
Estimator: Ken Keller 330-526-3111	Terms: PO #

We Hereby submit specifications and estimates for: Install
2- ~~[illegible]~~ 5011 Liftmaster Commercial ops-12' with
1-3 Btn Wall Station, & 1 open, close, stop
Remote Each $1,496

All wiring for Power (110v) & Wall Buttons
Done By others

MIDWAY GARAGE DOORS

"We Sell The Best and Fix The Rest"
www.midwaygaragedoors.com

6850 St. Rt. 534
West Farmington, OH 44491
Ph.: 330-889-0062

16748 Mattock Rd.
Cochranton, PA 16314
Ph.: 814-425-1334

Toll Free: 1-866-573-DOOR (3667)

DIRECTIONS

SPECIAL INSTRUCTIONS

CUSTOMER INFORMATION

Name Bazetta township

Address 3372 ST RT 5

Cortland

Phone 330 637 8311 Alt. Phone

TOOK CALL | DATE

ORDERED WORK

CRISS

QUANTITY	PRICE	AMOUNT
2	425	850
2	700	$1400.00

$MX 500 Genie 12' 1 H/C
4 Photo Eye's

MT50ILE 12' @ liftmaster 1 H/C
no Photo Eyes

Thank you Steve

TERMS: NET 30 DAYS - 2% MONTHLY; 24% ANNUALLY

SIGNATURE

PRINT NAME

SUBTOTAL	
TAX	
TOTAL	

103

Sam Ciminero's

GREAT® Garage Doors

222 Andrews Avenue – Youngstown, Ohio 44505-3060
BOARDMAN 757-3000 – FAX 743-0707 – WARREN 392-4040
www.greatgaragedoors.com

☐ INVOICE ☑ QUOTE
CHECK ONE WHERE APPLICABLE

LOG NUMBER	INVOICE NO.	
PHONE 637-8816	SALESPERSON MA	DATE 1-28-20
SHIP TO JOB SITE 637-8311 - Road DEPT		

TO BAZETTA TWP ADMIN.
3372 STATE ROUTE 5
CORTLAND, OHIO

SAMS

ORDER DATE				DEPOSIT REQUIRED			
YOUR ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B. POINT	TERMS C.O.D.			
QUANTITY	DESCRIPTION			UNIT PRICE		TOTAL	
2-	12' LT-50 W/ 1-DAC/BUTTON			575 EACH	@	$ 1150	00
	INSTALLED						

Above description of work completed in full. X _____ Above quote understood and accepted _____

Fast Repairs Residential & Commercial
7 Service Trucks Radio Operated

400 Steel Garage Doors in Stock
All Sizes of Springs on Trucks

Roll-GREAT® Operators

LiftMaster PROFESSIONAL

1-1/2% financial charge per month on overdue accounts.

Haas Door

OMEGA
door company
1223 Gibson St., Youngstown, Oh. 44502
Telephone (330) 747-1365
Fax (330) 747-3149
Visit our website at www.omegadoor.com

PROPOSAL

PROPOSAL SUBMITTED TO: BAZETTA TOWNSHIP
ADDRESS:
CITY, STATE & ZIP CODE:
JOB NAME: OPENERS
JOB LOCATION:
ATTN: CHRIS

DATE: 1-28-2010
PHONE: 330-637-8311
FAX: 330-637-4518

ONE (1)---12' PMX GENIE OPENER, ½ H.P., PHOTO EYES, TRANSMITTER

INSTALLED $425.00 EACH

ALL WIRE AND WIRING BY OTHERS IF NEEDED

Payment to be made as follows NET 10 DAYS– UPON APPROVED CREDIT (NO BOND)

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance

HARRY VANDERBURG _____ Omega Authorized Signature

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

_____ Signature

_____ Date

We want to be your door company!

105

Quality Garage Doors

9370 Folger Road, New Middletown, Ohio 44442-9726
330.542.3347 • 330.360.5525

☐ INVOICE ☒ QUOTE

Invoice No.	Date 1.28.10
Quote No. Q100128A	Salesperson Jason
P.O. No.	Order No.

Bill To Bazetta Twp
3372 S.R. 5
Cortland, OH. 44410
Phone No.

Ship To/Jobsite
Road Dept.
Rear Bldg.
Phone No. 330.637.8311 (chris)
Fax 330.637.4518

Door Make:	Door Model:
Opener Make: Liftmaster	Opener Model: MT. 50-11

☐ Service ☐ Delivery ☐ Residential
☒ Install ☐ Pickup ☒ Commercial

Quantity	Part No.	Description	Unit Price	Amount
2		MT-50-11 12 ft Openers	460.00	920.00
2		3 button wall stations		
2		Dual Button Remotes		
		Installed w/ pig tails		
		Building does not currently have		
		110vac electric outlets in ceiling for		
		opener power. Electric work to		
		be done by bldg owners or may		
		be subcontracted out by us.		
		* Commercial Grade Unit *		

Services Performed:		Total Material	920.00
	Time Start:	Labor	included
	Time Finished:	Delivery Charge	0
	Total Hours:	Sales Tax	Exempt
Date Completed:	Payment due upon completion of work ⇨	Grand Total $	920.00

I hereby accept above performances, parts and charges, assuring acknowledgment that all door(s) and operator systems are left in good working order and condition.

Customer's Signature X _____ Technician's Signature _____

Thank you for your business!

Quality Garage Doors

9370 Folger Road, New Middletown, Ohio 44442-9726
330.542.3347 • 330.360.5525

☐ INVOICE ☐ QUOTE

Invoice No.	Date 1.29.10
Quote No. Q100128A	Salesperson JASON
P.O. No.	Order No.
Ship To/Jobsite	

Bill To Bazetta Twp
3372 S.R. 5
Cortland, OH. 44410
Phone No.

Road Dept.
Rear Bldg
Phone No. 330.637.8311 (Chris)
Fax 330.637.4518

Door Make:	Door Model:
Opener Make: Genie	Opener Model: PMX500

☐ Service ☐ Delivery ☐ Residential
☒ Install ☐ Pickup ☒ Commercial

Quantity	Part No.	Description	Unit Price	Amount
2		12 ft PMX500 openers	340.00	680 00
2		Deluxe Wall Console		
2		Dual Button Remotes		
		Installed w/ pigtails		
		Building does not currently have		
		110 VAC electric outlets in ceiling for		
		opener power. Electric work to		
		be done by bldg owners or may		
		be subcontracted out by us.		
		* Light Duty unit *		

Services Performed:		Total Material	680 00
	Time Start:	Labor	included
	Time Finished:	Delivery Charge	0
	Total Hours:	Sales Tax	Exempt
Date Completed:	Payment due upon completion of work ⇨	Grand Total $	680 00

I hereby accept above performances, parts and charges, assuring acknowledgment that all door(s) and operator systems are left in good working order and condition.

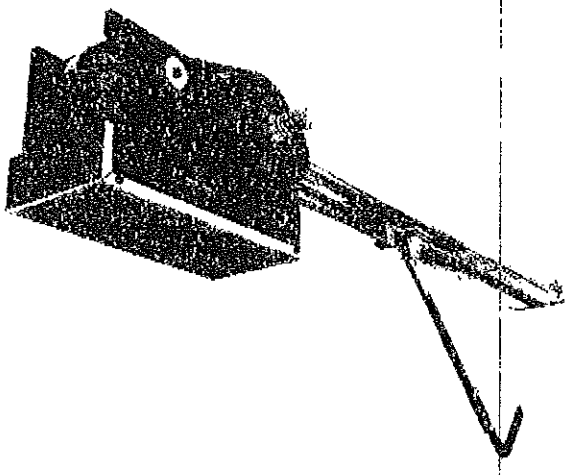
Customer's Signature X _____ Technician's Signature _____

Thank you for your business!

107

Medium-Duty Logic Trolley Operator for Standard Lift-Sectional Doors

MODEL MT COMMERCIAL DOOR OPERATOR



Medium-Duty Logic Technology

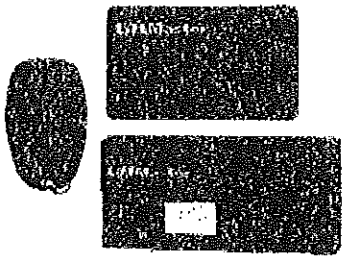
Offers an innovative design that provides reliable service and exceptional value to economically meet the toughest commercial applications.

- High-starting torque motor with overload protection
- Compact design
- Quiet-gliding rail spacers
- Quick-mount swivel header bracket

Added Value

- Medium-Duty Logic programmable integrated circuit board
- Integrated 3-channel radio
  - -Learn/program up to 20 Chamberlain® 315 MHz remote controls
  - -Recognizes Security+® and DIP switch remote controls
  - -Compatible with 3-button remote controls for open/close/stop operation
- Programmable C2 or B2 wiring options
- Integrated timer-to-close (TTC)
  - -Programmable from 5 to 60 seconds (CPS®-L or CPS®-LN4 photo-eyes must be installed)
- Integrated 90-second maximum run timer
- Monitored entrapment capability
- Enhanced protection against transient overvoltage conditions
- 3-button control station included

Includes the Medium-Duty Logic Board with Built-In Receiver



Featuring built-in radio receiver compatible with up to 20 Security+® or unlimited DIP® switch remote controls
(Remote controls sold separately)

Also available, Mechanical dual-relay version (M)

(115V - 24VAC NEC Class 2 Circuit with 20VA transformer)

Dependable, dual-relay operator control system. Control system provides easy selection between B2 and C2 wiring by moving a single wire.

CHAMBERLAIN®
LiftMas
MEDIUM DU

MT

COMMERCIAL DOOR OPERATOR

MAXIMUM DOOR AREA (SQ. FT.)					
	—	24 ga./22 ga. Steel	20 ga. Steel	16 ga. Steel	—
	Fiberglass	Aluminum Doors	Wood Doors	—	—
	—	—	24 ga. Steel Insul.	20 ga. Steel Insul.	16 ga. Steel Insul.
	310	260	225	150	100

NOTE: On steel insulated doors, a 24-gauge back panel is assumed.

Standard Features

- **Motor**
  Powerful 1/2 HP, 115V single-phase motor with instant reverse, capacitor start and overload protection. Removable without affecting limit switch settings.
- **Emergency Disconnect**
  Spring-loaded disconnect for emergency manual operation.
- **Operator/Motor Control**
  Solid-state Medium-Duty Logic circuit board.
- **Control Circuit**
  24V NEC Class 2.
- **Wiring Type**
  All operators are factory preset to C2 wiring, providing momentary contact to open and stop, with constant contact to close. Momentary contact to close (B2 wiring) can be easily set with the push of a button. The operator is pre-wired to accept CPS®-L/CPS®-LN4 photo-eyes or a sensing edge.
- **Drive Reduction**
  First-stage heavy-duty 4L V-belt; second and third stages #48 chain.
- **Bushings**
  Heavy-duty oil-filled bushings.
- **Friction Clutch**
  Adjustable friction clutch helps protect against damage to the door and operator should the door meet an obstruction.
- **Push Button Station**
  3-button station, for open/close/stop functions, is standard for all operators. Controls with 1, 2 and 3 buttons are available.
- **Radio Receiver**
  315 MHz radio receiver is integral to the Medium-Duty Logic board. Accepts up to 20 Security+® remote controls and unlimited DIP switch remote controls.
- **Construction**
  NEMA 1 type electrical box, heavy-duty 11-gauge steel frame with baked-on powdercoat finish, all reduction sprockets drilled and pinned to shafts.
- **Rail Assembly**
  High-strength dual L-rail track with exclusive nylon quiet-gliding chain guides on rail spacers for quiet, smooth operation. Includes quick-mount header bracket, which provides fast, swing-up installation.

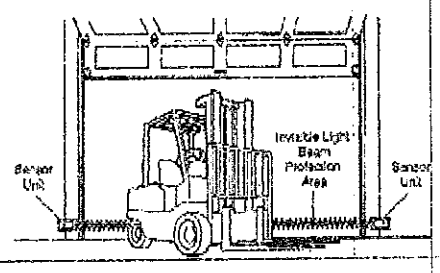
Control Accessories and Options

- **Brake**
  Heavy-duty solenoid-actuated brake [illegible]rder operator BMT.
- **Auto-reconnect Trolley Ar[illegible]embly**
  Spring-loaded trolley features nylo[illegible] [illegible]serts for quiet operation and auto-reconnect feature, elimin[illegible]ing the need to manually reattach the door arm to the trolley after emergency disconnect.
- **Sensing Edge *(recommended)***
  Senses an obstruction and signals door operator to stop or reverse upon contact. Either an electric or pneumatic sensing device can be added to bottom edge of door.
- **Radio Control**
  Universal remote controls and receivers are available to signal the operator to open, close and stop.
- **Key Switch**
  Designed to restrict operation of door to authorized personnel only. Various types available.
- **Interlock Switch**
  Prevents accidental operation of the door by disabling the control circuit when a manual door lock is engaged.
- **Wireless Access Control Devices**
  Weather-proof single or 3-button wireless control stations are available and are compatible with the Medium-Duty Logic on-board receiver. In addition, a choice of either a 5 or 250-code wireless keypad is available. Wireless controls should be used to supplement hard-wired controls and should not be used in place of such controls unless a sensing device, such as photo-eyes or a sensing edge, is present.

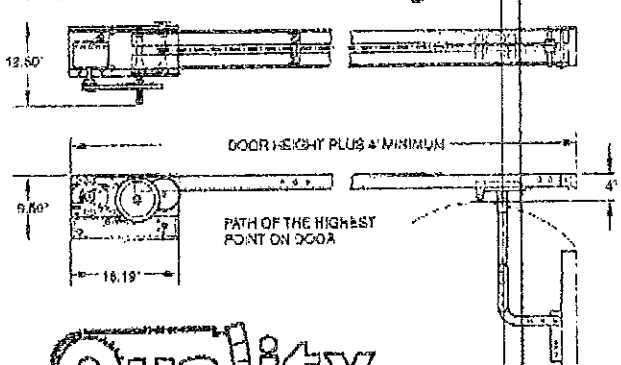
CPS® Commercial Protector System® *(recommended)*

An inexpensive "non-contact" photo safety sensor designed to sense an obstruction and signal the door operator to reverse to open.

- Safety of a non-contact infrared reversing sensor
- Fast and easy to install
- Patented electrical interface monitors system status at all times
- LED indicators for quick alignment
- One size fits all (for doors up to 30 ft. wide)
- Also works with CPS-N4



Clearance and Mounting Details



Quality Garage Doors
330.542.3347
Residential ♦ Commercial
Doors ♦ Openers ♦ Repairs ♦ Installations

TWO-YEAR WARRANTY

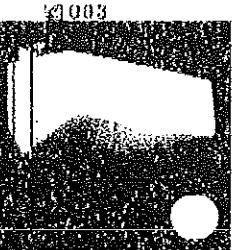
CHAMBERLAIN®
LiftMaster®
THE CHAMBERLAIN GROUP, INC.
845 Larch Avenue • Elmhurst, IL 60126
www.liftmaster.com • http://specs.chamberlain.com/architectscorner

...n changes without notice.
...01/09 LYCOMOM

109

PRO MAX®
GARAGE DOOR OPENER

Power and Reliability to the Max



Longer Life — Permanently lubricated gear housing designed for reliable operation for years to come

Powerful Motors — Available in either 1/2 HP or 1/3 HP for greater lifting force

Heavy-duty Strength — Featuring standard solid steel T-rail and rugged full-chain design

PMX500				
1/2 HP	WALL CONSOLE	ONE-BUTTON REMOTE	GENIE LIMITED LIFETIME MOTOR*	GENIE 5 YEAR PARTS*

PMX300				
1/3 HP	WALL PUSH BUTTON	ONE-BUTTON REMOTE	GENIE 5 YEAR MOTOR*	GENIE 3 YEAR PARTS*

*For as long as you own your home. Non-transferable warranty. See owner's manual for details.

Longer Rails
Rails are available for large doors (up to 10').

STANDARD EQUIPMENT

Intellicode® Access Security System
Each time the remote control is activated, it selects a new access code from 4.3 billion possible combinations. The system works with up to seven remotes for one door and features advanced technology that prevents piracy of the radio signal that opens your door

Frequency Range
Reliable frequency range to ensure consistent operation.

Self-diagnostic Safe-T-Beam® System
When objects pass through the infrared beam, the door automatically stops closing, and then reverses. The system's self-diagnostic functions alert homeowners of improper operations, pinpoint specific problems and help identify solutions

Light System
Illuminate your garage with our built-in light system.

Three-function Wall Console – PMX500
Features a security vacation lock and an independent light control with energy saving shut-off.

CONVENIENCE OPTIONS

Enjoy your new Genie garage door opener to the fullest with optional accessories.

Extra Remotes

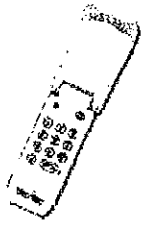
Multi-function Remote Controllers
(Available in 2 or 3-button remotes)
These remotes operate multiple garage door openers and come with our Intellicode® Access Security System.

Compact Remote Controller with Key Chain
(Available as 4-button remote)
This compact remote works just like the multi-function remote and comes standard with Key Chain

Remote Controller with Flashlight
This remote works just like the multi-function remote and features a light for added nighttime convenience

Digital Wireless Keypad
This lighted keypad features a flip up cover and lets you control up to three garage door openers. Flip up cover available in four colors

White Almond Sandstone Brown



DEALER SERVICES

Regular Maintenance
Ensure that your garage door system operates at peak performance by asking your Genie Pro dealer about installation, routine system maintenance and other professional services offered.

SOLD AND DISTRIBUTED BY:

Quality Garage Doors

330.542.DOOR (330.542.3667) 1.877.DOORS 14 (1.877.366.7714)

Doors • Openers • Gate Operators
Repairs • Installations • Residential • Commercial

GENIE

www.GenieCompany.com
1-800-35-GENIE

HomeLink® Car2U®

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RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Urchek, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or (attached by schedule))

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓ yes	___ no
Mr. Parke	✓ yes	___ no
Mr. Urchek	✓ yes	___ no

Boat/motor/trailer Reserve of $300

Hydraulic Rescue Equipment Reserve of $2000

3 Pre-1960s Portable Pumps Reserve of $50

Copy of Listings Attached

109-B

eBay Motors

Listed in category: eBay Motors > Boats > Fishing Boats > Other Freshwater Fishing

Item:320488842006

1960 Alumacraft

14' Aluma Craft Boat Package - 7.5hp Mercury Outboard

bazettatownship (0)

Sale Date:	Feb 22, 2010 11:19:16 PST
Bid history:	26 bids
Winning bid:	**US $1,125.00**
Item Location:	Cortland, OH, United States
Coverage:	This vehicle is eligible for up to $50,000 in Vehicle Purchase Protection. (Not eligible for eBay Buyer Protection)

Shipping

If your vehicle is near you, just make arrangements with the seller to pick it up. If it's further away, you can either fly or drive to the car's location, or you can hire a shipping service to get it delivered to your door. The seller may have additional options available, so check their description for more information.

Important Information From This Seller

Sells to: United States

Buyer is responsible for vehicle pickup or shipping.

To ensure a smooth transaction, be sure to review all of your options for payment and financing carefully before purchasing this vehicle. Review the seller's payment instructions carefully. If you have any questions, be sure to ask the seller before bidding or sending your payment.

Seller's payment instructions

Will accept cash, personal check, company check, or government check for payment. With personal and company checks, payment must clear our account BEFORE the vehicle will be released to buyer.

Deposit via PayPal

US $100.00 within 48 hours of auction close.

PayPal VISA BANK

Payment methods accepted

- Personal check
- Cashier's Check (certified from US or Canadian bank) or money order
- Cash (in person)
- Other - See Seller's payment instructions for payment methods accepted

Full payment

Required within 7 days of auction close.

Financing

Find out more about your options for financing this vehicle. Connect with third-party financing companies that offer competitive rates and helpful services to complete your purchase. Also, be sure to check the seller's description for more options.

Title:	14' Aluma Craft Boat Package - 7.5hp Mercury Outboard
Location:	Cortland, OH

Vehicle Information

Hull ID Number:	--
Condition:	Used

Features

Type:	Fishing Boat	**Engine type:**	Single outboard	**Use:**	Fresh water
Length (feet):	14.0	**Engine make:**	Mercury	**Primary fuel type:**	Gas
Beam (feet):	--	**Engine model:**	--	**Fuel capacity (gallons):**	--
Hull material:	Aluminum	**Trailer:**	Included		

Seller's description

14' Aluma Craft Boat Package with Mercury 7.5hp Mercury Outboard Motor

You are bidding on a 14' aluminum boat that is powered by a 7.5hp Mercury outboard motor. Although the boat and motor's exact age are unknown, the estimate is that they are from the 1960s. This package has been used as a rescue boat for our fire department. It can seat up to 3 passengers and is in good condition. The unit has always been stored inside and has been well taken care of. There were no visible leaks anywhere in the boat during its last operation.

109-D

There is a canvas cover that was custom made for this boat. It is included in this package. The cover is intact, although it may need some restitching.

The 7.5hp Mercury outboard motor that powers this boat is in good condition with no difficulties. It was most recently operated indoors, with water, during the last week of January 2010. The forward and reverse gears are on one side of the motor. There is a handle for manual operation. There is no console in this boat. Steering and changes in throttle are achieved by manual operations combined in the handle attached to the motor. When it was recently operated, both forward and reverse gears operated well. The plastic handle on the mechanism that opens the lid to the motor is broken, but is still operable with the use of pliers. This can be seen in the photos.

The trailer for this package was custom made for this boat. It is of a unique design, but functions efficiently and has the capability of being a one person operation. The trailer is made of stainless steel and is free of rust and holes. Please see the photos for step-by-step illustrations on how to operate the trailer.

This boat packages includes all of the following items that will be given to the winning bidder.

- 3 red boat seats that are attached to each bench
- 3 life jackets
- 1 anchor with roughly 100' of rope
- 1 older metal tool box with several spare spark plugs for Mercury motor
- 1 three gallon gas tank with fuel line for motor operation
- 2 two gallon spare gas can
- 1 all purpose fire extinguisher that needs to be serviced annually
- 1 spare propeller for Mercury motor
- 2 wooden oars with holders

This is a great package for anyone who would use it for fishing, hunting, or other recreation. This package can be used by one person individually, by a small family, or a small group of friends.

You are more than welcome to come down and inspect this equipment. If fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT THAT IS INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER. THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER GOVERNMENT ENTITIES.

If you have any questions whatsoever, do not hesitate to ask. No question is too small. No question is too stupid.

Feel free to send an e-mail or a message through ebay or call before 8pm EST.

ROBERT at 724-866-8097

DENNIS at 330-647-0819

Even though this vehicle is in very good condition, it is being sold

109-E

AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to another government entity.

$100 deposit is required immediately upon close of auction with remainder due within 7 days.

No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying your deposit through PayPal. Deposits may be be paid via PayPal. The remaining balance MAY NOT be paid via PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call or e-mail any questions. We want your buying experience to be the best it can be.

ROBERT at 724-866-8097
DENNIS at 330-647-0819

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☺ ☺ ☺ ☺ ☺ ☺ ☺

After purchasing, pay your deposit instantly with your credit card through PayPal!

Questions and answers about this item

Q: how wide and deep is this boat it does not look verry stable for 3 people thanks kevin — Feb 17, 2010
A: The boats is 54" wide and just shy of 20" deep.

109-F

Questions and answers about this item

Q: Nice rig. Thanks for offering, and good luck. On the inside of the boat there should be a cast aluminum piece that connects the transom to the boat bottom. On there will be a letter (or two) and some numbers. If you could share that info. with me it would be appreciated. Feb 16, 2010
A: The tag only says that is a Model F. Another tag says it is an Aluma Craft manufactured in Minneapolis. A third tag stated the maximum hp is OBC certified as 16hp.

Seller assumes all responsibility for this listing.

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109-G

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Listed in category: Business & Industrial > Industrial Supply & MRO > Government & Public Safety > Fire & Rescue > Other

Item:320496051213

Used Hydraulic Fire Rescue Equipment (Set of 5 Tools)

bazettatownship (0)

Item condition: **Used**

Sale Date: Mar 09, 2010 15:15:31 PST

Bid history: 24 bids

Winning bid: **US $2,025.00**

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NEW

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred/Accepted
PayPal MasterCard VISA AMEX DISCOVER BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

$250 deposit is required immediately upon close of auction with remainder due within 7 days. No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying your deposit through PayPal. Deposits may be be paid via PayPal. The remaining balance MAY NOT be paid via PayPal.

Item specifics

109-H

Condition: Used

Seller's description

Used Hydraulic Fire Rescue Equipment (Set of 5 Tools)

The item that you are bidding on consists of a set of fire rescue tools, all of which are used and in good condition. These are being sold only because our Fire Department received new ones and no longer has any use for these. These tools were all in good working order (with the exception of the motor on the electric power unit) when they were removed from the fire trucks.

The set consists of the the following items.

- **27 Spreader**
- **0-150 Cutter**
- **Rams (20 - 30 - 60)**
- **100' Electric Rewind Hose Reel with Hose**
- **16' Extension Hose (5 of these)**
- **Electric Power Unit (motor does not work)**
- **Variety of Accessories (as shown in pictures)**

Don't miss your chance to own this professional items for a fraction of the price!

You are more than welcome to come down and inspect this equipment. If fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT THAT IS INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER.
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Feel free to send an e-mail or a message through ebay or call before 8pm EST.
DENNIS at 330-647-0819

Even though this vehicle is in very good condition, it is being sold AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may

be sold outright to another government entity.

$250 deposit is required immediately upon close of auction with remainder due within 7 days.

No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying your deposit through PayPal. Deposits may be be paid via PayPal. The remaining balance MAY NOT be paid via PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call or e-mail any questions. We want your buying experience to be the best it can be.

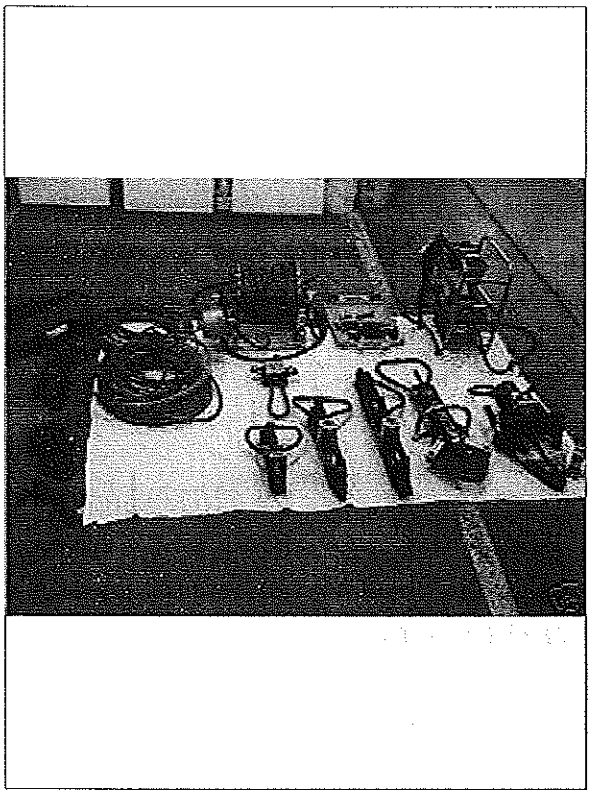
DENNIS at 330-647-0819

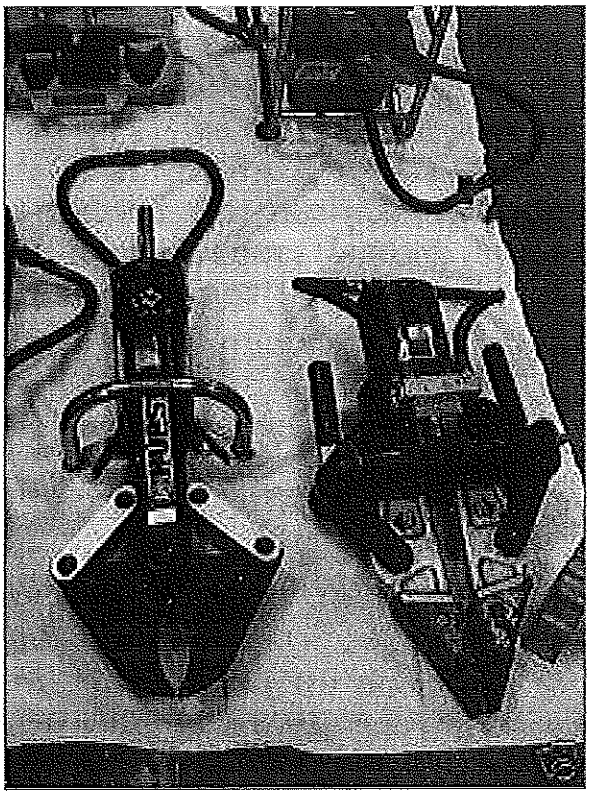
Here is our guarantee... You win the auction, pay your deposit, and come down to pick up the equipment If it is not advertised or you do not want it for any reason, we will give your deposit back to you with no hard feelings. This is just an honest way to do business.

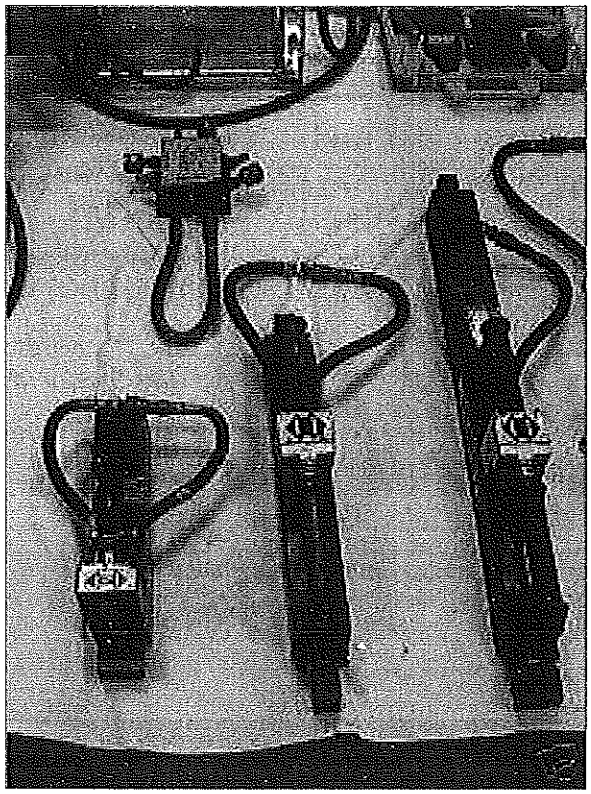
After purchasing, pay your deposit instantly with your credit card through PayPal!

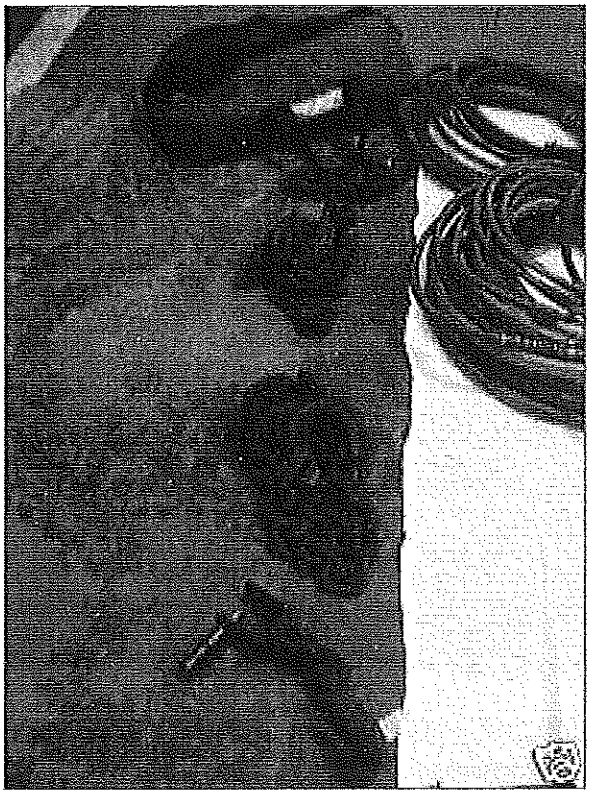
Listing images

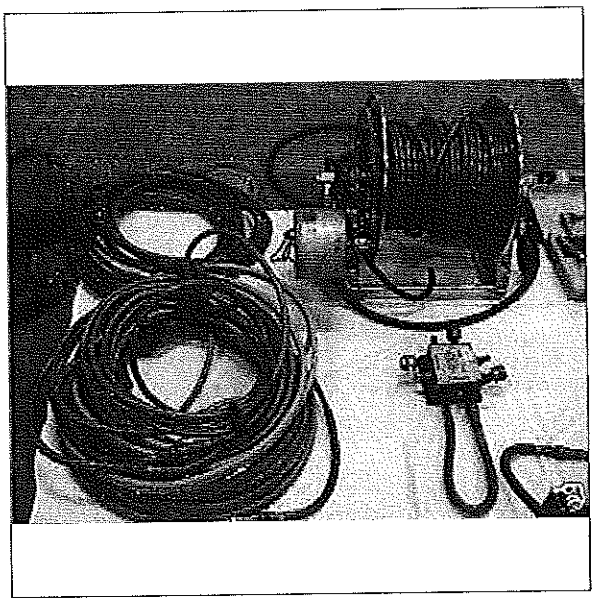
109-J

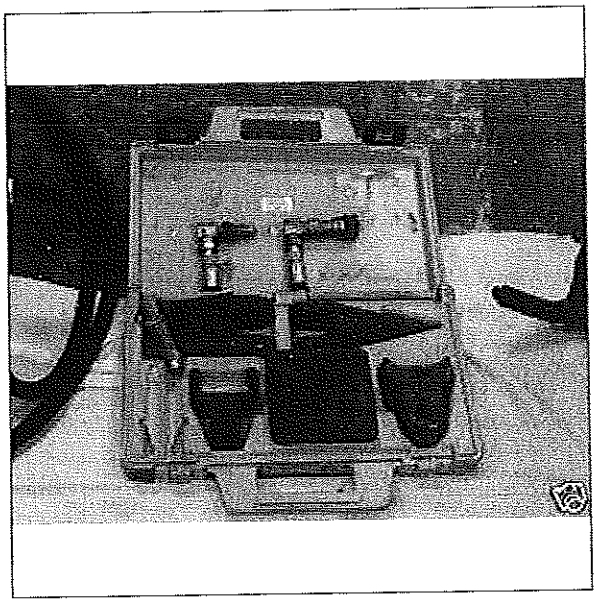


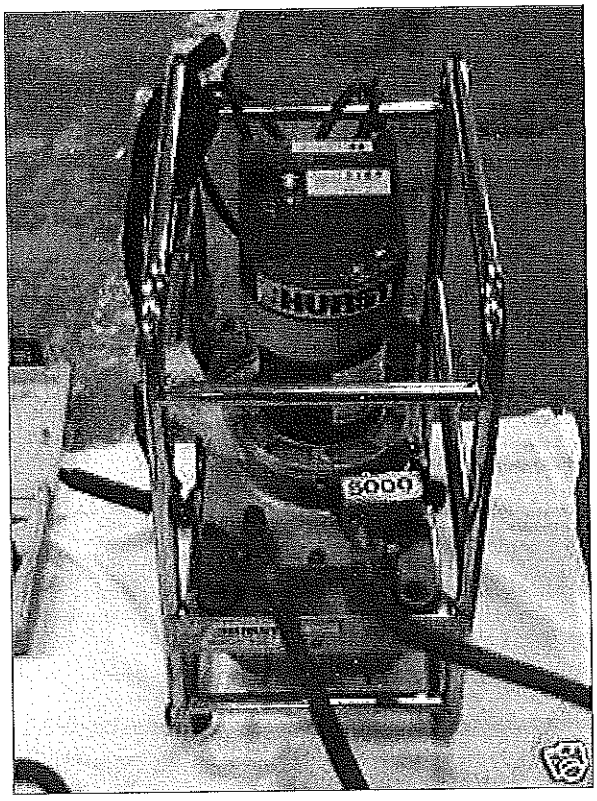












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109-L

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Hi, **bazettatownship!** (Sign out)

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Back to home page | Listed in category: Business & Industrial > Industrial Supply & MRO > Government & Public Safety > Fire & Rescue > Other

You sent the buyer an invoice on Apr-27-10 specifying the total payment amount.

Seller view

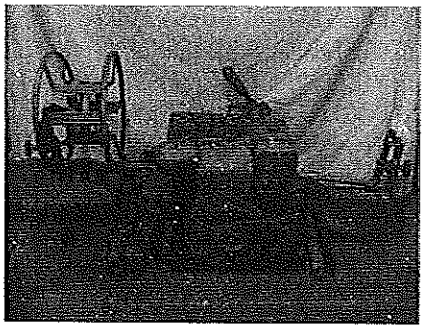
Item: Used Fire Rescue Equipment - 3 Pumps & 1 Generator

Print shipping label

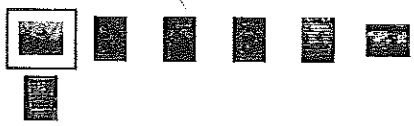
- Mark as payment received
- Mark as shipped
- Leave feedback
- View order details
- View purchased item
- Contact buyer
- Sell a similar item
- Relist
- Resolve a problem

Listing info

Page views: 223
High bidder ID: tigger81815kfd (152 ☆) 100%
Duration: 7 days
Start price: $0.99
Reserve price: $50.00



Zoom Enlarge



Used Fire Rescue Equipment - 3 Pumps & 1 Generator

Item condition: **Used**
Ended: Apr 26, 2010 17:09:05 PDT
Bid history: 2 bids

Winning bid: **US $50.00**

Shipping: Local pick-up offered. | See all details
See shipping below.
Returns: No Returns Accepted

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Seller info
bazettatownship (0)

Ask a question
Save this seller
See other items

Other item info

Item number: 320520250665
Item location: Cortland, OH, United States
Ships to: Local pick-up only
Payments: PayPal, Pay on pickup
See details

Share Print
Report item

Description **Shipping and payments**

Seller assumes all responsibility for this listing.

Item specifics

Condition: Used

109-M

Used Fire Rescue Equipment - 3 Pumps & 1 Gene

The item that you are bidding on consists of a set of three used pumps and one used Generator. The undetermined. All of these pieces of equipment were used in our fire department for pumping wate during different types of emergencies. The listing consists of the the following ite

1. Wisconsin Model AKN Pump (red pump with welded handle that surrounds the top of the pump)

- **The sizes listed on the metal display tag are 2 3/4" and 2 7/8".**
- **The engine that powers this pump is started by a hand wrapped pull cord.**
- **During mechanical testing, the engine on this pump would not produce any spark. But, the right mechanic ma engine and make the pump useful again.**

2. Gorman-Rupp Pump, Mansfield Ohio (Red pump with four straight, turn and lock style handles)

- **The size listed on the metal display tag is 2 1/2".**
- **The engine that powers this pump is started by a hand wrapped pull cord.**
- **During mechanical testing, this pump's engine leaked fuel out of the carburetor. The engine on this pump nee the carburetor to make it useful again.**

3. Gorman-Rupp Pump, Mansfield Ohio (Silver pump with hose reel)

- **The sizes of the discharges and intakes are not listed on this pump, but appear to be 2 1/2" or similar to the size**
- **The engine that powers this pump is started by electric start.**
- **During mechanical testing, this pump's engine performed well and appears to be in good working condition.**

4. Kohler 1500 Watt, 115 Volt Generator (Green unit with "T" shaped handle on top)
This generator's engine is powered by a spring loaded pull cord.
During mechanical testing, this generator performed well ans is in good working condition.

Don't miss your chance to own these professional items for a fraction of the pri
They could be worth the price just to sell as scrap metal!

You are more than welcome to come down and inspect this equipment. If fact, we enc

IF YOU ARE A MUNICIPAL GOVERNMENT THAT IS INTERESTED IN BUYING THIS EQUIPMENT,
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Again, feel free to call with or send any questions. We want your buying experience to be th

DENNIS at 330-647-0819

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109-N

00223

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eBay official time

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: February 11, 2010 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:05pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

- Trustee Hovis thanked everyone for coming
  - Stated that the first order of business is to elect officers
  - Would like someone from the board to attend township meetings to keep the trustees informed
  - Would like to get some activities going in the park
  - Would like to get more lights for Christmas in the park

- Beth Barnes volunteered to serve as chairman, with no opposition
- Richard Musick volunteered to serve as vice chairman, with no opposition
- Rita Benoit volunteered to serve as secretary, with no opposition
- Eleanor Governor volunteered for a 2 year term member, with no opposition
- Martha Urchek volunteered for a 1 year term member, with no opposition
- Remaining 1 year terms to be filled at a later date

- Eleanor Governor stated that she does not remember seeing anything allowing for alternates on the Parks & Recreation Board
  - Trustee Hovis said that Atty. Finamore created the Parks & Recreation Board documents

- Trustee Hovis discussed the portion of the General Fund allocated to the park
  - Said he is a firm believer that any grant that we can get is worth it
  - Will work with other trustees to do whatever it takes to get grants
  - Noted that we do not know if the amount allocated for salaries will remain true since there could be unforeseen circumstances
  - Jack Governor will be taking care of the park again this year
  - Money has been appropriated for improvement of sites, but it may not go far
  - Money has been appropriated for special events if anyone wants to get something started
  - Still not sure what we can charge for usage of the park
    - Eleanor Governor said the previous Parks Boards had done this by looking at what other communities charge
    - Information was presented to the Trustees at the time and it was never acted upon

- Trustee Hovis wants to be sure that there is a master schedule for the park and that both the Administration Office and Parks & Recreation Board have the same information
  - Beth Barnes said the baseball teams previously had to submit their requests and insurance information in February or March
  - Eleanor Governor noted the importance of having copies of the insurance on file

- Beth Barnes said it is sometimes better to have a man in charge of the baseball leagues because they seem to respond better with a man in charge
- Trustee Hovis said he was unaware of any traveling teams that will be using the park
- Trustee Parke said Carol Harrison is willing to assist with something in the park on July 4th

- Beth Barnes asked who they should approach if a grant opportunity presents itself
  - Trustee Parke said there will be some opportunities and will do anything in his power to assist
  - Trustee Hovis said that Trustee Parke is the park liaison, so they should approach him with any issues

- Rita Benoit asked if there was any way that they could get any money from the First Energy grant
  - Trustee Hovis explained that a company came in last year to discuss switching over to energy efficient lighting
  - The savings would be roughly $10,000 per year
  - No decision has been made regarding the grant money

- Eleanor Governor asked if we did not need to get the electrical situation taken care of before anything can happen in the park
  - Trustee Parke said there is power outside the gazebo
  - Eleanor Governor said we are not in compliance now and need to be if people want to have events
  - Trustee Parke thinks we can get a new box and get up to code for just a few hundred dollars
  - Trustee Hovis said maybe we could use some of the First Energy grant money for getting the electrical power up to code
  - Several suggestions for some local electricians were made
  - Trustee Parke suggested keeping the work in the township and trying to get some donations
  - Richard Musick suggested using a local group of apprentices-in-training to do the work as part of a school project wherein the township buys the materials and the township provides the labor
  - Eleanor Governor suggested approaching students at TCTC

- Eleanor Governor asked about the Trumbull County building inspector
  - Trustee Parke said there is a new one and that he has worked with him before

- Doug Lyons of the Ohio Department of Natural Resources (ODNR) discussed grants that are available
  - Noted that no new three-way leases between state, township, federal are being issued
    - Bazetta is likely to continue to receive the renewal because we have been doing a three-way lease for so long
  - Nature Works grant had a February deadline
    - Recommended starting now to work on this grant for next year
  - Land and Water Conservation is a federal grant that one wherein you need approval before you can even apply
    - Questions that needs to be answered include if the property is owned or leased
  - Clean Ohio Trails grant also had a February deadline
    - Can be used to build a trail or improve existing trails
  - Recreational Trails program is an 80% grant that also had a February deadline
    - Can be used for existing trails
    - Greater priority is given if the trail has motorized access
  - Could be used to purchase property and install trails
  - Other grants available are, but these 4 are the main ones that Bazetta could take advantage of
  - Discussed the Lake Vista project in Cortland

- Beth Barnes asked if the park road has to be handicapped compliant
  - Rita Benoit noted the poor condition of the road
  - Trustee Parke said we need to do something to make the park handicapped accessible so elderly residents can get to the gazebo and into the park

- Doug Lyons said to call his office if there are any maintenance needs and they will do what they can

- Beth Barnes asked if ODNR patrols the park
  - Doug Lyons said it is a low priority, but if someone were to call them with something out of the ordinary, then they will come out
  - They do have an undercover unit that works in the park
    - Would be willing set up a "sting" if asked
    - Could put up cameras
  - Trustee Urchek suggested putting up signs that said the cameras are there, even if they are not there

- Rita Benoit said we need signs in the park
  - Doug Lyons said they have some signs and we can just ask for them

- Beth Barnes asked if the township needed permission to do things in the park
  - Doug Lyons said no, but that you will need the Army Corps of Engineers permission

- Beth Barnes thanked Doug Lyons for coming in

- Doug Lyons notes that the dog park people have been raising funds for the dog park
  - They have raised roughly $10,000 in the past year
  - They have done this with spaghetti dinners, Halloween costume contest, selling benches, and other fund raisers

- Rita Benoit volunteered to work on the EfficientGovNow grant with Doug Lyons

- Fiscal Officer Drew volunteered to pass along any grants that she comes across from various philanthropic groups she has access to

- Beth Barnes asked if Martha Urchek had heard anything about the Easter Egg Hunt
  - Martha Urchek said she did make the contact, but has not heard anything back

- Beth Barnes noted that future Parks & Recreation Board meetings will be on March 2, May 4, August 3, and October 5 at 6:00pm at the Administration Building

- Beth Barnes discussed doing an annual memorial car show
  - A couple of names were mentioned as people with whom to discuss this
  - Trustee Hovis said that he will look into this
  - Eleanor Governor asked who would sponsor this since the township could not
    - Trustee Hovis suggested talking to local businesses

078-10 To adjourn the meeting at 8:20pm.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis-Yes	Trustee Parke-Yes	Trustee Urchek -Yes

Dated: 02-16-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 02-16-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: February 23, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
February 9, 2010 Regular Meeting Minutes
February 11, 2010 Special Meeting Minutes

079-10 To accept the minutes from the February 9, 2010 Regular Meeting and February 11, 2010 Special Meeting.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

080-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

081-10 To approve the 2010 Permanent Appropriations.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

082-10 To authorize the Fiscal Officer to request a 2010 Amended Certificate of Estimated Resources that reflects the changes relative to the 2010 Township Valuation and Resources, grants received, and other unanticipated receipts.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

083-10 To certify to the Department of Transportation that the total mileage for Bazetta Township was 20.512 miles at the end of 2009.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

084-10 To amend the prior prohibition of using concrete paving in any portion of the road right-of-way in the installation of a concrete drive.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis -Yes Trustee Parke - Yes Trustee Urchek -Yes

Correspondence (Copies available upon request):

- Received invitation from Trumbull County Commissioners for elected officials and supervisors to attend Spring Seminars for 2010

Zoning Inspector:

- Inspector Nuss stated that he has received many phone calls with zoning inquiries
- He further stated that no permits have been written since last meeting

Zoning Commission:

- Chairman Webb asked if there were any additional submissions for Alternate Members
  - Trustee Hovis stated there were 2 applicants that had not yet been reviewed
  - He further stated that these appointments would be placed on the agenda for the next meeting
- Trustee Parke asked how the residents know that they need to get a permit prior to getting a dumpster on their property
  - Inspector Nuss said that residents would not know this unless they are familiar with the zoning regulations
  - Trustee Hovis and Chairman Webb said that the previous Zoning Inspector kept the dumpster companies informed of the permit requirement
  - Trustee Hovis also said residents should notify the Administrative Office if they see something they question and Inspector Nuss will follow up on it

Road Department:

- Roads Superintendent Parke asked for permission to get quotes for a herbicide sprayer for use in the cemetery, park, and other township grounds
  - Stated that the township spent about $750 annually paying someone else to do this
  - Believes we can save some money in the long run by doing this ourselves
- Trustee Urchek asked if Roads Superintendent Parke had an estimates
  - Roads Superintendent Parke estimated that the cost would be roughly $1500 for a machine for which replacement parts were available that could be mounted on the back
- Trustee Urchek asked which department would pay for this purchase
  - Roads Superintendent Parke said it would be paid for predominantly through the park and cemetery funds since they would get the majority of the usage

085-10 To authorize Roads Superintendent Parke to seek quotes for an herbicide sprayer.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

- Trustee Parke reminded everyone that cleanup in the cemetery will be the whole month of March

Fire Department:

- Chief Lewis stated that the township had sold a 14" foot aluminum boat on ebay
  - Originally purchased for $250 and sold for $1125

- Trustee Parke thanked Chief Lewis and Roads Superintendent Parke for their assistance with the Spring 2010 Soil and Water Report

Police Department:
- Chief Miller requested approval for Chris Herlinger to attend supervisor's school because this is a job requirement for our officers

086-10 To authorize the expenditure of $270 for Chris Herlinger to attend supervisor's training.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

- Chief Miller noted that the department received a grant for roughly $10,000 for traffic enforcement
  - Grant will be used in the summer
  - Grant will be used to purchase new radio equipment
- Trustee Urchek commented on the agreement between the township and the police department
  - See attached
- James Wrightsman asked how many officers the township has
  - Chief Miller stated that the township has 6 full-time officers, two part-time secretaries, and is working on having 6 part-time officers
  - Chief Miller introduced members of the Police Department present
- Trustee Parke thanked the police officers for their hard work and wished the department well
- Trustee Urchek recognized the department for talking steps to reduce their budget to one that was lower than last year's budget

087-10 To approve the Agreement between the Bazetta Township Trustees and the Fraternal Order of Police, effective immediately until December 31, 2010.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

Parks & Recreation Board:
- Trustee Parke recognized Michael Swiatkwich
- Michael Swiatkwich asked if anyone would sit on the committee for the Bikeways Project
  - Noted that the Project already has representatives from other local communities
- Trustee Parke and Trustee Urchek discussed the possibility of their volunteering
- Trustee Urchek said that he would approach Richard Musick, Vice Chairman of the Parks & Recreation Board to see if he would serve in this capacity
- Michael Swiatkwich relayed some of the details of the Project to the residents
- Art Kreller submitted the attached documents on behalf of Rita Benoit, Secretary of the Parks & Recreation Board, who could not attend today's meeting

Safety Committee:
- Chief Lewis stated that their next meeting will be February 25

Administrative Reminders:
- The results of the State of Ohio Audit for 2007 and 2008 will be delivered March 1, 2010

Public Comment:
- Ted Webb asked about the Ohio Township Association Conference in Columbus, Ohio

- Trustee Urchek stated that he, Trustee Hovis, Fiscal Officer Drew, Chief Miller, Chief Lewis, and Roads Superintendent Parke attended
  - Attended several different classes - most of which were very informative for him - including Open Meetings Act, negotiating with unions, demolition of properties, etc.
  - Won a model truck

- James Wrightsman questioned Police Department finances and staffing
  - Chief Miller stated that the department is financially stable now
    - Department made cutbacks last year and even more this year
    - Department is currently fully staffed

- James Wrightsman questioned Roads Department finances and staffing
  - Roads Superintendent Parke stated that the department had a small carryover coming into 2010, though not as much as they had going into previous years
    - Partly because the department paid cash for new buildings and equipment, as well as paying out for a retirement
    - Department is a man short right now and will be 2 men short after another retirement this summer
    - Will not be able to operate as a 3-man crew for very long, especially in bad weather
    - Future looks good and expects department to operate within their budget
    - Has only one levy that generates $30,000 per year, which is not even enough money to cover salt used on a yearly basis
  - Roads Superintendent Parke said the township has a good watchdog in Fiscal Officer Drew
    - Keeps a close watch on township finances
    - Works with department heads
    - Lets Department Heads know when they are overspending

- James Wrightsman questioned Fire Department finances and staffing
  - Chief Lewis stated that the department is not fully staffed
    - Down 4 people, but is in the process of hiring part-timers and volunteers
    - Would like to bring back more people, but doing so would put the department back in financial trouble
  - Chief Lewis stated that the department was in debt at the beginning of 2009, but ended the year with a carryover of $181,000
    - Had taken out a loan at the beginning of 2009 and paid it in full at the end of 2009
    - Has reduced overtime expenditures by about $100,000

- James Wrightsman asked about the condition of Station #13
  - Chief Lewis said that this station still needs another bed and needs heat in parts of the station
  - Chief Lewis noted that the township is paying for a study that is necessary for a grant for which he would like to apply
    - Assessing what upgrades that need to be made to both stations to bring it up to code
    - Doing a hazard analysis of both stations
    - Looking at the possibility of building one central fire station in one of three locations

- James Wrightsman asked about response times in the Fire Department
  - Chief Lewis said the department is still switching between stations each day and are having no problems with that
    - Response times are taking roughly 1 minute longer than they used to
    - Response times are still 4 minutes better the national average of 9 minutes

- James Wrightsman asked about 3rd Party Billing for ambulance service
  - Asked why some residents are receiving bills for ambulance service
    - Chief Lewis said that what people receive what looks like a bill, but it is not actually a bill, and all residents need to do is fill out the information and return the form
  - Asked if a letter be sent out to the residents to explain this
    - Chief Lewis said sending out a mailing to all residents would cost roughly $2,300

- Trustee Hovis made comments regarding Fiscal Officer Drew and township budget
  - Keeps a very close eye on the budget
  - Is in communication with Trustees on a daily basis
  - Is in communication with Department Heads on an almost daily basis

- Trustee Urchek said he is amazed at the cooperation between the unions, the employees, and everyone who works for the township

- Donna Zuga, a member of Lakeview Board of Education, spoke about the schools district
  - Has not always worked in a harmonious way
  - Fortunate and excellent rated district
  - Some difficult decisions to make in the future
  - Would like to have more frequent dialogue with the Bazetta Trustees and Cortland Mayor
  - Will have to decide what to do with the "land lab"
  - Going to the taxpayers with a 3.75mil levy
  - Will probably be in the black this year and next year
  - Congratulated Zoning Inspector Nuss on his daughter's recent accomplishment

- Michael Swiatkwich stated that the "land lab" could receive assistance through some of the information that he received at the Heritage meeting
  - Will send this information to the school district
  - Commented on the fact that the schools are running in the black, but they are doing so because of limited services, i.e. pay-to-play and limited bussing
  - Commented on the aging population and how this might be affecting the tax base
  - Discussed the need for creating a greater sense of community

- Art Kreller asked what percentage of students will be lost in the coming years
  - Donna Zuga said the superintendent could better answer this question, but she estimates that they are losing 30 students per year

088-10 To adjourn the meeting at 8:21pm.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek -Yes

Dated: 3-1-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 3-4-10

Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12357	82.42	VW12357	AT&T Mobility	Service
12358	1398.08	VW12358	CenturyLink	Service
12359	784.22	VW12359	Dominion East Ohio	Service - Fire/Police/Road
12360	1078.07	VW12360	Ohio Edison	Service
12361	950.59	VW12361	Orwell Natural Gas	Service - Fire
12362	17.31	VW12362	Trumbull County Water & Sewer Acct. Dept	Service - Fire
12363	44.75	VW12363	Michael P. Arnal	Reimbursement - CDL License
12364	83.00	VW12364	Amerigas - Cortland	Service
12365	57.06	VW12365	Advance Auto Parts	Supplies
12366	100.00	VW12366	B&J Electric of Poland, Inc.	Service
12367	43.15	VW12367	DRS	PAYMENT
12368	979.15	VW12368	Ohio Edison	Service
12369	100.00	VW12369	Proforma Printed Products	Business Cards - Admin.
12370	324.59	VW12370	Purchase Power	Postage/Supplies
12371	245.40	VW12371	Physio-Control, Inc.	Maint. Agreement
12372	535.21	VW12372	Staples Business Advantage	Supplies - Admin./Rd./Fire
12373	304.37	VW12373	United States Treasury	2009 Tax Penalties
12374	400.00	VW12374	Forum Health Services Co./WorkMED	New Hire
12375	425.00	VW12375	Nathan Greathouse	Initial Uniform Allowance
	7952.37		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP
2010 PERMANENT APPROPRIATIONS

	FUND 01 - GENERAL	**$**	**468,742.34**
01-A-01	Salary - Trustees	$	37,038.00
01-A-02	Salary - Clerk	$	21,221.00
01-A-03	Travel & Other Expenses	$	2,500.00
01-A-04	Supplies (Administration)	$	4,400.00
01-A-05	Equipment (Administration)	$	2,800.00
01-A-06	Insurance	$	66,000.00
01-A-10	Legal Counsel	$	29,000.00
01-A-12	Employer's Retirement Contribution	$	17,004.26
01-A-15	Workmen's Compensation	$	7,257.24
01-A-15A	Unemployment Compensation	$	-
01-A-16	General Health District	$	22,652.00
01-A-17	Auditor & Treasurer Fees	$	8,400.00
01-A-18	Advertising Delinquent Lands	$	400.00
01-A-19	State Examiner Charges	$	-
01-A-20	Timber Creek Street Lighting Installation	$	-
01-A-21	Election Expense	$	-
01-A-25	Contingency Account	$	-
01-A-26	Other Expenses	$	34,263.91
01-A-27	Transfers	$	76,055.72
01-A-28	Administrator/Secretary Salary	$	44,000.00
01-A-29	Contracts	$	35,000.00
01-A-90	FICA/Medicare	$	1,214.59
01-B-01	Salary - Administration	$	7,700.00
01-B-02	Improvement of Sites	$	500.00
01-B-03	New Buildings & Additions	$	-
01-B-04	Utilities (Administration)	$	8,200.00
01-B-05	Maintenance, Supplies & Materials	$	1,000.00
01-B-06	Equipment Purchase & Replacement	$	-
01-B-07	Repairs	$	1,000.00
01-C-02	Equipment Purchase & Replacement (Fire)	$	-
01-C-03	Utilities (Fire)	$	-
01-C-07	Repairs	$	-
01-D-08	Union Cemetery	$	-
01-E-01	Street Lights	$	6,400.00
01-E-02	Other Expenses	$	-
01-F-01	Salary - Mechanic (Park)	$	2,700.00
01-F-01A	Salary - Groundskeeper (Park)	$	8,800.00
01-F-02	Improvement of Sites (Park)	$	7,500.00
01-F-04	New Buildings & Additions (Park)	$	-

01-F-05	Tools & Equipment (Park)	$	1,500.00
01-F-06	Supplies (Park)	$	2,100.00
01-F-07	Repairs/Maintenance (Park)	$	1,700.00
01-F-08	Other Expenses (Park)	$	500.00
01-F-09	Special Events (Park)	$	1,000.00
01-F-10	OTARMA Insurance (Park)	$	1,179.62
01-G-02	Equipment Purchases & Replacement (Police)	$	-
01-G-03	Utilities (Police)	$	-
01-H-06	Contracts	$	-
01-K-09	Utilities (Roads)	$	-
01-M-03	Contracts (Paving)	$	7,756.00
01-N-01	Advances	$	-
	FUND 02 - MOTOR VEHICLE LICENSE TAX	**$**	**7,341.96**
02-A-10	Transfers	$	-
02-B-02	Materials	$	7,341.96
02-B-03	Contracts	$	-
02-B-04	Other Expenses	$	-
	FUND 03 - GASOLINE TAX	**$**	**98,407.22**
03-A-01	Salary - Road	$	32,000.00
03-A-02	Employer's Retirement Contribution	$	7,680.00
03-A-03	Workmen's Compensation	$	-
03-A-04	Tools & Equipment	$	700.00
03-A-05	Supplies	$	14,000.00
03-A-06	Repairs	$	4,000.00
03-A-07	Maintenance of Equipment	$	4,800.00
03-A-11	Transfers	$	-
03-A-90	FICA/Medicare	$	240.00
03-B-02	Materials	$	24,287.22
03-B-04	Other Expenses	$	-
03-C-03	Contracts	$	10,700.00
	FUND 04 - ROAD AND BRIDGE	**$**	**209,575.70**
04-A-02	Employer's Retirement Contribution	$	27,360.00
04-A-03	Workmen's Compensation	$	8,930.53
04-A-04	Tools & Equipment	$	-
04-A-05	Supplies	$	-
04-A-06	Repairs	$	-
04-A-07	Maintenance of Equipment	$	-
04-A-08	Buildings & Additions	$	-
04-A-10	Insurance	$	45,000.00
04-A-10A	Insurance/Medicare	$	-
04-A-13	Other Expenses	$	7,730.17

04-A-14	Transfers	$	-
04-A-15	Auditor & Treasurer Fees	$	2,900.00
04-A-90	FICA/Medicare	$	855.00
04-B-01	Salary	$	114,000.00
04-B-02	Materials	$	-
04-B-03	Contracts	$	-
04-B-04	Other Expenses	$	-
04-C-03	Contracts	$	2,800.00
04-C-04	Other Expenses	$	-
	FUND 05 - CEMETERY	**$**	**69,509.22**
05-A-01	Salary - Mowing	$	38,135.00
05-A-02	Salary - Burials/Sexton	$	12,000.00
05-A-02A	Salary - Clerical	$	-
05-A-03	Employer's Retirement Contribution	$	7,018.90
05-A-04	Workmen's Compensation	$	3,114.02
05-A-05	Improvement of Sites	$	-
05-A-06	Land Purchases	$	-
05-A-07	Repairs & Maintenance	$	-
05-A-08	Tools & Equipment	$	2,800.80
05-A-09	Supplies	$	1,200.00
05-A-12	Other Expenses	$	4,400.00
05-A-12A	Insurance	$	339.15
05-A-13	Unemployment Compensation	$	-
05-A-90	FICA/Medicare	$	501.35
	FUND 06 - CEMETERY BEQUEST	**$**	**525.00**
06-A-01	Cemetery Bequest	$	525.00
	FUND 07 - IVY HILL LIGHTING DISTRICT	**$**	**1,200.00**
07-A-01	Contracts	$	1,186.32
07-A-02	Other Expenses	$	13.68
	FUND 07A - MORROW/WILLIAMS LIGHTING	**$**	**1,300.00**
07-A-01A	Contracts	$	1,271.54
07-A-02A	Other Expenses	$	28.46
	FUND 07B - TIMBER CREEK HEIGHTS LIGHTING	**$**	**1,000.00**
07-A-01B	Contracts	$	983.93
07-A-02B	Other Expenses	$	16.07
	FUND 07C - TIMBER CREEK ESTATES LIGHTING	**$**	**1,800.00**
07-A-01C	Contracts	$	1,768.44
07-A-02C	Other Expenses	$	31.56

	FUND 09 - POLICE DISTRICT	**$**	**764,004.28**
09-A-01	Salary - FT	$	321,000.00
09-A-01A	Salary - OT	$	40,000.00
09-A-01B	Salary - PT	$	58,000.00
09-A-01D	Salary - Mechanic	$	15,000.00
09-A-02	Employer's Retirement Contribution	$	95,480.00
09-A-03	Workmen's Compensation	$	25,487.42
09-A-04	Auditor & Treasurer Fees	$	8,300.00
09-A-07	Tools & Equipment	$	17,500.00
09-A-08	Supplies	$	7,247.21
09-A-08A	DARE Expenses	$	-
09-A-09	Building Upgrade	$	-
09-A-10	Contracts	$	40,589.65
09-A-12	Insurance	$	108,000.00
09-A-12A	Transfers	$	-
09-A-13	Training	$	3,000.00
09-A-14	Other Expenses	$	19,192.00
09-A-15A	Unemployment Compensation	$	-
09-A-90	FICA/Medicare	$	5,208.00
	FUND 09C - POLICE DISTRICT EQUIPMENT	**$**	**52,915.56**
09-A-04C	Tools & Equipment	$	4,490.56
09-A-05C	Supplies	$	31,500.00
09-A-06C	Repairs	$	16,200.00
09-A-08C	Auditor & Treasurer Fees	$	725.00
09-A-10C	Contracts	$	-
	FUND 09J - OMVI	**$**	**-**
09-A-14J	OMVI	$	-
	FUND 10 - FIRE DISTRICT	**$**	**1,254,808.64**
10-A-01	Salary - FT Fire	$	475,000.00
10-A-01A	Salary - PT Fire	$	32,000.00
10-A-01B	Salary - Mechanic	$	8,500.00
10-A-01D	Salary - FT Fire	$	-
10-A-02	Employer's Retirement Contribution	$	159,805.00
10-A-03	Workmen's Compensation	$	27,027.62
10-A-04	Auditor & Treasurer Fees	$	14,000.00
10-A-06	New Buildings & Equipment	$	238,582.27
10-A-07	Utilities	$	25,000.00
10-A-08	Tools & Equipment	$	6,000.00
10-A-09	Supplies	$	11,000.00
10-A-09A	Supplies FIU	$	-

10-A-10	Repairs	$	20,000.00
10-A-11	Training	$	5,000.00
10-A-14	Insurance	$	165,000.00
10-A-14A	Contracts	$	6,000.00
10-A-15	Other Expenses	$	4,000.00
10-A-17	Transfers	$	-
10-A-18	Loan Principal	$	-
10-A-19	Loan Interest	$	-
10-A-80	Unemployment Compensation	$	-
10-A-90	FICA/Medicare	$	7,893.75
10-C-05	EMS - Supplies	$	8,000.00
10-C-06	EMS - Repairs	$	8,000.00
10-C-07	EMS - Contracts	$	27,000.00
10-C-08	EMS - Other Expenses	$	7,000.00
	FUND 13 - ZONING	**$**	**16,503.06**
13-A-01	Salaries & Fees	$	11,003.06
13-A-02	Expenses	$	3,150.00
13-A-03	Supplies	$	2,350.00
	FUND 14 - FIRE FIGHTERS ASSIST GRANT	**$**	**40,392.00**
14-A-07	Tools & Equipment	$	40,392.00
	FUND 15 - GENERAL BOND NOTE RETIREMENT	**$**	**70,917.69**
15-A-01	Fire Equipment Principal	$	52,345.79
15-A-01B	Durst Clagg Road	$	6,142.06
15-A-04	Fire Equipment Interest	$	12,429.84
	FUND 15A - GENERAL BOND NOTE RETIREMENT	**$**	**-**
15-A-01A	Principal	$	-
15-A-04A	Interest	$	-
	FUND 22 - DRUG ENFORCEMENT	**$**	**400.00**
22-A-01	Drug Enforcement	$	400.00
	FUND 30 - CAPITAL EXPENDITURES	**$**	**176,153.00**
30-A-05	Township Match	$	55,228.00
30-A-06	OPWC Grant	$	120,925.00
		$	**3,235,495.67**

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

RESOLUTION TO AMEND ROAD RIGHT OF WAY REGULATIONS

084 - 10

Moved by Trustee Parke, seconded by Trustee Urchek, that the Township Regulations for Road Right of Way Driveway Crossing be amended and adopted as follows:

ROAD RIGHT OF WAY REGULATIONS FOR CONSTUCTION AND INSTALLATION OF DRIVEWAYS ON TOWNSHIP ROADS

1. DRIVEWAY PERMIT

No driveway or access way to or across a township road shall be constructed or installed until the property owner or their agent has obtained a driveway permit issued by the Township Road Superintendent. Permit application forms can be obtained at the township administrative offices. A fee of $25.00 shall be charged for each permit application.

2. DRIVEWAY CROSSINGS

All driveway crossing shall be installed by the Bazetta Township Highway Department to insure proper installation and compliance with township drainage ditch requirements. The owner of the property must furnish for the driveway ditch crossing, a minimum of twenty (20) feet of reinforced concrete pipe or double wall plastic pipe in the size prescribed by the Bazetta Township Highway Department, together with the slag to be used in the installation of the piping. The township will furnish the labor for the installation at no cost to the property owner.

3. CONCRETE / ASPHALT DRIVEWAYS

Concrete driveways may extend from the property to the paved edge of the township road, provided however that the grade of the drive to the paved road edge shall be flared and blended so that the height of the concrete seam at the paved edge of the road shall be at least one (1) inch below the paved edge road grade level, to avoid damage to township equipment in the maintenance of the roadway and right of way, caused by the expansion, contraction, freezing and thawing of the concrete driveway surface.

Blacktop or asphalt driveways may extend from the property to the paved edge of the township road at the township road grade level.

Aggregate or gravel driveways must be compacted or rolled at the paved road edge to minimize washout or bleeding of the aggregate or gravel onto the roadway.

4. LAWN TILE IN ROAD RIGHT OF WAY DITCHES

All tile placed in township road ditches must be must be of the material, size and length prescribed by the Township Highway Department. Catch Basins and tile must be furnished by the property owner(s). All tile and catch basins shall be installed by the Township Highway Department and covered with dirt available on the site. All grading and planting must be done by the property owner. Grading shall be as follows: Fill dirt to be 1" per foot grade from edge of road to center of tile. The property owner must furnish all fill dirt and soil.

This policy is adopted by resolution of the Board of Trustees, Resolution No. 084-10, amending the prior Road Right of Way regulations for Contractors, for driveway construction and installation, and said amendment supercedes and replaces the prior driveway regulations.

BY ORDER OF THE BOARD OF TRUSTEES

Trustee

Trustee

Trustee

Attest Fiscal Officer

FEBRUARY 11, 2010 WORK SESSION
BAZETTA TOWNSHIP TRUSTEES WITH PARK & RECREATION BOARD

Present:	Eleanor Governor	Paul Hovis
	Richard Musick	Frank Parke – Park Liaison
	Rita Benoit	Don Urchek
	Beth Barnes	Douglas Lyons – Mosquito State Park Mgr
	Martha Urchek	
Absent:	Bonnie Williams	Mark Franko

Officers and alternates elected and appointed:

Chairperson	Beth Barnes	(3 year term)
Vice Chairperson	Richard Musick	(2 year term)
Secretary	Rita Benoit	(2 year term)
2 year member	Eleanor Governor	
2 year member	Martha Urchek	
1 year member	Mark Franko	
1 year member	Bonnie Williams	
Alternates:	Evelyn Coe, Reed and Nancy Williams	

A copy of the 2010 budget for the park was presented to members and discussed briefly.

Carol Harrison is interested in organizing a July 4th community celebration at the park.

Liaison Frank Park stated that the 1976 Time Capsule location needed to be defined exactly.

Primary park board objectives are providing electricity to the pavilion and gazebo. Don Urchek will contact Al Parana for an estimate and Paul Hovis will contact Jeff Brown to investigate the possibility of electricians in training may be able to do the work at a reduced cost.

A map of the park was reviewed by all. There was discussion about the number of acres the park contains; acreage approximately 14 – 17.

Douglas Lyons, Manager of Mosquito State Park spoke about requesting grants to accomplish the goal of providing an additional entrance to the park and provide a new parking lot and improving the existing parking area. He will meet on Friday at noon with Rita Benoit who will write the pre-application essay for the "Efficient GovNow" grant to accomplish the parking goals. He explained that if all three agencies worked together, we improve the chances of receiving the grant.

Further, Mr. Lyons shared the 3-year plan for the sled riding hill, ice skating rink and ultimately a nature center in Cortland located behind Lake Vista. Cortland will help to finance the project. The project encompasses 100 acres leased from the state of Ohio and will become a part of Trumbull County Metro Parks.

The vision of Bazetta Township Parks & Recreation Board is to provide handicap parking and to improve, and create safer accessibility for Bazetta Park. To accomplish this objective we would like to provide an entrance and parking area on the township owned portion of the park. We would also like to improve the existing gravel parking area on the opposite end of Bazetta Park leased to Mosquito Lake State Park by the United States Army Corps of Engineers.

Current park visitors include: local residents, Head Start children, Trumbull County School students, nursing home and assisted living residents. Bazetta Park offers many different recreational opportunities for its visitors including: picnicking, walking, nature watching, and playing on the wooden community built playground structure. Several different baseball and softball associations use the two ball fields offered by the park. During the spring an annual Ester egg hunt is held at the park. The locally donated memorial gazebo is used for weddings or parties and the shelter houses are used for family reunions, parties, or company gatherings. The park offers many different recreational opportunities however parking and the entrance road has always been a problem.

These improvements will give the visitor's of Bazetta Park and Mosquito Lake State Park a safer accessibility to both parks recreational opportunities. This combined effort of Bazetta Township, Ohio Department of Natural Resources, Mosquito Lake State Park, and the US Army Corps of Engineers will demonstrate to other communities that working together yields far greater benefits than working alone.

Other items briefly discussed:

- ~ The park must be open to the public one day/week and the day designated is Sunday.
- ~ Should the board decide to implement a nature trail or any walkway, provide eight foot trails/walkways so that should they ever be blacktopped, the width will accommodate and equipment to do so.
- ~ 80% of existing trails are reserved mainly for motorized trails.
- ~ Research availability of scrap tire grant for installation of walkways/trails.
- ~ Research ODOT for possible availability of road grindings.
- ~ Signs identifying rules of the park and facilities need made and posted on the gazebo and pavilion.
- ~ Research expanding picnic area south of Imagination Station
- ~ Fund raising ideas – sell benches for about $125; spaghetti dinner, etc. The park board could use a person with fund raising ideas.
- ~ Park board needs a person who is skilled in writing grant requests.
- ~ Lisa Voytek is coordinating the annual Easter Egg Hunt. Martha Urchek is awaiting her response.

The following meetings are scheduled For Tuesdays, 7 pm @ The Bazetta Township Hall: March 2, 2010, May 4, 2010, August 3, 2010 and October 5, 2010

With nothing further to discuss the work session was dismissed at approximately 8:30 pm.

Respectfully submitted

Rita Benoit
Secretary
Bazetta Park and Recreation Board
February 23, 2010

- At candidate's night for Bazetta Township Trustees, I asked the other candidates if they agreed with me to ask the present Board of Bazetta Township Trustees NOT to approve any contracts until the new trustees were elected and took office on January 1st. They all agreed with me.

- The police contract at that time was stalled and about to go to fact finding. When I took office, I was appointed to be the Police Department's liaison. I gathered all the information of the previous trustees' negotiations I could on the contract and set down to make my own goals. I asked for a meeting with the police union stewards and asked them to present their goals to me. I was pretty much surprised to find their goals were similar to mine with the biggest issue being overtime.

- They presented to me a 12-hour working schedule that would eliminate most of the overtime. After careful discussion of and research into the legal ramifications, I found it to be a workable solution.

- There were two pending grievances involving issue of insurance. Both of these grievances were given up to secure a one-year contract until we were able to find out how the new township's valuation and subsequent taxes were going to affect the township in that we were to lose tax monies within the Police Department budget.

- The police officers would work the 12-hour schedule for six months to study the cost savings and to agree if it was feasible to continue the 12-hour schedule.

- They agreed to reduce collective comp time from 180 hours to 80 hours and a maximum pay-out of 40 hours.

- In return, the police union forfeited their 2009 clothing allowance at $775 per officer for a total of $3875.

- The Board of Trustees agreed to pay the officers $800 for the 2010 clothing allowance and 2.1% towards their retirement fund which makes the police contributions more in line with the Fire Department retirement fund.

- At this time, I would like to recognize the Police Department for their fair and honest negotiations and how well they get along and communicate with Chief Miller and myself.

Don Urchek

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING AGENDA

Date: March 9, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:

Chairman Trustee Paul Hovis	Trustee Frank Parke
Fiscal Officer Rita K. Drew	Trustee Don Urchek

Minutes to be suspended or accepted as written:
February 23, 2010 Regular Meeting Minutes

089-10 To accept the minutes from the February 23, 2010 Regular Meeting.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

090-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

091-10 To support the renewal of the Trumbull County Senior Services Levy.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

092-10 To approve the installation of a 9-Landscape style Coca-Cola® self-service vending machine at the Administration Building.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

093-10 To authorize the Fiscal Officer to establish a credit account with Coca-Cola® for the operation of the aforementioned vending machine.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

094-10 To approve the expenditure of a maximum of $900 to purchase a laptop computer for zoning.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked why the new cemetery needed a new hard drive
- Trustee Hovis said that the old one had stopped working

095-10 To approve the expenditure of a maximum of $600 to purchase a hard drive for the cemetery.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

096-10 To authorize the Fiscal Officer to return a $40,000 advance from Fund 10 (Fire Department) to Fund 01 (General) per the direction of the State Auditor.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked why setting up a new code was necessary
- Fiscal Officer Drew explained that this is the appropriation code required to advance money out of the Fire Department and that the code had not previously been established

097-10 To authorize the Fiscal Officer to establish Appropriation Code 10-A-16 (Fire: Advance Out).
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

098-10 To authorize the Fiscal Officer to transfer $3,964.55 from 01-A-27 (General: Transfers) to 03-A-11 (Gasoline Tax: Transfers) to correct interest payment errors as directed by the State Auditor.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

099-10 To authorize the Fiscal Officer to do a Supplemental Permanent Appropriation for 01-M-03 (General: Paving Contracts) of $48,000.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Received invitation from Trumbull County Engineers for Trustees, Fiscal Officer, and Roads Superintendent to attend the Annual Township Meeting
- Received notification from Trumbull County Health Department stating that they had declared the property at 914 Johnson Plank Road to be "Unfit for Human Habitation"
- Received reminder from Trumbull County Health Department regarding their Annual Meeting on March 10, 2010 at 7:00pm
- Received notification from Trumbull County Emergency Management Agency that their Advisory Board Meeting had been rescheduled to March 3, 2010 at 5:00pm
- Received thank you from HR Butler for stopping by their booth during the Ohio Township Association Winter Conference
- Received information from the United States Department of Commerce regarding the "Take 10" campaign for the 2010 Census
    - Information has been posted in public areas in the Administration Building
- Received information and invitation from the Geauga-Trumbull Solid Waste Management District

- Information regarding 2010 Environmental Collection Events has been posted in public areas in the Administration Building
- Invitation for local officials to select a day in April or May for the 21st annual Great American Cleanup

- Received letter from Bonnie Williams wherein she resigned from the Parks & Recreation Board

- Trustee Urchek stated that he will be attending the Trumbull County Health Department meeting on March 10, 2010

Zoning Inspector:
- Zoning Inspector Nuss continued to receive numerous phone calls and inquiries regarding zoning
- Has begun the process to have an abandoned property on Johnson Plank Road, near Durst Clagg Road, declared as "Unfit for Human Habitation"
  - Property will qualify for federal monies to demolish
- Has not written any permits since last meeting
- Has 2 variances that will be discussed at Thursday's Zoning Commission meeting
  - Sign on Route 46 & Tobin
  - Kitchen addition on Timber Creek
- Will be reviewing the layout for a new home being built on Westlake Drive
- Had question regarding how addresses are determined for corner lots
  - Has been told to go by where the driveway is located and not necessarily where the "front" of the house is located
  - Side clearances and rear clearances are handled differently
  - Trustee Parke noted that the Trumbull County Planning Commission had previously stated that the house number should be based upon the location of the driveway

Zoning Commission:
- Chairman Webb stated that the Zoning Commission has a meeting scheduled for Thursday, March 11 to begin coordination of the zoning map with the land use map
  - Hopes to have some resolution to get moving on the zoning changes previously discussed

Road Department:
- Roads Superintendent Parke has 2 quotes for herbicide sprayers that will fulfill all of his needs
- Has just received the metal for the cold patch trailer so they can complete the work
- Has completed the grant application for Geauga-Trumbull Solid Waste Management for spring cleanup

100-10 To authorize the expenditure of $1136.00, the lowest acceptable quote, for the purchase of an herbicide spreader, to be paid for by the General Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:
- Chief Lewis stated he had requested a motion for a transfer of $40,000 and wondered why it had been removed from the agenda
  - Trustee Urchek said that we have not received the final letter from the auditor and could not yet discuss what we were told in our meeting with the auditor
  - Trustee Parke said that it was removed because we are trying to follow the letter of the law with regards to not discussing what is still a confidential report

- Chief Lewis asked why the trustees had not previously informed him of this by replying to any one of his e-mails
    - Trustee Parke said the auditor's report is confidential until we received the final letter instructing us how to proceed
    - Trustee Hovis said we made the corrections now because we were instructed by the auditor that these had to be made due to error committed in 2007 and 2008

- James Wrightsman asked if the Trustees could not have sent an e-mail to Chief Lewis confirming receipt of his e-mails and stating that they could make no comment
    - Trustee Hovis repeated the confidential nature of the auditor's report

Police Department:
- Chief Miller would like a resolution to purchase slag for the back parking lot at the Police Department

101-10 To authorize Roads Superintendent Parke to purchase slag for the parking lot at the Police Department, to be paid for by the Police Department

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:
- Secretary Benoit said that Mark Franko will be resigning, if he has not already done so
- Trustee Parke asked if the Board wanted to move Evelyn Coe from an Alternate to Regular member
- Trustee Parke said that he received a letter from Carol Braden expressing interest in joining the Board

102-10 To move Evelyn Coe from being a Parks & Recreation Board Alternate to Member, effective immediately.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

103-10 To appoint Carol Braden as a Parks & Recreation Board Alternate, effective immediately.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis - Yes Trustee Parke - Yes Trustee Urchek - Yes

- Secretary Benoit asked if their meeting information could be placed in the agenda section of the Tribune Chronicle
    - Trustee Hovis said we can do nothing about this
    - Trustee Urchek said that it is up to the newspaper where they run items
    - Trustee Parke said that we have no control over where notifications are placed
- Secretary Benoit said the e-mail account that was set up for the Board is not working
    - Fiscal Officer Drew said she would contact Joel Davis and have him look at the account
- Secretary Benoit said still has not received a copy of the Board contact information
    - Trustee Parke said he would have Administrative Secretary Metheny get this to her
- Secretary Benoit announced that the next Board Meeting would be Monday, March 15 at 7pm

Safety Committee:
- Nothing to report

Administrative Reminders:

- Trustee Parke announced that the Easter Egg Hunt will be March 27 at 11:00am for Bazetta and Lakeview Elementary School students
    - Parks & Recreation Secretary Benoit said they still need volunteers and that anyone interested should arrive at the park at 9:30am
    - Trustee Urchek said that arrangements have been made for police officers to be there
    - Trustee Parke said the Fire Department would also be there
- Trustee Parke said the Trustees and Fiscal Officer would like to establish quarterly meetings to discuss budgetary issues amongst themselves and have subsequent meetings with Department Heads
    - Jim Wrightman questioned this
        - Trustee Parke said that the Trustees want to keep on top of the financial situation
    - Jim asked why we would meet without the Department Heads
        - Trustee Hovis said the Trustees would all meet with the Fiscal Officer first, then the Trustees and Fiscal Officer would meet with the Department Heads immediately thereafter
        - He further stated this would occur on the same day and in the time frame

Asked to be placed on the Agenda:

- None

Public Comment:

- Parks & Recreation Secretary Benoit asked if a previous discussion was about the audit that has been mentioned in previous meeting and minutes
    - Trustee Hovis affirmed that it was, but the Trustees and Fiscal Officer could not discuss the audit findings until we get the final, non-confidential, letter from the auditor
- Zoning Chairman Webb said that he is still looking for 2 Zoning Commission Alternates
    - Trustee Hovis said the Trustees will have Fiscal Officer Drew place a motion on the agenda for the next meeting

104-10 To recess into Executive Session to discuss the legal ramifications of the police contract.

Motion:	Trustee Urchek				
Second:	Trustee Parke				
Vote:	Trustee Hovis -	Yes	Trustee Parke -	Yes	Trustee Urchek - Yes

The Trustees reconvened at 8:25pm with no action taken.

105-10 To adjourn the meeting at 8:26pm.

Motion:	Trustee Urchek				
Second:	Trustee Parke				
Vote:	Trustee Hovis -	Yes	Trustee Parke -	Yes	Trustee Urchek - Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 3-14-10

Approved by: Chairman Trustee Paul Hovis Dated: 3-21-10

PENDING WARRANT REPORT
Bazetta Township [2010]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
2	32.20	VW 2	Merchant eBay Inc.	Listing Fees
12423	556.76	VW12423	Ohio Edison	Service - Fire/Cemetery
12424	739.80	VW12424	Orwell Natural Gas	Service - Fire
12425	165.70	VW12425	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Cemetery
12426	136.95	VW12426	Time Warner Cable-Northeast	Service - Police
12427	107.62	VW12427	Trumbull County Water & Sewer Acct. Dept	Service - Admin./Fire/Rd.
12428	69.32	VW12428	City of Warren, Utility Services	Service - Fire/Police
12429	6415.00	VW12429	Affiliated Computer Services	Firehouse Software
12430	283.42	VW12430	Automotive Distributors	Supplies - Police/Fire
12431	430.16	VW12431	Arrowhead Transport Co.	Gravel - Admin.
12432	159.88	VW12432	Buckeye Welder Sales	Supplies - Road/Police/Fire
12433	16000.00	VW12433	Baker, Bednar & Associates, Inc.	Facility Assessment/Feasibility Study
12434	2134.50	VW12434	Clemans, Nelson & Associates, Inc.	Service
12435	150.00	VW12435	Coortland City Fire Department	PALS Refreshers
12436	79.99	VW12436	Crosby-Mook Office Equipment, Inc.	Supplies - Road
12437	43.60	VW12437	DRS	Service - Admin.
12438	700.00	VW12438	D&B Cleaners	Janitorial Service - Admin/Road/Police
12439	800.00	VW12439	Attorney Mark S. Finamore	Fee Per Contract
12440	650.00	VW12440	Grant Source Professionals	Initial Grantwriting Fee
12441	3069.84	VW12441	Grant Source Professionals	Grant Award Fee/Firefighters Asst. Grant
12442	126.68	VW12442	GreatAmerican Leasing Corp.	Mo. Copier Rental - Fire Dept.
12443	72.40	VW12443	Handyman Supply Inc.	Supplies
12444	8.92	VW12444	Howland Springs Water Company, Inc.	Service - Admin.
12445	628.97	VW12445	Paul W. Hovis	Reimbursement - OTA Winter Conference
12446	800.00	VW12446	Christopher G. Herlinger	Uniform Allowance (2010)
12447	800.00	VW12447	Michael J. Hovis	Uniform Allowance (2010)
12448	161.63	VW12448	Joshen Paper of PA	Supplies - Admin/Road/Police
12449	499.00	VW12449	ID Networks-Identification Technologies	Annual Maint. Fee - Police
12450	90.00	VW12450	TLC Supply Corp.	Supplies - Fire
12451	150.00	VW12451	Robyn A. Metheny	Reimbursement - ER
12452	5393.75	VW12452	Morton International	Road Salt
12453	18743.16	VW12453	Medical Mutual of Ohio	Health Ins.
12454	252.57	VW12454	Thomas L. Miller	Reimbursement - OTA Winter Conference
12455	517.22	VW12455	Myriad Heatlh	March 1, 2010 Claim Run
12456	756.00	VW12456	Ohio Billing, Inc.	EMS Trip Submissions
12457	952.27	VW12457	Ohio Insurance	Dental Ins.
12458	245.40	VW12458	Physio-Control, Inc.	Maint. Agreement
12459	1270.00	VW12459	Quality Garage Doors	Administration
12460	282.84	VW12460	RentWear, Inc.	Uniform Services
12461	800.00	VW12461	Shawn P. Rentz	Uniform Allowance (2010)
12462	75.00	VW12462	Jeffrey B. Rinck	Reimbursement of Zoning Permit Fee
12463	116.35	VW12463	Regional Collection Services, Inc.	Services
12464	56.46	VW12464	Staples Business Advantage	Supplies - Police
12465	800.00	VW12465	Joseph A. Sofchek	Uniform Allowance (2010)
12466	183.00	VW12466	Standard Insurance CO.	Reinstatement Fee
12467	152.00	VW12467	Standard Insurance Company RE	Life Ins.
12468	1771.00	VW12468	Trumbull Soil & Water Conservation Dist.	2010 Conservation Appropriation
12469	67.38	VW12469	The Tribune Chronicle	Ads
12470	3104.00	VW12470	Teamsters Local 377	Insurance - Road
12471	44.00	VW12471	Mark Thomas Ford	Supplies - Police
12472	4.30	VW12472	Dept. 30 - 1200046652	Supplies - Fire
12473	150.00	VW12473	Valley Title & Escrow Agency, Inc.	Title Examination (W. Main St.)
12474	225.05	VW12474	Donald P. Urchek	Reimbursement - OTA Winter Conference
12475	40.34	VW12475	Ward's Auto Parts, Inc.	Supplies - Police
	72064.43		Total Amount of Pending Warrants	

February, 2010 Bazetta Police Department Activity	
Activity	**Total**
Calls for Service	290
Incident Reports Filed	106
Traffic Crash Investigations	25
Number of Persons Arrested	17
Traffic Offenses	26
Vehicle Miles Traveled	6701
Office Contacts	276

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: March 23, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
March 9, 2010 Regular Meeting Minutes

106-10 To accept the minutes from the March 9, 2010 Regular Meeting.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

107-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

108-10 To approve the 2010 Contract Agreement Cardboard Recycling Program between Bazetta Township and Geauga-Trumbull Solid Waste Management District.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

109-10 To approve the changing of the township's agent of record for OTARMA to the Insurance Center Agency, effective January 28, 2010.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

110-10 To authorize the Fiscal Officer to do a Supplemental Permanent Appropriation for 01-A-03 (General: Travel & Other) of $500.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

111-10 To authorize the Fiscal Officer to request a 2010 Amended Certificate of Estimated Resources that reflects unanticipated receipts.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

112-10 To authorize the Fiscal Officer to transfer $40,000 from 01-A-27 (General: Transfers) to 10-A-17 (Fire: Transfers).

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter sent to City of Cortland by Atty. Mark Finamore with Quit Claim Deed for Hillside Cemetery
- Application from Atty. Mark Finamore for Real Property Tax Exemption and Remission for Property #33-076514, 0.4402 acres on Warren Meadville Road
  - Property purchased from Lou Cesta for the park
  - Application has been submitted
- Press Release from Trumbull County Commissioners for Community Development Block Grant (CDBG) Community Housing Improvement Program (CHIP)
  - 1st Public Hearing occurred on February 16, 2010
  - 2nd Public hearing will occur on March 22, 2010
- E-mail from Beth Barnes
  - Resignation from the Parks & Recreation Board
  - Parks & Recreation Board will need to elect a new Chairman
- Notification from Trumbull County Board of Education that ballot proofs for the May 4, 2010 election will be available for inspection and correction until March 12, 2010
  - Fiscal Officer Drew verified the ballot proof
- Invitation from Trumbull County Engineer to attend a Pavement Preservation Meeting on March 24, 2010 at 11:00am
- Notification from State Auditor's Office of 2007-2008 Filing of Audit Report, including Regular Audit and Management Letter
- Announcement from Geauga-Trumbull Solid Waste Management District
  - Offering cardboard recycling from April 1 – December 31, 2010
  - Container to be placed at drop-off site at Bazetta Roads Department
- Notification from Ohio Public Works Commission that we been approved for a grant of $83,985 for the Durst Clagg Road Improvement – Phase I Project

Zoning Inspector:

- See Attached Report

Zoning Commission:

- No Report Given

113-10 To appoint Rita Benoit and Howard Wetzel as Zoning Commission Alternates, effective immediately.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Roads Superintendent Parke stated that he would like to put the Hot Mix Resurfacing Project on Northview Drive out for bids
    - Trustee Parke commented that people on this road have waited for 5 years to have it repaired
    - Janet Perhach asked what the difference was between hot mix resurfacing and paving
        - Trustee Parke and Roads Superintendent Parke explained the difference
    - Trustee Hovis said that he will make sure the residents are notified before the project begins
    - Ashley Licken asked when this project would be done
        - Roads Superintendent Parke said that by putting out to bid this soon, we are likely to get a lower bid and we may get the project done sooner rather than letter, but does not have a specific date
    - Trustee Hovis said the police do not want to drive up the street because it tears up the cars
    - Janet Perhach expressed concern that future sewer projects would damage the road after the repairs are completed
        - Trustee Urchek said that the Trumbull County Board of Health is working on sewer installations, but none on Northview Drive

114-10 To begin the bid process for a Hot Mix Resurfacing Project on Northview Drive.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Roads Superintendent Parke requested permission to purchase items for the Henn Hyde Road Project
    - A multi-jurisdictional project between Bazetta, Howland, Fowler, and Vienna
    - Will need a cross-culvert before the project can go forward
- Roads Superintendent Parke presented quotes for this project

115-10 To approve the purchase of pipe and catch basin for the Henn Hyde Road Project, to be purchased before the project begins, at $728 from Pipelines.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke said the Roads Department did a good job installing slag at the Police Department and Administration Building

Fire Department:

- Chief Lewis thanked Trustees for the resolution to return the $40,000 to the Fire Department
- See Attached Report
- Chief Lewis explained that part-time employees are used to cover shifts when full-time employees are sick, on vacation, etc.
    - This is a cost saving mechanism because it is less expensive to pay a part-timer than it is to pay a full-timer overtime to cover these shifts
    - It is also a cost savings because the township does not have to pay OPERS for part-timers
- Chief Lewis stated that the new ambulance should be delivered next week and that he would like to list the old one after it arrives

116-10 To conditionally hire Fire Department part-time firefighter/medic John Bland, following negative test results for drug screening and background check.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Howard Wetzel noted that Chief Lewis has had quite a bit of success on ebay
  - Questioned whether or not the department would be short an ambulance since we bought one and are selling two
  - Chief Lewis stated no because call volume has been down the past few years and the third ambulance is no longer necessary
  - Chief Lewis further stated that he did not have sufficient manpower to operate three ambulances

- Howard Wetzel thanked Chief Lewis for selling these items on ebay and making the township money
  - Chief Lewis said he could not have done this had it not been for Fiscal Officer Drew's expertise and assistance

- Trustee Urchek also commended Chief Lewis for his efforts to sell unused equipment

117-10 To authorize Chief Lewis and Fiscal Officer Drew to auction a 2003 Ford Ambulance on eBay at a reserve of $7000.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke said that he and Chief Lewis talked about training and conferences
  - Has encouraged Chief Lewis to take as much as possible

118-10 To authorize Chief Lewis to attend the Ohio Fire Chiefs Conference on July 16-21, 2010 at a cost of $1008, plus per diem and mileage reimbursement.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Police Department:
- Chief Miller would like sell three computers that were recently replaced for the value stated by the township's information technology

- Howard Wetzel asked if it would not be worthwhile to sell these on ebay
  - Trustee Urchek and Chief Miller both said that electronics do not sell well on ebay

119-10 To authorize the sale of 3 TDN computers (Serial #s 49669003, 49669004, and 49669001 valued between $75 and $100 by Joel Davis) to Linda Burkey, Shawn Rentz, and Thomas Miller for $100 each.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller stated that the department had received final approval on the JAG grant
  - The money will be used to purchase 2 new radar units that will be put into use around Memorial Day

- Chief Miller thanked the Road Department for fixing their driveway

Parks & Recreation Board:

- See Attached
- Secretary Benoit arranged for a free advertisement in the Tribune Chronicle to fill the open positions on the Board as soon as Mark Franko's resignation is received
    - Trustee Parke thanked her for getting this done for free
- Secretary Benoit asked if a Trustee could contact Mr. Franko to get his resignation in writing
    - Trustee Hovis said that he will contact Mr. Franko
- Secretary Benoit stated that Richard Musick will be contacting Atty. Finamore regarding the insurance required by baseball leagues and other park users
    - Trustee Urchek noted that the concern was that the league's insurance covered only the leagues and not township volunteers and employees
    - Atty. Finamore stated that the township policy will cover any volunteer or township employee who is working in the park on behalf of the township
    - Atty. Finamore further stated it is typical to have the league's coverage include specific individuals in the township, not just the township as a whole

120-10 To move Carol Braden from being a Parks & Recreation Board Alternate to Member, effective immediately.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Parke welcomed Carol to the Parks & Recreation Board

121-10 To approve the installation of a 9-Landscape style Coca-Cola® full-service, commission-based vending machine at the Township Park.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Safety Committee:

- Chief Lewis said their next meeting will be Wednesday at 1:30pm

Administrative Reminders:

- None

Asked to be placed on the Agenda:

- James J. Graham – Conservative Republican Candidate for Ohio's 17th District
    - Discussed his background and qualifications for the position
    - Specifically noted his jobs creation, health care, and law enforcement background
    - Running on the primary ballot on May 4, 2010 against two Republican opponents

Public Comment:

- Art Kreller asked for an update on the Comprehensive Plan
    - Trustee Hovis said that there is a large problem with this
        - A zoning issue with many properties that are zoned commercial and need to be rezoned as residential

        - Affecting people getting loans for properties because commercial loans are 2% higher and only 10 year loans are available
    - Trustee Hovis said that the Zoning Commission is currently working on getting this problem rectified and will have a public meeting when they are at the appropriate point in the process
    - Trustee Urchek said that this is a very big project that is being undertaken
    - Inspector Nuss said public notices will be in the newspaper
    - Inspector Nuss said he has broken the affected properties into four sections and is working with the Zoning Commission to create the motions to get the ball rolling on the changes

- Rita Benoit asked about changing the township's insurance change
    - Trustee Hovis said we only changed the agent and not the coverage
        - Property and liability insurance is still through OTARMA
        - Changed to an agent who is more local
        - Agent will not be taking any commission for being our agent this year

- Howard Wetzel asked who that agent is
    - Trustee Hovis said it is Richard Musick at the Insurance Center of Warren

- Howard Wetzel asked why the zoning referendum reads "by the Bazetta Board of Trustees"
    - Atty. Finamore said it should just say approve or deny
    - Fiscal Officer Drew said that the Trumbull County Board of Elections made no indication about this when she verified that the language had not changed from the original documents
    - Fiscal Officer Drew noted that she was told by the Board of Elections and Asst. Prosecutor Saker that this was the first time this type of referendum has been done in the county for roughly 10 years

- Howard Wetzel asked if it was worth it to contact the Board of Elections even though the deadline had passed
    - Atty. Finamore said that nothing could be done at this point because the ballot language has already been approved and the ballot is probably at the printer or has already been printed

122-10 To recess into Executive Session to discuss police and administrative personnel issues.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

The Trustees reconvened at 8:51pm with no action taken.

123-10 To adjourn the meeting at 8:51pm.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 3-29-10

Approved by: Chairman Trustee Paul Hovis Dated: 4-6-10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12516	82.22	VW12516	AT&T Mobility	Service - Fire
12517	1414.86	VW12517	CenturtLink	Service - Admin/Fire/Police/Road
12518	151.64	VW12518	Dominion East Ohio	Service - Fire
12519	986.78	VW12519	Ohio Edison	Service - Admin/Fire/Police/Road/Cem
12520	651.75	VW12520	Arrowhead Transport Co.	Gravel - Police
12521	231.68	VW12521	AnnaRock Petroleum LLC	Police Dept.
12522	50.10	VW12522	Advance Auto Parts	Supplies - Road/Police
12523	60.00	VW12523	American Uniform & Arms LLC	Badge - Chief Miller
12524	2739.76	VW12524	Ainsley Oil Company	Gasoline/Diesel - All
12525	518.51	VW12525	COMDOC	Annual Contrat/Copy Machine - Police
12526	150.31	VW12526	Certified Laboratories	Supplies - All
12527	1482.78	VW12527	Joel E. Davis	March 9 Expense Rept.
12528	43.00	VW12528	DRS	PAYMENT
12529	990.00	VW12529	Joel E. Davis	Service
12530	124.00	VW12530	Erie Concrete & Steel Supply Co.	Supplies - Road
12531	25.00	VW12531	Mark J. Franko	March 11, 2010 Special Mtg.
12532	152.68	VW12532	GreatAmerican Leasing Corp.	Mo. Copier Rental - Fire Dept.
12533	54.40	VW12533	LTC Supply Corp.	Supplies - Fire
12534	25.00	VW12534	Curtis Lonsbrough	March 11, 2010 Special Mtg.
12535	25.00	VW12535	Walter Maycher	March 11, 2010 Special Mtg.
12536	25.00	VW12536	Dennis Mintus	March 11, 2010 Special Mtg.
12537	828.43	VW12537	Ohio Insurance	Life & Dental Ins.
12538	979.15	VW12538	Ohio Edison	Service
12539	127.50	VW12539	Pitney Bowes	Postage Meter Contract
12540	368.65	VW12540	Regional Collection Services, Inc.	EMS Collection Services
12541	154.38	VW12541	Staples Business Advantage	Supplies - Police
12542	366.00	VW12542	Stanwade Metal Products, Inc.	Supplies - Roads
12543	11.52	VW12543	Joseph A. Sofchek	Reimbursement - FedEx
12544	175.00	VW12544	Treasurer of State Kevin L. Boyce	Registration/2 Day Conference/Rita Drew
12545	241.71	VW12545	Tri-County Asphalt Materials Inc.	Cold Mix Asphalt
12546	7.74	VW12546	United Collection Bureau, Inc.	EMS Collections
12547	102.20	VW12547	Warren Fire Equipment, Inc.	Service - Fire
12548	25.00	VW12548	Theodore Webb	March 11, 2010 Special Mtg.
12549	110.00	VW12549	Western Reserve Computer Stitch	Trustee Shirts
12550	2460.55	VW12550	EDP Consultants, Inc.	Part Payment/Study of Comb. Fire Station
12551	300.00	VW12551	City of Cortland	Donation - Easter Egg Hunt
	16242.30		Total Amount of Pending Warrants	

Notes for the 3/23/10 Meeting
Dave Nuss - Zoning Inspector

- Zoning permit for 2740 Timberline, a kitchen addition.
- Zoning permit for new construction, 3995 West Lake.
- Transient Vendor permit for John Vlahos, Food Concession at Taylor Rental on Elm Road.
- Complaint about debris & etc. on Larry Lane. Letter to be sent to owner.
- Complaint about debris on State Route 5. To be investigated.
- Question about zoning at 2193 State Rte. 305 C-3 commercial.
- Question about zoning at 3473 State Rte. 5 C-3. Lady wants to open clothing/retail store.
- Question about Delphi Plant on North River Road. Industrial. Unable to help person with drainage, plots, and other questions. Forwarded him to the County Planning Commission.
- Question about adding an outbuilding at 2950 Crown Point.

#117-145-10

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Urchek, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓	yes	___	no
Mr. Parke	✓	yes	___	no
Mr. Urchek	✓	yes	___	no

2003 Ford Ambulance on ebay at a reserve of $7000

145-A

eBay Motors

Listed in category: eBay Motors > Other Vehicles & Trailers > Commercial Trucks > Emergency & Fire Trucks

Item: 320546994640

2003 Ford E350

2003 Ford E350 Ambulance *COULD BE CARGO OR RACING VAN*

bazettatownship (1)

Sale Date:	Jun 18, 2010 12:50:32 PDT
Bid history:	19 bids
Winning bid:	**US $16,000.00**
Item Location:	Cortland, OH, United States
Coverage:	This vehicle is eligible for up to $50,000 in Vehicle Purchase Protection. (Not eligible for eBay Buyer Protection)

Shipping

If your vehicle is near you, just make arrangements with the seller to pick it up. If it's further away, you can either fly or drive to the car's location, or you can hire a shipping service to get it delivered to your door. The seller may have additional options available, so check their description for more information.

Important Information From This Seller

Sells to: United States

Buyer is responsible for vehicle pickup or shipping.

Payment

To ensure a smooth transaction, be sure to review all of your options for payment and financing carefully before purchasing this vehicle. Review the seller's payment instructions carefully. If you have any questions, be sure to ask the seller before bidding or sending your payment.

Seller's payment instructions

Will accept cash, personal check, company check, or government check for payment. With personal and company checks, payment must clear our account BEFORE the vehicle will be released to buyer.

Payment methods accepted

- Personal check
- Cashier's Check (certified from US or Canadian bank) or money order
- Cash (in person)
- Other - See Seller's payment instructions for payment methods accepted

Full payment

145-B

Required within 7 days of auction close.

Financing

Find out more about your options for financing this vehicle. Connect with third-party financing companies that offer competitive rates and helpful services to complete your purchase. Also, be sure to check the seller's description for more options.

Title:	2003 Ford E350 Ambulance *COULD BE CARGO OR RACING VAN*
Mileage:	78,104 miles
Location:	Cortland, OH

Vehicle Information

VIN:	1FDWE35F72HB11574
Vehicle title:	Clear
Condition:	Used

Features

Type:	Ambulance	**Engine make:**	Ford	**Transmission type:**	Automatic
Class:	Class 3 (10,001-14,000 lbs.)	**Engine horsepower:**	300	**Transmission speeds:**	4 Speed Overdrive
Fuel type:	Diesel	**Suspension type:**	Spring	**Tire size:**	16 inches
Number of axles:	Single				

Seller's description

2003 FORD AMBULANCE **COULD BE USED AS A CARGO VAN, RACING VAN, ETC.**

This vehicle has only ever been owned and operated by the Bazetta Township Fire Department as an ambulance. It was serviced and thoroughly inspected by a certified mechanic before coming out of service. It is in truly excellent condition and is 100% ready to go to work. Everything on this vehicle works just as it should. The only reason that we are selling this ambulance is because we are downsizing our department from 3 ambulances to 2 ambulances.

All service manuals for the truck and box will be included in the sale. We can also provide all maintenance records on the vehicle from Day 1.

This ambulance has a Ford 7.3l Powerstroke Turbo diesel engine. The engine has a block heater for cold starts when the vehicle is not stored in a temperature controlled area. There is a 4 speed automatic transmission with overdrive. New batteries were installed in September 2009.

It has disc brakes and spring suspension. The brakes have roughly 75% remaining.

145-C

The tires are LT225/75R16E and have roughly 50% tread wear remaining. The rims are 16x6.0K.

The GVWR is 10,700lb with a front GAWR of 4,600lb and a rear GAWR of 7,500lb.

When running, the inverter provides 110v of power to the inside of the ambulance. When not running, the inverter can be powered by an outside electric source. There is a heavy duty 140amp alternator.

The ambulance has an auxiliary idle control center, which controls the high idle and provides more electrical power to the box when needed. The box will also shut power off in unused areas to prevent battery drain. When the parking brake is engaged and the vehicle is still running, the vehicle automatically goes into high idle.

The truck has 78,104 miles on it.

All gauges inside the cab work properly.

The aluminum bodied box portion is by MedTec Ambulance Corporation. There is a side door on the passenger side, as well as two rear doors. There are three outside storage cabinets - smaller cabinets on both sides and a larger cabinet with shelves and bracketry on the driver's side. There is also a door where you can access the cabinetry inside the box from outside the vehicle. The box has its own internal exhaust system to rid the box of any fowl odors. The box has its own separate thermostat, which can be controlled from inside the box.

All exterior vehicle lights are currently working, though some bulbs may be in need of replacement. Both sets of interior lights are working. Both sets of lights can be controlled separately. One set can be controlled by timer. The rear turn signals are LEDs.

The truck has yellow exterior and a grey interior. As you can see from the photos, the ambulance is exceptionally clean and shows little wear and tear both inside and outside the cab.

There are very few cosmetic flaws on this vehicle. There are a few cracked light lenses on the exterior. There are a few paint chips and small spots of oxidation. There is a small tear on the padding on the passenger side ambulance door. There is some slight discoloration on the hood where a bug deflector once was. There is a reddish stain on the carpet inside the cab.

This ambulance has several extra features. These include an AM/FM/Cassette/CD radio, A/C, all cloth captain's chairs, full carpeting in the cab, map lights, siren box and PA system, cruise control, and running boards.

The box comes with numerous cabinets for storage. There is even more storage under the bench seat. All seat belts work properly.

You are more than welcome to come down and test drive the ambulance. In fact, we encourage it! If you have any questions whatsover about this ambulance, please contact Chief Dennis Lewis at 330-637-4136.

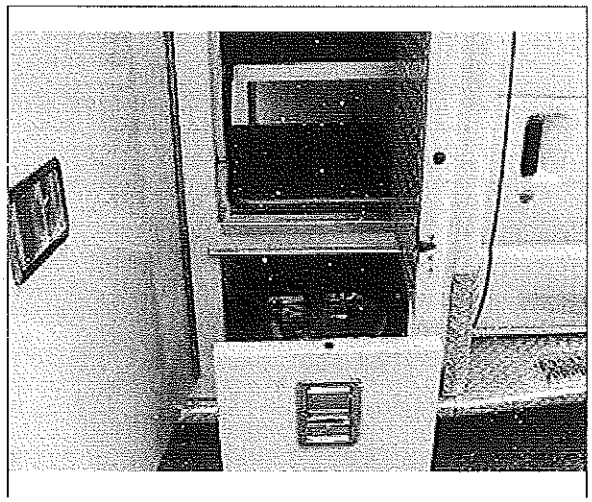
IF YOU ARE A MUNICIPAL GOVERNMENT, IN THE STATE OF OHIO, THAT IS INTERESTED IN BUYING THIS VEHICLE, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER. THIS VEHICLE IS FOR SALE OUTSIDE EBAY, BUT CAN ONLY BE LEGALLY SOLD TO ANOTHER STATE OF OHIO GOVERNMENT ENTITY.

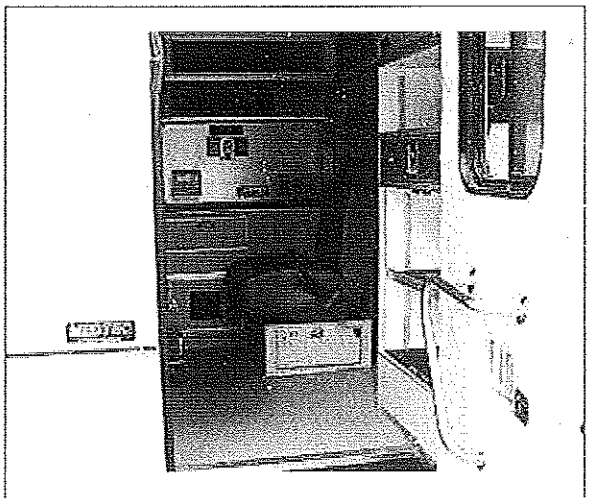
Questions and answers about this item

Q: hello, looks like a very nice rig. one question: is this how the rig looks, or have you photoshopped out the graffics? In other words, will i have to remove your lettering, or have you done that already? thank you. A: Yes, this is how the ambulance looks now. We have already removed all of our lettering and graphics.	Jun 17, 2010

Listing images

145-E





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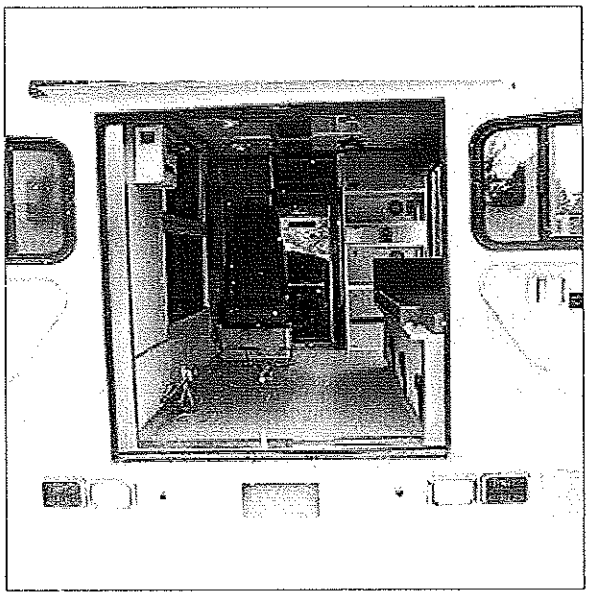

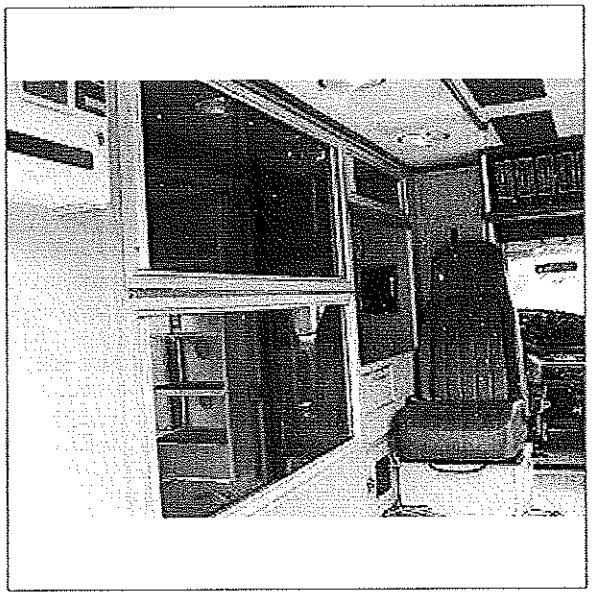

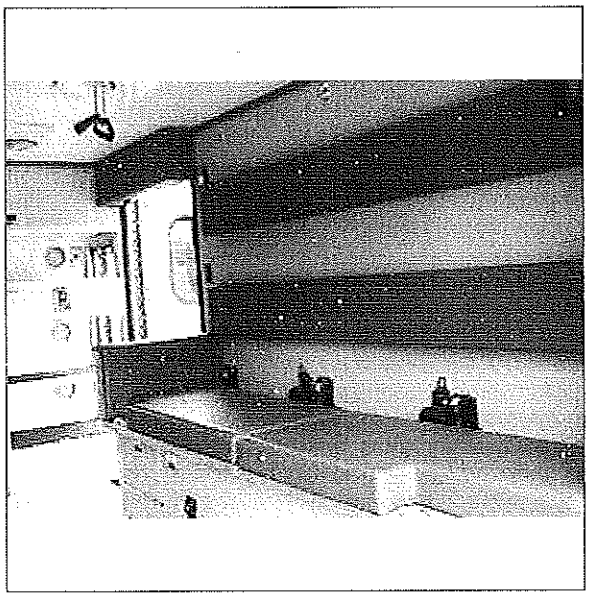

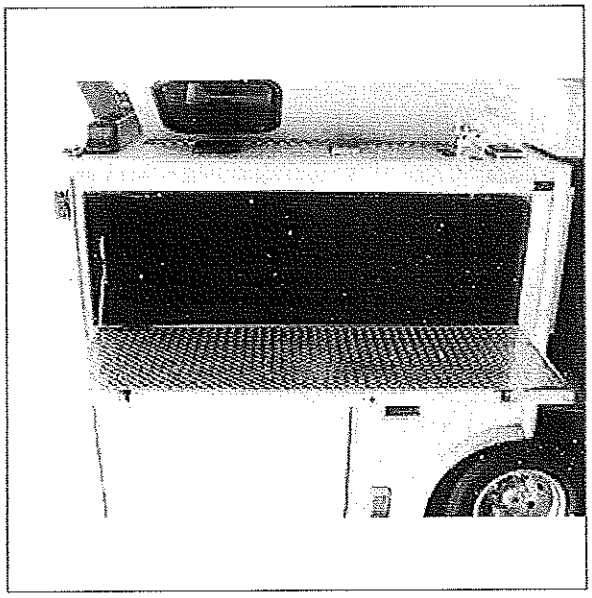

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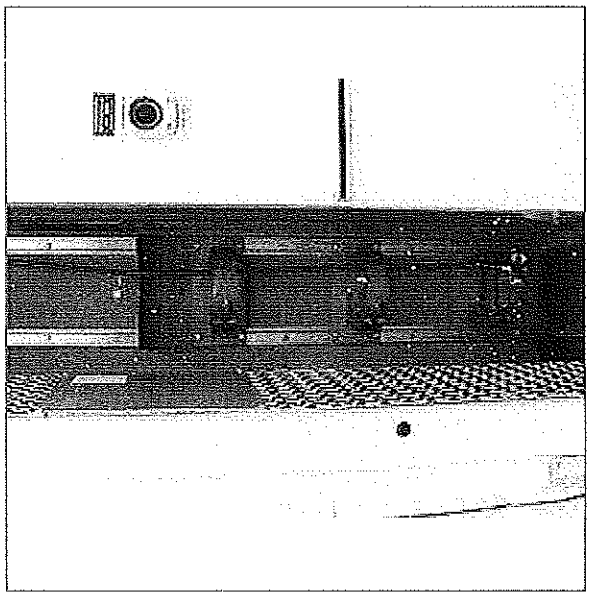

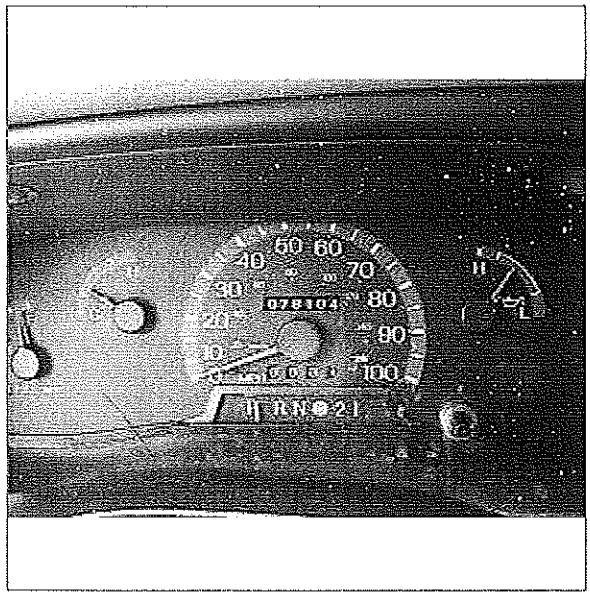

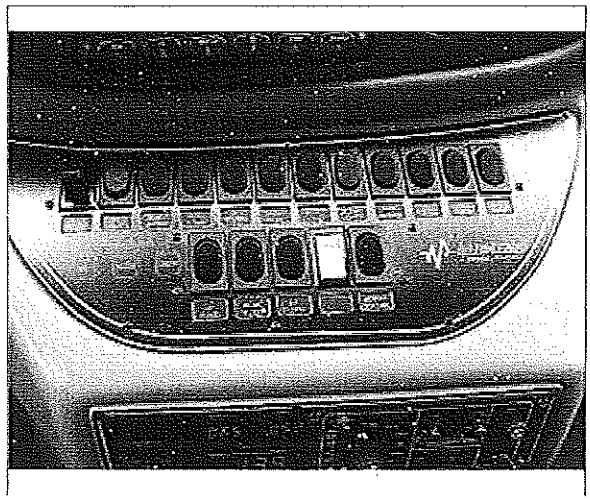

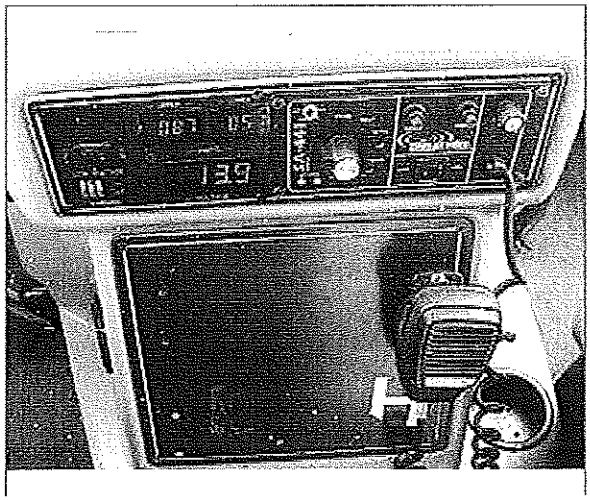

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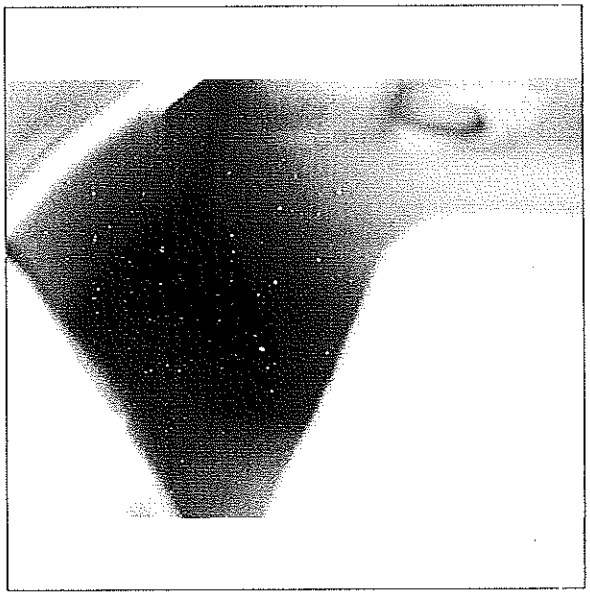

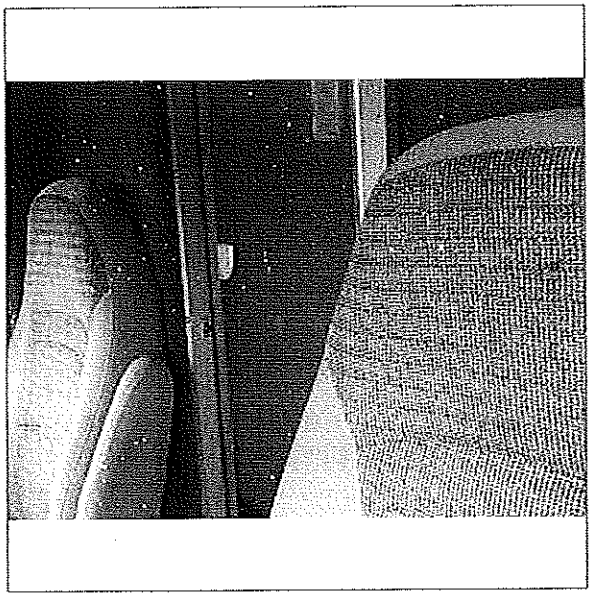

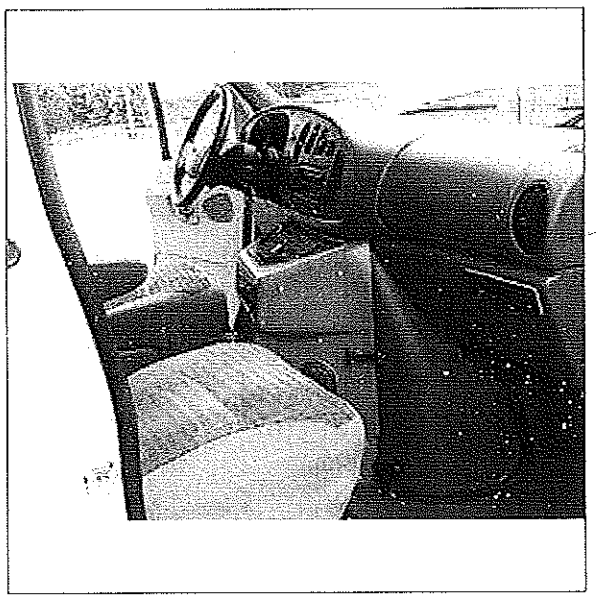

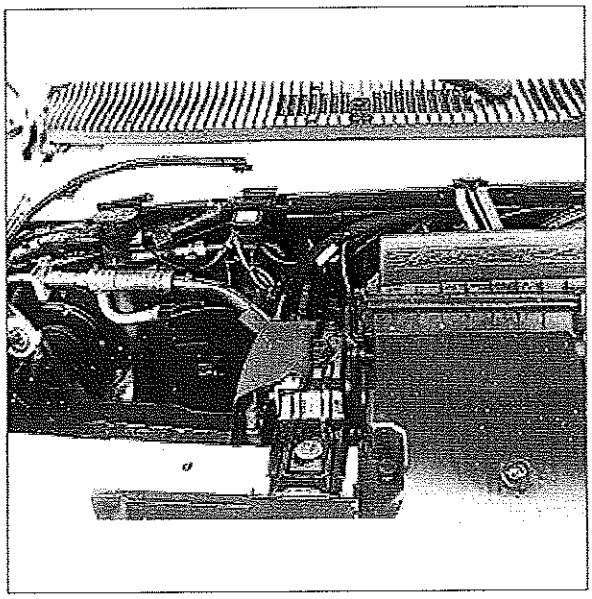

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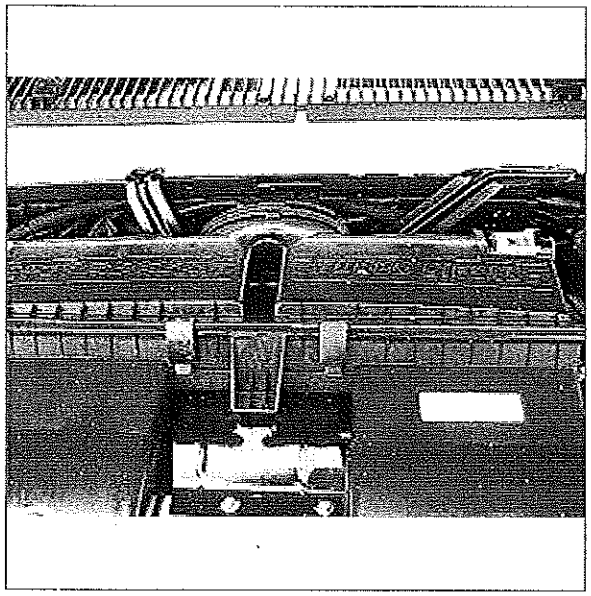

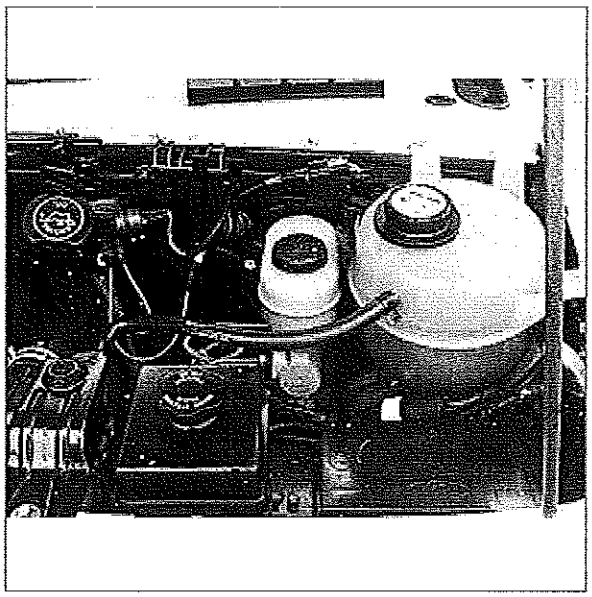

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BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting March 23, 2010 1930hrs

Date: 3/17/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on March 23, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Would like to conditionally hire 1 part-time firefighter/medic listed below if background check and pre-employment drug screen results come back negative. The application will be available to the Trustees if they wish to review.

   Part-Time John Bland

2. Requesting that the Trustees allow Chief Lewis and Fiscal Officer Drew auction the 2003 ambulance on eBay with a reserve of $7000.00 dollars.

3. The Hydraulic Rescue Equipment (Jaws of Life) we sold for $2025.00.

4. I am requesting to attend the Ohio Fire Chiefs Conference July 16 through July 21, 2010. The conference price is $298.00. Room Rate is $142.00 plus certain taxes a night and will need 5 nights. Conference would be $1008.00 plus meal allowance.

Dennis Lewis

Chief of Fire & EMS

BAZETTA PARK & RECREATION MEETING

DATE: March 2, 2010

Present	Chairperson	Beth Barnes	Others	David Christner
	Vice Chair	Richard Musick		
	Secretary	**Rita Benoit**		
	Members	Eleanor Governor		
		Martha Urchek		
		Mark Franko		
		Bonnie Williams		
	Liaison	**Frank Park**		

Called to order PM

From Trustees Meeting

AGENDA **INFORMATION SHARING SESSION AS THERE WERE NOT ENOUGH FOR A FORUM**

MINUTES

David Christner – any questions call Dave 638-8656
Easter Egg Hunt will be @ 11 am on Saturday 3/27/10

Volunteers are needed and should be at the park by 10 am

Next year Easter Egg chairman will be vacant. Need a replacement

The Peter Rabbit costume will also be vacant. Need replacement

City of Cortland & the Rotary donates $600 each, Bazetta Township, $300

Frank Park stated there will be restrooms open and available for use on that day.

Flyers will be handed out to local day care, elementary and middle school children. Please, no public announcement through media.

Every child receives a prize. There are age groups, under 4 yrs of age,5-6, 7-8, and 9-10. There are approximately 600 prizes.

Discussed future of the sled riding, ice skating rink and nature center in Cortland

Suggested Trumbull County has a gravel allocation of which we may be able to capitalize

BAZETTA PARK & RECREATION MEETING

DATE: March 15, 2010

Present			
Chairperson	Beth Barnes	Others	**Don Urchek**
Vice Chair	**Richard Musick**		**Carol Braden**
Secretary	**Rita Benoit**		
Members	**Eleanor Governor**		
	Martha Urchek		
	Evelyn Coe		
Liaison	**Frank Parke**		

Called to order 7:10 PM

From Trustees Meeting

AGENDA **MAKE-UP MEETING FOR 03/02/10**

MINUTES from 02/11/10, reading suspended and accepted as submitted - Motion to accept by Rich Musick and second, Martha Urchek

Letters of resignation were accepted from Chairperson Beth Barnes and board member Mark Franko. Carol Braden accepted the open member position. The board asked Liaison Frank Parke to submit request for trustees to advertize for replacements for park board members. Discussion on previous cost of advertisement brought forth the suggestion to try to advertize for free. Tribune will post openings in Section B, local news or the Seeing Eye for one member and two alternates.

It was agreed that Carol Barden's suggestion to hold monthly summer picnics at the park was a good idea. Tentative dates are the 4th Sundays being, June 27, July 25, August 29 and September 26, 2010 from 1 – 3 pm. Participants are to bring a covered dish to share. Carol will research the possibility of TCTC &/or LHS students making signs that can be posted and retrieved for each picnic. Picnic location may be behind Imagination Station or at the gazebo. More discussion will be held at next board meeting.

Board members discussed having a pop machine installed next to the rest rooms at the ball field from April through September. It was decided that the supplier should maintain it and the park board receive a percentage of the revenue. Healthy choices need to be park of the selections, like water and some sugar-free items.

Motion made to have machine installed. The ayes had it unanimously.

Liaison Frank Parke will check with Rita Drew to have the same company install and refurbish the machine that handles the machine at the administration building.

Rich Musick will check with Paul Hovis about adding Bazetta Township and Bazetta Township Trustees to the insurance policies of the LAC and Valley Extreme baseball leagues. Currently, both are in jeopardy of a law suit should an injury occur. Liaison Frank Parks will check with attorney Mark Finamore if anyone else should be placed on insurance policies of baseball leagues using our park facilities. The schedules for baseball games are in the administration office and only one league submitted their insurance coverage.

Eleanor Governor asked that the Ohio Revised Code by checked to see if a definite number of members exits for park boards. Liaison Frank Parke said he would check.

Next meeting dates/times are changed as follows:
Tuesday, May 18 @ 6 pm
Tuesday, August 6 @ 6 pm
Tuesday October 5, 2010 @ 7 pm

Further discussion on replacement of chairperson was held and deadlocked the with conclusion that Rich Musick act as chairperson without accepting said position.

Motion to adjourn by Martha Urchek and second, Evelyn Coe, meeting adjourned @ 8:23 pm.

Respectfully submitted by

Rita Benoit
Secretary Bazetta Park and Recreation Board

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: April 13, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:32pm.

Present:
Presiding Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
March 23, 2010 Regular Meeting Minutes

124-10 To accept the minutes from the March 23, 2010 Regular Meeting.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

125-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

126-10 To adopt the attached resolution to comply with EPA, Health Department, and Soil and Water Conservation Ditching and Street Cleaning Regulations, effective immediately.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

127-10 To adopt the attached resolution to suspend the policy of installing storm water drainage pipe along township roads at the request of township residents, effective immediately.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

128-10 To adopt the attached job description for Zoning, Fill-In Administration, and Police Department Secretary, effective immediately.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

129-10 To award the bid for Spring Clean-Up to Sunburst Environmental Services, low bidder at $648.
Motion: Trustee Urchek

Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter from Mark Franko wherein he resigned from the Parks & Recreation Board
- Grant of Petition for Reconsideration Under ULS Auto-Term from Federal Communications Commission (FCC)
  - Return of all licenses and license components to Active status
- Notice from Trumbull County Board of Elections
  - All polling places need to be open at 5:30am on May 4, 2010
  - Tables, chairs and telephone should already be set up at that time
  - Proper signage should be posted at that time
- Invitation from Trumbull County Engineers to "bail out" David DeChristofaro on April 29, 2010 in support of the Muscular Dystrophy Association
- Thank you from Health Source Chiropractic & Progressive Rehab for attending the Mahoning Valley Safety Council presentation on March 17, 2010
- Notification from Ohio Secretary of State that Ohio Issues Report has been posted on their website
- Certification from Trumbull County Engineer of bid tabulations and proposals for the Hot Mix Resurfacing Project on Northview Drive

- Trustee Parke informed the public that the FCC letter involved the radio licenses for Police, Fire and Roads departments
  - Said he had sent them a letter to get our licenses updated until 2014

Zoning Inspector:

- Zoning Inspector Nuss stated that many questionable signs are popping up throughout the township
  - Trustees and he will need to determine how aggressively to enforce signage regulations
- He also accomplished since the last meeting
  - Assigned one dumpster permit
  - Sent out several letters regarding trash piles
  - Issued 2 zoning permits – 1 for a new house and 1 for a kitchen addition
  - Answered questions regarding available vacant commercial property
- Roads Superintendent Parke asked if Inspector Nuss put the information in the book for the new house's number
  - Inspector Nuss said he had not, but will do so
- Roads Superintendent Parke said that he would meet with Inspector Nuss to show him how to update the book with the necessary information
- Chief Lewis said he will explain the map to Inspector Nuss at a later date

Zoning Commission:

- Zoning Commission Chairman Webb noted two upcoming meetings at the Administration Building
  - Quarterly Meeting April 7, 2010
  - Zoning Change Meeting on April 19, 2010 regarding changes on Northview Drive
- He is also working on the following
  - Addressed some signage language in the Zoning Book
  - Will be continuing to research and address this at the Quarterly Meeting in July 2010
  - Will be discussing more zone changes at the meeting on April 19, 2010
  - Has made a supply request to the trustees to make up new zoning books and folders
- Trustee Parke said the Zoning Commission and Inspector Nuss were obviously doing a good job because no one has been calling him on zoning issues

Road Department:

- Trustee Parke asked who would be manning the Spring Clean-Up on May 1 to verify residency
  - Roads Superintendent Parke said he was unsure at this time
- Trustee Urchek asked the Lakeview School Superintendent Wilson if the school would have any students willing to do volunteer for this
  - Superintendent Wilson said that he would look into it
  - Roads Superintendent Parke gave Superintendent Wilson his contact information
- Roads Superintendent Parke requested that the Trustees award the Northview Drive bid
  - All calculations have been verified by the Trumbull County Engineer's Office

130-10 To award the bid for the Hot Mix Resurfacing Project on Northview Drive to Barbicas Construction Company, whose low bid was $62,870.90.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Roads Superintendent Parke requested that he be permitted to sell a gas powered air compressor
  - It has been sitting unused for 4-5 years
  - It had been used in the cemetery, but there is newer equipment being used now
  - Would like to use proceeds to purchase a new truck in the future

131-10 To authorize Roads Superintendent Parke and Fiscal Officer Drew to auction an Ingersoll-Rand air compressor on eBay at a reserve of $1995.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Superintendent Parke stated that he was scheduled for an roads department class on May 20
  - Was contacted by the Trumbull Soil & Water Conservation District about a free version of this training session being offered on April 14, 2010
  - Was told that the Ohio EPA "looks favorably" upon grant proposals coming from communities that attend this free workshop
  - Will be taking the free seminar on April 14, rather than the one on May 20
- Trustee Hovis asked when the Northview Drive project would start
  - Superintendent Parke stated that the bid said April 22
  - He thinks this is accurate since the contract has not been signed and a pre-construction meeting has not been scheduled
- Trustee Hovis asked Superintendent Parke to let the residents know when the project will begin
  - Superintendent Parke said that he will get this information during the pre-instruction meeting
  - Superintendent Parke said he will save the township some money by hand delivering the notices, rather than mailing them

Fire Department:

- See Attached Report

132-10 To conditionally hire Fire Department volunteer firefighter Steve Perhach, following negative test results for drug screening and background check.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek congratulated Mr. Perhach
- Trustee Urchek told Chief Lewis that he was doing a good job

133-10 To approve the purchase of fire hose from Finley Fire Equipment, at a cost of $13,570 with $678.50 being paid for by the township and the remainder paid for via federal grant monies.
Motion: Trustee Parke
Second: Trustee Urchek
Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said that he did not get three quotes for the chevrons
  - This is the same company that has done them for the township in the past and he wanted to be sure that everything matches

134-10 To approve the purchase of reflective chevrons from Pro Decal, at a cost of $724.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said that all fire trucks have been renumbered to match the new ambulance
  - An anonymous company has donated the materials to do this
  - The firefighters are working on getting the actual work done

135-10 To approve the purchase of twelve safety vests from United Safety, at a cost of $420, to be paid from the General Fund.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said that he would like to establish an insurance committee
  - Committee will report to the trustees on a monthly basis
  - Committee will help look for better quotes to help keep our insurance costs down
- Trustee Urchek asked if this would be a volunteer committee
  - Chief Lewis said that it would and that no one would be compensated for participation
- Trustee Urchek asked who would arrange for the volunteers
  - Chief Lewis said the committee is pretty much ready to go
- Trustee Parke said that the previous informal committee has saved the township quite a bit of money over the years

136-10 To approve the establishment of a Health Insurance Committee that will report to the Township Trustees and will be comprised of no more than 2 members each from the Administration, Road, Police, and Fire Departments, on a volunteer basis.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis stated that the department is still alternating closed fire stations every other day
  - This is becoming a problem when trying to complete projects
  - Firefighters are on 1 duty one day and then off for two days
  - When they come back, they are at a different station that they were on their last shift
  - This means projects can take six days to accomplish because of the rotation

- This may also be a way to save some money
- Chief Lewis would like to be able to alternate weeks rather than days when there are special projects that need to be accomplished
  - Asking the trustees for leniency with the alternate scheduling to get tasks accomplished
- Trustee Hovis asked Chief Lewis how he would handle the 911 call center
  - Chief Lewis said that he sends them, and other surrounding townships, a fax each day informing them which station is being used that day
  - Chief Lewis said that he would inform the 911 center before he makes any changes
- Trustee Hovis said that he does not have a problem with it so long as 911 is covered
- Trustee Parke said he thinks we should leave this to Chief Lewis' discretion
- Trustee Urchek asked if there needed a resolution to do this
  - Chief Lewis said that the Fire Department merely received a directive from the trustees when they began alternately closing the fire stations
  - Chief Lewis said that receiving a directive is fine with him
- Trustee Urchek said that he thought the public should know that this could be occurring
  - Chief Lewis guaranteed that he will still maintain 50% of the department's at each station
- Trustee Hovis asked that Chief Lewis be sure to tell Mike Piros so that this information can be placed on the website

Police Department:

- See Attached Report
- Sgt. Hovis requested approval to purchase new radar units
- Trustee Parke asked if these would replace current units
  - Sgt. Hovis said the department already has two of these state-of-the-art units
  - Purchase is part of a plan to upgrade the equipment

137-10 To approve the purchase of two Radar B3KA Dual units from MPH Industries, at a cost of $4370, to be paid via state grant.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Sgt. Hovis requested approval to purchase a bullet-proof vest

138-10 To approve the purchase of one bullet proof vest from Red Diamond, at a cost of $599.99, with payment being made 50% by the township and 50% by a federal grant.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Secretary Benoit stated that their next meeting will be in this building on April 16, 2010 at 3:00pm
- Secretary Benoit asked if there were any letters to fill the position vacated by Mark Franko
  - Trustee Hovis said that was the next resolution

139-10 To appoint Brian Adgate as a Member of the Parks & Recreation Board, effective immediately.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Safety Committee:

- Chief Lewis is working on a drug free work program
  - If the township continues this program, it could receive another 7% premium reduction
  - Would require employee training and supervisor training again
  - Will have information prepared regarding who will conduct the training at the next meeting
- Trustee Parke asked if we would be using the same company as last time
  - Chief Lewis said it would be a different company
- Trustees Hovis and Parke said they appreciate the efforts to keep these costs as low as possible

Administrative Reminders:

- Deadline for the receipt of foundation orders is May 7, 2010
- The Township Administration Building will be open regular hours on Tuesday, May 4 during the Primary Election
  - Trustee Hovis will open the building, but will need an officer to close the building if Trustee Urchek cannot do it

- Roads Superintendent Parke would like approval to have a Roads Department employee at Spring Clean-Up if the school cannot get any volunteers
  - Trustee Urchek said there was a ruckus last year because the most expensive department employee handled this job
  - Trustee Urchek said he would appreciate not having the most expensive employee there
  - Roads Superintendent Parke said he would do his best with this
    - Reminded the Trustees that the township does get a grant for repayment of hours spent on for tire collection
    - Reminded the Trustees that the Teamsters contract states that overtime must be awarded available based on seniority

Asked to be placed on the Agenda:

- Donna Zuga, School Board Member, and Robert Wilson, Superintendent, discussed the status of the Lakeview School District
  - Want to keep the township trustees in the loop
  - Presented the trustees with a copy of some literature about the upcoming school levy
  - Would like to keep student enrollment high to keep the quality of the school district high
  - Hoped that the trustees can endorse what the school is doing
- Superintendent Wilson expressed appreciation to the Police and Fire Department for all of their help at the elementary school
- Art Kreller commented that the schools are losing students and asked what percentage is that loss
  - Superintendent Wilson said it is about 2.5% per year
  - Trustee Hovis said this is not because the schools are doing anything wrong, but because there are no jobs in this area
  - Superintendent Wilson commented that the school district closed an elementary building and reduced staff because of this loss
- Chief Lewis asked if declining enrollment was standard throughout the county
  - Superintendent Wilson said it was about the same throughout the county, with Howland remaining roughly stable, and the only district in the region actually growing is Canfield
- Trustee Urchek asked if the district was still using natural gas buses
  - Superintendent Wilson said they are not because they are not able to get parts for the buses when they need repairs
- Trustees Hovis, Parke, and Urchek all stated that they are in support of the school levy

Public Comment:

- Zoning Commission Chairman Webb asked Chief Lewis at what point he could staff both fire stations
  - Chief Lewis said he is waiting until June or July to make that determination
    - He is waiting on a grant
    - The first round of awards has been announced and Bazetta was not on it
    - He is waiting for second round to be announced in June
    - If Bazetta gets the grant, it will give the Fire Department enough money for the manpower to cover both stations for only 2 years
    - An unnamed resident reminded the trustees that they would need to budget for unemployment if Chief Lewis got the grant and later had to lay off firefighters
  - Chief Lewis noted that it would still be very costly to maintain the overhead on both stations on the daily basis
  - Chief Lewis reminded the public that a study, looking into the possibility of a single fire station, is underway and should be completed by the end of May

- Secretary Benoit asked if the township had ever received the final copy of the 2007-2008 audit
  - Fiscal Officer Drew said that we had and that copies were available through her office
- Secretary Benoit asked why we took so long to receive it
  - Trustee Hovis said it was because the auditor's department is short staffed

- Art Kreller discussed a drainage concern on Andrews Drive
  - Said he has spoken with Atty. Finamore about the situation with the broken and plugged-up drain in the roadway
  - Said Roads Superintendent Parke has been working to get bids on cleaning out the drain
  - Wants to know whose responsibility this is
  - Trustee Hovis said he has talked to Atty. Finamore several times about this
    - It is a private line belonging to a private development
    - It is not our line and it is not the county's line because neither has ever adopted it
    - Working with Atty. Finamore to get to the bottom of this situation
    - Currently the township can only clean out drain water
  - Trustee Urchek said that the township cannot be legally compelled to fix the problem
  - Trustees Urchek and Hovis said that the township is going to have to wait for Atty. Finamore to get the legal process moving
  - Trustee Hovis said the township cannot legally do anything until we receive an opinion from Atty. Finamore on what the next step will be
  - Trustees Hovis and Parke said that the township will follow whatever legal advice is received

140-10 To adjourn the meeting at 8:34pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 4-26-10

Approved by: Chairman Trustee Paul Hovis Dated: 4-26-10

SUNBURST
Environmental Service, Inc.

Locally Owned & Operated

Residential • Commercial

188 N. Mecca
P.O. Box 425
Cortland, Ohio 44410

330-637-0798
800-782-2475
Fax 330-637-2700

March 8, 2010

Dear Bazetta Township Trustees,

Thank you for the opportunity to submit a bid for the Spring clean up on May 1, 2010. Sunburst will provide 25 yard packer trucks for trash removal at a cost of $ 648.00 per load. This price includes an ample number of Sunburst employees to help township residents unload their vehicles. Sunburst will also provide 40 yard roll off dumpsters for metal such as old hot water tanks, washers, dryers etc. at no cost to the township.

Sincerely,

Kenneth J. Stafford II
Secretary

QUOTE FOR FURNISHING EQUIPMENT FOR REMOVAL OF RUBBISH ON BAZETTA TOWNSHIP CLEAN UP DAY FOR SATURDAY, MAY 01, 2010.

NAME OF COMPANY:

Sunburst Environmental Svc Inc

PO Box 425

Cortland OH 44410

PRICE PER DUMPSTER -0- ( ) CUBIC YARDS

PRICE FOR PACKER LOAD 648.00 ( ) CUBIC YARDS

SIGNATURE OF SUPPLIER

THE ABOVE QUOTE MUST BE RETURNED BY APRIL 09, 2010.

PLEASE NOTE LIMITATIONS ON ITEMS NOT ACCEPTABLE FOR COLLECTION.

Tires
motor oil
liquid paint, thinners etc
appliances which contain freon

ALLIED WASTE SERVICES

March 15, 2010

Rita Drew
Fiscal Officer
Bazetta Township
3372 State Route 5, N.E.
Cortland, Ohio 44410-1699

Dear Ms. Drew:

Allied Waste Services is pleased and proud to service many customers in the area and to share with them concerns for the maintenance of a clean and healthy environment in which to conduct their business. Allied would be extremely proud to provide services for annual spring cleanup for the Bazetta Township.

Our Bid is as follows:

We will be able to pickup all items except as follows:

All appliances that contain freon must have the freon removed and tagged by a professional prior to pickup

Items We Cannot Pickup

- Tires, car parts or car batteries
- Untied brush or branches
- Hot ashes or embers
- Construction materials
- Sod, rock, brick and dirt
- Dead animals
- Steel drums (any size)
- Explosives
- Propane and gas cylinders
- Any type of liquids
- Fluorescent bulbs
- Paint (liquid) *let paint completely dry out before placing empty cans in trash*

We cannot pickup up any hazardous wastes including: poisons, fuel, paint solvents, oil, antifreeze, pesticides, herbicides, and medical waste including hypodermic needles. All other items would be accepted.

Youngstown District, P.O. Box 2907
Youngstown, OH 44511
330.793.7676 / FAX 330.793.6595
www.disposal.com

ALLIED WASTE SERVICES

If additional information is needed or you have any questions please call me at (330) 793-7676.

Sincerely,

Melissa Taylor
Sales Manager
Allied Waste Industries, Inc.

ALLIED WASTE SERVICES

MELISSA TAYLOR
Sales Manager

3870 Henricks Rd., PO Box 2907
Youngstown, OH 44511
330.793.7676 ext 240 / FAX 330.793.6595 / CELL 330.559.6302
melissa.taylor@awin.com / www.disposal.com

QUOTE FOR FURNISHING EQUIPMENT FOR REMOVAL OF RUBBISH ON BAZETTA TOWNSHIP CLEAN UP DAY FOR SATURDAY, MAY 01, 2010.

NAME OF COMPANY:

Allied Waste Services of Youngstown

3870 Hennicks Rd.

Youngstown, OHIO 44515

PRICE PER DUMPSTER 40/yd Rdl-off $275/haul Plus $38.23/per ton ( ) CUBIC YARDS

PRICE FOR PACKER LOAD $200/hr. per Truck ( ) CUBIC YARDS

SIGNATURE OF SUPPLIER

THE ABOVE QUOTE MUST BE RETURNED BY APRIL 09, 2010.

PLEASE NOTE LIMITATIONS ON ITEMS NOT ACCEPTABLE FOR COLLECTION.

Most of us are aware that many local communities face some difficult decisions in regard to their school systems. On **May 4th**, Lakeview voters will again have the opportunity to decide how we proceed into the 2010 - 2011 school year. To help you make your decision, the Lakeview Levy Committee asks that you consider the following facts.

What will a "yes" vote on the levy do for me and my children?

- Eliminate the textbook/workbook fees that parents must now pay (a high school student pays on average $100 per year just for workbook fees, an elementary student pays approximately $50 per year)
- Restore high school busing services for students and those living within 2 miles and increase the number of cluster stops for all students
- Decrease the "pay to participate" fees (a student playing one sport and participating in one extracurricular club will save approximately $150 per year)
- Purchase badly needed textbooks and instructional supplies and begin replacing an aging bus fleet
- Increase purchases of computers and other technology
- Will assure that younger children are given the same opportunities and experiences as Lakeview graduates of the past

Why now and what will the levy cost me?

- The 3.75 mill levy will cost a $100,000 homeowner approximately $9.50 per month and a $200,000 homeowner $19 per month
- The last new levy passed in 1999, but since then average prices have risen 30%
- State funding is decreasing next year (expect loss of more than $125,000)
- The federal "stimulus funds" are limited, cannot be used for books, busses or other general operating needs and will expire in 2011
- There is little hope for additional funding from the state or federal government

Lakeview Schools provide opportunities for a high quality education:

- Ranked by the State of Ohio as Excellent or Excellent with Distinction for the last 5 years
- Lakeview had the highest average ACT score among all Trumbull County schools last year
- Lakeview sent over 80 % of graduates on to higher education during the past 5 years
- Lakeview High School graduates have accumulated $12,190,000 in scholarships over the past 7 years

Lakeview Schools provide quality opportunities with efficient use of taxpayers' funds.

- Lakeview spends an average of $7,921 per pupil per year while the state average is $10,254
- Lakeview has one of the lowest tax rates of any school in Trumbull County (17th of 20 districts)
- Administration decreased by two over the past two years
- Closed Cortland Elementary building to save $500,000 per year
- Cut programs and expenditures over $1,000,000 during the past 3 years

Absentee ballots can be obtained on-line at www.electionohio.com/trumbull/.
We need the support of all parents in the district in order to pass this levy.
In November, approximately 20% of registered parents did not vote. Please help us keep Lakeview Schools strong and a source of pride for our community.

Paid for by the Lakeview Levy Committee, Patricia Coller, Treasurer

March, 2010 Bazetta Police Department Activity	
Activity	**Total**
Calls for Service	328
Incident Reports Filed	134
Traffic Crash Investigations	10
Number of Persons Arrested	22
Traffic Offenses	25
Vehicle Miles Traveled	8948
Office Contacts	340

BAZETTA TOWNSHIP ROAD DEPARTMENT MONTHLY ACTIVITY REPORT

MARCH 2010

MARCH 2010 SUMMARY REPORT FOR THE BAZETTA TOWNSHIP ROAD DEPARTMENT

29 HOURS CHECKING AND RESOLVING COMPLAINTS

30 HOURS MEETINGS INCLUDING BWC.

24 HOURS MAKING REPORT, BILLS AND PO'S AND BC'S

14 HOURS COLD PATCHING AND WORKING ON PATCHING TRAILER

50 HOURS CHECKING ROADS AND RIGHT OF WAYS FOR OBSTRUCTIONS AND POTENTIAL PROBLEMS INCLUDING SEWER PROJECT

75 HOURS CLEANING EQUIPMENT,SHOP AND POLICING GROUNDS

20 HOURS FOR SIGN INVENTORY AND SIGN REPAIR/REPLACE

195 HOURS MAINTENANCE IN CEMETERY

45 HOURS BURIALS AND FOUNDATIONS

68 PARK WORK

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

RESOLUTION TO COMPLY WITH EPA, HEALTH DEPARTMENT AND SOIL AND WATER CONSERVATION DITCHING AND STREET CLEANING REGULATIONS

126 - 10

ABATEMENT OF CONTAMINATES BEFORE DITCHING OR STREET SWEEPING

Moved by Trustee Urchek, seconded by Trustee Parke, that the Township comply with the following regulations when cleaning or removing road aggregate, sweeping material or top soil;

1, **Ditch Cleaning**

Before removing any soil or road maintenance aggregate material from a township ditch, the material to be removed will be tested to determine the existence of any regulated toxic or hazardous material or other contaminant, and if present, such material will be removed and disposed of in accordance with all EPA, Health Department, and Soil and Water Conservation regulations.

2. **Street Sweeping**

All street aggregate maintenance material generated and collected from street sweeping and cleaning, will be tested to determine the existence of any regulated toxic or hazardous material or other contaminant, and if present, such material will be removed and disposed of in accordance with all EPA, Health Department, and Soil and Water Conservation regulations

3. **Installation of Lawn Tile in Road Right of Way**

If the installation of lawn tile/roadside ditch tile requires the removal of any soil or road maintenance aggregate material from a township ditch, the material to be removed will be tested to determine the existence of any regulated toxic or hazardous material or other contaminant, and if present, such material will be removed and disposed of in accordance with all EPA, Health Department, and Soil and Water Conservation regulations. The cost of testing and removal of said material must be paid by the property owner requesting the installation of said tile.

This policy is adopted by resolution of the Board of Trustees, as an addition and supplement to Township Road Right of Way Regulations, Resolution No. 084-10, regulating township road right of ways.

BY ORDER OF THE BOARD OF TRUSTEES

Trustee

Trustee

Trustee

Attest Fiscal Officer

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting April 13, 2010 1930hrs

Date: 4/12/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on April 13, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Would like to conditionally hire 1 volunteer firefighter listed below if background check and pre-employment drug screen results come back negative. The application will be available to the Trustees if they wish to review.

   Volunteer Steve Perhach

2. I am requesting to purchase from Finley Fire Equipment 2100 ft of 5 inch hose, 1500 ft of 1.75 inch hose at a cost of $13,570.00. This will only cost $678.50 of tax payer money as the remainder will be picked up by a Federal grant.

   Quotes Received

Finley Fire Equipment	$13,570.00
Warren Fire Equipment	$15,110.00
Fire Force	$14,250.00

3. I am request to purchase reflective Chevrons from Pro Decal at a cost of $724.00. This purchase is for material only. There will be no labor cost as Fire Department personnel will install. This will bring all Fire Trucks and the other Ambulance into NFPA 1901 compliance.

4. I am requesting to purchase 12 Safety Vest at a cost of $420 from the general fund. The last safety vests were purchased by the general fund. These vests will be used for the part time and volunteer firefighters. Six (6) vests will be located at station 11 and six (6) vests will be located at station 13.

5. I am requesting that the Trustees pass a resolution forming a health care committee and report at Trustees meeting just like the safety committee.

   The Bazetta Township Trustees have formed a health care committee with members consisting of Administration, Road, Police and Fire Departments with no more than 2 members per department.

6. I am requesting an executive session for personnel.

Dennis Lewis

Chief of Fire & EMS

RESOLUTION TO SUSPEND THE POLICY OF INSTALLING STORM WATER DRAINAGE PIPE ALONG TOWNSHIP ROADS AT THE REQUEST OF TOWNSHIP RESIDENTS

WHEREAS, the Board of Trustees has a policy of installing covered lawn title in Township Ditch Road Right of Ways at the request of the property owner, with the property owner purchasing and providing the tile and the Township providing the labor and equipment at no charge to the property owner; and

WHEREAS, the township is currently experiencing financial difficulties as a result of loss of tax revenues received by the township; and

WHEREAS, the lack of township revenues has resulted in a lack of manpower, available to provide for the installation of lawn title in Township Ditch Road Right of Ways, at the request of property owners; now therefore,

BE IT RESOLVED, until further notice, the township's policy of provided labor and equipment for the installation of covered lawn tile in Township Ditch Road Right of Ways, upon request of property owners, be and hereby is suspended until further notice;

BE IT FURTHER RESOLVED THAT, any property owner desiring to install covered lawn tile in the Township Ditch Road Right of Way, without the assistance of the Township, must make application for and receive permission from the Township Road Superintendent to install said tile, and installation by the property owner, and/or a private contractor hired by the property owner shall be at the property owners expense, and in accordance with the installation specifications and instructions of the Township Road Superintendent, and the final approval of the Township Road Superintendent.

ROLL CALL

127 - 10

Motion by Trustee
Parke

Seconded by Trustee
Urchek

BY ORDER OF THE BOARD OF TRUSTEES

Trustee

Trustee

Trustee

Attest Fiscal Officer

BAZETTA TOWNSHIP - JOB DESCRIPTION
ZONING, FILL-IN ADMINISTRATION & POLICE DEPARTMENT SECRETARY

Job Title:	Part-Time Secretary
Priority Department:	Zoning Commission & Zoning Appeals Board
Reports to:	Township Trustees, Zoning Chairmen, and Zoning Inspector
Secondary Department:	Administration
Reports to:	Township Trustees and Administrative Secretary
Tertiary Department:	Police Department
Reports to:	Township Trustees and Chief of Police
Approved by:	Township Trustees via Motion #128-10 on April 13 2010

DUTIES AND RESPONSIBILITIES IN PRIMARY DEPARTMENT

- Prepare agendas and all required documentation for meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Notify required media outlets of the time, date, location, and purpose of all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Notify all Zoning Commission and Zoning Appeals Board members of the time, date, location, and purpose of all meetings and public hearings
- Coordinate with the Administrative Secretary to schedule all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Take minutes at all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Make record of all members' attendance at all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Submit attendance record to the Fiscal Officer
- Disseminate minutes and required documentation from all meetings and public hearings of the Zoning Commission and Zoning Appeals Board to the members and Township Trustees
- Create documents and conduct mailings as directed by the Zoning Commission and/or Zoning Appeals Board
- Files documents as directed by the Zoning Commission and/or Zoning Appeals Board
- Perform any other duties, as instructed by the Zoning Chairmen, Zoning Inspector and/or Township Trustees, required in furtherance of department operations
- Maintain confidentiality with respect to all duties performed
- Adhere to all aspects of the *Bazetta Township Administrative Policy Manual* and any departmental policy manuals

- Perform all of the aforementioned duties at the physical location of the Zoning Office in the Administration Building during normal business and/or meeting hours as prescribed by the Township Trustees and/or Zoning bodies
- Document accurately all hours worked at the aforementioned physical location, including any and all times when not present at said location
- Perform all of the aforementioned duties in a timeframe not to exceed 10 hours per month without the expressed permission of the Township Trustees, as stipulated in an official Board Resolution passed prior to the hours being worked

DUTIES AND RESPONSIBILITIES IN SECONDARY DEPARTMENT

- Perform all duties stipulated in the *Administrative Office Job Description* in the *Bazetta Township Administrative Policy Manual,* with the exception of any and all business that must be conducted on the OTAS computer
- Perform any other duties, as instructed by the Administrative Secretary and/or Township Trustees, required in furtherance of department operations
- Maintain confidentiality with respect to all duties performed
- Adhere to all aspects of the *Bazetta Township Administrative Policy Manual*
- Document accurately all hours worked at the aforementioned physical location, including any and all times when not present at said location
- Perform all of the aforementioned duties at the physical location of the Administration Office in the Administration Building during normal business hours as prescribed by the Township Trustees

DUTIES AND RESPONSIBILITIES IN TERTIARY DEPARTMENT

- Ensure that all duties in the Primary and Secondary Departments are performed before committing to performing the duties below
- Perform all duties stipulated in the *Police Secretary Job Description* and *Police Secretary Final Task List* in the *Bazetta Township Administrative Policy Manual*
- Perform any other duties, as instructed by the Chief of Police and/or Township Trustees, required in furtherance of department operations
- Maintain confidentiality with respect to all duties performed
- Adhere to all aspects of the *Bazetta Township Administrative Policy Manual* and any departmental policy manuals
- Document accurately all hours worked at the aforementioned physical location, including any and all times when not present at said location
- Perform all of the aforementioned duties at the physical location of the Police Department during normal business hours as prescribed by the Township Trustees

All duties and responsibilities of all departments must be performed within a timeframe not to exceed 1500 hours per calendar year.

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12646	39.05	VW12646	Dominion East Ohio	Service - Fire
12647	591.57	VW12647	Ohio Edison	Service - Fire
12648	507.15	VW12648	Orwell Natural Gas	Service - Fire
12649	186.70	VW12649	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Cemetery
12650	136.95	VW12650	Time Warner Cable-Northeast	Service - Police
12651	146.80	VW12651	Trumbull County Water & Sewer Acct. Dept	Service - Admin./Fire/Police/Road
12652	69.32	VW12652	City of Warren, Utility Services	Servie - Fire/Police
12653	63.04	VW12653	Advance Auto Parts	Parts - Road
12654	161.63	VW12654	Advance Distributors Warehouse	Supplies - Police
12655	4742.05	VW12655	Ainsley Oil Company	Gasoline/Diesel
12656	384.49	VW12656	American Uniform & Arms LLC	Uniform Supplies - Leonard Emch
12657	111.00	VW12657	Don Clemente	Supplies - Fire
12658	102.88	VW12658	Carter Lumber	Supplies - Roads
12659	497.00	VW12659	Clemans, Nelson & Associates, Inc.	Legal Service
12660	119.20	VW12660	Coca-Cola Enterprises Bottling Companies	Pop For Machine
12661	607.27	VW12661	Comdoc, Inc.	Contract - Police Dept.
12662	1144.58	VW12662	Cortland Tractor Sales Co.	Supplies
12663	178.28	VW12663	Rita K. Drew	Reimbursement - Conference (Columbus)
12664	45.10	VW12664	DRS	Service
12665	700.00	VW12665	D&B Cleaners	Service
12666	800.00	VW12666	Attorney Mark S. Finamore	Monthly Fee Per Contract - April
12667	126.68	VW12667	GreatAmerican Leasing Corp.	Monthly Copier Rental - Fire Dept.
12668	8.92	VW12668	Howland Springs Water Company, Inc.	Service - Admin.
12669	68.02	VW12669	Handyman Supply Inc.	Supplies - Admin./Road/Fire
12670	154.00	VW12670	Health Index	Service
12671	84.00	VW12671	Koorsen Fire & Security, Inc.	Repair - Fire
12672	500.00	VW12672	Login/IACP Net	Annual Fee - Police
12673	13.32	VW12673	Lowes Business Account	Supplies - Park
12674	62.00	VW12674	LTC Supply Corp.	Supplies - Fire
12675	628.19	VW12675	LexisNexis Matthew Bender	Supplies - Police
12676	2298.95	VW12676	Myriad Health	Service
12677	14.25	VW12677	Mark Thomas Ford	Supplies - Police
12678	21409.20	VW12678	Medical Mutual of Ohio	Health Ins.
12679	298.00	VW12679	Ohio Fire Chiefs' Association	Registration - Fire Dept.
12680	100.00	VW12680	North Eastern Ohio Fire Chiefs' Assoc.	Annual Dues 2010
12681	903.00	VW12681	Ohio Billing Inc.	EMS Billing
12682	544.80	VW12682	Pipelines, Inc.	Pipe & Catch Basin (Henn Hyde Rd)
12683	23.00	VW12683	Penn Care Medical Products	Supplies - Fire
12684	245.50	VW12684	Physio-Control, Inc.	Maint. Agreement - Fire
12685	206.99	VW12685	Purchase Power	Postage/Supplies
12686	560.00	VW12686	Psycare, Inc.	Testing
12687	44.75	VW12687	Kristopher W. Parke	Reimbursement - CDL License
12688	26.30	VW12688	Professional ID Cards, Inc.	Supplies - Police
12689	45.00	VW12689	Proforma	Supplies - Police
12690	400.00	VW12690	Jeffrey Rinck	Refund - Zoning Appeals Application Fee
12691	284.80	VW12691	Rentware, Inc.	Uniform Service
12692	66.00	VW12692	Roscoe Bros, Inc. of Gustavus	PAYMENT
12693	319.13	VW12693	Sam's Club	Supplies - General
12694	102.99	VW12694	Staples Business Advantage	Supplies - Admin.
12695	135.32	VW12695	Staples Business Advantage	Supplies - Admin.
12696	234.00	VW12696	Trumbull Memorial Hospital	Payment - Fire Dept.
12697	92.00	VW12697	Terminix International	Service - Police
12698	702.52	VW12698	Treasurer of State of Ohio	2007 - 2008 Financial Audit
12699	12100.92	VW12699	Trumbull County Treasurer	9-1-1 Service
12700	45.00	VW12700	Trumbull Township Association	April Dinner - Drew/Parke/Urchek
12701	119.77	VW12701	The Tribune Chronicle	Ad - Zoning
12702	2912.00	VW12702	Teamsters Local 377	Insurance - Road
12703	20.00	VW12703	Donald P. Urchek	Reimbursement - March Dinner
12704	69.25	VW12704	United Dafety Authority	Supplies - Fire
12705	356.20	VW12705	Vision Service Plan - (OH)	Insurance
12706	92.85	VW12706	Ward's Auto Parts, Inc.	Supplies - Roads
12707	40.00	VW12707	Youngstown Regional Chamber	Payment
12708	159.80	VW12708	Nathan Greathouse	Lost Pay Check
	57951.48		Total Amount of Pending Warrants	

#131-10

172-A

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Urchek, seconded by Trustee Parke, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓	yes	____	no
Mr. Parke	✓	yes	____	no
Mr. Urchek	✓	yes	____	no

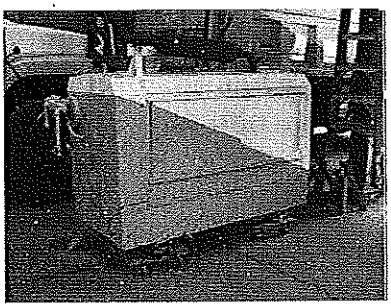
Ingersoll-Rand air compressor on ebay at a reserve of #995

172-B

eBay Buyer Protection Learn more

Listed in category: Business & Industrial > Industrial Supply & MRO > Government & Public Safety > Traffic Control & Road Safety

Item:320521689536



Used Ingersoll Rand Air Compressor Model G150

bazettatownship (0)

Item condition: **Used**

Ended: Apr 29, 2010 14:44:34 PDT

Bid history: 8 bids

Current bid: **US $305.00**
Reserve not met

eBay Buyer Protection
eBay will cover your purchase price plus original shi
Learn more

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred/Accepted
PayPal VISA BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

$250 deposit is required immediately upon close of auction with remainder due within 7 days. No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying via PayPal.

Item specifics

172-C

Condition: Used Brand: Ingersoll Rand

Seller's description

Used Ingersoll Rand Air Compressor Model G150

The township has had this compressor for the last 15 years or so. It has been used very little since purchasing it. We have never had any trouble with it and all of the gauges appear to be in good working condition, with the exception of the hour meter. The hour meter reads 2990.4 hours and does not change when the unit is in operation. The details on this piece of equipment are as follows.

INGERSOLL RAND SERIAL #88063-U75-211

AIR COMPRESSOR MODEL G150

ACTUAL DELIVERY OF COMPRESSOR 150CFM

RATED OPERATING PRESSURE 100PSIG

GASOLINE ENGINE INTERNATIONAL HARVESTER COMPANY MODEL UC-200

ENGINE SPEED AT FULL LOAD 2100 RPM

ENGINE SPEED AT IDLE 100 RPM

ELECTRICAL STARTING SYSTEM 12 VOLT

AIR CLEANER AIR MAZE DRY TYPE "DM"

AIR CLEANER ELEMENT PART #35104793

(AIR MAZE REPLACEMENT PART #UD1005001-07)

LUBE OIL FILTER PUROLATOR , FULL FLOW TYPE

LUBE OIL FILTER ELEMENT PART #35110329

(PURALATOR REPLACEMENT PART #63151-3)

COMPRESSOR LUBE OIL CAPACITY 5 US GALLONS

(USE A HEAVY DUTY, DETERGENT TYPE OIL CONFORMING TO SPECIFICATION MIL-L-2104B)

ENGINE LUBE OIL CAPACITY (INCLUDING OIL FILTER) 7 QUARTS

(USE A HEAVY DUTY, DETERGENT TYPE OIL CONFORMING TO

172-D

SPECIFICATION MIL-L-2104B)

TOTAL LENGTH 6FOOT 8INCHES

HEIGHT 4' 6"

WIDTH 2' 10-1/4"

MADE IN USA BY INGErSOLL RAND COMPANY, PORTABLE COMPRSSOR DIVISION AT MOCKSVILLE, NORTH CAROLINA PLANT

Don't miss your chance to own this professional item for a fraction of the price!

You are more than welcome to come down and inspect this equipment. If fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT THAT IS INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER.
THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER GOVERNMENT ENTITIES.

If you have any questions whatsoever, do not hesitate to ask. No question is too small. No question is too stupid.

Feel free to send a message through ebay or call between 7am and 3pm Monday-Friday EST.
KRIS at 330-637-8311

Even though this item is in good condition, it is being sold AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to another government entity.

$250 deposit is required immediately upon close of auction with remainder due within 7 days.

No part of this equipment may be paid for via credit card or personal check!! These may be used if you are paying via PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call with or send any questions. We want your buying experience to be the best it can be.

KRIS at 330-637-8311

Here is our guarantee... You win the auction, pay your deposit, and come down to pick up the equipment If it is not advertised or you do not want it for any reason, we will give your deposit back to you with no hard feelings. This is just an honest way to do business.

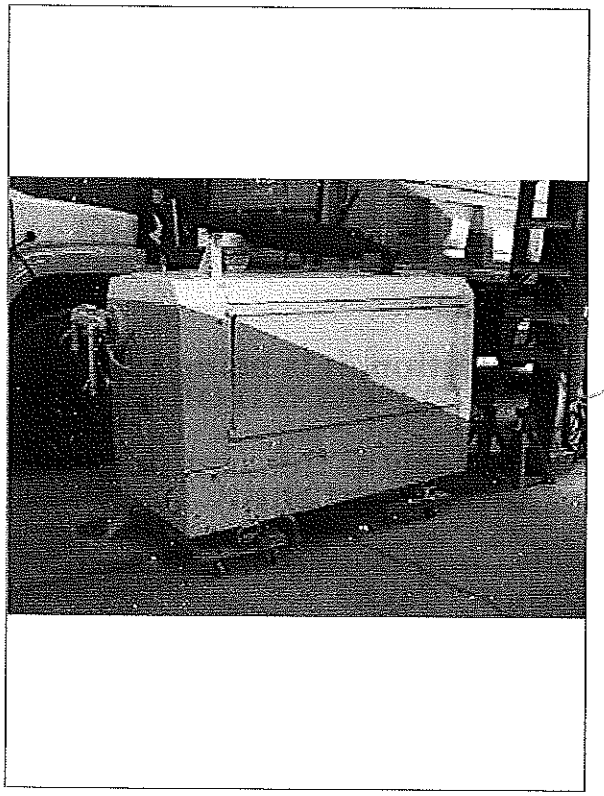
172-E

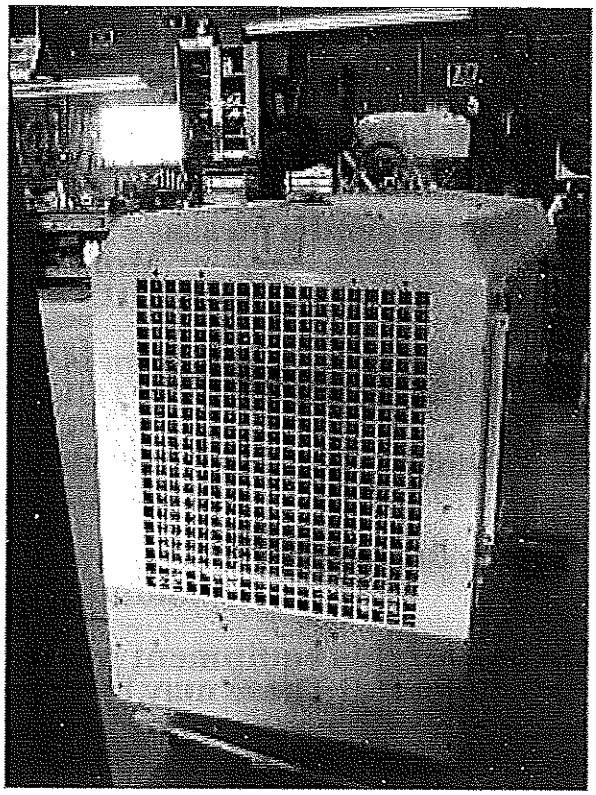
After purchasing, pay instantly with your credit card through PayPal!

PayPal VERIFIED

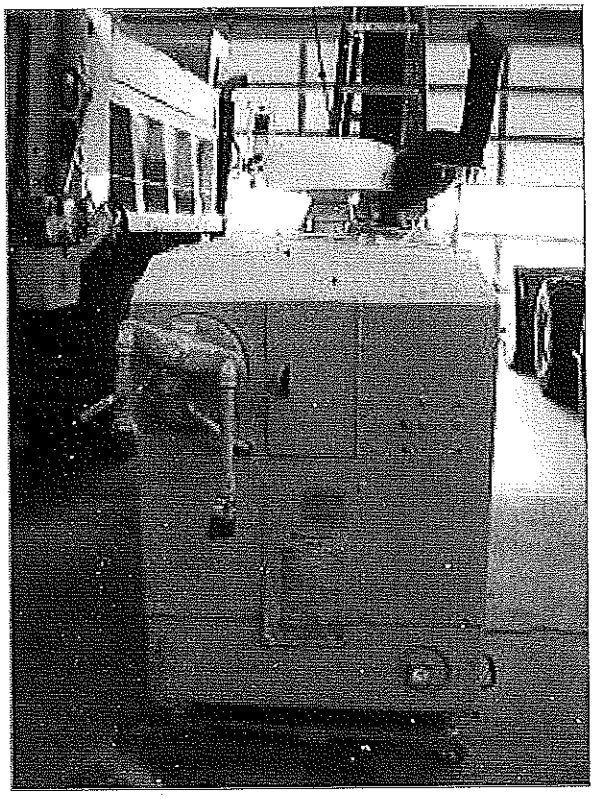
VISA MasterCard DISCOVER AMEX

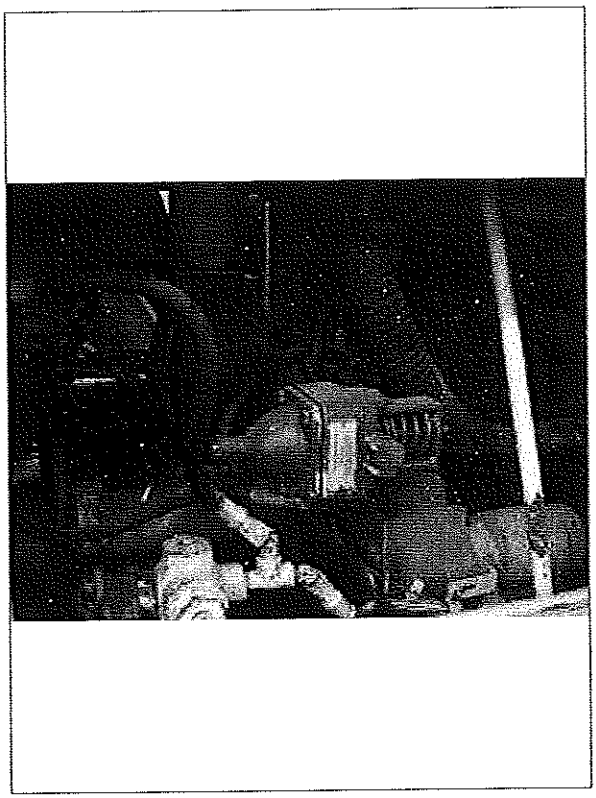
Listing images

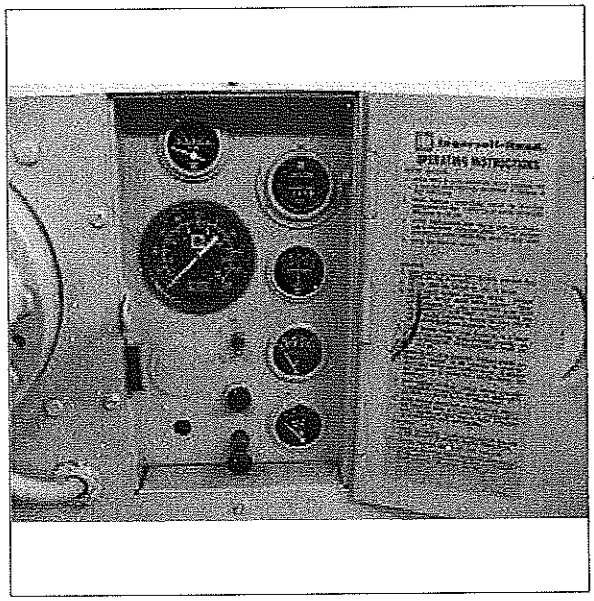


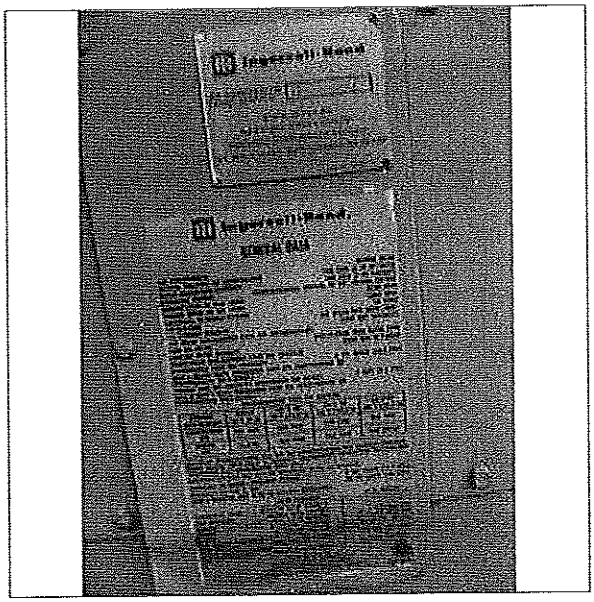


172-F









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BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: April 27, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Presiding Trustee Paul Hovis
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
April 13, 2010 Regular Meeting Minutes

141-10 To accept the minutes from the April 13, 2010 Regular Meeting.
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

142-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

143-10 To rescind Board Resolution **491-09**, wherein the township would no longer provide reimbursements for prescriptions, doctor visits, urgent care, or emergency care, effective retroactively to January 1, 2010.
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

144-10 To conditionally hire Joel Davis as a part-time Information Technology Specialist at a rate of $25 per hour, following negative test results for drug screening and background check.
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

145-10 To adopt the attached resolution authorizing the township to utilize the procedure as provided in Section 3929.86(C) and 3929.86(D) of the Ohio Revised Code for the claim against insurance policy proceeds for payment of the cost of removal and repair of premises and certain fire losses.
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Update from Trumbull County Engineer on projects completed in Bazetta Township from January 1 to March 31, 2010
    - CH 203 (Hoagland Blackstub Road) - Culvert Repair, Flushing Frontage Pipe, and Frontage Pipe Installation
    - Agricultural Center – Drive Pipe Installation
- Spring Newsletter for Trumbull County Engineer
    - These have been distributed throughout the Administration Building
- Request from Ohio Department of Transportation that a representative of the township attend a pre-construction meeting for all parties in Project #70
    - Project involves preventative maintenance in Trumbull and Mahoning Counties
    - Improvements will be done in various sections of Bazetta Township
- Request from Teamsters Local #377 to meet and discuss wages in agreement with the Collective Bargaining Agreement
- Cease and desist letter from Teamsters Local #377 regarding the time study directive
- News article from the Maplewood High School's *Rocket Report* naming Paul Hovis as a hero
- Letter from Assistant Prosecuting Attorney regarding the intentions of client, Trumbull County Sanitary Engineer's Department, with respect to existing common tile collection system and Andrews Drive Sanitary Sewer Project

Administrative Reminders:

- Deadline for the receipt of foundation orders is May 7, 2010
- The Township Administration Building will be open regular hours on Tuesday, May 4 during the Primary Election

Zoning Inspector:

- Zoning Inspector Nuss reported the following activities
    - 2 permits were written – 1 for a fence and 1 for a deck
    - Several transient vendor and garage sale permits were issued
    - Saw numerous successful free garage sales last weekend
- Trustee Urchek asked if people going around peddling religion need a permit to do this
    - Trustee Hovis asked if Inspector Nuss could provide an answer to this question
    - Inspector Nuss said that he would

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
    - Meeting was conducted on April 19
    - Meeting was to rezone Northview Drive to bring zoning in line with the land use map
    - Resolution was passed and has been forwarded to the trustees
    - Next meeting will be May 17
- Trustee Urchek said this was all being done in a very professional manner
- Trustee Hovis asked if Zoning Secretary Boggess had sent this information to the Trustees because he was unaware of having received it
    - Zoning Commission Chairman Webb said that they are waiting on all information to be received from the Trumbull County Planning Commission and, as soon as they received the information, it will be forwarded along to the Trustees

Road Department:

- Roads Superintendent Parke had a couple of reminders
    - Pre-construction meeting with Barbicas on April 29, 2010 at 1:00pm

    - Proof of residency will be required
    - Just about anything will be accepted, except hazardous materials
- An unnamed resident asked who would take batteries
    - Roads Superintendent Parke noted Schedule of Collection Events for the Geauga-Trumbull Solid Waste District, copies of which are available in the Administration Building
- Roads Superintendent Parke stated that up to 8 tires per resident may be turned in
    - Received a grant for the tires and for partial reimbursement for labor costs
- Zoning Commission Chairman Webb asked if Lakeview Schools had any volunteers
    - Superintendent Wilson is trying to find some student volunteers to verify residency
    - Roads Superintendent Parke will have one man on duty to operate machinery
- Trustee Hovis said to keep up good work and noted that the cemetery is looking good

Fire Department:
- Lt. Thomas Rink noted that hose had been ordered and should arrive in 4-6 weeks

Police Department:
- Chief Miller asked to hire Patrick Swiger effective April 20, 2010

146-10 To hire Patrick Swiger as a part-time patrolman at $11.25 per hour, effective retroactively to April 20, 2010.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Chief Miller informed residents that they may have a representative from the US Census Bureau coming to their homes
    - Representatives will have identification
    - If residents have any concerns, call the Police Department just to be safe
- An unnamed resident asked where the Census Bureau representatives are going
    - Chief Miller said that residents may be visited even though they already filled out the packet
- Chief Miller stated that the department should be getting roughly $10,000 from the JAG grant within a month
- Trustee Hovis noted that the department had changed from 8 to 12 hour shifts
    - Has given the department the ability to have at least two officers on duty at a time
    - Seems to be keeping overtime expenditures under control
- Trustee Hovis encouraged the department to keep up the good work

Parks & Recreation Board:
- No Report

Safety Committee:
- No Report

Health Insurance Committee:
- Lt. Rink and Roads Superintendent Parke stated the following
    - The committee had met with Chris Garvin, who presented some new options
    - The committee has gotten a few other references that they are going to look into
    - The committee should have a report when Chief Lewis returns
- Trustee Urchek said he attended that meeting and was surprised by how well informed everyone was

Asked to be placed on the Agenda:

- None

Public Comment:

- Art Kreller asked why Atty. Finamore was not present and if he charges the township whenever a resident calls him
    - Trustee Hovis said the township was trying to cut costs by not having him at every meeting
    - Trustee Hovis said that he probably does charge the township whenever residents contact him
    - Trustees Hovis and Urchek said they would have to look into it

- Art Kreller and other unnamed residents would like updates and information on various aspects of the Andrews Drive Sewer Project
    - Roads Superintendent Parke said that neither contractor that he has spoken with will do anything with the private line until the job has been completed because none of the them wants to be blamed if there is any flooding on resident properties
    - Roads Superintendent Parke said the drain needs to be flushed because some septic tanks are still tied into it and because there is going to be run off going into the drain
    - Roads Superintendent Parke said he looked at the original maps from the 1950s
    - Trustee Hovis stated that the problem is that the private line was put in by a private individual, who is responsible for it
        - Neither Trumbull County nor Bazetta Township has taken ownership of the line, so neither is responsible for it
        - There is nothing that says the owner, Mrs. Yount, is not responsible for the line
    - Trustee Urchek said our hands are tied until the project is completed
    - Trustee Urchek volunteered to speak with Mrs. Yount after the project is completed
    - Trustee Urchek said he has spoken with Mr. Zuga about residents' concerns that they are not being informed
        - Mr. Zuga said that he has been trying to inform residents 1-2 houses in advance
    - Trustee Urchek stated the trustees are limited in their ability to keep residents informed
        - Suggested that they form a committee to disseminate information
    - Trustee Hovis said the trustees have limited ability to get involved with the project because it is a Trumbull County project, not a Bazetta Township project
        - This is why there is no information on the township's website
        - The township does not receive information from the county
        - The only reason the township knew about the current problem is because a resident contacted Roads Superintendent Parke
- Art Kreller stated that he does not want to see the problems that happened in other townships happen here and does not want to see anyone get hurt

- An unnamed resident noted that Andrews Drive had previously been paved, the work was shoddy, repairs had been done in the past, cracks remain that need repair, and the road needs resurfaced
    - Roads Superintendent Parke said the township got away from the sealant that was previously used for repairs because residents complained about it damaging their tires
    - Roads Superintendent Parke said that he has a 5 year plan for conducting road repair and resurfacing
        - Constantly working to obtain grant money for road projects
        - Problem with Andrews Drive is that it is very difficult to get grants for a road that is s dead end
        - This is the same problem that has been encountered with Northview Drive

        - Roads Department has a very small budget due to tax money generated by a relatively small 0.60 mill levy
        - Most of this money goes to snow removal and basic repair and maintenance
        - Is working very hard to get things done for the residents with the limited financial assets at his disposal
        - Is working closely with Fiscal Officer Drew and Trustee Hovis to try and get the biggest bang for the department's buck
    - Trustee Urchek noted that, if there is any damage to the road as a result of the project, Trumbull County will have to pay for the repairs

- Art Kreller asked if Calvary Bible Church will sue the township if the Zoning Referendum fails
    - Trustee Hovis said that the church's attorney had indicated that this was a probability
    - Trustees Hovis and Urchek said that that is on the May 4, 2010 ballot and that the township will have to abide by the results

- An unnamed resident asked what would happen if all Andrews Drive residents do not pay to hook up to the sewer
    - Trustee Urchek noted that a similar situation occurred in his neighborhood
        - The Trumbull County Board of Health will take them to court
        - The case would likely stall in court because judges are not enforcing this
        - The final decision on how to proceed will be up to the judge

- Art Kreller asked if the assessment is automatically added on to property taxes
    - Trustees Urchek said that it would be if you do not pay the full bill now
    - Trustees Urchek and Hovis suggested that residents consult the original documentation that was provided to them when the project began
    - Trustee Hovis said if you do not pay in full at a time now, but pay in full before the 20 year mark, you will still have to pay interest for the full 20 years

- Zoning Commission Chairman Webb asked about Joel Davis' job duties
    - Trustee Hovis explained the following
        - Mr. Davis will be working on the township website, doing all of the computer work for the township, and working on digitizing all of the township's files
        - Mr. Davis, as a part-time employee, can only work 1500 hours per year which is roughly 25-30 hours per week
    - Trustee Hovis stated that he and Fiscal Officer Drew are working on a records retention schedule so Mr. Davis can begin scanning documents

- Art Kreller asked if the township has underground water lines wrapped in asbestos
    - Trustee Urchek said he has never heard of anything like this
    - Roads Superintendent Parke said there may once have been pipe made of asbestos
    - Trustee Hovis and Roads Superintendent Parke said that they will research this with Trumbull County

- Tom Zimmer asked if anything has ever been discussed about bringing city water into the area
    - Trustee Hovis said this is something he thinks the whole township needs
    - Trustee Urchek said that there is a lot of governmental bickering over who is going to let who have water
    - Trustee Urchek recommended getting a petition started
    - Trustee Hovis said multiple petitions have been done before, but there has been no action because different governmental entities own that water and the water lines

147-10 To adjourn the meeting at 8:19pm.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Dated: 5-3-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 5-11-10

Approved by: Chairman Trustee Paul Hovis

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12759	82.44	VW12759	AT&T Mobility	Service - Fire
12760	1390.08	VW12760	CenturyLink	Service - Admin/Fire/Police/Road
12761	1332.17	VW12761	Ohio Edison	Service - Admin/Fire/Police/Road/Cem
12762	69.32	VW12762	City of Warren, Utility Services	Service - Fire/Police
12763	39.60	VW12763	Buckeye Bulk, Inc.	Supplies - Road
12764	700.00	VW12764	D&B Cleaners	Service - Admin/Road/Police
12765	1257.92	VW12765	Delta Dental	Dental Coverage - Employee
12766	25.00	VW12766	Mark J. Franko	April 19,2010 Pubic Hearing/Spec. Mtg.
12767	975.79	VW12767	Ohio Edison	Service - Street Lighting
12768	255.00	VW12768	G.P. Plastic & Metal	Supplies - Fire
12769	162.00	VW12769	Grainger	Supplies - Fire
12770	500.00	VW12770	Brown's Auto Body	Service - Fire
12771	38.50	VW12771	Health Index	Service
12772	160.00	VW12772	Lucas Security	Service - Police
12773	25.00	VW12773	Curtis Lonsbrough	April 19, 2010 Public Hearing/Spec Mtg
12774	940.20	VW12774	Myriad Health	Service
12775	25.00	VW12775	Walter Maycher	APril 19, 2010 Public Hearing/Spec Mtg
12776	25.00	VW12776	Dennis Mintus	April 19, 2010 Public Hearing/Spec Mtg
12777	47.00	VW12777	Pitney Bowes	Postage Meter Contract
12778	99.00	VW12778	Roscoe Bros, Inc. Of Gustavus	Supplies - Park/Fire/Police
12779	420.75	VW12779	Standard Insurance Company RE	Life Ins. - Employees
12780	39.88	VW12780	Staples Business Advantage	Supplies - Zoning
12781	111.36	VW12781	Cortland Tractor Sales Co.	Supplies - Road/Cemetery
12782	335.64	VW12782	Vision Service Plan-(OH)	Vision Inc. - Employees
12783	25.00	VW12783	Theodore Webb	April 19, 2010 Public Hearing/Spec Mtg
12784	286.98	VW12784	ZEP Sales & Service	Supplies - Park/Roads
12785	172.09	VW12785	ZEP Sales & Service	Supplies - Fire
	9540.72		Total Amount of Pending Warrants	

Motion # 145-10

180

Bazetta **TOWNSHIP**
TRUMBULL COUNTY, OHIO

RESOLUTION AUTHORIZING THE TOWNSHIP TO UTILIZE THE PROCEDURE AS PROVIDED IN SECTION 3929.86(C) AND 3929.86(D) OF THE OHIO REVISED CODE FOR THE CLAIM AGAINST INSURANCE POLICY PROCEEDS FOR PAYMENT OF THE COST OF REMOVAL AND REPAIR OF PREMISES AND CERTAIN FIRE LOSSES

Moved by Trustee Urchek

Seconded by Trustee Hovis

WHEREAS, Section 3929.86 of the Ohio Revised Code permits the township to hold in escrow a portion of certain insurance proceeds for certain fire losses of insured property owners of the unincorporated area of the township.

NOW, THEREFORE, BE IT REVOLVED that the Board of Trustees hereby authorizes the procedures described in divisions (C) and (D) of Section 3929.86 of the Ohio Revised Code; and

IT IS FURTHER RESOLVED that the township fiscal officer shall be the designated officer to accept the proceeds of said insurance and to place them in a separate fund to be used solely as security against the total cost of removing, repairing or securing the property in accordance with Section 505.86 of the Ohio Revised Code.

IT IS FURTHER RESOLVED that the township fiscal officer be and hereby is directed to certify a copy of this resolution to the Superintendent of Insurance of the State of Ohio.

Roll call.

Paul W. Hovis, Chairman

Frank W. Parke, V. Chairman

Donald P. Urchek, Trustee

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING AGENDA

Date: May 11, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
April 27, 2010 Regular Meeting Minutes

148-10 To accept the minutes from the April 27, 2010 Regular Meeting.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

149-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked what the following Supplemental Appropriations are for
  - Fiscal Officer Drew explained that new codes were needed because none previously existed for an IT Specialist
  - She further explained that these new codes are necessary to process payroll for the IT Specialist from each of the departments in which he will be working

150-10 To authorize the Fiscal Officer to create and establish the following Appropriation Codes with the corresponding Supplemental Permanent Appropriations.
01-B-01A (Administration: Salaries IT) - $23,000 *09-A-01E (Police: Salaries IT) - $1,000*
04-B-01A (Roads: Salaries IT) - $1,000 *10-A-01E (Fire: Salaries IT) - $1,000*
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

151-10 To hold a Public Hearing on Tuesday, May 25 at 6:00pm regarding Zoning Commission Resolution 10-04-001, the purpose of which is to change the current zoning classification of Lots 26-41 in Section 72 of Bazetta Township from Commercial (C-1) to Residential (R-1).
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):
- Thank you card and donation from the Lakeview Little Bulldogs

Administrative Reminders:
- None

Zoning Inspector:
- Zoning Inspector Nuss reported the following activities
  - He has had many requests for how properties are zoned
  - He has met with our IT Specialist to get a link to the Trumbull County website on our new website to lessen the number of phone calls and the amount of time people wait for replies
  - He has sent out several warning letters
- Zoning Commission Meeting on May 17 is cancelled and will be rescheduled in mid-June
- Northeast Ohio Zoning Meeting at the Avalon Inn
  - Inspector Nuss, Zoning Commission Chairman Webb, and Zoning Board of Appeals Chairman Swiatkwich are considering attending
- Trustee Urchek complimented Inspector Nuss on all of his efforts
- Inspector Nuss thanked the Trustees for their flexibility with his schedule

Zoning Commission:
- No report given

Road Department:
- Road Superintendent Parke stated that he would like to promote Marcus Tempesta to Assistant Road Superintendent
  - Trustee Urchek asked what his current pay rate is
  - Mr. Tempesta stated that his hourly rate is $17.39, with longevity pay

152-10 To promote Marcus Tempesta to Assistant Road Superintendent at the contracted rate of $18.96 per hour, plus longevity, effective May 16, 2010.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Mr. Tempesta thanked the Trustees for the promotion

- Road Superintendent Parke stated that he would like to relist the air compressor that did not sell on its first ebay listing
  - Would like to auction it with no reserve, but at a $1395 opening bid

153-10 To authorize Roads Superintendent Parke and Fiscal Officer Drew to relist the Ingersoll-Rand air compressor on eBay with an opening bid of $1395.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke stated scrap tire pickup has been successful
  - All tires have been picked up and removed
  - All paperwork has been signed and submitted
  - Grant for reimbursement will be roughly $1750

Fire Department:

- Chief Lewis reported the following
  - There was a bad crash on Route 305 last Friday night
    - While working the scene, a firefighter lost his portable radio
    - Getting quotes to replace this radio and looking for grants to purchase new radios
    - Atty. Finamore suggested that we check our insurance policy because this type of loss may be exempt from our insurance deductible
  - The department had been accumulating scrap metal to sell to a scrap yard
    - This metal was being stored behind Station #11 on Everett Hull Road
    - This metal has been stolen
    - A police report has been filed
  - All hose has been ordered
  - Pumps that were sold on ebay will be picked up tomorrow
  - Trumbull County Fair will be June 29 - July 4
  - Has received complaints in Timber Creek about the appearance of fire hydrants
    - Contacted Trumbull County and Warren City
    - Neither will paint the fire hydrants
    - Does not want to spend the money and manpower to paint them
    - Atty. Finamore said it is not our responsibility to do this
      - Even though the hydrants are in the township, they are owned by Warren City water
      - Suggested that residents have to paint the hydrants themselves with approved paint and that the work with have to be inspected by the proper authority
  - Needs to set up a meeting with Baker Bednar & Associates to discuss the fire station feasibility study
    - Consensus among the Trustees is to receive the study on May 25 at 4:30pm

Police Department:

- See Attached Report
- Chief Miller reported the following
  - Delivery of new police vehicle is targeted for mid-June
    - There will be an additional cost for delivery – a per mile charge and charge for driver
    - Trustee Urchek and Chief Miller will pick it up so the township to defray these costs
    - Trustee Parke and Fiscal Officer Drew noted that the vehicle will have to be insured before it is driven back
  - Some residents have commented on the need for putting marks on roads where parents can pick up their students
- Chief Miller would like to hire Bryan Galida from the training unit

154-10 To hire Bryan Galida as a part-time patrolman at $11.25 per hour, effective retroactively to May 8, 2010.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller would like to purchase a new corkboard for the police station
  - Smaller boards are not working
  - People are putting holes in the walls
  - Does not want to damage the new building

155-10 To approve the purchase of a 6'x4' black splash cork board from Staples at a cost of $279.00.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller would like to be given the same 2.1% OPERS pick-up that the police officers had received in their new contract
  - Trustee Urchek stated that he believed that everyone should honor the employment contract that had been agreed to when Chief Miller was promoted to that position
  - Trustee Parke stated that he would like to table the resolution to discuss the legal opinion received from Atty. Finamore on this matter
  - Trustee Urchek stated that he believed Atty. Finamore's opinion said that we could give this to Chief Miller

156-10 To approve a 2.1% Ohio Public Employees Retirement System (OPERS) pick-up for Chief Thomas Miller, retroactive to the date on which he was appointed Chief of Police.
Motion: Trustee Urchek
Second: None
Vote: None

Parks & Recreation Board:
- No report given
- Trustee Parke stated that the next meeting will be May 18 at 6:00pm

Safety Committee:
- Chief Lewis reminded department heads and elected officials that required workplace training would take place on May 19
  - Training is being provided at no cost to the township

Health Insurance Committee:
- Chief Lewis stated that the committee will have a recommendation for the next Trustee meeting
- Trustee Urchek asked when the next insurance committee meeting would be held
  - Chief Lewis said he would check on this and report back to the Trustees

Asked to be placed on the Agenda:
- None

Public Comment:
- Art Kreller asked Trustee Urchek who takes care of the road after a sewer project is finished – the contractor or Trumbull County
  - Trustee Urchek either the Trumbull County or the contractor is responsible, but Trumbull County told him they would not take care of it
  - Atty. Finamore said to call Trumbull County first
- Art Kreller asked Atty. Finamore if he charged the township for their telephone conversation
  - Atty. Finamore said he did not, that it was a courtesy call
- Art Kreller complimented Road Superintendent Parke on dealing well with the public
- Atty. Finamore complimented the new Trustees
  - Doing a very good job
  - Meetings and the township seem to be running very smoothly, as good as any township he works with, especially with the limited budget that Bazetta has

- Atty. Finamore gave an update on a recent gambling issue in a nearby township
- Road Superintendent Parke gave update on road damages on Andrews Drive
  - There is nothing in writing
  - They are going to mark the road where it needs replaced
  - Does not know whether or not they will actually fix the road
  - Trustee Urchek said the contractor was liable when this type of work was done in his area
- Janet Perhach asked when Northview Drive will be paved
  - Trustee Hovis said the Trustees had asked them to do this before Memorial Day
  - Trustee Hovis said the contractor would be giving the township 3 days notice
  - Road Superintendent Parke said a notice would be hand delivered to all affected residents as soon as the dates were scheduled
- Trustee Parke asked Mr. Prosser if he knew where the township could locate an inspector for the Northview Drive Project
  - Mr. Prosser said he did not, but would look into it
  - Atty. Finamore suggested a retired state inspector
- Mr. Prosser complimented Atty. Finamore for not charging the township for every minute of his time, like most other attorneys do
- Trustee Parke asked how the Trustees and Fiscal Officer are doing on NIMS testing
  - Trustee Urchek has not done any of it
  - Trustee Hovis has not done any of it
  - Fiscal Officer Drew has completed 3 of the 4 tests
  - Trustee Parke reminded the Trustees and Fiscal Officer to get these done because the township could lose federal grant money if this is not done
- Trustee Parke asked for an update on Valley Electric and "green" lighting
  - Trustee Hovis stated that we had received one letter from the company that does not do the "green" lighting and one from a company that does
  - Atty. Finamore said the township will need to get an engineering consultant to come in and get the specifications
  - Trustee Parke will meet with Atty. Finamore to review the documentation
- Trustee Parke asked department heads if they could get together for a meeting this week
  - Consensus was that they would meet at 7:00am on Thursday at the police department
- Trustee Parke gave an update on the possibility of black topping the police department parking lot
  - Chief Miller does not want to spend the money for it
  - Trustee Hovis said the township may just let it go to gravel
  - Trustee Parke said that before the project goes to engineering, the township needs to make sure we have the funds to pay for it
  - Chief Miller said we should save up for a big project like this
- Trustee Parke reminded Road Superintendent Parke to talk to the Trumbull County Engineer about road striping

157-10 To recess into Executive Session to review negotiations with public employees.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

158-10 To reconvene from Executive Session at 9:07pm with no action taken.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

159-10 To adjourn the meeting at 9:07pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 5-20-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 5-20-10

Approved by: Chairman Trustee Paul Hovis

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12822	14.89	VW12822	Dominion East Ohio	Service - Fire
12823	160.79	VW12823	Orwell Natural Gas	Service - Fire
12824	200.54	VW12824	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Cemetery
12825	73.00	VW12825	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Road
12826	157.67	VW12826	Advance Auto Parats	Supplies - Road/Police
12827	50.51	VW12827	Automotive Distributors	Supplies - Road
12828	98.04	VW12828	Automotive Distributors	Supplies - Police
12829	300.00	VW12829	Burrows Consulting Services	Annual Maintenance
12830	87.50	VW12830	Clemans, Nelson & Associates, Inc.	Legal Service
12831	90.00	VW12831	Don Clemente	Service - Fire
12832	108.43	VW12832	Carter Lumber	Supplies - Road/Cemetery
12833	57.53	VW12833	Cortland Tractor Sales, Co.	Supplies - Cemetery
12834	49.30	VW12834	Crosby-Mook Office Equipment, Inc.	Supplies - Admin.
12835	45.85	VW12835	DRS	Payment
12836	3150.00	VW12836	Attorney Mark S. Finamore	Annual Fee & Additional Bill
12837	115.50	VW12837	Health Index	Testing
12838	1580.00	VW12838	Horodyski Bros. & Company	Wheel & Tire Pick-Up
12839	223.10	VW12839	Handyman Supply Inc.	Supplies - Admin/Park/Road/Cemetey/Fire
12840	8.92	VW12840	Howland Springs Water Company, Inc.	Service - Admin.
12841	20.25	VW12841	Christopher G. Herlinger	Reimbursement - Travel Expenses
12842	100.00	VW12842	Kenneth R. Huff Jr.	Refund of Gravesite Payments
12843	163.20	VW12843	Ike Jewett & Son Road Improvement, Inc.	Supplies - Road
12844	82.50	VW12844	Ikon Office Solutions	Payment
12845	120.00	VW12845	Myriad Health	Claim Run
12846	19755.58	VW12846	Medical Mutual of Ohio	Health Ins.
12847	55.00	VW12847	Municipal Signs & Sales	Sign - Keystone Tr
12848	270.00	VW12848	Ohio Peace Officer Training Academy	Training
12849	153.73	VW12849	O&P Oil & Gas	Supplies - Police
12850	204.79	VW12850	NAPA Auto Parts	Supplies - Road
12851	672.00	VW12851	Ohio Billing, Inc.	EMS Trip Submission
12852	309.00	VW12852	Proforma	Supplies - Police
12853	245.40	VW12853	Physio-Control, Inc.	Maint. Agreement
12854	135.83	VW12854	Parts Associates, Inc.	Supplies - All
12855	31.20	VW12855	Penn Care Medical Products	Supplies - Fire
12856	354.53	VW12856	RentWare, Inc.	Uniform Service
12857	648.00	VW12857	Sunburst Environmental Service, Inc.	2010 Spring Clean-Up
12858	204.25	VW12858	Staples Business Advantage	Supplies - Admin
12859	111.36	VW12859	Dept. 30 - 1200046652	Supplies - Road/Cemetery
12860	873.64	VW12860	The Tribune Chronicle	Ads
12861	3025.23	VW12861	Trumbull County Treasurer	9-1-1 Service
12862	150.00	VW12862	Treasurer, State Of Ohio	Assessment
12863	2912.00	VW12863	Teamsters Local 377	Insurance
12864	136.95	VW12864	Time Warner Cable-Northeast	Service - Police
12865	11.96	VW12865	Mark Thomas Ford	Supplies - Fire
12866	90.00	VW12866	United Safety Authority	Supplies - Park
12867	152.63	VW12867	Walmart Business/GEMB	Supplies - Fire
12868	12.28	VW12868	Ward's Auto Parts, Inc.	Supplies - Road
12869	40.00	VW12869	Regional Chamber	Class
	37612.88		Total Amount of Pending Warrants	

April, 2010 Bazetta Police Department Activity	
Activity	**Total**
Calls for Service	316
Incident Reports Filed	118
Traffic Crash Investigations	5
Number of Persons Arrested	25
Traffic Offenses	22
Vehicle Miles Traveled	8748
Office Contacts	356

#153-10

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Urchek, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓	yes	____	no
Mr. Parke	✓	yes	____	no
Mr. Urchek	✓	yes	____	no

Ingersoll Rand Air Compressor on ebay at opening bid of #1395

190

Go My eBay Sell Community Contact us Help

HI, **bazettatownship**! (Sign out)

CATEGORIES FASHION MOTORS DAILY DEAL Fashion Vault eBay Buyer Protection Learn more

Back to My eBay | Listed in category: Business & Industrial > Industrial Supply & MRO > Government & Public Safety > Traffic Control & Road Safety

Sorry bazettatownship, your item didn't sell. **Seller view**

Item: Used Ingersoll Rand Air Compressor Model G150

Relist

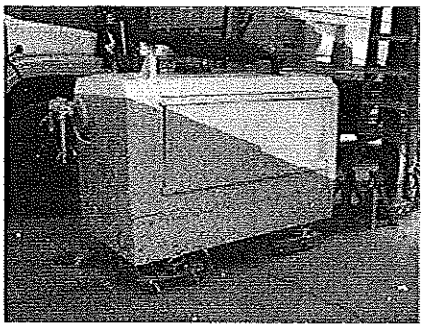
- Sell a similar item

Listing info

Page views: 62
Duration: 7 days
Start price: $1,395.00

Did you know?

Your listing may qualify for an Insertion Fee credit based on our Relisting guidelines.



Zoom Enlarge

Used Ingersoll Rand Air Compressor Model G150

Item condition: **Used**
Ended: May 20, 2010 05:42:31 PDT
Bid history: 0 bids

Starting bid: **US $1,395.00**

Shipping: Local pick-up offered. | See all details
See shipping below.

Returns: No Returns Accepted

eBay will cover your purchase price plus original shipping.
Learn more

Seller info
bazettatownship (0)

Ask a question
Save this seller
See other items

Other item info

Item number: 320532006188
Item location: Cortland, OH, United States
Ships to: Local pick-up only
Payments: PayPal, Pay on pickup
See details

Share Print
Report item

Description **Shipping and payments**

Seller assumes all responsibility for this listing.

Item specifics

Condition: Used Brand: Ingersoll Rand

Used Ingersoll Rand Air Compressor Model G:

The township has had this compressor for the last 15 years or so. It has been used very little since purchasing it. We l with it and all of the gauges appear to be in good working condition, with the exception of the hour meter. The hour n does not change when the unit is in operation. The details on this piece of equipment are as fol

INGERSOLL RAND SERIAL #88063-U75-211

AIR COMPRESSOR MODEL G150

ACTUAL DELIVERY OF COMPRESSOR 150CFM

RATED OPERATING PRESSURE 100PSIG

GASOLINE ENGINE INTERNATIONAL HARVESTER COMPANY MODEL UC-200

ENGINE SPEED AT FULL LOAD 2100 RPM

ENGINE SPEED AT IDLE 100 RPM

ELECTRICAL STARTING SYSTEM 12 VOLT

AIR CLEANER AIR MAZE DRY TYPE "DM"

AIR CLEANER ELEMENT PART #35104793

(AIR MAZE REPLACEMENT PART #UD1005001-07)

LUBE OIL FILTER PUROLATOR , FULL FLOW TYPE

LUBE OIL FILTER ELEMENT PART #35110329

(PURALATOR REPLACEMENT PART #63151-3)

COMPRESSOR LUBE OIL CAPACITY 5 US GALLONS

(USE A HEAVY DUTY, DETERGENT TYPE OIL CONFORMING TO SPECIFICATION MIL-l

ENGINE LUBE OIL CAPACITY (INCLUDING OIL FILTER) 7 QUARTS

(USE A HEAVY DUTY, DETERGENT TYPE OIL CONFORMING TO SPECIFICATION MIL-l

TOTAL LENGTH 6FOOT 8INCHES

HEIGHT 4' 6"

WIDTH 2' 10-1/4"

MADE IN USA BY INGErSOLL RAND COMPANY, PORTABLE COMPRSSOR DIVISION AT MOCKSVILL PLANT

Don't miss your chance to own this professional item for a fraction of the pric

You are more than welcome to come down and inspect this equipment. If fact, we enc

IF YOU ARE A MUNICIPAL GOVERNMENT THAT IS INTERESTED IN BUYING THIS EQUIPMENT, WAIT UNTIL THE AUCTION IS OVER.
THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER GOVERNMENT

If you have any questions whatsoever, do not hesitate to ask. No question is too small. No ques

Feel free to send a message through ebay or call between 7am and 3pm Monday-Frid KRIS at 330-637-8311

Even though this item is in good condition, it is being sold AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to anothe

$250 deposit is required immediately upon close of auction with remainder due withi

No part of this equipment may be paid for via credit card or personal check!! These may be used if yo

d

192

00062

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eBay official time

BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES

Date: May 25, 2010 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 6:00pm.

Present:
Chairman Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Introduction:
- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding proposed amendments to the zoning resolution of Bazetta Township.

Reading of Notice of Public Hearing:
- Fiscal Officer Drew read the press release that had been posted on the township website and published in the Tribune Chronicle.

Reading of Proposed Zoning Amendment:
- Trustee Hovis read the recommendation on the proposed zoning amendments.

Reading of Trumbull County Planning Commission Recommendation:
- Fiscal Officer Drew read Planning Commission Resolution 4-2010-14 recommending the approval for changing the zoning classification of Lots 26-41 in Section 72 of Bazetta Township from Commercial (C-1) to Residential (R-1).

Reading of Bazetta Township Zoning Commission Recommendation:
- Trustee Hovis read Zoning Commission Resolution 10-04-001 recommending the approval for changing the zoning classification of Lots 26-41 in Section 72 of Bazetta Township from Commercial (C-1) to Residential (R-1).

Taking of Testimony:
- Trustee Hovis read the taking of testimony statement.

Testimony of Petitioner:
- None

Testimony of Residents/Public:
- None

Comment by the Trustees:
- None

160-10 To approve the recommendations of the Planning and Zoning Commissions to change the zoning classification of Lots 26-41 in Section 72 of Bazetta Township from Commercial (C-1) to Residential (R-1).

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

161-10 To adjourn the meeting at 6:10pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 5-25-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 5-25-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: May 25, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
May 11, 2010 Regular Meeting Minutes
May 25, 2010 Zoning Hearing Minutes

162-10 To accept the minutes from the May 11, 2010 Regular and May 25, 2010 Zoning Hearing Meeting.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

163-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Zoning Inspector:

- Zoning Inspector Nuss reported the following activity since the last meeting
  - 4 zoning permits
  - 3 tent permits
  - 1 dumpster permit
  - 6 warning letters
- Zoning Inspector Nuss asked the trustees for advice regarding a property where the grass has not been mowed, no one resides at the property, and residents have been complaining
  - Atty. Finamore stated that the township can enact ORC §505.87 and go for an abatement of removal of items from a property the township declares a nuisance
    - A recommendation from the Trustees would be required to do this
    - He has the documentation already prepared and that can send it to the township
    - He has a list of companies that can perform this service
  - Trustee Hovis asked how much notice is required and how payment is received
    - Atty. Finamore stated 7 days notice from posting the declaration
    - Atty. Finamore stated that payment is received when tax collection occurs or whenever the property is sold, whichever is first
- Zoning Inspector Nuss presented the Mahoning County Geographical Information System's website

- This is the sort of information and presentation of information that he would like Bazetta to move towards to answer zoning questions
- If Bazetta was to begin using something like this, the township would be on the cutting edge
- Trustee Urchek asked how Trumbull County could do something similar
  - Zoning Inspector Nuss said Bazetta needs to get all township zoning in order, then begin to link up with Trumbull County
- Atty. Finamore noted that the Trumbull County GIS proposal was discussed at the Trumbull County Association Meeting last week
  - Directed residents to www.efficientgov.com to vote for the Trumbull County GIS project before the deadline
  - Chief Lewis said to go to Bazetta's website and there is a link to the site
  - Dennis explained what the project is about and encouraged people to vote for it
- Atty. Finamore asked if this is something that could be done on Bazetta's website
  - Joel Davis said that this would be possible

- Trustee Hovis introduced Mr. Davis, the township's IT Specialist
- Mr. Davis showed the new website (www.bazettatwp.org), described some of the information available on the new site, and asked for suggestions regarding the site

164-10 To authorize the Fiscal Officer to transfer $1,521.05 from 01-A-27 (General: Transfers) to 01-A-15 (General: Workmen's Compensation).

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller requested that we table the motion to change the Police Department hours until he can discuss this with the Trustees
  - Trustee Urchek asked why we were considering this change
    - Trustee Hovis said because much of the Police Department information, e.g. police reports, can now be gotten from the township website
    - Trustee Hovis said it is also a way to save money in the Police Department
  - Mike Swiatkwich asked why Trustee Urchek was unaware of this motion
    - Trustee Hovis said that the Trustees receive the proposed agenda several days before each meeting
    - Trustee Hovis said Trustees usually discuss motions during a caucus prior to meetings, but that was not done this time
  - An unnamed resident asked if there was a request from the public for the change
    - Trustee Hovis said there was not
  - Mike Swiatkwich asked who had asked for the motion
    - Trustee Parke said that he had
  - Mike Swiatkwich said Trustees should honor the liaison positions that were established at the beginning of the year
    - Trustee Hovis said that Trustees fill-in for one another when a liaison is not available
    - Trustee Hovis stated that, just because one Trustee is the liaison to a department, that does not mean that each do not have a responsibility to the entire township

TABLED To revise Police Department Hours of Operation to 8:00am-1:00pm Monday-Friday, effective June 1, 2010.

- An unnamed resident asked what the resolution regarding the job description meant
  - Trustee Hovis said he was unclear because this motion was not discussed prior to the meeting
  - Trustee Hovis stated that a resolution had already been passed with the job description that encompasses all of the duties handled by Deanna Boggess
  - Trustee Urchek said that it has been brought back up because the interpretation is that Deanna is now compelled to do work in the Administration Building instead of the Police Department or her home as has been done in the past
  - Mike Swiatkwich says the job description does not fit with what she has been doing
    - Concern that only one of the three jobs is one that has a specific schedule
    - Curious why were the responsibilities were changed
      - Trustee Hovis noted that, by resolution, Mrs. Boggess was hired to be the Zoning Commission secretary first, substitute Administration second, and Police Department third
  - Trustee Hovis said the problem is that there has been no job description for the position
  - Mike Swiatkwich asked if all other employees had a job description
    - Trustees Hovis and Parke said that they did
  - Mike Swiatkwich asked if this was true for the Trustees
    - Atty. Finamore said that job descriptions for Trustees are a matter of statute
  - Mike Swiatkwich asked why zoning work is being restricted to the Administration Building
    - Trustee Hovis said it is a matter of the deed stating that only police work can be done in the Police Department
    - Trustee Hovis noted that there have been resident complaints when non-police work has been conducted at the Police Department
  - Mike Swiatkwich asked why Mr. Davis has an office at the Police Department
    - Chief Miller and Trustee Hovis said that Mr. Davis does not have an office at the Police Department
    - Both stated that Mr. Davis has no specific office because he works in all township buildings as needed
  - Trustee Hovis stated that he was surprised by the desire to change the job description
    - All three Trustees passed it back in April
    - Does not think that the description should be changed in a public forum
  - Trustee Parke said that he thinks Atty. Finamore should review any proposed changes, just as he reviewed the job description when it was created
    - Atty. Finamore said the only change is that language is being deleted that restricts the location where zoning and administration work can be done
  - Chief Miller noted that a job description for Police Department Secretary exists and believed the confusion comes from the combination of multiple job descriptions
  - Atty Finamore said the Trustees seem to need better communication between themselves, the Fiscal Officer, and the department heads
  - Atty. Finamore suggested that motions for resolutions only be placed on the agenda with the agreement of all Trustees
    - Trustee Urchek said this issue has been brought up verbally prior to this meeting
  - Deanna Boggess asked who wrote the job description
    - Trustee Hovis said it was written by himself and Fiscal Officer Drew and that it was reviewed by Atty. Finamore
  - Deanna Boggess asked why is she the only person receiving a new job description
    - Trustee Hovis noted that her position was intended to be a fill-in Administration Secretary first and Police Department second and that is how things have worked since he became a Trustee
    - Trustee Parke noted that her combined position was the only one in the township without a job description

- Trustee Hovis said that she does a good job and that no one has any issues with her job performance
- Trustee Hovis said the concern was that there were incidents where the Police Department Secretaries refused to fill in at the Administration Building

- Trustee Urchek asked if the job description could be revised as submitted
- Paul Carlson suggested that this be tabled until the next meeting so that the Trustees can meet with Deanna Boggess to discuss this issue
  - Trustees Hovis and Parke said they were fine with tabling
  - Trustee Urchek asked Deanna Boggess if she was fine with this
  - Deanna Boggess said she was not
- Mike Swiatkwich said Deanna Boggess is concerned that she is working in a hostile work environment and that the job description is a separate issue
  - Trustee Urchek asked Deanna Boggess who she talked to regarding her mistreatment
  - Deanna Boggess said she talked to Trustee Hovis and Zoning Commission Chairman Webb
- Chief Miller said this situation has become convoluted
  - Deanna Boggess does a good job at the Police Department
  - Both secretaries are valuable and he needs them both
  - Does not believe the job description was done as a punitive measure
  - Asked that the job description be tabled so everyone can get on the same page
  - Agrees that notion of a hostile work environment is a separate issue that should be discussed at a later time
- Trustee Urchek said he would like to have an informational meeting between Trustees, Police Department, and Zoning
  - Trustee Hovis reminded that a pre-arranged meeting would have to be a Special Meeting with notice being sent to the press

TABLED To either rescind Board Resolution **128-10**, wherein a job description for Zoning/Fill-In Administration/Police Department Secretary was approved or amend the job description as attached.

- Trustee Hovis said the township does not need to start looking for a need fill-in Administrative Secretary until the above issue is resolved
  - Rita Benoit asked why do we need to hire someone if Deanna Boggess is already the fill-in
    - Trustee Urchek said that he placed this on the agenda because the Police Department Secretaries do not want to come to the Administration Building due to the hostile work environment being created by 2 unnamed individuals
  - Deanna Boggess said the Police Department would have to be closed for one of the secretaries to fill in at the Administration Building
    - Chief Miller said he thought this problem was solved because the phones could be forwarded and garage sale permits could be brought to the Police Department
  - Chuck Metheny said Robyn Metheny, the township Administrative Secretary, has worked here for 31 years with no problems until now
    - Hostile work environment are words he does not like to hear
    - For many years, she has had a fill-n for whenever she needed time off
    - Administration Building has always remained open
    - When one Police Department Secretary is off, she would cover Administration
    - The Police Department Secretaries do not work at the same time, so why can't one be in the Administration Building and one be at the Police Department
  - Trustee Parke thanked Chuck Metheny for speaking up for Robyn Metheny

- Atty. Finamore said the problem has gotten way out of hand
  - No one wants to offend anyone
  - It is a common sense thing that both buildings need to be open
  - The problem is resolvable if everyone comes together in good spirit
- Deanna Boggess said that she had never before worked in a hostile environment
  - Never had a personality conflict
  - Always thought she had a good working relationship with everyone
  - Problem is that no one wants to cooperate
- Trustee Urchek noted that the township has a procedure for hostile work environments
- Trustee Urchek said this problem started when it was said that the township would close the Police Department rather than the Administration Building when a fill-in was needed
- Trustee Hovis asked Chief Miller how often the phones were forwarded from the Police Department to the Administration Building with no problems
  - Chief Miller said he was unsure
  - Sgt. Hovis said this happened roughly 10 times per year
- Trustee Hovis said this situation has gotten way out of hand
- Trustee Hovis stated that he had asked Assistant Prosecuting Attorney James Saker about this
  - He would not give a written legal opinion because it was a management issue, not a legal one
  - He did caution that the Administration Building should be open and available to the public every day
- Trustee Urchek noted statistics from surrounding communities regarding the number of residents and the number of secretaries employed by those townships
  - Point is that he thinks the township can survive a day or two without the Administration Building being open
- Mike Swiatkwich said that situations like this need to be mediated in the future so they do not occur again

TABLED To begin the process of hiring a part-time fill-in Administrative Secretary.

Correspondence (Copies available upon request):

- Reminder from Trumbull County Human Resources Department about free seminar on May 24, 2010 discussing Workers' Compensation claims
- Notification from Trumbull County Engineer
  - Will be picking up trash along roadsides from June 4 – August 6, 2010
  - Will need to know if any county roads in the township require clean up
- Estimate from Trumbull County Engineer
  - Centerline and Edgeline Painting throughout the township would cost $7,453.42
  - This cost does not include fuel charge and any liability and insurance requirements
- Information from the Trumbull County Health Commissioner
  - Animal Rabies Vaccination Clinics to be held Wednesday, June 9 from 1:00-3:00pm
  - Further information has been posted in the Administration Building and on the website

- Trustee Urchek stated that he attended the Human Resources Department seminar
- Trustee Urchek expressed concern that a township employee had an injury back in February 2008 that was never properly documented
  - Chief Lewis said that he has contacted PRM to find out what has to be done
  - Trustee Parke said that issues like this will never happen again
- Trustee Urchek said he is working with the employee to see what can be done about the injury

Administrative Reminders:
- None

Zoning Commission:
- No Report Given

165-10 To authorize Zoning Inspector Nuss, Zoning Commission Chairman Webb, and Zoning Board of Appeals Chairman Michael Swiatkwich to attend the Northeast Ohio Planning & Zoning Workshop at the Avalon Inn on June 25, at a cost of $50 per person, to be paid for by Zoning.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:
- Road Superintendent Parke requested approval to pay for centerline and edgeline painting, though he thinks the estimate is a bit high
  - Trustee Urchek disagrees with paying for this from the General Fund and believes that the payment should be made from Road & Bridge Fund or from Gas Tax Fund
    - Road Superintendent Parke said that this could throw up a red flag with state auditors if the township starts paying for this service from a different fund than in the past
    - Trustee Parke said this expense has been paid out of the General Fund for 20 years
    - Trustee Parke said the budget in the Road & Bridge Fund is tight
    - If this is paid from the Road & Bridge Fund, then the Road & Bridge Fund will run out of money by the end of the year
  - Trustee Urchek said we can pay for this from the salt money or materials that he does not believe the township will need this year
    - Road Superintendent Parke said the township will most certainly need to purchase salt and other materials again before the end of the year
  - Trustee Hovis said it should be paid for by the General Fund because it is a safety issue
- Road Superintendent Parke asked that he be allowed to spend some money to buy a new truck to replace the 1988 truck he is using and that no one will be able to repair once James Goodhart retires

166-10 To approve the expenditure of $7,453.42 for centerline and edgeline painting by the Trumbull County Engineer, to be paid for from the General Fund per past practice.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

- Trustee Hovis asked Road Superintendent Parke to elaborate on the plaque situation
  - Road Superintendent Parke said the township recently had a plaque that was ordered
    - The plaque included something that was very difficult to make
    - The plaque was made and now the family wants it to be done differently
  - Trustee Parke said this resolution needs to be passed so this problem does not come up again

167-10 To require that all cemetery brass plaques with built-in bases must be set in granite, not concrete.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Abstain

- Trustee Hovis asked for an update on the Northview Paving project
  - Road Superintendent Parke reported the following
  - He had spoken to the contractor and they said the tentative scheduled is the first week in June
  - He had arranged parking at Home Savings and Loan for all residents
  - He will do his best to get a letter to all residents at least 2 days before work begins
  - He will alert the Police Department so extra security can be provided
- Trustee Parke complimented Road Superintendent Parke on how good the cemeteries look
- Trustee Urchek gave an update of the Andrews Drive Sewer Project
  - Main line should be done this week
  - Other project is in heavier rock that was not anticipated and will take longer than expected

Fire Department:

- See Attached Report

168-10 To conditionally hire Fire Department volunteers Mathew Lewis and Wesley Whitaker, following negative test results for drug screening and background checks.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Atty. Finamore asked Chief Lewis if the purchase had to be approved by the Prosecutor's Office
  - Chief Lewis said no because it was under $25,000

169-10 To approve the purchase of nozzles, valves, rollers, and spanner sets from Finley Fire Equipment at a cost of $20,348, with $1,033 to be paid for by the Fire Department and the remainder coming from the Firefighter Assistance Grant.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek complimented Chief Lewis on his grant writing efforts
  - Chief Lewis said that he is working on two more grants

170-10 To accept the feasibility study conducted by Baker Bednar & Associates.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis asked the Trustees for their input regarding whether or not he could purchase a new pick-up truck in 2010 instead of 2011, when he had planned to make the purchase, because he was being offered a $13,000 savings if the purchase was made now
  - Trustee Parke asked if the total purchase would go over the $25,000 limit
  - Trustee Hovis asked if Chief Lewis could get a price on all the equipment the truck will need
  - Atty. Finamore reminded that townships cannot break up the parts of an item being purchased to do an end run around the bidding requirements
  - Atty. Finamore suggested getting the aggregate price for all the items before determining how whether it had to be bid out

- Trustee Parke announced that Fiscal Officer Drew had passed all NIMS tests and asked where her certifications should be filed
    - Chief Lewis said they should be kept in Fiscal Officer Drew's personnel file and copies should be given to Chief Lewis for his files
    - Chief Lewis pointed out that these are required certifications that certain township employees and elected officials must have so the township can receive federal grants
        - If the certifications are not in place, the township will be asked to return any federal grant monies awarded

Police Department:

- Chief Miller would like the Trustees to accept the resignation submitted by Roy Nichols
    - He has turned in all of his equipment
    - He has not worked since that date indicated
    - He has submitted a written copy of the resignation

171-10 To accept the Roy Nichols resignation, effective May 11, 2010.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke informed Chief Miller that some residents had complained about people blowing the stop sign at Timber Creek and Quail Run

Parks & Recreation Board:

- Rita Benoit, Secretary of the Parks & Recreation Board, reported the following
    - May meeting had been rescheduled to Tuesday, June 1 at 6:00pm
    - Tabled the car show idea until next year because the Board was unable to handle it
- Martha Urchek, Member of the Parks & Recreation Board, said the Board would like to know what the township is planning to do about the eyesore caused by dirt that is piled up in the parking lot
    - Trustee Parke said it was piled up because some tennis courts had been torn out
    - Trustee Parke agreed that it is an eyesore and that it is taking up part of the driveway
    - Trustee Parke said the township did not want to dispose of it because of the cost
- Trustee Hovis asked if the Board was waiting on bids or quotes for redoing the parking lot
    - Road Superintendent Parke said he talked to Gary Zuga about a week ago, who said he was behind and had not even begun to prepare the quote
- Rita Benoit asked if the dirt could be moved elsewhere
    - Trustee Parke said this would be difficult
    - Trustee Parke said he would talk to other townships to see if they would like to purchase it
- Road Superintendent Parke asked if the township could sell all the extra dirt
    - Atty. Finamore said that this could be done by resolution
    - Atty. Finamore said that he is willing to prepare the documentation
    - Road Superintendent Parke noted that the money from the sale should go to the park portion of the General Fund

172-10 To declare that the aggregate located in the park is worth less than $2,000 and can be disposed of by private sale.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis -- Yes Trustee Parke - Yes Trustee Urchek - Yes

Safety Committee:

- Chief Lewis reported that elected officials, supervisors and employees completed drug free work place training
  - All required paperwork has been submitted to the Bureau of Workers Compensation
  - Not sure if we will get the 7% fee reduction, but thought the township should conduct the training anyway
  - Training was provided at no cost
- Chief Lewis reported that the township has attended all required meetings and is well on the way to getting other fee reductions
- Trustee Hovis thanked Chief Lewis and Road Superintendent Parke for all their extra work

Health Insurance Committee:

- Trustee Urchek stated that he would like to table the motion regarding BE Solutions because he has no information about this
  - Chief Lewis said the motion is to replace Commercial Financial Services as the township's agent of record and Myriad Health as our third party administrator
  - Atty. Finamore suggested that BE Solutions send over an information sheet
  - Trustees Urchek said he would like to see a written proposal
  - Sgt. Hovis said that delaying would cost township employee's money because many are being sent to collections because the current companies are not getting bills paid
  - Chief Lewis noted that this is simply a change of agent, not a change of policy
  - Trustee Hovis stated that making the change will allow the new agent to get applications and check pricing with other insurance providers
  - Trustee Parke noted that information was presented by BE Solutions at a previous Health Insurance Committee meeting attended by himself and Trustee Urchek

<u>173-10</u> To hire BE Solutions as Bazetta Township's health insurance agent of record and third party administrator, effective immediately.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Asked to be placed on the Agenda:

- None

Public Comment:

- Art Kreller asked if he would be trespassing if he were to open a manhole that is township property
  - Atty. Finamore said that he would not provided that he had township permission to do so
  - Trustee Parke recommended not doing this because of confined spaces and fumes
  - Trustee Urchek reminded that he would be talking to Mrs. Yount once the project was done

- Art Kreller asked why his opinion on the sewer matter is different from the opinion given by a previous township attorney
  - Atty. Finamore stated that he was unsure because he did not know what was said by the previous attorney
  - Atty. Finamore stated that the responsibility lies with the person who receives the benefit
  - Atty. Finamore reminded that the Sanitary Engineer's Office said the sewer would still be in use after the project is over

- Steve Perhach questioned whether the township would be liable if permission was given to Art Kreller and he got hurt
  - Atty. Finamore said no because the township does not actually own the manhole
  - Atty. Finamore recommended that the township does not give anyone permission to do this

- Unnamed resident stated that he has a deed from 1964 that does not say that he owns the road or the sewer and that all the drain spouts drain into the ditches
  - Rita Benoit stated that she had spoken with an engineer who told her that sump pumps and down spouts hook into a different system and that the problem system will only be used for storm water
  - Trustee Parke said that most of the water going into the problem system will be taken care of by the new sewer system once the project is complete
  - Atty. Finamore reaffirmed that the township does not own the system and the law states that the system will never be the responsibility of the township

- Trustee Parke asked Atty. Finamore what the time limit is for replying to public documents requests for Trustee Urchek's time study
  - Trustee Urchek said he has not complied with the request because he was unclear what was being requested
  - Atty. Finamore said that Trustee Urchek had to provide any and all documents relating to the time study
  - Atty. Finamore said the township must properly prepare all records requested and should not wait too long to do so with 5-10 business days being more than enough time
  - Atty. Finamore stated that the township must respond or face a possible injunction that could cost the taxpayers thousands of dollars

- Unnamed resident stated that he has no use for the sewer system, that he is not responsible for it, and that he returned his certified letter regarding the project

174-10 To adjourn the meeting at 9:28pm.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 6-8-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 6-8-10

Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 05/25/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
12918	82.44	VW12918	AT&T Mobility	Service - Fire
12919	1486.32	VW12919	CenturyLink	Service - Admin/Fire/Police/Road
12920	1301.77	VW12920	Ohio Edison	Service - Admin/Fire/Police/Road/Cem
12921	69.24	VW12921	Trumbull County Water & Sewer Acct. Dept	Service - Fire
12922	31.80	VW12922	Arrowhead Services, Inc.	57 Wash Gravel - Road
12923	76.80	VW12923	American Legion Post 540	American Flags
12924	3658.16	VW12924	Ainsley Oil Company	Gasoline/Diesel
12925	16000.00	VW12925	Baker, Bednar & Associates, Inc.	Feasibility Study - Fire Station
12926	290.00	VW12926	Don Clemente	Equipment - Fire
12927	148.20	VW12927	Coca-Cola Enterprises Bottling Companies	Pop for Machine
12928	92.74	VW12928	Delta Dental	Dental Ins.
12929	126.68	VW12929	GreatAmerican Leasing Corp.	Monthly Coper Rental - Fire Dept.
12930	38.50	VW12930	Health Index	Service
12931	69.60	VW12931	LTC Supply Corp.	Supplies - Fire
12932	3505.76	VW12932	Myriad Health	Reimbursement Claim Run of May 17, 2010
12933	3071.03	VW12933	Ohio Treasurer, Kevin Boyce	Durst Clagg Rd. Improvement Project
12934	973.50	VW12934	Ohio Edison	Service
12935	315.65	VW12935	Penn Care Medical Products	Supplies - Fire
12936	1272.00	VW12936	Penn Care Medical Products	Service
12937	47.00	VW12937	Pitney Bowes	Postage Meter Contract
12938	119.00	VW12938	Kristopher W. Parke	Reimbursement - Damaged Cell Phone
12939	361.75	VW12939	Regional Collection Services, Inc.	EMS Collection Service
12940	35.00	VW12940	Sandy's Tire Sales Inc.	Flat Repair - Road
12941	77.26	VW12941	Safety-Kleen Systems, Inc.	Uniforms/Etc.
12942	201.25	VW12942	Standard Insurance Company RE	Life Ins.
12943	90.00	VW12943	Trumbull Township Association	Association Dinner
12944	263.00	VW12944	Vision Service Plan - (OH)	Vision Coverage
	33804.45		Total Amount of Pending Warrants	

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting May 25, 2010 1930hrs

Date: 5/21/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on May 25, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Would like to conditionally hire 2 volunteer firefighters listed below if background check and pre-employment drug screen results come back negative. The application will be available to the Trustees if they wish to review.

   Volunteer Mathew Lewis
   Wesley Whitaker

2. I am requesting to purchase from Finley Fire Equipment 6 -1.5 Nozzles, 3-2.5 nozzles, 3 -2.5 Blitz Nozzles, 6 - intake valves, 2 hose rollers, 3 large spanner sets, plus shipping at a cost of $20,348.00 this will only cost $1033 of tax payer money as the remainder will be picked up by a Federal grant.

   Quotes Received

Finley Fire Equipment	$20,348.00
Premier Fire Equipment	$23,888.00

3. I am requesting a motion to accept the feasibility study proved by Baker Bednar & Associates for the Fire Department.

4. The Fire Department has the opportunity to purchase a ¾ ton extended cab pickup truck that would be pre wired for a plow, trailer brake, trailer lights, and trailer hitch for $24, 750. This price does not include purchasing the plow, letter the vehicle, or putting emergency lights on the vehicle. This project is not on the 2010 one year plan, it is on the fire department five year plan. I planned to purchase this vehicle next year (2011). The vehicle was offered through the GSA which is a federal program. The price is excellent. I have checked with the fiscal officer and I do have the money in my budget to make this purchase. I would like to bring this up at the next meeting for your approval.

Health Care Committee

The health care committee recommends hiring **BE Solutions 306 North Cleveland Massillon Road Akron, Ohio 44333 Tax ID# 29-3659797 Phone 1-866-717-6956 Fax 1-888-299-1119** as Bazetta Township health insurance agent.

The Health Committee recommends send a letter to Commercial Risk Service (John Woods) and advising him that we have selected a new health insurance agent.

Safety Committee

No motions

Small report will be given

Dennis Lewis

Chief of Fire & EMS

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: June 3, 2010 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:
Chairman Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

175-10 To recess into Executive Session to discuss employment of public employees.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

176-10 To reconvene from Executive Session at 8:26pm with no action taken.
Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

TABLED To accept the Petition for Amendment of Certification from the Teamsters Local 377 to include clerical workers in the bargaining unit.

177-10 To accept the resignation of Linda Burkey, retroactive to 5:00pm on June 2, 2010.
Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

178-10 To recess into Executive Session to discuss negotiations with public employees.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

179-10 To reconvene from Executive Session at 8:40pm with no action taken.
Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

180-10 To accept the Petition for Amendment of Certification from the Teamsters Local #377 to include clerical workers in the bargaining unit.
Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

181-10 To adjourn the meeting at 8:43pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 6-7-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 6-7-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: June 7, 2010 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:02pm.

Present:
Chairman Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

- Trustee Urchek asked what the purpose of this meeting was
  - Trustee Hovis stated that the meeting was about employment issues at the Police Department
  - Trustee Hovis reminded that, at the previous Special Meeting, the Trustees had agreed not to change the Zoning/Fill-In Administration/Police Department Secretary job description until after they had the opportunity to meet with Chief Miller
- Trustee Urchek asked if the restriction on where work is performed remained in place
  - Trustee Hovis said that it did
- Chief Miller stated that Linda Burkey's resignation has changed things at the Police Department
  - Would need to change Police Department hours to 8am-2pm on Monday and 8am-1pm on Tuesday-Friday until a new secretary could be hired
  - Change in hours is to ensure Deanna Boggess' maintains her part-time status
  - Would need to use Deanna Boggess more permanently at the Police Department
  - Fiscal Officer Drew said that she would draft the motion to officially hire Mrs. Boggess as Police Department secretary since no motion had been drafted when she began performing these duties
- Chief Miller stated that he had spoken with Deanna Boggess
  - She would like to continue on as Police Department Secretary
  - She is willing to continue as secretary for the Zoning boards until a replacement can be hired
  - She is willing to assist the new secretary if one is hired
- Trustee Urchek asked if Trustees Parke and Hovis already knew this information
  - Trustee Parke said he did not
  - Trustee Hovis said he did not know until just now
- Trustee Urchek again asked what this meeting is for
  - Chief Miller said the purpose of the meeting was to discuss Linda Burkey's resignation, what Police Department hours would be if Linda Burkey did not return, and the Zoning/Fill-In Administration/Police Department Secretary job description
- Trustee Urchek asked if the meeting was to keep Deanna Boggess at 1500 hours per year
  - Trustee Hovis said that it was because a part time employee cannot legally work more than 1500 hours per year
  - Trustee Hovis said that the township will now have to hire a new Police Department Secretary
- Trustee Urchek asked if Deanna Boggess said she wanted to drop her position as Zoning Secretary
  - Chief Miller stated that she had told him this earlier in the day

- Trustee Urchek asked why this meeting was a Special Meeting with an Executive Session since his interpretation of the Ohio Sunshine Law was that this was illegal
    - Trustee Hovis explained that a meeting was required to go into an Executive Session
    - Trustee Hovis explained that it was legal, that it had been done in last week's meeting, and that Atty. Finamore had said this type of meeting was legal
- Trustee Urchek asked why an Executive Session was necessary
    - Trustee Hovis said the purpose was to discuss items with Linda Burkey
    - Trustee Hovis stated that an Executive Session was unnecessary since Linda Burkey was not present
- Trustee Urchek asked if either of the other Trustees had any prearranged meetings about this because no one had spoken to him since Thursday
    - Chief Miller and Trustee Parke said they had not
- Trustee Urchek asked if anyone had spoken to Zoning Commission Chairman Webb or Zoning Appeal Board Chairman Swiatkwich
    - Chief Miller said he has not spoken to them
    - Trustee Hovis said they were entitled to attend this meeting
    - Trustee Hovis reminded that Deanna Boggess said she was willing to stay on as secretary to the Zoning boards until someone new is hired
    - Zoning Board of Appeals Member Paul Carlson said that it seems to him that Deanna Boggess will stay on until a new secretary is brought on
    - Trustee Hovis reminded that Deanna Boggess had said at last week's meeting that she would not leave the Zoning board hanging
    - Trustee Parke said he thought this had been made quite clear
- Chief Miller asked if Deanna Boggess would be working under the Police Department Secretary job description
    - Trustee Hovis said that she would
    - Trustee Parke said that she can continue to do Zoning work at the Police Department as long as it is recorded in 15 minute increments as discussed at the previous meeting
- Trustee Urchek asked if anything else needed to be discussed
    - Trustees Hovis and Parke said no

182-10 To adjourn the meeting at 7:17pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 6-21-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 6-21-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: June 8, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
May 25, 2010 Regular Meeting Minutes
June 3, 2010 Special Meeting Minutes
June 7, 2010 Special Meeting Minutes

- Zoning Commission Chairman Webb said he believed that there were illegal actions taken during the June 3 Meeting and presented documents regarding such
  - Concern that the meeting was called to discuss only a job description
  - Acceptance of a resignation and Petition for Certification was not on the agenda
  - Asked for a motion to have these two motions rescinded and expunged from the record and have them be resubmitted in a proper meeting
  - Trustee Urchek stated that he agreed that illegal actions were taken and he would like to take the actions Zoning Commission Chairman Webb suggested
  - Trustee Parke said the Trustees had asked Atty. Finamore about this during the meeting and he said it was acceptable
  - Trustee Urchek said he does not think that Atty. Finamore was correct and that the township has been doing this incorrectly for some time
  - Trustee Urchek said he could not discuss what happened during the Executive Session
    - Concern that there were 3 members of the Teamsters union present
    - Concern that a portion of the meeting was pre-arranged
  - Trustee Parke said he did not think action should be taken until Trustee Hovis returns
- Robin Hineman asked if Trustee Parke had read the documents presented
  - Trustee Parke said he will stand by Atty. Finamore's interpretation of the Sunshine Law
- Trustee Urchek said he would not accept the minutes

183-10 To accept the minutes from the May 25 Regular, June 3 Special, and June 7 Special Meetings.
Motion: Trustee Parke
Second: None
Vote: None

184-10 To rescind Board Resolutions **177-10** and **180-10**.
Motion: Trustee Urchek
Second: None
Vote: None

- Fiscal Officer Drew explained that both motions failed since neither was seconded

185-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Absent	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Urchek asked Chief Miller to explain the change in Police Department hours
  - Chief Miller said the hours will have to be adjusted because there is only one secretary
  - Chief Miller reminded that Linda Burkey resigned and he has not been able to contact her
- Trustee Urchek wanted to table the motion because of possible illegal actions at the June 3rd meeting where Linda Burkey's resignation was accepted
- Chief Miller stated that these are going to be the hours regardless of what the Trustees decide
- Trustees Parke and Urchek agreed that Chief Miller has the right to run the Police Department

TABLED To revise Police Department Hours of Operation to 8:00am-2:00pm on Monday and 8:00am-1:00pm on Tuesday-Thursday, effective immediately until a new part-time Police Department Secretary can be hired.

- Trustee Urchek would like to amend the job description and not rescind because even if the township hires a new person, the same problem will exist
  - Concern with the portion that says the person in the position has to do work at specific physical locations
  - Impossible to do zoning work solely in the Zoning Office
- Trustee Parke asked Trustee Urchek if he was willing to table this until all Trustees were present
  - Trustee Urchek said he was not happy with this
- Trustee Parke said that he was opposed to changing the job description because all three Trustees had already agreed to it
- Robin Hineman asked if the township still needed the job description
  - Trustee Urchek said he talked to Atty. Finamore, who told him that he complimented the language and not the content of the job description
  - Trustee Parke said the job description was necessary in case the position is ever filled again
- Parks & Recreation Secretary Benoit asked why the township had bought Deanna Boggess a laptop
  - Chief Miller said the township did not buy the laptop, it was donated by the Police Department
- Robin Hineman asked how much Zoning Inspector Nuss worked in the Zoning Office
  - Zoning Inspector Nuss replied that he was only physically in the building 5-6 hours per work
  - Trustee Parke said Zoning Inspector Nuss' job required him to work outside the building
- Parks & Recreation Secretary Benoit asked why these paragraphs could not be taken out so that anyone who takes the job in the future does not have this problem
- Cheryl Tennant said that no other townships require zoning work be done from the building

186-10 To amend the job description for Zoning/Fill-In Administration/Police Department Secretary as attached.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Absent	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Parke asked if Chief Miller wanted to hire a secretary who would be shared

- Chief Miller said he wants a single secretary to do one job only at the Police Department

- Trustee Urchek said he wanted to table this until Chief Miller could speak with Linda Burkey
  - Chief Miller said he made repeated attempts to contact her, but she was not returning them

187-10 To hire a part-time fill-in Administrative Secretary.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

188-10 To hire a part-time Police Department Secretary.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

189-10 To hire a part-time Zoning Commission and Zoning Board of Appeals Secretary.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Trustees Urchek said he did not want to hire three separate secretaries
- Trustee Parke asked Trustee Urchek what he wanted to do
  - Trustee Urchek said he would like to see one person fill the Zoning and Administration positions, with Zoning being primary
- Fiscal Officer Drew stated that, in order to do this, Resolutions **187-10** and **189-10** would need to be rescinded and a new resolution created
- Trustee Park stated he would like the new resolution to note that the secretary would be for the Zoning boards, not Zoning in general

190-10 To rescind Board Resolutions **187-10** and **189-10**.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

191-10 To hire a part-time Zoning Commission, Zoning Board of Appeals, and fill-in Administration Secretary, as needed.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked Deanna Boggess if she agreed to Resolution **192-10**
  - Deanna Boggess said she did

192-10 To hire Deanna Boggess solely as a part-time Police Department Secretary working under the Police Department Secretary job description, with the understanding that she will continue to perform zoning duties until a new secretary is hired, not to exceed 6 months, effective immediately at a pay rate of $9.00 per hour.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke asked about a motion to do mosquito spraying in the township
- An unnamed resident asked how effective the mosquito spraying would be
- Trustee Parke stated that Timber Creek residents are taking up a petition to get the township to spray
    - Both the Administration Building and Trustee Hovis have received many calls requesting it
    - Spraying had not been done for several years
    - Cost would be roughly $2500 for 2 applications and would require quite a few man hours to mark off those properties that do not want to be sprayed
- Robin Hineman asked Trustee Parke to tell residents what happened to her
    - Trustee Parke said that her property was sprayed despite having been marked not be sprayed
- Trustee Parke asked for a poll of those present
    - Roughly 20% of the residents in the audience actively wanted mosquito spraying
- Trustee Parke said the only thing the spray would kill is whatever is in flight at the time
- Zoning Appeals Board Chairman Swiatkwich commented on the hazards from the chemicals used to spray and noted problems with the spray causing cancer
- Trustee Parke said that he was not in favor of doing this
- An unnamed resident asked if people could be made responsible for their own property
    - Robin Hineman suggested calling the Trumbull County Health Department

Correspondence (Copies available upon request):

- Petition for Amendment of Certification from Teamsters Local #377 to State Employment Relations Board to include a clerical employee in the bargaining unit
- 2009 Abbreviated Annual Report of Trumbull County Engineer
- Memo from Trumbull County Prosecuting Attorney regarding filing date changes for township levies
- Letter from State Employment Relations Board requesting a written statement regarding Petition for Amendment of Certification from Teamsters Local #377
- Invitation from Cortland Lions Street Fair to participate in Opening Ceremonies on June 24, 2010

Administrative Reminders:

- Northview Drive Paving Project is scheduled to begin tomorrow
    - Parking during the project has been arranged at Home Savings and Loan
    - Notices were hand delivered to all Northview Drive residents

- Trustee Urchek said he had gotten a complaint that a resident had not received notice this morning
- An unnamed resident said they did not get enough notice
- Road Superintendent Parke apologized
    - He did not get the notice from the contractor until last night after regular business hours
    - He talked to the Trustees last and drafted the notice last night
    - He printed the notice this morning and got it out as quickly as he could
    - The contractor was supposed to give 3 days notice
- Road Superintendent Parke apologized again
- Road Superintendent Parke said the paving will be done in one day – tomorrow assuming no rain
- Robin Hineman complained that residents would have to walk down Route 46 to park
    - Trustee Parke said this was the best solution that we could come up with and said that the road would only be closed for a few hours
    - Road Superintendent Parke said the contractor will be laying 3.75" on Wednesday and will berm the road and do driveways on Thursday
    - Road Superintendent Parke said traffic will be able to get through on Thursday and construction will be clogging up the road for part of the day on Wednesday
- Trustee Parke said they will start at the top of the street, go to Route 46, and be done in about 4 hours

- Road Superintendent Parke reminded residents that the township is somewhat at the mercy of when the contractor can do the work
- Road Superintendent Parke reminded residents that the Police Department will be providing extra patrols while residents are parking away from their homes
- Road Superintendent Parke apologized again for the lack of notice
- Trustee Urchek also apologized

Zoning Inspector:

- Zoning Inspector Nuss reported the following
  - 3 permits issued since the last meeting
  - 4-5 messages per day regarding zoning issues
  - 2 fence permits issued
  - 2 transient vendor permits issued
- Trustee Urchek asked if there was a permit for the ice cream truck
  - Zoning Inspector Nuss said there was
- Trustee Parke asked if there were complaints about high grass
  - Zoning Inspector Nuss said there were
- An unnamed resident complained that whoever is cutting for Trumbull County is doing a poor job

Zoning Commission:

- Zoning Commission Chairman Webb had nothing to report
- Trustee Urchek asked Zoning Commission Chairman Webb about the secretary situation
  - Zoning Commission Chairman Webb said that he was satisfied

Road Department:

- Road Superintendent Parke requested to seek quotes to purchase a new dump truck to replace the 1988 International currently in use
  - Truck is beginning to show some wear
  - Once Jim Goodhart retires, the township will have no one able to repair it
  - Wants to get quotes to see if it is cost effective to purchase rather than continue to repair
- Trustee Urchek said he does not want to do this for several reasons
  - Road Superintendent Parke promoted an Assistant Road Superintendent
  - Road striping was being paid for out of the General Fund which he disagreed with
  - Does not want to approve the getting the quotes for purchases if there is no money in the budget for striping
- Road Superintendent Parke said he cannot find out if there is enough money in the budget without getting the quotes to see what a new truck would cost
- Robin Hineman asked if the new Assistant Road Superintendent got a raise
  - Road Superintendent Parke said he had received a raise
    - Amounted to about $2,000 per year, about $1.30 per hour
    - Current rate is at $18.96 per hour
  - Road Superintendent Parke said he does many other things besides running the department - grants, roads, cemetery, park, Bureau of Workers Compensation, Safety Committee, Health Insurance Committee – and he needs an assistant to run the department when he is not there just as the Trustees need someone to run meetings in Trustee Hovis' absence
- Robin Hineman questioned Robyn Metheny being the Road Department Secretary
  - Fiscal Officer Drew noted that it has been part of her job description since 1996
- Robin Hineman said she believed the township should be paying more money for the Zoning Secretary and Zoning Inspector than for an Assistant Road Superintendent
- Robin Hineman said the township needs to consider the importance of zoning

- Trustee Parke noted that the township has excellent people in all departments

193-10 To permit Road Superintendent Parke to seek quotes for a new dump truck to replace the 1988 International currently in use.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke asked that he be allowed to hire an inspector from Miller Yount to inspect the Northview Drive Project
    - Noted that $48 per hour is the union wage that is required to be paid
    - Noted that Miller Yount did not bid on the project so there is no conflict of interest
- An unnamed resident asked how many hours would be required
    - Road Superintendent Parke said roughly 30
- An unnamed resident asked how much the Northview Drive Project cost
    - Road Superintendent Parke said the bid was roughly $62,000
- Trustee Parke the township has always had an inspector, but our previous inspector passed away
- An unnamed resident said it was a very good idea to have an inspector in place during the project
- Parks & Recreation Board Member Urchek asked who would be paying for this
    - Trustee Urchek said he thought it should be paid for by the Road Department
    - Trustee Parke talked about the tight budget in the Road Department
        - Trying to save money to pay for an employee retirement
        - Trying to save money to buy a replacement dump truck
        - Department only receives enough levy money to pave once every 3-4 years
    - Fiscal Officer Drew said the entire project is being paid from the General Fund
- Trustee Urchek thinks this is not sending a good signal
    - Road Superintendent Parke asked what Trustee Urchek means by this
    - Trustee Urchek noted that the Road Department gave the new Assistant Road Superintendent a raise and then could not afford to pay for striping
    - Road Superintendent Parke said he and Fiscal Officer Drew had budgeted for the raise, but not for striping because the General Fund has always paid for striping
- Chief Lewis asked rhetorically whose buildings the township buildings are
    - They belong to the township as a whole
    - Same is true of the roads
    - They belong to the township as a whole and should be paid by the township
- Trustee Urchek said he wants to support the Road Department, but that they have to watch their budget and do what they can to get more money into the Department
    - Road Superintendent Parke noted the following
        - In the past few years, the Road Department saved money to purchase the salt shed and a dump truck, all without having to take out loans
        - He and Fiscal Officer Drew did not allocate all of his carryover from last year just so that he would have the money to purchase a new truck if he had to or to cover any emergencies that might arise
        - The township mechanic works for other township departments, but the Road Department has to pay for all of his vacation, sick time, personal time, etc.
        - The same is true of other Road Department employees because they also work for the park, cemeteries, administration, zoning, etc.
        - He is doing everything that he can to save money in his department
        - He reduced his staff by an entire employee by not replacing Trustee Parke when he retired from the department last year

- Trustee Urchek said he is not knocking Road Superintendent Parke job
    - Road Superintendent Parke said he is just trying to defend himself and his department
- Trustee Urchek complimented Road Superintendent Parke for all the work his department does

194-10 To hire Steve Bellish from Miller Yount Construction to inspect township pavement and blacktop at a rate of $48 per hour, for a maximum of 30 hours.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek said he is done with his time study
    - He has had enough of it
    - It has caused to many hard feelings and difficulties in the township
    - It did help him learn what certain employees do
    - Asked for the job study so he could better understand what township employees do
- Road Superintendent Parke said he hoped residents could leave this meeting knowing that things can get better and that we can work together, instead of against each other, to make them better
    - An unnamed resident said there seems to be more listening and more discussion from the current Trustees than previous Trustees
- An unnamed resident asked for an update on the situation on a neighbor's property where the ditch is not filled in
    - Road Superintendent Parke said that he was aware of the situation and had discussed it with the Trustee and the Road Department today

Fire Department:

- Chief Lewis had nothing to Report
- Art Kreller asked about the tornado sirens
    - Chief Lewis said the following
        - They are set off by 9-1-1
        - Only time they are set off is if there is a tornado warning, not merely a watch, and if the warning is for Trumbull County
        - The only local siren is located in the Bazetta Township Park
- An unnamed resident asked why the sirens do not go off at the Fire Department like they used to
    - Trustee Urchek said this is because they are not hooked into the 9-1-1 system and that the sirens used to be triggered remotely
    - Chief Lewis said it would cost roughly $6000 per station to hook the sirens to 9-1-1 and noted they only have a 1 mile radius where the one in the park has a 2 mile radius
- Howard Wetzel said 9-1-1 can segregate the county so only certain parts of the county go off
    - Chief Lewis and Trustee Parke agreed that this is true
- Trustee Urchek said the township is doing the best it can with what it has

Police Department:

- Chief Miller had nothing to report

Parks & Recreation Board:

- Parks & Recreation Board Secretary Benoit presented the attached April 16, 2010 Meeting Minutes
    - Trustee Hovis provided information for an electrician who can do the work the park needs
    - Trustee Parke said he would contact him and report back to the Parks & Recreation Board
    - Trustee Parke recommended a company who could have signs made

- Parks & Recreation Board Secretary Benoit asked if Coca-Cola® could provide a recycling container for soda machine in the park
    - Fiscal Officer Drew said that she did not know, but that she will contact them and find out
- Parks & Recreation Board Member Urchek asked what was being done with the dirt in the parking lot
    - Trustee Parke said that Parks & Recreation Vice Chairman Musick and Parks & Recreation Board Member Governor asked him not to sell the dirt in the parking lot because they are going to use some of it to redo the driveway in the park and for other things
- Parks & Recreation Board Member Urchek asked who will do the work
    - Road Superintendent Parke said that he would do it whenever he had the opportunity
- Parks & Recreation Board Member Urchek asked where the money will come from
    - Road Superintendent Parke said will come from the park
    - Robin Hineman asked why this is
    - Trustee Parke said that when the Roads Department works in other departments, those department pay for the work being done
    - Trustee Parke said the park must pay for work being done in the park
- Parks & Recreation Board Member Urchek discussed "Bring Your Own Picnic"
    - Signs and fliers are being made
    - Event will happen on the 4th Sunday in June, July, and August at 1:00pm
    - Requested that this be placed on the website

Safety Committee:

- Chief Lewis and Road Superintendent Parke had nothing to report

Health Insurance Committee:

- Chief Lewis said the new agent has been in contact with Fiscal Officer Drew and himself
- Chief Lewis said new ID cards and benefits statements are being prepared and township employees should be receiving these soon

Asked to be placed on the Agenda:

- None

Public Comment:

- Police Department Secretary Boggess asked about the Teamsters Petition
    - Trustee Urchek said it gives clerical employees the ability to join the union
    - Trustee Urchek was unsure if part time employees could be allowed in
    - Trustee Parke said that they would have to look into that
    - Trustee Urchek asked Michael Piros if the Administrative Secretary could be in the union
        - Mr. Piros said he was unsure, but did say the Trustees had been against it when it came up a few years ago
    - Cheryl Tennant noted that this about the position, not an individual person
- Parks & Recreation Board Secretary Benoit asked if the check register could be attached to the Meeting Agendas as had been done in previous years
    - Trustee Urchek said this could be done, but he would check with other Trustees
- Cheryl Tennant asked who would take the clerical spot if someone were to retire
- Robin Hineman asked why the Trustees considered the Teamsters Petition
    - Trustee Parke said that it was not up to the Trustees - if an employee wanted to join the union, all they had to do was submit a card to enter the union
    - Trustee Parke said that the State Employment Relations Board (SERB) has yet to rule on the petition for amendment

  - Trustee Urchek said he was concerned that no preliminary work had done before the resolution was passed last week
  - Trustee Parke said all that had been done was that the Trustees approved sending the petition to SERB and that the petition would have gone forward even without their approval
- Cheryl Tennant said that the Trustees did not want the secretaries in the union when Michael Piros was a Trustee
- Trustee Parke said he did not know if clerical workers will be in the same union as the Road Department or if they will be in a separate union
- Robin Hineman asked why Zoning Inspector Nuss and Chief Miller did not attend the meeting on the June 3rd to discuss the job description
  - Zoning Inspector Nuss said he did not receive an invitation to the meeting
  - Chief Miller said he was invited, not required, to attend the meeting and he chose not to go - he did not want to go and he chose not to go
  - Trustee Urchek said he received an email from Chief Miller saying that he would attend
  - Chief Miller said he originally planned to attend, but then changed his mind
- Robin Hineman asked why Zoning Inspector Nuss was not invited
  - Trustee Parke said Trustee Hovis is the liaison for the zoning and she would have to ask him
- Robin Hineman made a public documents request for all of Trustee Hovis' and Fiscal Officer Drew's outgoing e-mails to any township employees or elected officials from May 1 to June 7
  - Fiscal Officer Drew said she would inform Trustee Hovis of the request, but that she cannot access his e-mail account
- An unnamed resident asked what the rate change was on the Assistant Road Superintendent
  - Road Superintendent Parke said the change was from $16.64 to $18.96
  - The resident said Road Superintendent Parke said the rate change was $1.30
  - Road Superintendent Parke apologized for stating the wrong amount and said the employee assumed a lot more responsibility, especially in the cemetery
- Trustee Urchek stated the following
  - Apologized for the commotion that he has caused
  - Doing the best that he can
  - Believes Trustees are acting too quickly and not thinking about their actions
  - Cannot do his job if people will not talk to him
  - If he makes a mistake, he will admit it
  - Knows he made a mistake tonight that he will pay for later
  - Wants to work with the residents
  - Takes exception to a threat that was levied against him in the last meeting
  - As long as the people are behind him, he has to sit up here and make these decisions

195-10 To adjourn the meeting at 9:17pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

_____ Dated: 6-21-10
Attested by: Fiscal Officer Rita K. Drew

Frank W. Parke Dated: 6-22-2010
Approved by: Vice Chairman Trustee Frank Parke

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 06/08/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
3	33.95	VW 3	Merchant eBay Inc.	May Listing Fees
12983	261.15	VW12983	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Park/Cemetery
12984	98.00	VW12984	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Road/Park
12985	69.32	VW12985	City of Warren, Utility Services	Service - Fire/Police
12986	100.00	VW12986	APA Ohio - Cleveland Section	Workshop Registration
12987	1720.68	VW12987	Ainsley Oil Company	Gasoline & Diesel
12988	48.29	VW12988	Automotive Distributors	Supplies - Police
12989	50.00	VW12989	BE Solutions	Open Check Submission Account
12990	46.30	VW12990	DRS	bazetta@betterbackups.com
12991	42.60	VW12991	Joel E. Davis	Supplies - Zoning & Police Dept.
12992	1190.79	VW12992	Delta Dental	Dental Ins.
12993	700.00	VW12993	D&B Cleaners	Cleaning Service Contract
12994	120.00	VW12994	Finley's Flowers & Greenhouse	Cemetery Floral Arrangements - Seasonal
12995	3156.86	VW12995	Finley Fire Equipment	Equip. Pur. w/Firefighter Assist. Grant
12996	800.00	VW12996	Attorney Mark S. Finamore	Mo. Contract Fee - June 2010
12997	160.00	VW12997	Howland Alarm Company	Repair - Admin. Bldg.
12998	180.00	VW12998	MicroDoctor.com	Website hosting
12999	19755.58	VW12999	Medical Mutual Of Ohio	Health Ins.
13000	576.35	VW13000	Mark Thomas Ford	Supplies
13001	470.00	VW13001	Omega Door Company	Service - Fire
13002	924.00	VW13002	Ohio Billing, Inc.	EMS Trip Submissions
13003	5.38	VW13003	NAPA Auto Parts	Supplies
13004	40.00	VW13004	Ohio Township Association	Workshop Session Registration
13005	31.20	VW13005	Penn Care Medical Products	Supplies
13006	245.40	VW13006	Physio-Control, Inc.	Maint. Agreement
13007	1521.05	VW13007	PRM WC Client Trust Account	Payment
13008	372.80	VW13008	Rentware, Inc.	Uniforms
13009	578.20	VW13009	Staples Business Advantage	Supplies - Police
13010	100.00	VW13010	Treasurer, State of Ohio	Admin. Fee - Coop Purchasing Program
13011	287.94	VW13011	The Tribune Chronicle	Legal/Public Notices
13012	3025.23	VW13012	Trumbull County Treasurer	9-1-1 Service
13013	3640.00	VW13013	Teamsters Local 377	Health Ins. - Road
13014	20.00	VW13014	Trumbull County Recorder	Amendments submitted 06-01-10
13015	612.38	VW13015	Ward's Auto Parts, Inc.	Parts - Park/Road/Fire
	40983.45		Total Amount of Pending Warrants	

BAZETTA PARK & RECREATION MEETING

DATE: April 16, 2010

Present		Others
Chairperson		
Vice Chair	**Richard Musick**	
Secretary	**Rita Benoit**	
Members	**Eleanor Governor**	
	Martha Urchek	
	Evelyn Coe	
	Carol Braden	
Liaison	**Don Urchek** for Frank Park	

Called to order 3:00 PM

From Trustees Meeting:
New member Brian Adgate

MINUTES
The board needs to advertize for two alternates for the board.

The pop machine is now at the ball field.

Printed copies of pertinent information were shared among the board members.

Discussion held on Attorney Finnamore's response to question on ORC for total members of park board.

The question arose about the need for a procedure for schools using the park for outings.
Draft and send a form letter to schools that for their convenience and continued pleasure in using the park that they contact the Bazetta Township Administration prior to their date of use.

Ask the trustees to pass a resolution to enable the park board to rent the gazebo and/or shelter.

Park Board to draft rules for use and submit with the trustees resolution.

Question: Has Paul Hovis secured electrical apprentices through Jeff Brown to wire the gazebo and shelter at an affordable price?

Change application to read large shelter or gazebo and include deposit amount. Eleanor Governor to research the rules that were compiled in the past.

Change the policy to include regular school outings. Get the rules approved to post, draft a packet of the general rules, etc for renters.

Baseball teams for this year are Valley Extreme and LAC. The insurance issues have been cleared. The teams will resolve any schedule conflicts. The township will continue to kill weeds on the infield.

The summer monthly picnics needs are: (There are available funds of $700 in supplies and $136 in other.)

Fliers to send to local churches (Get estimate from Baseline Printing)
Garbage bags
Table covers
Signs

Recycle barrels for used pop cans – need to research this issue.

Car show tabled until next year. A lot of work needs done to do one and the parking area needs to be cleared of the large pile of gravel.

Research free entertainment through or by Bill Mullene

The meeting was adjourned @ 4:03 pm.

Respectfully submitted by

Rita Benoit
Secretary

BAZETTA TOWNSHIP
RECORDS RETENTION COMMISSION
SPECIAL MEETING MINUTES

Date: June 17, 2010 at 7:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:35am.

Present:
Commission Chairman - Trustee Paul Hovis
Commission Member - Fiscal Officer Rita K. Drew

- Trustee Hovis asked if this was the document the state auditor had noted that we did not have
  - Fiscal Officer Drew replied that it was and stated it was a document, required by state law, that Bazetta Township does not have in place
- Fiscal Officer Drew stated that the schedule was based upon a sample, provided by the Ohio Historical Society, which listed the minimum amount of time records must be legally retained
- Fiscal Officer Drew stated that she had spoken with department heads to see if they had a schedule already in place before creating their schedules

RC01-10 To adopt the attached Records Retention Schedule.
Motion: Fiscal Officer Drew
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Fiscal Officer Drew - Yes

RC02-10 To adjourn at 7:40am.
Motion: Trustee Hovis
Second: Fiscal Officer Drew
Vote: Trustee Hovis – Yes Fiscal Officer Drew - Yes

_____ Dated: 6-17-10
Attested by: Fiscal Officer - Rita K. Drew

_____ Dated: 6-21-10
Approved by: Commission Chairman - Trustee Paul Hovis

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Ohio Historical Society
State Archives of Ohio
Local Government Records Program

1982 Velma Avenue
Columbus, Ohio 43205

For State Archives - LGRP Use Only		
Date Received:		
Date Reviewed:		
Items requested for transfer:	YES	NO
If YES, attach copy of transfer form		

RECORDS RETENTION SCHEDULE (RC-2) – Part 1

See instructions before completing this form. Must be submitted with PART 2

Section A: Local Government Unit

Bazetta Township

(local government entity)

Rita K. Drew	(unit) *Fiscal Officer*	*June 17, 2010*
(name)	(title)	(date)

(signature of responsible official)

Section B: Records Commission

Records Retention Commission — *330-637-8816* (telephone number)

3372 State Route 5	*Cortland*	*44410*	*Trumbull*
(address)	(city)	(zip code)	(county)

To have this form returned to the Records Commission electronically, include an email address: *rdrew@bazettatwp.org*

I hereby certify that our records commission met in an open meeting, as required by Section 121.22 ORC, and approved the schedules listed on this form and any continuation sheets. I further certify that our commission will make every effort to prevent these records series from being destroyed, transferred, or otherwise disposed of in violation of these schedules and that no record will be knowingly disposed of which pertains to any pending legal case, claim, action or request. This action is reflected in the minutes kept by this commission.

June 17, 2010

Records Commission Chair Signature — Date

Section C: Ohio Historical Society - State Archives

Signature — Title — Date

Section D: Auditor of State

Signature — Date

Please Note: The State Archives retains RC-2 forms permanently.
It is strongly recommended that the Records Commission retain a permanent copy of this form.

RECORDS RETENTION SCHEDULE (RC-2) – Part 2

Section E: Records Retention Schedule

Bazetta Township

(local government entity) (unit)

(1) Schedule Number	(2) Record Title and Description	(3) Retention Period	(4) Media Type	(5) For use by Auditor of State or OHS-LGRP
Fiscal01	Accident Reports	2 years after audit	Paper until electronic	
Fiscal02	Account Records	10 years after audit	Paper until electronic	
Fiscal03	Agendas	2 years	Paper until electronic	
Fiscal04	Amended Official Certificates of Estimated Resources	6 years	Paper until electronic	
Fiscal05	Animal Bounties	Until audit	Paper until electronic	
Fiscal06	Animal Claims	4 years after audit	Paper until electronic	
Fiscal07	Annual Budget Resolutions	Permanent in Minutes	Paper until electronic	
Fiscal08	Annual Financial Reports	Permanent in Minutes	Paper until electronic	
Fiscal09	Annual Financial Report to Auditor of State	Permanent	Paper until electronic	
Fiscal10	Annual Inventories	4 years after audit	Paper until electronic	
Fiscal11	Annual Reports	Permanent	Paper until electronic	
Fiscal12	Applications for Employment	Permanent if employed, others 2 years	Paper until electronic	
Fiscal13	Appropriation Ledgers	4 years after audit	Paper until electronic	
Fiscal14	Assessors' Record of Fruit Growers	Appraise for historical value	Paper until electronic	
Fiscal15	Audit Reports	Permanent	Paper until electronic	
Fiscal16	Bank Deposit Slips	4 years after audit	Paper until electronic	
Fiscal17	Bank Statements and Reconciliations	4 years after audit	Paper until electronic	

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Fiscal18	Bids	4 years after audit	Paper until electronic	
Fiscal19	Bond Registers	Permanent	Paper until electronic	
Fiscal20	Bonds (Public Officials)	10 years after term ends	Paper until electronic	
Fiscal21	Bonds (Revenue)	2 years after redemption and audit	Paper until electronic	
Fiscal22	Budgetary/Police Work Sheets	4 years after audit	Paper until electronic	
Fiscal23	Burial Permits	Permanent	Paper until electronic	
Fiscal24	Burial Records	Permanent	Paper until electronic	
Fiscal25	Cancelled Checks	4 years after audit	Paper until electronic	
Fiscal26	Cash Books	4 years after audit	Paper until electronic	
Fiscal27	Cemetery Account Records	Permanent	Paper until electronic	
Fiscal28	Cemetery Deed Records and Lot Sales	Permanent	Paper until electronic	
Fiscal29	Cemetery Plats	Permanent	Paper until electronic	
Fiscal30	Certificates of Total Amount from Sources Available for Expenditures and Balances	4 years after audit	Paper until electronic	
Fiscal31	Certifications of Publishing Legal Notices	2 years	Paper until electronic	
Fiscal32	Chattel Mortgage Indexes and Records	Appraise for historical value	Paper until electronic	
Fiscal33	Check Registers	4 years after audit	Paper until electronic	
Fiscal34	Civil Defense Records	Until no longer of administrative value	Paper until electronic	
Fiscal35	Construction Files	15 years after construction is complete	Paper until electronic	
Fiscal36	Contracts & Agreements	15 years	Paper until electronic	
Fiscal37	Correspondence	2 years	Paper until electronic	
Fiscal38	Crypt Records	Permanent	Paper until electronic	
Fiscal39	Emergency Fund Minutes	Permanent	Paper until electronic	
Fiscal40	Employee Time Records	4 years after audit	Paper until electronic	

Fiscal41	Employment Reports	Permanent	Paper until electronic	
Fiscal42	Equipment Missed, Damaged or Destroyed	2 years	Paper until electronic	
Fiscal43	Federal Revenue Sharing Record	Until no longer of administrative value	Paper until electronic	
Fiscal44	Fence Dispute Forms	6 years after settlement	Paper until electronic	
Fiscal45	Fence Partition Records & Proceedings	Appraise for historical value	Paper until electronic	
Fiscal46	Fruit Commissioners Minutes	Permanent	Paper until electronic	
Fiscal47	Gas Slips	2 years after audit	Paper until electronic	
Fiscal48	Grants	Permanent	Paper until electronic	
Fiscal49	Hunting & Fishing License Records	Appraise for historical value	Paper until electronic	
Fiscal50	Income Tax Returns	6 years	Paper until electronic	
Fiscal51	Indenture & Apprenticeship Records	Appraise for historical value	Paper until electronic	
Fiscal52	Insurance Policies	2 years after expiration and claim settlements	Paper until electronic	
Fiscal53	Inventories	1 year until superseded	Paper until electronic	
Fiscal54	Landfill Records	6 years after site closes	Paper until electronic	
Fiscal55	Law Suits	6 years	Paper until electronic	
Fiscal56	Leases	6 years after expiration and audit	Paper until electronic	
Fiscal57	Levy Files	Life of levy + 2 years	Paper until electronic	
Fiscal58	Liquor Blacklists	Appraise for historical value	Paper until electronic	
Fiscal59	Maintenance Needs Studies	6 years	Paper until electronic	
Fiscal60	Memorandums	Until no longer of administrative value	Paper until electronic	
Fiscal61	Military Volunteer Records	Appraise for historical value	Paper until electronic	
Fiscal62	Minutes	Permanent	Paper until electronic	

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Fiscal63	Pay-in Orders	4 years after audit	Paper until electronic	
Fiscal64	Payroll Records (Individual)	60 years	Paper until electronic	
Fiscal65	Payroll Records (Bi-Weekly)	4 years after audit	Paper until electronic	
Fiscal66	Permits & Licenses	1 year after expiration and audit	Paper until electronic	
Fiscal67	PERS Monthly Reports	60 years	Paper until electronic	
Fiscal68	Personnel Records	60 years	Paper until electronic	
Fiscal69	Plats & Maps	Appraise for historical value	Paper until electronic	
Fiscal70	Poll Books & Tally Sheets	Appraise for historical value	Paper until electronic	
Fiscal71	Poor Relief Records & Account Books	Appraise for historical value	Paper until electronic	
Fiscal72	Publications of the Township	Permanent – 2 Copies	Paper until electronic	
Fiscal73	Real Estate Data Reproduced from County Auditor's Records	Permanent	Paper until electronic	
Fiscal74	Records of Committees Served On	2 years	Paper until electronic	
Fiscal75	Records of Estray	Permanent	Paper until electronic	
Fiscal76	Records of Marks & Brands	Permanent	Paper until electronic	
Fiscal77	Registry of Voters	Permanent	Paper until electronic	
Fiscal78	Requisitions	4 years after audit	Paper until electronic	
Fiscal79	Resolutions	6 years after Filing with Minutes	Paper until electronic	
Fiscal80	Semi-Annual Apportionment of Taxes	6 years	Paper until electronic	
Fiscal81	Sick & Vacation Leave Records	Permanent	Paper until electronic	
Fiscal82	Soldiers Relief Records	Appraise for historical value	Paper until electronic	
Fiscal83	Specifications Books	File with Contracts	Paper until electronic	
Fiscal84	Statement of Account for Per Diem & Services	4 years after audit	Paper until electronic	

Fiscal85	Statements of Births & Deaths	Appraise for historical value	Paper until electronic	
Fiscal86	Subdivision Record Plans	Permanent	Paper until electronic	
Fiscal87	Tape Recording of Trustee Meetings	1 year after Filing with Minutes	Paper until electronic	
Fiscal88	Tape Recordings of Discipline & Grievance Hearings	30 days after appeal time elapsed and Filing into Personnel Files	Paper until electronic	
Fiscal89	Tax Settlements	6 years	Paper until electronic	
Fiscal90	Telephone Bills & Logs	2 years after audit	Paper until electronic	
Fiscal91	Telephone Messages	After no longer of administrative value	Paper until electronic	
Fiscal92	Time Sheets	4 years after audited	Paper until electronic	
Fiscal93	Total Wage & Salary Reports	6 years	Paper until electronic	
Fiscal94	Union Contracts	6 years after expiration	Paper until electronic	
Fiscal95	Vehicle Maintenance Reports	Life of vehicle	Paper until electronic	
Fiscal96	Vouchers, Invoices & Purchase Orders	4 years after audit	Paper until electronic	
Fiscal97	W-2 Forms	4 years	Paper until electronic	
Fiscal98	W-4 Forms	Until superseded of employee terminates	Paper until electronic	
Fiscal99	Work Schedules	2 years after expiration	Paper until electronic	
Fiscal100	Workers Compensation Claims	10 years after final payment	Paper until electronic	

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Fire01	Accident Files	2 years with no claims pending	Paper until electronic	
Fire02	Alarm Response Reports	6 years with no action pending	Paper until electronic	
Fire03	Apparatus Check List	Life of equipment	Paper until electronic	
Fire04	Arson Files	Permanent	Paper until electronic	
Fire05	Bids for Equipment	Life of equipment	Paper until electronic	
Fire06	Burning Complaint Files	2 years	Paper until electronic	
Fire07	Civilian Casualty Reports	Permanent	Paper until electronic	
Fire08	Emergency Medical Squad (EMS) Reports	6 years with no action pending	Paper until electronic	
Fire09	Environmental Protection Agency Burning Violation Records	6 years after violation corrected	Paper until electronic	
Fire10	Equipment Maintenance Records	Life of equipment	Paper until electronic	
Fire11	Fire Prevention Application Permits	Permanent	Paper until electronic	
Fire12	Fire Code	Until superseded	Paper until electronic	
Fire13	Fire & Loss Records	Permanent	Paper until electronic	
Fire14	Fire Inspection Reports	Life of structure	Paper until electronic	
Fire15	Fire Reports/Fire Run Records	6 years	Paper until electronic	
Fire16	Fireworks Permits	30 days after expiration	Paper until electronic	
Fire17	Gas & Oil Disbursement Records	2 years after audit	Paper until electronic	
Fire18	Hose Load Cards	Until superseded	Paper until electronic	
Fire19	Hydrant Location Records	Permanent	Paper until electronic	
Fire20	Hydrant Maintenance Records	2 years after test	Paper until electronic	
Fire21	Incident Reports	6 years with no action pending	Paper until electronic	
Fire22	Inspection of Structures Records	Life of structure	Paper until electronic	

Fire23	Insurance Claim Files	10 years after settlement	Paper until electronic	
Fire24	Master Run Reports	4 years	Paper until electronic	
Fire25	Medic Run Reports	6 years	Paper until electronic	
Fire26	Personal Injury Waivers	Merge with Clerk's Accident Files	Paper until electronic	
Fire27	Radio/Phone Call Audio Recordings	30 days with no action pending	Paper until electronic	
Fire28	Training Materials Files	Until superseded	Paper until electronic	
Fire29	Training Records	Merge with Clerk's Personnel Records	Paper until electronic	
Fire30	Truck Mileage Records	Life of vehicle	Paper until electronic	
Fire31	Truck Repair Records	Life of vehicle	Paper until electronic	
Fire32	Violation Notices	2 year after corrected	Paper until electronic	
Fire33	Work Schedules	2 years after expiration	Paper until electronic	

Police01	Accident Files	2 years with no claims pending	Paper until electronic	
Police02	Activity Sheets	2 years	Paper until electronic	
Police03	Animal Control Records	2 years	Paper until electronic	
Police04	Arrest Cards	Until age 80 or deceased	Paper until electronic	
Police05	Bicycle License Receipts	3 years after audit	Paper until electronic	
Police06	Bicycle License Registers	7 years after last entry	Paper until electronic	
Police07	Bicycle Theft Logs	3 years	Paper until electronic	
Police08	Breathalyser Records	3 years	Paper until electronic	
Police09	Child Abuse Case Records	7 years after case closed	Paper until electronic	
Police10	Complaints Reports	2 years with no action pending	Paper until electronic	
Police11	Constable Records	Appraise for historical value	Paper until electronic	
Police12	Criminal Case Files – Felonies	20 years with no action pending	Paper until electronic	
Police13	Criminal Case Files – Misdemeanors	3 years with no action pending	Paper until electronic	
Police14	Drunk Driving Case Files	Permanent	Paper until electronic	
Police15	FBI Reports	3 years	Paper until electronic	
Police16	Field Interrogation Cards	6 years	Paper until electronic	
Police17	Fingerprints	Until age 80 or deceased	Paper until electronic	
Police18	Firearm Records & Inventories	3 years after audit	Paper until electronic	
Police19	House Checks	30 days after return	Paper until electronic	
Police20	Incident Reports (Police Logs)	7 years	Paper until electronic	
Police21	Jail Records of Personal Property	2 years	Paper until electronic	
Police22	Jail Registers	Permanent	Paper until electronic	
Police23	Junk Vehicle Cards	2 years after disposition	Paper until electronic	

Police24	Juvenile Arrest Records	Until age 18	Paper until electronic	
Police25	Master Name Index	Permanent	Paper until electronic	
Police26	Missing Person Reports	20 years or until found	Paper until electronic	
Police27	Offense Reports – Felonies	20 years with no action pending	Paper until electronic	
Police28	Offense Reports – Misdemeanors	3 years with no action pending	Paper until electronic	
Police29	Pawn Shop Cards	1 year with no action pending	Paper until electronic	
Police30	Polygraph Records	6 years	Paper until electronic	
Police31	Prisoner Booking Video Tapes	90 days with no action pending – erase tape	Paper until electronic	
Police32	Radio & Telephone Logs	2 years	Paper until electronic	
Police33	Radio/Telephone Call Audio Tapes	30 days with no action pending – erase tape	Paper until electronic	
Police34	Recovered Property Records	2 years after disposal	Paper until electronic	
Police35	Road Logs	5 years with no action pending	Paper until electronic	
Police36	Rules & Regulations	Until superseded	Paper until electronic	
Police37	Subpoenas, Summonses & Warrants	Until discharged	Paper until electronic	
Police38	Tow Tickets	3 years after paid and audited	Paper until electronic	
Police39	Traffic Crash Reports	2 years with no action pending	Paper until electronic	
Police40	Traffic Citations	3 years after audit	Paper until electronic	
Police41	Training Materials Files	Until superseded	Paper until electronic	
Police42	Training Records	Merge with Personnel Files	Paper until electronic	
Police43	Type of Crime Files	Permanent	Paper until electronic	
Police44	Vacation House Check Records	30 days after return	Paper until electronic	
Police45	Vehicle Impound Records	3 years	Paper until electronic	

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Road01	Blacktopping & Resurfacing Records	Permanent	Paper until electronic	
Road02	Certificates of Labor Performed	Appraise for historical value	Paper until electronic	
Road03	Dragging Records	Appraise for historical value	Paper until electronic	
Road04	Ditch Records	Permanent	Paper until electronic	
Road05	Easements	Permanent	Paper until electronic	
Road06	Insect Control Records	2 years	Paper until electronic	
Road07	Job Orders	3 years after completion	Paper until electronic	
Road08	Notices to Destroy Weeds	Appraise for historical value	Paper until electronic	
Road09	Road Fund Records	10 years after last entry and audit	Paper until electronic	
Road10	Road Improvements Records	Permanent	Paper until electronic	
Road11	Road Mileage/Log Reports	Permanent	Paper until electronic	
Road12	Road Records	Permanent	Paper until electronic	
Road13	Road Tax Records	Permanent	Paper until electronic	

Zoning01	Applications for Conditional Use	Permanent	Paper until electronic	
Zoning02	Applications for Variance	5 years with no action pending	Paper until electronic	
Zoning03	Board of Zoning Appeals Case Files	Permanent	Paper until electronic	
Zoning04	Board of Zoning Appeals Minutes	Permanent	Paper until electronic	
Zoning05	Certificates and Plans	Permanent	Paper until electronic	
Zoning06	Change Requests	5 years with no action pending	Paper until electronic	
Zoning07	Complaint Forms	5 years with no action pending	Paper until electronic	
Zoning08	Grant Applications	5 years	Paper until electronic	
Zoning09	Legal Opinions	Permanent	Paper until electronic	
Zoning10	Nuisance Abatement Records	Permanent	Paper until electronic	
Zoning11	Permit Applications – Buildings or Fences	Permanent	Paper until electronic	
Zoning12	Permit Applications – Ponds	Permanent	Paper until electronic	
Zoning13	Permit Applications – Signs or Billboards	Permanent	Paper until electronic	
Zoning14	Permit Records	Permanent	Paper until electronic	

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: June 22, 2010 at 9:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Road Superintendent Kris Parke
US Army Corps of Engineers Dianne Ruszkiewicz
Art Racco
ODNR – Parks Doug Lyons
SWCD Jason Trapp
Trumbull County Engineers John Picuri
Trumbull County Engineers Gary Shaffer

Meeting was called to discuss the drainage problem Art Racco was having on his property located at 4018 Lakeshore Drive.

Mr. Racco stated he has been fighting this problem for five years. His property is the low spot in the development.

Dianne Ruszkiewicz stated that water can flow to the lake if clean and clear, but can't be dug further. No digging or excavating beyond the property lines.

Doug Lyons stated there was no paper trail on the line that was put in.

Trustee Hovis and Parke have looked at the property and will check with Attorney Finamore to see what can be done.

Mr. Racco stated the township should correct the problem.

Trustee Parke stated the sealed system size was 12".

Mr. Racco stated there is 8" clay tile to the side property line. There are four 12" lines going into the 8" tile.

Mr. Racco questioned where the memo was he sent to the Trustees about 1 ½ years ago. He requested we check our files to see if it could be located.
Mr. Racco stated five other people say they have water problems. At the end of his property to the left is filled to the top. No water flows under neighbors drive.

Trustee Urchek stated there are 2-3 people not tied into the sanitary sewer system to date.

The line at Clark's runs down 8" clay tile. EPA gave ok to retile this, but Army Corps of Engineers stopped it.

It was noted that the road department can't go on go onto private property unless the road is flooded.

Mr. Racco said he does not care about the size of the pipe, it is his property and he just wants the water to go away. His pump runs nonstop. There is no water in the basement, problem is in the garage. He built his house in 1995 and there was no water problem.

Mr. Picuri stated the 1936 map shows there was a 24" on Bazetta Road. The USGS Map indicates water flow.

It was noted that you cannot put anything on government property.

Dianne Ruszkiewicz suggested the township put together a proposal of what they propose to do and she will send through the chain of command.

Trustee Hovis suggested that John Picuri go out and look at the property and draw up a proposal to the trustees of what should be done. We should probably have one or two proposals.

Mr. Picuri stated everyone must understand that this could take some time.

Dianne Ruszkiewicz noted that in the proposal it should state what the fee would be, improvements have made, impacts it caused, and should include maps.

It was agreed that the new sewer system that was put in made the problem worse.

Trustee Hovis stated that he would talk with Attorney Finamore and get back with John Picuri if there was something that could be done now to solve part of the problem.

Road Superintendent Parke will notify any updates by email to all in attendance.

196-10 To adjourn the meeting at 9:50am.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Robyn A. Metheny Dated: 06-22-10

Attested by: Administrative Secretary Robyn Metheny

Dated: 6-22-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: June 22, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
May 25, 2010 Regular Meeting Minutes
June 3, 2010 Special Meeting Minutes
June 7, 2010 Special Meeting Minutes
June 8, 2010 Regular Meeting Minutes

- Trustee Urchek said he will not approve these minutes because he has questions about items that were tabled and other issues
- Trustee Hovis suggested going through the minutes one set at a time to discuss Trustee Urchek's concerns
- Trustee Urchek said the May 25 Minutes were ok

197-10 To accept the minutes from the May 25 Regular Meeting.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek said he believes all motions after the tabled motion at the June 3 Special Meeting were illegal because he believed the meeting was illegal because more was done than just discuss the job description
  - Trustee Hovis read the meeting announcement that was published in the Tribune Chronicle, which stated the purpose of the meeting was to discuss "employment of public employees"
  - Trustee Hovis said everything discussed at that meeting fell under that heading and so the meeting was not illegal
- Trustee Urchek said he believed that portions of the meeting that were pre-arranged, i.e. the presence of the Teamsters Union and the discussion held in the Executive Session
- Zoning Commission Chairman Webb said that the advertisement said one Executive Session and there were two
- Trustee Urchek asked if the Trustees could get more legal advice on this issue
  - Trustee Hovis said that the Trustees had a letter from Atty. Finamore stating the meeting was legal
  - Trustees Hovis and Parke said they intended to follow the advice of Atty. Finamore

198-10 To accept the minutes from the June 3 Special Meeting.

Motion:	Trustee Parke		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - No

199-10 To accept the minutes from the June 7 Special Meeting.

Motion:	Trustee Parke		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - No

- Trustee Urchek asked why the hours motion was placed on the agenda
  - Chief Miller said this has been taken care of now since the hours had to be changed after Linda Burkey's resignation
- Trustee Urchek asked why this was placed on the agenda to begin with
  - Trustee Parke said this motion was on the agenda back in May 25 and wondered why Trustee Urchek did not question the motion then
- Trustee Urchek again asked why this was on the agenda to begin with
  - Trustee Hovis said this motion was tabled after speaking with Chief Miller regarding the hours change
  - Trustee Hovis said Chief Miller is doing what he needs to do to run the Police Department and does not understand why the motion was tabled on June 8 when the change needed to be made
- Fiscal Officer Drew explained that the motion was originally placed on the May 25, though she does not recall who originally requested it
- Trustee Hovis explained that the motion again placed on the June 8 agenda and still does not know why it was tabled
- Trustee Urchek again asked why this motion was placed on the agenda
- Zoning Commission Chairman Webb pointed out that it clearly stated in the Minutes for June 7 why the motion is placed on the agenda

200-10 To accept the minutes from the June 8 Regular Meeting.

Motion:	Trustee Parke		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - No

201-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Parke		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Urchek asked for an explanation of the requested transfers
  - Fiscal Officer Drew explained that the $1000 transfer was for drug testing
    - Chief Lewis said he has had to test more part-timers and volunteers than anticipated
  - Fiscal Officer Drew explained that the $2000 transfer was for utilities and legal services
    - Chief Miller commented that he would like to stop using Clemans and Nelson
    - Trustee Urchek agreed and mentioned a previous complaint
  - Fiscal Officer Drew explained that the $2263 transfer was because the amount of principal and interest due of the fire truck loan were different than the amortization schedule

- Fiscal Officer Drew explained that the $25000 transfer was because the cemetery was in a deficit situation, as it usually is at this point in the year

202-10 To transfer the following monies.
$1,000 from 10-A-06 (Fire: New Building and Equipment) to 10-A-14A (Fire: Contracts)
$2,000 from 09-A-07 (Police: Tools and Equipment) to 09-A-14 (Police: Other Expenses)
$2,263.82 from 15-A-04 (Bond Retirement: Interest) to 15-A-01 (Bond Retirement: Principal)
$25,000 from 01 (General Fund) to 05 (Cemetery Fund)

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek has issues with the fact that this job description says work must only be done at the Zoning Office
- Zoning Commission Chairman Webb said the problem is that he sometimes needs the secretary to work on weekends from their home
  - Fiscal Officer Drew pointed out that the "unless clause" covers this situation
- Zoning Appeals Board Chairman Swiatkwich asked if the new secretary would have keys to the Administration Building
  - Trustee Hovis said that the new secretary would have keys and an access code

203-10 To adopt the attached job description for Zoning Commission, Zoning Board of Appeals & Fill-In Administrative Secretary, effective immediately.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Invitation from Western Reserve Heritage Area to attend Public Gatherings on June 17 and 23, 2010
- Proposal and Plans from Trumbull County Engineer for the T.H. 157 Henn Hyde Road Improvements Project
- Notification from the Trumbull County Commissioners that their June 30, 2010 Regular Meeting will be held at the Trumbull County Fairgrounds
- Letter from Janet & Steve Perhach stating they thought the contractor had done an excellent job on Northview Drive and did not want township money spent on individual complaints
- Reminder from Ohio Township Association that all elected officials are required to attend a public records certification course during their term and that said course will be offered in Liberty Township on July 9, 2010 with an ethics seminar to follow
- Plan and estimate from the Trumbull County Engineer for the Police Department Parking Lot Resurfacing Project

- Trustee Urchek asked how the resurfacing project had come about since this was the first he had heard of it
  - Fiscal Officer Drew noted that she had given all trustees a copy of the plan and estimate when it had arrived
  - Trustee Hovis said that the engineering study had been requested last year by the previous Trustees
  - Trustee Hovis said the township would have to put gravel down because it cannot afford the $50,000 cost

Administrative Reminders:

- None

Zoning Inspector:

- Zoning Inspector Nuss reported the following
  - No permits issued
  - No warning letters sent
  - 6 complaints about high grass
    - Contacted two mowing companies about mowing these lots
    - Will make up a list of properties that need to be mowed
    - Asked that the trustees allow him to seek quotes for mowing
    - Township will collect the money from property owners for mowing
- Trustee Hovis said the previous zoning inspector had done some work on mowing last year
- Trustee Parke said a letter from Atty. Finamore already exists
- Zoning Inspector Nuss asked if the township could hire kids with mowers to do the work
  - Trustee Parke said to be sure that the grass was not too high for regular lawn mowers
- An unnamed resident asked why we cannot do it ourselves
  - Zoning Inspector Nuss said we do not have the manpower to do it right now

204-10 To allow Zoning Inspector Nuss to seek quotes for mowing of lawns with high grass.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
  - He will be attending a Zoning and Planning Workshop on June 25 with Zoning Inspector Nuss and Zoning Appeals Board Chairman Swiatkwich
  - The Zoning Commission's Quarterly Meeting will be July 7 at 7pm

Road Department:

- Road Superintendent Parke requested for the renewal of the road tax levy
  - Paul Carlson noted that this would be a replacement, not a renewal, and this would be an increase in taxes for residents
  - Chief Lewis said that levies are roughly $35 per mill for a $100,000 valuation
  - Trustee Hovis said that Fiscal Officer Drew will find out the amount collected from the levy after the motion is passed and all paperwork is sent to Asst. Prosecutor Jim Saker
- Zoning Commission Chairman Webb asked how much tax money comes into each of the road departments
  - Road Superintendent Parke noted the following
  - Auto tax is roughly $6,800
  - Gas tax is about $86,000
  - Roads Department property tax is about $240,000
- Road Superintendent Parke said he would use the extra money to begin paving more roads each year, rather than once every 3-4 years
- Road Superintendent Parke said he has delayed asking for employees to replace Trustee Parke and Mechanic Goodhart so that he can have the money for paving projects and equipment purchased
- Zoning Commission Chairman Webb asked if any of this money can be spent on equipment
  - Road Superintendent Parke said that only some of the tax money can be used to spend on equipment – each tax can only be spent for specific purposes

- Mrs. Solarz complimented Road Superintendent Parke on taking care of issues

205-10 To declare it necessary to levy a tax in excess of the ten mill limitation, specifically to put a replacement of the five-year, 0.6 mill Road & Bridge Department Levy on the November 2, 2010 ballot.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke would like to purchase a new lawn sweeper
  - One broke last week and needs a new one to replace it
  - Has quotes for three different ones
  - Lowest quotes is $1 less than the price to purchase the same mower he is currently using
  - Wants to purchase the mower that he is familiar with for $1 more than the lowest quote

206-10 To approve the purchase of a lawn sweeper for the cemetery, at a cost of $279.99, to be paid for by the Cemetery Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Report

207-10 To declare it necessary to levy a tax in excess of the ten mill limitation, specifically to put a renewal of the five-year, 0.8 mill Fire Department Levy on the November 2, 2010 ballot.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis explained what the Emergency Medical Services Agreement does
  - No matter where you are in Cortland or Bazetta, if you are a resident of either, then you will be billed as a resident
  - This has been in the works for a year
  - Cortland did their first reading of this last night
  - Bad business move because Bazetta will take a $35,000 hit on this due to lost billing to Cortland residents
  - Good customer service for the residents for both communities
  - Despite the monetary loss, this is the right thing to do for the community
- Zoning Appeals Board Chairman Swiatkwich asked if there might be money available because this is a regionalization
  - Chief Lewis said he does not think so because Bazetta is too small and because Cortland was unwilling to work with us on this last year
- Chief Lewis still thinks this is the right thing to do despite the problems
- Sgt. Hovis asked about the involvement of other townships
  - Chief Lewis said the only agreement currently in existence is with Mecca Township and that none of the others have signed the agreement that was drawn up last year

208-10 To authorize the fire chief to enter into an Emergency Medical Services Agreement with the City of Cortland, pending Atty. Finamore's approval.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis reported that Bazetta did not get the fire station grant
  - Can continue to reapply for the grant
  - Will be able to reapply in September 2010 for 2011 award year
  - Will not have to redo the study, but will have to redo all of the required paperwork

209-10 To authorize the fire chief to purchase a new desk top computer and monitor at a cost not to exceed $1,000, to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

210-10 To authorize the fire chief to sell the following equipment, offering it first by private sale to local fire departments, with any unsold items being placed on eBay.

30 sections of 1¾" hose
3 sections of 1½" hose
1 ground mounted deck gun
1 electric exhaust fan
1 stair chair
2 inflatable car seats
1 hose tester
1 ten ton PORT-A-Power Kit with Accessories
1 Coleman Night Sight 750 Candle Power Spotlight

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Mrs. Solarz asked why Chief Lewis needed a new truck
  - Chief Lewis replied that he needs to replace the department's 1996 truck, which he hopes to sell for $5000 on eBay
  - Chief Lewis said he needs a truck with a plow so emergency vehicle will be able to get into unplowed driveways in the winter
- Mrs. Solarz asked about the alert sirens
  - Chief Lewis said it would cost about $5000 to upgrade the sirens at the Fire Department
- Mrs. Solarz asked why they are not hooked up
  - Chief Lewis said the problem is that these sirens only have a 1 mile radius
  - Trustee Parke said he does not think it would cover a large enough area and would rather get a price on a tower like the one in the township park, which has a 2 mile radius
  - Chief Lewis said the tower in the park was paid for via grant money
- Janet Perhach suggested getting a weather radio for those who live a distance from the sirens
  - Chief Lewis said the township tried to buy these for all residents and were turned down
- Chief Lewis said he does not disagree, but does not think the Fire Department should pay for it
- Chief Lewis said the township really needs four sirens to get proper coverage
- Trustee Urchek suggested using cell phones for warnings since there is a number residents can call to have phones activated for warnings
- Chief Lewis said he will do some research into this

- Parks & Recreation Board Secretary Benoit asked if all items have to be together on one motion
  - Chief Lewis they did not because he was getting the truck through state purchase

- Chief Lewis said all other equipment will have to be quoted at a later date

211-10 To authorize the purchase 2011 Chevy 2500 Heavy Duty Diesel of $24,650, to be paid for by the Fire Department.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis noted that certain permit fees, e.g. fireworks fees, need to be increased to cover the actual expenses incurred in doing the inspections for the fees – cost of the manpower involved is more than the fee

- Zoning Commission Chairman Webb asked if the truck would be financed
  - Chief Lewis said it would be paid for in cash

Police Department:

- See Attached Report
- Chief Miller said he had three resolutions on the agenda

212-10 To declare it necessary to levy a tax in excess of the ten mill limitation, specifically to put a replacement of the five-year, 0.6 mill Police Department Equipment Levy on the November 2, 2010 ballot.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

213-10 To declare it necessary to levy a tax in excess of the ten mill limitation, specifically to put a replacement of the five-year, 1.8 mill Police Department Levy on the November 2, 2010 ballot.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis asked if police hours would go back to normal once the new secretary started
  - Chief Miller said they would
- Trustee Urchek asked how many applications he had received
  - Chief Miller said 9-10

214-10 To hire Natalie Gifford as a part time Police Department Secretary, at a rate of $9.00 per hour, effective June 28, 2010.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- An unnamed resident asked about the proposed police levies
  - Chief Miller said they are replacement levies, instead of renewals, like the one proposed for the Road Department
  - Chief Miller noted the following
    - Calls are up 17.5% so far this year

        - Arrests are up 35%
        - 72% get copies of police reports from the department
        - Trying to get grants, but the problem is that Bazetta's average income is above the national average and that prevents Bazetta from getting many grants
        - Residents get a lot of bang for our buck out of the Police Department
        - Department recently received a $1600 grant from the Army Corps of Engineers
        - Working on another grant for traffic enforcement and other opportunities
        - Wants residents to contact Police Department if they see anything suspicious or are having any problems
        - Delay on the purchase of a new cruiser because some of the options are not completed yet
- Trustee Urchek stated that the Police Department does a great job
- Trustee Urchek said all of the calls are not from Wal-Mart and residents would be surprised by the number of serious calls that the Police Department responds to
- Parks & Recreation Board Secretary Benoit asked if there was a way to charge for services rendered
    - Chief Miller said there wasn't, but noted that the township gets $8 per summons
    - Chief Miller stated the following about criminal activity at Wal-Mart
        - Officers no longer have to go to court anymore
        - Only Wal-Mart loss prevention has to go now
        - This change will save $15-16,000 per year

Parks & Recreation Board:

- Parks & Recreation Board Secretary Benoit presented attached Minutes and reported the following
    - Thanked Road Superintendent Parke for moving piles of dirt from the park and asked how much this cost the park
        - Road Superintendent Parke said it took roughly 14 hours to move the dirt and lay down new slag
    - Said the Board met with Ohio Department of Natural Resources to work on completing the rest of the driveway back to Imagination Station
    - Said the June 27 "bring Your Own Picnic" event was cancelled due to conflicts with Cortland Street Fair and Trumbull County Fair
        - Trustee Parke said he had already contacted IT Specialist Davis and had the event removed from the website

Safety Committee:

- Road Superintendent Parke reported the following
    - The committee discussed the generator by the Police and Fire Departments
    - The committee discussed a dog fence on the property
    - Road Superintendent Parke took a 4 hour Workmen's Compensation class last week

Health Insurance Committee:

- Chief Lewis noted that BE Solutions met with some employees last week and will meet with other employees this week to get all problems addressed
- Chief Lewis asked Trustee Parke who controlled the well coming into Fire Station 13
    - East Ohio came to the station to do a survey and smelled gas
    - It was checked and a small leak was found
    - Trustee Parke said that he would make some calls and get it taken care of

Asked to be placed on the Agenda:

- None

Public Comment:

- Zoning Appeals Board Chairman Swiatkwich requested the Western Reserve Heritage Area Study
  - Fiscal Officer Drew said she would give him a copy after the meeting

- Parks & Recreation Board Secretary Benoit asked about the check listing not being attached as she had requested at the previous meeting
  - Trustee Hovis apologized and said the Trustee had forgotten to request this
  - Trustee Parke said we can have these attached from this point forward

- Art Kreller asked if the township website could include information regarding equipment for sale
  - Road Superintendent Parke suggested including links to ebay items up for sale
  - Fiscal Officer Drew said she would talk to IT Specialist Davis about setting up an area for items for sale

- Parks & Recreation Board Secretary Benoit asked about Bazetta Township Administrative Manual
  - Trustee Hovis said the manual covers all employees who are not covered by union contract
  - Fiscal Officer Drew noted that the union contracts supersede the provisions of the manual, but all public officials are covered by the manual
  - Trustee Hovis noted that it is in serious need of an update

215-10 To adjourn the meeting at 8:55pm.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

_____ Dated: 7-13-10
Attested by: Fiscal Officer Rita K. Drew

_____ Dated: 7-13-10
Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 06/21/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13068	1467.54	VW13068	CenturyLink	Service - Admin/Fire/Police/Road
13069	36.25	VW13069	Dominion East Ohio	Service - Fire
13070	93.46	VW13070	Orwell Natural Gas	Service - Fire
13071	613.45	VW13071	Ohio Edison	Service - Fire/Police
13072	50.95	VW13072	Advance Auto Parts	Supplies - Police
13073	391.31	VW13073	ComDoc, Inc.	Maint. Agreement - Police
13074	10926.00	VW13074	Finley Fire Equipment	Equip. Pur. W/Firefighter Asst. Grant
13075	126.68	VW13075	GreatAmerican Leasing Corp.	Mo. Copier Rental - Fire
13076	650.00	VW13076	Grant Source Professionals	2010 Asst. Firefighter Grant Application
13077	4.80	VW13077	Robyn Hineman	Repayment for Public Document Copies
13078	19.92	VW13078	Howland Springs Water Company, Inc.	Service - Admin.
13079	65.44	VW13079	Handyman Supply Inc.	Supplies - Admin/Rds/Pol
13080	219.99	VW13080	Joel Davis	Supplies - General
13081	186.00	VW13081	LTC Supply Corp.	Supplies - Fire
13082	628.19	VW13082	Matthew Bender & Co., Inc.	Supplies - Police
13083	959.33	VW13083	Ohio Edison	Service - Street Lighting
13084	2471.23	VW13084	Nightingale-Alan Medical Equipment	Supplies - Fire
13085	276.75	VW13085	Ohio Cat	Parts - Road
13086	47.00	VW13086	Pitney Bowes	Rental
13087	206.99	VW13087	Purchase Power	Postage
13088	599.99	VW13088	Red Diamond Uniform & Police Supply	Supplies - Police
13089	157.50	VW13089	Standard Insurance Company RD	Life Ins.
13090	25.00	VW13090	Susan Dugan	EMS Refund
13091	746.00	VW13091	Tony Napolet	Fiscal Officer's Bond
13092	2073.20	VW13092	Vance Outdoors Inc.	Supplies - Police
	23042.97		Total Amount of Pending Warrants	

A RESOLUTION AUTHORIZING THE BAZETTA TOWNSHIP TRUSTEES AND THE FIRE CHIEF TO ENTER INTO AN EMERGENCY MEDICAL SERVICES AGREEMENT WITH THE CITY OF CORTLAND.

WHEREAS, Bazetta Township and the City of Cortland operates its own Emergency Medical Services Unit with its Fire Department but from time to time the Bazetta Township EMS crews enter other localities through mutual aid request;

WHEREAS, Bazetta Township and the City of Cortland have a mutual desire to provide prompt and efficient Emergency Medical Services within their own jurisdiction and to assist in each other's jurisdiction when the need arises;

WHEREAS, Bazetta Township believes it is in the best interest of the residents of Bazetta that the Township enter this Emergency Medical Services Agreement with the City of Cortland.

NOW, THEREFORE:

BE IT RESOLVED BY TRUSTEES OF BAZETTA TOWNSHIP, OHIO:

Section 1. That Trustees of Bazetta Township, Ohio, does hereby authorize the Fire Chief to sign the Emergency medical Services Agreement.

Section2. That the Emergency Medical Services Agreement shall read as follows;

WHEREAS, The Fire/EMS departments of Bazetta Township and the City of Cortland, desire to provide prompt and efficient Emergency Medical Services within their jurisdiction and to assist the other department when they are unavailable to provide said service within their own jurisdiction; now therefore;

The parties enter into this Emergency Medical Services Agreement and agree, promise and covenant as follows;

WITNESSETH

In the event that either Bazetta Township or the City of Cortland Fire Departments provide Emergency Medical Services and/or transport the following billing procedure shall apply;

1. The responding member department will bill any patient that is a Bazetta Township or Cortland City resident in accordance with the schedule of provider fees charged by the member department to their own resident

2. The above billing procedure will apply to areas covered by automatic mutual aid and joint response of more than member department.

3. However, if a member department responds to the other's jurisdiction and transports a patient that is not a resident of the other jurisdiction, the patient will be billed at the responding member department's non-resident schedule of provider fees.

4. No member department or its political subdivision will be liable to the other payment of any fee or charge for any mutual aid services provided herein to the other.

5. Each member department shall be solely responsible for the billing and the collection of charges to residents of the other member departments for whom Emergency Medical Services and/or transport was rendered. The member department of the other jurisdiction shall be responsible for the billing or collection of any fee due the responding member department from their own residents.

6. Each department shall indemnify and hold the other harmless as to its negligent acts or commissions in the performance of the mutual aid agreement or for damages to vehicles, property or personnel when responding to a mutual aid call.

This Agreement will be effective upon execution of the member departments and shall continue in full force and effect, subject to withdrawal or termination of a member department by 30 days advanced written notice to the other member department.

Upon application and approval of the existing member departments, other departments may be added to this mutual aid agreement by signing an amendment thereto, and thereafter being bound to the terms of this agreement.

This agreement constitutes the full and final agreement of the parties and no other representations' signatures with the intent to be legally bound after each department's political subdivision approved the terms and authorized the participation of their respective departments.

IN WITNESS WHEREOF, the member departments have acknowledged and affixed their representatives' signatures with the intent to be legally bound after each department's political subdivision approved the terms and authorized the participation of their respective departments.

Section3. This Resolution is hereby authorized and shall take effect as early as allowed by law.

PASSED 22nd DAY OF June 2010

ATTEST _____

Rita K. Drew - Fiscal Officer

TRUSTEE _____

Paul Hovis

TRUSTEE Frank W. Parke

Frank Parke

TRUSTEE _____

Donald Urchek

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting June 22, 2010 1930hrs

Date: 6/14/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on June 22, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. I am requesting that you pass the Resolution Authorizing the Trustees and Fire Chief to enter into an Emergency Medical Services Agreement with the City of Cortland. Resolution was emailed to Trustees on June 14, 2010 @ 1355 hrs. I have attached another copy to this file.

2. The Fire Department just received its denial letter from FEMA on the Fire Station Grant. The Fire Department did very well making this far in the process.

3. The 2003 ambulance on eBay was sold for $16,000. This brings our total of eBay selling this year to $29,315 thus far, with more to come. I would be remiss if I did not thank Fiscal Officer Drew for all the help she gives the Fire Department on selling of equipment on eBay.

4. Would like set a meeting to discuss the next steps with the Trustees to discuss the Fire Department renovation of existing fire stations or new building. We have the study and a plan place we all just need to stay on track. I have attached a plan on what are the next steps.

5. I am requesting to spend $1000.00 for a new Desk Top Computer and Monitor. This will be replacing a 7 year old desktop. This is the recommendation per the Township IT representative.

6. Requesting that the Trustees allow Chief Lewis sell 30 sections of 1 ¾ inch hose, 3 sections 1 ½ inch hose, 1 ground mounted deck gun, 1 electric exhaust fan, 1 stair chair, 2 inflatable car seats, 1 hose tester, 1 ten ton PORT-A-Power Kit with Accessories, 1 Coleman Night Sight 750 Candle Power Spotlight. This equipment will be offered to local Fire Departments first then any remaining equipment will be put on eBay.

7. The Fire Department has the opportunity to purchase a ¾ ton extended cab pickup truck through a federal government program this truck would be pre wired for a plow, trailer brake, trailer lights, and trailer hitch for $24, 750. The plow, radio, emergency lights and hitch would cost an additional $8,000. The vehicle lettering and striping would be donated. This project is not on the 2010 one year plan, it is on the fire department five year plan. I planned to purchase this vehicle next year (2011). The vehicle was offered through the GSA which is a federal program. The price is excellent. I have checked with the fiscal officer and I do have the money in my budget to make this purchase. I would like to bring this up at the next meeting for your approval.

8. I would like to submit paperwork for Attorney Finamore to draw up a resolution to do away with the North East Fire Code and adopt The 2007 Ohio Fire Code with our own permit fees. The major question for Attorney Finamore is the Fire Department allowed to adjust the Permit Fees?

Health Care Committee

BE Solutions had a meeting Friday June 18th with the employees to explain procedures. They will be setting up another meeting this week for those employees that were out of town.

Safety Committee

Held meeting today at 1400 hrs.

Dennis Lewis

Chief of Fire & EMS

1. The Township has already completed the state-mandated architect selection process – BBA is already on your project team. We have just completed our first phase of service to you by completing the existing facilities assessment.

2. Baker, Bednar & Associates, Inc. (BBA) needs to prepare an AIA Owner / Architect Agreement for the balance of our services to the Township. Those services will initially include additional programming (determining exact needs), in-depth potential site analysis including securing bids for environmental and geotechnical testing, utility availability and adequacy studies, and preliminary site planning. Eventually they will include schematic design, design development, construction documents, bid period administration, and construction administration and project closeout. Keep in mind that our Agreement will allow the Township to end BBA's involvement and/or end the entire project at any point in time, with only the responsibility to pay for services already rendered.

3. The Township needs to decide if they want to pursue a new building or renovate the existing facilities.

4. Assuming that a new building is the direction selected, the Township and BBA need to consider all potential sites, and select the one that best meets the current and projected needs of the Township. Once selected, the Township needs to obtain an Option to Purchase (or similar legal document) that will allow us to do the necessary testing and other due-diligence without fear of trespassing or of the seller reneging after due-diligence monies have been spent. Typically, the purchaser puts a little bit of money at risk to secure this option, but it commits the seller to the agreed-upon price. Assuming that all due-diligence is positive, it would be appropriate to purchase the property before the option expires.

5. At this point, we know what you want in your new building. We also know the site on which you will build your new facility. It is now time to start designing the building and planning the site. We will also prepare a preliminary project budget at this point.

6. Through a series of meetings and lots of work on BBA's part, the final building design will emerge. We will update the project budget once again.

7. BBA will prepare Construction Documents (drawings and specifications) that will be used for bidding, building department approval, and actual construction instructions for the building and other improvements.

8. At this point in time, the Township has spent about 80% of the total architectural / engineering fees, plus the geotechnical and environmental testing fees. You now have a "shovel-ready" project. The process should go no further until you have a very likely construction funding source.

9. Using the completed construction documents, you can approach all possible funding sources, including commercial banks, government grants, USDA Rural Development or similar agencies, and/or the voters of the Township. As with all of these steps, BBA will be there to assist you.

10. Upon a tentative commitment by one or more of these funding sources, the Trustees will publish the Advertisement for Bid as prepared by BBA. This is a mandated nominal 30 day period. Our preference is to do this in early winter for best bids.

11. Bids are opened publicly, and after studying results, BBA will advise the Township of our recommendations for lowest and best bid(s).

12. The Township enters in contract(s) with selected bidder(s). BBA prepares AIA Owner / Contractor Agreements, and construction commences

13. BBA provides construction administration services throughout construction period, and performs construction close-out. The Township will pay contractor(s) on a monthly progress basis as approved by BBA.

14. The Township occupies new building.

Steps 1 through 8 can be completed relatively quickly – probably by late fall 2010 (or even sooner if property selection is straight-forward). Assuming that the project is a $2,000,000 project, the total out of pocket expense from this point forward for the Township would be about $150,000 plus the cost of the property.

Steps 9 and 10 can possibly be completed in as little as two months, but likely will be three or more (depending on interest by funding sources).

Steps 11 through 14 can be completed in ten months or so, depending on the season and funding source (USDA is great, but time consuming).

Please keep in mind that BBA's employment is at the pleasure of the Township. If you decide for whatever reason at any point that you don't want / need BBA's services, you can end our relationship by simply paying for services rendered to date. Our agreement will spell-out the percentages of our fee for each phase of our service to you.

Please don't hesitate to contact me with any questions or comments regarding this matter. We are very excited about your project, and feel that we can be beneficial to the Township as this project develops. Thanks again for the confidence you have placed in BBA.

BAZETTA PARK & RECREATION MEETING

DATE: June 1, 2010

Present			
Chairperson		Others	**Don Urchek**
Vice Chair	**Richard Musick**		
Secretary	**Rita Benoit**		
Members	Eleanor Governor		
	Martha Urchek		
	Evelyn Coe		
	Carol Braden		
	Brian Adgate		
Liaison	**Frank Parke**		

Called to order 6PM

From Trustees Meeting – Nothing to report

The board agreed not to endeavor to sell the slag piled at the park. An effort will be make to use it on the proposed new entry and parking facility.

We would like to have the Road Department spread the slag or relocate it by the July 4th weekend.

Frank Parke will meet with the county engineers to re-identify the roadway. The pegs are not readily found. The park board would like to walk the proposed entry so we are all on the same page as to its location.

Rich Musick suggested we ask Bob's Tree Service of some other company to remove the trees for the wood.

Rita Benoit will contact Diane, at the Army Corp of Engineers. She will inform her about our future plans and ask for her input.

Carol Braden informed the board that she was unable to procure any company willing to print 50 signs for the Bazetta Community Picnic scheduled for Sunday, June 27, 2010 @ 1 pm. It was agreed the signs would read "Bazetta Community Picnic, BYOP (Bring your own picnic). No one wanted to deal with such a small quantity of signs. She pursued other materials than the plastic sleeve and still could secure no one willing to take the business. Rich and Frank agreed to supply the wires. Carol also had her daughter make flyers to pass out to the schools, local churches and hang in local business places.

Frank will get with Paul about the getting electrical service for the shelter and gazebo.

Martha Urchek suggested that we do something to beautify the sign located at the entrance to the park. Rita Benoit offered free plants.

Rita Benoit asked about the disappearance of the wild flowers at Imagination Station. It had been a Scope project and lasted only one year. Perhaps we can plant sunflower next year.

The meeting was adjourned @ 7 pm.
Respectfully submitted by,

Rita Benoit
Secretary Bazetta Park and Recreation Board

May, 2010 Bazetta Police Department Activity	
Activity	**Total**
Calls for Service	508
Incident Reports Filed	184
Traffic Crash Investigations	6
Number of Persons Arrested	31
Traffic Offenses	29
Vehicle Miles Traveled	9812.1
Office Contacts	326

BAZETTA TOWNSHIP - JOB DESCRIPTION
ZONING COMMISSION, ZONING BOARD OF APPEALS & FILL-IN ADMINISTRATION SECRETARY

Job Title:	Part-Time Secretary
Priority Department:	Zoning Commission & Zoning Appeals Board
Reports to:	Township Trustees & Zoning Chairmen
Secondary Department:	Administration
Reports to:	Township Trustees, Fiscal Officer, and Administrative Secretary
Approved by:	Township Trustees via Motion #203-10 on 12-22-10

DUTIES AND RESPONSIBILITIES IN PRIMARY DEPARTMENT

- Prepare agendas and all required documentation for meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Notify required media outlets of the time, date, location, and purpose of all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Notify all Zoning Commission and Zoning Appeals Board members of the time, date, location, and purpose of all meetings and public hearings
- Coordinate with the Administrative Secretary to schedule all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Take minutes at all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Make record of all members' attendance at all meetings and public hearings of the Zoning Commission and Zoning Appeals Board
- Submit attendance record to the Fiscal Officer
- Disseminate minutes and required documentation from all meetings and public hearings of the Zoning Commission and Zoning Appeals Board to the members and Township Trustees
- Create documents and conduct mailings as directed by the Zoning Commission and/or Zoning Appeals Board
- Files documents as directed by the Zoning Commission and/or Zoning Appeals Board
- Perform any other duties, as instructed by the Zoning Chairmen and/or Township Trustees, required in furtherance of department operations
- Maintain strict confidentiality with respect to all duties performed
- Adhere to all aspects of the *Bazetta Township Administrative Policy Manual* and any departmental policy manuals

- Perform all of the aforementioned duties at the physical location of the Zoning Office in the Administration Building during normal business and/or meeting hours as prescribed by the Zoning bodies and/or Township Trustees, unless otherwise specifically requested by the Zoning bodies and/or Township Trustees
- Document accurately all hours worked, including any and all times when not present in the Zoning Office
- Perform all of the aforementioned duties in a timeframe not to exceed 10 hours per month without the expressed permission of the Township Trustees, as stipulated in an official Board Resolution passed prior to the hours being worked

DUTIES AND RESPONSIBILITIES IN SECONDARY DEPARTMENT

- Perform all duties stipulated in the *Administrative Office Job Description* in the *Bazetta Township Administrative Policy Manual*
- Perform any other duties, as instructed by the Administrative Secretary, Fiscal Officer, and/or Township Trustees, required in furtherance of department operations
- Maintain strict confidentiality with respect to all duties performed
- Adhere to all aspects of the *Bazetta Township Administrative Policy Manual*
- Document accurately all hours worked
- Perform the aforementioned duties at the physical location of the Administration Office in the Administration Building during normal business hours as prescribed by the Township Trustees

All duties and responsibilities of all departments must be performed within a timeframe not to exceed 1500 hours per calendar year.

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: June 30, 2010 at 8:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:01am.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

216-10 To hire Jean Eddy as a part time Zoning Commission/Zoning Boards of Appeals/Fill-In Administration Secretary, at a rate of $9.00 per hour, effective immediately.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

217-10 To adjourn the meeting at 8:03am.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 6-30-10
Attested by: Fiscal Officer Rita K. Drew

Dated: 6-30-10
Approved by: Chairman Trustee Paul Hovis

BOOK 2 FOR 2010

JULY 13, 2010

218-10 MOTION TO ACCEPT MINUTES FROM THE JUNE 22ND SPECIAL MTG., JUNE 22NND REGULAR MTG., AND JUNE 30TH SPECIAL MTG.

219-10 MOTION TO PAY OUTSTANDING BILLS.

220-10 MOTION TO ENTER INTO A CEMETERY AGREEMENT W/CORTLAND. (ATTACHED IN MINUTES)

221-10 MOTION TO TRANSFER FUNDS AS LISTED.

222-10 MOTION TO INCREASE THE APPROPRIATION FOR 01-M-03.

223-10 MOTION TO ADOPT THE ATTACHED 2011 ALTERNATIVE TAX BUDGET.

224-10 MOTION TO ADOPT THE ATTACHED RESOLUTION ENFORCING TOWNSHIP SEXUAL HARASSMENT POLICY.

225-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST AN ADVANCE OF THE 2ND HALF SETTLEMENT OF REAL ESTATE TAX FROM THE TRUMBULL COUNTY AUDITOR.

226-10 MOTION TO PROCEES WITH THE DEMOLITION OF 3 MOBILE HOMES LOCATED AT 2697 WARREN-MEADVILLE RD.

227-10 MOTION TO PURCHASE A LAPTOP COMPUTER & ACCESSORIES TO BE USED BY THE ZONING COMMISSION AND ZONING BOARD OF APPEALS SECRETARY.

228-10 MOTION TO AUCTION THE 2004 FORD 450 DUMP TRUCK W/PLOW AND ASHER.

229-10 MOTION TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN MILL LIMITATION. (ROAD & BRIDGE)

230-10 MOTION TO PAY BAZETTA TREE FOR THE REMOVAL OF 4 DEAD TREES REMOVED FROM MCCLEARY JACOBY RD.

231-10 MOTION TO ACCEPT THE OHIO DEPT. OF PUBLIC SAFETY'S TRAINING & EQUIPMENT GRANT.

JULY 13, 2010 CONTINUED

232-10 MOTION TO AUCTION 14' TRAILER ON EBAY.

233-10 MOTION TO AUCTION 9 AIR FILTRATION SYSTEMS ON EBAY.

234-10 MOTION TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN MILL LIMITATION. (FIRE DEPARTMENT)

235-10 MOTION TO PROCEES WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN MILL LIMITATION. (POLICE DEPARTMENT)

236-10 MOTION TO ADJOURN THE MTG.

JULY 27, 2010

237-10 MOTION TO ACCEPT THE MINUTES OF THE JULY 13TH MTG.

238-10 MOTION TO PAY ALL OUTSTANDING INVOICES.

239-10 MOTION TO INCREASE THE APPROPRIATION FOR 10-A-03.

240-10 MOTION TO WAIVE THE THREE-DAY ZONING FEE OF $750 AND INSTEAD CHARGE $250 FOR THE GLENN CHRISTIAN OX ROAST.

241-10 MOTION TO APPROVE THE EXPENDITURE OF $506 FOR PAVEMENT MARKINGS ON MILLENNIUM BLVD.

242-10 MOTION TO DISPOSE OF AN HP COMPAQ COMPUTER & MONITOR W/WINDOWS 95.

243-10 MOTION TO APPROVE THE EXPENDITURE OF $2,400 PER YEAR FOR THREE YRS. FOR CHIEF LEWIS TO ATTEND THE OHIO FIRE EXECUTIVE OFFICER PROGRAM.

244-10 MOTION TO APPROVE THE EXPENDITURE OF $2,100 FOR CHIEF LEWIS AND 2 FIRE FIREFITHERES TO ATTEND A FIRE OFFICER 1 CLASS.

245-10 MOTION TO HIRE LENNY EMCH AS A PART-TIME POLICE OFFICER.

246-10 MOTION TO ADJOURN THE MTG.

AUGUST 10, 2010

247-10 MOTION TO ACCEPT THE MINUTES OF THE JULY 13TH AS AMENDED AND THE JULY 27TH MTG.

248-10 MOTION TO PAY BILLS.

249-10 MOTION TO AUTHORIZE THE PURCHASE OF A VIDEO SURVEILLANCE SYSTEM FOR THE ADMIN. BLDG.

250-10 MOTION TO CANCEL THE TOWNSHIP'S STAR OHIO INVESTMENT ACCOUNT AND TRANSFER ALL FUNDS INTO CDARS.

251-10 MOTION TO AUTHORIZE THE PURCHASE OF A BARREL OF HYDRAULIC FLUID.

252-10 MOTION TO AUTHORIZE THE PURCHASE OF A SECURITY MONITORING SYSTEM FOR THE POLICE DEPT.

253-10 MOTION TO SIGN A PRIORITY RETAINER AGREEMENT WITH J. N. BARKAN & ASSOCIATES FOR CONTRACT NEGOTIATION.

254-10 MOTION TO RESCIND BOARD RESOLUTION #249-10.

255-10 MOTION TO PURCHASE A SECURITY MONITORING SYSTEM FOR THE ADMIN. BLDG. AT A COST OF NO MORE THAN $1,000.

256-10 MOTION TO ADJOURN THE MTG.

AUGUST 24, 2010

257-10 MOTION TO ACCEPT THE MINUTES OF THE AUGUST 10TH MRG.

258-10 MOTION TO PAY BILLS.

259-10 MOTION TO ADOPT RESOLTUION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

260-10 MOTION TO ADOPT THE GEAUGA/TRUMBULL SOLID WASTE MANAGEMENT DISTRICT RECYCLING FIXED CONTAINER/DROP-OFF PROGRAM 2011-2012.

261-10 MOTION TO ADOPT THE ATTCHED EEOC AND SEXUAL HARASSMENT POLICIES.

SEPTEMBER 14, 2010 CONTINUED

288-10 MOTION TO AUTHORIZE RD. SUPT. PARKE TO TRADE IN OBSOLETE PARTS TO WARD'S AUTO PARTS FOR USABLE ITEMS IN THE FUTURE.

289-10 MOTION TO AUTHORIZE THE PURCHASE OF 100 CUBIC YARDS OF MULCH FOR THE TWP. PARK.

290-10 MOTION TO AUTHORIZE THE SALE OF 10 AIR FILTRATION UNITS TO TAGS, INC.

291-10 MOTION TO CONDITIONALLY HIRE PART-TIME FIRE DEPT. FIREFIGHTER/MEDIC DANIEL SHERMAN.

292-10 MOTION TO AUTHORIZE THE PURCHASE OF 6 NEW FIRE EXTINGUISHERS FROM WESTERN FIRE EQUIP.

293-10 MOTION TO AUTHORIZE CHIEF LEWIS TO SEND SPECIFICATIONS FOR VEHICLE EXHAUST SYSTEMS FOR BOTH FIRE STATIONS OUT FOR BIDS.

294-10 MOTION TO RESCIND MOTION #252-10.

295-10 MOTION TO PURCHASE A SAMSUNG SECURITY SYSTEM FROM SAM'S FOR THE POL. DEPT.

296-10 MOTION TO AUTHORIZE THE EXPENDITURE, NOT TO EXCEED $2,000, TO EXTEND THE SIDEWALD IN FRONT OF HILLSIDE CEMETERY.

297-10 MOTION TO AUTHORIZE THE TRANSFER OF $2,000 FROM 01-A-27 TO 05-A-05.

298-10 MOTION TO ENTER INTO EXECUTIVE SESSION.

299-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

300-10 MOTION TO HIRE MIKE ARNAL AS CEMETERY SEXTON.

301-10 MOTION TO ADJOURN THE MTG.

SEPTEMBER 28, 2010 REGULAR MEETING

302-10 MOTION TO ACCEPT THE SEPT. 14TH REGULAR MTG. MINUTES.

303-10 MOTION TO PAY BILLS.

304-10 MOTION TO TRANSFER FROM 03-A-03 TO 09-A-90.

305-10 MOTION TO RESCIND BOARD RESOLUTION 263-10.

306-10 MOTION TO AUTHORIZE THE EXPENDITURE OF UP TO $419 AT WARD'S AUTO PARTS TO PUYRCHAE A NEW MOTOR FOR AN AIR COMPRESSOR – FIRE DEPT.

307-10 MOTION TO AUTHORIZE THE EXPENDITURE OF $2,000 TO PURCHASE FOUR BULLET-PROOF VESTS.

308-10 MOTION TO ADJOURN THE MEETING.

OCTOBER 01, 2010 SPECIAL MEETING

309-10 MOTION TO AUTHORIZE A SUPPLEMENTAL APPROPRAITION OF $6,000 FOR FUND 01-B-02 TO PURCHASE A 4-LINE ELECTRONIC SIGN.

310-10 MOTION TO RECESS INTO EXECUTIVE SESSION TO DISCUSS PENDING LEGAL ACTIONS.

311-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

312-10 MOTION TO SET OCTOBER 12, 2010 AT 6:00 PM AS THE DAT AND TIME FOR THE ZONING HEARING ON TEXT AMENDMENTS PRESENTED BY THE ZONING COMMISSION.

313-10 MOTION TO ADJOURN THE MEETING.

OCTOBER 12, 2010 ZONING HEARING

314-10 MOTION TO ADOPT THE TEXT AMENDMENT AS RECOMMENDED IN TWP. ZONING COMMISSION RESOLUTION 10-09-001 AS WRITTEN & TEXT AMENDMENT IN TWP. ZONING COMMISSION RESOLUTION 10-09-002 AS MODIFIED.

315-10 MOTION TO ADJOURN THE MTG.

OCTOBER 12, 2010 REGULAR MEETING

316-10 MOTION TO AUTHORIZE THE EXPENDITURE OF NO MORE THAN $16,000 FOR THE PURCHASE OF A 4-LINE ELECTRONIC SIGN FOR THE ADMIN. BLDG.

317-10 MOTION TO ACCEPT THE MINUTES FROM THE SEPT. 28 REGULAR MEETING AND THE OCT. 01 SPECIAL MEETING.

318-10 MOTION TO PAY BILLS.

319-10 MOTION TO AUTHORIAE RD. SUPT. PARKE & FISCAL OFFICER DREW TO AUCTION AN INGERSOLL-RAND AIR COMPRESSOR ON EBAY.

320-10 MOTION TO REPEAL THE NORTHEAST OHIO FIRE CODE & ADOPT THE STATE OF OHIO FIRE CODE.

321-10 MOTION TO LET OUT FOR BID THE PURCHASE & INSTALLATION OF A VEHICLE EXHAUST REMOVAL SYSTEM.

322-10 MOTION TO CONDITIONALLY HIRE PART-TIME FIRE DEPT. FIREFIGHTER/MEDIC BENJAMIN J. GLOSSER.

323-10 MOTION TO CONDITIONALLY HIRE VOLUNTEER FIRE DEPT. FIREFIGHTER JONATHAN D. NEER.

324-10 MOTION TO AUTHORIZE CHIEF LEWIS AND FISCAL OFFICER DREW TO AUCTION ITEM LISTED IN MIN. ON EBAY.

325-10 MOTION TO ADJOURN THE MTG.

OCTOBER 26, 2010 REGULAR MEETING

326-10 MOTION TO ACCEPT MIN. OF THE OCT. 12TH ZONING HEARING AND REGULAR MEETING.

327-10 MOTION TO PAY BILLS.

328-10 MOTION TO AUTHORIZE FISCAL OFFICER TO DO THE LISTED SUPPLEMENTAL APPROPRIATIONS.

329-10 MOTION TO PURCHASE THE AUDIO RECORDING OF LAND USE LAW: CURRENT ISSUES IN SUBDIVISIION, ANNEXATION, AND ZONING.

OCTOBER 26, 2010 REGULAR MEETING CONTINUED

330-10 MOTION TO AUTHORIZE CHIEF LEWIS TO PURCHASE 6 TWIN XL BOX SPRINGS & MATTRESSES.

331-10 MOTION TO AUTHORIZE CHIEF LEWIS TO SEND 4 FIRE OFFICERS TO THE MAXWELL PROGRAM.

332-10 MOTION TO AUTHORIZE CHIEF MILLER TO PURCHASE TASER SUPPLIES AS LISTED IN THE MOTION.

333-10 MOTIOIN TO APPOINT STEVE BELCHER AS A MEMBER TO THE PARKS & RECREATION BOARD.

334-10 MOTION TO RECESS INTO EXECUTIVE SESSION.

335-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

336-10 MOTION TO AUTHORIZE CHIEF MILLER TO OBTAIN THE SERVICES OF TAMMY YOUNG AS A VOLUNTEER GRANT WRITER FOR A PERIOD OF 6 MONTHS.

337-10 MOTION TO ADJOURN THE MTG.

NOVEMBER 09, 2010 REGULAR MEETING

338-10 MOTION TO ACCEPT MIN. OF OCT. 26TH MTG.

339-10 MOTION TO PAY BILLS.

340-10 MOTION TO MAKE TRANSFERS AS LISTED IN MIN.

341-10 MOTION TO PURCHASE 2 ETHERNET EXTENDERS, CABLE, CLAMPS, MISCELLANEOUS HARDWARE & LABOR FOR THE INSTALLATION OF SUCH.

342-10 MOTION TO HIRE ASTRO-CLEAN TO CLEAN CARPETS & STRIP/WAX FLOORS AT ADMIN. BLDG.

343-10 MOTION TO PURCHASE NO MORE THAN 350 TONS OF ROAD SALT.

344-10 MOTION TO APPROVE THE EXPENDITURE OF NO MORE THAN $450 FOR A ROAD CUT ON HENN HYDE ROAD.

NOVEMBER 09, 2010 REGULAR MEETING CONTINUED

345-10 MOTION TO AWARD THE BID FOR THE PURCHASE AND INSTALLATION OF A VEHICLE EXHAUST SYSTEM TO MAGNEGRIP.

346-10 MOTION TO AUTORIZE CHIEF LEWIS & FISCAL OFFICER DREW TO AUCTION A COMPLETE SET OF HYDRAULIC RESCUE EQUIPMENT ON EBAY.

347-10 MOTION TO AUTHORIZE THE SUPPLEMENTAL APPROPRIATIONS AS LISTED IN THE MIN.

348-10 MOTION TO AUTHORIZE THE IT SPECIALIST DAVIS TO SWITCH THE TOWNSHIP'S TELEPHONE & INTERNET SYSTEMS OVER TO PTNE TELECOM'S IP-BASED SYSTEM.

349-10 MOTION TO RECESS INTO EXECUTIVE SESSION.

350-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

351-10 MOTION TO ADJOURN THE MTG.

NOVEMBER 23, 2010 REGULAR MEETING

352-10 MOTION TO ACCEPT MINUTES OF THE NOV. 09TH MTG. AS AMENDED.

353-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO DO SUPPLEMENTAL APPROPRIATIONS AS LISTED.

354-10 MOTION TO TRANSFER AS LISTED.

355-10 MOTION TO PAY OFF THE FIRE DEPT'S FIRE TRUCK LOAN.

356-10 MOTION TO PAY BILLS.

357-10 MOTION TO PAY CHIEF LEWIS & RD. SUPT. PARKE FOR THEIR MANAGEMENT OF THE TOWNSHIP'S BUREAU OF WORKERS' COMPENSATION PROCESS.

358-10 MOTION TO PAY O'ROURKE ELECTRIC FOR ELECTRICAL SERVICE FOR THE ELECTRONIC SIGN & MEMORIAL AT THE ADMIN. BLDG.

NOVEMBER 23, 2010 REGULAR MEETING CONTINUED

359-10 MOTION TO ADOPT THE BAZETTA TWP. ZONING MAP DATED OCTOBER 2010 AS PREPARED BY THE TRUM. CO. PLANNING COMMISSION.

360-10 MOTION TO ADJOURN THE MEETING.

DECEMBER 14, 2010 REGULAR MEETING

361-10 MOTION TO ACCEPT THE MIN. OF THE NOV. 23RD MTG.

362-10 MOTION TO PAY BILLS.

363-10 MOTION TO AUTHORIZE THE TRANSFERS AS LISTED.

364-10 MOTION TO AUTHORIZE THE SUPPLEMENTAL APPROPRIATONS AS LISTED.

365-10 MOTION TO HIRE JACK GOVERNOR & JOEL DAVIS AS LABORERS (PART-TIME) TO ACT AS RESERVE SNOWPLOW DRIVERS.

366-10 MOTION TO PURCHASE A 2011 INTERNATIONAL 7400 SFA 4X2 CAB & CHASSIS FROM MIAMI VALLEY INTERNATIONAL TRUCKS.

367-10 MOTION TO AUCTION A 1996 CHEVROLET S-10 W/SNOW PLOW, BACK RACK, LIGHT BAR, & STORAGE CONTAINER ON EBAY.

368-10 MOTION TO RECESS INTO EXECUTIVE SESSION.

369-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

370-10 MOTION TO APPROVE THE EXPENDITURE OF NO MORE THAN $1,276.77 TO WOLLAM CHEVROLET FOR REPAIRS.

371-10 MOTION TO ADJOURNT HE MTG.

DECEMBER 17, 2010 REGULAR SPECIAL MEETING

372-10 MOTION TO PAY ALL BILLS.

373-10 MOTION TO ADJOURN THE MTG.

DECEMBER 28, 2010 ZONING HEARING

374-10 MOTION TO ADJOURN MTG.

DECEMBER 28, 2010 REGULAR MEETING

375-10 MOTION TO ACCEPT MIN. OF THE DEC. 14TH REGULAR MTG., DEC. 17TH SPECIAL MTG. AND THE DEC. 28TH ZONING HEARING.

376-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO MAKE THE TRAFERS AS LISTED.

377-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO ADD THE SUPPLEMENTAL APPROPRIATION AS LISTED.

378-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO ADD THE SUB-FUNDS AS LISTED.

379-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST A 2010 AMENDED CERTIFICATE OF ESTIMATED RESOURCES THAT REFLECTS THE CHANGES RELATIVE TO YEAR-END RECEIPTS AND EXPENDITURES.

380-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST A 2011 AMENDED CERTIFICATE OF ESTIMATED RESOURCES THAT REFLECTS THE CHANGES RELATIVE TO 2010 YEAR-END STATUS.

381-10 MOTION TO ACCEPT THE 2011 TEMPORARY APPROPRIATIONS & SUBMIT TO THE TRUM. CO. AUDITOR.

382-10 MOTION TO AUTHORIZE THE FISCAL OFFICER TO REQUEST AN ADVANCE OF THE 1ST HALF SETTLEMENT OF REAL ESTATE TAX FROM THE TRUM. CO. AUDITOR.

383-10 MOTION TO ACCEPT ALL DEPARTMENT INVENTORIES.

384-10 MOTION TO ADOPT THE BAZETTA TWP. ZONING RESOLUTION AMENDMENT AS AMENDED.

385-10 MOTION TO ADOPT THE CEMETERY POLICY ATTACHED.

386-10 MOTION TO ADOPT THE CEMETERY RATE CHARGES ATTCHED.

DECEMBER 28, 2010 REGULAR MEETING CONTINUED

387-10 MOTION TO ADJUST FF/EMT ROBERT WASSER'S PROBATIONARY EMPLOYMENT FROM JUNE 03, 2007 TO FEBRAURY 07, 2008.

388-10 MOTION TO RECESS INTO EXECUTIVE SESSION TO DISCUSS APPOINTMENT OF STATUTORY TWP. OFFICES THAT MUST BE MADE AT THE REORGANIZATIONAL MTG.

389-10 MOTION TO RECONVENE FROM EXECUTIVE SESSION.

390-10 MOTION TO ADJOURN THE MTG.

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: July 13, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:32pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
June 22, 2010 Special Meeting Minutes
June 22, 2010 Regular Meeting Minutes
June 30, 2010 Special Meeting Minutes

- Trustee Urchek would like to table approving the June 22 Minutes because he has not reviewed them

218-10 To accept the minutes from the June 22 Special, June 22 Regular, and June 30 Special Meetings.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

219-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

220-10 To enter into the attached Cemetery Agreement with the City of Cortland.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

221-10 To transfer the following funds.
$1000 from 05-A-02 (Cemetery: Sexton/Burial Salaries) to 05-A-09 (Cemetery: Supplies)
$500 from 01-A-26 (General: Other Expenses) to 01-A-03 (General: Travel & Other)
$477.47 from 10-A-06 (Fire: New Buildings/Equipment) to 10-A-03 (Fire: Workmen's Comp)
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

222-10 To increase the appropriation for 01-M-03 (General: Paving Contracts) to $69,038.78.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

223-10 To adopt the attached 2011 Alternative Tax Budget.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Urchek categorically denied that he committed any violation of the township sexual harassment policy and read a portion of correspondence from Chief Miller
- Trustee Urchek said the attack on him was malicious slander and libel against him by the other Trustees and Atty. Finamore
- Trustee Hovis noted that it was Chief Miller's duty to investigate the original claim per the sexual harassment policy because Chief Miller was Linda Burkey's immediate supervisor
- Trustee Hovis stated it was the trustees responsibility to complete the investigation per the policy and to announce their findings
- Trustee Hovis said the public will have time to address this issue during public comment

224-10 To adopt the attached resolution enforcing township sexual harassment policy.

Motion:	Trustee Hovis		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - No

225-10 To authorize the Fiscal Officer to request an advance of the 2nd Half Settlement of Real Estate Tax from the Trumbull County Auditor.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Notification from Trumbull County Engineer that pre-applications for the Ohio Public Works Commission (Issue 1) Program Year 2011 will soon be accepted by the District 6 Public Works Integrating Committee
  - Workshop was scheduled for July 7-8, 2010
  - Project descriptions due to Trumbull County Engineer by July 16, 2010
- Letter from neighbors of Don Urchek questioning zoning complaints, septic systems, and police powers
- Schedule of Vienna Township Free Summer Concerts & Events
- Results of Trumbull County Annual Bridge Inspection
- Request from Joe Batchko for permission to use one of the Bazetta Township Park baseball fields
- Resolution from Trumbull County Commissioners transferring Johnson Plank Road to Bazetta Township for roadway purposes
- Recommendations from KLA Risk Consulting, in association with OTARMA, regarding township loss control practices
  - Obtain Motor Vehicle Records Annually
  - Adopt a Driving Policy
  - Review Personnel Policies and Job Descriptions Annually
  - Apply Township Zoning Text Consistently
- Letter from Jane Duncan expressing displeasure with the way her road and driveway approach were left after the contractor finished the Westview Drive Sewer Project
- Letter questioning business in a residential area, septic system, and police powers of Trustee Urchek

- Trustee Urchek asked if anyone present could address the letters about him
  - Who wrote the letters
  - What exactly are they referring to
  - Refused to addressed the until the author came forward
- Martha Urchek questioned why anonymous correspondence is included here
  - Fiscal Officer Drew pointed out that all correspondence coming into the Administrative Office is a matter of public record and is recorded whether it is anonymous or not as was the practice before she took office

Administrative Reminders:

- Update on NIMS Testing
  - Fiscal Offer Drew and Trustee Parke have completed all testing
  - Trustee Hovis has completed 25% of the testing
  - Trustee Urchek has completed none of testing
- Information regarding garbage collection contract
  - Trustee Parke said a resident named Lisa contacted Trustees about this and he told her it could be discussed at this meeting
  - Trustee Parke noted that the township does not have an exclusive agreement with any one company and that residents are free to select their own trash removal company
- Information regarding street lighting on Keystone Trail
  - Trustee Parke said the same resident discussed this with him and he told her it could be discussed at this meeting
  - Trustee Hovis said a petition was circulated in the past, but it did not have enough signatures and died
  - Trustee Hovis invited residents to start the petition up again

Zoning Inspector:

- See Attached Report
- Zoning Inspector Nuss reported the following
  - Attended a planning and zoning conference with Zoning Commission Chairman Webb and Zoning Board of Appeals Chairman Swiatkwich
  - Shared some of the information he gathered at that meeting
  - Asked the Trustee for a motion regarding 2697 Warren Meadville Road
    - 4 mobile homes on the lot, 3 of which have been declared unfit by the Trumbull County Health Department
    - Demolition can be done with federal grant money

226-10 To proceed with the demolition of 3 mobile homes located at 2697 Warren Meadville Road.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
  - Attending the planning and zoning workshop mentioned by Zoning Inspector Nuss
  - Reported on the information that he gathered at that meeting
  - Noted that Commission's Quarterly Meeting was last week
  - Introduced new secretary, Jean Eddy, at that meeting
  - All members present received the ethics paperwork
  - Adopted rules and procedures recommended at the workshop
  - Is working on adopting a resolution regarding Timber Creek rezoning

- Next meeting to discuss the rezoning will be August 17 at 8pm
- Asked the Trustee for a laptop for the new secretary, but would like money to come from General Fund rather than Zoning Fund
- Would like a letter of condolence to Commission Member Walter Maycher on the passing of his wife
    - Fiscal Officer Drew said she will make sure this is taken care of

227-10 To purchase a laptop computer and accessories, to be used by the Zoning Commission and Zoning Board of Appeals Secretary, at a cost not to exceed $530, to be paid from the Zoning Fund.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Road Superintendent Parke said he would like to auction a dump truck
    - Truck is too big and wide for the cemetery use
    - It is would be big enough for plowing and salting Millennium Boulevard, but not much else
    - Would like to take the money and set it aside for purchase of another dump truck

228-10 To auction the 2004 Ford 450 Dump Truck, with plow and asher, on eBay with a reserve of $24,000.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke would like to proceed with his .6 mill replacement levy
    - Asking for a replacement levy that will cost residents a total of $18 per $100,000 of property valuation per year – an increase of roughly $10 per year
    - Would appreciate residents voting for passage of the levy, which would generate enough money for the Road Department to pave 1 road per year
    - Would make copies of his proposal regarding uses for increased revenue available to anyone who requested it

- An unknown resident commented on about chip and seal
    - Noted that it causes problems with peeling paint off the cars
    - Complained about the damage this causes
    - Road Superintendent Parke said Bazetta Township does not use chip and seal

229-10 To proceed with the submission to the electors of the question of levying a tax in excess of the ten mill limitation, specifically regarding a five-year, 0.6 mill Road & Bridge Department Replacement Levy on the November 2, 2010 ballot.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke would like to have 4 dead trees removed from McCleary Jacoby Road
    - Has 5 quotes, with $480 being the lowest

230-10 To pay Bazetta Tree for the removal of 4 dead trees on McCleary Jacoby Road, at a cost of $480, to be paid by the Road & Bridge Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Report

231-10 To accept the Ohio Department of Public Safety's Training and Equipment Grant of $3,450.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

232-10 To auction a 14' trailer on eBay with a reserve of $100.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis noted that the township had previously been involved in a lawsuit over these air filtration units because they did not work properly

233-10 To auction 9 air filtration systems on eBay with a reserve of $50 each.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

234-10 To proceed with the submission to the electors of the question of levying a tax in excess of the ten mill limitation, specifically regarding a five-year, 0.8 mill Fire Department Renewal Levy on the November 2, 2010 ballot.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis provided the following information about the Trumbull County Fair
  - Saw 68 patients
  - Transported 13 patients – 1 with critical injuries
  - Did use quite a bit of overtime, but not as much as might have been used
    - Received assistance from other local townships
    - Average of 14 volunteers per day at no cost to the tax payers
    - Used volunteers to staff the command post and monitor the fair for more than 13 hours each day
  - Next year's fair will be 7 days rather than 6 days because July 4th is on a Monday

- Chief Lewis said he received some emails from Trumbull County 911 Director and EMA Director regarding the non-working siren at station on Everett Hull Road
  - Is going to go out and look for grants to get the system hooked up
  - Does not know if there is anything available, but will look
  - Township really needs 4 more sirens/towers and the cost will likely be $18,000
- Trustee Urchek said he spoke with Champion Trustees about starting a mutual aid agreement
- Trustee Urchek thanked Chief Lewis for providing him with information on this

Police Department:

- Sgt. Hovis said he would like the Trustees to vote on the first levy, but delay the second one until the next meeting so a meeting could be held between himself, Chief Miller, and the Trustees
- Trustee Hovis asked Fiscal Officer Drew if there would still be enough time to get all of the paperwork submitted on time if this vote is delayed
    - Fiscal Officer Drew stated that processing of the levy paperwork is an involved process between the township, the Prosecuting Attorney's Office, and the Board of Elections
    - She further stated that the whole process takes roughly one week, so there is time although it will be very close to the August 4 deadline
- Trustee Hovis suggested holding a Special Meeting and asked Sgt. Hovis to get with Fiscal Officer Drew, Chief Miller, and the Trustees to schedule this

235-10 To proceed with the submission to the electors of the question of levying a tax in excess of the ten mill limitation, specifically regarding a five-year, 0.6 mill Police Equipment Fund Replacement Levy on the November 2, 2010 ballot.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

TABLED To proceed with the submission to the electors of the question of levying a tax in excess of the ten mill limitation, specifically regarding a five-year, 1.8 mill Police Department Replacement Levy on the November 2, 2010 ballot.

Motion: Trustee _
Second: Trustee _
Vote: Trustee Hovis – Trustee Parke - Trustee Urchek -

Parks & Recreation Board:

- Nothing to report

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- Cheryl Tennant had asked if she could discuss Northview Drive
    - She was unable to attend the meeting due to a death in the family

Public Comment:

- Paul Carlson of Lakeshore Drive stated the following regarding the levies
    - 3 are up for consideration in November - 2 are for additional taxes
    - Would like to encourage department heads to provide residents a fact sheet, as Superintendent Parke has done, regarding exactly what these monies will go for
    - Has no concern with fire levy because this is a renewal, not a replacement
    - Difficult to understand Road Department budget because money comes from multiple sources
    - Belief that Road Department expenses are exceeding income
    - Police Department seems to be spending $55,000 more than they are taking in
    - General Fund seems to be overspending by about $38,000 this year
    - Thinks the citizens should know why this is happening

- Thanked Fiscal Officer Drew for her assistance with these figures
- If departments can control their budgets, the township will have a successful levy season

- Jack Hineman of Northview Drive commented on glass and debris on roads during accidents
  - Needs to be cleaned up right away so resident vehicle's are not damaged
  - Asked that wreckers be encouraged to clean up these messes

- Jack Welcker of Howland Wilson Road discussed failed sewer systems on Howland Wilson Road
  - Wonders how the township can get involved
  - Trustee Urchek suggested getting a resident group together and taking a petition to the Board of Health or Sanitary Engineer's Office and have the committee to speak for you
  - Trustee Urchek stated these groups were very receptive to this type of action when he did this in his neighborhood

- Jack Welcker of Howland Wilson Road asked for clarification regarding port-a-potties at construction sites within the township
  - Zoning Inspector Nuss said it is a specific zoning rule that you cannot have a port-a-potty anywhere in the township
  - Zoning Inspector Nuss said the Zoning Commission should address this issue and make an exception or issue a special permit so construction workers do not have to go elsewhere
  - Zoning Inspector Nuss said he did not know why the rule existed
  - Trustee Hovis asked Zoning Commission Chairman Webb to look into this

- Mindy Nuss of Durst Clagg Road commented on the sexual harassment complaint
  - Stated that hugging and kissing should not be taken as a claim of sexual harassment
  - Trustee Urchek he addressed this with Linda Burkey, who said she knew that nothing sexual was intended
  - Mrs. Nuss and Trustee Urchek both claimed the situation was sensationalized

- Robyn Hineman of Northview Drive commented on Linda Burkey's original e-mail
  - Asked why the other allegations have not been investigated
  - Did not know where the limit stops with hugging people
  - Concerned that no accusation had been made other than to the Tribune Chronicle
  - Asked if anyone had spoken to Mrs. Burkey since this happened
    - No one present had because she has not returned telephone calls or e-mails
  - Said she has spoken with Mrs. Burkey, who is sickened by this whole thing and did not want to attend this meeting
  - Wants this witch hunt to stop

- Martha Urchek of Lakeshore Drive commented on the sexual harassment allegation
  - Introduced herself as Trustee Urchek's wife
  - Asked if an investigation was done on this allegation
    - Trustee Hovis said that it was
  - Asked if the other allegations investigated
  - Read the allegations of "stalking" and "dreaming about closing the police department"
  - Asked if these allegations were investigated
    - Trustee Hovis said they were not
  - Asked why only one allegation was reported to the paper
  - Asked how the paper found out about the email before the June 3 Meeting
    - Trustees Hovis and Parke said they did not send any information to the paper

        - Trustee Hovis noted that Mrs. Burkey sent the email to about 20 different people, any one of whom could have sent it o the paper
    - Wanted to know why the other trustees launched this investigation
        - Trustee Hovis stated that the Trustees must follow the procedures that are outlined in the Administrative Policy Manual and that is what they did when they became aware that an allegation had been made
        - Trustee Hovis again stated that neither he nor Trustee Parke released the e-mail to the paper and noted that it was the Tribune Chronicle that first labeled the contents of the e-mail a sexual harassment allegation, not the Trustees
        - Trustee Hovis stated that the paper had begun contacting the Trustees for comment before they had all even seen the e-mail
        - Fiscal Officer Drew stated that she had sent a copy of the e-mail to Joshua Flesher at the Tribune Chronicle because he had placed a Public Documents Request for it
        - Fiscal Officer Drew further stated that the paper obviously knew about the e-mail before she gave them a copy otherwise they would not have requested it
    - Wanted to know if there was written proof of this request
        - Fiscal Officer Drew stated that she did not have a written request because the request came via telephone, but did have the paper on which she wrote the date and time of the requests that paper placed that day
        - Fiscal Officer Drew reminded Mrs. Urchek that, as a former Fiscal Officer, she should be know that, per the Ohio Sunshine Law, Public Documents Requests are not required to be in writing and the township cannot require that they be in writing
    - Encouraged some compassion in the future and encouraged all three trustee to work together
    - Disappointed in the actions of the other trustees

- Rose Carlson of Lakeshore Drive commented on the charges against Trustee Urchek
    - Hoped the paper will get it right
    - There was never a charge levied against Trustee Urchek
    - Wanted to know why the words "sexual harassment" are being repeated
        - Trustee Hovis said this is why he and Trustee Parke passed the resolution
            - To act on the advice of legal counsel and follow the procedures laid out in our policy manual
            - To follow the chain of command
            - To conclude and act on the investigation
            - To put this situation to rest and moved forward

- Paul Carlson of Lakeshore Drive commented on the sexual harassment investigation
    - Chief Miller said there was no sexual harassment in his investigation
    - Why did the resolution say that there was
        - Trustee Hovis said Chief Miller does not have the final say so, the Trustees do
        - Trustee Hovis said he sought advice from the Maj. Thomas Stewart at the Sheriff's Department and Atty. Finamore on how to proceed with the investigation

- Rita Benoit of Andrews Drive asked if the township ever received an itemized bill from Atty. Finamore
    - Fiscal Officer Drew said that we received his first quarterly statement, but have not yet received the second quarterly statement
    - Mrs. Benoit thought the township should seek other legal counsel

- Rita Benoit stated that there is a session at the beginning of the year for new trustees
    - Why did Trustee Parke not attend
    - Believed Trustee Parke would conduct himself better had he attended it

- Believed Trustee Parke would have thorough knowledge on Ohio Revised Code if he went
  - Trustee Parke said he could not attend this year for personal reasons, but plans to attend the conference next year

- Jerry Porter of McCleary Jacoby Road commented on the sexual harassment allegation
  - Did not know Trustee Urchek before today
  - Chief Miller said there was no harassment
  - What Trustee Urchek did was wrong, but there was no malice intended
  - Flames were fanned and this blew out of proportion and now Trustee Urchek has to live with it
  - Believed the other Trustees fanned these flames and should be ashamed

- Trustee Urchek thanked residents for their comments
  - Believed he has been maliciously picked on
  - Believed he had been verbally assaulted in a public meeting

- Stanley Shrodek of Lakeshore Drive asked Trustee Urchek why there is friction between the Trustees
  - Trustee Urchek stated the following
    - Thought the other trustees have been embarrassed by him
    - Thought there has been a problem with the job descriptions
    - Thought it all went back to the Deanna Boggess situation

- Robyn Hineman of Northview Drive asked about Trustee Parke following Deanna Boggess
  - Trustee Parke said the following
    - Mrs. Boggess was not followed, but merely observed
    - This was done because she was picking up her children on township time
    - She was doing this at a time other than her scheduled lunch break
    - Doing this on township time puts the township at risk if something happens
    - He watched her coming and going from the Police Department and recorded those times to ensure they matched her time sheets
  - Trustee Urchek said she could do whatever she wants on her lunch break
  - Trustee Parke said the following
    - She was going to pick up her kids after her scheduled lunch
    - She was leaving the Police Department on township time
    - This has been documented
    - She was given a directive from the fiscal officer about it
  - Deanna Boggess said she was unaware of being watched until someone told her

- Carol Braden of Wilmar Drive commented on the prisoners cleaning up Route 5
  - The township should send a letter to the Sheriff's Department
  - The township should thank them so they know that they appreciate it
  - Fiscal Officer Drew said she would draft a letter

- Art Kreller of Andrews Drive commented a few issues
  - Need to tell Atty. Finamore to drop everything against Trustee Urchek and get back to business
  - Andrews Drive cement is being laid and is interfering with the grass
  - Would like a barrier or no parking sign to separate the church property from neighbors
    - Road Superintendent Parke said he has a barrier that he can place there

- Mrs. Solarz of Durst Clagg Road asked about getting the siren up and running at the Fire Station
  - Was told that there are grants out there and that we could have gotten as many sirens as we wanted when the tower went up

        - Chief Lewis said this is not correct
            - Original grant went to Trumbull County EMA, not Bazetta Township
            - The county then gave every township one siren
            - Bazetta was given that siren in roughly 2002
            - It was originally supposed to go at the roundhouse, not the park
            - No issue with the siren at the fire station being used, but does not think his department should be required to pay for this
            - Full township coverage would require 4 towers costing $18,000
    - Asked why can't siren at the fire station be fixed and why can't money be found to pay for this
        - Trustee Hovis said that, if there is a grant out there for this, Chief Lewis will find it
        - Chief Lewis said the siren is operable
            - It only works if someone is physically at the station to press the button
            - The best way is to have it connected to and set off remotely by the 911 center
            - It will cost $5000 to have this done
        - Chief Lewis said he is not a big fan of the tornado siren because the high winds will stop the sound of the siren from reaching some residents
        - Trustee Parke said Chief Lewis is going to try to find a grant for the $18,000 that it will cost to have 4 towers installed

- Paul Carlson of Lakeshore Drive asked what policy and procedure the Trustees followed in the sexual harassment investigation
    - Trustee Hovis said the following
        - He followed the procedure that is laid out in the township's sexual harassment policy
        - Mrs. Burkey could have filed a charge against the township
        - He had to act because he is the chairman
        - Procedure is outlined by township policy
        - He sought legal counsel and spoke with the Sheriff's Department to be sure he was following all proper procedures to protect the township if any charge was filed
        - Made reference to a firm in Columbus that specialized in these types of cases
        - Mrs. Burkey could come back at anytime and file a charge
        - Said the township does have an internal sexual harassment policy
        - Again said he was advised by Atty. Finamore on how to proceed

- Steve Belcher of Morrow Drive commented on the sexual harassment allegation
    - Introduced himself as Fiscal Officer Drew's boyfriend
    - Wanted to make a statement because he had heard enough people defending Trustee Urchek
    - Said that Fiscal Officer Drew could make allegations against Trustee Urchek if she chose to
    - Said there are both male and female employees who could make allegations, but don't because they are trying to protect their jobs and just keep the peace
    - Said everyone should take this allegation seriously
    - Had witnessed Urchek touch Fiscal Officer in public without her permission and saw how this had bothered her, but did not act at her request
    - Does not believe that Trustee Urchek and many residents here are taking this seriously
    - Does not believe there were sexual implications to Trustee Urchek's behavior
    - Thinks Trustee Urchek is a guy who just does not understand that you cannot touch women
    - Reminded residents that there are federal statutes regarding sexual harassment
    - Whether it is done out of malice or without intent, you cannot do it period
    - Reminded residents that there are employees who say nothing because they fear for their jobs
    - Has listened to this unnecessary behavior long enough – applauding a man who cannot keep his hands to himself and put the township in jeopardy is ridiculous
    - You cannot go into an office and touch a female employee in any way, shape, or form

- Evelyn Coe of McCleary Jacoby Road asked if there are overlapping warning sirens on the west side of Mosquito Lake
    - Chief Lewis said Bristol, Champion, Warren, and Bazetta Townships each have one siren and they do not overlap
    - Chief Lewis said the wind can spread the signal or inhibit the signal depending on the direction
    - An unknown resident recommended watching the television for alerts
    - Trustee Hovis mentioned the ability to receive alerts on cell phones

- Bob Gerring of Westlake Drive comments on a few issues
    - Said this is the rudest bunch of people he has ever seen
        - Residents talking over one another and the Trustees
        - Residents applauding and being disruptive
        - Would have kicked them out if this were his business meeting
    - Wanted to know what is going on at the state park regarding the homosexual activity
    - Said there would be violence if this activity continues
        - Trustee Parke asked if he meant the area around the Route 305 boat dock
        - Mr. Gerring said yes
        - Sgt. Hovis said the following
            - Police Department has received a grant to patrol that area
            - The department does a lot of undercover stuff there
            - They do make arrests
    - Trustee Parke said the worst thing about this activity is the proximity to Imagination Station

- Mindy Nuss of Durst Clagg Road commented on the sexual harassment allegation
    - Questioned what is the truth in the situation with Trustee Urchek
    - Wondered where do we end the line for whether we can or cannot hug and kiss people
    - Thought the other Trustees should extend an apology to Trustee and Martha Urchek
    - Asked what the other Trustees found egregious and unacceptable

- Evelyn Coe of McCleary Jacoby Road asked if an apology could be sent to the paper because it would be a nice gesture
    - Trustee Hovis said they would not do this
    - Trustee Hovis said that, as far as he is considered, this is the end of the issue

236-10 To adjourn the meeting at 9:05pm.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 7-23-10
Attested by: Fiscal Officer Rita K. Drew

Dated: 7-26-10
Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 07/14/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13131	86.84	VW13131	AT&T Mobility	Service - Fire
13132	9.19	VW13132	Dominion East Ohio	Service - Fire
13133	777.20	VW13133	Ohio Edison	Service - Admin/Fire/Road/Cemetery
13134	67.09	VW13134	Orwell Natural Gas	Service - Fire
13135	244.15	VW13135	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Cemetery
13136	273.90	VW13136	Time Warner Cable-Northeast	Service - Police
13137	206.42	VW13137	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Fire/Police/Road/Park
13138	69.32	VW13138	City of Warren, Utility Services	Service - Fire/Police
13139	1240.65	VW13139	CenturyLink	Service - Admin/Fire/Police
13140	66.87	VW13140	Advance Auto Parts	Supplies - Police
13141	219.15	VW13141	Amerigas Propane, Inc.	Service - Cemetery
13142	287.77	VW13142	Automotive Distributors	Supplies - Police
13143	624.76	VW13143	Arrowhead Services, Inc.	Gravel - Parking Lot @ Park
13144	4204.05	VW13144	Ainsley Oil Company	Gasoline/Diesel
13145	50.00	VW13145	APA Ohio-Cleveland Section	WOrkshop 6-25-10 (Dave Nuss)
13146	265.38	VW13146	Brett's Glass Works, Inc.	Supplies - Police
13147	2611.67	VW13147	BE Solutions	Claims
13148	25.00	VW13148	Rita Benoit	July 07, 2010 Zoning Commission Mtg.
13149	672.00	VW13149	BE Solutions	Admin. Fees
13150	217.50	VW13150	Clemans, Nelson & Associates, Inc.	Service - Admin.
13151	162.29	VW13151	Cortland Tractor Sales Co.	Supplies - Road/Cmetery
13152	407.90	VW13152	Comdoc, Inc.	Service - Police
13153	347.50	VW13153	Clemans, Nelson & Associates, Inc.	Service - Admin/Police
13154	144.53	VW13154	Certified Laboratories	Supplies - Road/Cemetery/Police/Fire
13155	47.20	VW13155	DRS	Serivce - Admin.
13156	1190.79	VW13156	Delta Dental	Employee Ins.
13157	700.00	VW13157	D&B Cleaners	Janitorial Service
13158	542.13	VW13158	EastGate Regional Council of Governments	Inv. PY08-CFU01
13159	25.00	VW13159	Mark J. Franko	July 07, 2010 Zoning Commission Mtg.
13160	146.00	VW13160	Forum Health Services Company	Claim #10-328773
13161	800.00	VW13161	Attorney Mark S. Finamore	July, 2010 Inv.
13162	19818.00	VW13162	Finley Fire Equipment	Equip. - Fire
13163	206.60	VW13163	Handyman Supply Inc.	Supplies - Pk/Rd/Cemetery/Police
13164	8.92	VW13164	Howland Springs Water Company, Inc.	Service - Admin.
13165	60.00	VW13165	Howland Twp Fire & EMS Training Center	Textbook - Fire
13166	77.00	VW13166	Health Index	Drug Screening
13167	133.00	VW13167	Health Index, Inc.	Drub/Alcohol Screening
13168	64775.63	VW13168	The Huntington Bank	Loan Payment - Fire Truck
13169	142.99	VW13169	Hanley Print & Promotions	OTAS Checks - Admin.
13170	1114.80	VW13170	Joel E. Davis	Supplies - Police/Fire
13171	30.00	VW13171	IACP	Supplies - Police
13172	200.00	VW13172	Kent State University Trumbull Campus	Class - Swiger & Galida
13173	25.00	VW13173	Curtis Lonsbrough	July 07, 2010 Zoning Commission Mtg.
13174	275.00	VW13174	La-A-Boy Furniture Galleries	Service - Fire
13175	197.50	VW13175	Lucas Security	Service - Police
13176	207.00	VW13176	Municipal Signs & Sales	Supplies - Road
13177	777.83	VW13177	Mark Thomas Ford	Supplies - Cemetery/Police
13178	25.00	VW13178	Walter Maycher	July 07, 2010 Zoning Commission Mtg.
13179	47.50	VW13179	Municipal Signs & Sales	Supplies - Road
13180	19755.58	VW13180	Medical Mutual of Ohio	Health Ins.
13181	239.00	VW13181	OTARMA	Property Endorsement #2
13182	42.80	VW13182	NAPA Auto Parts	Supplies - Road
13183	1281.00	VW13183	Ohio Billing, Inc.	EMS Trip Submission
13184	245.40	VW13184	Physio-Control, Inc.	Maint. Agreement - Fire
13185	20.55	VW13185	Professional ID Cards, Inc.	Supplies - Police
13186	2102.70	VW13186	Penn Care Medical Products	Supplies - Fire
13187	283.19	VW13187	Proforma	Receipt Books/Business Cards
13188	176.97	VW13188	Red Diamond Uniform & Police Supply, Inc	Supplies - Police
13189	198.00	VW13189	Roscoe Bros., Inc. of Gustavus	Supplies - Park/Rd/Cemetery
13190	95.75	VW13190	St Joseph Health	Service
13191	306.54	VW13191	Sam's Club/GEMB	Supplies - Fire
13192	660.00	VW13192	Strobes Unlimited	Supplies - Fire
13193	95.00	VW13193	Terminix Processing Center	Pest Control - Police
13194	534.24	VW13194	Terry's Tire Town	Supplies - Police
13196	3025.23	VW13196	Trumbull County Treasurer	9-1-1 Service
13197	23356.25	VW13197	Treasurer, State of Ohio	Pick Up Truck - Fire
13198	107.00	VW13198	Treasurer State of Ohio	Service - Police
13199	2912.00	VW13199	Teamsters Local 377	Insurance - Rd. Dept.
13200	279.99	VW13200	Tractor Supply Credit Plan	Lawn Sweeper
13201	326.56	VW13201	Vision Service Plan - (OH)	Insurance
13202	350.99	VW13202	United Safety Authority	Supplies - Admin
13203	25.00	VW13203	Theodore Webb	July 07, 2010 Zoning Commission Mtg.
13204	38.91	VW13204	Walmart Business/GEMB	Supplies - Fire
13205	45.87	VW13205	Ward's Auto Parts, Inc.	Supplies - Rd/Cemetery
13206	354.54	VW13206	The Tribune Chronicle	Ads
13207	92.00	VW13207	Terminix Processing Center	Service - Police
13208	399.22	VW13208	Rentware, Inc.	Uniforms/Etc.
	162204.30		Total Amount of Pending Warrants	

RESOLUTION NO: 220-10

AGREEMENT

WHEREAS, the Trustees of the Bazetta Township, Trumbull County, Ohio, and hereinafter called Trustees, are the owners of and maintain Hillside cemetery in the Township of Bazetta, County of Trumbull and State of Ohio; and,

WHEREAS, the City of Cortland, Trumbull County, Ohio, and hereinafter called the City, are the owners of and maintain Casterline and Disciple Church Cemeteries in the City of Cortland, County of Trumbull and State of Ohio; and,

WHEREAS, the Casterline and Disciple Church Cemeteries are no longer generally available for burials and the City of Cortland does not currently have a burial service or maintain cemetery records; and,

WHEREAS, the Township and Cortland desire to enter into an agreement to provide Burial services and record keeping for the Casterline and Disciple Church cemeteries; and,

NOW, THEREFORE, BE IT RESOLVED:

That the following provisions be part of the agreement:

1) That the rates for burials in the Casterline and Disciple Church cemeteries shall be established by the Township.

2) That the Township shall furnish all labor and equipment necessary for burials in the Casterline and Disciple Church cemeteries.

3) All income from cemetery operation shall be retained by Bazetta Township.

4) Sextant services and record keeping with the jointly owned software program shall be the responsibility of the Township.

5) This Agreement shall be for a period of Five (5) years but shall automatically be renewed unless written notice is given to the other party Twelve (12) months prior to the effective date of any change.

Paul W. Hovis, Trustee Chairman

Frank W. Parke, V. Chairman

Donald P. Urchek, Trustee

Rita K. Drew, Fiscal Officer

7-16-10
Date

ALTERNATIVE TAX BUDGET INFORMATION

TRUMBULL COUNTY

Name of Township Bazetta Township

For the Fiscal Year Commencing January 1, 2011

Fiscal Officer Signature _____ **Date** 6-30-10

Bazetta Township

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: GENERAL

DESCRIPTION	Actual Jan 1-Dec. 31 2009	Budgeted FY Jan 1-Dec 31 2010 Estimate	Budgeted FY Jan 1-Dec. 31 2011 Estimate
Beginning Unencumbered Fund Balance	139170.04	152840.71	114332.06
Revenues:			
Health Department	25479.08	25360.66	24092.63
Property Taxes	217611.41	230771.12	219232.56
Local Government	107484.08	104557.05	104557.05
All Other Receipts	129700.86	141044.86	133992.62
Total Resources	619445.47	654574.40	596206.92
Total Expenditures & Encumbrances	466604.76	540242.34	484747.18
Ending Unencumbered Fund Balance	152840.71	114332.06	111459.74

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2009	Budgeted FY Jan 1-Dec. 31 2010 Estimate	Budgeted FY Jan. 1-Dec. 31 2011 Estimate
Beginning Unencumbered Fund Balance	10189.95	2600.58	34383.13
Revenues:			
Property Taxes	240008.12	236945.14	225097.88
All Other Receipts	3745.10	5595.11	5315.35
Total Resources	253943.17	245140.83	264796.36
Total Expenditures & Encumbrances	251342.59	210757.70	214972.85
Ending Unencumbered Fund Balance	2600.58	34383.13	49823.51

Bazetta TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Police

DESCRIPTION	Actual Jan 1-Dec. 31 2009	Budgeted FY Jan 1-Dec 31 2010 Estimate	Budgeted FY Jan 1-Dec. 31 2011 Estimate
Beginning Unencumbered Fund Balance	235537.32	212210.66	211210.66
Revenues:			
Property Taxes	697420.03	734052.03	697349.43
All Other Receipts	29952.25	29952.25	28454.64
Total Resources	962909.60	976214.94	937014.73
Total Expenditures & Encumbrances	750698.94	765004.28	780304.36
Ending Unencumbered Fund Balance	212210.66	211210.66	156710.37

FUND: Police Equipment

DESCRIPTION	Actual Jan. 1-Dec. 31 2009	Budgeted FY Jan. 1-Dec. 31 2010 Estimate	Budgeted FY Jan. 1-Dec. 31 2011 Estimate
Beginning Unencumbered Fund Balance	6882.60	34694.53	34694.53
Revenues:			
Property Taxes	60969.93	52915.56	50249.78
All Other Receipts	-0-	-0-	-0-
Total Resources	67852.23	87610.09	84944.31
Total Expenditures & Encumbrances	33157.70	52915.56	53973.87
Ending Unencumbered Fund Balance	34694.53	34694.53	30990.44

Reproduce this schedule as often as necessary

Bazetta TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual Jan 1-Dec. 31 2009	Budgeted FY Jan 1-Dec 31 2010 Estimate	Budgeted FY Jan 1-Dec. 31 2011 Estimate
Beginning Unencumbered Fund Balance	59643.68	181247.84	180247.84
Revenues:			
Property Taxes	983654.15	1069308.84	1615843.40
All Other Receipts	203883.42	185500.00	176225.00
Total Resources	1247181.25	1436056.48	1372316.21
Total Expenditures & Encumbrances	1065933.41	1255808.64	1178924.81
Ending Unencumbered Fund Balance	181247.84	180247.84	193391.40

FUND: Bond Retirement

DESCRIPTION	Actual Jan. 1-Dec. 31 2009	Budgeted FY Jan. 1-Dec. 31 2010 Estimate	Budgeted FY Jan. 1-Dec. 31 2011 Estimate
Beginning Unencumbered Fund Balance	16.13	16.13	16.13
Revenues:			
Property Taxes	108851.21	70917.69	70917.69
All Other Receipts	-0-	-0-	-0-
Total Resources	108867.34	70917.69	70917.69
Total Expenditures & Encumbrances	108867.34	70917.69	70917.69
Ending Unencumbered Fund Balance	16.13	16.13	16.13

Reproduce this schedule as often as necessary

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

RESOLUTION NO: 224-10

RESOLUTION ENFORCING TOWNSHIP SEXUAL HARASSMENT POLICY

WHEREAS, On June 1, 2010, the Board of Trustees received an e-mail complaint from township police department employee Linda Burkey stating that a trustee was hugging and kissing people when they didn't want it; and

WHEREAS, Pursuant to the Board's Sexual Harassment Policy, the complaint was referred to the employee's immediate supervisor, Police Chief Tom Miller for investigation; and

WHEREAS, The investigation concluded that Trustee Don Urchek had hugged and kissed said township employee without her approval or invitation to do so, on at least two occasions as early as December of 2009;

NOW THEREFORE BE IT RESOLVED, the Board finds said conduct of Trustee Urchek egregious and totally unacceptable; and

BE IT FURTHER RESOLVED THAT, the Board condemns such conduct and admonishes Trustee Donald Urchek for his actions. Because Trustee Urchek is an elected official, the Board is without authority or power to discipline or sanction Trustee Urchek, as would be the case with a Township Employee.

ROLL CALL:

Paul W. Hovis, Trustee Chairman

Frank W. Parke

Frank W. Parke, Vice Chairman

Donald P. Urchek, Trustee

7-16-10

Date

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting July 13, 2010 1930hrs

Date: 7/12/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on July 13, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. The Fire Department just received Ohio Department of Public Safety Grant from the Division of EMS for $3,450.00. This will be spent on EMS equipment that needs updated.
2. The 14 ft Trailer that is not being used by the fire department any more with a reserve of $100.00. I would also like to put 9 Air Filtration Systems on eBay with a reserve of $50.00 a piece.
3. Would like set a meeting to discuss the next steps with the Trustees to discuss the Fire Department renovation of existing fire stations or new building. We have the study and a plan place we all just need to stay on track. I have attached a plan on what are the next steps. I did not get to this over the last two weeks due to the Trumbull County Fair.
4. The Fire Department has ordered the ¾ ton pickup truck. At this time I have no delivery date. The price came in at $23,400.00

Health Care Committee
Nothing to report

Safety Committee
Nothing to report

Dennis Lewis

Chief of Fire & EMS

June 2010

Bazetta Police Department Activity

Activity	Total
Calls for Service	573
Incident Reports Filed	140
Traffic Crash Investigations	14
Number of Persons Arrested	29
Traffic Offenses	18
Vehicle Miles Traveled	8,183.40
Office Contacts	306

Zoning Permits Issued For
April, May, June, early July
2010:

TAXING DISTRICT: **Bazetta Township**

Permit No.	Date	Property Owners Name	Street Address	Permit Issued For	Value	Fee	Notes
3661	8-Apr	Daniel Rees	2015 Red Fox Run	12 X 16 Shed	$1,000.00	$15.00	
3662	19-Apr	Kelly Patchin	Void	Void	$0.00	$0.00	
3663	20-Apr	Vicumpria Perera	2470 Timberline	Deck	$5,000.00	$69.75	
3664	Void	Void	Void	Void	$0.00	$0.00	
3665	7-May	Peter & M.J. Barnusky	2239 Henn Hyde	Pool	$10,000.00	$72.90	
3666	7-May	Bell Chriopractic	3030 St Rt 5	Sign	$1,000.00	$18.00	
3667	7-May	William Carter	2042 Quail Run	Shed	$1,000.00	$15.00	
3668	7-May	Velva Umphreys	4 Larry Lane	Shed	$1,000.00	$15.00	
3669	7-May	Richard Kaleda	2661 St Rt 46	Garage	$15,000.00	$21.60	
3670	14-May	Dean Noble	3055 Fallehn Dr.	Porch	$7,000.00	$15.00	
3671	17-May	Cortland Church of Christ	Bazetta Road	Church	$350,000.00	$0.00	$0 for church
3672							
3673	20-May	Anthony Polesh	411 Johnson Plank	Garage	$7,500.00	$15.00	
3674	24-May	Wayne Housel	3665 Durst Clagg	Barn	$4,300.00	$0.00	$0 for ag bldg
3675	1-Jun	Chester West	3776 Bazetta Road	Roof over existing deck	$5,000.00	$29.25	
3676	29-Jun	Nancy Roach-Gurdak	2958 Crown Point	Pool	$8,800.00	$64.35	
3677	1-Jul	Sherry Mansfield	1963 Deer Creek Run	Pool	$6,400.00	$64.35	
3678							
3679	11-Jul	5 Guys Burgers & Fries	2170 Millenium	Sign	$4,000.00	$122.40	
				Months Totals	$427,000.00	$537.60	
				Prior Total	$0.00		
				YTD=			
				Zoning Books			
				Garage Sales			
				Zone Variance Application			
				Zone Change Application			
				Vendors Permit			
				Zoning Books/ CD sold			
				Commperhensive Plan Books			

23-A

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Urchek, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

.

ROLL CALL:

Mr. Hovis	✓ yes	____ no
Mr. Parke	✓ yes	____ no
Mr. Urchek	✓ yes	____ no

Resolution # 228-10

2004 Ford 450 Dump Truck, with plow and asher, at a reserve of $24,000

23-B

eBay Motors

Listed in category: eBay Motors > Other Vehicles & Trailers > Commercial Trucks > Dump Trucks

Item: 320567656221

2004 Ford F450

2004 Ford F450 4X4 Diesel Dump Truck - Spreader & Plow

bazettatownship (1)

Sale Date:	Aug 03, 2010 14:06:50 PDT
Bid history:	24 bids
Winning bid:	**US $26,321.00**
Item Location:	Cortland, OH, United States
Coverage:	This vehicle is eligible for up to $50,000 in Vehicle Purchase Protection. (Not eligible for eBay Buyer Protection)

Shipping

If your vehicle is near you, just make arrangements with the seller to pick it up. If it's further away, you can either fly or drive to the car's location, or you can hire a shipping service to get it delivered to your door. The seller may have additional options available, so check their description for more information.

Important Information From This Seller

Sells to: United States

Buyer is responsible for vehicle pickup or shipping.

Payment

To ensure a smooth transaction, be sure to review all of your options for payment and financing carefully before purchasing this vehicle. Review the seller's payment instructions carefully. If you have any questions, be sure to ask the seller before bidding or sending your payment.

Seller's payment instructions

Will accept cash, personal check, company check, or government check for payment. With personal and company checks, payment must clear our account BEFORE the vehicle will be released to buyer.

Deposit via PayPal

US $250.00 within 24 hours of auction close.

PayPal VISA DISCOVER BANK

23-C

Payment methods accepted

- Personal check
- Cashier's Check (certified from US or Canadian bank) or money order
- Cash (in person)
- Other - See Seller's payment instructions for payment methods accepted

Full payment

Required within 7 days of auction close.

Financing

Find out more about your options for financing this vehicle. Connect with third-party financing companies that offer competitive rates and helpful services to complete your purchase. Also, be sure to check the seller's description for more options.

Title:	2004 Ford F450 4X4 Diesel Dump Truck - Spreader & Plow
Mileage:	13,236 miles
Location:	Cortland, OH

Vehicle Information

VIN:	1FDXF47P74EC42327
Vehicle title:	Clear
Condition:	Used

Features

Type:	Dump - box	**Engine make:**	Ford	**Transmission type:**	Automatic
Class:	Class 4 (14,001-16,000 lbs.)	**Engine horsepower:**	--	**Transmission speeds:**	5 Speed
Fuel type:	Diesel	**Suspension type:**	Spring	**Tire size:**	19.5 inches
Number of axles:	Single				

Seller's description

2004 Ford F450 4X4 Powerstroke Diesel Dump Truck with Spreader & Plow

This vehicle has only ever been owned and operated by the Bazetta Township Road Department. As you can see from the extremely low mileage of just 13,236 miles, it has hardly been used. It has always been serviced and thoroughly inspected by a certified mechanic. It is in truly excellent condition and is 100% ready to go to

work. Everything on this vehicle works just as it should. The only reason that we are selling this dump truck is because it does not really serve our needs. It is too big and too wide to use in our cemeteries. For the most part, it has only been used on the side road that leads to our local Wal-Mart. We just can not justify keeping a piece of equipment that we so rarely use.

All service manuals for the truck will be included in the sale. We can also provide all maintenance records on the vehicle from Day 1.

This dump truck has a Ford 6.0l V8 Powerstroke Turbo diesel engine. The engine has a block heater for cold starts when the vehicle is not stored in a temperature controlled area. There is a Torqshift 5 speed automatic transmission and 2 speed manual transfer case. There is a 4.30 ratio limited slip axle. It has a 141" wheel base. Other features include 40g fuel tank, 7-wire wiring harness, auxiliary power point, power steering, and front/rear stabilizer bar.

It has hydraulic brakes and leaf spring suspension with helpers. The 4 wheel anti-lock brakes have roughly 90% remaining.

The tires are 225/70R19.5Fs and have roughly 80% tread remaining all the way around. The rims are 19.5x6.0s.

The GVWR is 15,000lb with a front GAWR of 6,000lb and a rear GAWR of 11,000lb.

The truck has white/yellow exterior and a grey interior. As you can see from the photos, the truck is very clean and shows little wear and tear both inside and outside. This vehicle's only cosmetic flaw is a ding on the passenger door. This can be seen in our photos. The truck runs extremely well - nice and smooth. It drives perfectly straight with no wandering. It has plenty of power on hills. It starts right up with the bump of a key, with no smoke whatsoever. It has plenty of "git up and go".

This truck has a variety of additional features. In the interior, these include an AM/FM/radio with clock, A/C that is CFC free, black vinyl floor covering, cloth sun visors, day/night rear view mirror, dome lamp, dual cup holders, heavy duty vinyl full bench seat, dual airbags, adjustable safety belts, step on the driver's side, intermittent wipers, and west coast mirrors.

Additional exterior features include argent steel wheels/grille/bumper, manual telescopic mirrors, front license plate bracket, roof clearance lights, sealed halogen headlights, LED and strobe light kit, and a snowplow package. The truck bed tailgate is included though it is not pictured.

The Swenson MDV944HSS V-box spreader had stainless steel construction. It operates off of central hydraulics. There is a screen on top of the spreader to prevent clumps. It has a 4.0 cubic yard capacity. There is an extended chute assembly also made of stainless steel. There are dual spreader motors that operate independently. Current value of the spreader alone is $9,200.

23-E

The Meyer Snow Plow has a 9.5' Super-V blade (with independently working blades). Both are operated off of central hydraulics, have EZ-Mount Plus mounting, and night saber lights. Current value of the plow is $4,500.

You are more than welcome to come down and test drive the truck. In fact, we encourage it! If you have any questions whatsoever about this truck, please contact Road Superintendent Kris Parke at 330-637-8311 between 7am and 3pm or send an e-mail to kparke@bazettatwp.org.

$250 deposit is required immediately upon close of auction with remainder due within 7 days. After the vehicle has been paid for, we will gladly store the vehicle for up to 2 weeks. If you need more time, we will try to arrange that for you. However, you must make arrangements well in advance. Please keep in mind we are small department in a small township and space is limited.

IF YOU ARE A GOVERNMENT ENTITY IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS VEHICLE,
YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER.
THIS VEHICLE IS FOR SALE OUTSIDE EBAY, BUT CAN ONLY BE LEGALLY SOLD TO ANOTHER STATE OF OHIO GOVERNMENT ENTITY.

Questions and answers about this item

No questions or answers have been posted about this item.

This page is formatted for printing and does not include all the information contained in the listing. You must select all options to print all of the information in the listing including the listing summary, seller's description, and images.

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RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Urchek, seconded by Trustee Parke, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

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BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓ yes	____ no
Mr. Parke	✓ yes	____ no
Mr. Urchek	✓ yes	____ no

#232-10

14' trailer with a reserve of $100

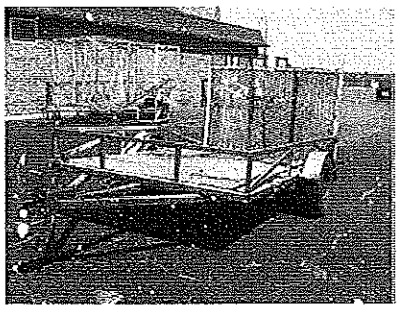
23-G

eBay Motors

Listed in category: eBay Motors > Other Vehicles & Trailers > Trailers > Cargo / Utility Trailers

Item: 320568878946

1992 Wells Cargo Utility Trailer (10' x 6')



bazettatownship (1)

Sale Date:	Aug 06, 2010 09:10:55 PDT
Bid history:	31 bids
Winning bid:	**US $386.00**
Item Location:	Cortland, OH, United States
Coverage:	This vehicle is eligible for up to $50,000 in Vehicle Purchase Protection. (Not eligible for eBay Buyer Protection)

Shipping

If your vehicle is near you, just make arrangements with the seller to pick it up. If it's further away, you can either fly or drive to the car's location, or you can hire a shipping service to get it delivered to your door. The seller may have additional options available, so check their description for more information.

Important Information From This Seller

Sells to: United States

Buyer is responsible for vehicle pickup or shipping.

Payment

To ensure a smooth transaction, be sure to review all of your options for payment and financing carefully before purchasing this vehicle. Review the seller's payment instructions carefully. If you have any questions, be sure to ask the seller before bidding or sending your payment.

Seller's payment instructions

Will accept cash, personal check, company check, or government check for payment. With personal and company checks, payment must clear our account BEFORE the vehicle will be released to buyer.

Deposit via PayPal

US $250.00 within 24 hours of auction close.

PayPal VISA DISCOVER BANK

23-H

Payment methods accepted

- Personal check
- Cashier's Check (certified from US or Canadian bank) or money order
- Cash (in person)
- Other - See Seller's payment instructions for payment methods accepted

Full payment

Required within 7 days of auction close.

Financing

Find out more about your options for financing this vehicle. Connect with third-party financing companies that offer competitive rates and helpful services to complete your purchase. Also, be sure to check the seller's description for more options.

Seller's description

1992 Wells Cargo Utility Trailer

- **Dimensions:**
  - 10' x 6'with 6' x 4' rear hinged ramp tongue fits a 2" ball receiver.
- **Structure:**
  - Base Frame is made from 2" square channel
  - Base and ramp is made from heavy metal mesh covered with ¾" particle board
  - Side Supports are 12" high and made from 1" x 1 ½" square channel
  - Wheels & Tires: P195 75 R14
- **Lights:**
  - Mounted on the rear of the trailer
- **Rated cargo weight:**
  - 2,200 lbs.
- **Trailer weight:**
  - 650 lbs.

Title is on site from original manufacturer.

This trailer was used as a utility trailer for the Bazetta Township Fire Department for many years and is not in the best condition. There is rust present throughout various parts of the frame and the supports. The tires and wheel bearings will need to be replaced due to the tires being dry rotted. The particle board that rests on the base will also need to be replaced due to rotting. The lights are not functional, so

23-I

some re-wiring and bulb replacement may be needed. As you can see from this description, this trailer is in need of many repairs. But, if your are willing to invest some TLC, then it can be used for a variety of hauling needs.

You are more than welcome to come down and look at the trailer. In fact, we encourage it! If you have any questions whatsoever about this trailer, please submit your questions through ebay and one of our fireman will get back to you as soon as possible.

After the vehicle has been paid for, we will gladly store the trailer for up to 2 weeks. If you need more time, we will try to arrange that for you. However, you must make arrangements well in advance. Please keep in mind we are small department in a small township and space is limited.

IF YOU ARE A GOVERNMENT ENTITY IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS VEHICLE,
YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER.
THIS VEHICLE IS FOR SALE OUTSIDE EBAY, BUT CAN ONLY BE LEGALLY SOLD TO ANOTHER STATE OF OHIO GOVERNMENT ENTITY.

Questions and answers about this item

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RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Urchek, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

233-10

Mr. Hovis	✓ yes	___ no
Mr. Parke	✓ yes	___ no
Mr. Urchek	✓ yes	___ no

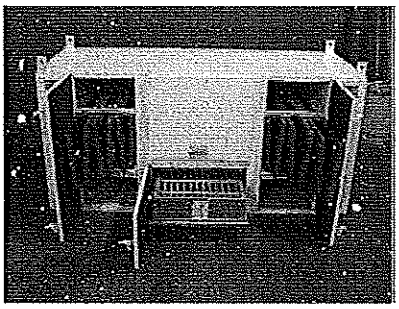
9 air filtration systems
with a reserve of $50 each.

23-K

eBay Buyer Protection Learn more

Listed in category: Business & Industrial > Industrial Supply & MRO > Safety & Security > Other

Item: 320575489772



Steel Ventilation Units (Suspension from Ceiling Type)

bazettatownship (3)

Item condition: **Used**

Ended: Aug 20, 2010 09:59:02 PDT

Bid history: 5 bids

Current bid: **US $26.00**
Reserve not met

eBay Buyer Protection
eBay will cover your purchase price plus original shipping.
Learn more

NEW

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred / Accepted
PayPal VISA DISCOVER BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

Payment due within 7 days upon close of auction. No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying via PayPal.

Seller's description

23-L

Description for Ventilation Units

These units were used for ventilating apparatus bays in our township's two fire stations. We have 9 of these available. The constructions of these units are designed to be suspended from the ceiling that is strong enough to withstand the weight of one or multiple ventilation units of this type.

The dimensions and details of construction of these units are listed below:

Color: White/Cream

Construction: Steel

Dimensions: 65" long, 25" wide, 30.5" tall (not including suspending plates)

Filters: Manufactured by Quality Rigid Filters and each filter is made of metal and are designed for easy removal and replacement. Each unit has a total of 13 filters. On each end of these units are two separate cabinets that contain six filters measuring 24" long, 12" wide, 1" thick. The remaining filter is larger and centrally located at the bottom of each unit. The larger filter measures 24" long, 20" wide, 6" thick, made of metal and also is designed for easy removal and replacement.

Weight: Each ventilation unit weighs approximately 200 lbs. or 91 kg

Mounting and Installation: These units are equipped with four 1/8" steel plates with 5/8" holes on each corner at the top for suspension. Formerly, these units were hung from the metal ceiling framework with 1/8" diameter metal cable.

Each unit has ½" vented ridges on each end that measure approximately 3" thick, 21" wide, 27" long.

Power Supply: Fan and motor are powered by standard 110 AC.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE BAZETTA FIRE DEPARTMENT AT 330-637-4136 OR 330-637-2872.

After the unit(s) has been paid for, we will gladly store it/them for up to 2 weeks. If you need more time, we will try to arrange that for you. However, you must make arrangements well in advance. Please keep in mind we are small department in a small township and space is limited.

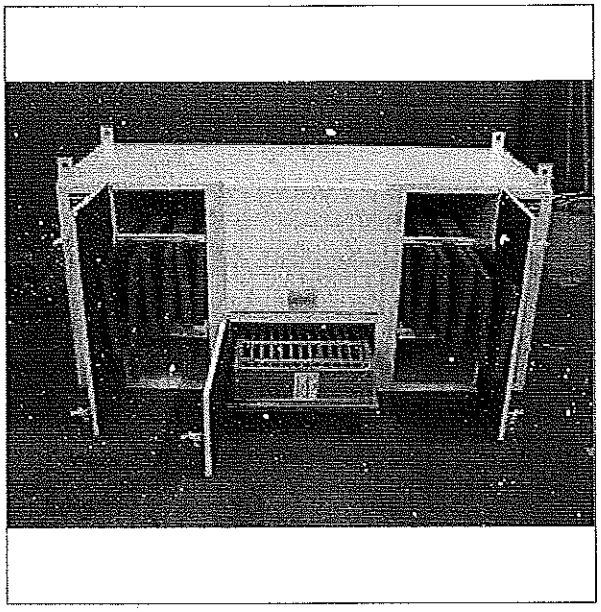
IF YOU ARE A GOVERNMENT ENTITY IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THESE UNITS,
YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER.
THESE UNITS ARE FOR SALE OUTSIDE EBAY, BUT ONLY TO ANOTHER STATE OF OHIO GOVERNMENT ENTITY.

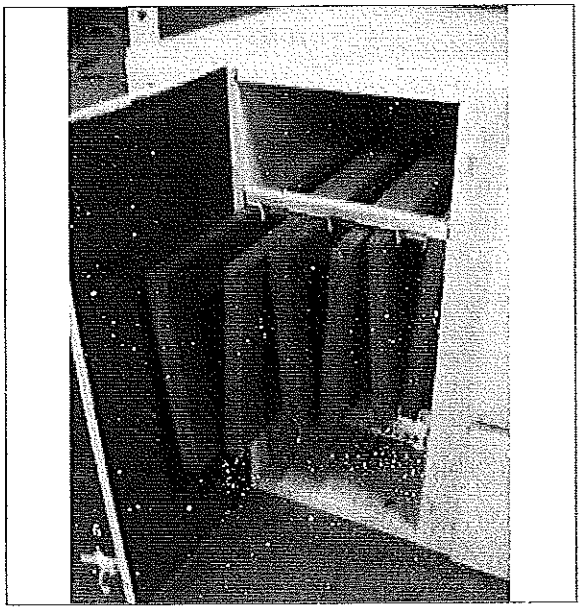
23-M

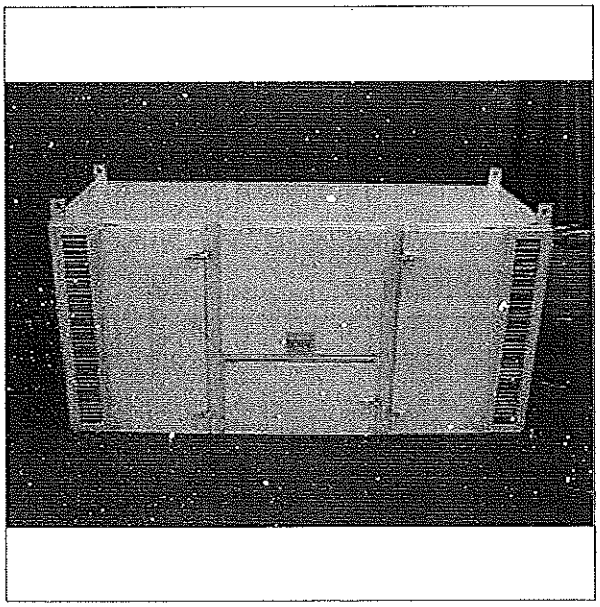
Questions and answers about this item

No questions or answers have been posted about this item.

Listing images







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BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: July 27, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
July 13, 2010 Regular Meeting Minutes

237-10 To accept the minutes from the July 13 Regular Meeting.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

238-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked where the money for this increase will come from
  - Fiscal Officer Drew said it will come from Fire Department carryover

239-10 To increase the appropriation for 10-A-03 (Fire: Workmen's Comp) by $2,000.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked why the Administration Building needs this

TABLED To authorize the purchase of a video surveillance system with DVR recorder for the Administration Building, at a cost of $998, to be paid for from the General Fund.

Correspondence (Copies available upon request):
- Invitation from Ohio Utilities Protection Service to attend their Annual Trustee Reception and Meeting on August 19-20, 2010
- Notice from Department of Commerce regarding liquor permit renewal objections
- Invitation from Northeast Ohio Township Association to attend their Meeting on July 29, 2010
- Notification from State Employment Relations Board approving the Petition for Amendment of Certification and amending the bargaining unit

- Discount admission tickets for the Lewis & Clark Circus on July 23, 2010
- Update from Trumbull County Engineer regarding completed projects in Bazetta Township from April 1, 2010 to June 30, 2010
- Follow-up from Trumbull County Engineer stating that Bazetta Township has requested Pre-Application Assistance for the Ohio Public Works Commission (Issue 1) Program Year 2011
- Special announcement from STAR Ohio stating that they are switching from PNC Bank to Huntington National Bank
- Notification from Ohio Utilities Protection Service that they have adopted a new funding model for 2011, a detailed explanation of which will be provided in September
- Memos from Trustee Urchek to township employees and elected officials pledging to set differences aside and pool efforts and resources to benefit the township
- Approval from Ohio Historical Society of Bazetta Township's Records Retention Schedule
- Invitation to a Capacity Building Breakfast Meeting for The Ohio Benefit Bank
- Letter from the Ohio Farm Bureau regarding the Ohio Livestock Care Standards Board
- Invitation from J. N. Barkan & Associates to discuss contract negotiation services

- Trustee Urchek asked to make two comments
  - Apologized if anyone took his memo the wrong way
  - Thought the township should look into Barkan & Associates
- Trustee Hovis asked Fiscal Officer Drew to schedule a meeting with Barkan & Associates
  - Fiscal Offer Drew said that she would do so

Administrative Reminders:
- None

Zoning Inspector:
- No report because Zoning Inspector Nuss is on vacation
- Trustee Urchek said Zoning Inspector Nuss sent something about HMP stating that they were zoned properly

240-10 To waive the three-day zoning fee of $750 and instead charge $250 for the Glenn Christian Ox Roast on September 4-6, 2009, as was done in 2009.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:
- Zoning Commission Chairman Webb reported that paperwork has been filed for the August 18, 2010 Meeting to discuss rezoning efforts in Timber Creek
- Trustee Parke asked Zoning Commission Chairman Webb if he knew whether Zoning Inspector Nuss had done any paperwork on the house by Tournament Trail
  - Trustee Hovis said Zoning Inspector Nuss had sent letters to have it cleaned up
  - Sgt. Hovis said the property had been broken into and the copper wiring had been stripped
  - Police Secretary Boggess said the Police Department had been routinely checking this property because it is a nuisance

Road Department:
- Road Superintendent Parke stated that he had two things to discuss
  - Would like to go through Sure Line for pavement markings on Millennium Boulevard
    - The company that used to do this work is no longer in business

- Trumbull County does not do this work
- Would like to get rid of an old computer that is no longer used and is of no real value

241-10 To approve the expenditure of $506 for pavement markings on Miliennium Boulevard, to be paid for by the Road Department.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

242-10 To dispose of an HP Compaq computer and monitor with Windows 95 (Serial #MXM8110BXX).

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke reported the following
  - Dead trees have been removed on McCleary Jacoby
  - Site survey for Soil and Water Conservation is done

Fire Department:

- See Attached Agenda
- Chief Lewis noted the Ohio Fire Executive Officer Program is difficult to get into
  - Highly competitive
  - 15 page application is required
  - No guarantee that he will be accepted
- Trustee Urchek asked if the department had the money for this
  - Chief Lewis said he had it in the training budget

243-10 To approve the expenditure of $2,400 per year for three years for Chief Lewis to attend the Ohio Fire Executive Officer Program, to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis noted that the Fire Officer 1 Class is a 2 week course
  - Capt. Taylor had already taken the course
  - Could reduce a lot of overtime by sending 2 fire officers instead of the 3 originally requested
  - Fire officers should be placed on a 40 hour work week when attending this course
  - This is something that should be discussed in contract negotiations

244-10 To approve the expenditure of $2,100 for Chief Lewis and 2 fire officers to attend a Fire Officer 1 Class, to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Police Department:

- Sgt. Hovis presented the Trustees and Fiscal Officer with a pricing list from Mark Thomas Ford
- Sgt. Hovis asked that the Trustees do the following
  - Take no action on the 1.8 mill police levy at this time
  - Hire Lenny Emch

245-10 To hire Lenny Emch as a part-time patrolman, at a rate of $11.25, retroactive to July 12, 2010.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Parks & Recreation Secretary Benoit said the next Board Meeting is next Tuesday
- Trustee Parke said he spoke with O'Rourke and they are working on the permits to get electricity hooked up in the gazebo

Safety Committee:

- Road Superintendent Parke said there will be a safety meeting tomorrow

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

- Doris Smith of Morrow Drive wanted to know why her electric bill is so high
  - Why was the rate increased by 5 cents
  - Trustee Hovis said the township has no control over electric bills because the aggregation agreement was not renewed last year
  - Trustee Urchek asked her how old she was
  - Trustee Urchek suggested she try to get into an elderly discount and said he would get information about it to her after the meeting

- Paul Carlson of Lakeshore Drive expressed concern about the availability of meeting agendas
  - The public needs these so they can have input into the meeting
  - Concern that the agenda was not available as of 10:00am this morning
  - Would like the agenda to be made available 3-4 days in advance or allow the public to discuss items at a time other than at end of meeting
  - Trustee Hovis said we are going to get back on a prior procedure that the trustees have gotten away from
    - Agenda items must be submitted to Fiscal Officer Drew by 4pm on the Thursday before a meeting
    - Fiscal Officer Drew will create the agenda and have it posted on the website by 12noon on Friday
    - After 4pm on Thursday, there will be no changes to the agenda
    - Items received or requests made after 4pm will be pushed to the next meeting or a Special Meeting will be called
    - Residents can then contact Trustees about agenda items

- Rita Benoit of Andrews Drive made a Public Document Request for Atty. Finamore's 1st Quarter itemized bill
  - Fiscal Officer Drew said she would get this after the meeting had ended

- Rita Benoit of Andrews Drive asked about the Road Department's Century Link bill
  - Road Superintendent Parke said the following
    - This was the department's phone bill for 2 phone lines, a fax line, and a DSL line

        - One line is being cancelled when Jim Goodhart retires at the end of the month
        - Had done some investigation into duplicate phone bills from early 2009 and worked with Fiscal Officer Drew to get the township a reimbursement from the township's previous telephone service provider

- Art Kreller of Andrews Drive made two comments
    - Concern because his taxes are going up $800 for the sewer project and he cannot see paying extra money for the replacement levies
    - Said the company doing blacktopping today is doing a good job

- Sharon Petia of Morrow Drive questioned the Great American Leasing bill
    - Why does the Fire Department pay $126 per month to lease instead of buy
    - Chief Lewis said the following
        - The copier is $8000 and is a top of the line machine
        - After the 5th year of the lease, the township will own the machine
        - Currently in the 2nd or 3rd year of the lease
        - Paid more for the older machine that he used to have than he is paying now
    - Trustee Hovis noted that free ink/toner is included in the lease price
    - Ted Webb said he uses the same copier that the Fire Department has
        - Cost is about $9000 for one of these
        - Creates files that can be faxed or emailed directly from the machine, which saves on paper costs
        - Lease gets you the machine, the service, and the toner for one price
        - Said it is an unbelievable machine that is perfect for business
    - Capt. Taylor said paper usage in the Fire Department has been reduced by 75% since they started using this machine

- Cheryl Tennant of Perkins Jones Road questioned the June letter from the Perhach's, which stated the contractor had done a good job and they did not want the township to pay beyond the initial contracted amount
    - Wanted to know what this letter was about
    - Said the Perhach's sued the county and got money
    - Submitted documents pertaining the restoration of the Perhach's driveway
    - Asked what the intent was in sending the letter
    - Trustee Hovis said he did not know what their intent was
    - Trustee Hovis noted that there were 4 driveways on Northview Drive that were done incorrectly and are being fixed later this week
        - Problem with the Hineman's driveway has something to do with the sewer
        - Others had driveway approaches that were too high
    - Asked again what the letter means
    - Trustee Urchek said he did not know
    - Trustee Hovis said he did not know and all he knew was that there were issues with driveways after Northview Drive was repaved

- Rita Benoit of Andrews Drive asked why Jim Goodhart received reimbursement for CDL license and asked if he was retiring
    - Road Superintendent Parke said the following
    - This is in the Road Department's contract
    - Township requires all Road Department employees to have CDL licenses so this reimbursement was included in their contract

- Jim Goodhart is retiring at the end of the month, but he was still required to have the CDL license until that time

- Trustee Urchek asked Fiscal Officer Drew if she had had heard from Atty. Finamore about his bill
  - Fiscal Officer Drew stated the following
    - Had not yet received the 2nd Quarter invoice
    - Contacted sent a written request on Friday, but had not received a reply yet

- Trustee Urchek said he had issues with Atty. Finamore and he thought the township should look at hiring other legal counsel
  - Trustee Hovis said this could be discussed at a later date

246-10 To adjourn the meeting at 8:07pm.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

_____ Dated: 8-5-10
Attested by: Fiscal Officer Rita K. Drew

_____ Dated: 8-10-10
Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13247	102.26	VW13247	AT&T Mobility	Service - Fire
13248	240.28	VW13248	CenturyLink	Service - Road
13249	1772.74	VW13249	Ohio Edison	Service - All
13250	69.32	VW13250	City of Warren, Utility Services	Service - Fire/Police
13251	480.00	VW13251	Bazetta Tree, Inc.	McCleary Jacoby Rd. Job
13252	68839.43	VW13252	Barbicas Construction & Paving	Northview Drive Hot Mix Resurfacing
13253	1181.81	VW13253	BE Solutions	Claims 7/10/10 to 7/23/10
13254	38.50	VW13254	Deanna Boggess	Reimbursement - Travel Expenses
13255	1136.00	VW13255	Cortland Tractor Sales Co.	Herbicide Sprayer
13256	65.00	VW13256	Collins Heating And Cooling, Inc.	Repair Air Conditioning - Admin.
13257	119.66	VW13257	Crosby-Mook Office Equipment, Inc.	Supplies - Admin.
13258	1190.79	VW13258	Delta Dental	Dental Coverage
13259	525.00	VW13259	D&B Cleaners	Cleaning Service
13260	49.99	VW13260	Joel Davis	Reimbursement/Purchase of Computer Equip
13261	545.88	VW13261	Eastgate Regional Council of Governments	Howland Wilson Rd. Improvement Project
13262	126.68	VW13262	Great American Leasing Corporation	Monthly Copier Rental - Fire
13263	119.80	VW13263	Joshen Paper of PA	Supplies - Admin/Rd
13264	44.75	VW13264	James W. Goodhart Jr.	Reimbursement - CDL License
13265	527.96	VW13265	Joel E. Davis	Reimbursement/Pur of Zoning Computer
13266	944.90	VW13266	Dennis K. Lewis	Reimbursement - Supplies & Travel Exp.
13267	46.80	VW13267	LTC Supply Corp.	Supplies
13268	944.94	VW13268	Ohio Edison	Street Lighting
13269	165.60	VW13269	O&P Oil & Gas	Supplies
13270	40.00	VW13270	Ohio Township Association	Session - Don Urchek 08-06-10
13271	58.65	VW13271	Physio-Control, Inc.	Supplies
13272	477.47	VW13272	Professional Risk Management, Inc.	Workers' Comp Claim
13273	150.31	VW13273	Public Safety Center, Inc.	Supplies - Police
13274	47.00	VW13274	Pitney Bowes	Postage Meter Contract
13275	1060.00	VW13275	Pro Air	Supplies/Service - Fire
13276	183.75	VW13276	Standard Insurance Company RD	Life Insurance
13277	67.89	VW13277	Task Force Tips	Programming Fee/Engraving
13278	84.98	VW13278	Tractor Supply Credit Plan	Supplies - Rd/Cemetery
13279	326.56	VW13279	Vision Service Plan-(OH)	Vision Ins.
13280	25.00	VW13280	Murphy Contracting Co.	Reimbursement - Driveway Permit
13281	805.22	VW13281	Professional Risk Management, Inc.	Workers' Comp Claim
13282	840.00	VW13282	Miller-Yount Paving Inc.	Asphalt Inspector - Northview Dr.
	83444.92		Total Amount of Pending Warrants	

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting July 27, 2010 1930hrs

Date: 7/23/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on July 27, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. I am requesting to attend the Ohio Fire Executive Officer Program. The class if five one week session in Columbus. The program extends over 3 years, at a cost of $2,400.00 a year.

2. I am requesting to expend $2,800.00 dollars for Fire Officer 1 class. This is a two week course that your 3 fire officers and I would attend. I will then put senior firefighters through the course at 1 or 2 a year. We once had a sign on the doors at Bazetta Fire Department "Through these doors walk the best trained firefighters in Trumbull County" keep the pride of your fire department.

3. Fire Chief Conference Report

Health Care Committee

Nothing to report

Safety Committee

Nothing to report

Dennis Lewis

Chief of Fire & EMS

Mark Thomas Ford

Pricing for Bazetta Township

All Cars-	Flat Rate on Lube/Oil/Filter • Includes up to 6qts of Synthetic Blend Oil • 1 Motorcraft Oil Filter • Topping off all fluids • Lube Steering & Suspension Parts • Multi Point Inspection	**$25.95**
All Cars-	Tire Rotation & Reprogram tire Pressure Sensors if equipped.	**$15.95**
Alignments-	Cars	**$49.95**
	Trucks (F-250 and up)	**$59.95**
	Adjustment Shims Extra	
Diesel Trucks-	Lube/Oil/Filter • Includes up to 15qts of Motorcraft Synthetic Blend oil • Motorcraft Oil Filter • Lube Steering & Suspension Parts • Multi Point Inspection	
	7.3L Diesel	**$59.95**
	6.0L /6.4L /6.7L Diesel	**$69.95**
Labor Rates-	Cars/Trucks	**$50.00/hr**
	Trucks (F-250 and up)	
	• Gas Engines	**$59.00/hr**
	• Diesel Engines	**$64.00/hr**
Parts-	ALL parts 25% over our cost	

*All vehicles receive a complimentary wash after services.
*Pick Up and Delivery available

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: August 10, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
July 13, 2010 Regular Meeting Minutes (as amended)
July 27, 2010 Regular Meeting Minutes

247-10 To accept the minutes from the July 13 Regular (as amended) and July 27 Regular Meetings.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

248-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

249-10 To authorize the purchase of a video surveillance system with DVR recorder for the Administration Building, at a cost of $998 from Sam's Club, to be paid for from the General Fund.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Urchek asked why the change should be made from STAR Ohio to CDARS
  - Fiscal Officer Drew explained that she believes the township should move invested monies because of the poor rate of return from STAR Ohio
    - Limited number of investment options available to townships
    - High minimum amount on other investment vehicles
    - STAR Ohio was paying 0.12% when she last checked – this is roughly what is earned on an interest-bearing checking account
    - CDARS, a specialized form of Certificates of Deposit, was paying roughly 2% when she last spoke with the township's banker
    - 2% is not great, but it is 16 times better than what the township is getting now

250-10 To cancel the township's STAR Ohio investment account and transfer all fund into CDARS.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Invitation to a Capacity Building Breakfast Meeting for The Ohio Benefit Bank on August 5, 2010
- Updated hourly billing rates from Clemans, Nelson & Associates
- Certificate of County Auditor that the Total Appropriations from Each Fund Do Not Exceed the Official Estimate of Resources
- Copy of a Charge Affidavit from the Ohio Civil Rights Commission
- Copy of letter from City of Cortland regarding the Quit Claim Deed for Hillside Cemetery

- Trustee Urchek asked how long the Clemans Nelson contract is for
  - Fiscal Officer Drew said she did not know
  - Trustee Hovis said the township can cancel at any time by letter with a 30 day notice
- Trustee Hovis noted this question was being raised because the Trustees are looking into using a new contract negotiation company

Administrative Reminders:

- Update on NIMS Testing
  - Fiscal Officer Drew and Trustee Parke are done with all sections (100, 200, 700, and 800)
  - Trustee Hovis is done with Section 100
  - Trustee Urchek is working on Section 100

Zoning Inspector:

- Zoning Inspector Nuss reported the following permits issued and monies received in the past month
  - 1 Pool permit
  - 3 Garage permits and 1 addition
  - 1 Outside patio permit at 5 Guys Burgers
  - Various Garage Sale permits
  - Total fees were $416.18
  - 3 pending permits
- Zoning Inspector Nuss thanked Robyn Metheny and Jean Eddy for doing a fantastic job taking his messages and getting them to him everyday

- Trustee Parke would like to table the next motion
  - Zoning Inspector Nuss was hired for 20 hours and does not think his hours should be cut
  - Not sure there is enough money in Zoning for the raise
- Trustee Hovis said everything was running smoothly with the Zoning Office
- Zoning Inspector Nuss said he has had no complaints about not being in the office during the day
- Trustee Hovis repeated that the original resolution to hire Zoning Inspector Nuss was for 20 hours
- Zoning Inspector Nuss said he generally works less than 20 hours per week

TABLED To raise Zoning Inspector Nuss' hourly wage to $15 and increase his hours to 15 per week, effective _.

Zoning Commission:

- Zoning Commission Chairman Webb said the Commission will be having three separate meetings on August 18 beginning at 7pm

- Changes from Commercial to Residential
- Text changes in the Zoning Resolution
- Start the procedure on porta-potties

- Zoning Commission Chairman Webb said there has been some discussion between himself, Zoning Inspector Nuss, and Chief Lewis about painting fire hydrants
  - There is nothing in the zoning resolution
  - It should be on record that residents should not paint these on their own because these are painted specific colors for specific reasons

- Trustee Hovis said he would like to table the next motion
- Trustee Parke said he would like need to discuss this further
  - Is the raise for the whole Zoning Commission of just Zoning Commission Chairman Webb
  - Where will the money come from to pay for this
- Zoning Commission Chairman Webb said he appreciated the thought, but that he does this for the community and not the money

TABLED To increase Zoning Commission Chairman Webb's per meeting stipend to _, effective _.

Road Department:

- Road Superintendent Parke would like to purchase hydraulic fluid
  - Hopes this price holds because the price has recently jumped at other vendors
  - Needs the fluid because if a vehicle blows a line and no one catches it, the entire storage of fluid in the vehicle will be dumped

251-10 To authorize the purchase of a barrel of hydraulic fluid, at a cost of $331.48 from O&P Oil, to be paid for by the Gas Tax Fund.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Fire Department:

- Chief Lewis said he had nothing for resolution
- Chief Lewis explained what Zoning Commission Chairman Webb was talking about earlier
  - Received several complaints per week about hydrants looking bad
  - Residents wanted to paint them in various colors, including school colors or camouflage
  - Looked into color requirements and found nothing in our Zoning Resolution about colors
  - Hydrants are painted specific colors based on the gallons per minute that the hydrant pumps
  - Colors on the top of hydrants are indicative on who the hydrant belongs to
  - Color coded for ease of use in emergency situations, especially at night
- Chief Lewis said volunteers and duty crews will start painting the hydrants on August 28
  - Will not be done in one day
  - Could take months to complete
  - Paint has been donated
- Chief Lewis gave an update on the warning sirens
  - Has made contacts to turn the fire siren into a tornado siren
  - Contractor is working on mechanism to make this work
  - Should take 2-3 months to get the project complete
  - Not sure of the cost yet
  - Still working on grants for getting sirens installed throughout the township

Police Department:

- Chief Miller would like to purchase a security monitoring system for the Police Department
    - Security issue because secretaries cannot see who is entering the building since they have no window

252-10 To authorize the purchase of a security monitoring system for the Police Department, at a cost of $179.99 at Radio Shack, to be paid for by the Police Department.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Parks & Recreation Board Secretary Benoit said 2 issues came up at their most recent meeting
    - Need to upgrade the electrical system at the park
        - Needs to be handicapped accessible and have security lights
        - Estimate turned in a few years ago that was $13,000
        - Do not have enough in their budget – only have about half right now
        - Would like to find a contractor willing to accept payment of 50% this year and 50% next year
        - Could money be rolled over into next year from different areas of the park budget
    - Going to actively pursue grants
        - Did not get the grants they applied for because the grants will pay for recreational things, not parking lots or driveways unless they are associated with recreation
        - Wants to know if the township would be willing to pay the 25% township portion if a grant was awarded
        - Grant would be about $200,000 and the township cost would be $40,000
        - Missed all the grants this year because the deadlines were in February

- Trustee Parke said he has still not heard back from the electrical contractor
- Trustee Hovis said the township can take whatever money is left at the end of this year and combine it with next year's money so we can get all the money to pay for a contractor next year
- Fiscal Officer Drew said that any money left at the end of this year can be appropriated wherever it is needed next year
- Fiscal Officer Drew said she would work with the Parks & Recreation Board on this when budgets are done in December

- Chief Lewis said the grant provider will tell you up front about the township portion before the grant applications is submitted
- Road Superintendent Parke said additional grant moneys are available through Recycle Ohio if recycled materials are used
- Trustee Hovis said the Trustees would be on board with taking out a loan to get grants
- Road Superintendent Parke noted that the park will have an extra $2500 in the budget next year since it will no longer be paying for a mechanic

- Trustee Parke asked about the possibility of moving the gazebo
    - Problem with having to frequently unlock the gate to let people back to the gazebo
    - Moving to the front of park would allow it to be decorated for holidays
    - Parks & Recreation Board Secretary Benoit said she was opposed to the idea

Safety Committee:

- Chief Lewis reported that the committee had passed a recommendation for the purchase of the security systems of the Administration Building and Police Department

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

253-10 To sign a priority retainer agreement with J. N. Barkan & Associates for contract negotiation services.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Public Comment:

- Parks & Recreation Board Secretary Benoit asked about estimates for electrical hook up in the park
  - Trustee Urchek said he did not think you would even be able to get 3 estimates
  - Trustee Hovis said he tried in the past to get people to come out and could not get anyone
  - Trustee Hovis said a resolution will need to be passed to spend the money for this

- Zoning Commission Chairman Webb asked about the motions to purchase security cameras
  - Sent an e-mail to department heads regarding the system that he uses (Lorex)
  - Problem with the Sam's Club system is that once installed, you are stuck with what you have
  - If the township went with Lorex, there is the ability to expand the system
  - The Lorex system can record for a long time
- Road Superintendent Parke said he looked at some of the Lorex systems that are wireless and have thousands of hours of recording time
- Zoning Inspector Nuss asked if the cameras between the Police Department and Administration Building are compatible
  - Chief Miller said they were not and did not need to be since all they need is to be able to see who is being buzzed in
- Trustee Hovis asked if the motion could be rescinded and redone

254-10 To rescind Board Resolution **#249-10**.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

255-10 To purchase a security monitoring system for the Administration Building, at a cost of no more than $1000.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Parks & Recreation Board Secretary Benoit asked if there ever been vandalism or break-ins at the Administration Building
  - Trustee Parke said there have been stones thrown at the building, but no vandalism recently and or any break-ins

- Trustee Hovis said police officers cannot see the area around the soda machine at night and the machine itself is an invitation to vandalism
- Road Superintendent Parke said there had been vandalism in the parking lot awhile back

- Art Kreller of Andrews Drive asked if Trustee Urchek could fill him in on the sewer system procedure
  - Trustee Urchek explained the following
    - Resident must apply for permit from Board of Health
    - Board of Health must do an inspection
    - Either resident or contractor must get permit from Sanitary Engineer's Office
    - Contractor must pump and crush
    - Contractor must notify Board of Health when this is done
    - Contractor can begin work

- Mrs. Solarz of Durst Clagg Road asked about the benefit to having the soda machine
  - Trustee Hovis said the following
    - Trustees passed a resolution a few months ago
    - People were complaining that the old machine had been taking out
    - Old machine was taken out by Cola-Cola, not the township
    - The township is making money from the machine

- Parks & Recreation Board Secretary Benoit reminded everyone about the community picnic at the Township Park on August 22 at 1pm

256-10 To adjourn the meeting at 8:12pm.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 8-23-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 8-23-10

Approved by: Chairman Trustee Paul Hovis

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
4	125.00	VW 4	Merchant EBAY Inc.	July Billing
13337	240.15	VW13337	Sunburst Environmental Service, Inc.	Service - All
13338	205.80	VW13338	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Road/Park
13339	4270.33	VW13339	Ainsley Oil Company	Gasoline/Diesel
13340	170.28	VW13340	Automotive Distributors	Supplies - Police
13341	897.74	VW13341	BE Solutions	Aug. Admin. Fee & 8/6/10 Claims
13342	176.00	VW13342	Buckeye Bulk, Inc.	Supplies - Park
13343	138.00	VW13343	Certified Laboratories	Supplies - Road
13344	173.53	VW13344	Cortland Tractor Sales Co.	Supplies - Road
13345	13.37	VW13345	Certified Laboratories	Supplies - Road
13346	525.00	VW13346	D&T P.M. & Truck Repairs LLC	Annual Pump Test
13347	1325.00	VW13347	Attorney Mark S. Finamore	Aug. Retainer/2nd Quarter Statement
13348	800.00	VW13348	Nathan S. Greathouse	Uniform Allowance 2010
13349	77.45	VW13349	Handyman Supply Inc.	Supplies - Road/Fire/Zoning
13350	8.92	VW13350	Howland Springs Water Company, Inc.	Service - Admin.
13351	192.50	VW13351	Health Index	Service
13352	25.95	VW13352	Joshen Paper of Pa.	Supplies - Police
13353	82.50	VW13353	Ikon Office Solutions	Maint. Agreement Support
13354	19755.58	VW13354	Medical Mutual of Ohio	Medical Ins.
13355	1134.00	VW13355	Ohio Billing Inc.	EMS Trip Submissions
13356	82.61	VW13356	ODHS	EMS Reimbursement
13357	38.01	VW13357	PRM WC Client Trust Account	Service
13358	724.00	VW13358	Pro-Decal, Inc.	Supplies - Fire
13359	226.32	VW13359	Physio-Control, Inc.	Supplies - Fire
13360	245.40	VW13360	Physio-Control, Inc.	Maint. Agreement
13361	355.67	VW13361	RentWear, Inc.	Uniforms/Etc.
13362	80.67	VW13362	Staples Advantage	Supplies - Admin.
13363	6134.18	VW13363	Trumbull County Treasurer	Road Striping
13364	3025.23	VW13364	Trumbull County Treasurer	9-1-1 Service
13365	52.93	VW13365	Mark Thomas Ford	Supplies - Police
13366	3640.00	VW13366	Teamsters Local 377	Insurance - Road
13367	119.20	VW13367	Tri-State Coca-Cola Bottling	Service
13368	75.95	VW13368	United Safety Authority	Supplies - Park/Road/Cemetery
13369	15.60	VW13369	Ward's Auto Parts, Inc.	Supplies - Fire
13370	44.28	VW13370	Walmart Business/GEMB	Supplies - Admin.
13371	300.61	VW13371	ZEP Sales & Service	Supplies - Park
	45497.76		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: August 24, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
August 10, 2010 Regular Meeting Minutes

257-10 To accept the minutes from the August 10 Regular Meeting.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

258-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

259-10 To adopt the attached Resolution Accepting the Amount and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

260-10 To adopt the attached Geauga/Trumbull Solid Waste Management District Recycling Fixed Container/Drop-Off Program 2011-2012.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

261-10 To adopt the attached EEOC and Sexual Harassment Policies.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

262-10 To obtain motor vehicle records for all township employees and elected officials on an annual basis, effectively immediately, as recommended by KLA Risk Consulting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

263-10 To adopt the attached General Driving Rules & Regulations, as recommended by KLA Risk Consulting.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

264-10 To conduct annual reviews of all township personnel policies and job descriptions, effective immediately, as recommended by KLA Risk Consulting.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

265-10 To take all actions necessary to ensure that the Bazetta Township Zoning Resolution is applied consistently by all public officials charged with rendering decisions with regards to zoning issues, claims, and appeals, as recommended by KLA Risk Consulting.
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

266-10 To authorize the Fiscal Officer to do a Supplemental Appropriation of $475 for Fund 01-A-03 (General: Travel & Other).
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Correspondence (Copies available upon request):
- Information regarding the 2010 SERB Conference on Ohio Public Sector Fact Finding
- Copies of letters sent to property owners by the Trumbull County Engineer regarding Timber Creek Heights Drainage District
- Notification of venue change from the U.S. Equal Employment Opportunity Commission
- Renewal contract from Geauga-Trumbull Solid Waste Management District for cardboard recycling for 2011-2012
- Information about the Ohio Benefit Bank presented at their Capacity Building Event

Administrative Reminders:
- Update on NIMS Testing
  - No change from previous meeting

Zoning Inspector:
- Zoning Inspector Nuss was not able to attend
  - Wrote a letter to the Trumbull County Board of Health regarding 5 homes with high grass

Zoning Commission:
- Zoning Commission Chairman Webb reported the following
  - Meeting and Public Hearings were held on August 18
    - This was the last meeting with former Zoning Secretary Deanna Boggess

- Recommendations regarding rezoning of properties in Timber Creek and a tabling fee are being drafted and will be sent to Trustees
- Also discussed outdoor portable restroom facilities
    - A Public Hearing will be held on this issue

Road Department:

- Road Superintendent Parke stated that he would like to enter an Executive Session at the end of the meeting to discuss employment of public employees or officials

Fire Department:

- See Attached Report

267-10 To conditionally hire Fire Department volunteer Jonathon Neer, following negative test results for drug screening and background checks.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

268-10 To conditionally hire part-time Fire Department Firefighter/Medic Tom Dempsey, at a rate of $11.00 per hour, following negative test results for drug screening and background checks.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: ~~Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent~~

269-10 To purchase 4 mobile hose drying racks, at a cost of $6,600 from Finley Fire Equipment, to be paid for by the Firefighter Assistance Grant and the Fire Department.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

270-10 To purchase various fire prevention supplies, at a cost of $2,000 for Fire Prevention Week, to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

271-10 To authorize the expenditure of $1,890 to the Howland Training Center for basic firefighter training for 5 volunteer fire fighters, to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Parke asked if portable radios for part-timers and volunteers could be purchased using a grant
    - Chief Lewis said they could, but they would be of a lesser quality and the township would still have to pay a percentage of the cost
    - Chief Lewis said he would look into it

- Trustee Hovis asked how many firefighters there are now
    - Chief Lewis said, not counting himself, there are 7 full-time, 6 part-time, and 7 volunteers
- Trustee Parke asked how many runs Chief Lewis personally went on last week

- Chief Lewis said he transported 6 patients by himself last week while the ambulances were on other calls, i.e. structure fires and ambulance calls
- Chief Lewis reported that he went on 19 calls within a 72 hour period last weekend
- Chief Lewis complimented all the Fire Department on their efforts at the Sterling Drive fire

Police Department:

- Chief Miller would like to have the carpets and chairs at the Police Department cleaned
  - Carpets have never been cleaned since the station opened

272-10 To authorize the expenditure of $304 to John Sprague for cleaning carpets, runners, and chairs at the Police Department, to be paid for by the Police Department.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Chief Miller reported the following
  - He had ordered a new Crown Vic from Mark Thomas Ford
  - JAG grants will run through August 30 with reimbursement coming sometime in November

Parks & Recreation Board:

- No member of the Board was present to provide a report
- Trustee Parke reported the following
  - Parks & Recreation Board Vice President Musick is following through with grant writing
  - Electric hook-up is still being worked on
  - Time capsule may have been spotted and will be discussed further
  - Will be talking to Atty. Finamore about getting a release for renting the pavilion
- Road Superintendent Parke said he had given Parks & Recreation Board Secretary Benoit some information on grants

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Paul Carlson of Lakeshore Drive asked Fiscal Officer Drew if the Fire Department budget had enough money for all the new hires
  - Fiscal Officer Drew said that it did

- Steve Belcher of Morrow Drive would like the township to look into moving the gazebo
  - Lots of mosquitoes where it is now
  - Has seen gentlemen walking about looking very affectionate
  - Neighboring townships are kicking Bazetta butt in entertainment in their parks
    - They have multiple events while Bazetta has none
  - Bazetta has a beautiful park and the gazebo is hidden

- Township would be better served with the gazebo in a new location
  - Trustee Parke agreed
  - Chief Miller said he would like to see it moved away from Imagination Station
  - Road Superintendent Parke said there are lights out at the Imagination Station sign
  - Trustee Hovis said power would be needed for bands or other events
  - Chief Miller said public accessibility would be much better
  - Trustees Parke and Hovis said they would check into prices and discuss this further at the next meeting

- Walter Ohlnick of McCleary Jacoby Road asked Chief Miller about township laws regarding firing rifles in residential areas
  - Chief Miller said there is no township law, but there is state law requiring that a backstop of 4-5' be present

- Walter Ohlnick of McCleary Jacoby Road complained that no officer replied to his call about a barrage of gun fire towards his property
  - Chief Miller said he did not know anything about this and asked what happened
    - Mr. Ohlnick said he visited the Police Department and told the secretary about it, but nothing was done
  - Chief Miller asked to which secretary he had reported this
    - Mr. Ohlnick said it was the blonde one
  - Chief Miller asked if he has had problems since then
    - Mr. Ohlnick said he has heard a few shots but not a barrage
  - Chief Miller said to call the Police Department when it is occurring and they will come down and take action
  - Chief Miller said there is nothing the Police Department can do to prevent it if there is a proper backstop unless the action is something blatant without a backstop

- Jack Welker of Howland Wilson Road stated the following
  - Thought the township needs a time limit on how long a port-a-potty can be used
  - Expressed concern that he cannot get them delivered to job sites within the township
  - Was aggravated by the fact that there are 3-4 businesses on Elm Road that seem to have permanent port-a-potties and he cannot get one temporarily on a construction site
    - Trustee Hovis said that the Zoning Commission is working on this and will present something to the Trustees
    - Trustee Parke said the Trustee will take this into consideration when the issue is discussed further
    - Zoning Commission Chairman Webb said the Zoning Commission should have that issue wrapped up by the end of October

- Steve Belcher of Morrow Drive stated the following
  - Noted that he tried to rent a port-a-potty for a graduation party and the company said they could not rent to Bazetta Township addresses
  - Thought it was unfair that these businesses could violate zoning regulations and county health regulations every day when other business and resident cannot

273-10 To recess into Executive Session to discuss employment of public employees or officials.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

274-10 To reconvene from Executive Session at 8:13pm with no action taken.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

275-10 To adjourn the meeting at 8:14pm.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Attested by: Fiscal Officer Rita K. Drew Dated: 9-7-10

Approved by: Chairman Trustee Paul Hovis Dated: 9-12-10

RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34-5705.35

The Board of Trustees of BAZETTA *Township,* TRUMBULL *County, Ohio, met in* _____ *session on the* _____ *day of* _____, *20___, at the office of* _____ *with the following members present:*

_____

_____

_____

_____ *moved the adoption of the following Resolution:*

RESOLVED, *By the Board of Trustees of* BAZETTA *Township,* TRUMBULL *County, Ohio, in accordance with the provisions of Section 5705.281 R.C. , previously provided the Alternative Tax Budget Information for the next succeeding fiscal year commencing January 1, 20*11*;*

and

WHEREAS, *The Budget Commission of* TRUMBULL *County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it*

RESOLVED, *By the Board of Trustees of* BAZETTA *, Township* TRUMBULL *, County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further*

RESOLVED, *That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:*

BAZETTA TWP Est. Value 151,390,390

SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation	Amount to Be Derived From Levies Outside 10M. Limitation	County Estimate Rate to be Inside 10 M. Limit	Auditor's of Tax Levied Outside 10M. Limit
	Column I	Column II	Column III	Column IV
General Fund (includes	181,668	20,816	1.20	0.40
County Health)	22,709		0.15	
Road and Bridge Fund	174,099	38,051	1.15	0.60
Cemetary Fund				
Lighting Fund				
Police District Fund		605,817		6.80
Fire District Fund		1,022,707		8.30
Road District Fund				
Park Levy Fund				
Miscellaneous Funds (Police Equipment)		52,916		0.60
Amb. & Emergengy Medical Services Fund				
General (Note) Bond Retirement Fund				
Twp. Motor Vehicle License Fund				
Special Levy Fund				
Capital Equipment Fund				
Permanent Improvement Fund				
Total	378,476	1,740,306	2.50	16.70
Tangible Reimbursement and PU from the State		301,489		
Total		2,420,271		

TOTAL MILLAGE 19.20

Aug 2010

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND		Maximum Rate Authorized to be levied	County Auditor's Est. of Yeild of Levy (Carry to Schedule A,Column II)
General Fund:			
Current Expense Levy authorized by voters on not to exceed 5 years	11/03/09	0.40	
Special Levy Funds:			
Levy authorized by voters on Police Levy- Continous	11/03/81	1.00	
Levy authorized by voters on Police Levy- Continous	06/08/82	1.00	
Levy authorized by voters on Police Levy- Continous	11/03/81	0.50	
Levy authorized by voters on Police Levy- Continous	05/08/84	1.00	
Levy authorized by voters on Police Levy- Continous	05/08/90	1.50	
Levy authorized by voters on Fire Levy- Continous	11/08/94	4.00	
Levy authorized by voters on Fire & EMS Levy- not to exceed 5 years	11/06/07	1.50	
Levy authorized by voters on Road & Bridge Levy - not to exceed 5 years	11/08/05	0.60	
Levy authorized by voters on Fire Levy- not to exceed 5 years	05/02/06	0.80	
Levy authorized by voters on Police Levy- not to exceed 5 years	05/02/06	0.60	
Levy authorized by voters on Police Levy- not to exceed 5 years	05/02/06	1.80	
Levy authorized by voters on Fire Levy- not to exceed 5 years	03/04/08	2.00	

and be it further

***RESOLVED**, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.*

_____ *seconded the Resolution and the roll being called upon its adoption the vote resulted as follows:*

_____,

_____,

_____,

Adopted the _____ *day of* _____, *20*_____.

_____

Fiscal Officer of the Board of Township Trustees of

BAZETTA *Township*

TRUMBULL *County, Ohio*

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, TRUMBULL **County, ss.**

I, _____, *Clerk of the Board of Township Trustees*

of BAZETTA *Township, in said County, and in whose custody the Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original of* _____

_____

_____

now on file with said Board, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ *day of* _____, *20*_____.

_____

Fiscal Officer of the Board of Township Trustees of

BAZETTA, *Township.*

TRUMBULL *County, Ohio.*

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C. or at such later date as may be approved by the Board of Tax Appeals.

No.

BOARD OF TOWNSHIP TRUSTEES

BAZETTA, *Township*

TRUMBULL, County, Ohio

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.

(Board of Township Trustees)

Adopted _____, 20

_____
Township Clerk

Filed _____, 20

_____
County Auditor

By _____
Deputy

Geauga - Trumbull
Solid Waste Management District
5138 Enterprise Blvd. Warren, Ohio 44481
(330)675-2673 1-800-707-2673 Fax: (330)675-2672
Email: GTSWMD@startrecycling.com
Recycled Paper

August 11, 2010

Bazetta Township Trustees
C/o Fiscal Officer, Rita Drew
3372 State Route 5
Cortland, Ohio 44410

Dear *Township Trustees*:

The Geauga-Trumbull Solid Waste Management District is currently in the process of renewing fixed site recycling contracts. I have enclosed two (2) contracts to continue each recycling program in your community. The program will consist of an 8-cubic yard container labeled for "cardboard recycling" and the co-mingled material and paper recycling. As in the past, there will be no cost for this service to the Board of Trustees. The District will continue to pay all cost associated with the recycling programs.

The new contracts will be in effect from January 1, 2011 through December 31, 2012. To avoid interruption of service please sign all the contracts and return them to the District office, 5138 Enterprise Blvd. Warren, Ohio 44481, by November 30, 2010. After all parties have signed said contracts, a copy of each program's contract will be forwarded for your records. If you do not wish to continue this program please notify the District office as soon as possible.

If you have, any questions or suggestions on how we may improve either recycling program do not hesitate to call me.

Sincerely,

Robert Villers

ROBERT VILLERS
DIRECTOR

RV/lrs
Enclosures

GEAUGA-TRUMBULL SOLID WASTE MANAGEMENT DISTRICT
CARDBOARD RECYCLING PROGRAM
2011-2012

CONTRACT AGREEMENT

This agreement made this 1st day of January 2011, by and between the **Geauga-Trumbull Solid Waste Management District** (District) and **Bazetta Township** (Township) this agreement will terminate December 31, 2012.

The Township agrees to the following:

1. To house an 8-cubic yard recycling front load container, beside or near the Solid Waste District's recycling containers.

2. To collect lightweight and corrugated flattened cardboard from District residents only. No commercial loads allowed.

3. To contact the District if any problems would occur or if the container was not serviced as scheduled.

4. To assist the District and waste hauler/recycler in keeping the site clean of unwanted debris.

5. To terminate the program if needed, the Township must inform the District in writing of the termination and allow the District 30-days to remove the container(s).

In witness whereof, this agreement is in effect upon execution by both parties:

Geauga-Trumbull Solid Waste District **Township Trustees**

_____ _____

Director, Robert Villers

_____

_____

Date: _____ Date: _____

6. That the *TOWNSHIP* may, at any time after execution of this *AGREEMENT,* terminate this *AGREEMENT,* in whole or in part, by written notice to the *DISTRICT.* In the event of such termination, the *TOWNSHIP* shall allow the *DISTRICT* (30) thirty days to terminate this *AGREEMENT*, and shall be paid proportionally for the time the space was utilized.

7. That the *DISTRICT* shall outline what recyclables are to be collected and the overall requirements of the program, and the *TOWNSHIP* shall abide by the guidelines of the proposed recycling drop-off activity.

8. That the *DISTRICT* is not responsible for any materials, recyclable or non-recyclable left at the drop-off site at dates and times when the container is not available for public use.

9. That the *TOWNSHIP* must make sure the drop-off site is free of unwanted debris, obstructions, or material not accepted, and the *TOWNSHIP* is responsible for any materials deposited at the site when it is not available for public use.

10. That the *TOWNSHIP* must prepare the site for the placement of the 30-cubic yard container and a 6-cubic yard front load recycling container, agree to monitor the drop-off on the specified hours and days it is available for public use.

11. That no funds will go to the *TOWNSHIP* for the recycling drop-off program other than the stated lease agreement.

12. That the *TOWNSHIP* must notify the *DISTRICT* by phone; (330) 675-2673 or 1-800-707-2673 when the recycling container is full, and the *DISTRICT* must contact the waste hauler, which then has 24 hours to remove the recyclables.

In witness whereof, this agreement is effective upon execution by both parties:

Geauga/Trumbull Solid Waste Management District

_____

Director

_____

Date

Township Trustees

_____

_____

Location: Bazetta Township Garage
2211 State Route 305

Days/Hours: Seven Days a Week
Daylight Hours

_____

Date

EEOC Policy

This policy shall cover all Bazetta Township public officials as defined by Ohio Revised Code §XXXX, This shall include all elected officials, employees, and appointees.

Bazetta Township is committed to the principals of Equal Employment Opportunity and to making all employment decisions based on merit and value. Bazetta Township is committed to complying with all federal, state, and local laws regarding Equal Employment Opportunities, as well as all laws related to terms and conditions of employment. Bazetta Township desires to maintain an environment that is free of harassment or discrimination because of sex, race, religion, color, national origin, physical or mental disability, marital status, age, or any other status protected by federal, state or local laws. Additionally, Bazetta Township will make every reasonable effort to accommodate those physical or mental limitations of an otherwise qualified public official, unless undue hardship would result for Bazetta Township.

Just as Bazetta Township bears a responsibility towards this policy, each public official must clearly communicate their disinterest in or offense taken to any perceived discrimination or harassment. Everyone is responsible for upholding this Equal Employment Opportunity policy and the commitment thereto. Equal Employment Opportunity laws afford everyone the chance to succeed or fail based on individual merit.

Any public official who believes he or she has been subject to unlawful discrimination should file a complaint with the Bazetta Township Trustees. Such complaints should be filed as quickly as possible, but not later than 30 days after the incident in question. Complaints shall be handled by the procedures established in our Sexual Harassment Policy. Concerns may also be addressed to:

Equal Employment Opportunity Commission
1801 L Street, N.W.
Washington, D.C. 20507
(202) 663-4900
www.eeoc.gov

Sexual Harassment Policy

Statement of Policy

Bazetta Township is committed to maintaining an environment free of inappropriate and disrespectful conduct and communication. Bazetta Township does not tolerate and will prohibit any form of sexual harassment. All Bazetta Township public officials have a right to be free from sexual harassment, as well as an obligation to be aware of this policy and abide by its terms. The Bazetta Township Trustees shall ensure that all public officials are aware of the policy, receive a copy of it, and shall periodically reinforce Bazetta Township's commitment to the policy.

This policy shall cover all Bazetta Township public officials as defined by Ohio Revised Code §XXXX, This shall include all elected officials, employees, and appointees. Bazetta Township shall facilitate and administer this policy consistent with the terms set forth herein and consistent with state and federal rules, regulations, and laws. The procedures specified below shall be utilized to inform Bazetta Township of incidents of harassment and to allow all public officials to prevent, report, and eliminate sexual harassment from Bazetta Township.

Definitions

Sexual harassment is a form of sex discrimination that violates state and federal laws. Any sexual harassment is limited to conduct or communication by someone in authority, but also includes conduct or communication perpetrated on any public official by any other public official. Sexual harassment

consists of unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct, or other verbal or physical conduct or communication of a sexual nature when:

- Submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of obtaining benefits or opportunities inherent in being a Bazetta Township public official; or
- Submission to or rejection of that conduct or communication is used as a factor in decisions affecting an individual's benefits or opportunities; or
- Such conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's benefits or opportunities, or creating an intimidating, hostile or offensive environment.

Sexual harassment is conduct that is "unwelcome." It may include, but is not limited to:

- Uninvited verbal harassment or abuse;
- Any pressure for sexual activity;
- Inappropriate touching, pulling at clothes, intentional brushing, or blocking an individual's movement;
- Demanding sexual favors accompanied by implied or overt threats or promises;
- Any sexually motivated unwelcome touching, cornering, or;
- Hanging or displaying inappropriate and sexually explicit pictures, posters, drawings, or writings;
- A pattern of conduct intended to discomfort or humiliate, or both, a reasonable person.

Public officials should make clear through conduct and/or verbal statements to an alleged harasser that such conduct or communication is unwelcome and uninvited and should cease immediately. However, the individual's inability to do so does not, in itself, negate the validity of the offensiveness of the conduct alleged. Bazetta Township recognizes that not every conduct, communication, or consent constitutes harassment. Bazetta Township further recognizes that different individuals have differing levels of tolerance and discomfort.

False accusations of sexual harassment can have a serious detrimental effect on innocent parties and all others who are concerned. This policy shall not be used to bring frivolous or malicious charges against fellow public officials. Such charges may result in discipline against the offending individual pursuant to decision of the Bazetta Township Trustees.

Reporting and Investigating a Complaint

Anyone who believes they are the victim of sexual harassment has the right to file a complaint. Such complaints should be filed as quickly as possible, but not later than 30 days after the incident in question. Complaints shall be handled by the procedures herein. Bazetta Township reserves the right to refer such complaints to the appropriate external agency, including the County Prosecutor, Sheriff's Department, or other appropriate investigative agency.

Informal reporting procedures are as follows. Public officials should contact their immediate supervisor, or if the alleged harasser is the immediate supervisor, a Bazetta Township Trustee. Elected officials should contact the Bazetta Township Trustees directly. Upon being informed of a complaint, the supervisor should contact immediately the Bazetta Township Trustees. The immediate supervisor and Bazetta Township Trustees shall promptly investigate and then attempt to resolve the complaint. If the alleged harasser is a Trustee, that Trustee must recuse himself or herself from the investigation and resolution process.

Formal reporting procedures are as follows. Should informal procedures not produce a resolution satisfactory to the complainant, he or she has the right to file a formal written complaint with the Bazetta Township Trustees. Upon receiving a formal complaint, the Bazetta Township Trustees shall inform the alleged offender of the allegation and of the identity of the complainant. A written statement of the

complaint shall be given to both parties. The Bazetta Township Trustees shall then conduct an investigation and fully inform the complainant and the accused of the results thereof. If the alleged harasser is a Trustee, that Trustee must recuse himself or herself from the investigation and resolution process.

Resolution of a Complaint
There shall be an aggressive effort on the part of all parties involved to resolve all complaints promptly. Any individual accused of sexual harassment is entitled to due process. The Bazetta Township Trustees shall report the results of their investigation and any recommendation for disciplinary action to the complainant and accused within 30 days of submission of complaint.

Violators of this policy may be subject to a variety of actions which may include, but are not limited to, referral to counseling, progressive disciplinary action up to and including termination, request for resignations, or referral to the criminal justice system. These actions will be undertaken based upon the decision of the Bazetta Township Trustees.

Nothing contained herein shall be deemed to restrict or prohibit the complainant from filing a complaint with an appropriate external governmental agency, nor shall this policy be deemed as discouraging individuals from seeking legal counsel. It shall, however, be the responsibility of such individuals to meet any agency filing deadlines.

In the event that allegations can not be substantiated, reasonable steps shall be taken to ensure that the accused suffers no damage to his or her reputation as a result of the claim. Any complainant, found to be dishonest in making allegations or who has been found to have made them maliciously, shall be subject to action pursuant to the decision of the Bazetta Township Trustees.

Retaliation
Retaliation is defined as the undertaking of adverse action against individuals for the exercise of rights under this policy -- for having brought forward a charge of discrimination or sexual harassment, testified, assisted, or participated in any manner in an investigation or hearing or other proceeding under this policy or pursuant to procedures provided by law. The exercise of such rights shall not reflect upon an individual's status or affect their benefits or opportunities with Bazetta Township.

Confidentiality
All complaints shall be considered confidential and only those persons necessary for the investigation and resolution of complaints will be given information about them. Bazetta Township will respect the confidentiality of the complainant and the individual against whom the complaint is filed so long as this is not inconsistent with Bazetta Township's legal obligations.

GENERAL DRIVING RULES AND REGULATIONS

POLICIES

Overview

As a Bazetta Township employee or elected official, you are constantly in the public eye. Every time you drive a vehicle or piece of equipment in the performance of your duties, you are representing Bazetta Township. You are not only responsible for your security but the safety and security of citizens and visitors to Bazetta Township. As a result, all Bazetta Township drivers are required to exercise the utmost care and caution while operating a motor vehicle. Employees and elected officials who regularly or occasionally operate Bazetta Township or personally owned vehicles while in the employment of or service to Bazetta Township are required to abide by all applicable State laws in addition to these rules and regulations.

Definitions

Vehicle – Unless otherwise specified, a vehicle is any automobile, truck or piece of equipment allowed to operate on the streets and highways of the State, whether licensed or not.

Assigned Vehicle – A vehicle that is provided to a particular employee. The employee is considered the principal driver of the vehicle and may or may not use the vehicle to commute to and from work or otherwise operate the vehicle after normal business hours.

Driving Record Acceptability

Any employee or elected official who drives a Bazetta Township or personal vehicle while in the employment of or service to the township whose driving record shows any one of the following conditions will be considered to have an unacceptable driving record and will not be permitted to drive until his/her record no longer exhibits one of the criteria listed below.

1. One or more serious violation(s) in the last year.
2. One or more at-fault accidents in the last year involving a Bazetta Township or personally owned vehicle where the accident results in property damage in excess of $2,500.

   Any employee or elected official involved in two or more at-fault accidents within a one year period (regardless of accident type or monetary loss) will be required to attend a defensive driving course or similar remedial type training. The employee's respective Department will be responsible for ensuring that the employee receives this training within a reasonable time frame, training is documented, and all documentation is forwarded to the Fiscal Officer. Training will be paid for the employee or elected official.

3. More than one moving violation in the last year, including traffic citations received as a result of an accident.
4. Any combination of traffic accidents and/or moving violations equaling three or more in the last year.

Unless otherwise noted above, moving violations include those that involve personal vehicles that are and/or are not being used during employment and/or service, as well as those that involve Bazetta Township owned vehicles.

At-fault accidents that occur in an "emergency vehicle" when the vehicle is on an emergency call (e.g. fire fighters driving a fire engine in response to an alarm and police officers responding to a code 3), will be counted only if the accident is determined by an accident review committee to have been "avoidable". The traffic accident committee should be comprised of at least 5 full-time employees of the same department, and represent a variety of ranks within that department. The committee should review each at-fault (unit-1) accident to determine whether the accident was "avoidable". An "avoidable" accident is defined as: "one in which the operator failed to do everything reasonably expected of him/her to avoid the accident".

Serious violations include, but are not limited to driving while intoxicated; driving while under the influence of drugs; negligent homicide arising out of the use of a motor vehicle (gross negligence); operating a vehicle without a license; using a motor vehicle during the commission of a felony; aggravated assault with a vehicle; operating a vehicle without the owner's authority (grand theft); permitting an unlicensed person to drive; reckless driving; speed contest; and hit and run driving.

General Rules and Regulations

1. Only employees and elected officials who are included on a Bazetta Township roster of drivers that shall be considered an attachment to this policy and procedures are allowed to drive Bazetta Township owned or personal vehicles during the course of their employment.
2. Vehicles are to be driven in a manner such as to create a favorable impression to the public. Drivers shall exercise special precautions when:

    a. Children are playing on a roadway, alley, or near the curb
    b. Passing schools or playgrounds
    c. Approaching persons on bicycles
    d. Driving during inclement weather

3. No employee or elected official under the age of 18 is allowed to drive Bazetta Township owned nor personal vehicles during the course of their employment or service
4. Authorization for temporary/seasonal employees to operate vehicles shall be limited where practical. However, if authorized, these employees must sign the License/Insurance/Maintenance Requirements Form and be approved by Bazetta Township.
5. Vehicle Operators must possess a current Operators license appropriate to the vehicle being driven.
6. Any employee or elected official who operates a vehicle on a regular or occasional basis is required to report any license suspension or revocation, including those that result from the operation of personal vehicles, to his immediate superior or fellow elected officials. Likewise, all accidents or moving violations obtained while driving a Bazetta Township owned vehicle must be reported to his/her immediate superior or fellow elected officials. All reportable accidents and/or moving violations shall be forwarded to the Fiscal Officer.

7. Drivers will not operate vehicles when under the influence of alcohol or illicit and/or driving impairing drugs.
8. Drivers will use the proper signals when stopping, turning, or slowing down.
9. All drivers will give a pedestrian the right of way.
10. Flasher lights on trucks, cars and equipment should be used as emergency or work conditions require. Flasher lights are not to be used as an excuse to gain the right of way or to break traffic rules.
11. All traffic laws of the State, including signs and speed limits will be obeyed.
12. Employees and elected officials driving vehicles during their employment or service are responsible for ensuring that the vehicle is properly maintained and in a generally safe operating condition.
13. Employees and elected officials shall not transport passengers except for those who are employees of Bazetta Township or are conducting business with or on behalf of Bazetta Township, except as noted under **Personal Use and Take Home Policy** below.
14. No one is permitted to ride outside the passenger compartment when a vehicle is in motion (except in the case of certain fire engines).
15. Employees and elected officials driving personal vehicles while in the employment or service of Bazetta Township will maintain primary automobile liability insurance coverage on the vehicle being driven. State required minimum bodily injury/physical damage limits must be maintained. Bazetta Township is responsible for ensuring that employees and elected officials using their personal vehicles maintain adequate insurance.
16. Personal vehicles will not be used to pull trailers or haul equipment while being used in Bazetta Township related business.
17. Bazetta Township owned vehicles shall be kept free of having placed on or within any stickers or signs which: indicate any political candidate, party, organization, or theme; are in poor taste; or relate to specific social concerns that may be found objectionable by citizens.

Seat Belts

All employees and elected officials shall use their seat belts (including shoulder straps) while driving vehicles other than equipment. Employees and elected officials shall wear seat belts, if provided, when operating equipment. All passengers are required, unless unable to do so, to occupy only those seating positions equipped with seat belts and use them.

Backing

Backing of vehicles should be discouraged given the rate of accidents that take place during this operation. No vehicles should be backed up unless the driver cannot avoid it and he has a clear view of the entire area to be backed into. If such a view is not present, the driver, if alone, will get out of the vehicle and inspect the area to be backed into or, if a second person is in the vehicle, the second person will get out and guide the driver using appropriate hand and/or voice signals.

Vehicle Inspections

All vehicles except personal passenger cars and pick-ups will be inspected at least once each day or, if the vehicle is not used daily, each time before the vehicle is placed into service, but no more than once during a 24 hour period, except with respect to police cruisers that will be

inspected before each shift. Personal passenger cars and pick-ups will be inspected on at least a quarterly basis. Inspections will focus on identifying any obvious physical damage, inoperable running lights and horns, loose steering, and inappropriate tire condition. Records of these inspections will be maintained. Any deficiency encountered will be reported to the employee's Department Head or designee immediately. It will be the Department Head's responsibility to ensure that appropriate action is taken to correct the problem.

Maintenance

All Bazetta Township owned vehicles are to be maintained according to the manufacturer's specifications. Records of this maintenance activity are to be retained. All personal vehicles driven during the course of employment shall be maintained in a manner that promotes safe travel.

Parking

Bazetta Township vehicles or personal vehicles driven by Bazetta Township employees or elected officials during the course of their employment or service are not to park in "NO PARKING" zones. No vehicle or piece of equipment is to be left unattended with the ignition key left in the ignition. All vehicles will be locked when parked and unoccupied.

Personal Use and Take Home Policy

Bazetta Township vehicles are not to be used for personal business except for incidental purposes while used for Bazetta Township business. However, if an employee's or elected official's personal vehicle is near his work-site, a Bazetta Township vehicle may not be used for personal errands such as running to the bank or post office or taking people to lunch unless there is a work-related purpose immediately prior to or following the personal errand and it is more time efficient to use the Bazetta Township vehicle.

Bazetta Township vehicles that are taken home are not to be used for personal business while housed at the employee's or elected official's residence unless the employee or elected official is on-call and must have ready access to his vehicle. In addition, Bazetta Township may grant personal use of marked and unmarked police vehicles and marked fire vehicles within their appropriate jurisdictions.

If an employee or elected official is on extended absence or is on restricted or modified duty and unable to perform on-call duty or work evenings and/or weekends, he will not use the assigned Bazetta Township owned vehicle until he returns to active on-call or an evening/weekend work schedule.

Special Equipment

Special Equipment such as tractors, fire engines, or any vehicle which has special devices added for specific types of work will require that the driver receive formal instruction prior to usage. This special training will comply with all appropriate OSHA, NFPA and DOT Standards and rules and regulations.

1. Explanation and demonstration of all control devices.
2. Explanation and demonstration of all safety equipment.

3. A walk through of all inspection criteria.
4. Demonstration of operation.
5. Supervised new driver operation.

Written documentation of all special training will be retained by the departments.

Proof of Insurance

Each Bazetta Township owned vehicle should have an insurance card kept in the glove compartment or attached to the driver's sun visor. Missing insurance cards should be reported to the Fiscal Officer. Any employee or elected official using their personal vehicle during the course of employment or service should carry a proof of insurance card. It is Bazetta Township's responsibility to ensure all employees using personal vehicles for Bazetta Township business purposes, complete the Appendix B "Insurance Maintenance Requirement for Personal Vehicle" form once each year, and return to the Fiscal Officer.

PROCEDURES

Driving Record Acceptability

Bazetta Township will obtain Motor Vehicle Records on all employees and elected officials on the Bazetta Township Roster of Drivers once every year. These, along with any Uniform Police Traffic Accident and Ohio Uniform Accident Reports will be reviewed by Bazetta Township to determine if any employees or elected officials on the Roster of Drivers has an unacceptable driving record. Those who do will be notified in writing by the Fiscal Officer using the Notice of an Unacceptable Driving Record form in Appendix A. A copy of the complete form will be sent to the employee's Department Head or fellow elected officials.

Roster of Drivers

An official Roster of Drivers that is supplied by the various Department Heads will be maintained by the Fiscal Officer. This document will highlight the number of at-work at-fault accidents, citations and major violations that drivers have had in the last three years. **Only employees and elected officials whose names appear on this roster are allowed to drive during the course of their employment or service.**

Departmentally specific sections of this roster will be disseminated to appropriate Department Heads every six months. It is the responsibility of the Department Head to ensure that the roster for their particular department remains current and that the Fiscal Officer is notified of any correction, additions and/or deletions to the list.

Under Driver Type:

A = Person drives during their employment or service on more than an occasional basis

B = Person drives occasionally during the course of their employment or service

C = Person may be required to drive their own personal vehicle

1 = Person is assigned a Bazetta Township vehicle that is taken home at night

2 = Person is assigned to a Bazetta Township vehicle(s) that is not taken home at night

3 = Person has a CDL and is not assigned to a Bazetta Township vehicle that is taken home at night

General Driving Rules and Regulations

All employees and elected officials who drive personal vehicles during the course of their employment or service are required to complete the Insurance/Maintenance Requirements for Personal Vehicles form (See Appendix B) each year and return the form to the Fiscal Officer.

Personal Use and Take Home

Bazetta Township will maintain a list of employees that the Fiscal Officer has indicated can take Bazetta Township owned vehicles home and/or can be used for personal business. The Department Heads are responsible for notifying the Fiscal Officer so appropriate changes in the list can be made.

Training

Employees and elected officials who are assigned to a particular Bazetta Township owned vehicle will be instructed by the Service Department on the operation and general driving conditions of the vehicle before being allowed to initially drive the vehicle. Employees and elected officials who drive other than private passenger automobiles and pick-up trucks not equipped with special equipment will be trained in the operation of the vehicles in question before being allowed to drive such vehicles. The Department Heads are responsible for ensuring such training takes place, and that it is documented.

Driver Training courses will be offered as deemed necessary, and all employees and elected officials having one "at-fault" accident or one moving violation (received while driving a Bazetta Township vehicle) within a prior one year period will be asked to attend.

Record Keeping

1. Any Notice of an Unacceptable Driving Record will become part of an employee's or elected official's personnel file.
2. Motor Vehicle Records and Uniform Police Traffic Accident/ Uniform Traffic Accident Reports will be maintained by the Fiscal Officer in a central file.
3. The Roster of Drivers shall be considered a part of these policies and procedures and will be included with them.
4. Signed and dated "Insurance Maintenance Requirement for Personal Vehicle" forms will be maintained by the Fiscal Officer in a central file.
5. The Fiscal Officer will maintain a list of employees authorized to take vehicles home.

APPENDIX A

NOTICE OF AN UNACCEPTABLE DRIVING RECORD

TO:

DATE:

After reviewing your Motor Vehicle Record as supplied by the State and analyzing any accidents within the last three years that you were involved in while driving during the course of your employment, it was determined that your driving record does not meet the standards of acceptability as set down in the _____ General Driving Rules and Regulations. As a result, your driving privileges have been suspended until your record once again is acceptable. Given no further moving citations and/or at-work at-fault accidents, it is projected that your record will once again be acceptable on

A copy of this form is being forwarded to the head of your department. A copy will be placed in your personnel file.

If you have any questions concerning the suspension of driving privileges, please do not hesitate to contact me.

APPENDIX B

INSURANCE/MAINTENANCE REQUIREMENTS FOR PERSONAL VEHICLES

I, the undersigned, agree, as a requirement for using my personal vehicle during the course of my employment with Bazetta Township, will retain automobile liability insurance for bodily injury and property damage on the vehicle that I am driving for a least the minimums required by the State.

I further agree to maintain my vehicle in a safe operating condition.

NAME:

SIGNATURE:

DATE:

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13470	103.26	VW13470	AT&T Mobility	Srevice - Fire
13471	1416.93	VW13471	CenturyLink	Service- Admin/Fire/Police/Road
13472	38.01	VW13472	Dominion East Ohio	Service - Fire
13473	9.45	VW13473	Orwell Natural Gas	Service - Fire
13474	124.97	VW13474	BE Solutions	Supplies - Police/Fire
13475	4000.00	VW13475	J.N. Barkan & Associates	Retainer Payment
13476	87.50	VW13476	Clemans, Nelson & Associates, Inc.	Services - Aug. 10, 2010
13478	47.80	VW13478	DRS	Service
13479	25.00	VW13479	Mark J. Franko	Zoning Commission Aug. 18 Special Mtg.
13480	126.68	VW13480	GreatAmerican Leasing Corp.	Mothly Copier Rental - Fire Dept.
13481	40.00	VW13481	Bob Karl's Auto Wrecking	Mirror - Fire
13482	25.00	VW13482	Curtis Lonsbrough	Zoning Commission Special Mtg. Aug. 18th
13483	25.00	VW13483	Dennis Mintus	Zoning Commission Special Mtg. Aug. 18th
13484	25.00	VW13484	Walter Maycher	Zoning Commission Special Mtg. Aug. 18th
13485	331.48	VW13485	O&P Oil & Gas	Supplies - Road
13486	2100.00	VW13486	Ohio Fire & Emergency Serv. Foundation	Fire Officer I Class
13487	70.00	VW13487	Ohio Department of Agriculture	Pesticide Applicator Licenses
13488	942.48	VW13488	Ohio Edison	Street Lighting
13489	206.99	VW13489	Purchase Power	Postage Meter/Postage
13490	213.18	VW13490	Regional Collection Services, Inc.	Fire/EMS Collections Services
13491	85.23	VW13491	Staples Advantage	Supplies - Police
13492	183.75	VW13492	Standard Insurance Company RD	Life Ins.
13493	80.00	VW13493	Trumbull Township Association	Assoc. Dinner
13494	182.01	VW13494	Tri-County Asphalt Materials, Inc.	Supplies - Road
13495	326.56	VW13495	Vision Serivce Plan - (OH)	Vision Ins.
13496	72.00	VW13496	Donald P. Urchek	Reimbursement of Travel Expenses
13497	25.00	VW13497	Theodore Webb	Zoning Commission Special Mtg. Aug. 18th
13498	1816.21	VW13498	Ohio Edison	Service - Admin/Fire/Police/Road/Cem
13499	69.98	VW13499	Joel E. Davis	Security System Equipment/Installation
	12799.47		Total Amount of Pending Warrants	

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting August 24, 2010 1930hrs

Date: 8/19/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on August 24, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. Would like to conditionally hire 1 Part-Time Firefighter/Medic and 1 Volunteer Firefighter listed below if background checks and drug screen results come back negative. Applications are on file for Trustee review.

Volunteers	Part-Time
Jonathon Neer	Tom Dempsey

2. Requesting to purchase 4 mobile hose drying racks at cost of $6,600.00 from Finley Fire Equipment. The purchase is being made through the firefighter assistance grant. The cost to the tax payers is $330.00 which is only 5% of the cost. This should wrap up this grant.

3. I am requesting to expend $2,000.00 for fire prevention supplies which will be handed at out the schools and preschools during or around the fire prevention week in October.

4. I am requesting to send the 5 volunteer firefighters to their basic firefighter training course to be held at Howland Training Center at a cost of $378.00 a piece with a total cost of $1,890.00. The state of Ohio requires this training, and the training has to be completed within one year of appointment to the fire department. The State Fire Marshalls may reimburse us up to $300.00 per firefighter or $1,500.00 total reimbursement; this was the amount last year. I will not know the true amount of reimbursement until November of this year.

5. For your information I will be getting quotes for pagers or portables for the volunteer firefighters so they can be alerted for emergencies. Pagers cost estimates are coming in around $600.00 and portables are coming in from $400.00 to $1000.00 depending on the brand of radio.

6. I am informing the trustees that I will be scheduling a part-time employee on for 24hrs a day for 2 out of the 3 shifts which will bring our staffing level to 3 firefighter medics on 24 hours a day. If a part-time employee is unable to work during that shift the shift will be left vacant, thus causing no overtime. I will be evaluating this for the next 4 months.

7. Received an email about the pickup truck that was ordered the email stated the pickup should be delivered by January 19, 2011.

8. Glenn Christian Car Show and Ox Roast will September 4th, 5th, & 6th, 2010 fireworks will be held on the 6th all permits have been given through the fire department.

9. The Fire Department will be start painting fire hydrants ~~September~~ August 28.

10. The Fire Department through our IT persons is advertising for volunteer and part-time firefighters. We have all ready received one application through this means.

Health Committee:

No report

Safety Committee:

No Report

Dennis Lewis

Chief of Fire & EMS

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: August 30, 2010 at 9:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

276-10 To set September 10, 2010 at 8:30am as the date and time for a Zoning Hearing on Map Amendments, with a Zoning Hearing on Text Amendments immediately to follow, to discuss recommendations from the Trumbull County Planning Commission and Bazetta Township Zoning Commission.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

277-10 To adjourn the meeting at 9:02am.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 8-30-10
Attested by: Fiscal Officer Rita K. Drew

Dated: 9-12-11
Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES (A)

Date: September 10, 2010 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:30am.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Fiscal Officer Rita K. Drew

Introduction:
- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding a proposed Zone Change amendment to the Bazetta Township Zoning Resolution.

Reading of Notice of Public Hearing:
- Fiscal Officer Drew read the press release that had been published in the Tribune Chronicle.

Reading of Proposed Zone Change Amendment Recommendation:
- Trustee Hovis read the recommendations on the proposed Zone Change amendments.

Reading of Trumbull County Planning Commission Recommendations:
- Fiscal Officer Drew read Planning Commission Resolution 8-2010-38 recommending the approval for changing the following zoning classifications.
  - Lots 240-251 of Timber Creek Estates Plat #12 in Vol. #43 p.150 from Commercial (C-3) to Residential (R-1)
  - Lots 252-259 & 275-280 of Timber Creek Estates Plat #13 in Vol. #44 p. 46 from Commercial (C-3) to Residential (R-1)
  - Lots 286-293 of Timber Creek Estates Plat #14 in Vol. #44 p. 76 from Commercial (C-3) to Residential (R-1)
  - Lots 260-274 of Timber Creek Estates Plat #13 in Vol. #44 p. 46 from Residential (R-A) to Residential (R-1)
  - Lots 281-285 & 294-296 of Timber Creek Estates Plat #14 in Vol. #44 p. 76 from Residential (R-A) to Residential (R-1)
  - Parcel #33-076008 from Commercial (C-3) and Residential (R-A) to Residential (R-1)
  - Original Pebble Creek Development as described in Trumbull County Record Vol. #1314 on p. 115-116 from Commercial (C-3) to Residential (R-A) with the southerly 2.33 acres being changed from Residential (R-A) to Residential (R-1)

Reading of Bazetta Township Zoning Commission Recommendations:
- Trustee Hovis read the following Zoning Commission Resolutions
  - 10-08-001 recommending the approval for changing the zoning classification of specified properties along Timberline Drive, Timber Way, and Pebble Creek from Commercial (C-3) to Residential (R-A)
  - 10-08-002 recommending the approval for changing the zoning classification of specified properties along Fallehn Drive, Ravine Run, and Timberline Drive from Commercial (C-3) to Residential (R-1)
  - 10-08-003 recommending the approval for changing the zoning classification of specified properties along Timberline Drive, Ravine Run, State Route 5, and Deer Creek Run from Residential (R-A) to Residential (R-1)

Taking of Testimony:
- Trustee Hovis read the taking of testimony statement.

Testimony of Petitioner:
- None

Testimony of Residents/Public:
- None

Discussion and Comment by the Trustees:
- Trustee Hovis asked if a unanimous vote is required for passage or if only two trustees can pass this
- Zoning Commission Chairman Webb said that only a majority is needed, not a unanimous vote

278-10 To approve the recommendations of the Planning and Zoning Commissions to change the zoning classification as indicated in their respective Resolutions.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

279-10 To adjourn the meeting at 8:40am.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Dated: 9-10-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 9-12-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES (B)

Date: September 10, 2010 at 8:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:42am.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Fiscal Officer Rita K. Drew

Introduction:
- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding a proposed Zone Change amendment to the Bazetta Township Zoning Resolution.

Reading of Notice of Public Hearing:
- Fiscal Officer Drew read the press release that had been published in the Tribune Chronicle.

Reading of Proposed Text Change Amendment Recommendation:
- Trustee Hovis read the recommendations on the proposed Text Change amendments.

Reading of Trumbull County Planning Commission Recommendation:
- None

Reading of Bazetta Township Zoning Commission Recommendation:
- Trustee Hovis read Zoning Commission Resolution 10-08-004 recommending the adoption of a tabling fee to the Bazetta Township Annual Zoning Fee Schedule.

Taking of Testimony:
- Trustee Hovis read the taking of testimony statement.

Testimony of Petitioner:
- None

Testimony of Residents/Public:
- None

Discussion and Comment by the Trustees:
- Zoning Commission Chairman Webb said we never had anything like this before
  - There has been no way to establish a fee for rescheduling a meeting
  - The Zoning Commission ran into this issue with a church last year who asked for a refund
  - If someone wants to cancel/postpone and reschedule a meeting, they will have to pay for the fees incurred in conducting the cancelled/postponed meeting
- Trustee Hovis thought this is a good choice because of the money and time spent on the whole process
  - If someone cancels/postpones a meeting, then the entire process had to be done again and the costs are incurred again

- Trustee Hovis asked if the fee would be the same for the next meeting, e.g. if it were $400 for the initial change, then would it be $400 for a subsequent meeting
    - Zoning Commission Chairman Webb said that was partly true
        - At the time a meeting is cancelled/postponed, the Zoning Secretary would inform the petitioner what fees had been incurred up to that point and that they will need to remit that amount for the next meeting to be scheduled
- Zoning Commission Chairman Webb said the cost will depend upon when the resident cancels
    - If the petitioner cancels before the legal notice goes out, then this cost is never incurred and will not have to be recouped
    - A 2nd meeting cannot proceed until the 2nd round of fees is paid
- Trustee Parke said it is essentially a prorated fee
    - Zoning Commission Chairman Webb agreed

280-10 To approve the recommendation of the Zoning Commissions to adopt a tabling fee to the Bazetta Township Annual Zoning Fee Schedule.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Hovis thanked Zoning Commission Chairman Webb for coming in and attending these hearings

281-10 To adjourn the meeting at 8:52am.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Dated: 9-10-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 9-12-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: September 14, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
August 24, 2010 Regular Meeting Minutes
August 30, 2010 Special Meeting Minutes
September 10, 2010 Zoning Hearing (A) Minutes
September 10, 2010 Zoning Hearing (B) Minutes

- Trustee Urchek asked about the fee in Zoning Hearing B
  - Trustee Hovis explained that the fee is to cover the costs of extra expenses incurred when a Zoning Meeting or Hearing has to be cancelled/rescheduled
- Parks & Recreation Board Secretary Benoit asked about Chief Miller's comment at the August 24 meeting about the proximity of the gazebo to Imagination Station
  - Trustee Hovis said the gazebo is relatively close to Imagination Station, but he does not know to what Chief Miller was referring
  - Trustees Hovis and Parke said they could not answer for Chief Miller
  - Road Superintendent Parke said what he thinks Chief Miller meant he would like to see the gazebo moved closer to the road
- Parks & Recreation Board Secretary Benoit asked about Chief Miller's comment at the August 24 meeting about lights being out at the Imagination Station sign
  - Road Superintendent Parke said what he thinks Chief Miller meant that there is already power, not actual lights, at the Imagination Station sign
- Parks & Recreation Board Secretary Benoit asked what prices being referred to at the August 24 meeting
  - Trustees Hovis and Parke said they were referring to the price for an electrician
  - Trustees Hovis and Parke said they met with O'Rourke and Valley Electric and have gotten no response about doing it
  - Parks & Recreation Board Secretary Benoit said the Parks & Recreation Board would look into themselves if they had to

282-10 To accept the minutes from the August 24 Regular, August 30 Special, September 10 Zoning Hearing (A), and September 10 Zoning Hearing (B) Meeting.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

283-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked for an explanation for the Cemetery transfer
  - Fiscal Officer Drew explained that the FICA/Medicare sub-fund is about to be depleted while the PERS sub-fund has more than it will likely use

284-10 To authorize the Fiscal Officer to do transfer of $250 from Fund 05-A-03 (Cemetery: Retirement Contribution) to 05-A-90 (Cemetery: FICA/Medicare).

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek stated that he appreciated that Fiscal Officer Drew had sent the Trustees an explanation of the need for the Supplemental Appropriations prior to the meeting

285-10 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

$3,750 for Fund 05-A-12 (Cemetery: Other Expenses)
$1,890 for Fund 10-A-11 (Fire: Training)
$2,000 for Fund 13-A-02 (Zoning: Expenses)
$2,500 for Fund 01-A-17 (General: Auditor & Treasurer Fees)
$600 for Fund 04-A-15 (Road: Auditor & Treasurer Fees)
$2,100 for Fund 09-A-04 (Police: Auditor & Treasurer Fees)
$200 for Fund 09-A-08C (Police Equipment: Auditor & Treasurer Fees)
$30 for Fund 07-A-02C (Timber Creek Estates Lighting Assessment: Other Expenses)

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

286-10 To set Saturday, October 30, 2010 from 4:00pm-6:00pm as the date and time for trick-or-treating.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Original Quit Claim Deed for Hillside Cemetery
- Thank you note to the Fire Department from Brooke Thigpen
- Copy of the OTARMA 2009 Annual Report
- Invitation to attend free Chainsaw Training on September 14-15
- Letter from Trumbull County Engineer regarding the water quality pond for Saddle Brook Villas
- Invitation to attend an AFA Cleveland Planning & Zoning Workshop on October 29, 2010

Administration:

- Trustee Parke requested an update on NIMS Testing
  - Trustee Parke, Trustee Hovis, and Fiscal Officer Drew have completed all sections
  - Trustee Urchek is working on it
- Trustee Parke discussed the sidewalk in front of Hillside Cemetery
  - A Cortland resident brought to the Trustees attention that the sidewalk in front of the cemetery has not been completed

- Trustee Parke met with Road Superintendent Parke and Cortland authorities to determine the requirements and costs for getting this completed
  - Cortland will provide labor and furnish base material
  - Bazetta will pay for concrete, materials, and labor for landscape repair
  - Estimated cost for materials will be $1,508

Zoning Inspector:

- Zoning Inspector Nuss reported the following
  - Found out that Trumbull County will brush hog all properties with high grass
    - Trumbull County has done all the addresses that he has given them so far
    - If anyone knows of other properties that need the high grass cut, please let him know
  - Has sent letters to Jeffrey Carney on Route 305 and to Trumbull County Health Department
    - Would like to have this property mowed and declared a nuisance
    - Will have the paperwork necessary to declare nuisance ready for the next meeting

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
  - Public Hearing on September 22 at 7pm regarding port-a-potties
  - Quarterly Meeting October 6 at 7pm
  - Contacted the Trumbull County Planning Commission regarding the comprehensive plan
    - Next step is to get zoning map into compliance with land use
    - Would like some sort of correspondence sent to Dave Dubiaga with the zoning changes so they can continue to move forward
  - Changes do not go into effect until 30 days following the Zoning Hearings
  - Has gotten 85-90% of the neighborhood zoning problems cleaned up and can now work on remaining problems on an individual basis
- Fiscal Officer Drew said that she would send a letter to Dave Dubiaga outlining all of the changes that she has submitted to the Trumbull County Recorder and any other information needed
- Trustee Urchek asked if there is a way to group the remaining properties together
  - Chairman Webb said each property would have to be looked at individually and multiple properties could be done in a series of Zoning Hearings on one night

Road Department:

- Road Superintendent Parke informed that October 8, 2010 is the deadline to receive foundation orders
- Road Superintendent Parke said he had 4 items that he would like to discuss
  - Had spoken with Cemetery Sexton Hopkins on a few occasions and suspected that he may be leaving us soon
  - At that time, he discussed the possibility of hiring an Assistant Sexton with the Trustees so that someone could begin learning the job before Sexton Hopkins left
  - Since that time, Sexton Hopkins has said that he will be retiring at the end of October 2010
- Trustee Urchek said he would like to go to an Executive Session to discuss this

TABLED To hire Michael Arnal as a Cemetery Sexton, at a salary of $250 per month, retroactive to September 1, 2010.

- Would like to dispose of a computer and monitor that are no longer usable

287-10 To dispose of a Gateway 2000 computer and monitor (Serial #4110565).

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke would like to trade in excess obsolete parts, e.g. – oil filters and air filters
  - May be able to get Ward's Auto Parts to trade these in for items needed in the future
- Trustee Urchek asked if Road Superintendent Parke had talked to Mike Morelli about this
  - Road Superintendent Parke said he had

288-10 To authorize Road Superintendent Parke to trade in obsolete parts to Ward's Auto Parts for usable items in the future.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke noted that the next motion should probably have come from the Parks & Recreation Board
  - Would like to purchase mulch for the park, i.e. Imagination Station
  - This is a special mulch that is fire retardant and is what is recommended
- Parks & Recreation Board Secretary Benoit asked why this is being done now
  - Park Laborer Governor and Trustee Parke said because delivery trucks cannot get back there in the spring because the ground is too soft and the truck get stuck
  - Trustee Hovis said that making deliveries with heavy trucks in the spring damages the road
- Trustee Urchek noted that the Parks & Recreation Board wants to save all of that money for getting electricity hooked up
- Park Laborer Governor said there are marks on the poles and if you do not have a cushion up to that point, the insurance will not cover if any accidents happen
  - Trustee Urchek asked if he had this in writing
  - Park Laborer Governor said the documentation was given to the original Park Board
  - Trustee Hovis said it is a safety issue for the children who use the Imagination Station
- Parks & Recreation Board Secretary Benoit expressed concern that neither she nor Parks & Recreation Board Vice Chairman Musick were aware of this
- Trustee Hovis asked how often this is done
  - Park Laborer Governor said it is done every 3 years and was last done in 2007
  - Fiscal Officer Drew said she had been contact by Beth Barnes to confirm this information, i.e. the estimated cost and when mulch was last ordered
- Trustee Hovis again said it is a safety issue

289-10 To authorize the purchase of 100 cubic yards of mulch for the Township Park, at a cost of $1,742 to be paid for by the Park portion of the General Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

Fire Department:

- Chief Lewis received an offer to purchase the Fire Department's unused air filtration units
  - These had previously been listed on ebay and received no bids

290-10 To authorize the sale of 10 air filtration units, which have no resale value, to TAGS, Inc. for $25 each.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis would like to bring on another part-time Fire Department Firefighter/Medic to fill in for vacation, personal days, etc.
- Trustee Urchek asked if this was the normal hourly rate
  - Chief Lewis said it was

291-10 To conditionally hire part-time Fire Department Firefighter/Medic Daniel Sherman, at a rate of $11.00 per hour, following negative test results for drug screening and background checks.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis would like to purchase new fire extinguishers
  - Have had hand-me-downs for more than 20 years
  - Would like to have 3 on each engine for small brush fires

292-10 To authorize the purchase of 6 new fire extinguishers from Warren Fire Equipment, at a cost of $750 to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis reported that he applied for a Bureau of Workers' Compensation grant to purchase vehicle exhaust capture systems
  - Award would be $40,000 on a 2:1 match
    - Quote is $69,000, but thinks he can get it for $60,000
    - $40,000 would come from the grant and $20,000 from the township
    - Have 90 days to spend the money from the time grant is awarded
  - Would like authority to send this out for bids
    - Atty. Finamore has everything and is ready to work on it
- Trustee Urchek asked from where the $20,000 would come
  - Fiscal Officer Drew and Chief Lewis said it would come from the Fire Department Capital (New Buildings & Equipment) sub-fund

293-10 To authorize Chief Lewis to send specifications for vehicle exhaust systems for both fire stations out for bids per proper procedure as outlined by Atty. Mark Finamore.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Police Department:

- See Attached Report
- Sgt. Hovis requested that an original motion be rescinded and a new motion passed
  - Trustee Hovis said that resolution was for the camera system in the police department
  - Fiscal Officer Drew stated it is going to cost more than originally anticipated
    - Lack of electricity where needed at the Police Department
    - A different system needs to be purchased

294-10 To rescind Board Resolution #252-10.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

295-10 To authorize the purchase of a Samsung Security System with 4-Channel DVR & 4 Cameras from Sam's Club, at a cost of $549.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Parks & Recreation Board Secretary Benoit reported the following
  - Bazetta Bikeways Committee is having a meeting September 30 at 7pm
  - Parks & Recreation Board had meeting last Tuesday to discuss rules for the park
- Trustee Urchek said that Mike Swiatkwich had put a lot of time into the Bikeway Project and it could bring a lot of people to the Bazetta area

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

296-10 To authorize the expenditure, not to exceed $2,000, to extend the sidewalk in front of Hillside Cemetery, to be paid for by the Cemetery Fund

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

297-10 To authorize the transfer of $2,000 from 01-A-27 (General: Transfers) to 05-A-05 (Cemetery: Improvement of Sites).

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Public Comment:

- Zoning Commission Chairman Webb asked from where is the money coming in 285-10
  - Fiscal Officer Drew explained that this money is coming from the unspent balance in each fund, i.e. the carryover amount that has not been appropriated
  - Fiscal Officer Drew further explained that the total amount of money coming into each fund is not necessarily used in appropriations
    - This would leave the township with a $0 balance on January 1
    - That cannot happen because we have to pay invoices and payroll from January, through March, but do not begin receiving tax receipts until April
    - The township cannot operate with deficit spending

- Zoning Commission Chairman Webb asked from where the zoning money is coming
  - Fiscal Officer Drew explained that it is coming from the unappropriated balance in the Zoning Fund
  - Kris explained this as being a bit like getting a check for $100, only putting $90 in your account to pay bills, and setting the other $10 aside for emergencies or special purchases

- Zoning Commission Chairman Webb asked who replaced Clemens and Nelson
  - Fiscal Officer Drew said the company is J. B. Barkan & Associates

- Zoning Commission Chairman Webb questioned why the township spent $4000 and then $2500 with this company
  - Trustee Urchek explained the following
    - When hired, he gave us an estimate of $15,000 to do all contract work for this year
    - This amount was to be split into monthly payments
  - Fiscal Officer Drew noted that the township also had to pay a $4,000 retainer

- Zoning Commission Chairman Webb asked how many contracts are open
  - Trustee Hovis said all 3 contracts are open
    - Police and Fire contracts expired at the end of the year
    - Road contract is currently open for wages
  - Trustee Hovis restated that the $15,000 is being paid out in increment over the course of a year from the time J. N. Barkan was hired
  - Trustee Hovis noted that the rate for next year may be different since there will be less work

- Zoning Commission Chairman Webb asked if this is a flat fee
  - Trustee Urchek said that it was – the township pays the same amount no matter how many hours he puts into the negotiations

- Paul Carlson asked about the cemetery appropriations
  - Rita explained that the Cemetery Fund is in a unique position because it is not completely self-supporting
    - There is not enough revenue from grave spaces, foundations, services, etc. to cover the expenses incurred
    - Money has to be transferred to the Cemetery Fund from the General Fund each year to keep it out of deficit spending
    - The amount of that transfer varies each year
    - $35,000 was set aside this year, though only $25,000 had been used before today

- Zoning Commission Chairman Webb asked about the Cemetery transfers
  - Fiscal Officer Drew explained the following
    - In one case, one sub-fund was going to be depleted, while the other had more than it would need
    - In the other case, the sub-fund was going to be depleted and no other Cemetery sub-fund had enough money to transfer in
    - In the latter case, money was transferred from the remaining $10,000 that had been set aside for the Cemetery Fund
    -

- Art Kreller asked Sgt. Hovis what parts of the township have had the most accidents
  - Sgt. Hovis replied that Elm Road and Millennium Boulevard have

- Art Kreller questioned whether the helicopter flying around along the railroads tracks from 3:30-4:00pm was checking gas lines
  - Trustee Parke said they were flying the line from the Bazetta substation to the next substation
  - Ken Flack said it was not the electric company's helicopter, but was someone different
  - Trustee Hovis said he did not know anything about it

- Mrs. Solarz expressed concern that people are driving 60-70-mph on Durst Clagg Road and requested that the Police Department set up there
    - Sgt. Hovis said they would check into it

- Art Kreller asked what the life of a fire extinguisher was
    - Chief Lewis said the following
        - Commercial ones have to be serviced once a year
        - After 6 years, the fire equipment company has to rebuild it
        - After 12 years, additional work must be done
        - Rotating the fire extinguishers lets the baking powder inside it reposition itself
        - Problem with this is that the extinguishers lose pressure over time
        - A good residential one should be good for about 3 years
    - Chief Lewis recommended purchasing an aluminum head fire extinguisher that can be filled at any local fire equipment company

- Chuck Metheny noted that the gentlemen had asked good financial questions
    - He further complimented Fiscal Officer Drew on answering the questions honestly and handling herself well

298-10 To enter into Executive Session to discuss employment of public employees or officials.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

299-10 To reconvene from Executive Session at 8:40pm with no action taken.

Motion:	Trustee Hovis		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

300-10 To hire Michael Arnal as a Cemetery Sexton, at a salary of $250 per month, retroactive to September 1, 2010 on a one year trial basis.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

301-10 To adjourn the meeting at 8:41pm.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Dated: 9-14-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 9-14-10

Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 09/14/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
5	180.30	VW 5	Merchant eBay Inc.	August Charges
13537	1348.68	VW13537	CenturyLink	Service - Admin/Fire/Police/Road
13538	261.15	VW13538	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Park/Cemetery
13539	143.95	VW13539	Time Warner Cable-Northeast	Service - Police
13540	126.85	VW13540	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Fire/Road/Park
13541	75.91	VW13541	City of Warren, Utility Services	Service - Fire/Police
13542	39.98	VW13542	Advance Auto Parts	Supplies - Road
13543	3202.94	VW13543	Ainsley Oil Company	Gasoline/Diesel
13544	21.50	VW13544	American First Aid	Supplies - Road
13545	399.00	VW13545	BE Solutions	Sept. Admin. Fees
13546	2500.00	VW13546	J.N. Barkan & Associates	August Inv. (Consulting Services)
13547	99.39	VW13547	JOEL E. DAVIS	Reimbursements for Pol. Dept. Purchases
13548	48.55	VW13548	DRS	Service
13549	700.00	VW13549	D&B Cleaners	Service - Admin/Road/Police
13550	1190.79	VW13550	Delta Dental	Dental Coverage
13551	800.00	VW13551	Attorney Mark S. Finamore	Monthly Fee Per Contract
13552	240.00	VW13552	Howland Alarm Company	Monitoring Fee
13553	8.92	VW13553	Howland Springs Water Company, Inc.	Service - Admin.
13554	71.01	VW13554	Handyman Supply Inc.	Supplies - Road/Cemetery/Fire
13555	38.50	VW13555	Health Index, Inc.	Service
13556	257.00	VW13556	Law Enforcement Systems, Inc.	Supplies - Police
13557	125.20	VW13557	LTC Supply Corp.	EMS Supplies
13558	507.06	VW13558	Lowes Business Account	Supplies - Road/Fire
13559	67.00	VW13559	Dennis K. Lewis	Items for Elliott Fike Memorial
13560	394.63	VW13560	Mark Thomas Ford	Supplies - Police/Fire
13561	19755.58	VW13561	Medical Mutual of Ohio	Medical Ims.
13562	60.15	VW13562	NAPA Auto Parts	Supplies - Road
13563	1071.00	VW13563	Ohio Billing, Inc.	EMS Trip Submission
13564	75.00	VW13564	Ohio Association of Public Treasurers	PAYMENT
13565	145.65	VW13565	O'Rourke Electric	Supplies - Park
13566	245.40	VW13566	Physio-Control, Inc.	Maint. Agreement - Fire
13568	47.00	VW13568	Pitney Bowes	Postage Meter Contract
13569	90.00	VW13569	Proforma	Supplies - Police
13570	136.35	VW13570	Public Safety Center, Inc.	Supplies - Police
13571	168.87	VW13571	RentWare, Inc.	Uniform Service
13572	32.56	VW13572	Regional Collection Services, Inc.	Services
13573	1068.00	VW13573	Sam's Club	Supplies - Admin.
13574	20.00	VW13574	Trumbull County Recorder	Zoning Changes (09-10-10)
13575	20.00	VW13575	Trumbull Township Association	Twp. Dinner/Meeting (Urchek)
13576	3025.23	VW13576	Trumbull County Treasurer	9-1-1 Service
13577	2912.00	VW13577	Teamsters Local 377	Insurance
13578	23.55	VW13578	Tractor Supply Credit Plan	Supplies - Cemetery
13579	352.40	VW13579	Walmart Business/GEMB	Supplies - Road/Police/Fire
13580	713.25	VW13580	Warren Fire Equipment, Inc.	Service - Fire
13581	280.24	VW13581	Ward's Auto Parts, Inc.	Supplies - Road
	43090.54		Total Amount of Pending Warrants	

AUGUST 2010

Bazetta Police Department Activity

Activity	Total
Calls for Service	551
Incident Reports Filed	148
Traffic Crash Investigations	12
Number of Persons Arrested	17
Traffic Offenses	74
Vehicle Miles Traveled	9932.4
Office Contacts	334

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: September 28, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
September 14, 2010 Regular Meeting Minutes

- Trustee Urchek requested that a correction be made – When he referenced "Mike" at the last meeting, he meant Mike Morelli and not Sgt. Hovis

302-10 To accept the minutes from the September 14 Regular Meeting, as corrected.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

303-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Urchek said that he appreciated that Fiscal Officer Drew had told explained this transfer prior to the meeting

304-10 To authorize the Fiscal Officer to do transfer of $700 from Fund 03-A-03 (Gas Tax: Retirement Contribution) to 03-A-90 (Gas Tax: FICA/Medicare).

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

305-10 To rescind Board Resolution **263-10**.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

- Parks & Recreation Board Secretary Benoit asked what this resolution was
  - Trustee Hovis replied that it was the motion where the Trustees adopt a driving policy

- Trustee Parke said there was a problem because the policy conflicts with some guidelines in the union contracts
- Trustee Hovis said the policy and the contracts need to mesh

- Parks & Recreation Board Secretary Benoit asked if this was just for the Road Department
  - Trustee Hovis and Fiscal Officer Drew said the policy affected all township employees
  - Trustee Urchek said we just needed to follow proper union procedures

Correspondence (Copies available upon request):

- Invitation from Trumbull County Engineer to attend a Columbus Day Dinner on October 11, 2010
- Invitation from State Employment Relations Board to attend SERB Academy on October 21-22, 2010
- Copy of Bazetta Township's Pre-Application for Ohio Public Works Commission (OPWC) Issue I Program Year 2011
  - District 6 Public Works Integrating Committee will meet on October 5-7, 2010
  - Final funding considerations will be made on November 17, 2010
- Press Release from Bazetta Police Department announcing Press Conference on September 20, 2010
- Copy of letter from Trumbull County Engineer regarding Saddle Brook Villas
- Notifications from Public Entity Risk Services of Ohio (PERSO)
  - Have commenced an investigation into Linda Burkey's claim
  - Will retain defense counsel on the township's behalf if a covered lawsuit is filed
- Notification updating Fee Schedule from Health Index
- Request from OTARMA for submission of nominations for election to their Board of Directors
- Information from Trumbull County Engineer regarding Cooperative Materials Purchasing Program
- Invitation from Trumbull County Engineer to attend New Truck Scale System demonstration

- Trustee Urchek asked if the township is planning to pursue the Cooperative Purchasing Program
  - Trustee Parke said right now, only salt is purchased this way
  - Road Superintendent Parke said this will not happen in the future because he can get better pricing on his own than he can going through the Cooperative Purchasing Program

Administration:

- Trustee Urchek said he had a conversation with IT Specialist Davis about getting help scanning the township's files as extra credit or community service for students
  - Trustee Hovis asked if they would work during the day when IT Specialist Davis is here
    - Trustee Urchek said yes
  - Trustee Hovis asked what the students would be doing
    - Trustee Urchek said they would be pulling records apart and preparing them to be scanned by IT Specialist Davis
  - Neither Trustee Hovis nor Parke had a problem with this

Zoning Inspector:

- Zoning Inspector Nuss reported the following
  - 7 permits issued for fees totaling $415 and an increase of value to the township of $68,300
  - Numerous calls received
    - Ones that he can handle that day are no problem
    - Ones that he cannot answer in the same day are a bit of a problem and he knows he has to work on getting this done a little better
  - Is going to start placing notices on certain resident's doors because they are not responding to registered letters and knows that someone lives at the address

Zoning Commission:

- Trustee Hovis reminded that the next quarterly meeting will be October 6, 2010 at 7pm
- Zoning Inspector Nuss asked if the Trustees had received the minutes from the last meeting
    - Trustee Hovis said they had just received them this evening and are not ready to act yet

Road Department:

- Road Superintendent Parke reported the following
    - October 8, 2010 is the deadline to receive foundation orders
    - Doing quarterly site inspection now and should be completed tomorrow
    - Will be doing the annual inspections in December

Fire Department:

- Chief Lewis reported the following
    - Noted that his motions had changed from what had been posted on the website
    - Had located a replacement motor after the agenda had been posted
    - Would rather get a new motor than have to replace the entire air compressor
- Trustee Parke said a new compressor would have been $2,000

306-10 To authorize the expenditure of up to $419, at Ward's Auto Parts, to purchase a new motor for an air compressor at the Fire Department, to be paid for by the Fire Department.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Police Department:

- Chief Miller reported the following
    - There are 4 officers in the collective bargaining unit whose bullet-proof vests need replaced
    - Will take about 2 months to gets this completed
    - Cost will be about $500 each for a total of $2,000
    - $1,000 of this will be reimbursed to the department as a grant from the federal government

307-10 To authorize the expenditure of $2,000 to purchase four bullet-proof vests, to be paid for by the Police Department with $1,000 being reimbursed via a federal grant.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Trustee Parke said he met with CR Electric and Janet Ketch at Ohio Edison to make applications to put new service in the park
- Parks & Recreation Secretary Benoit reported the following
    - Next meeting will be October 5, 2010 at 6pm
    - Requested an updated version of the disbursement report that Fiscal Officer Drew had prepared previously
        - Fiscal Officer Drew said she would have that prepared and leave it for their meeting on Tuesday
    - Asked if Fiscal Officer Drew had spoken to Beth Barnes
        - Fiscal Officer Drew said she had received a call from her more than a month ago asking for verification of when mulch was last purchased and at what cost

    - Fiscal Officer Drew said mulch was purchased in the fall of 2007 at roughly $1,700 and that mulch was supposed to be purchased every 3 years
- Trustee Parke said the mulch had to be done up to the blue spray painted lines for safety reasons
    - Trustee Urchek said that he walked the park with Park Laborer Governor and saw that the mulch is several inches below the lines
- Parks & Recreation Secretary Benoit commented that other similar parks use sand
    - Road Superintendent Parke said the township received complaints when sand was used because it was the wrong color and because it stained people's clothes
    - Road Superintendent Parke said the mulch is very clean (no dirt and no fungus) and is reasonably inexpensive
    - Park Laborer Governor said this mulch lasts longer than just about anything else he had seen
- Parks & Recreation Member Urchek asked why the mulch had to be purchased now
    - Trustee Parke said it comes in the fall because the ground is too soft in the spring, i.e. the delivery truck will sink
    - Park Laborer Governor said it is also because there is not as much traffic at this time of year
- Trustee Parke asked Park Laborer Governor if he had gotten any volunteers
    - Park Laborer Governor said that he had people lined up and ready to go

Safety Committee:
- Nothing to report

Health Insurance Committee:
- Nothing to report

Asked to be placed on the Agenda:
- None

Public Comment:
- Parks & Recreation Member Urchek said a bikeway meeting will be held here on September 30, 2010 at 7pm and everyone is invited

- Parks & Recreation Member Urchek asked about the movement of the gazebo, e.g. who asked this and who would pay for it
    - Trustee Hovis said a resident suggested this at a previous meeting because of police issues back there, the lack of lights, and distance away from the road
    - Trustee Urchek did not think it should be moved because it is a beautiful location
    - Trustee Hovis said it might not be able to be moved because of the memorial

- Parks & Recreation Member Urchek asked who would be helping with the mulch
    - Trustee Hovis said to ask Park Laborer Governor and he could give them the names
    - Trustee Parke suggested that the Parks & Recreation Board assist with this project

- Paul Carlson of Lakeshore Drive asked about the cemetery mapping expenditure
    - Trustee Hovis said this was the balance of the program that the township began purchasing years ago
    - Road Superintendent Parke verified this was part of the computer program that will print out a map of the cemetery so that people can see exactly where a plot is located

- Paul Carlson of Lakeshore Drive asked if a cemetery map sample could be placed on the website
    - Road Superintendent Parke said it is not completed yet, but should be available at some point
    - IT Specialist Davis said there should not be a problem when the program is done

- IT Specialist Davis said he has some samples, but would have to check with the company to be sure we have permission to do this
- Road Superintendent Parke said it will be a top notch program when it is completed

- Parks & Recreation Secretary Benoit asked about check #13661
  - Fiscal Officer Drew explain this check was for Ohio Public Employee Retirement System
    - Township had a part-time employee from 1984-1986 who is now trying to retire
    - Township was required to either pay into the retirement system for this employee or have an exemption certificate on file
    - Neither of these was done – township never paid into the system and no exemption form has been found in the employee's file
    - Because neither was done, the township is required to pay the amount that should have been paid from 1984-1986, as well as interest and fines

- Parks & Recreation Secretary Benoit asked if the township is required to pay this
  - Trustee Hovis said all public employers are required to do this
  - Fiscal Officer Drew said that the township is responsible because no proof exemption could be found

- Walter Ohlnick of McCleary Jacoby Road asked Chief Miller about neighbors shooting onto his property, specifically his garden
  - Chief Miller said the following
  - He had given Mr. Ohlnick a copy of the law and gone to his property
  - He had told Mr. Ohlnick the department would need a phone call whenever this is occurring
  - The department did go down and investigate the last occurrence
  - Neighbor admitted to shooting his gun, but into the ground
  - Department would have to catch him in the act or have a slug hit a tree for them to be able to go to the prosecutor and get a search warrant
  - There is nothing in the law that says they have to be a certain distance from a structure
  - The department cannot do anything until they get a call and can respond

- Walter Ohlnick of McCleary Jacoby Road asked if Chief Miller knew what was in the last report
  - Chief Miller said that he did not without looking at the report

- Walter Ohlnick of McCleary Jacoby Road said criminal trespass and endangerment also apply
  - Chief Miller said that does not apply in this case
  - Chief Miller said it may be in the Ohio Revised Code section, but the department has to be able to prove and physically see evidence that this is occurring

- Park Laborer Governor asked what the rule is about shooting at night
  - Chief Miller said no one should not be shooting after dark and this has been a problem

- Walter Ohlnick of McCleary Jacoby Road asked if the police had to be present when the shooting happens and could Chief Miller get him the documentation that exists
  - Chief Miller said the following
    - He can get something for him from the Prosecutor's Office
    - Other neighbors have been talked to and they say they have not heard anything
    - He can provide him with a list of neighbors that were spoken to

- Parks & Recreation Secretary Benoit said she was told that this meeting and the last meeting were not listed in the Tribune Chronicle

- Trustee Hovis said he would check into it, but reminded that meetings are always scheduled for the 2nd and 4th Tuesdays of each month at 7:30pm

- Trustee Urchek asked about an email he received that referenced a new township building
  - Chief Lewis said the current architect's agreement is only for a combined fire station
  - Trustee Hovis verified that this is what was discussed earlier in the year

308-10 To adjourn the meeting at 8:09pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

_____ Dated: 10-8-10
Attested by: Fiscal Officer Rita K. Drew

_____ Dated: 10-10-10
Approved by: Chairman Trustee Paul Hovis

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13639	104.06	VW13639	AT&T Mobility	Serivce - Fire
13640	1429.20	VW13640	Ohio Edison	Service - Admin/Fire/Police/Road/Cem
13641	31.13	VW13641	Orwell Natural Gas	Service - Fire
13642	136.95	VW13642	Time Warner Cable-Northeast	Service - Police
13643	83.50	VW13643	City of Warren, Utility Services	Service - Fire/Police
13644	118.11	VW13644	American Uniform & Arms, LLC	Supplies - Police
13645	1860.00	VW13645	Alert-All Corp.	Supplies - Fire
13646	4932.95	VW13646	BE Solutions	Claims Run 09/11/10 To 09/24/10
13647	785.74	VW13647	BE Solutions	08/21/10 To 09/10/10
13648	3750.00	VW13648	Cemetery Mapping Services, Inc.	Service
13649	143.73	VW13649	Joel E. Davis	09/28/10 Expense Report--Police/Cemetery
13650	1190.79	VW13650	Delta Dental	Dental Ins.
13651	25.00	VW13651	Mark J. Franko	September 22,2010 Special Mtg.
13652	15.00	VW13652	Attorney Mark S. Finamore	Ohio Basic Zoning Quick Reference Guide
13653	5862.00	VW13653	Finley Fire Equipment	Supplies - Fire
13654	126.68	VW13654	GreatAmerica Leasing Corp.	Copier Rental - Fire
13655	240.00	VW13655	Howland Alarm Company	Service - Road
13656	25.00	VW13656	Curtis Lonsbrough	September 22, 2010 Special Mtg.
13657	25.00	VW13657	Dennis Mintus	Zoning Commission Special Mtg.
13658	25.00	VW13658	Walter Maycher	Zoning Commission Special Mtg.
13659	4370.00	VW13659	MPH Industries	Supplies - Police
13660	959.62	VW13660	Ohio Edison	Service
13661	5418.33	VW13661	Public Employees Retirement System	Deliquent Contributions - Greg Solarz
13662	71.50	VW13662	Physio-Control, Inc.	Supplies - FIre
13663	47.00	VW13663	Pitney Bowes	Rental Payment
13664	3800.00	VW13664	PRM Workers' Compensation Division	Annual Service Fee
13665	599.99	VW13665	Red Diamond Uniform & Police Supply	Supplies - Police
13666	515.00	VW13666	Sure Line Inc.	Supplies - Road
13667	183.75	VW13667	Standard Insurance Company RE	Life Insurance
13668	120.03	VW13668	Staples Advantage	Supplies - Admin/Road
13669	304.00	VW13669	John Sprague Cleaning	Service - Police
13670	268.48	VW13670	Staples Advantage	Supplies - Admin/Police/Fire
13671	3.99	VW13671	Tractor Supply Credit Plan	Supplies - Road
13672	3.00	VW13672	Terminix Processing Center	Service - Police
13673	600.00	VW13673	Treasurer State of Ohio	Fees - Police
13674	1106.77	VW13674	The Tribune Chronicle	Ad - Zoning
13675	326.56	VW13675	Vision Service Plan - (OH)	Vision Ins.
13676	25.00	VW13676	Theodore Webb	Zoning Commission Special Mtg.
13677	293.20	VW13677	Lou Wollam Chevrolet, Inc.	Supplies - Fire
13678	185.00	VW13678	Youngstown/Warren Regional Chamber	Membership Dues
13679	700.00	VW13679	D&B Cleaners	Service
	40811.06		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES

Date: October 1, 2010 at 9:30am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 9:39am.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew
Atty. Mark Finamore

- Trustee Hovis discussed the purchase of a 4 line electronic sign for the Administration Building
  - All Trustees had discussed this earlier in the year
  - The company making the sign had offered to sell it to us at roughly 50% off if we buy it now
- Fiscal Officer Drew stated that the township had the funds to purchase
  - Could be done one of two ways – transfer funds from multiple accounts or increase appropriation
  - Increasing appropriation would be the less complicated option
- Trustee Urchek asked if the $6000 being proposed is a deposit
  - Trustee Hovis said that it was
- Trustee Urchek asked when the balance would be due
  - Trustee Hovis said roughly $3000 is due when the sign is ordered with the remaining $13,000 due when the sign arrives in 8 weeks
  - Trustee Parke said this would be cutting it close to this year's cutoff for bill payments
  - Fiscal Officer Drew said we could pay it in either year depending on when the sign was done
- Trustee Urchek asked if the sign could be installed this year
  - Paul said it could not because it would not even be delivered for 8 weeks, which would be early December at the earliest

309-10 To authorize a Supplemental Appropriation of $6,000 for Fund 01-B-02 (General: Improvement of Sites) to purchase a 4-line electronic sign.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

310-10 To recess into Executive Session to discuss pending legal actions.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

311-10 To reconvene from Executive Session at 10:40am with no action taken.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

312-10 To set October 12, 2010 at 6:00pm as the date and time for the Zoning Hearing on text amendments presented by the Zoning Commission.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

313-10 To adjourn the meeting at 10:41am.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 10-9-10

Approved by: Chairman Trustee Paul Hovis Dated: 10-9-10

BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES

Date: October 12, 2010 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 6:00pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Fiscal Officer Rita K. Drew

Introduction:
- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding a proposed Zone Change Amendment to the Bazetta Township Zoning Resolution.

Reading of Notice of Public Hearing:
- Fiscal Officer Drew read the press release that had been published in the Tribune Chronicle.

Reading of Proposed Zone Change Amendment Recommendation:
- Trustee Hovis read the recommendations on the proposed Zone Change amendment.

Reading of Trumbull County Planning Commission Recommendation:
- Fiscal Officer Drew read Planning Commission Resolution 9-2010-44.

Reading of Bazetta Township Zoning Commission Recommendations:
- Fiscal Officer Drew read the following Zoning Commission Resolutions 10-09-001 and 10-09-002.

Taking of Testimony:
- Trustee Hovis read the taking of testimony statement.

Testimony of Petitioner:
- Ted Webb, Chairman of the Bazetta Township Zoning Commission
  - Asked that the letter (L) be intentionally left blank
  - At the last Zoning Commission meeting, three businessmen in the community had concerns regarding not allowing temporary port-o-johns at seasonal businesses
  - Spoke with Atty. Finamore who suggested a proposed modification to the original proposed text amendment to encompass this issue
  - Atty. Finamore submitted a modification that would allow the usage of port-o-johns for seasonal businesses
  - Asked if Fiscal Officer Drew could read the proposed modification
  - Fiscal Officer Drew read the proposed modification

Testimony of Residents/Public:
- None

Discussion and Comment by the Trustees:

- Trustee Hovis asked for a definition of seasonal
  - Trustee Parke said this would be difficult
  - Chairman Webb agreed
- Chairman Webb said that the landscaping businesses could technically be year-round given the nature of their business, notably if they do any snow plowing
- Trustee Parke stated that this would still fall under the regulations of the Trumbull County Board of Health
- Chairman Webb stated that just because something is permitted by the township does not necessarily mean it will be permitted by the county
- Chairman Webb said he tried to get this point across at the previous Zoning Commission meeting
- Trustee Parke said he agreed with the modification submitted by Atty. Finamore
  - Chairman Webb stated that he would prefer these port-o-johns be in a discrete, non-conspicuous spot
- Chairman Webb questioned whether there should be some sort of certificate and/or fee for this
  - Trustee Parke said that, if a fee or certificate is enacted, the township may be allowing businesses to use the port-o-johns all they want
  - Chairman Webb thought we should just leave it alone for now

314-10 To adopt the text amendment as recommended in Township Zoning Commission Resolution 10-09-001 as written and the text amendment in Township Zoning Commission Resolution 10-09-002 as modified.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

315-10 To adjourn the meeting at 6:20pm.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Attested by: Fiscal Officer Rita K. Drew Dated: 10-25-10

Approved by: Chairman Trustee Paul Hovis Dated: 10-26-10

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: October 12, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
September 28, 2010 Regular Meeting
October 1, 2010 Special Meeting

- Trustee Hovis said the township is paying for the sign with the "green money" from earlier this year

316-10 To authorize the expenditure of no more than $16,000 for the purchase of a 4-line electronic sign for the Administration Building, to be paid for from the General Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis said motion numbers do not match original agenda because a motion was passed in the Zoning Hearing held immediately before this meeting

317-10 To accept the minutes from the September 28 Regular and October 1 Special Meetings.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

318-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Reminder from Trumbull County Board of Elections that registration transactions must be submitted to them by 9:00pm on October 4
- Quarterly Newsletter of the Trumbull County Engineer
- Invitation from Rotary Club of Warren to attend their 6th Annual Chocolate Festival on October 28
- Information regarding Labor Law & Labor Arbitration Conference on February 13-15, 2011
- Invitation from Mahoning Valley Organizing Collaborative to attend their Community Congress on October 26
- Invitation from Ohio Department of Transportation to attend an Open House Public Involvement Meeting on October 7

- Thank you note from Maria Fike for flower arrangement at Elliott Fike's funeral service
- Notice of Appearance from State Employment Relations Board regarding IAFF Local #3703
- Notice from Trumbull County Board of Elections regarding polling arrangements for November 2
- Citizen Advisory from Ohio Environmental Protection Agency regarding City of Warren proposed permit to process Marcellus Shale drilling wastewater
- Confirmation from KLA Risk Consulting of receipt of our Statement of Action
- Letter from Ohio Utilities Protection Service regarding changed operating procedures

Administration:

- NIMS Testing Update
    - Trustee Parke asked what happens if we get a federal grant and we are not up to standard
    - Trustee Urchek asked what up to standard means
    - Chief Lewis said the following about the National Incident Management System (NIMS)
        - All public officials are required to have 100, 200, 700, and 800 certifications
        - Required in case there is ever any emergency incident so that all emergency responders and public officials will understand how the situation will work and the terminology that will be used by
        - If the township receives Federal grant, FEMA would do a NIMS compliance audit
        - If the township does not have all of the certifications in place, the township would be required to either repay the grant in full or in part
    - Trustee Urchek said he was told that all public officials do not have to have this testing, just a majority do
    - Trustee Parke questioned who had said this to Trustee Urchek
    - Chief Lewis said his department is fully compliant and it will not have to be his department explaining the loss of a federal grant to Bazetta residents because the township as a whole is not compliant
    - Trustee Hovis reminded everyone that he, Trustee Parke, and Fiscal Officer Drew have completed this testing and Trustee Urchek has not
- Reminder that Trick-or-Treating will take place on Saturday, October 30 from 4pm to 6pm

- Trustee Urchek reported that he has gotten a petition started to get sewer on Route 5
    - Specific area is from Walmart to Ivy Hills
    - Has received signatures from all but 3 residents

Zoning Inspector:

- Zoning Inspector Nuss reported the following
    - 4 permits issued
    - Collected $154 in fees
    - Increase of $46,500 in total value to township
    - Has sent several warning letters with actions taken on some and actions pending on others

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
    - Held a Special Meeting on October 6 to discuss on the text amendments
    - Set Quarterly Meeting dates for 2011
    - Would like to attend a Zoning Conference in Cleveland, but cannot attend
    - Would like the Trustees to consider purchasing the audio version of this conference

Road Department:

- Road Superintendent Parke said the only item on his agenda was to relist an air compressor on eBay for the third time and with a lower reserve

319-10 To authorize Road Superintendent Parke and Fiscal Officer Drew to auction an Ingersoll-Rand air compressor on eBay at a reserve of $900.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if the mulch for the park has arrived and where it will be piled
  - Road Superintendent Parke said all the mulch is in and will remain where it is now until Park Laborer Governor needs it elsewhere

- Trustee Urchek asked if the mulch could go around the gazebo
  - Road Superintendent Parke said a different mulch goes there and that the park will need to keep the extra to fill in Imagination Station as needed over the next 2-3 years to be sure to maintain the required safety level

- Ken Flack asked about the mulch being fire-proof
  - Road Superintendent Parke said the following
    - Fire-resistant or fire-retardant is correct, not fire-proof
    - There is a chemical that is sprayed on it to make it so
    - It is a very clean mulch
  - Park Laborer Governor concurred

- Ken Flack asked why the park does not buy mulch in the township
  - Park Laborer Governor said the following
    - The township is liable if the mulch is not properly maintained
    - The mulch used is what was recommended and is not available in the township
  - Road Superintendent Parke said we will probably buy the other mulch from the township

Fire Department:

- Chief Lewis stated that he has several motions on the agenda

320-10 To repeal the Northeast Ohio Fire Code and adopt the State of Ohio Fire Code.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said the cost for the exhaust removal system would be roughly $61,000 with $40,000 coming from a grant

321-10 To let out for bid the purchase and installation of a vehicle exhaust removal system.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

322-10 To conditionally hire part-time Fire Department Firefighter/Medic Benjamin J. Glosser, at a rate of $11.00 per hour, following negative test results for drug screening and background checks.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

323-10 To conditionally hire volunteer Fire Department Firefighter Jonathan D. Neer following negative test results for drug screening and background checks.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said that some items to be sold on eBay were removed from original agenda because they have sold since the agenda was created
- Chief Lewis said the hydraulic equipment was sold several months ago, but we are listing it again
  - A deposit of $250 was received
  - The buyer never paid the balance and never picked it up

324-10 To authorize Chief Lewis and Fiscal Officer Drew to auction the following items on eBay with reserves as noted.

Air Chisel Gun Kit	*$.99*
Collapsible EMS Stretcher Kit	*$.99*
Inflatable Pediatric Car Seat	*$.99*
Complete Set of Hydraulic Rescue Equipment	*$1500.00*

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Police Department:
- See Attached Report

- Chief Miller reported the following
  - New cruiser should be here within the next 2 weeks
  - Will conduct a hiring panel next week to hire 2-3 new part-time officers

Parks & Recreation Board:
- Parks & Recreation Board Secretary Benoit reported the following
  - The next meeting will be November 3 at 6pm
  - Trustee Parke met with the power company and this will be discussed at that meeting

Safety Committee:
- Nothing to report

Health Insurance Committee:
- Nothing to report

Asked to be placed on the Agenda:
- Nick Kerosky, Executive Director of Trumbull County Children Services
  - Discussed the agency's upcoming levy
  - Explained why they need a replacement instead of a renewal
  - Explained what services the agency provides
  - Noted that Zoning Inspector Nuss is an adoptive parent
  - Presented handouts for anyone requiring more information
- Sharon & JD Osbourne of Cadwaller Sonk Road regarding questions posed in writing prior to this meeting regarding water and improper tile in the culvert that runs under Route 305
  - How much does the state own from the center of the road on Route 305?
    - Trustee Urchek believed it is 66 feet, but would not swear to it
  - Why aren't the ditches working on Route 305?
  - This was a problem area 10 years ago when he frequently had accidents on his property - the area was built up but is still a problem
    - Trustee Parke said this is an issue for the State of Ohio, who maintains Route 305

        - Trustee Hovis agreed that it is the state and said he could get him the contact information for the person he would need to speak with
        - Trustee Urchek said it is a state problem since the culvert is under a state road
    - Concern that he was told that portion of Route 305 will be shut down to get the situation taken care of and this is not a problem that he has caused, but is a problem caused by the state
    - Where does Cortland run on the north side of Route 305?
        - Zoning Commission Chairman Webb gave him a copy of the Bazetta Township Zoning Map and explained which portions are City of Cortland and which are Bazetta Township
    - When is water and sewer coming from Southdale down Route 305 to Route 46?
        - Trustee Urchek asked if this has been petitioned
        - Trustee Urchek said nothing will happen until a petition is circulated and that petition can be picked up at the Sanitary Engineer's Office in Vienna
        - Zoning Commission Chairman Webb asked whose water it would be – Cortland or Trumbull County
            - None of the Trustees knew the answer to this
    - When is water coming up Cadwaller Sonk Road?
        - Trustee Urchek said you need a petition to get this done
    - Concern regarding speeding and safety issues on Cadwaller Sonk Road
        - Speed limit is 40mph, but people go in excess of 50mph
        - Residents are having difficulty crossing the street because they are driving so fast when approaching the stop sign at Route 46
        - Could reflective tape be put on the stop ahead sign?
            - Trustee Parke said the stop sign at Route 46 is a state sign and recommended that he ask for a lollipop stick
            - Trustee Parke said that the township can get the reflective tape for the sign
        - Could the speed limit be reduced?
            - Trustee Parke said that the township can make a request to the Trumbull County Engineer's Office to have it lowered
        - Road Superintendent Parke said he will contact the state about the stop signs
    - What is going on with the property at the end of Cadwaller Sonk?
    - Concern that the property is a mess and needs to be cleaned up – in worse shape after the landscaping business moved out than it was before the landscaping business moved in
        - Trustee Urchek asked who owns the property now
        - Zoning Inspector Nuss said he will write a letter to the property owner
        - Trustee Hovis said there is a process to get the ball rolling on this within 60-90 days

- Cheryl Tennant regarding the following
    - Upcoming Levies
        - Said homes were re-evaluated in 2009 or so the auditor told her
        - Not sure that residents can afford the increases
    - Contract Negotiators (was Clemans Nelson & Associates, now J. N. Barkan & Associates)
        - Asked why the change was made
            - Trustee Urchek said it was because Clemans Nelson was very expensive
        - Replied that said the new company is more expensive and she can prove it
        - Asked if the $15,000 annual fee was pro-rated
            - Trustee Hovis said it was for a full calendar year, not just to the end of this year and is less than was paid last year
    - Cemetery Sexton
        - Asked how the new sexton is being paid
        - Questioned him acting as sexton while being paid as a road department employee – does he punch out from one job to do the other
            - Road Superintendent Parke said the following

        - Sexton is a job that can "double dip", e.g. Road Department employees in many neighboring townships act as sextons and received payment for both jobs
        - It is not illegal in any way to be paid hourly and salary as the sexton
        - It is actually common practice
      - Fiscal Officer Drew said township legal counsel had been consulted on this issue before the decision was made to hire a new sexton - he explained that this is legal and how it is done in other townships
    - Believed we should have given this job to an elderly person
      - Road Superintendent Parke said there are only 5 people in the township who could move into the job without training
    - Again questioned acting as sexton while being paid as a road department employee
  - Township Sign
    - Stated that the Trustees could not make their motion at a Special Meeting that was advertised as being for legal issues
    - Stated that the motion regarding the sign was illegal
      - Trustee Urchek said the Special Meeting was advertised for both legal issues and the sign
      - Fiscal Officer Drew confirmed that the press release sent to the Tribune Chronicle specifically said legal issues and purchase of the sign
      - Trustees Hovis and Parke said they had not seen the notice and could not confirm what it said
    - Requested a copy of the notice that ran in the newspaper
      - Fiscal Officer Drew stated that the only document she could provide was the press release that she sent to the Tribune Chronicle

Public Comment:

- Walter Ohlnick of McCleary Jacoby Road asked about the shooting on his property
  - Chief Miller replied with the following
    - Had already told Mr. Ohlnick what he needed to do
    - Had spoken to neighbor who said there is no high powered weapons fire
    - There can be nothing to investigate until neighbors are actually shooting onto his property when it is happening
    - Will not give him the names of the neighbors because they did not want them known
  - Trustee Hovis said the following
    - Will not tolerate unruly behavior at this meeting
    - This issue has been discussed at the last four meetings
    - Has been over there with Chief Miller
    - This issue is not going to be talked about anymore tonight

- Jack Hineman of Northview Drive stated that he would like to see the police blotter routinely
  - Chief Miller said he sends these to the Tribune Chronicle every week, but has no control over whether the paper actually runs them
  - Trustee Hovis suggested putting these on our website
  - Chief Miller said that he can discuss this with IT Specialist Davis
  - Trustee Hovis said he will talk to IT Specialist Davis about putting these on the website

- Parks & Recreation Board Secretary Benoit questioned the pending warrant for Ohio Billing
  - Chief Lewis replied with the following information
    - This is the township's EMS billing company, who are paid $21 per run
    - After 190 days, billing goes to a collection agency
    - Noted that there is a mutual aid agreement with Cortland and Mecca
  - Trustee Urchek said he was working on getting an agreement in place with Champion

- Parks & Recreation Board Secretary Benoit questioned the pending warrant for CAPE
  - Chief Lewis said the following
    - This is for a mandated employee assistance program for drugs, alcohol, etc.
    - Provide training and assistance for all township employees
    - Bill was for a year of coverage

- Art Kreller of Andrews Drive commented that the Fire Department's Breast Cancer Awareness shirts were a very good idea, but could not read the writing on the bottom of the website ad
  - Chief Lewis said it is a software problem that will be fixed
  - Trustee Hovis asked that if anyone sees any problems with the website, contact the Administration Building or send it through the website and IT Specialist Davis will fix it

- Art Kreller of Andrews Drive asked if there was a limit on hunters being too close to houses
  - Chief Miller said the state legislature repealed the old law and must be 100 feet away
  - Chief Miller said that is a hunting license issue

- Jack Hineman of Northview Drive asked for the website address
  - Chief Lewis gave it to him (www.bazettatwp.org)

- Bud Bowen of State Route 5 noted that he had complained about Amerigas' propane tanks last year
  - At that time, the Trustees said they could not do anything about it
  - He called Columbus and was told that it was the township's job
  - Said Amerigas has painted the tanks to try to disguise them from satellite photography
  - Concerned that the township has done nothing about the safety issues regarding these tanks
  - Chief Lewis said the following
    - Amerigas has been locally inspected and was state inspected in 2009
    - Chief Lewis will call state fire marshall to come in with him to reinspect
    - If they find anything, both the township and the state will cite them
    - If they pass the test, they are good for another 20 years
    - Township cannot supersede the state
  - Trustee Hovis asked if Chief Lewis could have something done before the next meeting
    - Chief Lewis said he cannot guarantee it, but he will try

- Park Laborer Governor reported that he had 2 high school and several community volunteers doing the mulch in the park
  - Trustee Parke said to give him the names and the Trustees will send them a thank you
  - Trustee Hovis said he will check in with Valley Extreme

- Parks & Recreation Board Member Urchek noted that there would be another meeting about the Bikeway Project on October 28 at 7pm

325-10 To adjourn the meeting at 8:44pm.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Attested by: Fiscal Officer Rita K. Drew Dated: 10-25-10

Approved by: Chairman Trustee Paul Hovis Dated: 10-25-10

PENDING WARRANT REPORT
Bazetta Township [2010]

100

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13720	229.15	VW13720	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Park
13721	212.19	VW13721	Trumbull County Water & Sewer Acct. Dept	Service - Admin/Fire/Police/Road/Park
13722	3436.27	VW13722	Ainsley Oil Company	Gasoline/Diesel
13723	1742.00	VW13723	Anderson Recreational Design	Fibar Delivered - Park
13724	249.95	VW13724	BE Solutions	9/25 - 10/8 Claims
13725	2500.00	VW13725	J.N. Barkan & Associates	Service
13726	399.00	VW13726	BE Solutions	Oct. 2010 Admin. Fees
13727	900.00	VW13727	Community Solutions Association	Cape Program 10/01/10 - 09/30/11
13728	3.99	VW13728	Cortland Mower Sales, Inc.	Supplies - Fire
13729	328.33	VW13729	ComDoc	Annual Contract/Copy Maching
13730	90.00	VW13730	Martin G. Ellis, O.D.	Service
13731	909.68	VW13731	EMSAR Medical Repair, Inc.	Supplies
13732	800.00	VW13732	Attorney Mark S. Finamore	October 2010
13733	38.50	VW13733	Health Index	Service
13734	95.85	VW13734	Dept. 32-2024929782	Supplies - Road
13735	316.09	VW13735	Lowes Business Account/GEMB	Supplies - Road
13736	19755.58	VW13736	Medical Mutual of Ohio	Medical Ins.
13737	56.25	VW13737	Ohio Fire Chiefs' Association	Membership Dues Renewal
13738	1680.00	VW13738	Ohio Billing Inc.	EMS Trips
13739	214.50	VW13739	Penn Care Medical Products	Supplies - Fire
13740	221.96	VW13740	Rentware, Inc.	Uniform Service
13741	210.51	VW13741	Staples Advantage	Supplies - Police
13742	355.33	VW13742	The Tribune Chronicle	Ad - Zoning
13743	3025.23	VW13743	Trumbull County Treasurer	9-1-1 Service
13744	3040.00	VW13744	Teamsters Local 377	Rd. Ins.
13745	1158.20	VW13745	Mark Thomas Ford	Supplies - Police/Fire
13746	253.40	VW13746	Vision Service Plan-(OH)	Vision Ins.
13747	74.00	VW13747	Valley Office Solutions	Supplies - Fire
13748	419.03	VW13748	Ward's Auto Parts, Inc.	Supplies
13749	135.89	VW13749	Zep Sales & Service	Supplies - Road
13750	13.42	VW13750	Howland Springs Water Company, Inc.	Service - Admin.
	42864.30		Total Amount of Pending Warrants	

#319-10

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Urchek, seconded by Trustee Parke, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓	yes	____	no
Mr. Parke	✓	yes	____	no
Mr. Urchek	✓	yes	____	no

Ingersoll-Rand Air Compressor on ebay at a reserve of $900.00

101-A

eBay 51

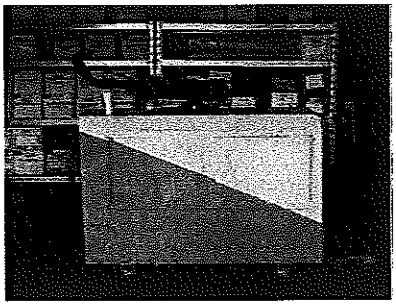
eBay Buyer Protection Learn more

Listed in category: Business & Industrial > Industrial Supply & MRO > Air Compressors & Generators > Air Compressors

Item: 320609134268

Used Ingersoll Rand Air Compressor (Model G150)

bazettatownship (3)



Item condition: **Used**

Sale Date: Nov 02, 2010 13:40:37 PDT

Bid history: 12 bids

Winning bid: **US $1,186.00**

eBay Buyer Protection
Covers your purchase price plus original shipping.
Learn more

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred / Accepted
PayPal VISA BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

Payment due within 7 days upon close of auction. No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying via PayPal.

Item specifics

Make:	Ingersoll-Rand	Orientation:	Horizontal
Model:	G150	Max Power (CFM):	Over 50
Power Source:	Gasoline		

Seller's description

Used Ingersoll Rand Air Compressor (Model G150)

The township has had this compressor for the last 15 years or so. It has been used very little since purchasing it. We have never had any trouble with it and all of the gauges appear to be in good working condition, with the exception of the hour meter. It reads 2990.4 hours and does not change when the unit is in operation. The details on this piece of equipment are as follows.

INGERSOLL RAND SERIAL #88063-U75-211
AIR COMPRESSOR MODEL G150
ACTUAL DELIVERY OF COMPRESSOR 150CFM
RATED OPERATING PRESSURE 100PSIG
GASOLINE ENGINE INTERNATIONAL HARVESTER COMPANY MODEL UC-200
ENGINE SPEED AT FULL LOAD 2100RPM
ENGINE SPEED AT IDLE 100RPM
ELECTRICAL STARTING SYSTEM 12V
AIR CLEANER AIR MAZE DRY TYPE "DM"
AIR CLEANER ELEMENT PART #35104793
(AIR MAZE REPLACEMENT PART #UD1005001-07)
LUBE OIL FILTER PUROLATOR, FULL FLOW TYPE
LUBE OIL FILTER ELEMENT PART #35110329
(PUROLATOR REPLACEMENT PART #63151-3)
COMPRESSOR LUBE OIL CAPACITY 5 US GALLONS
(USE A HEAVY DUTY, DETERGENT TYPE OIL CONFORMING TO SPECIFICATION MIL-L-2104B)
ENGINE LUBE OIL CAPACITY (INCLUDING OIL FILTER) 7 QUARTS
(USE A HEAVY DUTY, DETERGENT TYPE OIL CONFORMING TO SPECIFICATION MIL-L-2104B)
TOTAL LENGTH 6' 8"
HEIGHT 4'6"
WIDTH 2' 10.25"
MADE IN THE USE BY INGERSOLL RAND COMPANY, PORTABLE COMPRESSOR DIVISION AT MOCKSVILLE, NC PLANT

Don't miss your chance to own this professional item for a fraction of the price!

101-C

You are more than welcome to come down and inspect the equipment. In fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER OHIO GOVERNMENT ENTITIES.

If you have any questions whatsoever, do not hesitate to ask. No question is to small. No question is too stupid.

Feel free to send a message through ebay or call between 7am and 3pm Monday-Friday EST.
KRIS @ 330-637-8311

Even though this item is in good condition, it is being sold
AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to another Ohio government entity.

$250 deposit is required immediately upon close of auction with remainder due within 7 days.

No part of this equipment may be paid for via credit card or personal check!! These may be used only if you are paying your deposit through PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call with or send any questions. We want your buying experience to be the best it can be.
KRIS @ 330-637-8311

Here is our guarantee... You win the auction, pay your deposit, and come down to pick up the equipment. If it is not as advertised or you do not want it for any reason, we will give your deposit back to you with no hard feelings. This is just an honest way to do business.

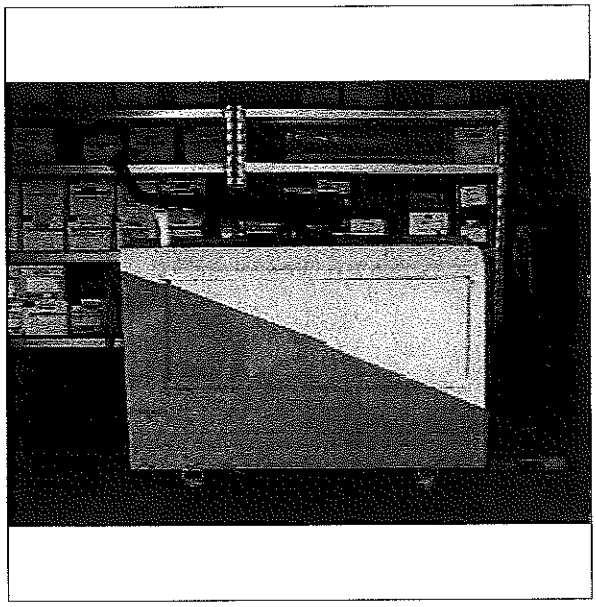
Questions and answers about this item

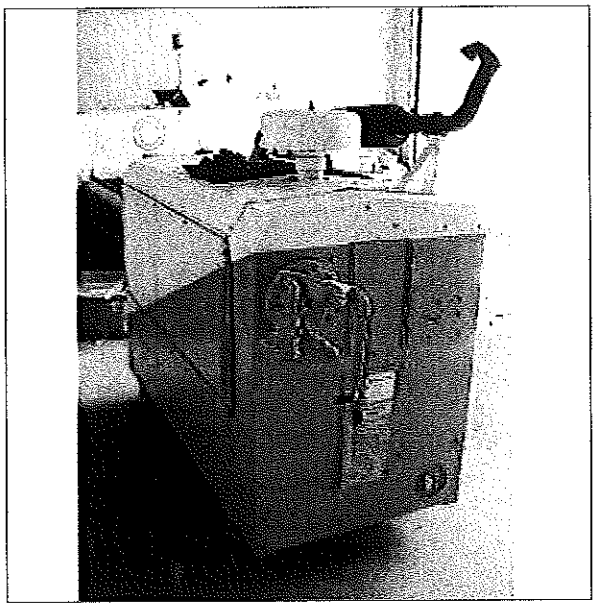
No questions or answers have been posted about this item.

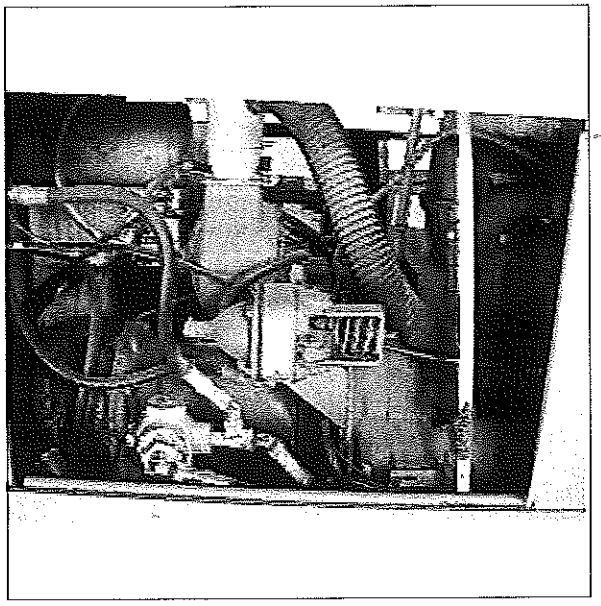
101-D

Questions and answers about this item

Listing images







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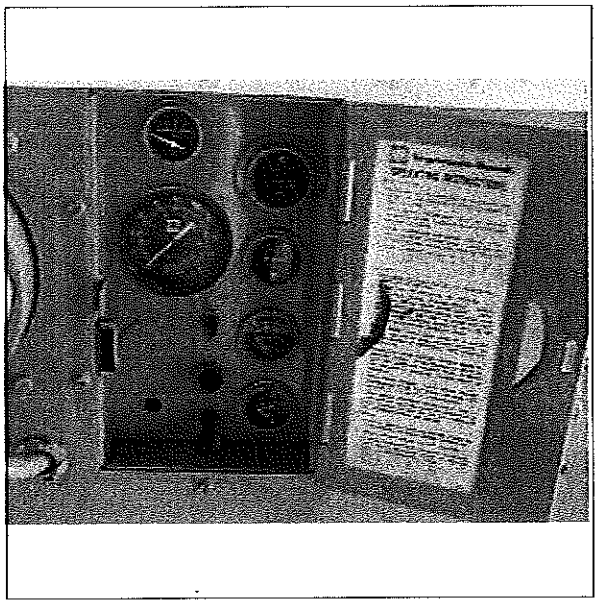

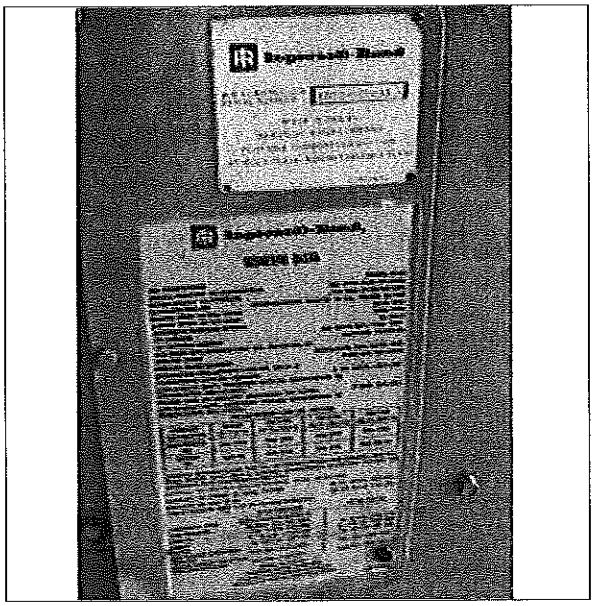

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BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

RESOLUTION NO.: 320-10

A RESOLUTION REPEALING THE NORTHEAST OHIO FIRE CODE

WHEREAS, Bazetta Township has determined that the township's use and enforcement of the Northeast Ohio Fire Code no longer satisfactorily serves the township; and

WHEREAS, Bazetta Township will issue fire citations based on the 2007 State of Ohio Fire Code, and any future updated versions thereof or amendments thereto;

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby rescinds Resolution No. 246-99 which previously adopted the Northeast Ohio Fire Code; and

BE IT FURTHER RESOLVED that the Board of Trustees hereby adopts the 2007 State of Ohio Fire Code, and any future updated version thereof or amendments thereto, and will enforce same as the township fire code and issue citations thereunder.

Moved by Trustee Parke, seconded by Trustee Urchek

ROLL CALL: Mr. Paul Hovis Yes Mr. Frank Parke Yes Mr. Don Urchek Yes

BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO

RESOLUTION NO. 32-10

A RESOLUTION TO LET OUT FOR BID THE PURCHASE AND INSTALLATION OF A VEHICLE EXHAUST REMOVAL SYSTEM

WHEREAS, Bazetta Township's Fire Department is in need of a Vehicle Exhaust Removal System; and

WHEREAS, Bazetta Township desires to let out for bid, by sealed bid, the purchase and installation of said Vehicle Exhaust Removal System; and

WHEREAS, Bazetta Township will provide a Bid Package, including specifications for the system and installation to all bidders upon request for same up to the closing of bid submissions on the 1st day of November, 2010, at 8 o'clock (AM)/PM, with bids to be opened at a meeting of the Board of Trustees to be held on the 1st day of November, 2010 at 8 o'clock (AM)/ PM.

THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby lets out for bid, by sealed bid, the purchase and installation of a Vehicle Exhaust System for the Bazetta Township Fire Department; and

BE IT FURTHER RESOLVED that the Township Fiscal Officer is hereby directed to advertise the Notice to Bid, and to distribute Bid Packages, including specifications, to all bidders upon request for same up to the closing of bid submissions on the 1st day of November, 2010, at 8 o'clock (AM)/PM, with bids to be opened at a meeting of the Board of Trustees to be held on the 1st day of November, 2010 at 8 o'clock (AM)/ PM.

Moved by Trustee Parke, Seconded by Trustee Urchek

ROLL CALL: Mr. Paul Hovis Yes Mr. Frank Parke Yes Mr. Don Urchek Yes

#324-10

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Urchek, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

.

ROLL CALL:

Mr. Hovis	✓	yes	____	no
Mr. Parke	✓	yes	____	no
Mr. Urchek	✓	yes	____	no

Air Chisel Gun Kit 99¢
Collapsible EMS Stretcher Kit 99¢
Inflatable Pediatric Car Seat 99¢
Complete Set of Hydraulic Rescue Equipment $1500.00

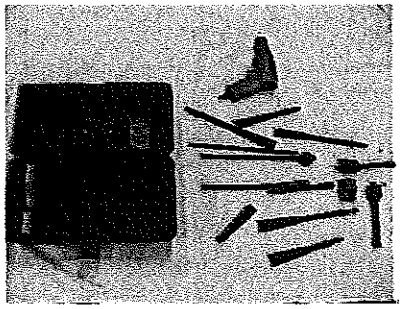
104-A

eBay 51

eBay Buyer Protection Learn more

Listed in category: Business & Industrial > Industrial Supply & MRO > Professional Tools > Air Tools > Other

Item: 320609139553



Air Chisel Kit (Used Fire/EMS Equipment)

bazettatownship (3)

Item condition: **Used**

Ended: Nov 02, 2010 13:51:59 PDT

Bid history: 0 bids

Starting bid: **US $0.99**

eBay Buyer Protection
Covers your purchase price plus original shipping.
Learn more

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred / Accepted
PayPal VISA BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

Payment due within 7 days upon close of auction. No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying via PayPal.

Seller's description

104-B

Air Chisel Kit (Used Fire/EMS Equipment)

CONDITION: USED/FAIR

MANUFACTURER: UNKNOWN

KIT INCLUDES:
AIR CHISEL GUN
8 ACCESSORY CHISEL TIPS
4 ACCESSORY HAMMER TIPS

SIZES OF TIPS:
LENGTHS OF CHISEL TIPS VARY FROM 7" TO 11"
WIDTHS OD CHISEL TIPS VARY FROM 1/2" TO 1 1/4"

Don't miss your chance to own this professional item for a fraction of the price!

You are more than welcome to come down and inspect the equipment. In fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER OHIO GOVERNMENT ENTITIES.

If you have any questions whatsoever, do not hesitate to ask. No question is to small. No question is too stupid.

Feel free to send a message through ebay or call between 8am and 4pm Monday-Friday EST.
DENNIS @ 330-637-4136

Even though this item is in good condition, it is being sold
AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to another Ohio government entity.

No part of this equipment may be paid for via credit card or personal check!! These may be used only if you are paying through PayPal.

104-C

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call with or send any questions. We want your buying experience to be the best it can be.
DENNIS @ 330-637-4136

Here is our guarantee... You win the auction, pay your deposit, and come down to pick up the equipment. If it is not as advertised or you do not want it for any reason, we will give your deposit back to you with no hard feelings. This is just an honest way to do business.

Questions and answers about this item

No questions or answers have been posted about this item.

Listing images

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104-D

eBay 51

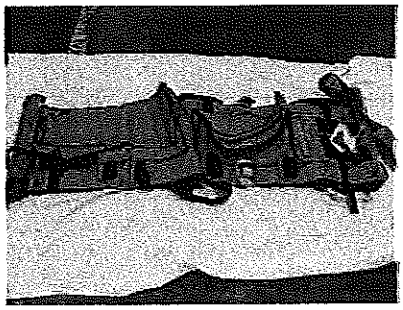
eBay Buyer Protection Learn more

Listed in category: Business & Industrial > Healthcare, Lab & Life Science > Medical Specialties > Emergency & EMT > Stretchers & Backboards

Item: 320609147416

Collapsible EMS Stretcher Kit (Used Fire/EMS Equipment)

bazettatownship (3)



Item condition: **Used**

Sale Date: Nov 02, 2010 14:08:53 PDT

Bid history: 4 bids

Winning bid: **US $7.50**

eBay Buyer Protection
Covers your purchase price plus original shipping.
Learn more

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred / Accepted
PayPal VISA BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

104-E
Payment due within 7 days upon close of auction. No part of this equipment may be paid for via credit card!! These may only be used when paying via PayPal.

Seller's description

Collapsible EMS Stretcher Kit (Used Fire/EMS Equipment)

CONDITION: GOOD/USED

MANUFACTURER: UNKNOWN

KIT INCLUDES:
1 ORANGE ROLL-UP COLLAPSIBLE STRETCHER
3 SETS OF PATIENT STRAPS (TORSO-WAIST-LEGS)
HEAD IMMOBILIZERS
BAG FOR CARRYING/STORING KIT

Don't miss your chance to own this professional item for a fraction of the price!

You are more than welcome to come down and inspect the equipment. In fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER OHIO GOVERNMENT ENTITIES.

If you have any questions whatsoever, do not hesitate to ask. No question is to small. No question is too stupid.

Feel free to send a message through ebay or call between 8am and 4pm Monday-Friday EST.
DENNIS @ 330-637-4136

Even though this item is in good condition, it is being sold
AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to another Ohio government entity.

No part of this equipment may be paid for via credit card!! These may be used only

104-F

if you are paying through PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call with or send any questions. We want your buying experience to be the best it can be.
DENNIS @ 330-637-4136

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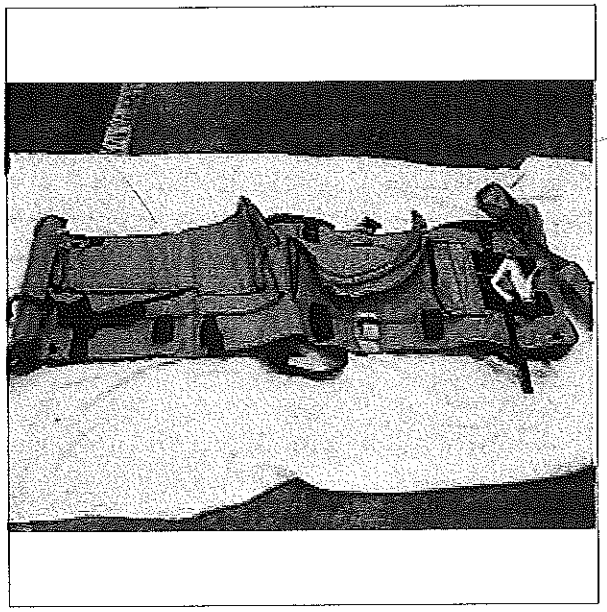
Questions and answers about this item

No questions or answers have been posted about this item.

Listing images



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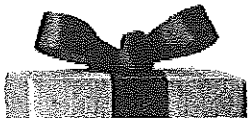
104-G

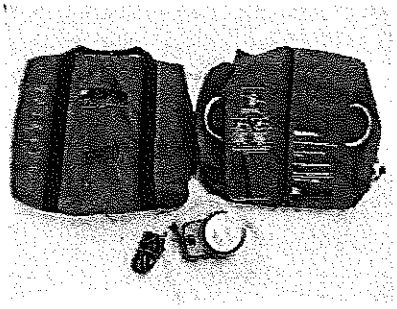
eBay 51



eBay Buyer Protection Learn more

Listed in category: Baby > Car Safety Seats > Other

Item: 320609145462



Inflatable Pediatric Car Seat Kit (Fire/EMS Equipment)

bazettatownship (3)

Item condition: **Used**

Ended: Nov 02, 2010 14:04:51 PDT

Bid history: 0 bids

Starting bid: **US $0.99**

eBay Buyer Protection

Covers your purchase price plus original shipping.
Learn more

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred / Accepted
PayPal VISA BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

Payment due within 7 days upon close of auction. No part of this equipment may be paid for via credit card!! These may only be used when paying via PayPal.

104-H

Item specifics

Brand: IEP & R Responder

Seller's description

Inflatable Pediatric Car Seat Kit (Used Fire/EMS Equipment)

CONDITION: EXCELLENT/USED

MANUFACTURER: IEP & R RESPONDER

KIT INCLUDES:
INFLATABLE CAR SEAT
PUMP WITH CIGARETTE LIGHTER POWER CORD
HOSE FOR INFLATING/DEFLATING CAR SEAT
KIT CARRYING/STORAGE BAG

Pump and car seat were test for proper operation prior to this listing and both are in excellent working order.

Don't miss your chance to own this professional item for a fraction of the price!

You are more than welcome to come down and inspect the equipment. In fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER OHIO GOVERNMENT ENTITIES.

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DENNIS @ 330-637-4136

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104-I

Seller reserves the right to end this auction early as this equipment may be sold outright to another Ohio government entity.

No part of this equipment may be paid for via credit card!! These may be used only if you are paying through PayPal.

Buyer is responsible for pick-up and all transportation costs.

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DENNIS @ 330-637-4136

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Questions and answers about this item

No questions or answers have been posted about this item.

Listing images

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104-K

eBay 51

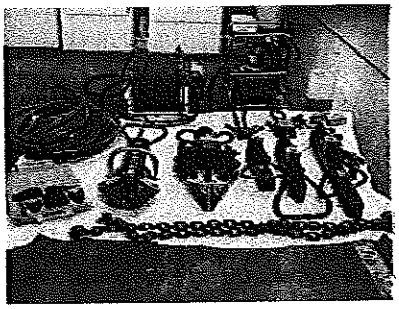
eBay Buyer Protection Learn more

Listed in category: Business & Industrial > Industrial Supply & MRO > Government & Public Safety > Fire & Rescue > Other

Item: 320609153850

Used Hydraulic Fire Rescue Equipment (Set of 5 Tools)

bazettatownship (3)



Item condition: **Used**

Ended: Nov 02, 2010 14:21:56 PDT

Bid history: 10 bids

Current bid: **US $1,028.00**
Reserve not met

eBay Buyer Protection
Covers your purchase price plus original shipping.
Learn more

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local Pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred / Accepted
PayPal VISA BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

Payment due within 7 days upon close of auction. No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying via PayPal.

104-L

Seller's description

Used Hydraulic Fire Rescue Equipment (Set of 5 Tools)

The item that you are bidding on consists of a set of fire rescue tools, all of which are used and in good condition. These are being sold only because our Fire Department received new ones and no longer has any use for these. These tools were all in good working order (with the exception of the motor on the electric power unit) when they were removed from the fire trucks.

THE SET CONSISTS OF:
27 SPREADER
0-150 CUTTER
RAMS (20-30-60)
100' ELECTRIC REWIND HOSE REEL WITH HOSE
16' EXTENSION HOSE (5 OF THESE)
ELECTRIC POWER UNIT (MOTOR DOES NOT WORK)
VARIETY OF ACCESSORIES (AS SHOWN IN PICTURES)

Don't miss your chance to own this professional item for a fraction of the price!

You are more than welcome to come down and inspect the equipment. In fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER OHIO GOVERNMENT ENTITIES.

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AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to another Ohio government entity.

104-M

$250 deposit is required immediately upon close of auction with remainder due within 7 days.

No part of this equipment may be paid for via credit card!! These may be used only if you are paying your deposit through PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call with or send any questions. We want your buying experience to be the best it can be.
DENNIS @ 330-637-4136

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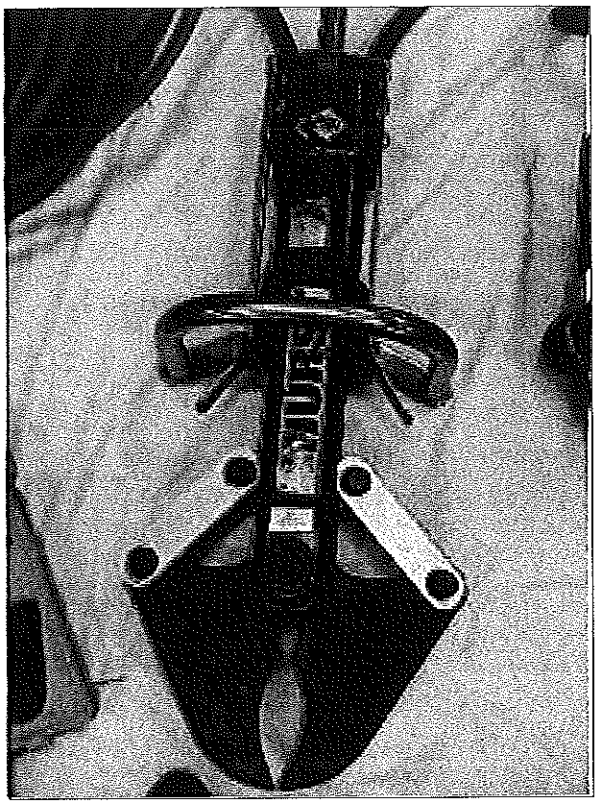
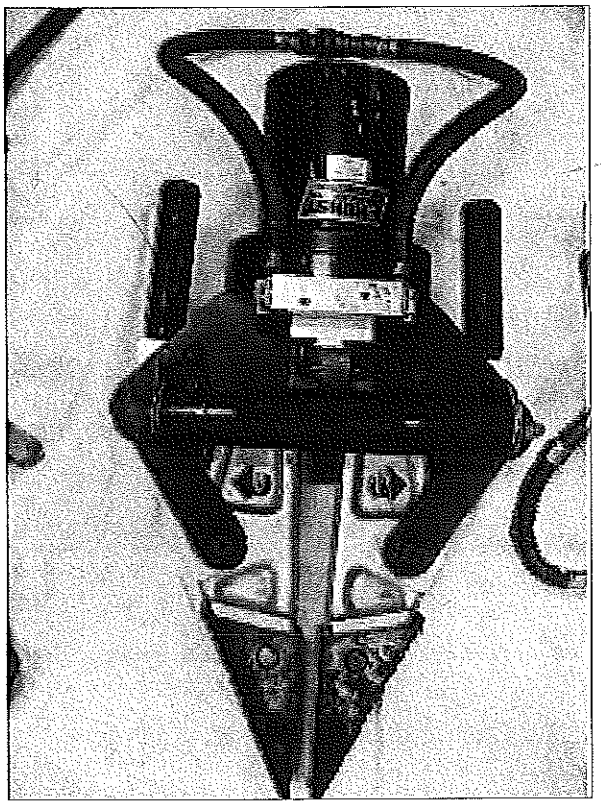
Questions and answers about this item

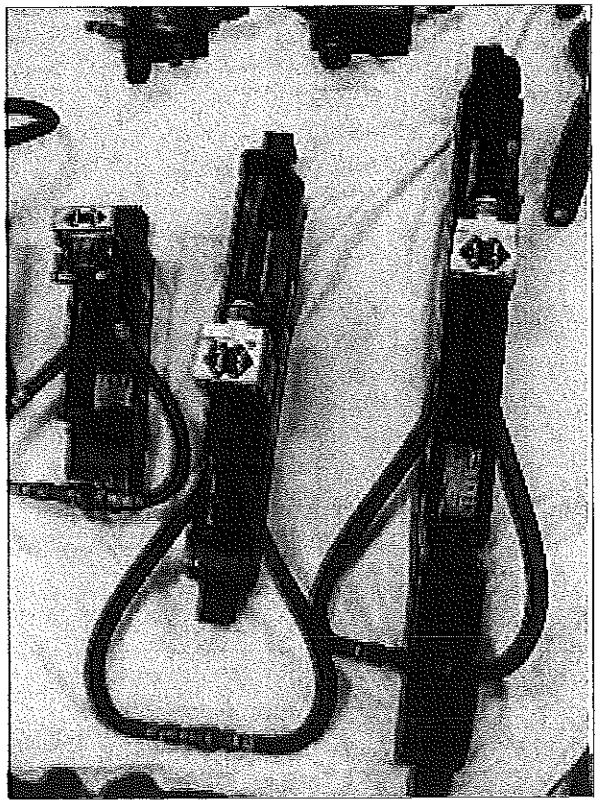
No questions or answers have been posted about this item.

Listing images

104-N







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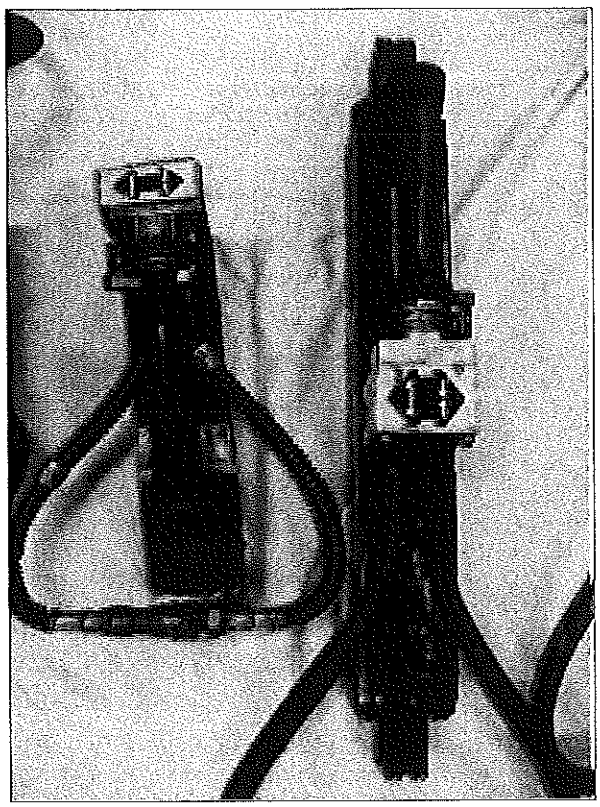
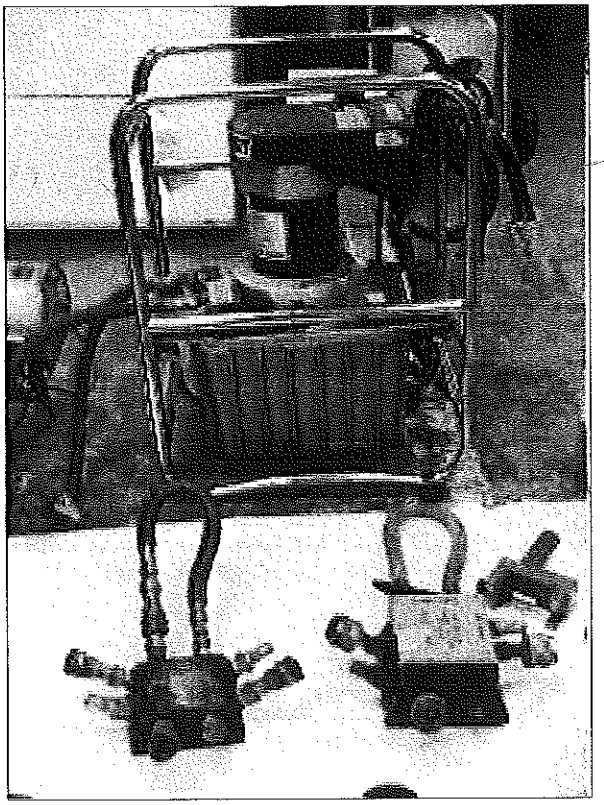
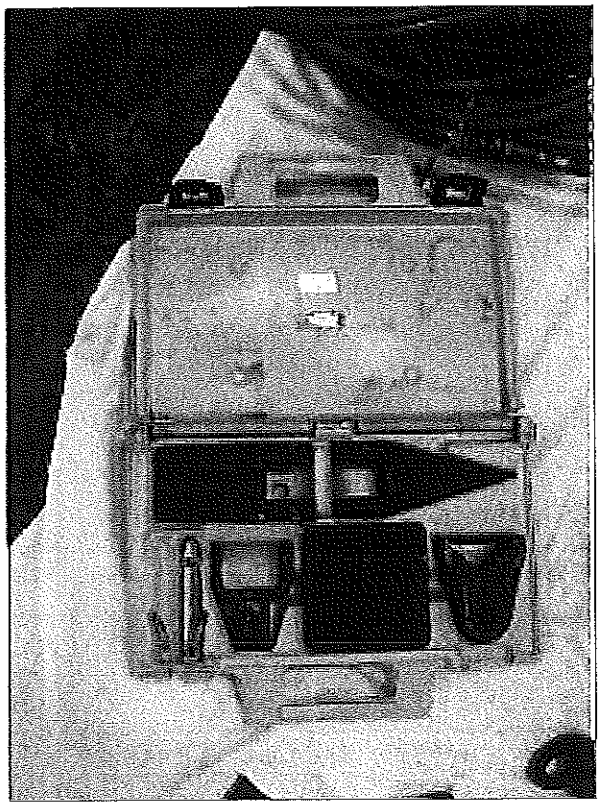
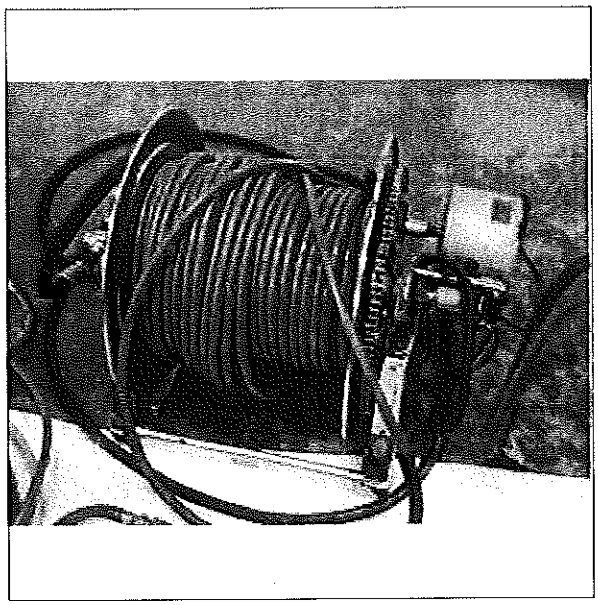






104-P



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SEPTEMBER 2010

Bazetta Police Department Activity

Activity	Total
Calls for Service	387
Incident Reports Filed	133
Traffic Crash Investigations	10
Number of Persons Arrested	15
Traffic Offenses	29
Vehicle Miles Traveled	7048.6
Office Contacts	245

Bazetta Township Police Replacement Equipment Levy

The Bazetta Police Department is seeking the passage of a 0.6 mill Replacement Levy. This levy will give the management the ability to pay for our 911 bill solely out of this new money. As a result it will free up monies to hire an additional full time police officer in May of 2011. The passage will generate approximately $50,000.00 and would not be collected until 2012 tax year. Carry over money will be used until the monies are available.

The current 0.6 mill Police Equipment Levy initially passed in 1986. The replacement levy will remain 0.6 mills based on current valuation. This means **$8.88** per **$100,000.00** of tax evaluation. That is **$.74 per month** or **$.02 per day. Just 2 cents per day on the $100,000.00 can place a needed Police Officer on the roadways of Bazetta Township!**

Starting January 2010 the police department assumed financial responsibility for utility costs of the police building. This is a substantial addition and to date we have spent $12,836.84.

The management team of the police department has addressed these issues through prudent budgeting and cost cutting measures. Some examples are:

- Union concessions have cut cost the past several years on contractual issues.
- Wal-Mart theft arrests; Officers do not appear in court unless the case is contested. Projected yearly savings approximately. $10,000.00. So far this year it has saved approximately $5900.00.
- Efforts are being made to curb electricity use and photocopying costs.
- Automobile parts and office supplies: Participating in purchase programs to reduce costs.

The passage of this levy will better help the Bazetta Police Department with its commitment to fiscal responsibility and dedication to assuring that our township is a peaceful, safe place to call home.

Thomas L. Miller

Thomas L Miller

Chief of Police

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: October 26, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
October 12, 2010 Zoning Hearing
October 12, 2010 Regular Meeting

326-10 To accept the minutes from the October 12 Zoning Hearing and Regular Meeting.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

327-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

328-10 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

$55.00 for 09-A-04 (Police: Auditor & Treasurer Fees)
$3,000.00 for 09-A-14 (Police: Other Expenses)
$13,450.00 for 01-B-02 (General: Improvement of Sites)
$435.00 for 01-A-90 (General: FICA/Medicare)
$173.00 for 04-C-03 (Road & Bridge: Contracts)

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter from Ohio Bureau of Workers' Compensation stating they have submitted a proposal to their Board of Directors' Actuarial Committee seeking an average base rate reduction of 5.5% in 2011
- Letter from State Employment Relations Board stating a case number has been assigned to the Notice to Negotiate filed by Bazetta Township Professional Firefighters, IAFF Local 3703
- Notification from Trumbull County Board of Health that they have received the township's written nuisance complaint against 3590 Niles Cortland Road
- Update from the Trumbull County Engineer on projects the Highway Department has performed within Bazetta Township between July 1 and September 30, 2010
- Invitation from Ohio Association of Emergency Vehicle Technicians to attend their 2011 Symposium & Business Meeting

- Information from State of Ohio Department of Administrative Services regarding the State of Ohio Natural Gas Purchasing Program

Administration:
- NIMS Testing Update
  - Trustee Urchek has one test yet to be taken
  - Fiscal Officer Drew said both she and Chief Lewis will need copies of his certifications
- Reminder that Trick-or-Treating will take place on Saturday, October 30 from 4pm to 6pm

Zoning Inspector:
- Zoning Inspector Nuss reported that various permits were issued
- Trustee Parke asked about the excavator on Route 305 and wondered if the house was being torn down
  - Zoning Inspector Nuss did not know but will look into it
  - Zoning Inspector Nuss said there is nothing in the zoning regulations to tear a property down, only to construct new property
- Trustees Hovis and Parke said someone should look into this

Zoning Commission:
- Nothing to report

- Trustees Parke and Urchek spoke with Zoning Commission Chairman Webb about this audio recording and were told that purchasing it will save them from having to send someone to the meeting
  - Trustee Hovis asked if the money should come from the General Fund
  - Trustee Urchek asked if the General Fund has enough money
  - Trustee Hovis asked Fiscal Officer Drew if there was money in the General Fund since the Zoning Fund is running low
  - Fiscal Officer Drew said there was

329-10 To authorize the purchase of the audio recording of *Land Use Law: Current Issues in Subdivision, Annexation and Zoning*, at a cost of $642.95, to be paid for by General Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:
- Road Superintendent Parke addressed two issues from previous meetings
  - He was told the problem with putting 2 stop signs on Cadwaller Sonk Road is the proximity to residential property, but it was suggested that an oversized stop sign could be installed
  - Cortland has started working on the sidewalk project by the cemetery
- Michael Nigrin of Durst Clagg Road asked when his road will be paved
  - Road Superintendent Parke said the following
    - Phase 1 is already on the books and the money is in place
    - Currently working with OPWC to get the funding for Phase 2
    - Trying to do both phases together for a cost savings
    - Will be a roughly $200,000 project with 69% being paid by OPWC grant and 31% paid by the township
    - Should be done sometime in 2011
- Trustee Urchek said he was told by the Trumbull County Engineer's Office that they will have Bazetta Road done before the 2011 Trumbull County Fair

Fire Department:

- See Attached Report

330-10 To authorize Chief Lewis to purchase 6 Twin XL box springs and mattresses from Sam's Club, at a cost not to exceed $2,600, to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said the following about Board Resolution **330-10**
  - He requested the XL box spring and mattresses, which are a little bit longer, because he has firemen who are very tall and need the longer mattresses so their feet do not hang off the end
  - These items had been donated in the past

- Trustee Urchek asked what the class noted in Board Resolution **331-10** does
  - Chief Lewis said the following
    - It prepares firemen to be future leaders of the department
    - Is a firm believer in training because you always need to be prepared
    - It is essential that someone be able to step up immediately should something happen to Chief Lewis
    - This is the first type of training the fire officers have taken since the early 2000s
    - If a fireman fails, then the fireman has to repay the township for the cost of the class

331-10 To authorize Chief Lewis to send 4 Fire Officers to the *Maxwell Program: Designing Tomorrow's Leader – 21 Irrefutable Laws of Leadership*, at a cost of $325 each for a total of $1,300, to be paid for by the Fire Department.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis reported that fire department employees, volunteers, and a public official went out on Make A Difference Day (October 23) and the following day
  - Got all hydrants repainted with the exception of those on 5 township roads
  - Serviced the hydrants as they went along
  - Should be able to finish in another weekend of good weather
  - Crews on both days were all volunteers – costing the township $0 to get this project done

Police Department:

- Chief Miller stated that the department would like to employ Tammy Young as a grant writer
  - She has a BS in Grant Writing
  - Her husband is a Trumbull County Sheriff's Deputy
  - Would like to give her a key to the Police Department
  - Will be a resume builder for her
  - She is willing to do this for free for the first year
- Trustee Urchek would like to table this or have an Executive Session because the township already has a grant writer
  - Chief Miller said he has some grants he would like her to start on right away
  - Chief Miller said he has not had any luck with the other grant writer – she has written two grant proposals and neither was awarded to the township
  - Trustee Hovis said the current grant writer charges $650 to write the grant proposal plus a percentage of the grant if it is awarded - if it is not received, she writes the next one for free

- Chief Miller said he wants to write a grant proposal to get a cruiser and only has until November 30 to get that submitted

- Paul Carlson of Lakeshore Drive asked if it is required to have a job posting when there is a vacancy
  - Trustee Hovis said he believes so, but this is a volunteer position not a true employment situation
  - Chief Miller said she is not going to be employed because she is not being paid

TABLED To authorize Chief Miller to employ the services of Tammy Young as a grant writer for and provide her with a key to the Police Department, pending negative test results for drug screening and background checks.

- Chief Miller said he would like to purchase taser cartridges and an extra taser because there have been instances when a taser is down for repairs, leaving officers on the street without a taser
  - Trustee Hovis asked what the colors mean
  - Chief Miller said the colors signify different line lengths

332-10 To authorize Chief Miller to purchase the following taser supplies, to be paid for by the Police Department.

12 XDPM Batteries at a cost of $37.95 each for a total of $455.50
12 Yellow Cartridges at a cost of $18.95 each for a total of $227.40
12 Green Cartridges at a cost of $23.95 each for a total of $287.40
12 Blue Cartridges at a cost of $19.97 each for a total of $239.64
1 New Taser at a cost not to exceed $850.00

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Miller noted that all full-time officers and as many part-time officer as possible will be out for trick or treating

Parks & Recreation Board:

- Nothing to report

- Trustee Hovis said there is an vacant spot on the board and he had received a letter of interest from Steve Belcher regarding filling that position
- Trustee Urchek asked if this position really needed to be filled
  - Trustee Hovis said the following
    - The position does not have to be filled, though it was filled earlier this year
    - Mr. Belcher was a driving force in fund raising for and construction of Mecca's park
    - Mr. Belcher has several ideas for activities in the park
    - The township should take advantage of residents who want to volunteer

333-10 To appoint Steven Belcher as a member of the Parks & Recreation Board, effective immediately.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke said the park will be closed as of November 1 for the rest of the year
  - The State of Ohio will be closing their areas on the same day
- Trustee Urchek asked when the park will be reopened
  - Trustee Parke said Park Laborer Governor usually starts preparations at the end of March to get the park ready before it is opened in April

- Trustee Parke spoke to Parks & Recreation Board Vice Chairman Musick about getting electricity
    - The cost is going to be about $8,000
    - They would like to get this done this year if possible
    - Fiscal Officer Drew said she would check if there is money left in this year's budget for this
- Trustee Hovis suggested getting a final recommendation from the park board on price and contractor, then getting it on the agenda for the next meeting
    - Parks & Recreation Board Member Urchek said their next meeting is November 3 at 6:00pm
- Trustee Parke said the work can be done cheaper with our backhoe than by contracting out
- Trustee Parke said it would cost $1,400 to get the trees cut in the park
    - He is going to get other quotes
    - This will be discussed at the next Parks & Recreation Board meeting

Safety Committee:

- Chief Lewis said the township has received its first 2% rebate of roughly $1,400 and should be receiving the next rebate within a few weeks

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- Mike Nigrin of Durst Clagg Road discussed squatters' questionable or even illegal behavior on a neighboring property – moving property boundary stakes, digging holes to tap into his gas and water, fence permit that will put a fence around his property, turning an agricultural building into a residential building, having a port-o-john on the property, living in campers on the property, fence supposedly for animal control, plans for a gas well road, and assorted nuisances and police actions
    - Has been to numerous Trustee Meetings and Trumbull County Board of Health Meetings and no one seems to be doing anything about these problems
    - Has spoken with the Trumbull County Prosecutor's Office
    - Neighbor is disobeying all notices, ordinances, etc. and continuing to be a nuisance to Mr. Nigrin and his neighbors
- Trustee Hovis said the township can definitely check into the port-o-john issue because the township has a new zoning regulation about this
- Zoning Inspector Nuss said the following
    - He can look into the fence issue since it sounds like an improper fence has been installed
    - The neighbor cannot move the property lines
- Trustee Parke said he believes the fence is a civil matter
- Chief Miller said he does not think Zoning Inspector Nuss has the authority to do anything
- Chief Miller said these are all civil matters and there is nothing the police can do
    - Trustee Urchek concurred and added the following
        - Board of Health ordinances or notices have to be taken care of by the Trumbull County Sheriff's Office
        - Only the Sheriff's Office can evict and they can only so with a court order
        - Suggested getting a lawyer to look into all of this
        - The gas well road is not within the township's jurisdiction
- Chief Miller said Mr. Nigrin needs to go back to the Trumbull County Prosecutor's Office to have them serve an eviction notice
- Trustee Hovis repeated that the only thing the township can look into is the port-o-john issue
- Trustee Parke said the Prosecutor's Office should send someone out to check on the situation then they issue an eviction notice
- Trustee Urchek again suggested getting a lawyer to take care of this
- Trustee Hovis and Chief Miller said what Mr. Nigrin needs to go to the Prosecutor and the Sheriff

- Mr. Nigrin's mother asked what the township would do to assist and if anyone in the township could go with Mr. Nigrin to the Prosecutor's Office because she has called them and they hung up on her
    - Trustee Urchek and Chief Miller again suggested getting a lawyer
    - Trustee Urchek said the township cannot get involved in civil matters

- Mr. Nigrin said he will file lawsuits and one will likely be filed against the township because nothing is getting done
    - Chief Miller said the following
        - Neither the Trustees nor the Police Department have the jurisdiction to do anything
        - The township has done as much as we can
        - These issues need to go to the other agencies
    - Trustee Hovis again said, other than the port-o-johns, there is nothing the township can do

- Mr. Nigrin's neighbor asked about the gas well road that Mr. Nigrin other neighbor wants to put in
    - There is a culvert there with natural drainage
    - If he does this, it will flood his property
    - Is there not a code to prevent this?
- Zoning Inspector Nuss said he can not disturb the natural flow of the water and recommended calling Trumbull County Soil and Water to check into it
- Trustee Urchek said Soil and Water should take care of this without having to get a lawyer involved

Public Comment:

- Parks & Recreation Board Member Urchek noted the following meeting
    - Parks & Recreation Board on November 3 at 6:00pm
    - Bikeway Project on October 28 at 7:00pm

- Mike Nigrin of Durst Clagg Road asked if there is a way to delay the surveying of the gas well road
    - Trustee Parke said there is nothing the township can do about that

- Mike Nigrin of Durst Clagg Road commented on other problems with his neighbor
    - Complained about illegal tapping of his gas line at the well head
    - Complained about a stolen windmill
    - Chief Miller and Trustee Urchek said he needs to get his attorney to move on these issues

- Art Kreller of Andrews Drive asked about the traffic lights in front of Walmart and Bazetta Road
    - Concern that there is a lot of traffic turning towards Warren
    - People stopping in the intersection blocking traffic
    - Chief Miller said the following
        - He will call the Ohio Department of Transportation
        - A traffic survey had recently done a study there
    - Trustee Parke said they may be putting a light at Carter Lumber
    - Chief Lewis said there is one box controlling both lights so there is no change that can be made to the current sequence of the lights
    - Chief Miller said the only one who can change this is Ohio Department of Transportation

- Art Kreller of Andrews Drive asked whom to contact about the railroad crossing at Bazetta Road
    - Chief Lewis said it is Norfolk Southern

- Trustee Parke reminded everyone that Tuesday, November 4 is Election Day
    - He will open the Administration Building at 5:30am
    - One of the police officers will close the building at 7:30pm
    - The building will not be open for business that day

334-10 To recess into Executive Session to discuss employment of public employees or officials.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

335-10 To reconvene from Executive Session at 8:44pm with no action taken.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

336-10 To authorize Chief Miller to obtain the services of Tammy Young as a volunteer grant writer for a period of 6 months, effective October 26, 2010.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Parks & Recreation Board Member Urchek asked if Mrs. Young could help with grant proposals for the Parks & Recreation Board
  - Mrs. Young said she would be willing to assist

337-10 To adjourn the meeting at 8:48pm.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Dated: 11-9-10
Attested by: Fiscal Officer Rita K. Drew

Dated: 11-9-10
Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 10/26/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13807	101.58	VW13807	AT&T Mobility	Service - Fire
13808	29.78	VW13808	Dominion East Ohio	Service - Fire
13809	1413.12	VW13809	CenturyLink	Service - Admin/Fire/Police/Road
13810	1102.55	VW13810	Ohio Edison	Service - Admin/Fire/Road/Cemetery
13811	81.65	VW13811	Orwell Natural Gas	Service - Fire
13812	238.99	VW13812	Time Warner Cable-Northeast	Service - Police
13813	45.53	VW13813	City of Warren, Utility Services	Service - Fire
13814	245.00	VW13814	All Electric, Inc	Lamp/Install 4 Lamps - Police
13815	29.54	VW13815	Automotive Distributors	Supplies - Police
13816	32.47	VW13816	Advance Auto Parts	Supplies - Road
13817	242.02	VW13817	BE Solutions	Reimbursements - Police/Fire
13818	119.20	VW13818	Coca-Cola Refreshments	Supply - Admin.
13819	1190.79	VW13819	Delta Dental	Insurance
13820	49.45	VW13820	DRS	Service - Admin
13821	309.53	VW13821	Rita K. Drew	Travel Reimbursement
13822	1600.00	VW13822	Attorney Mark S. Finamore	3rd Quarter
13823	126.68	VW13823	GreatAmerica Leasing Corp.	Monthly Copier Rental - Fire
13824	77.00	VW13824	Health Index	Service - Police
13825	77.00	VW13825	Health Index	Service - Fire
13826	136.15	VW13826	Handyman Supply Inc.	Supplies - Park/Road/Fire
13827	89.20	VW13827	LTC Supply Corp.	EMS Supplies
13828	25.00	VW13828	Walter Maycher	Special Zoning Comm. Mtg. 10-06-10
13829	25.00	VW13829	Dennis Mintus	Special Zoning Comm. Mtg. 10-06-10
13830	249.92	VW13830	Ohio Cat	Supplies - Road
13831	975.65	VW13831	Ohio Edison	Service
13832	689.60	VW13832	North Central Tire Group	Supplies - Road
13833	15.06	VW13833	Public Employees Retirement System	Balance Due
13834	47.00	VW13834	Pitney Bowes	Rental
13835	207.99	VW13835	Purchase Power	Postage
13836	129.47	VW13836	PTNE, Inc.	Service - Police
13837	316.90	VW13837	Physio-Control, Inc.	Mait. Agreement - Fire
13838	71.19	VW13838	Staples Advantage	Supplies - Admin/Police
13839	183.75	VW13839	Standard Insurance Company RE	Life Ins.
13840	20.00	VW13840	Trumbull County Recorder	Amendments submitted on 10-19-10
13841	486.00	VW13841	Trumbull County Treasurer	2010 OEPA Annual Discharge Fee
13842	784.75	VW13842	TUV Rheinland Industrail Solutions, Inc.	Inspections - Fire
13843	326.56	VW13843	Vision Service Plan-(OH)	Insurance
13844	395.10	VW13844	Warren Fire Equipment, Inc.	Annual Certification/Inspections
13845	18.00	VW13845	Forum Health Services	Service
13846	25.00	VW13846	Theodore Webb	Special Zoning Commission Mtg. 10-06-10
13847	25.00	VW13847	Howard Wetzel	Specail Zoning Commission Mtg. 10-06-10
13848	1135.12	VW13848	Walmart Business/GEMB	Supplies - Admin/Road/Police/Fire
13849	265.00	VW13849	Youngstown Warren Regional Chamber	2011 Leadership Academy
	13754.29		Total Amount of Pending Warrants	

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Trustees Meeting October 26, 2010
1930hrs

Date: 10/21/2010
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on October 26, 2010
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek

1. I am request to purchase six box springs and mattresses at a cost no more than $2,600.00 from Sam's Club. This will replace 1 box spring and mattress purchased in 1987, 3 box spring and mattress's bought in 1992 and 2 box spring and mattress's purchased in 2000. The new mattresses are designed for the Hotel/Motel Industry and meet all required standards. See Attachments

2. I am requesting to send all 4 fire officers to the MAXWELL PROGRAM – DESIGNING TOMMORROW"S LEADER "21 Irrefutable Laws of Leadership" in the fire service. The Class runs November 12, 13, and 14, 2010 at Howland Training Center. The cost of the class is $325.00 books included. For a total cost of $1,300.00. See Attachments

3. The Inspection was completed Amerigas on 10/19/2010 per the complaint of the citizen at the last trustees meeting. The inspection was done with the State of Ohio Fire Marshall Inspector and me. The State of Ohio Inspector did a complete inspection with 7 violations cited. A copy of the violations is attached.

4. Update on Tornado Siren for Bazetta Fire Department station 11. I have made contact again with the company that is doing the work. They stated they will be getting prices for me by the end of this month, however at this time nothing has been turned into my office.

Serta Concierge Suite PS Twin XL 6 pk

+ See Larger Image

Be the first to write a review
Share this product:

Model: 642142-020

Item #: 875610

Designed expressly for the Hotel/Motel industry and meets all required standards.

See full details below.

$2,386.00
Online
Shipping Included

1 Have it shipped

Add to Cart

OR

Learn More

Add these items to a list?

Choose a list ... GO

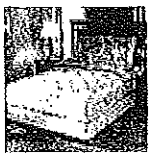
GET ALL THE DETAILS

- Description
- Specifications
- Warranty
- Assembled Country
- Component Country
- Shipping Info
- Reviews & Ratings

Description

The Hotel Concierge Suite Plush is designed expressly for the Hotel/Motel industry and meets all required standards. This bed features Serta├ s Patented Advanced Comfort Quilt® for better circulation which prevents tossing and turning. With its exclusive locking system, Serta├ s Perimeter Edge increases seating support and promises years of edge durability. Working in conjunction with the foundation, this perimeter edge system helps reduce side-to-side mattress movement and minimizes the impact of the one sleeper├ s movements on another. The Hotel Concierge Suite Plush also features Serta├ s Fireblocker" technology, a precise blend of natural and synthetic fibers that isolates the impact of open flame and resists its spread into the mattress. It contains no harmful chemicals. In fact, today├ s Perfect Sleeper is so comfortable, we say you├ ll feel the difference the moment you lie down. And given our history that is a promise you know we├ ll keep.

Bed Frame Not Included.



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Specifications

Plush Perfect Sleeper will give you a softer feel than the firm, but not as plush as the Pillow Top or Euro Top mattresses.
The perfect middle ground for those of you who enjoy some cushion to the surface, but not too much.
Features a layer of Pillo Fill which is a buoyant fiber that breathes like down for an incredibly comfortable sleeping surface.
Covered in designer damask that is a durable, quality fabric designed expressly for rugged commercial wear requirements.
Features Serta├ s patented Advanced Comfort Quilt® for better circulation and a more restful night├ s sleep.
Serta\'s Fireblocker® technology is a precise blend of natural and synthetic fibers that isolates the impact of an open flame and resists its spread into the mattress, contains no harmful chemicals.
Specifically engineered foams give comfort and support to the body, while insulators keep them from settling into the innerspring enhancing sleeping comfort.
A Perimeter edge is added around the innerspring for a stronger seating edge.
800 14 ¾ gauge high-carbon continuous coils attached to an extra-strong border rod with durable steel clips, providing extra edge support and helping prevent edge breakdown.
Set Dimensions: 17.5\"H x 38 W x 80 L

All sizes sold in 6 Pack sets only.
Each Pack includes six mattresses, six boxsprings (All Kings include six mattresses and twelve boxsprings).
Twin XL (extra long) and Full XL (extra long) will not fit in traditional twin or full size bedroom furniture and sheets.
Available in the 48 contiguous states only.
Bed frame Not included
Upon Receipt of your online order, Serta begins production of your bed, which takes approximately five business days.
After production, Serta ships your mattresses to your local carrier, who will contact you 24-48 hours after receiving your mattresses to schedule a mutual delivery window that is convenient for you.

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Warranty

1 year full warranty
10 years prorated limited

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Assembled Country

USA

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Component Country

USA

Back to top

Shipping Info

Shipping Included

Most orders deliver in 10 - 12 business days
Delivery service will call to set up appointment
Delivery is not available to AK, HI, or Puerto Rico
Large-item Delivery - White Glove

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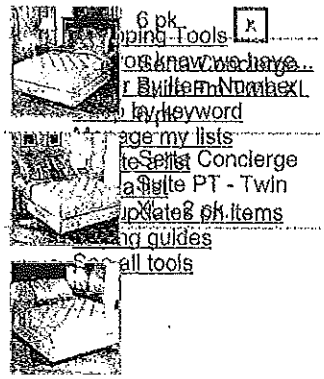
Reviews & Ratings

Review This Product

Back to top

Members Also Viewed


6 pk
Serta Concierge
Suite PT - Twin
XL 2 pk
all tools

09-24-'10 13:54 FROM- T-779 P01/03 U-790

Ohio Fire & Emergency Services Foundation

MAXWELL PROGRAM: DESIGNING TOMORROW'S LEADER

"21 Irrefutable Laws of Leadership" in the fire service
Based on the book by John Maxwell

This 2-½ half day course is designed to present the leadership tenets that have influenced managers and leaders all over the world. Leadership determines the level of effectiveness and influence we have on others and organizations. When all is said and done it is "leadership" that has caused the action. To become an effective leader, the firefighter must know what it takes to make people want to follow. The team approach and having influence on others will be the crux of success, but without leadership abilities the cause is lost before it starts.

Leadership traits are timeless.

This course includes lessons on each of the 21 laws, small group and large group activities, reading assignments, oral presentations, and 6 assignments due post class. The post class assignments are what make this class unique and has received high praise from the evaluations. It is an opportunity to take the lessons learned and put them to practice with a mentor to help with solutions to problems. EXPERIENCE is the key to our growth. Self reflection regarding what was successful and what failed makes us better. The erroneous belief that it is always others that must adapt to OUR ways erodes effectiveness.

"Everything rises and falls on LEADERSHIP!"

For additional information or to register for this program, please contact the class host:

Howland Twp Fire & EMS Training Center

169 Niles Cortland Road NE

Warren, Ohio 44484

330.856.5022

Howland Fire & EMS Training Center

PRESENTS

MAXWELL PROGRAM:

Designing Tomorrow's Leader

An Ohio Fire and Emergency Services Foundation Program

When: November 12, 13, and 14, 2010

Where: Howland Fire and EMS Training Center
169 Niles Cortland Rd. N.E.
Warren, Ohio 44484

Times: Friday and Saturday 8:30 am to 4:30 pm
Sunday 8am-Noon

Cost: $325.00 per person *(Includes Books)*

Registration Deadline: October 15, 2010

Instructors: Chief Trish Brooks, Chief James Steele and Chief R. Mike Warner

Any questions please contact: Karen Bungo @ 330. 856.5022

Bazetta Fire Department
773 EVERETT HULL RD NE
CORTLAND, OH 44410

Violation Notice

Thursday October 21, 2010

AmeriGas
2449 STATE ROUTE 5 N
CORTLAND, OH 44410

An inspection of your facility on Tuesday October 19, 2010 revealed the violations listed below.

ORDER TO COMPLY: Since these conditions are contrary to law, you must correct them upon receipt of this notice. An inspection to determine compliance with this Notice will be conducted on Tuesday November 30, 2010 at 09:00:00

If you fail to comply with this notice before the reinspection date listed, you may be liable for the penalties provided for by law for such violations.

Violation Code	Article	Division	Page	Count
3810.2 Permanently out of service.	1301:7-7-	3810	423	0

Containers to be placed permanently out of service shall be removed from the site.

These Containers shall be removed from the premises within one year.

3807.3 Clearance to combustibles.	1301:7-7-	3807	421	0

Weeds, grass, brush, trash and other combustible materials shall be kept a minimum of 10 feet (3048 mm) from LP-gas tanks or containers.

Back fence line, along building.

3804.4 Multiple container installation.	1301:7-7-	3804	420	0

Multiple container installations with a total water storage capacity of more than 180,000 gallons (681 300 L) [150,000-gallon (567 750 L) LP-gas capacity] shall be subdivided into groups containing not more than 180,000 gallons (681300 L) in each group. Such groups shall be separated by a distance of not less than 50 feet (15 240 04mm), unless the containers are protected in accordance with one of the following: 1. Mounded in an approved manner. 2. Protected with approved insulation on areas that are subject to impingement of ignited gas from pipelines or other leakage. 3. Protected by firewall's of approved construction. 4. Protected by an approved system for application of water as specified in NFPA 58, Table 6.4.2 as listed in rule 1301:7-7-45 of the Administrative Code. 5. Protected by other approved means. 6. Where the provision of sections 6.24.3 and 6.24.4 of NFPA as listed in rule 1301:7-7-45 of the Administrative Code are met, the minimum separation distance between groups of ASME containers protected by hose stream only shall be one-half the distances in Table 3.2.2.4 of NFPA 58 as

Bazetta Fire Department
773 EVERETT HULL RD NE
CORTLAND, OH 44410

Violation Notice

Thursday October 21, 2010

AmeriGas
2449 STATE ROUTE 5 N
CORTLAND, OH 44410

listed in rule 1301:7-7-45 of the Administrative Code. Where one of these forms of protection is provided, the separation shall be less than 25 feet (7620 mm) between container groups.

Have all 250 gallon and 500 gallon tanks that are for resale be placed in groups of 180,000 gallons and each group shall be at lease 50 feet apart.

304.1 Waste accumulation prohibited.	1301:7-7- 304	45	0

Combustible waste material creating a fire hazard shall not be allowed to accumulate in buildings or structures or upon premises.

Outside storage of wood pallets near back building.

904.4.2 Alarm testing.	1301:7-7- 904	99	0

Notification appliances, connections to fire alarm systems, and connections to approved supervising stations shall be tested in accordance with this paragraph and paragraph (G)(907) of this rule to verify proper operation.

Please provide last alarm system test from the alarm company. State Alarm should have this record on file, each site should keep this record on file for the Fire Inspector.

904.3.1 Electrical wiring.	1301:7-7- 904	99	0

Electrical wiring shall be in accordance with the building code and NFPA 70 as listed in rule 1301:7-7-45 of the Administrative Code.

In main office, furnace room, and other areas in main building all wiring shall be placed in conduit.

3804.1 General.	1301:7-7- 3804	420	0

The storage and handling of LP-gas and the installation and maintenance of related equipment shall comply with NFPA 58 as listed in rule 1301:7-7-45 of the Administrative Code and be subject to the approval of the fire code official, except as provided in this rule.

The Fire Inspector is requesting that the 3 30,000 gallon tanks be painted to prevent deterioration of the tanks. At this time surface rust was noted on all 3 tanks.

Bazetta Fire Department
773 EVERETT HULL RD NE
CORTLAND, OH 44410

Violation Notice

Thursday October 21, 2010

AmeriGas
2449 STATE ROUTE 5 N
CORTLAND, OH 44410

NFPA 58 Chapter 11 Section 11.2.2

Lewis, Dennis
Inspector

X _____
Rob
Occupant/Owner

Bazetta Fire Department
773 EVERETT HULL RD NE
CORTLAND, OH 44410
OFFC 330-637-4136

Default Inspection Checklist

Occupancy Name:	AmeriGas	**Ph:** 330-749-3669
Address:	2449 STATE ROUTE 5 N CORTLAND, OH 44410	
Inspector:	Lewis, Dennis	
Date Inspected:	10/19/2010	

Exits

Fire Escapes Properly Maintained	[ ]Pass	[ ]Fail	[X]N/A	[ ]Unk
Free From Obstruction	[ ]Pass	[ ]Fail	[X]N/A	[ ]Unk
Exit Signs Illuminated	[ ]Pass	[ ]Fail	[X]N/A	[ ]Unk
Corridors and Exits Properly Lighted	[ ]Pass	[ ]Fail	[X]N/A	[ ]Unk

Fire Alarm Systems

Control Systems	[X]Pass	[ ]Fail	[ ]N/A	[ ]Unk
Audible Alarm	[X]Pass	[ ]Fail	[ ]N/A	[ ]Unk
Actuating Device	[X]Pass	[ ]Fail	[ ]N/A	[ ]Unk

Fire Extinguishers

Hydrostatic Test	[X]Pass	[ ]Fail	[ ]N/A	[ ]Unk
Identification	[X]Pass	[ ]Fail	[ ]N/A	[ ]Unk
Proper Installation	[X]Pass	[ ]Fail	[ ]N/A	[ ]Unk
Ease of Access	[X]Pass	[ ]Fail	[ ]N/A	[ ]Unk

Sprinkler Systems

Alarm Valves	[ ]Pass	[ ]Fail	[X]N/A	[ ]Unk
Head Clerance	[ ]Pass	[ ]Fail	[X]N/A	[ ]Unk
Shutoff Valves	[ ]Pass	[ ]Fail	[X]N/A	[ ]Unk

126

Bazetta Fire Department
773 EVERETT HULL RD NE
CORTLAND, OH 44410
OFFC 330-637-4136

Default Inspection Checklist

Occupancy Name:	AmeriGas	**Ph:** 330-749-3669
Address:	2449 STATE ROUTE 5 N CORTLAND, OH 44410	
Inspector:	Lewis, Dennis	
Date Inspected:	10/19/2010	

Sprinkler Systems

Water Connections [ ]Pass [ ]Fail [X]N/A [ ]Unk

Property Use:	849 Outside storage tank	**After Hrs:**	
Structure Type:	1 Enclosed building	**Fax:**	
Roof Covering:	4 Wood Shakes/Shingles (Untreated)	**Zone:**	
Detector Type:	2 Heat	**Station:**	11
Exting Type:		**District:**	13
Building Class:	H3 Occupancies that present high fire/physical	**Stories:**	1

NOTE CORRECTIONS BELOW

No Comments for Inspection

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: November 9, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
October 26, 2010 Regular Meeting

- Trustee Urchek requested that a portion of page 2 of the October 26 Regular Meeting Minutes be changed to "Trustee Urchek asked if the General Fund has enough money"

338-10 To accept the minutes from the October 26 Regular Meeting, as amended.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

339-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

340-10 To authorize the Fiscal Officer to make the following transfers.
$8,365 from 01-A-10 (General: Legal Counsel) to 01-A-12 (General: Employer's Retirement System)
$500 from 04-B-01A (Road: IT Specialist Salary) to 04-A-13 (Road: Other Expenses)
$3,000 from 04-B-01 (Road: Salaries) to 04-A-10 (Road: Insurance)
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked for an explanation of motion 341-10
- IT Specialist Davis explained items will be used for linking internet systems to reduce utility costs
  - Linking the Road Department and Administration Building
  - Linking Police Department to Fire Station #13

341-10 To authorize the purchase of 2 ethernet extenders, cable, clamps, miscellaneous hardware, and labor for the installation of such, at a cost not to exceed $2,200 to be paid for equally by the Fire Department, Police Department, Road Department, and Administration.
Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if carpet cleaning needed to be bid out
  - Trustee Parke said this was to bid in the past and only one bid was received
  - Trustee Parke said it was last done 5 years ago and this was the company that did it
  - Fiscal Officer Drew noted the Police Department did not put their carpet cleaning out for bids

342-10 To authorize the expenditure of $560 to Astro-Clean, Inc. to clean all carpets and strip/wax all floors in the Administration Building, to be paid for by the General Fund.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- News Release from Allegiant announcing non-stop travel service between Youngstown and Tampa with introductory $64.99 one-way fares
- Invitation from Ohio Department of Transportation to attend a Go OHIO Public Workshop
- Invitation from Eastern Gateway Community College to attend a briefing on their Information Technology Application Specialist degree
- Invitation from Ohio Department of Transportation to submit entries for the Ohio LTAP Centers Build a Better Mousetrap Competition
- Invitation from Trumbull County Emergency Management Agency to attend a meeting about the Trumbull County Multi-Jurisdictional All-Hazards Mitigation Plan on November 3
- List from Trumbull County Planning Commission of demolitions in Bazetta Township under contract, completed or in progress, via the Neighborhood Stabilization Program
- Invitation from Ogletree, Deakins, Nash, Smoak & Stewart to attend their labor and employment law seminar
- E-mail from Robert Ross stating that he was "extremely pleased with the Police and Fire Departments" participation during trick-o-treat, as well as the earlier time frame

Administration:

- NIMS Testing Update
  - Testing has been completed by Trustee Hovis, Trustee Parke, and Fiscal Officer Drew
- Fiscal Year End
  - All non-payroll township spending will cease on December 1, except for emergency purchases that will require Fiscal Officer Drew's approval prior to purchase
  - No township invoices will be paid after December 14
- Discussion regarding recording of Cemetery Sexton time during regular work day
  - Trustee Urchek said this was brought up to him by a resident
    - Misunderstood how this was being done
    - Thought the sexton should have to clock out whenever he is doing sexton work
    - Has an issue with the sexton having both an hourly and a salary job
  - Trustee Parke said the way Bazetta is doing it is how it is done in other townships
  - Trustee Hovis noted the Trustees had already received an opinion, which said it was legal
  - Trustee Urchek said he spoke to Atty. Finamore about this and was told that "double dipping" was up to the township's discretion
  - Trustee Hovis reminded that the Trustees unanimously passed a resolution on this months ago and if Trustee Urchek did not want this to be done, then he should have spoken up then
  - Trustee Urchek does not think it is proper that the sexton does not have to clock out of the Road Department when he is doing sexton work during the regular workday
  - Trustee Hovis said, according to the Ohio Revised Code, it is legal to pay the sexton the way that he is being paid
  - Trustee Urchek stated he believed this to be Atty. Finamore's version
  - Trustee Hovis said the legal opinion specifically quotes the Ohio Revised Code

- Trustee Parke said the Trustees made the decision to put the sexton in for a year
  - Believes Trustees should wait the full year and see how it goes
  - Noted that if the sexton were to clock in and out, then there will be union issues and lots of overtime expenses
  - Said this issue should be put to rest and re-evaluated after a year

Zoning Inspector:

- No report provided

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
  - Next Zoning Meeting would be November 17 at 7pm
  - Purpose is to review and adopt the zoning map as the township's official map and then pass it along to the Trustees for adoption along with the comprehensive plan
  - Everything should be in the Trustees' hands by the next meeting
  - Meeting tomorrow at 8:30am with Trumbull County Planning Commission

Road Department:

- Road Superintendent Parke said the snow parking ban will begin effective immediately
- Road Superintendent Parke said he had two motions

343-10 To purchase no more than 350 tons of road salt at the contract rate of $55.49 per ton, to be paid for by the Motor Vehicle Tax Fund and Gas Tax Fund.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke asked if motion 344-10 was for a new culvert
  - Road Superintendent Parke replied that it was

344-10 To approve the expenditure of no more than $450 for a road cut on Henn Hyde Road, to be paid via the Gas Tax Fund.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- Chief Lewis said he had two motions

345-10 To award the bid for the purchase and installation of a vehicle exhaust system to MagneGrip, whose bid is $63,646, with $40,000 to be paid for via BWC grant and the remainder by the Fire Department.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if this was the same item that was on the agenda at the last meeting
  - Chief Lewis said it was because the item did not sell the last time

346-10 To authorize Chief Lewis and Fiscal Officer Drew to auction a complete set of hydraulic rescue equipment on eBay with a reserve of $1000.

Motion: Trustee Parke
Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Police Department:

- Chief Miller reported the following
  - Police Department will be doing a Food Drive at Wal-mart on November 20 from 11am-7pm
  - Received a donation of rims for the Ford Expedition
  - Midnight turn is now using night vision glasses that they received on a grant
  - Awarded a JAG Grant for roughly $10,600
  - Received a $1,200 OVI Task Force Grant
- Trustee Parke asked about the break-in on Timber Creek
  - Chief Miller said Sgts. Hovis and Rentz used the night vision glasses and apprehended the suspects
  - This equipment will help to solve a lot of crimes here and in Howland

Parks & Recreation Board:

- Parks & Recreation Board Secretary Benoit reported the following
  - Had a meeting last night
  - Submitted a proposal to the Trustees seeking a $10,000 supplemental appropriation for improvement of sites and salaries
  - Wanted to know if they should send the trenching out for quotes
    - Trustees Hovis and Parke did not think anyone can do the trenching cheaper than our own Road Department
    - Trustee Parke said road employees would only charge for their time, not equipment
- Trustee Hovis asked if the township had the money for this
  - Fiscal Officer Drew said the following
    - Money would have to come from the general fund carryover
    - Questioned how the money would be divided between
- Road Superintendent Parke estimated the wages for the project would be $1,100, but suggested setting aside $1,500 just in case

347-10 To authorize the following Supplemental Appropriations.
$1,500 for 01-F-01A (General - Park: Groundkeeper Salary)
$8,500 for 01-F-02 (General - Park: Improvement of Sites)

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Road Superintendent Parke said he would need someone to coordinate with him on the trenching
  - Trustee Parke noted that OUPS will have to come out to inspect

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- IT Specialist Davis recommended purchasing a single IP-based telephone and internet system
  - Reduced costs for telephone, fax, and internet
  - Currently spending $1,500 per month for these services
  - Switching to the new system will save the township about $28,000 in the first five years
  - Will save the township roughly $10,000 per year thereafter
  - New system will have a wide variety of options

  - Will include some wireless telephones
  - 2 year warranty on the system
  - All services will be provided through Time Warner
- Trustee Urchek asked if phones could be transferred to 911
  - IT Specialist Davis said they could
- Grant Thompson from PTNE Telecom said the following
  - This would be upgrading the current system and linking it to the internet
  - Explained how a VOIP system works
  - Current system is fragmented and new system will tie everything together
  - Will cost significantly less
  - Will significantly increase internet speed
- Trustee Parke asked if the faxes will run as they always have
  - IT Specialist Davis said they would
- Zoning Commission Chairman Webb said the following
  - His company went with this system in September and his savings are about $400 a month
  - The system does many things
    - Everyone who works for the township could have their own voicemail box
    - The system can alert you via email that you have a voicemail
    - Everyone will all be interconnected
    - If someone calls the Administration Building and they really want to speak with the Police Department, you can now just intercom that they have a call rather than telling the resident to call the Police Department
    - Can even take a phone home and receive calls there without anyone knowing you are not actually in the building
  - Said it is a phenomenal system

348-10 To authorize IT Specialist Davis to switch the township's telephone and internet systems over to PTNE Telecom's IP-based system.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

- Trustee Parke appreciated IT Specialist Davis' efforts in trying to save the township money

Public Comment:

- Parks & Recreation Board Secretary Benoit asked about pending warrant for Ainsley Oil
  - How much of the payment was for diesel
    - Fiscal Officer Drew replied that $700 is diesel and the remainder is gas
  - What is the price per gallon
    - Road Superintendent Parke said it is usually a few cents cheaper than at the pump
- Trustee Parke pointed out that the township does not pay gas tax on gasoline, only on diesel

- Parks & Recreation Board Member Belcher stated the following
  - Why did Trustee Urchek have issues with the Cemetery Sexton
  - Trustee Urchek had voted on giving him the job with the current pay structure months ago
  - Current sexton is one of the lowest paid individuals in the township
  - Township should help our own rather than hire more employees
  - Just because a resident or two questions the decision does not make it wrong
- Trustee Urchek replied as follows
  - The Trustees went to an Executive Session to discuss this
  - It was not explained well to him in the meeting

- Does not have a problem with the individual employee, just has a problem with the idea that he is being paid for two different jobs at the same time
- Said it was explained to him differently than it was being done

- Parks & Recreation Board Member Belcher asked the following questions
  - Was Trustee Urchek the Police Department liaison
    - Trustee Urchek stated that he was
  - Had Trustee Urchek backed the Police Department Levy because Mr. Belcher had heard from residents that Trustee Urchek was openly encouraging residents not to support it
    - Trustee Urchek said he supported the levy and had not done this
  - When had Trustee Urchek last been at the Police Department
    - Trustee Urchek said he had been there the previous Thursday
  - When had Trustee Urchek been at the Police Department before that
    - Trustee Urchek said he had been there once a week or once every other week
  - Was this enough time spent doing his job
    - Trustee Urchek said he believed it was
  - Why had Trustee Urchek been at the Police Department daily earlier in the year
    - Trustee Urchek said it was because they were working on their contract
- Parks & Recreation Board Member Belcher noted that he was going to be Trustee Urchek's watchdog from this point forward because he did not believe he was doing the job he was elected to do

- Trustee Hovis said the following
  - The Trustees are going to stick with the original resolution regarding the Cemetery Sexton
  - This will be the end of the discussion

- Art Kreller of Andrews Drive asked if the township is getting any money from Kmart
  - Trustee Hovis said he did not know
  - Fiscal Officer Drew said she did not know what they might be paying in taxes
  - Fiscal Officer Drew recommended checking with the Trumbull County Auditor's Office as they have tax payment information

349-10 To recess into Executive Session to review contract negotiations with public employees.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

350-10 To reconvene from Executive Session at 8:37pm with no action taken.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

351-10 To adjourn the meeting at 8:38pm.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

_____ Dated: 11-23-10
Attested by: Fiscal Officer Rita K. Drew

_____ Dated: 11-23-10
Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 11/09/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13890	39.58	VW13890	Dominion East Ohio	Service - Fire
13891	423.01	VW13891	Ohio Edison	Service - Police
13892	240.15	VW13892	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road/Park/Cemetery
13893	196.13	VW13893	Trumbull County Water & Sewer Acct Dept.	Service - Admin/Fire/Road/Park
13894	30.38	VW13894	City of Warren, Utility Services	Service - Police
13895	4186.21	VW13895	Ainsley Oil Company	Gasoline/Diesel
13896	172.32	VW13896	Automotive Distributors	Repairs - Police/Supplies - Road
13897	1107.79	VW13897	AnnaRock Petroleum LLC	Gas Usage - Police
13898	215.00	VW13898	All Electric Inc.	Supplies/Service - Police
13899	179.67	VW13899	BE Solutions	Reimbursements
13900	249.60	VW13900	Burrowes Consulting Services	Server Repair
13901	2500.00	VW13901	J.N. Barkan & Associates	Monthly Invoice
13902	399.00	VW13902	BE Solutions	November, 2010 Admin. Fee
13903	267.00	VW13903	Cortland Tractor Sales Co.	Supplies - Road/Cemetery
13904	92.17	VW13904	Carine And Company	Supplies - Road
13905	800.00	VW13905	Attorney Mark S. Finamore	Monthly Fee
13906	251.11	VW13906	Handyman Supply Inc.	Supplies - Park/Road/Cemetery/Fire
13907	1300.00	VW13907	Howland Twp. Fire & EMS Training Center	Maxwell Leadership Class
13908	8.92	VW13908	Howland Springs Water Company, Inc.	Service - Admin.
13909	45.00	VW13909	Joint Committee Of Emergency Medical Ser	Medic Box Invoice
13910	397.23	VW13910	Ikon Office Solutions	Maint. Agreement - Admin.
13911	48.33	VW13911	Joshen Paper of PA	Supplies - Road
13912	189.03	VW13912	Lowe's Business Acct/GEMB	Supplies - Road/Cemetery/Fire
13913	475.00	VW13913	Mike's Repair & Roofing	Service - Fire
13914	50.00	VW13914	Mack Industries, Inc.	Supplies - Road
13915	19755.58	VW13915	Medical Mutual of Ohio	Medical Ins.
13916	675.52	VW13916	North Central Tire	Tires - Police
13917	150.00	VW13917	Ohio State Board of Pharmacy	Drug License Renewal
13918	987.00	VW13918	Ohio Billing, Inc.	EMS Trip Submissions
13919	6.69	VW13919	NAPA Auto Parts	Supplies - Road
13920	197.98	VW13920	Protect-N-Shred	Purge Shredding
13921	245.40	VW13921	Physio-Control, Inc.	Maint. Agreement
13922	222.94	VW13922	Rentware, Inc.	Uniform Service
13923	130.35	VW13923	Staples Advantage	Supplies - Admin/Road/Police
13924	13450.00	VW13924	Signtronix	Sign @ Admin. Bldg.
13925	1324.26	VW13925	Trumbull County Emergency	2011 Assessment
13926	531.78	VW13926	The Tribune Chronicle	Ad - Fire/Zoning
13927	43.52	VW13927	Trumbull Cement Products Company Inc.	Supplies - Road
13928	311.68	VW13928	Mark Thomas Ford	Supplies - Road/Police
13929	6050.46	VW13929	Trumbull County Treasurer	9-1-1 Service Nov/Dec
13930	625.00	VW13930	Robert A. Wasser	Clothing Allowance
13931	876.00	VW13931	Warren Fire Equipment, Inc.	Supplies - Fire
13932	296.82	VW13932	Walmart Business/GEMB	Supplies - Road/Police
13933	547.50	VW13933	Warren Concrete & Supply Co.	Supplies - Cemetery
13934	121.98	VW13934	Ward's Auto Parts, Inc.	Supplies - Fire
13935	114.48	VW13935	Lou Wollam Chevrolet, Inc.	Supplies - Road
13936	700.00	VW13936	D&B Cleaners	Service
	61227.57		Total Amount of Pending Warrants	

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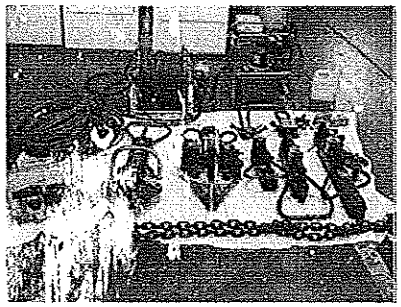
eBay 40

eBay Buyer Protection Learn more

Listed in category: Business & Industrial > Industrial Supply & MRO > Government & Public Safety > Fire & Rescue > Other

Item: 320616155186



Used Hydraulic Fire Rescue Equipment (Set of 5 Tools)

bazettatownship (3)

Item condition: **Used**

Sale Date: Nov 11, 2010 16:39:34 PST

Price: **US $1,028.00**

eBay Buyer Protection
Covers your purchase price plus original shipping.
Learn more

Shipping and handling

Shipping to: Will arrange for local pickup only (no shipping).

Local pickup

You can contact your seller to arrange to pay for and pick up your item.

Return policy

The seller will not accept returns for this item.

Payment details

Payment method	Preferred / Accepted
PayPal VISA DISCOVER BANK	Accepted
Pay on pickup	Accepted

Seller's payment instructions

Payment due within 7 days upon close of auction. No part of this equipment may be paid for via credit card or personal check!! These may only be used when paying via PayPal.

Seller's description

Used Hydraulic Fire Rescue Equipment (Set of 5 Tools)

The item that you are bidding on consists of a set of fire rescue tools, all of which are used and in good condition. These are being sold only because our Fire Department received new ones and no longer has any use for these. These tools were all in good working order (with the exception of the motor on the electric power unit) when they were removed from the fire trucks.

THE SET CONSISTS OF:
27 SPREADER
0-150 CUTTER
RAMS (20-30-60)
100' ELECTRIC REWIND HOSE REEL WITH HOSE
16' EXTENSION HOSE (5 OF THESE)
ELECTRIC POWER UNIT (MOTOR DOES NOT WORK)
VARIETY OF ACCESSORIES (AS SHOWN IN PICTURES)

Don't miss your chance to own this professional item for a fraction of the price!

You are more than welcome to come down and inspect the equipment. In fact, we encourage it!

IF YOU ARE A MUNICIPAL GOVERNMENT IN THE STATE OF OHIO AND ARE INTERESTED IN BUYING THIS EQUIPMENT, YOU DO NOT NEED TO WAIT UNTIL THE AUCTION IS OVER THIS EQUIPMENT IS FOR SALE OUTSIDE EBAY, BUT ONLY TO OTHER OHIO GOVERNMENT ENTITIES.

If you have any questions whatsoever, do not hesitate to ask. No question is to small. No question is too stupid.

Feel free to send a message through ebay or call between 8am and 4pm Monday-Friday EST.
DENNIS @ 330-637-4136

Even though this item is in good condition, it is being sold
AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to end this auction early as this equipment may be sold outright to another Ohio government entity.

$250 deposit is required immediately upon close of auction with remainder due within 7 days.

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No part of this equipment may be paid for via credit card!! These may be used only if you are paying your deposit through PayPal.

Buyer is responsible for pick-up and all transportation costs.

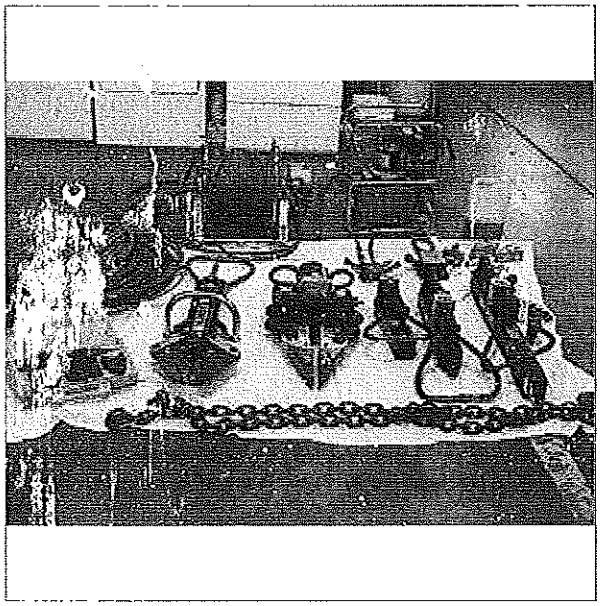
Again, feel free to call with or send any questions. We want your buying experience to be the best it can be.
DENNIS @ 330-637-4136

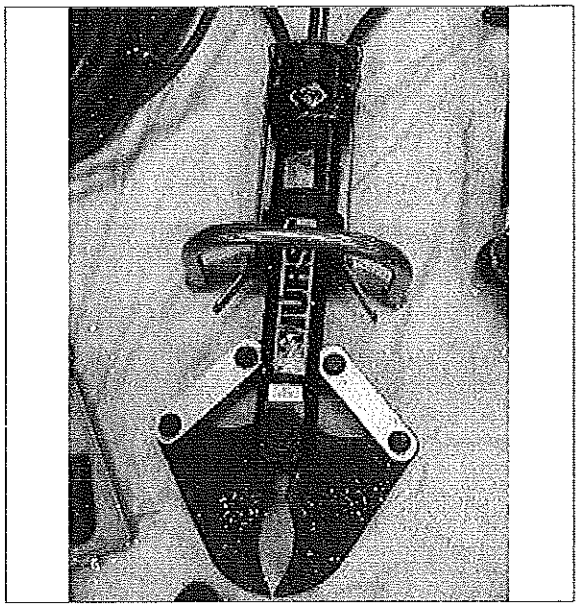
Here is our guarantee... You win the auction, pay your deposit, and come down to pick up the equipment. If it is not as advertised or you do not want it for any reason, we will give your deposit back to you with no hard feelings. This is just an honest way to do business.

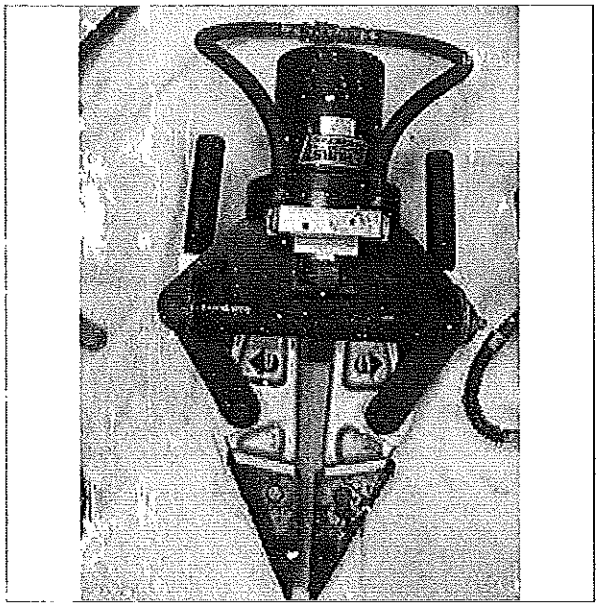
Questions and answers about this item

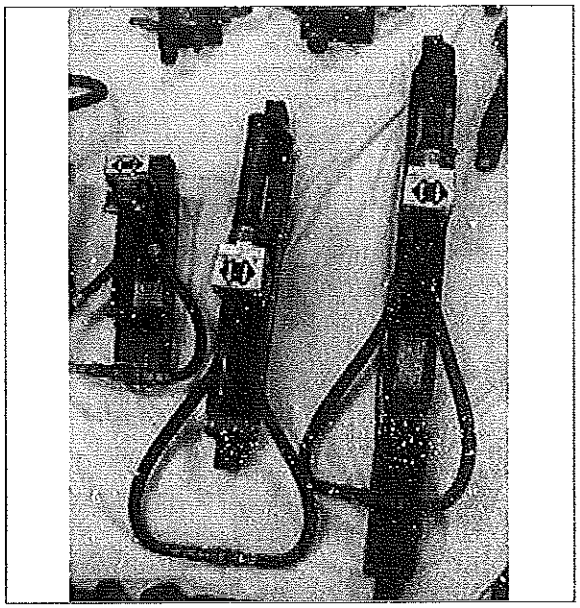
No questions or answers have been posted about this item.

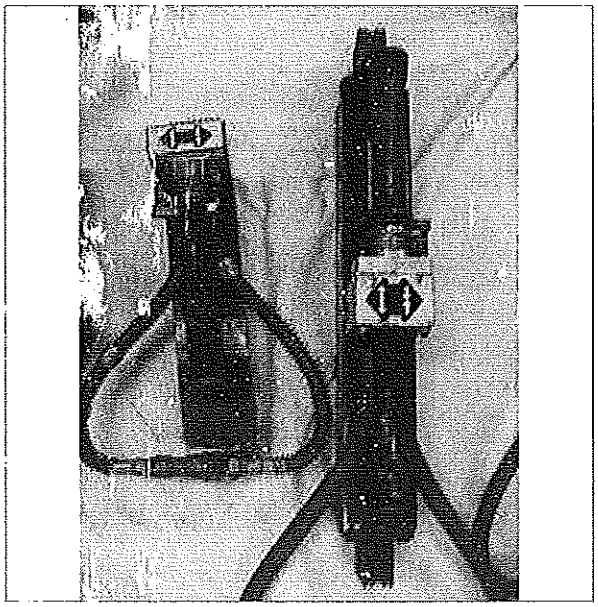
Listing images











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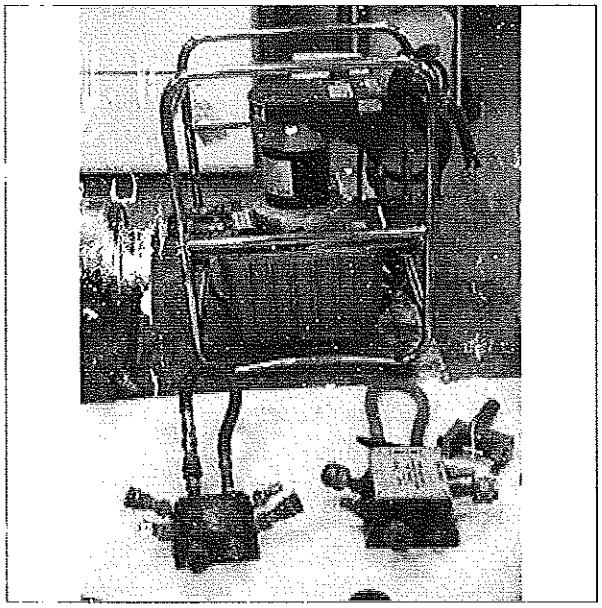

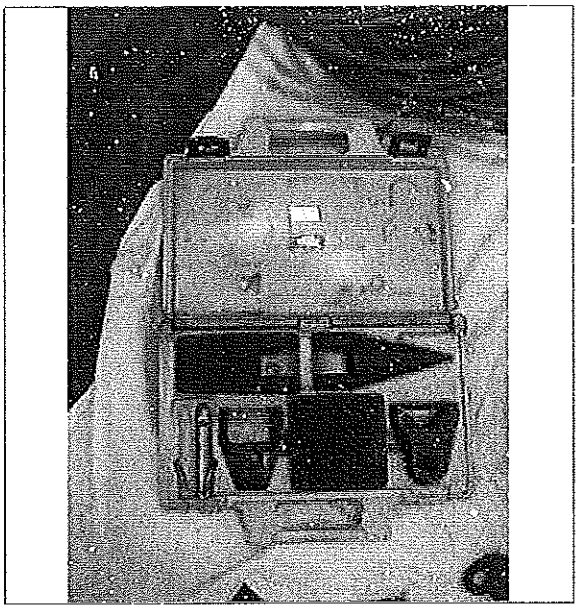

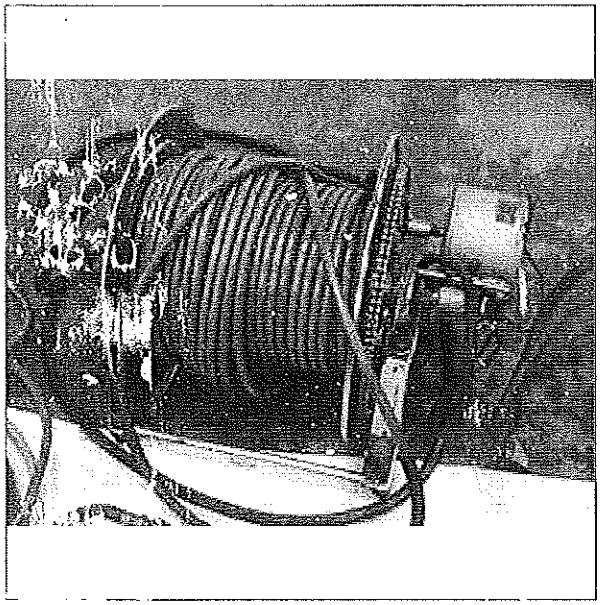

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OCTOBER 2010

Bazetta Police Department Activity

Activity	Total
Calls for Service	418
Incident Reports Filed	145
Traffic Crash Investigations	16
Number of Persons Arrested	20
Traffic Offenses	44
Vehicle Miles Traveled	8450
Office Contacts	262

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: November 23, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
November 9, 2010 Regular Meeting

- Trustee Urchek asked for a correction to be made
  - Under NIMS testing, remove the portion that says he had not completed the testing

352-10 To accept the minutes from the November 9 Regular Meeting, as amended.

Motion:	Trustee Urchek		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Absent	Trustee Urchek - Yes

- Paul Carlson of Lakeshore Drive asked for explanation regarding the loan motions
  - Trustee Hovis replied that Chief Lewis is paying off his fire truck loan 3 years early
  - Chief Lewis noted that principal and interest have to be listed separately for audit purposes
  - Trustee Hovis said the money is coming from the current Fire Department carryover
  - Chief Lewis said the Fire Department will still carryover about the same amount as last year

353-10 To authorize the Fiscal Officer to do the following Supplemental Appropriations.
$178,540.68 for 10-A-18 (Fire: Loan Principal) and $3,368.87 for 10-A-19 (Fire: Loan Interest)

Motion:	Trustee Urchek		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Absent	Trustee Urchek - Yes

354-10 To transfer $3,570.12 from 01 (General Fund) to 05 (Cemetery Fund).

Motion:	Trustee Urchek		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Absent	Trustee Urchek - Yes

355-10 To authorize the expenditure of $181,909.55 to pay off the Fire Department's fire truck loan.

Motion:	Trustee Urchek		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Absent	Trustee Urchek - Yes

356-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Urchek
Second:	Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Hovis explained that Chief Sayers used to handle the township's Bureau of Workers' Compensation process
  - He was paid an additional $4,000 annually to do this and it was not done properly
  - Road Superintendent Parke and Chief Lewis have taken care of it for more than a year without asking to be paid for doing so
  - This amount should be given to them for staying on top of it, getting it under control, and significantly lowering township costs and claims

357-10 To authorize payment of $2,000 annually to both Chief Lewis and Road Superintendent Parke for their management of the township's Bureau of Workers' Compensations process, with full payment for 2010 to be made in December 2010, with $1,000 payments for all subsequent years to be made in January and July, to be paid from the General Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

358-10 To authorize payment of $500 to O'Rourke Electric for electrical service for the electronic sign and memorial at the Administration Building, to be paid from the General Fund.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Copy of letter from Howland Township to Ohio Public Works Commission regarding delay in scheduled Henn Hyde Road Improvements
- Invitation from Trumbull County Emergency Management Agency to attend a Winter Weather Planning Meeting on November 17
- Reminder from Eastern Gateway Community College that they will be hosting a session regarding their Information Technology Application Specialist degree
- Invitation from Eastern Ohio Utilities Council to attend their Annual Luncheon on December 9
- Copy of letter from Trumbull County Engineer to Lynn, Kittinger & Noble in response to construction issues in Saddle Brook Villas

Administration:

- NIMS Testing Update from Trustee Urchek
  - Wants to know who keeps putting this on the agenda
    - Trustee Hovis replied that it has been kept on until all testing is completed
  - Has completed all 4 tests
    - Fiscal Officer Drew requested copies of all 4 certifications since the township is required to have these on file
    - Chief Lewis also asked for copies
  - Fiscal Officer Drew and Chief Lewis will coordinate having copies of everyone's required certifications on file in the Fire Department and Administration Building
- Fiscal Year End
  - All non-payroll township spending will cease on December 1, except for emergency purchases that will require Fiscal Officer Drew's approval prior to purchase
  - No township invoices will be paid after December 14

Zoning Inspector:

- Zoning Inspector Nuss reported 7 zoning permits written for fees totalling $230

- Trustee Hovis asked if the house on Durst Clagg across from the church was going to be demolished
  - Zoning Inspector Nuss replied that area did not qualify for federal funds
- Trustee Hovis asked if something could be done without using federal funds
  - Zoning Inspector Nuss replied that the township could pay for demolition and put a lien on the property for the cost

Zoning Commission:

- Zoning Commission Chairman Webb reported on last Wednesday's meeting
  - New text amendments to the township zoning resolution sent to the Planning Commission
  - Will be conducting a hearing sometime in late December
  - Approved the new zoning map that was presented to the Trustees
  - Copy of the new map has been sent to IT Specialist Davis
  - If the Trustee adopt the new map tonight, it should be on the website tomorrow

359-10 To adopt the Bazetta Township Zoning Map, dated October 2010, as prepared by the Trumbull County Planning Commission and as accepted by the Bazetta Township Zoning Commission, as Bazetta Township's Official Zoning Map.

Motion: Trustee Urchek
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Absent Trustee Urchek - Yes

- Trustee Hovis thanked Zoning Commission Chairman Webb for his work on getting this done
- Zoning Commission Chairman Webb thanked Zoning Inspector Nuss for his help
- Trustee Urchek thanked the entire Zoning Commission
- Fiscal Officer Drew reminded that the map needed to be signed and dated with a resolution number

Road Department:

- Road Superintendent Parke reminded that the snow parking ban is currently in effect
  - Trustee Hovis asked if this was on the website
  - Road Superintendent Parke said he would check
- Road Superintendent Parke reported that he is currently working on getting road signage updated

Fire Department:

- Chief Lewis thanked the Trustees for approving the early payment of his fire truck loan
  - Fire Department will now be completely debt free
  - Can put money previously spend on servicing debt into capital improvements
  - Has now paid off 2 loans early and saved township about $22,000 in interest
- Chief Lewis wanted to commend one of his crews on a heavy multi-family dwelling fire
  - Did an outstanding job of having it under control before other departments arrived
  - There were no injuries
  - Only 1 of the 5 apartments in the building was damaged

Police Department:

- Chief Miller reported the following
  - New police cruiser should arrive tomorrow
  - "Fill A Cruiser" collected $760.96 and over 1000lbs. of food for Cortland Cares food bank
    - Thanked Trustee Hovis for coming down and helping
    - Thanked Trustee Urchek for passing out flyers
    - Trustee Hovis thanked Fiscal Officer Drew and Park & Recreation Board Member Belcher for use of their heaters, tents, and vans

Parks & Recreation Board:
- Nothing to Report

Safety Committee:
- Nothing to Report

Health Insurance Committee:
- Trustee Hovis asked when renewal comes up again
  - Chief Lewis replied that they will start working on it again in January
  - Road Superintendent Parke replied that renewal is in April

Asked to be placed on the Agenda:
- None

Public Comment:
- Art Kreller of Andrews Drive gave an update on the railroad crossing situation
  - Contacted Norfolk Southern who told him that they only take care of the trestle and that Ohio Central takes care of the crossings
    - Road Superintendent Parke said he could provide telephone numbers for people whom he has contacted and never received return calls
  - Contacted numerous people about the poor condition of the trestle
    - Road Superintendent Parke asked if he could get the contact information for the people that Mr. Kreller contacted

- Trustee Hovis announced an informational meeting on December 7 at 6:00pm
  - With Trumbull County Planning Commission to discuss the Comprehensive Plan that was created several years ago
  - Will be posted on the website and in the Tribune Chronicle
  - Everyone is invited to attend

360-10 To adjourn the meeting at 7:52pm.

Motion:	Trustee Urchek		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Absent	Trustee Urchek - Yes

Dated: 12-14-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 12-13-10

Approved by: Chairman Trustee Paul Hovis

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
13991	100.18	VW13991	AT&T Mobility	Service - Fire
13992	1387.46	VW13992	CenturyLink	Service - Admin/Fire/Police/Road
13993	987.70	VW13993	Ohio Edison	Service - Admin/Fire/Police/Road/Cem
13994	259.45	VW13994	Orwell Natural Gas	Service - Fire
13995	280.90	VW13995	Time Warner Cable-Northeast	Service - Police
13996	10.28	VW13996	Advance Auto Parts	Parts - Police
13997	141.85	VW13997	Broadvox	Service
13998	501.31	VW13998	BE Solutions	Service - Check Run
13999	1500.00	VW13999	J.N. Barkan & Associates	November Invoice
14000	25.00	VW14000	Rita Benoit	11-17-10 Zoning Commission Special Mtg.
14001	217.80	VW14001	Buckeye Bulk, Inc.	Supplies - Cemetery
14002	81.00	VW14002	Blue Cross Blue Shield	Refund - Ambulance Service
14003	1333.84	VW14003	Data Comm for Business, Inc.	Supplies - Admin/Road/Police/Fire
14004	49.60	VW14004	DRS	Service - Admin
14005	126.68	VW14005	GreatAmerican Leasing Corp.	Copier Rental
14006	100.00	VW14006	Graybar Financial Services LLC	Documentation Fee
14007	456.87	VW14007	Guardian	Refund - Ambulance Service
14008	56.68	VW14008	Hanley Print & Promotions	Supplies - Admin.
14009	74.00	VW14009	LTC Supply Corp.	EMS Supplies
14010	164.95	VW14010	Lynn Card Company	Supplies
14011	9554.27	VW14011	Morton International	Road Salt
14012	25.00	VW14012	Walter Maycher	11-17-10 Zoning Commission Special Mtg.
14013	25.00	VW14013	Dennis Mintus	11-17-10 Zoning Commission Special Mtg.
14014	150.00	VW14014	Treasurer, State of OHio	Vol FF Dependents Fund Assessment
14015	700.64	VW14015	North Central Tire Group	Tires - Police
14016	975.70	VW14016	Ohio Edison	Service
14017	3071.03	VW14017	Ohio Treasurer, Kevin Boyce	Rd Improvement Project-Durst Clagg
14018	15.00	VW14018	Ohio Peace Officer Training Commission	Firearms Requalification
14019	47.00	VW14019	Pitney Bowes	Rental
14020	183.75	VW14020	Standard Insurance Company RE	Life Ins.
14021	207.97	VW14021	Staples	Supplies - Road
14022	45.00	VW14022	Trumbull Township Association	November Mtg./Dinner
14023	354.84	VW14023	Vision Service Plan-(OH)	Ins.
14024	25.00	VW14024	Howard Wetzel	11-17-10 Zoning Commission Special Mtg.
14025	25.00	VW14025	Theodore Webb	11-17-10 Zoning Commission Special Mtg.
14026	1152.89	VW14026	Warren Concrete & Supply Co.	Supplies - Cemetery
14027	45.69	VW14027	Warren Fire Equipment, Inc.	Supplies - Fire
14028	181909.55	VW14028	Huntington National Bank	Pay Off Acct.
	206368.88		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: December 14, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
November 23, 2010 Regular Meeting

361-10 To accept the minutes from the November 23 Regular Meeting.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

362-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek questioned the $1000 for Cemetery: Mowing
  - Trustee Hovis said it is to get through to the end of the year because of the snow
  - Fiscal Officer Drew said this sub-fund is for both mowing and plowing despite the name

363-10 To authorize the following transfers.
$154.40 from 01-A-10 (General: Legal Counsel) to 01-A-03 (General: Travel & Other)
$900.00 from 01-A-12 (General: Employer's Retirement System) to 01-B-01 (General: Administration Salaries)
$1000.00 from 01-F-02 (General: Improvement of Sites) to (General: Groundskeeper Salaries)
$1000.00 from 05-A-08 (Cemetery: Tools & Equipment) to 05-A-01 (Cemetery: Mowing Salaries)
$351.81 from 05-A-08 (Cemetery: Tools & Equipment) to 05-A-03 (Cemetery: Employer's Retirement System)
$26.47 from 09-A-12 (Police: Insurance) to 09-A-10 (Police: Contracts)
$6000.00 from 09-A-01A (Police: Overtime Salaries) to 09-A-01 (Police: Salaries)
$1000.00 from 09-A-01A (Police: Overtime Salaries) to 09-A-01B (Police: Part Time Salaries)
$1500.00 from 09-A-01A (Police: Overtime Salaries) to 09-A-01E (Police: IT Specialist Salaries)
$250.00 from 09-A-01A (Police: Overtime Salaries) to 09-A-90 (Police: FICA/Medicare)
$180.80 from 10-C-08 (Fire: EMS Other Expenses) to 10-A-14A (Fire: Contracts)
$703.72 from 10-C-08 (Fire: Other EMS Expenses) to 10-C-07 (Fire: EMS Contracts)
$1375.00 from 10-C-08 (Fire: EMS Other Expenses) to 10-A-90 (Fire: FICA/Medicare)
$250.00 from 10-C-08 (Fire: Other EMS Expenses) to 10-A-01E (Fire: IT Specialist Salaries)
Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

364-10 To authorize the following Supplemental Appropriations.

$24,098.20 for 09-A-04C (Police: Tools & Equipment)
$76,246.00 for 03-A-04 (Gas Tax: Tools & Equipment)

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Request from the Fund for Our Economic Future to visit the Advance Northeast Ohio website to suggest improvements, add vision, keep informed, and make sure projects are included
- Notification from Trumbull County Planning Commission that Replat Lots 4 & 5 – Dean Williams Plat No. 1 will be reviewed at the Commission's December 14 Meeting
- Announcement from East gate Regional Council of Governments that Round 6A of the Clean Ohio Conservation Fund has $361,610 in funding available
    - Pre-Applications are due January 28, 2011
    - Final Applications are due April 8, 2011
- Announcement from State Personnel Board of Review that they will be offering a conference on Civil Service Law on January 12, 2011
- Citizen Advisory from Ohio Environmental Protection Agency stating that the City of Warren received their final Ohio EPA approval to process wastewater generated from Marcellus Shale Gas Well Drilling

Administration:

- Fiscal Year End
    - All non-payroll township spending ceased on December 1, except for emergency purchases that require Fiscal Officer Drew's approval prior to purchase
    - No township invoices will be paid after today, with the exception of those that could not be paid until the items in Board Resolutions #363-10 and #364-10 are completed

Zoning Inspector:

- No report given

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
    - On December 15 at 7:00pm, there will be a public hearing on demolition of buildings
    - On December 21 at 8:30am, there will be an informational meeting with Northstar Planning and Design, who are making a presentation and proposal for review and reorganization of the township zoning resolution
        - Trustee Hovis said this is something similar to ClearZone that was looked at last year
        - Zoning Commission Chairman Webb said this is the same company that is working with Howland now and is finding contradictions in their resolution, areas that do not comply with state law, and other errors
        - Zoning Commission Chairman Webb said he approached them to see what they could do with Bazetta's resolution
- Trustee Urchek noted that the Trumbull County Commissioners are discussing the Delphi property and wondered why is it being reported on the news that it is in Howland and not Bazetta
    - Chief Lewis said the thought that more of the property is in Bazetta than Howland
    - Zoning Commission Chairman Webb said about 40% of the property is in Bazetta
- Trustee Hovis asked Zoning Commission Chairman Webb to thank his board for their hard work

Road Department:

- Trustee Hovis reminded that the snow parking ban is currently in effect

- Parks & Recreation Board Secretary Benoit asked if township would have to pay for a CDL license for the part-time employees
    - Trustee Parke said they will drive the smaller vehicles that do not require a CDL
    - Trustee Urchek asked if they already had CDL
        - Jack Governor does not
        - Joel Davis has a permit, but not the actual license
- Parks & Recreation Board Secretary Benoit asked what the contract rate was
    - Fiscal Officer Drew said that it was $10.67 per hour
    - Trustee Parke said he will still assist as needed

365-10 To hire Jack Governor and Joel Davis as Laborers (Part-Time) at the contract rate, to act as reserve snowplow drivers, on an as needed basis, per the discretion of the Road Superintendent.

Motion: Trustee Urchek
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke noted that the new truck will replace a 1988 dump truck that the department can no longer get parts for

366-10 To authorize the purchase of a 2011 International 7400 SFA 4x2 Cab & Chassis from Miami Valley International Trucks, at a cost of $76,946 via state purchase, to be paid from the Gasoline Tax Fund.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

367-10 To authorize Chief Lewis and Fiscal Officer Drew to auction a 1996 Chevrolet S-10 with snow plow, back rack, light bar, and storage container on eBay at a reserve of $3,000.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Police Department:

- Chief Miller reported the following
    - The department will warn violators of the snow parking ban just once
    - The department will ticket and tow on the second violation
        - Trustee Parke asked if this information had to be put on the television or radio
            - Chief Miller said he did not believe so
    - Thanked the Road Department
        - Township roads have been exceptional – frequently better than state or county roads
    - On midnight turn the other night, Sgt. Hovis came upon a theft in progress at Mr. Rooter
        - Sgt. Hovis did an exceptional job chasing the guy for 2 hours
        - Warrants issued today and he should be picked up tomorrow

- Trustee Hovis thanked Chief Miller for checking on customer cars in his parking lot
- Trustee Urchek pointed out the department has been very busy and is doing a good job

Parks & Recreation Board:

- Parks & Recreation Board Secretary Benoit reported the following
    - Noted that the park was decorated on Sunday

- Asked who were the students that put down the mulch
  - Trustee Parke said Jack Governor has the names and will try to get the names from him

Safety Committee:
- Nothing to report

Health Insurance Committee:
- Chief Lewis said the committee will begin meeting after the first of the year

Asked to be placed on the Agenda:
- None

Public Comment:
- Parks & Recreation Board Secretary Benoit questioned how the fund transfers affect the park carryover
  - Fiscal Officer Drew said it doesn't since money is being moved from one sub-fund to another

- Parks & Recreation Board Secretary Benoit asked what Fiest Hardwoods was
  - Trustee Parke and Chief Miller said it was wood for replacing a section that was damaged

- Zoning Commission Chairman Webb asked about the new telephone system
  - IT Specialist Davis said installation had started on Monday and all phones are installed
  - Everything should be up and running soon, including training for employees

368-10 To recess into Executive Session to review contract negotiations with public employees.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

369-10 To reconvene from Executive Session at 8:52pm with no action taken.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

370-10 To approve the expenditure of no more than $1,276.77 to Wollam Chevrolet for repairs, to be paid from the Road Department.

Motion:	Trustee Parke		
Second:	Trustee Urchek		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

371-10 To adjourn the meeting at 8:54pm.

Motion:	Trustee Urchek		
Second:	Trustee Hovis		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

_____ Dated: 12-27-10
Attested by: Fiscal Officer Rita K. Drew

_____ Dated: 12-27-16
Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 12/14/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
14069	741.71	VW14069	CenturyLink	Service - Admin./Fire
14070	381.00	VW14070	Dominion East Ohio	Service - Fire/Police/Road
14071	154.70	VW14071	Sunburst Environmental Service, Inc.	Service - Fire/Police/Road
14072	178.30	VW14072	Trumbull County Water & Sewer Acct. Dept	Service - Admin./Road/Park
14073	75.91	VW14073	City of Warren, Utility Services	Service - Fire/Police
14074	3286.96	VW14074	Ainsley Oil Company	Gasoline/Diesel
14075	13.87	VW14075	Advance Auto Parts	Supplies - Police
14076	560.00	VW14076	Astro-Clean,Inc.	Floors @ Admin. Bldg.
14077	250.00	VW14077	Michael P. Arnal	Clothing Allowance
14079	35.00	VW14079	Cross Radio Service	Supplies - Police
14080	53.14	VW14080	Cortland Tractor Sales Co.	Supplies - Road
14081	11.98	VW14081	Carter Lumber	Supplies - Road
14082	273.88	VW14082	Commercial Truck & Trailer, Inc.	Supplies - Road
14083	158.58	VW14083	Joel E. Davis	Reimbursement for IT Expenditures
14084	700.00	VW14084	D&B Cleaners	Janitoral Service
14085	1190.79	VW14085	Delta Dental	Insurance
14086	198.40	VW14086	Fiest Hardwoods 2008	Supplies - Park
14087	800.00	VW14087	Attorney Mark S. Finamore	Monthly Fee Per Contract
14088	800.00	VW14088	Nathan S. Greathouse	Uniform/Equipment Allowance
14089	314.27	VW14089	Handyman Supply Inc.	Supplies - General/Park/Road/Fire
14090	146.80	VW14090	Hanley Print & Promotions	Laser Checks
14091	314.87	VW14091	Home Depot Credit Services	Supplies - Road
14092	8.92	VW14092	Howland Springs Water Company, Inc.	Service - Admin.
14093	800.00	VW14093	Christopher G. Herlinger	Uniform/Equipment Allowance
14094	800.00	VW14094	Michael J. Hovis	Uniform/Equipment Allowance
14095	142.05	VW14095	Joshen Paper of Pa.	Supplies - Admin.
14096	684.01	VW14096	Lowes Business Account	Supplies - Fire
14097	2000.00	VW14097	Dennis K. Lewis	2010 Payment for BWC Management
14098	15.90	VW14098	Mark Thomas Ford	Supplies - Police
14099	19755.58	VW14099	Medical Mutual of Ohio	Insurance
14100	800.00	VW14100	Thomas L. Miller	Uniform/Equipment Allowance
14101	166.45	VW14101	NAPA Auto Parts	Supplies - Road/Fire
14102	4587.76	VW14102	Ohio Edison	Service Upgrade for Park
14103	173.90	VW14103	Physio-Control, Inc.	Maint. Agreement
14104	250.00	VW14104	Public Agency Training Council	Training - Fire Dept.
14105	250.00	VW14105	Kristopher W. Parke	Clothing Allowance
14106	162.95	VW14106	Payne Auto Body, Ic.	Repairs - Fire
14107	2000.00	VW14107	Kristopher W. Parke	2010 Payment for BWC Management
14108	221.96	VW14108	RentWare, Inc.	Uniforms
14109	251.46	VW14109	Regional Collection Services, Inc.	EMS
14110	800.00	VW14110	Shawn P. Rentz	Uniform/Equipment Allowance
14111	219.96	VW14111	Red Diamond Uniform & Police Supply, Inc	Supplies - Police
14112	66.80	VW14112	Staples Advantage	Supplies - Police
14113	2516.00	VW14113	Sam's Club/GEMB	Supplies - Fire
14114	800.00	VW14114	Joseph A. Sofchek	Uniform/Equipment Allowance
14115	157.49	VW14115	Staples Advantage	Supplies - Admin.
14116	69.66	VW14116	Terry's Tire Town	Supplies - Fire
14117	250.00	VW14117	Marcus J. Tempesta	Clothing Allowance
14118	4240.00	VW14118	Teamsters Local 377	Rd. Ins.
14119	625.00	VW14119	Mark Thorn	Service/Supplies - Connecting Bldgs.
14120	698.34	VW14120	Mark Thomas Ford	Service/Supplies - Police
14121	338.90	VW14121	Tractor Supply Credit Plan	Supplies - Road/Cemetery
14122	855.00	VW14122	Western Ohio Rescue Supply Company	Service - Fire
14123	100.16	VW14123	Warren Fire Equipment, Inc.	Supplies - Fire
14124	127.80	VW14124	Warren Fire Equipment, Inc.	Supplies - Fire
14125	1363.58	VW14125	BE Solutions	11/20 - 12/10 Claims Run
14126	399.00	VW14126	BE Solutions	Dec. 2010 Admin. Fees
	57338.79		Total Amount of Pending Warrants	

Resolution # 367-10

150

RESOLUTION TO DISPOSE OF TOWNSHIP PROPERTY
BY INTERNET AUCTION
Section §505.10 (D) ORC

Moved by Trustee Parke, seconded by Trustee Urchek, that

WHEREAS, the Township has personal property no longer needed by the Township, obsolete, and/or unfit for the use it was acquired or other appropriate public use, and the Township desires to dispose of said property pursuant the Sections §505.10 et seq, ORC; and

WHEREAS, the township desires to sell said personal property by internet auction on E-Bay; now therefore,

BE IT RESOLVED, that the following property being no longer needed by the township, and/or unfit for public use, be sold by public auction on the internet E-Bay website or other comparable internet auction websites, pursuant to Section §505.10 (D) with the Board establishing a minimum price for the specific item(s), and other terms and conditions of sale as deemed appropriate by the Board of Trutees, including requirements for pick-up, delivery, method of payment, and sales tax if appropriate, with such information being provided in the advertisement for sale on the internet.by interne first offered for sell to other agencies or political subdivisions of the State of Ohio upon terms agreeable to the township; and

BE IT FUTHER RESOLVED, that such property is being sold "AS IS" without any expressed or implied warranties as to condition, fitness or use.

List of Property (itemized below or attached by schedule)

BE IT FURTHER RESOLVED, that the Fiscal Officer be and hereby is directed to place said property for sale on the internet auction, as provided above, with a stated minimim price, "AS IS" without warranty, conditions of sale, and reservation of right to reject and any all offers.

ROLL CALL:

Mr. Hovis	✓	yes	____	no
Mr. Parke	✓	yes	____	no
Mr. Urchek	✓	yes	____	no

1996 Chevrolet S-10 w/ snow plow, back rack, light bar, and storage container - Reserve of $3,000.00

150-A

eBay Motors

Listed in category: eBay Motors > Cars & Trucks > GMC > Sonoma

Item: 320645954821

1997 GMC Sonoma SL

1997 GMC Sonoma SL **Snow Plow & Lights LOW MILES** Research 1997 GMC Sonoma

bazettatownship (3)

Item Location:	Cortland, OH, United States
Sale Date:	Jan 27, 2011 14:04:57 PST
Bid history:	47 bids
Winning bid:	**US $7,300.07**
Coverage:	This vehicle is eligible for up to $50,000 in Vehicle Purchase Protection. Restrictions Apply. (Not eligible for eBay Buyer Protection)
Vehicle History Report:	Included See the full report

Vehicle History Report Summary

VIN #: 1GTDT14X3VK518637
Report Run Date: Jan-20-2011

AutoCheck A part of Experian

Highlights

Title Check:	OK	Odometer Check:	OK
Accidents:	None	Owners:	1

See the full Vehicle History Report

AutoCheck Score ⓘ

86

Below Range under 54 | Within Range 54 - 80 | Above Range over 80

Above range vs. similar Pickup - Small

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Shipping

If your vehicle is near you, just make arrangements with the seller to pick it up. If it's further away, you can either fly or drive to the car's location, or you can hire a shipping service to get it delivered to your door. The seller may have additional options available, so check their description for more information.

Important Information From This Seller

Sells to: United States

Buyer is responsible for vehicle pickup or shipping.

Shipping Quotes

Hire an auto transport company to ship this vehicle to your door.

Payment

To ensure a smooth transaction, be sure to review all of your options for payment and financing carefully before purchasing

150-B

this vehicle. Review the seller's payment instructions carefully. If you have any questions, be sure to ask the seller before bidding or sending your payment.

Seller's payment instructions

Will accept cash, personal check, company check, or government check for payment. With personal and company checks, payment must clear our account BEFORE the vehicle will be released to buyer.

Payment methods accepted

- Personal check
- Cashier's Check (certified from US or Canadian bank) or money order
- Cash (in person)
- Other - See Seller's payment instructions for payment methods accepted

Full payment

Required within 7 days of auction close.

Financing

Find out more about your options for financing this vehicle. Connect with third-party financing companies that offer competitive rates and helpful services to complete your purchase. Also, be sure to check the seller's description for more options.

VIN:	1GTDT14X3VK518637 | See the full History Report
Mileage:	40,207 miles
Warranty:	No
Vehicle title:	Clear
Condition:	Used
For sale by:	Private seller

Features

Body type:	Pickup truck	**Engine:**	6 Cylinder 4.3 Liter	**Exterior color:**	White
Transmission:	Automatic	**Fuel type:**	Gasoline	**Interior color:**	Gray
Drivetrain:	4 Wheel Drive	**Disability equipped:**	No		

Standard equipment

AM/FM Radio Power Steering

Air bag

Air Bag

Seller's description

1997 GMC Sonoma SL
Snow Plow & Lights & Work Box

150-C

VERY LOW MILES

This Chevy Somona pick-up truck is the property of the Bazetta Township Fire Department. It is being sold only because the department has purchased a larger, more heavy duty truck. This truck is in fantastic condition and has very few miles. It was only used as a chase vehicle during winter months whenever the department might have needed to plow in order to access a medical emergency, fire, or accident scene.

This truck has been exceedingly well maintains and is in fantastic shape. Everything works as it should. Again, it is in fantastic condition and is 100% ready to go to work for someone else. It tuns down the road nice and smooth. It drives perfectly straight with no wandering. It has power on the hills. It brakes as it should, even on a hill. Its runs exceptionally well. It starts right up with the bump of a key. Everything operates as it should. The engine runs perfect - no stuttering - no smoke - no problems whatsoever. The transmission shifts exactly the way it should.

This truck has a Vortec V6 4.3l gasoline engine with an automatic transmission.

It has a mere 40,207 miles on it.

It has a white exterior and grey interior. The truck has a few extra features. These include snow plow with lights by Pro-Guard, emergency light bar by Back Rack, diamond plate work box by Delta, diamond plate bed rail, bed liner, vent shades, bug deflector, AM/FM, A/C, and driver air bag.

As you can see from the photos, the truck is in exceptional condition. It has just a few cosmetic flaws. There are a few paint chips and slight dings on the bed. There are holes in the center console/change holder where equipment was once mounted.

The brakes are 70% all the way around.

The tires are P235/70R15s. They have about 60% tread remaining all the way around. The rims are 15x7J.

The GVWR is 5150lb with a Front GAWR of 2700lb and a Rear GAWR of 2700lb.

You are more than welcome to come down and take a test drive. In fact, we encourage it!

If you have any questions whatsoever, do not hesitate to ask. No question is to

150-D

small. No question is too stupid.

Feel free to send a message through ebay or call between 8am and 4pm Monday-Friday EST.
DENNIS @ 330-637-0819

Even though this item is in excellent condition, it is being sold
AS IS WHERE IS, WITH NO GUARANTEES EXPRESSED OR IMPLIED.

Seller reserves the right to cancel any bid placed by a buyer with a 0 rating and/or ebay account that is less than 30 days old. To avoid a bid cancellation, you must contact us prior to placing your bid to assure us that the bid is legitimate and not some sort of scam.

$250 deposit is required immediately upon close of auction with remainder due within 7 days.

No part of this equipment may be paid for via credit card!! These may be used only if you are paying your deposit through PayPal.

Buyer is responsible for pick-up and all transportation costs.

Again, feel free to call with or send any questions. We want your buying experience to be the best it can be.
DENNIS @ 330-647-0819

Here is our guarantee... You win the auction, pay your deposit, and come down to pick up the equipment. If it is not as advertised or you do not want it for any reason, we will give your deposit back to you with no hard feelings. This is just an honest way to do business.

After purchasing, pay your deposit instantly with your credit card through PayPal!

PayPal VERIFIED

VISA MasterCard DISCOVER AMEX

Questions and answers about this item

No questions or answers have been posted about this item.

150-E

This page is formatted for printing and does not include all the information contained in the listing. You must select all options to print all of the information in the listing including the listing summary, seller's description, and images.

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MS. DREW

NOVEMBER 2010

Bazetta Police Department Activity

Activity	Total
Calls for Service	418
Incident Reports Filed	133
Traffic Crash Investigations	20
Number of Persons Arrested	27
Traffic Offenses	40
Vehicle Miles Traveled	9593.8
Office Contacts	265

BAZETTA TOWNSHIP TRUSTEES
REGULAR SPECIAL MINUTES

Date: December 17, 2010 at 8:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:00am.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

372-10 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

373-10 To adjourn the meeting at 8:01am.

Motion:	Trustee Urchek		
Second:	Trustee Parke		
Vote:	Trustee Hovis – Yes	Trustee Parke - Yes	Trustee Urchek - Yes

Dated: 12-27-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 12-27-10

Approved by: Chairman Trustee Paul Hovis

PENDING WARRANT REPORT
Bazetta Township [2010]

Date: 12/16/10

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
14167	2000.00	VW14167	J.N. Barkan & Associates	Contract Negotiations
14168	76946.00	VW14168	Miami Valley International Truck	2011 4X2 Truck
14169	1239.00	VW14169	Ohio Billing, Inc.	EMS Submissions
14170	160.00	VW14170	Trumbull Township Association	2011 Dues
14171	26777.00	VW14171	Mark Thomas Ford	2011 Ford Crown Victoria
	107122.00		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP TRUSTEES
ZONING HEARING MINUTES

Date: December 28, 2010 at 8:00am
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 8:15am.

Present:

Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Fiscal Officer Rita K. Drew
Zoning Commission Chairman Theodore Webb

Introduction:

- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding a proposed Zone Change Amendment to the Bazetta Township Zoning Resolution.

Reading of Notice of Public Hearing:

- Fiscal Officer Drew read the press release that had been published in the Tribune Chronicle.

Reading of Proposed Zone Change Amendment Recommendation:

- Trustee Hovis read the recommendation on the proposed Zone Change Amendment.

Reading of Trumbull County Planning Commission Recommendation:

- Fiscal Officer Drew read Planning Commission Resolution 12-2010-65.

Reading of Bazetta Township Zoning Commission Recommendations:

- Trustee Hovis read portions of the Zoning Commission Resolution 10-12-001.

Taking of Testimony:

- Trustee Hovis read the taking of testimony statement.

Testimony of Petitioner:

- None

Testimony of Residents/Public:

- Marty Cristo, Environmental Health and Safety Manager for Delphi Packard
    - Has 26 years experience at Delphi with a majority in environmental health and safety
    - Had submitted written comments to the Trustees prior to this meeting
    - Wanted Trustees to know Delphi is considering multiple options for the property
        - Trying to actively sell the property, notably to Trumbull County
        - Considering demolition of the property since it is no longer in use
    - Delphi has demolished many property throughout the United States as they downsize
        - They have extensive experience in the process
        - They know how to properly dispose
    - Delphi has 3 issues with the resolution as it is currently written
        - Lead contamination

- Resolution goes beyond what is currently required by state and federal regulations and may actually create a larger hazard
- Concern that if compliance is required, this will create a larger health hazard by removing lead-based paint via blasting on the site rather than leaving the paint on metal debris and removing to another location

▪ Performance of remediation work before the issuance of a permit
- This work is typically done by a contractor through a subcontractor
- Permits elsewhere are issued conditionally based on type of demotion being done
- Underground remediation is governed by the Ohio EPA and can take years to complete
- Does not believe the township would want the demotion to drag on for a number of years before a permit is issued

▪ Unclear about what "suitable for new construction to occur" means
- Unclear about what the future state of the property would be
- In prior instances, the demolished property has been left in a safe condition when floor slabs and compacted sub-bases were left in place

o Summary of the items that were previously submitted in writing

Discussion and Comment by the Trustees:

- Zoning Commission Chairman Webb said that if these amendments are adopted, then the Trumbull County Building Department must have Bazetta's permit in hand first
  - o Asked Fiscal Officer Drew if she would send a letter to the Building Department, with a copy to Dave Dubiaga at Trumbull County Planning Commission, indicating that the township has adopted a new demolition permit and Trumbull County should not issue a permit until they have our permit in hand
  - o Fiscal Offcier Drew said she would do this as soon as the amendment is adopted
- Zoning Commission Chairman Webb said Trustees have the ability to establish permit fees
  - o Recommended a $50 fee for residential and $100 fee for commercial and industrial permits
- Trustee Parke said he would like to hold off on taking action until all 3 Trustees are present
- Trustee Hovis said he does not want to take action now
  - o Would like to consider the amendment and Delphi's concerns
  - o Will either discuss this at tonight's Regular Trustee Meeting or have a special meeting at a later date

374-10 To adjourn the meeting at 8:40am.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Dated: 12-28-10

Attested by: Fiscal Officer Rita K. Drew

Dated: 12-27-10

Approved by: Chairman Trustee Paul Hovis

BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES

Date: December 28, 2010 at 7:30pm
Bazetta Township Administration Building
3372 State Route 5 NE
Cortland, Ohio 44410

Meeting called to order at 7:30pm.

Present:
Chairman Trustee Paul Hovis
Vice Chairman Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Minutes to be suspended or accepted as written:
December 14, 2010 Regular Meeting
December 17, 2010 Special Meeting
December 28, 2010 Zoning Hearing

375-10 To accept the minutes from the December 14 Regular, December 17 Special, and December 28 Zoning Hearing Meetings.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

376-10 To authorize the Fiscal Officer to make the following transfers.

$22.93 from 13-A-02 (Zoning: Expenses) to 13-A-01 (Zoning: Salaries & Fees)
$237.50 from 10-A-01D (Fire: Salary Mechanic) to 10-A-01E (Fire: Salary IT Specialist)
$112.50 from 09-A-01D (Police: Salary Mechanic) to 09-A-01E (Police: Salary IT Specialist)
$1601.99 from 09-A-01D (Police: Salary Mechanic) to 09-A-01B (Police: Salary Part-Time)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

377-10 To authorize the Fiscal Officer to make the following Supplemental Appropriation.

$9269.68 for 04-B-01 (Road: Salaries)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Hovis asked if this was Police Department money
  - Fiscal Officer Drew explained that these funds have been accumulating and are not being used

378-10 To authorize the Fiscal Officer to add the following sub-funds.

09-JA (OMVI: Grants)
09-A-01J (OMVI: Salaries)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

379-10 To authorize the Fiscal Officer to request a 2010 Amended Certificate of Estimated Resources that reflects the changes relative to year-end receipts and expenditures.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

380-10 To authorize the Fiscal Officer to request a 2011 Amended Certificate of Estimated Resources that reflects the changes relative to 2010 year-end status.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

381-10 To accept the 2011 Temporary Appropriations and submit to the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

382-10 To authorize the Fiscal Officer to request an advance of the 1st Half Settlement of Real Estate Tax from the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Parke said a copy of all Department Inventories should also go to the Trumbull County Engineer

383-10 To accept all Department Inventories as accurate and submit to OTARMA.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Correspondence (Copies available upon request):

- Request from the Trumbull County Treasurer's Office to give a brief presentation about the Trumbull County Land Reutilization Corporation at a public session
- Thank you letter from the Trumbull County Engineer's Office
- Copy of letter from Trumbull County Engineer to Lynn, Kittinger & Noble regarding Saddle Brook Villas

Administration:

- 2011 Reorganizational Meeting will be held on January 5 at 9:00am

Zoning Inspector:

- Zoning Inspector Nuss reported the following
  - Wrote 1 permit since the last meeting
  - Will get monthly and annual reports out next week

Zoning Commission:

- Zoning Commission Chairman Webb the following
  - Had a meeting on December 21 with a presentation from North Star Planning, who will be submitting a proposal to the trustees regarding rewriting the township zoning resolution
  - Will be meeting with the company to discuss initial concerns brought up by Trustees
  - First Quarterly Meeting of 2011 will be January 5 at 7:00pm

384-10 To adopt the attached Bazetta Township Zoning Resolution Amendment as amended, with fees to be set at $50 for residential structures and $100 for commercial and industrial structures.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Hovis asked Zoning Commission Chairman Webb if he would email a copy of this amended Amendment to all interested parties

Road Department:

- Reminder that the snow parking ban is currently in effect

385-10 To adopt the following cemetery policy, effective immediately.

The burial of individual cremains in a common grave space shall be considered separate events with separate opening and closing charges for each individual set of cremains.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Trustee Parke said charges for residents did not change except for the Saturday rate, while rates for non-residents were increased across the board

386-10 To adopt the attached Cemetery Rate Charges, effective immediately.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Fire Department:

387-10 To adjust Firefighter/EMT Robert Wasser's probationary period to include his prior probationary employment from June 3, 2007 to February 7, 2008.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Police Department:

- Nothing to report

Parks & Recreation Board:

- Nothing to Report

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Art Kreller of Andrews Drive asked where the snow parking ban is located and if it is announced
  - Road Superintendent Parke said the following
    - The ban covers any township road, not county or state roads
    - No cars should be parked on the road if there is snow on the road
    - So long as there is no active plowing, residents should be ok
    - Our ban in is effect all season long

- Art Kreller of Andrews Drive if the Road Superintendent Parke contacted the railroad guy they discussed at a previous meeting
  - Road Superintendent Parke reported the following
    - Had called him numerous times and received no return contact
    - Predicted that they will do nothing with the crossing until spring

388-10 To recess into Executive Session to discuss appointment of statutory township offices that must be made at the Reorganizational Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

389-10 To reconvene from Executive Session at 8:45pm with no action taken.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

390-10 To adjourn the meeting at 8:46pm.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

Attested by: Fiscal Officer Rita K. Drew Dated: 01-11-11

Approved by: Chairman Trustee Paul Hovis Dated: 01-19-11

BAZETTA TOWNSHIP APPROPRIATIONS		2011 APPROPRIATIONS
FUND 01 - GENERAL	**$**	**506,387.00**
01-A-01 Salary - Trustees	$	37,038.00
01-A-02 Salary - Clerk	$	21,221.00
01-A-03 Travel & Other Expenses	$	4,600.00
01-A-04 Supplies (Administration)	$	3,800.00
01-A-05 Equipment (Administration)	$	1,900.00
01-A-06 Insurance	$	66,200.00
01-A-10 Legal Counsel	$	20,000.00
01-A-12 Employer's Retirement Contribution	$	21,500.00
01-A-15 Workmen's Compensation	$	8,700.00
01-A-15A Unemployment Compensation	$	-
01-A-16 General Health District	$	22,000.00
01-A-17 Auditor & Treasurer Fees	$	11,000.00
01-A-18 Advertising Delinquent Lands	$	-
01-A-19 State Examiner Charges	$	-
01-A-20 Timber Creek Street Lighting Installation	$	-
01-A-21 Election Expense	$	-
01-A-25 Contingency Account	$	-
01-A-26 Other Expenses	$	20,000.00
01-A-27 Transfers	$	105,228.00
~~01-A-28 Administrator/Secretary Salary~~	~~$~~	~~45,000.00~~
01-A-29 Contracts	$	28,000.00
01-A-90 FICA/Medicare	$	1,700.00
01-B-01 Salary - Administration	$	8,700.00
01-B-01A Salary - IT Specialist	$	42,000.00
01-B-02 Improvement of Sites	$	-
01-B-03 New Buildings & Additions	$	-
01-B-04 Utilities (Administration)	$	6,000.00
01-B-05 Maintenance, Supplies & Materials	$	300.00
01-B-06 Equipment Purchase & Replacement	$	-
01-B-07 Repairs	$	700.00
01-C-02 Equipment Purchase & Replacement (Fire)	$	-
01-C-03 Utilities (Fire)	$	-
01-C-07 Repairs	$	-
01-D-08 Union Cemetery	$	-
01-E-01 Street Lights	$	7,200.00
01-E-02 Other Expenses	$	-
01-F-01 Salary - Mechanic (Park)	$	-
01-F-01A Salary - Groundskeeper (Park)	$	9,500.00
01-F-02 Improvement of Sites (Park)	$	8,000.00
01-F-04 New Buildings & Additions (Park)	$	-
01-F-05 Tools & Equipment (Park)	$	1,000.00
01-F-06 Supplies (Park)	$	2,100.00
01-F-07 Repairs/Maintenance (Park)	$	400.00
01-F-08 Other Expenses (Park)	$	1,000.00
01-F-09 Special Events (Park)	$	400.00
01-F-10 OTARMA Insurance (Park)	$	1,200.00
01-G-02 Equipment Purchases & Replacement (Police)	$	-
01-G-03 Utilities (Police)	$	-
01-H-06 Contracts	$	-
01-K-09 Utilities (Roads)	$	-
01-M-03 Contracts (Paving)	$	-

01-N-01	Advances	$	-
	FUND 02 - MOTOR VEHICLE LICENSE TAX	**$**	**9,100.00**
02-A-10	Transfers	$	-
02-B-02	Materials	$	9,100.00
02-B-03	Contracts	$	-
02-B-04	Other Expenses	$	-
	FUND 03 - GASOLINE TAX	**$**	**101,700.00**
03-A-01	Salary - Road	$	-
03-A-02	Employer's Retirement Contribution	$	-
03-A-03	Workmen's Compensation	$	8,900.00
03-A-04	Tools & Equipment	$	40,000.00
03-A-05	Supplies	$	13,300.00
03-A-06	Repairs	$	3,000.00
03-A-07	Maintenance of Equipment	$	4,000.00
03-A-11	Transfers	$	-
03-A-90	FICA/Medicare	$	-
03-B-02	Materials	$	14,000.00
03-B-04	Other Expenses	$	9,500.00
03-C-03	Contracts	$	9,000.00
	FUND 04 - ROAD AND BRIDGE	**$**	**189,000.00**
04-A-02	Employer's Retirement Contribution	$	27,000.00
04-A-03	Workmen's Compensation	$	-
04-A-04	Tools & Equipment	$	-
04-A-05	Supplies	$	-
04-A-06	Repairs	$	-
04-A-07	Maintenance of Equipment	$	-
04-A-08	Buildings & Additions	$	-
04-A-10	Insurance	$	41,000.00
04-A-10A	Insurance/Medicare	$	-
04-A-13	Other Expenses	$	-
04-A-14	Transfers	$	-
04-A-15	Auditor & Treasurer Fees	$	3,500.00
04-A-90	FICA/Medicare	$	1,500.00
04-B-01	Salary	$	115,000.00
04-B-01A	Salary - IT Specialist	$	1,000.00
04-B-02	Materials	$	-
04-B-03	Contracts	$	-
04-B-04	Other Expenses	$	-
04-C-03	Contracts	$	-
04-C-04	Other Expenses	$	-
	FUND 05 - CEMETERY	**$**	**74,800.00**
05-A-01	Salary - Mowing	$	39,500.00
05-A-02	Salary - Burials/Sexton	$	12,000.00
05-A-02A	Salary - Clerical	$	-
05-A-03	Employer's Retirement Contribution	$	6,700.00
05-A-04	Workmen's Compensation	$	3,000.00
05-A-05	Improvement of Sites	$	-
05-A-06	Land Purchases	$	-
05-A-07	Repairs & Maintenance	$	-
05-A-08	Tools & Equipment	$	4,500.00
05-A-09	Supplies	$	4,000.00
05-A-12	Other Expenses	$	4,000.00

05-A-12A	Insurance	$	400.00
05-A-13	Unemployment Compensation	$	-
05-A-90	FICA/Medicare	$	700.00
	FUND 06 - CEMETERY BEQUEST	**$**	**300.00**
06-A-01	Cemetery Bequest	$	300.00
	FUND 07 - IVY HILL LIGHTING DISTRICT	**$**	**967.71**
07-A-01	Contracts	$	960.00
07-A-02	Other Expenses	$	7.71
	FUND 07A - MORROW/WILLIAMS LIGHTING	**$**	**1,631.63**
07-A-01A	Contracts	$	1,620.00
07-A-02A	Other Expenses	$	11.63
	FUND 07B - TIMBER CREEK HEIGHTS LIGHTING	**$**	**432.62**
07-A-01B	Contracts	$	420.00
07-A-02B	Other Expenses	$	12.62
	FUND 07C - TIMBER CREEK ESTATES LIGHTING	**$**	**1,918.02**
07-A-01C	Contracts	$	1,860.00
07-A-02C	Other Expenses	$	58.02
	FUND 09 - POLICE DISTRICT	**$**	**758,200.00**
09-A-01	Salary - FT	$	340,000.00
09-A-01A	Salary - OT	$	28,000.00
09-A-01B	Salary - PT	$	62,000.00
09-A-01D	Salary - Mechanic	$	-
09-A-01E	Salary - IT Specialist	$	6,000.00
09-A-02	Employer's Retirement Contribution	$	92,500.00
09-A-03	Workmen's Compensation	$	25,000.00
09-A-04	Auditor & Treasurer Fees	$	10,500.00
09-A-07	Tools & Equipment	$	11,500.00
09-A-08	Supplies	$	7,500.00
09-A-08A	DARE Expenses	$	-
09-A-09	Building Upgrade	$	-
09-A-10	Contracts	$	41,000.00
09-A-12	Insurance	$	103,000.00
09-A-12A	Transfers	$	-
09-A-13	Training	$	1,000.00
09-A-14	Other Expenses	$	25,000.00
09-A-15A	Unemployment Compensation	$	-
09-A-90	FICA/Medicare	$	5,200.00
	FUND 09C - POLICE DISTRICT EQUIPMENT	**$**	**62,900.00**
09-A-04C	Tools & Equipment	$	29,400.00
09-A-05C	Supplies	$	23,000.00
09-A-06C	Repairs	$	9,500.00
09-A-08C	Auditor & Treasurer Fees	$	1,000.00
09-A-10C	Contracts	$	-
	FUND 09J - OMVI	**$**	**-**
09-A-01J	OMVI Salaries	$	-
09-A-14J	OMVI Expenses	$	-

	FUND 10 - FIRE DISTRICT	**$**	**1,226,700.00**
10-A-01	Salary - FT Fire	$	500,000.00
10-A-01A	Salary - PT Fire	$	60,000.00
10-A-01B	Salary - Mechanic	$	-
10-A-01D	Salary - FT Fire	$	-
10-A-01E	Salary - IT Specialist	$	3,000.00
10-A-02	Employer's Retirement Contribution	$	150,000.00
10-A-03	Workmen's Compensation	$	28,000.00
10-A-04	Auditor & Treasurer Fees	$	14,000.00
10-A-06	New Buildings & Equipment	$	163,500.00
10-A-07	Utilities	$	20,000.00
10-A-08	Tools & Equipment	$	5,000.00
10-A-09	Supplies	$	11,000.00
10-A-09A	Supplies FIU	$	-
10-A-10	Repairs	$	10,000.00
10-A-11	Training	$	14,000.00
10-A-14	Insurance	$	170,000.00
10-A-14A	Contracts	$	7,200.00
10-A-15	Other Expenses	$	2,000.00
10-A-16	Advances - Out	$	-
10-A-17	Transfers	$	-
10-A-18	Loan Principal	$	-
10-A-19	Loan Interest	$	-
10-A-80	Unemployment Compensation	$	-
10-A-90	FICA/Medicare	$	18,000.00
10-C-05	EMS - Supplies	$	7,000.00
10-C-06	EMS - Repairs	$	5,000.00
10-C-07	EMS - Contracts	$	37,000.00
10-C-08	EMS - Other Expenses	$	2,000.00
	FUND 13 - ZONING	**$**	**19,500.00**
13-A-01	Salaries & Fees	$	11,500.00
13-A-02	Expenses	$	6,500.00
13-A-03	Supplies	$	1,500.00
	FUND 14 - FIRE FIGHTERS ASSIST GRANT	**$**	**-**
14-A-07	Tools & Equipment	$	-
	FUND 15 - GENERAL BOND NOTE RETIREMENT	**$**	**6,142.06**
15-A-01	Fire Equipment Principal	$	-
15-A-01B	Durst Clagg Road	$	6,142.06
15-A-04	Fire Equipment Interest	$	-
	FUND 15A - GENERAL BOND NOTE RETIREMENT	**$**	**-**
15-A-01A	Principal	$	-
15-A-04A	Interest		
	FUND 22 - DRUG ENFORCEMENT	**$**	**-**
22-A-01	Drug Enforcement	$	-
	FUND 30 - CAPITAL EXPENDITURES	**$**	**176,153.00**
30-A-05	Township Match	$	55,228.00
30-A-06	OPWC Grant	$	120,925.00
		$	**3,033,699.42**

Bazetta Township

Zoning Resolution Amendment

Demolition/Deconstruction

The partial or complete demolition or deconstruction of any structure within Bazetta Township requires a Demolition Permit, issued by the Township Zoning Inspector. Contractors shall, at time of filing, provide proof of insurance and a performance bond in the amount determined by the scope and cost of the demolition/deconstruction project. Commercial and Industrial Structures have special requirements, as detailed below.

1. **Commercial Structures:**

   A. Commercial Structures require a Phase 1 Environmental Site Assessment, as defined by ASTM Standards Designation: E 1527-05, which is used for conducting an environmental site assessment of a parcel of commercial real estate with respect to the range of contaminants within the scope of Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) (42 U.S.C. 9601) and petroleum products. Phase 1 identifies Recognized Environmental Conditions (REC).

   B. The Phase 1 Environmental Site Assessment shall be completed prior to the start of the demolition/deconstruction project, with an emphasis on identifying potential asbestos and/or lead based paint. If the contamination(s) found in potential demolition debris are in some form of metal, such as steel structural components, lead pipes or electrical component, these components may be recycled as scrap metal without abatement, even if these components are coated with lead based paint. All above ground RECs including but not limited to lead paint and asbestos must be abated during the course of the demolition according to and following EPA standards.

   C. The term "Recognized Environmental Conditions" (REC), means the presence or likely presence of any hazardous substances or petroleum products on a property under conditions that indicate an existing release, a past release, or a material threat of a release of any hazardous substances or petroleum products into structures on the property or into the ground, ground water, or surface water of the property. The term includes hazardous substances or petroleum products even under conditions in compliance with laws.

2. **Industrial Structures:**

   A. Completion of the Phase 1 Environmental Site Assessment for Commercial Structures shall occur as the first step.

   B. If REC is identified on site, a Phase 2 Environmental Site Assessment, as defined in ASTM Standards Designation E 1903-97, must be completed prior to the start of the demolition/deconstruction project.

   C. The primary objectives of conducting a Phase 2 Environmental Site Assessment are to evaluate the recognized environmental conditions indentified in the Phase 1 Environmental Site Assessment for the purpose of providing sufficient information regarding the nature and extent of contamination to assist in making informed decisions about the property.

   D. If there is the presence of one or more REC or evidence of asbestos or lead based paint contamination from the required assessments, the property owner of record must abate the contaminations(s) prior to the issuance of the Demolition Permit, or as a prerequisite to the issuance of the demolition/deconstruction permit.

3. **Other Requirements:**

   A. Prior to or in conjunction with the issuance of the Demolition Permit, the property owner of record and/or demolition contractor must meet any other federal, state, or local requirements as applicable to the project.

   B. Once the demolition/deconstruction project has been completed, the premises must be cleared of all demolition debris. Demolition debris includes, but is not limited to: nonhazardous, uncontaminated material resulting from construction, remodeling, repair, or demolition of utilities, structures, and roads. Bricks, concrete, and other masonry materials such as soil, rock, wood including nonhazardous painted, treated, and coated wood and wood products. Wall coverings, plaster, drywall, plumbing fixtures, non-asbestos insulation, roofing shingles and other roof coverings, reclaimed asphalt pavement, glass, plastics that do not conceal waste, electrical wiring and components that do not contain hazardous substances, piping metal and/or materials incidental to any of the materials above.

C. The premises shall be restored to an agriculturally friendly condition or to a condition suitable for new construction to occur, as decided on a case by case basis, after the appropriate site inspection and review by the Zoning Inspector and Commission. All required safety precautions such as fencing off from public access shall be performed by the appropriate contractor during demolition and restoration or reconstruction, if any.

D. A site inspection by the Township Fire Chief or his/her designee and/or the Township Zoning Inspector shall be completed upon completion of the demolition/deconstruction project to ensure that no nuisance issues exist.

E. Demolition Permits expire within six (6) months of the date of issuance.

BAZETTA TOWNSHIP CEMETERY RATE CHARGES
"NO SUNDAY BURIALS"

BURIALS:

MONDAY - FRIDAY PRIOR TO 2:00 PM	RESIDENT	$ 600.00
MONDAY - FRIDAY PRIOR TO 2:00 PM	NON RESIDENT	1,000.00
MONDAY - FRIDAY AFTER 2:00 PM/SAT./HOLIDAY **(5 HOUR MINIMUM - ADDITIONAL $200 PER HOUR THEREAFTER)**	RESIDENT	800.00
MONDAY- FRIDAY AFTER 2:00 PM/SAT./HOLIDAY **(5 HOUR MINIMUM - ADDITIONAL $200 PER HOUR THEREAFTER)**	NON RESIDENT	1,000.00

CREMATION:

MONDAY - FRIDAY PRIOR TO 2:00 PM	RESIDENT	200.00
MONDAY - FRIDAY PRIOR TO 2:00 PM	NON RESIDENT	300.00
MONDAY - FRIDAY AFTER 2:00 PM/ SAT./HOLIDAY **(5 HOUR MINIMUM - ADDITIONAL $200 PER HOUR THEREAFER)**	RESIDENT	300.00
MONDAY - FRIDAY AFTER 2:00 PM/SAT./HOLIDAY **(5 HOUR MINIMUM - ADDITIONAL $200 PER HOUR THEREAFER)**	NON RESIDENT	400.00

BABY BURIALS IN BABY SECTION:

BABY BURIALS (INCLUDING SPACE)	RESIDENT	300.00
BABY BURIALS (INCLUDING SPACE)	NON RESIDENT	400.00

GRAVE SPACE CHARGES:

RESIDENT	$400.00
NON RESIDENT	800.00

FOUNDATION CHARGES:

CONCRETE (PER FOOT)	$100.00
SAND (PER FOOT)	50.00
VETERAN FOUNDATION	100.00

USE OF CHAPEL – N/C (NO TENTS OR CHAIRS PERMITTED)

GRAVE SPACE CHARGES AND BURIAL CHARGES TO TAKE EFFECT JANUARY 01, 2011.

FOUNDATION CHARGES TO TAKE EFFECT JANUARY 01, 2011 AND ARE TO BE PAID AT THE TIME THE ORDER IS PLACED.

December 28, 2010

385-10 To adopt the following cemetery policy, effective immediately.

The burial of individual cremains in a common grave space shall be considered separate events with separate opening and closing charges for each individual set of cremains.