

BAZETTA TOWNSHIP TRUSTEES REORGANIZATIONAL MEETING MINUTES

Date: January 7, 2013 at 8:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 8:01am.

Present:

Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

001-13 To appoint Trustee Donald Urchek as Chairman and Trustee Paul Hovis as Vice Chairman of the Bazetta Township Board of Trustees for Fiscal Year 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

002-13 To conduct Bazetta Township Trustee Meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for the scheduling and notice of all meetings in 2013.

- *Regular Meetings shall be held on the 2nd Tuesday of every month at 7:00pm at the Township Administration Building, with a 60 minute caucus with Department Heads preceding. Notice of said meetings shall be placed on the Township Bulletin Board and Website.*
- *Special Meetings shall be held as needed. Notice of such meetings shall be given by posting advanced written notice of the same on the Township Bulletin Board and Website. Additionally, notice shall be given to the Tribune Chronicle at least 24 hours in advance of the meeting, except in an emergency, in which case the notice shall be given as soon as practicable. The township will provide advance written notice to anyone who provides the Township with pre-paid, self-addressed envelopes or postcards.*

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

003-13 To approve the continued employment and compensation of the following non-bargaining unit full-time and part-time employees at their current rates of pay.

Chief Dennis Lewis	\$71,260.80 per year	Firefighter/Medic Rudolph Harsany	\$11.25 per hour
Sexton Michael Arnal	\$500.00 per month	Firefighter/Medic Thomas Gibbs	\$11.25 per hour
Patrolman Patrick Swiger	\$12.00 per hour	Firefighter/Medic Todd Shafer	\$11.25 per hour
Patrolman Bryan Galida	\$12.00 per hour	Firefighter/Medic Jonathan Stull	\$11.25 per hour
Patrolman David Rankin	\$12.00 per hour	Firefighter/Medic Vincent Kapsandy	\$11.25 per hour
Police Secretary Deanna Boggess	\$9.50 per hour	Zoning Inspector Mills	\$13.00 per hour
Police Secretary Roxanne Hoerig	\$9.50 per hour	Zoning Secretary Jean Eddy	\$9.50 per hour
Firefighter/Medic Daniel Sherman	\$11.25 per hour	IT Specialist Joel Davis	\$25.00 per hour
Firefighter/Medic Matthew Dietrick	\$11.25 per hour		

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

004-13 To approve a new term for Zoning Commissioner Walter Maycher.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

005-13 To table the resolution appoint a new Member of the Zoning Board of Appeals.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

006-13 To approve compensation for Zoning Commissioners and Zoning Board of Appeals Members at \$25.00 per meeting date.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

007-13 To approve new terms for Parks & Recreation Board Members Steven Belcher, Evelyn Coe, Carol Braden, and Brian Adgate.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

008-13 To approve retention of Atty. Mark Finamore as Township Legal Counsel at a rate of \$800 per month, which includes 8 hours of service with each additional hour being charged at \$100 per hour, for the provision of legal services on an as needed basis for Fiscal Year 2013.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

009-13 To continue the policy wherein all contact with Township Legal Counsel must be conducted only by the Chairman of the Board of Trustees or the Chairman's designee.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

010-13 To approve the attendance of Trustees and Fiscal Officer at any Fiscal Year 2013 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 56.5¢ per mile, respectively.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

011-13 To approve the attendance of Township Employees, Parks & Recreation Board Members, Zoning Commissioners, and Zoning Appeal Board Members at any Fiscal Year 2013 meetings, seminars, workshops, schools, trainings, conferences, or conventions necessary for the betterment of the township after a formal request has been approved by their Department Head and Trustees, with allowable expenses and gas mileage being reimbursed per the Township Administrative Policy and IRS approved rate of 56.5¢ per mile, respectively.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

012-13 To establish the following Trustee/Department Head Liaisons for Fiscal Year 2013.

<i>Fire Department</i>	<i>Trustee Urchek</i>
<i>Police Department</i>	<i>Trustee Parke</i>
<i>Road Department</i>	<i>Trustee Hovis</i>
<i>Zoning</i>	<i>Trustee Hovis</i>

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

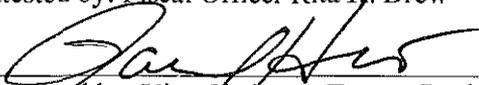
013-13 To adjourn the meeting at 8:12am.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent



Attested by: Fiscal Officer Rita K. Drew

Dated: 01-08-13



Approved by: Vice Chairman Trustee Paul Hovis

Dated: 01-08-13

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: January 8, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:01pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

014-13 To accept the minutes from the following meetings.

*December 4 Regular
December 18 Regular*

*December 27 Year-End
January 7 Reorganizational*

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

015-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

016-13 To authorize the Fiscal Officer to request a 2012 Amended Certificate of Estimated Resources that reflects the changes relative to year-end receipts and expenditures.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

017-13 To authorize the Fiscal Officer to request a 2013 Certificate of Estimated Resources.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

018-13 To authorize all department heads to make purchases up to \$1,000 with the approval of the department liaison, without Board Resolution.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter from Centers for Medicare & Medicaid Services (CMS) regarding the Electronic Media Questionnaire Program and Data Match
- Notice from Ohio Bureau of Workers' Compensation regarding Annual Recordkeeping Due Dates

- Request from Trumbull County Planning Commission for Directory of Trumbull County Officials
- Letter from Trumbull Soil & Water Conservation District regarding a Trumbull County Storm Water Stakeholders Meeting

Administration:

- Nothing to report

Police Department:

- Acting Chief Hovis said the following
 - Department is making decent money on the impound lot
 - Roughly \$7,000 so far
 - 5 vehicles will be ready to be sold from the lot within the next week

019-13 To authorize an expenditure of \$2,000 for the Annual Contribution to Support the Mahoning Valley Crisis Response Team, to be paid from the Police Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

020-13 To authorize Acting Chief Hovis to sell a 2003 Ford Crown Victoria (VIN 0419) with police package at Copart, with a reserve of \$300.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

021-13 To authorize Acting Chief Hovis to sell a 1997 Oldsmobile Cutlass (VIN 0159) with police package at Copart, with a reserve of \$300.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

022-13 To authorize an expenditure of \$4,343.86 to CDW-Government for 2 Police Department MDTs, to be paid from the Police Equipment Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Nothing to report
- Trustee Urchek said the motion below is so the Road Department and Administration Building will have separate gas meters

023-13 To authorize an expenditure not to exceed \$1,085.00 to Lou Carbone Heating & Cooling for a new meter manifold for gas service, to be paid from the General Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Agenda
- Chief Lewis said the following
 - The township had been given \$4,700 for the purchase of the lockers last year
 - Explained that Jamie Goodlet is a full-time Youngstown firefighter and a member of Task Force One (the special operations team for the State of Ohio, and will be a fantastic hire for the township
 - Cost of the dishwasher is for dishwasher and installation

024-13 To authorize an expenditure not to exceed \$6,500.00 to Geargrid Corporation for new turnout gear lockers, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

025-13 To conditionally hire Jamie Goodlet as a part-time firefighter/medic, at a rate of \$11.25 per hour, pending negative background check and pre-employment drug screen results.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

026-13 To authorize an expenditure not to exceed \$1,275.00 to Farming Plumbing Company for new dishwasher in Station #11, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Board Chairman Belcher reported the following
 - Next meeting will be Tuesday, January 15 at 7pm
 - Will be discussing dates for this year's fund raiser
 - Will be going in front of the Optimist Club to request date and use of facilities
 - Thanked the Police and Fire Departments for helping him with his mishap last week

Zoning Inspector:

- Nothing to report

Zoning Commission:

- See Attached Agenda

Safety Committee:

- Chief Lewis reported that meetings will resume January
- Trustee Parke said he is going to take over as liaison to the Safety Committee

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

027-13 To appoint Thomas Miller for a 5-year term on the Zoning Board of Appeals.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Public Comment:

- None

- Trustee Urchek announced the following
 - Regular Meetings will be the 2nd Tuesday of the month
 - There will not be a second meeting
 - There will only be one
 - Department heads and trustees need to make sure people get agenda items to Fiscal Officer Drew on time
 - Wants everyone to work together this year and have a good year

028-13 To adjourn the meeting at 7:20pm.

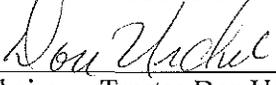
Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew Dated: 01-17-13



Approved by: Chairman Trustee Don Urchek Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Date: 01/11/13

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	460.30	VW 1	Huntington National Bank	Loan Payment - Road
18988	1000.00	VW18988	Attorney Mark S. Finamore	Service
18989	98.00	VW18989	Accord Occupational Health Service	Testing
18990	735.00	VW18990	ACS Government Systems, Inc.	Contract Renewal/Add'l License
18991	2855.55	VW18991	BE Solutions	Claims Runs
18992	214.86	VW18992	Broadvox Go! LLC	Service
18993	2763.19	VW18993	Business Card	Supplies/Etc.
18994	1000.00	VW18994	Bud's Towing & Recovery	Impound Lot Tows
18995	525.00	VW18995	BE Solutions	Admin. Fees
18996	117.60	VW18996	Coca-Cola Refreshments	Supplies
18997	532.50	VW18997	Cross Radio Service	Supplies/Service
18998	365.00	VW18998	Collins Heating & Cooling Inc.	Service
18999	250.00	VW18999	Cody's Lawn Service, LLC	Service
19001	9.30	VW19001	ComDoc Inc.	Supplies/Service
19002	85.02	VW19002	City of Warren, Utility Services	Service
19003	80.00	VW19003	Collins Heating & Cooling Inc.	Service
19004	1000.00	VW19004	Dennis K. Lewis	1st Half BWC Payment
19005	249.00	VW19005	D&B Cleaners	Service
19006	5589.00	VW19006	Dean's Fence, LLC	Impound Lot Extension Fence
19007	10.00	VW19007	Erie Concrete & Steel Supply Company	Supplies
19008	1100.00	VW19008	Environmental Protection Systems, LLC	Service
19009	175.00	VW19009	Finley's Flowers & Greenhouse	Supplies
19010	615.97	VW19010	Graybar Financial Services, LLC	Service
19011	126.68	VW19011	GreatAmerican Financial Svcs.	Service
19012	8.92	VW19012	Howland Springs Water Company, Inc.	Service
19013	163.89	VW19013	Handyman Supply Inc.	Supplies
19014	17.87	VW19014	Home Depot Credit Services	Supplies
19015	1100.00	VW19015	J&C Auto Parts & Towing	Impound Lot Tow Bills
19016	1928.35	VW19016	Joel E. Davis	2012 Health Care Opt-Out Reimbursement
19017	1000.00	VW19017	Kristopher W. Parke	1st Half BWC Management
19018	25.00	VW19018	Kent A. Wilson	Overpayment of Impound Lot Fees
19019	99.89	VW19019	Matthew Bender & Co., Inc.	Service/Supplies
19020	146.95	VW19020	Lynn Card Company	Holiday Cards/Envelopes
19021	79.92	VW19021	Lou Wollam Chevrolet, Inc.	Supplies
19022	8598.13	VW19022	Morton International	Salt
19023	1000.00	VW19023	Michael J. Hovis	1st Half BWC Management
19024	249.75	VW19024	Municipal Signs & Sales	Supplies
19025	245.00	VW19025	Orion Equipment Innovations	Supplies
19026	25000.00	VW19026	Ohio Public Employee Deferred	Thomas Miller
19027	1018.45	VW19027	Ohio Billing, Inc.	EMS Trip Submissions
19028	270.00	VW19028	Ohio Peace Officer Training Academy	Course - 2 Attendees
19029	459.04	VW19029	NAPA Auto Parts	Supplies
19030	387.25	VW19030	Mark Thomas Ford	Supplies/Service
19031	2093.72	VW19031	Ohio Edison	Service
19032	954.09	VW19032	Ohio Edison	Service
19033	700.00	VW19033	Quality Garage Doors	Service/Supplies
19034	150.00	VW19034	Patsy Lou Downing	Return of Grave Space
19035	14.90	VW19035	Professional ID Cards, Inc.	Supplies
19036	80.00	VW19036	Penn Care Medical Products	Supplies
19037	97.50	VW19037	Southeastern Emergency Equipment	Supplies
19038	115.50	VW19038	Sunburst Environmental Service, Inc.	Service
19039	800.00	VW19039	Schultz Towing, Inc.	Impound Lot Tows
19040	1928.35	VW19040	Shawn P. Rentz	2012 Health Care Opt-Out Reimbursement
19041	324.80	VW19041	Standard Insurance Company RD	Ins.
19042	75.00	VW19042	Trumbull County Fire Chief's Association	Annual Dues
19043	3025.23	VW19043	Trumbull County Treasurer	9-1-1 Service
19044	440.77	VW19044	Time Warner Cable-Northeast	Service
19045	4440.00	VW19045	Teamsters Local 377	Ins.
19046	193.86	VW19046	Trumbull County Water & Sewer Acct. Dept	Service
19047	1743.81	VW19047	Trumbull County Treasurer	Twp. Shaer
19048	752.78	VW19048	Tartan Benefit Services	Service
19049	126.41	VW19049	The Tribune Chronicle	Legal Notice
19050	200.00	VW19050	Trumbull County Fire and Explosion	2013 Annual Billing
19051	47.90	VW19051	Tractor Supply Credit Plan	Supplies
19052	101.00	VW19052	Terminix Commercial	Service
19053	591.78	VW19053	Terry's Tire Town	Service/Supplies
19054	339.77	VW19054	Vision Service Plan-(OH)	Ins.
19055	380.60	VW19055	Verizon Wireless	Service
19056	399.00	VW19056	Valley Office Solutions	Service
19057	20.00	VW19057	Youngstown/Warren Regional Chamber	Service

81892.15

Total Amount of Pending Warrants

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 1/8/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on January
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting approval for an expenditure not to exceed \$6,500.00 for new turnout gear lockers. We were given a check for \$4,771.00 towards the purchase of these lockers. Geargrid Corporation was the lowest quote received. Attached is the quote from Geargrid Corporation, other quotes will be brought to Trustees meeting if you wish to review?
2. I am requesting to hire Jamie Goodlet as a part-time firefighter/medic at the rate of \$11.25 pending negative drug screen and background check.
3. Requesting approval for an expenditure not to exceed \$1,275.00 for a dishwasher to be installed at station 11. Farmer Plumbing Co. Inc. was the lowest quote received. Attached is the quote from Farmer Plumbing, the other quote will be brought to Trustees meeting if you wish to review?
4. I would like to remind the Trustees that the contract on the property located on Warren Meadville will expire sometime in February. We may want to set up a meeting next week, as recommended by Trustee Hovis, to discuss our options and what the Trustees wishes are with the central fire station. Thank you for your time and consideration of this matter.
5. I would like to inform the Trustees that we will be conducting department wide Ice Rescue Training on February 19, 2013 at Mosquito Lake State Park.

Dennis Lewis
Chief of Fire & EMS

2012

Bazetta Cortland Optimist Club (smoke detectors for Community)	\$1,000.00
Cortland Moose Lodge	\$300.00
Firefighter Assistance Grant (SAFER)	\$223,022.00
State of Ohio EMS Grant	\$3,000.00
Weapons of Mass Destruction (Hover Craft)	\$42,000.00
Wal-Mart Community Grant (smoke detectors for Community)	\$3,000.00
Sam's Facility Grant	\$750.00
Weapons of Mass Destruction 10 Portable Radios	\$3,500.00
Ohio Fire Chiefs Scholarship (Taylor)	\$2,500.00
Ohio Fire Chiefs Scholarship (Lewis)	\$2,500.00

2011

Firefighter Assistance Grant	\$51,450.00
State of Ohio EMS Grant	\$3,000.00
Ohio Fire Chiefs Scholarship (Lewis)	\$3,200.00

2010

Firefighter Assistance Grant	\$87,903.00
State of Ohio EMS Grant	\$3,400.00
Wal-Mart Grant	\$1,000.00

2009

Firefighter Assistance Grant	\$40,292.00
Bureau of Workers Comp	\$40,000.00
State of Ohio EMS Grant	\$3,400.00

2008

Firefighter Assistance Grant	\$110,000.00
WMD Grant EMS Carts	\$41,000.00
State of Ohio EMS Grant	\$3,000.00
Wal-Mart Community Grant	\$1,000.00

2007

State of Ohio EMS Grant	\$2,000.00
Commercial Equipment Direct Assistance Program	\$25,000.00

2006

Commercial Equipment Direct Assistance Program	\$20,000.00
State of Ohio EMS Grant	\$3,500.00
Firefighter Assistance Grant	\$45,900.00

2005

State of Ohio EMS Grant	\$1,000.00
Weapons of Mass Destruction (Radio Equipment)	\$15,000.00
State of Ohio Technical Assistance Grant	\$1,000.00

2004

State of Ohio EMS Grant	\$7,000.00
Firefighter Assistance Grant	\$43,200.00
ODNR Dry Hydrant Grant	\$5,000.00
State of Ohio EMS Grant Airway Equipment	\$2,125.00

2003

Firefighter Assistance Grant	\$149,947.00
State of Ohio Injury Prevention Grant	\$5,000.00
ODNR Dry Hydrant Grant	\$5,000.00
State of Ohio Technical Support Grant	\$3,600.00
State of Ohio EMS Grant	\$16,000.00
FEMA	\$5,254.00
State of Ohio First Responder Kits	\$1,680.00

2002

State of Ohio EMS Grant	\$19,000.00
Wal-Mart Fire Prevention Grant	\$600.00

2001

State of Ohio EMS Grant	\$9,858.00
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Total	\$1,056,881.00
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This does not account for the reduction of Workers comp from 2010 - 2012 or the refunds received for 2010 to 2012.

Quotation

Send To:
GEARGRID CORPORATION
 GearGrid Corporation
 670 15th St SW
 Forest Lake, MN 55025
 Phone: (651) 464-4468 Fax: (651) 464-4780
 www.geargridcorp.com

Order Number: 0008710
Order Date: 11/15/2012
Customer PO:
Customer Number: 6537

Sold To:
 Bazetta Fire Department
 773 Everett-Hull Road
 Cortland, OH 44410

Ship To:
 Bazetta Fire Department
 773 Everett-Hull Road
 Cortland, OH 44410

Phone **Fax** **E-mail**

Confirm To: Dennis Lewis	Carrier: OD	F.O.B.: Forest Lake, MN	Terms: Net 30	Quote Provided By: Victoria Davis
Planned Ship Date: 12/31/5999				

Line	Part Number & Description	UOM	Quantity Ordered	Price	Extended Amount
001	422002 LKR-Mobile-20Wx72Hx20D-2openings Color: Red Baron	EA	1.00	716.00	716.00
002	422003 LKR-Mobile-20Wx72Hx20D-3openings Color: Red Baron Each locker includes top shelf w/nameplate holder, bottom shelf, back panel & 3 apparel hooks. "Made in the USA"	EA	6.00	862.00	5,172.00

Nameplates: This quote does not include nameplates. Please source locally.
Doors: This quote does not include doors.

Assembly/Installation provided by: Bazetta Fire Department
 Delivery: Approximately 4 weeks after receipt of order.

Quotation is valid for 90 days for product costs; freight charges are valid for 30 days.
 Warranty - Warranty for GearGrid products is for one year from date of purchase.

Restocking Fee: A 25% restocking fee will apply to all returned product.
 Cancellation Fee: A cancellation fee will apply to all orders cancelled after order is placed.

Net Order:	5,888.00
Less Discount:	0.00
Freight:	461.00
Sales Tax:	0.00
Order Total US \$:	6,349.00

Quotation accepted and ordered by: _____ Date: _____

AGENDA
BAZETTA TOWNSHIP
ZONING BOARD
QUARTERLY MEETING
JANUARY 9, 2013
7:00 pm

- FIRST ITEM:** Call Meeting to order and request Roll Call of those in attendance for meeting
- SECOND ITEM:** Reading of notice of meeting published in Tribune
- THIRD ITEM:** Introduction of new alternate member, Jack Hineman
- FOURTH ITEM:** Election of officers. Chairman. Vice Chairman.
- FIFTH ITEM:** Determine if we need to make a list of questions for work session with Mark Finnamore
- SIXTH ITEM:** Goals to complete text amendments for 2013
- A). Work with Zoning Inspector to re-write "Zoning Resolution" book with attention to the following:
 - B). Signs
 - C). Turbines & Windmills
 - D). Storage Trailers & Pods
 - E). Other amendments brought forward by the Public or other members of the Board

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: January 23, 2013 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:00am.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

- Trustee Hovis asked why we are passing two resolutions when there will only be one levy on the ballot
 - Fiscal Officer Drew stated that this is how Atty. Finamore said it had to be done because two old levies are being replaced with one new levy
 - Trustee Urchek concurred and said that he had spoken to Atty. Finamore about this

029-13 To adopt the attached *Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation* (1.5 mill Police Department Levy).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

030-13 To adopt the attached *Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation* (1.0 mill Police Department Levy).

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

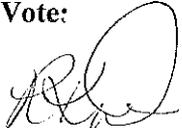
- Trustee Parke said he would like to discuss the Memorandum of Understanding with Atty. Finamore
 - Trustee Urchek said he would set up a meeting

031-13 To table the resolution to adopt the attached *Memorandum of Understanding for HAZMAT/Special Operations Services*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

032-13 To adjourn the meeting at 9:05am.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 1-24-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

RESOLUTION TO PROCEED TO LEVY A
TAX IN EXCESS OF THE TEN MILL LIMITATION
(Replacement Levy)

Re: 1.5 mill replacement levy, replacing the current Police Continuous Levy, being a 1.5 mill continuous levy originally adopted and effective levy year 1979.

The Board of Trustees of Bazetta Township, Trumbull County, Ohio, met in Special session on the 23 th day of January, 2013, at the office of said Board, with the following members present:

Paul Hovis
Frank Parke
Donald Urchek

M. Hovis moved the adoption of the following Resolution:

WHEREAS, on the 27th day of December, 2012, the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in RC §5705.19(J), to levy a tax in excess of the ten-mill limitation under RC §5705.03 and RC §5705.19 at the rate of 1.5 mills for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation, for continuous period of time; and

WHEREAS, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$ 224,265.00, based upon the current assessed valuation of the Township of \$142,078,850.00; therefore, be it

RESOLVED, by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, two-thirds of all members elected thereto concurring, that the Board desires to proceed with the submission of the question of an replacement tax in excess of the ten mill limitation for the benefit of Bazetta Township, to the electors of Bazetta Township for the purpose of providing and maintaining

RESOLUTION TO PROCEED TO LEVY A
TAX IN EXCESS OF THE TEN MILL LIMITATION
(Replacement Levy)

Re: 1.0 mill replacement levy, replacing the current Police Continuous Levy, being a 1.0 mill continuous levy originally adopted and effective levy year 1977.

The Board of Trustees of Bazetta Township, Trumbull County, Ohio, met in Special session on the 23 th day of January, 2013, at the office of said Board, with the following members present:

Paul Hovis
Frank Parke
Donald Urchek

M. Parke moved the adoption of the following Resolution:

WHEREAS, on the 27th day of December, 2012, the Board of Trustees passed a resolution declaring the necessity, for the purposes set forth in RC §5705.19(J), to levy a tax in excess of the ten-mill limitation under RC §5705.03 and RC §5705.19 at the rate of 2.5 mills for each one dollar of valuation, which amounts to \$0.25 for each one hundred dollars of valuation, for a continuous period of time; and

WHEREAS, the Trumbull County Auditor has certified to the Board of Trustees that the dollar amount of revenue to be generated by the tax levy during the first year of collection is \$ 149,510.00, based upon the current assessed valuation of the Township of \$142,078,850.00; therefore, be it

RESOLVED, by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, two-thirds of all members elected thereto concurring, that the Board desires to proceed with the submission of the question of an replacement tax in excess of the ten mill limitation for the benefit of Bazetta Township, to the electors of Bazetta Township for the purpose of providing and maintaining

motor vehicles, communications, and other equipment, used directly in the operation of a police department, or the payment of salaries of permanent police personnel, or the payment of the costs incurred by the township as a result of contracts made with other political subdivisions in order to obtain police protection; at a rate not exceeding 1.0 mills for each one dollar of valuation, which amounts to \$0.10 for each one hundred dollars of valuation for a continuous period of time, commencing tax year 2013 collection year beginning 2014.

BE IT RESOLVED that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the primary election to be held on the 7th day of November, 2013; and

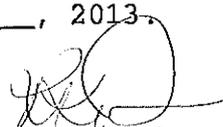
BE IT FURTHER RESOLVED that said tax levy be submitted to the electors under the authority of Ohio Revised Code, Section 5705.19(J) and 5705.191; and

RESOLVED that the Fiscal Officer of this Board of Trustees of Bazetta Township be and he is hereby directed to certify a copy of this Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

M. Hovis seconded the Motion and the roll being called upon its adoption the vote resulted as follows:

Mr. Hovis	Yes
Mr. Parke	Yes
Mr. Urchek	Yes

Adopted the 23th day of January, 2013.



Fiscal Officer

motor vehicles, communications, and other equipment, used directly in the operation of a police department, or the payment of permanent police personnel; at a rate not exceeding 1.5 mills for each one dollar of valuation, which amounts to \$0.15 for each one hundred dollars of valuation for a continuous period of time, commencing tax year 2013 collection year beginning 2014.

BE IT RESOLVED that the provisions of said tax levy be submitted to the electors of said Bazetta Township, in the primary election to be held on the 7th day of November, 2013; and

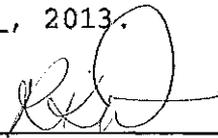
BE IT FURTHER RESOLVED that said tax levy be submitted to the electors under the authority of Ohio Revised Code, Section 5705.19(J) and 5705.191; and

RESOLVED that the Fiscal Officer of this Board of Trustees of Bazetta Township be and he is hereby directed to certify a copy of this Resolution to the Board of Elections, Trumbull County, Ohio, not less than ninety days prior to the election and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

M. Parke seconded the Motion and the roll being called upon its adoption the vote resulted as follows:

Mr. Hovis	Yes
Mr. Parke	Yes
Mr. Urchek	Yes

Adopted the 23 th day of January, 2013.



Fiscal Officer

MEMORANDUM OF UNDERSTANDING

For HAZMAT/Special Operations Services

WHEREAS the Trumbull County Emergency Management Agency ("TCEMA") is a countywide emergency management organized pursuant to R.C. 5502.26, et seq.; and

WHEREAS the TCEMA is responsible for the "development of an all-hazards emergency operations plan that has been coordinated with all agencies, boards, and divisions having emergency management functions within the county," under R.C. 5502.26(A)(2); and

WHEREAS "The director/coordinator of emergency management for a countywide [EMA] shall be responsible for coordinating, organizing, administering, and operating emergency management in accordance with the agency's program established under this section, subject to the direction and control of the executive committee," pursuant to R.C. 5502.26(A); and

WHEREAS the TCEMA may receive services, equipment, supplies, materials, or funds by way of gift, grant, or loan for purposes of emergency management, pursuant to R.C. 5502.32; and

WHEREAS the chief of a fire department is responsible for the coordination of all on-scene activities, pursuant to R.C. 3737.80, when a hazardous materials incident occurs within the jurisdiction of that particular fire department; and

WHEREAS political subdivisions, in accordance with R.C. 5502.29(B), may collaborate with other public and private agencies within this state, to develop mutual assistance agreements for reciprocal emergency management assistance for purposes of preparing for, responding to, and recovering from an incident, disaster, exercise, training activity, planned event, or emergency, any of which requires additional resources; and

WHEREAS the Trumbull Fire Chiefs' Association has been coordinating and overseeing the Trumbull County Hazardous Materials Bureau ("HAZMAT") and Special Operations Group ("SOG"), organizations comprised of employees and volunteers of various fire departments throughout Trumbull County who have been trained to respond to and handle hazardous materials incidents, Fire Investigations, etc; and

WHEREAS it is the desire of both the Trumbull County Fire Chiefs' Association and TCEMA to enter into an memorandum of understanding in order to ensure efficient administration of hazardous materials identification, response, mitigation, cleanup, and recovery.

NOW THEREFORE, in consideration of the mutual duties and goals stated above, the TCEMA, the Trumbull County Fire Chiefs' Association, and all member townships, municipalities, joint fire districts, or fire association under contract with a township or municipality whose concurrence and approval is attached hereto, agree as follows:

1. This Memorandum of Understanding shall take effect upon the authorized signature of TCEMA and the Trumbull County Fire Chiefs' Association.

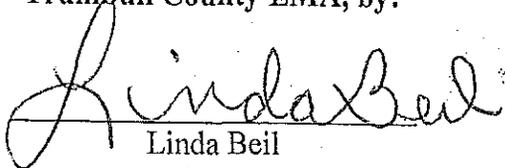
2. After the effective date of this Memorandum, the TCEMA shall assume administrative oversight of HAZMAT and SOG, and the Trumbull County Fire Chiefs' Association shall relinquish their administrative oversight.
 - a. During any actual hazardous materials incident, pursuant to R.C. 3737.80, the fire chief in the jurisdiction where each hazardous materials incident takes place shall be responsible for on-scene coordination and operational control.
 - b. After the effective date of this Memorandum, the Trumbull County Fire Chief's Association shall continue to serve as an advisory board to the TCEMA for all matters related to HAZMAT or SOG.
 - c. After the effective date of this Memorandum, the Trumbull County Fire Chiefs Association shall continue to assist TCEMA in crafting the annual budgets for HAZMAT and SOG.
3. Any individual wishing to remain part of HAZMAT or SOG after the effective date of this Memorandum must meet the following requirements:
 - a. The township or municipality, and joint fire district if applicable, or fire association under contract with a township or municipality that has charge over any person wishing to be part of HAZMAT or SOG shall, by official action, must authorize and execute this Memorandum.
 - b. The person wishing to be part of HAZMAT or SOG must be a valid employee or volunteer of a township fire department, municipal fire department, joint fire district, or fire association under contract with a township or municipality.
 - c. The person wishing to be part of HAZMAT or SOG must have proper training, as determined by TCEMA and the Trumbull County Fire Chiefs' Association.
 - d. The person wishing to be part of HAZMAT or SOG shall be enrolled with TCEMA as an emergency management worker, as defined by R.C. 4123.031(A), and as such shall comply with all statutory requirements including:
 - i. The person shall register, in writing, the person's name, address, and any other necessary information pertaining to the person's qualifications and choice of type of service with TCEMA.
 - ii. The person shall take the oath contained in R.C. 5502.34 before the executive director of the emergency management agency, and shall sign a written copy of the same.
 - e. The person wishing to be part of HAZMAT or SOG shall comply with all other federal, state, and local laws, regulations, and rules, including any rules adopted by the TCEMA for administration of HAZMAT or SOG.

4. TCEMA shall cover all properly registered HAZMAT and SOG members with workers compensation coverage as emergency management workers, as defined by R.C. 4123.031(A), as long as they are performing duties described by R.C. 4123.036.
5. TCEMA shall comply with all record keeping requirements for all activity involving emergency management workers, and in particular, records required to be kept for purposes of workers compensation coverage, including, but not limited to, the records described by R.C. 4123.036(C).
6. HAZMAT and SOG emergency management workers shall receive no pay from TCEMA for services, and shall be considered volunteers for all HAZMAT and SOG activities undertaken by TCEMA, HAZMAT, and SOG.
7. During and after each HAZMAT and SOG incident, TCEMA shall cause a detailed record to be kept documenting the costs of investigating, mitigating, minimizing, removing, or abating a spill, release, discharge, or contamination.
 - a. TCEMA, in conjunction with the Trumbull County Fire Chiefs' Association, shall adopt a formal billing schedule for the services of HAZMAT and SOG.
 - b. After review of the detailed record, TCEMA shall certify the cost to the Trumbull County Prosecutor's Office.
 - c. Pursuant to R.C. 5502.26(C), the Trumbull County Prosecutor is legal counsel for TCEMA, and as such, will review each certification of costs for potential recovery pursuant to R.C. 3745.13, et seq.
 - d. TCEMA shall cooperate with the Trumbull County Prosecutor's Office in any attempt to bring a civil action for recovery of costs against the person responsible for the unauthorized spill, release, or discharge of hazardous materials.
8. In exchange for workers compensation coverage for HAZMAT and SOG emergency management workers, The Trumbull County Fire Chiefs' Association shall give or donate to TCEMA all funds currently in the Trumbull County Fire Chiefs' HAZMAT account. These funds shall be held by TCEMA in separate funds, and shall be used for HAZMAT / SOG related expenses, including, but not limited to, workers compensation payments, insurance, and vehicle expenses.
 - a. Money paid for this purpose shall be paid using the procedure for gifts and donations for emergency management purposes pursuant to R.C. 5502.32.
 - b. Control of the HAZMAT / SOG accounts shall not be transferred to TCEMA until an audit of funds is completed by the Trumbull County Fire Chiefs' Association.
 - c. The amount paid per HAZMAT and SOG emergency management worker shall be the rate for an unpaid volunteer under Ohio Bureau of Workers Compensation guidelines. Because HAZMAT and SOG workers are unpaid, they will receive coverage as volunteers.

9. The Trumbull County Fire Chiefs' Association shall cooperate with TCEMA in helping to defray the additional cost of overseeing HAZMAT and SOG by making additional gifts or donations of money or property to TCEMA pursuant to R.C. 5502.32.
 - a. These gifts or donations shall only be made upon mutual agreement of TCEMA and the Trumbull County Fire Chiefs Association.
 - b. Gifts or donations may include, but are not limited to, money, equipment, and vehicles.
 - c. As long as funds are available through the standard practices of the Trumbull County Fire Chief's Association, that entity shall gift or donate \$1,500 per year to the TCEMA for the services of SOG.
10. The Trumbull County Fire Chiefs' Association and the TCEMA shall, as soon as possible, draft and adopt operational policies to carry out the duties set forth in this Memorandum.
11. This Memorandum shall be effective for one year beginning on the effective date described above. This Memorandum shall automatically renew for successive one-year terms. The Memorandum may be modified or cancelled as follows:
 - a. Any township, municipality, joint fire district, or fire association under contract with a township or municipality may withdraw from this Memorandum with 60 days written notice to both TCEMA and the Trumbull County Fire Chiefs' Association.
 - b. If the TCEMA or Trumbull County Fire Chiefs' Association wishes to cancel this Memorandum, written notice must be served on all parties to this Memorandum. TCEMA and the Trumbull County Fire Chiefs' Association shall jointly approve a written wind-up plan that ensures no break in services to Trumbull County. Once this plan is in place, it shall be followed to effectuate the cancellation.
 - c. This Memorandum may be modified at any time by written agreement of all parties.
 - d. Upon termination of this Memorandum, all rights granted herein for benefits of any HAZMAT and SOG emergency management worker subject to this Memorandum shall immediately cease. If any township, municipality, joint fire district, or fire association under contract with a township or municipality withdraws from this Memorandum, all volunteers or employees of that entity shall immediately forfeit any benefits or rights defined herein.

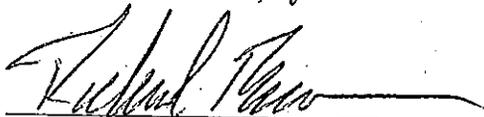
This Memorandum is hereby executed this 7 day of January, 2013, and shall have an Effective Date of _____, 2013.

Trumbull County EMA, by:



Linda Beil
Director

Trumbull County Fire Chiefs' Association, by:



Richard Bauman
President

Trumbull County Board of Commissioners, by:

Frank S. Fuda
Trumbull County Commissioner

Paul E. Heltzel
Trumbull County Commissioner

Daniel E. Polivka
Trumbull County Commissioner

Township/Municipality/Joint Fire District Participation

As the legislative authority of this Township/Municipality/Joint Fire District/Fire Association under contract with a township or municipality, this Board has reviewed the attached Memorandum of Understanding for HAZMAT and SOG Services, and hereby agrees to cooperate with the entities named therein and comply with the terms thereof.

This Board also authorizes its employee and volunteer firefighters to participate as HAZMAT/SOG emergency management workers under the administrative oversight of the Trumbull County Emergency Management Agency, subject to all requirements set out in the attached Memorandum.

WHEREFORE, the attached Memorandum was adopted in compliance with all applicable laws at a lawful meeting of this Board, and has been duly executed by the following authorized officials this _____ day of _____, 20_____.

Signature

Signature

Name

Name

Title

Title

Signature

Signature

Name

Name

Title

Title

Signature

Signature

Name

Name

Title

Title

Some signature lines may not be required, approval requires ratification and signature by majority of Board.

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: January 29, 2013 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:03am.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

033-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

034-13 To authorize Acting Chief Hovis to sell the following recovered property obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 per item.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Acting Chief Hovis reported the following
 - 5 of these vehicles are ready to be titled over to the township
 - Fiscal Officer Drew will be taking care of the title transfers
 - The other 5 vehicles are awaiting the approval of Judge Campbell to begin the process
 - Already has offers totaling \$5,675 for all 10 vehicles

035-13 To adjourn the meeting at 9:05am.

Motion: Trustee Hovis

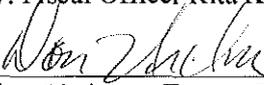
Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 01-29-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
3	28929.33	VW 3	BWC	2013 BWC Payment
19115	76.66	VW19115	AT&T Mobility	Service
19116	9486.03	VW19116	Anthem Blue Cross Blue Shield	Ins.
19117	282.04	VW19117	Arrowhead Services, Inc.	Supplies
19118	3200.00	VW19118	Attorney, Mark S. Finamore	Legal Service
19119	116.95	VW19119	Advance Auto Parts	Supplies
19120	5836.82	VW19120	Ainsley Oil Company	Gas/Diesel Fuel
19121	247.90	VW19121	Business Card	Supplies
19122	25.00	VW19122	Barbara Rosier-Tryon	01-09-13 Zoning Meeting
19123	25.00	VW19123	Craig Fess	01-09-13 Zoning Meeting
19124	25.00	VW19124	Curtis Lonsbrough	01-09-13 Zoning Meeting
19125	1260.92	VW19125	Delta Dental	Ins.
19127	152.68	VW19127	GreatAmerican Financial Svcs.	Copier Contract - FD
19128	300.00	VW19128	J & C Auto Parts & Towing	Towing Service
19129	434.23	VW19129	Internal Revenue Service	Penalty
19130	25.00	VW19130	Lee Ford	01-09-13 Zoning Meeting
19131	25.00	VW19131	Microdoctor, Inc.	Registration
19132	2000.00	VW19132	Mahoning Valley Crisis Response Team	Annual Contribution
19133	1101.44	VW19133	Morton International	Salt
19134	210.18	VW19134	Michael Mills	Travel Reimbursement
19135	932.51	VW19135	Ohio Edison	Service
19136	940.43	VW19136	Ohio Edison	Service
19137	693.92	VW19137	Orwell Natural Gas	Service
19138	634.90	VW19138	North Coast Two-Way Radio, Inc.	Service/Supplies
19139	62.39	VW19139	Pitney Bowes, Inc.	Supplies
19140	46.80	VW19140	Pitney Bowes	Meter Rental
19141	25.00	VW19141	Rita Benoit	01-09-13 Zoning Meeting
19142	52.00	VW19142	Respiratory Care Partners	Supplies
19143	900.00	VW19143	Schultz Towing, Ins.	Tows
19144	231.60	VW19144	Southeastern Emergency Equipment	Supplies
19145	243.60	VW19145	Standard Insurance Company RD	Ins.
19146	25.00	VW19146	Theodore Webb	01-09-13 Zoning Meeting
19147	1323.78	VW19147	Tartan Client Trust Account	Service
19148	4044.31	VW19148	Trumbull County Treasurer	Supplies
19149	215.40	VW19149	Trumbull Security Systems, Inc.	Service
19150	160.00	VW19150	Trumbull Township Association	8 Attendees at January Dinner
19151	339.77	VW19151	Vision Service Plan-(OH)	Ins.
19152	25.00	VW19152	William Gardner	01-09-13 Zoning Meeting
19153	25.00	VW19153	Walter Maycher	01-09-13 Zoning Meeting
19154	273.76	VW19154	Trumbull County Water & Sewer Acct. Dept	Service
19155	284.23	VW19155	Dominion East Ohio	Service
=====				
	65239.58		Total Amount of Pending Warrants	

Bazetta Township Police Department

Towed Vehicle Information

Year	Make	Model	VIN
1989	GMC	Sierra	1GTDK14KE544451
1992	Bulck	Roadmaster	1G4BN5376NR455255
1999	Mercury	Cougar	1ZWFT6033X5604386
2002	Ford	Explorer	1FMZU72E922B19141
2000	Volvo	4D 880	YV1TS90DX1084049
1994	Chevrolet	Van Tiara	1GBEG25K7RF122053
2005	Pontiac	4D Grand Am	1G2NE52E95M137357
2001	Ford	4D Explorer	1FMZU73E81ZA14457
1999	Chevrolet	2D Cavalier	1G1JC1245X7106908
1998	Chevrolet	Blazer	1GNDD13W6W2219211

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: February 12, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:00 pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Zoning Secretary Jean Eddy

036-13 To accept the minutes from the following meetings.

January 15 Regular

*January 23 Special
January 29 Special*

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

037-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued, except for bills in question.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

038-13 To approve the attached *2012 Township Highway System Mileage Certification*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

039-13 To approve the attached *Trumbull County Township Assistance Program Memorandum of Understanding*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

040-13 To approve April 1 as the date on which Bazetta Township Park will officially be opened for 2013.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

041-13 To approve April 25th thru the 28th as the dates for free garage sale permits in 2013.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

042-13 To approve May 4th as the date for Spring Clean-Up for Bazetta Township residents in 2013.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

043-13 To approve the attached revision to the *Agreement between the Bazetta Township Trustees and the International Association of Fire Fighters Local #3703*, retroactive to January 1, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

044-13 To approve the attached *IT Services Cooperative Agency Use Agreement* with the Village of Lordstown.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

045-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Bristol Township.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

046-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Champion Township.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

047-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Law Offices of Atty. Mark Finamore.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

048-13 To approve the expenditure of \$1,285 to Quality Garage Doors for repairs at Station 13, to be paid by the Police Equipment and Fire Funds equally.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

049-13 To approve March 23, 2013 at 11:00 am at the Bazetta Township Park/Imagination Station as the date, time and location for the Lakeview Community Easter Egg Hunt.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

050-13 To approve the expenditure of \$300 as a donation for the Lakeview Community Easter Egg Hunt, to be paid from the Park portion of the General Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Annual notification from Trumbull County Recorder regarding duty to file zoning resolutions and amendments
- Invitation from Western Reserve Land Conservancy to attend release reception for *Common Ground*
- Information from Youngstown State University regarding the STEM & WCBA Co-Op/Intern Spring 2013 Expo
- Resignation letter from Brian Adgate from the Bazetta Parks & Recreation Board
- Approval from Ohio Bureau of Workers' Compensation for participation in their Drug-Free Safety Program
- Endorsement from Rep. Sean O'Brien as Sgt. Michael Hovis for Bazetta Police Chief
- Letter from Trumbull County Engineer requesting that a Memorandum of Understanding be passed
- Letter from Trumbull County Engineer requesting certification of township mileage
- Invitation from ASAP Opiate Task Force to attend their lunch meeting
- Invitation from SERB Academy to attend their March event
- Letter from Youngstown/Warren Regional Chamber regarding the 21st Annual ATHENA Award Program
- Invitation from Lakeview Local School to attend a Cost of School Choice Forum
- Letter of arrangement between Bazetta Township and the Auditor of State
- E-mail from Trumbull Neighborhood Partnership regarding their 2012 Annual Report
- Invitation from Youngstown State University to attend WCBA Spring 2013 Interview Day
- Confirmation from Ohio Public Works Commission of approval for grant monies for T.H. 199A Durst Clagg Road Improvement, Phase II
- Newsletter from Ohio Department of Transportation
- E-mail from Warren-Trumbull Neighborhood Partnership about a presentation on rain barrels and rain gardens
- Notice from Trumbull County Planning Commission regarding Community Development Block Grant (CDBG) Community Development Program Public Hearing #1 and Request for Proposals
- MORE Grant Program Application from Ohio Township Association Risk Management Authority (OTARMA)
- Invitation from Trumbull County Engineer to schedule Bazetta's Annual Meeting with the County Engineer
- Invitation from Alliance for Substance Abuse Prevention to attend their ASAP Trumbull County Crime & Drug Strategy Planning Retreat
- Notice from Dominion east Ohio regarding Cases #07-829-GA-AIR and #12-3116-GA-RDR

Administration:

- Nothing to Report

Police Department:

- See attached agenda
- Acting Chief Hovis said the following
 - Applied for a grant thru Walmart for \$5,147.19 and should hear soon

051-13 To rescind Board Resolutions #020-13 and #021-13.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

052-13 To authorize the sale of 2003 Ford Crown Victoria (VIN 0419) with police package and 2004 Ford Crown Victoria (VIN 7602) with police package to Chicago Motors for a total of \$1660.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

053-13 To move Justin O'Rourke from the Reserve Program to active duty as a part-time patrolman at a rate of \$12.00 per hour, retroactive to February 3, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

054-13 To approve the expenditure of \$200 to send Officer Nathan Greathouse to Field Training Officer School at the Ohio Peace Officer Training Academy, to be paid from the Police Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

055-13 To authorize the increase of the Police Department Impound Lot Administration Fee from \$25 to \$50, effective February 18, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

056-13 To authorize the following Police Department Impound Lot Storage Fees, effective February 18, 2013.

Passenger vehicle - \$25.00 per day

Boat - \$50.00 per day

Commercial vehicle - \$50.00 per day

Semi /dump/garbage truck - \$100 per day

Commercial Trailer - \$50.00 per day

Semi trailer - \$100 per day

Any victim of a stolen vehicle will be charged \$100.00 towing fee and \$50.00 Administration fee and all storage fees will be waived.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Cemetery Clean-Up will be taking place throughout the month of March
 - Residents are encouraged to remove all decorations

057-13 To approve an expenditure not to exceed \$2,700 for backhoe tires from Kauffman Tire, to be paid from the Cemetery Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See attached agenda

058-13 To conditionally hire Nicholas Wildman, Joshua Cleveland, and Kevin Bloom as a part-time firefighter/medics, at a rate of \$11.25 per hour, pending negative background check and pre-employment drug screen results.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

059-13 To terminate Daniel Sherman, effective immediately.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

060-13 To accept the resignation, in good standing, of Brandon Clark, effective immediately.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

061-13 To approve an expenditure not to exceed \$1,200 in travel expenses to send fire department personnel to Florida for final inspection of the new ambulance, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

062-13 To approve the expenditure of \$500 to Muscle Connection for annual service on exercise equipment, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

063-13 To approve an expenditure not to exceed \$1,000 for the purchase of three pairs of structural firefighting boots, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Board Chairman Steve Belcher reported the following
 - The annual Park Fund Raiser will be held on April 27, 2013 at 6:00pm at Candlelight Knolls
 - Chairman Belcher also told the students in attendance of tonight's meeting that community service hours will be granted if anyone is interested in helping out and to please spread the word around the school.

Zoning Inspector:

- Zoning Inspector Michael Mills reported the following
 - Johnson Plank two structures were removed with help from the homeowner so no Township expenses were incurred.
 - Home on Durst Clagg was scheduled to be demolished but the homeowner is going to rehab the home and resell it, so this contract will be voided and taken off the Move Ohio Forward grant.
 - Has had some inquires on businesses moving into Bazetta.
 - Attended a conference in Columbus.
 - Making progress with the code enforcement.

Zoning Commission:

- Chairman Ted Webb had the following to report
 - Presented the Trustees with the motion to place Rod Prodonovich on the Zoning Board of Appeals as an alternate.
 - Recommended to the Trustees to adjust the Bazetta Township Zoning Fee Schedule in regards to oil and gas drilling application fee. Fee is currently set at \$150 would like to increase it to \$250.
 - Recommended to the Trustees to add an application fee of \$750 for Brine Injection Wells to the Bazetta Township Zoning Fee Schedule.
 - Ted will first get with Atty. Mark Finamore to see if a text resolution needs to be passed first since currently the fee schedule does not have an application fee for Brine Injection Wells.

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- Rex Pealer and Mike Marsh to discuss sewer and water petitions
- Rod Prodonovich to discuss joining one of the zoning boards
- David Christner to discuss Easter Egg Hunt

Public Comment:

- Marisha Agana MD asked the Trustees to support John Hall in his campaign to pursue a position at the Trumbull County Board of Health.

064-13 To appoint Rod Prodonovich as an alternate member on the Zoning Board of Appeals.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

065-13 To amend the current Bazetta Township Zoning Fee Schedule in regards to Oil and Gas Drilling Application fee. Change from \$150 to \$250.

Motion: Trustee Parke
Second: Trustee Paul
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- PRESENTATION OF CERTIFICATES TO NAMES ON ATTACHED LIST

066-13 To recess into Executive Session at 7:40pm to discuss employment of public employees, per ORC 121.22(G).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

067-13 To reconvene from Executive Session at 8:04pm with no action taken.

Motion: Trustee Parke

Second: Trustee Hovis

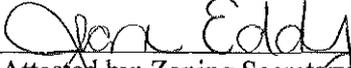
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

068-13 To adjourn the meeting at 8:05pm.

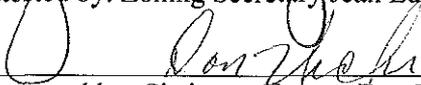
Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


Attested by: Zoning Secretary Jean Eddy

Dated: 2-21-13


Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Date

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	85.43	VW 1	The Huntington National Bank	January Service Charges
4	460.30	VW 4	The Huntington National Bank	Principal/Interest
19197	39.00	VW19197	Atwell's Police and Fire Equipment	Supplies
19198	5794.58	VW19198	Ainsley Oil Company	Gas/Diesel Fuel
19199	57.68	VW19199	Automotive Distributors Whse.	Supplies
19200	275.00	VW19200	Arnal Construction, Inc.	Replace Lock @ Fire Station
19201	5074.43	VW19201	BE Solutions	Claims Runs
19202	900.00	VW19202	Bud's Towing & Recovery, LLC	January Tows
19203	157.79	VW19203	Broadvox GO! LLC	Service
19204	525.00	VW19204	BE Solutions	Admin. Fees
19205	6525.00	VW19205	Cernica Engineering	Service
19206	3964.04	VW19206	CDW Government	2 Police MDTS
19207	7.39	VW19207	Carter Lumber	Supplies
19208	270.00	VW19208	Computer Stitch Designs	Supplies
19209	95.22	VW19209	City of Warren, Utility Services	Service
19210	88.78	VW19210	Cerni Motor Sales, Inc	Supplies
19211	614.52	VW19211	Donald P. Urchek	Travel Reimbursement
19212	367.60	VW19212	Dominion East Ohio	Service
19213	517.85	VW19213	D&T P.M. & Truck Repairs LLC	Supplies/Service
19214	249.00	VW19214	D&B Cleaners	Service
19215	12446.98	VW19215	Ford Credit Dept 67-434	Payment & Interest
19216	72.85	VW19216	Finger Lakes System Chemistry	Supplies
19217	6349.00	VW19217	GearGrid Corporation	Supplies
19218	439.99	VW19218	Graybar Financial Services, LLC	Service
19219	272.79	VW19219	Handyman Supply Inc.	Supplies
19220	8.92	VW19220	Howland Springs Water Company, Inc.	Service/Supplies
19221	158.13	VW19221	Hanley Print & Promotions	Supplies
19222	499.00	VW19222	ID Networks	Service
19223	1085.00	VW19223	Lou Carbone Plumbing Heating & Cooling	Service
19224	197.15	VW19224	Lou Wollam Chevrolet Inc.	Supplies
19225	312.05	VW19225	Michael Mills	Travel Reimbursement
19226	144.23	VW19226	Michael Mannella	January Opt-Out
19227	1200.00	VW19227	MicroDoctor.com	Service
19228	592.88	VW19228	Mark Thomas Ford	Supplies
19229	56596.00	VW19229	OTARMA	2013 Ins Coverage
19230	92.12	VW19230	Ohio Utilities Protection Service	2013 Governmental Assessment
19231	178.13	VW19231	NAPA Auto Parts	Supplies
19232	861.00	VW19232	Ohio Billing, Inc.	EMS Trip Submissions
19233	539.52	VW19233	Ohio Edison	Service
19234	568.00	VW19234	Playworld Midstates	Supplies
19235	164.00	VW19235	Proforma	Supplies
19236	134.81	VW19236	Paul W. Hovis	Travel Reimbursement
19237	12.50	VW19237	Regional Collection Services, Inc.	2013 Fees
19238	1276.83	VW19238	R&S Production	Supplies
19239	109.81	VW19239	Ricoh USA, Inc.	Service
19240	20.00	VW19240	Rita K. Drew	Reimbursement - Processing Titles
19241	225.00	VW19241	Rising Repair LLC	Repair
19242	300.00	VW19242	SCHULTZ TOWING, INC.	Tows
19243	304.00	VW19243	Sunburst Environmental Service, Inc.	Service
19244	78.37	VW19244	Staples Business Advantage	Supplies
19245	166.70	VW19245	Trumbull County Water & Sewer Acct. Dept	Service
19246	3025.23	VW19246	Trumbull County Treasurer	Feb. 9-1-1 Service
19247	526.53	VW19247	Time Warner Cable-Northeast	Service
19249	3552.00	VW19249	Teamsters Local 377	Insurance
19250	85.00	VW19250	Valley Title & Escrow Agency, Inc.	Service
19251	192.42	VW19251	Walmart Business/GECRB	Supplies
19252	98.24	VW19252	Acuity Specialty Products, Inc.	Supplies
19253	77.86	VW19253	Advance Auto Parts	Supplies
19254	279.20	VW19254	CDW Government	Supplies
19255	767.19	VW19255	Orwell Natural Gas	Service
19256	903.95	VW19256	D.R. Ebel	Supplies
19257	150.00	VW19257	Treasurer, State of Ohio	Volunteer Fire Fighters' Dependent
19258	159.75	VW19258	Trumbull County Engineer	Premium Cold Mix
19259	3520.00	VW19259	OH Fire & Emergency Services Foundation	Tuition
=====				
	124811.74		Total Amount of Pending Warrants	



Ohio Department of Transportation

Office of Technical Services

2012 Township Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than April 1, 2013.
or county mileage will be certified by default based on the best information available.

The total certified mileage at the end of Calendar Year 2011 for BAZETTA Township
in TRUMBULL County was 20.490 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation.
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2012 and determine the net increase or decrease in mileage. Add the net change to the 2011 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2012,

the township was responsible for maintaining 20.490 miles of public road.

Signature of Chairman of Board of Township Trustees

2-12-13
Date

Trustee Signature

2-12-13
Date

Trustee Signature

FEB 12 2013
Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223
Attn: Michael Greenwood (614) 466-2852

**TRUMBULL COUNTY TOWNSHIP ASSISTANCE PROGRAM
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is executed by and between the Trumbull County Engineer and Bazetta Township as it relates to the Trumbull County Township Assistance Program. This program will be administered in accordance with Ohio Revised Code Section 9.482 which provides for the opportunity for collaborative efforts between governmental entities.

WHEREAS, O.R.C. 9.482 establishes a process wherein Ohio Governmental entities may form collaborative partnerships to provide services to the public in a more efficient and effective manner, including, but not limited to, roadway and infrastructure maintenance; *and*

WHEREAS, O.R.C. 9.482 affords for immunity to all parties of this agreement under Section 2744 of the Ohio Revised Code; *and*

WHEREAS, The Trumbull County Engineer and the Board of Bazetta Township Trustees desire to utilize O.R.C. 9.482 to provide services under the Trumbull County Township Assistance Program; *and*

WHEREAS, the Board of Bazetta Township Trustees shall pay for all services provided for under the Trumbull County Township Assistance Program as it pertains to any improvements or maintenance of township roads or infrastructure; *and*

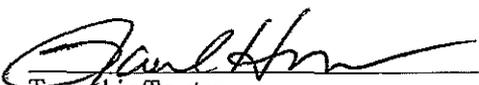
NOW THEREFORE, to accomplish the goal of increased efficiency and effectiveness of roadway infrastructure maintenance in Bazetta Township, the Board of Bazetta Township Trustees and the Trumbull County Engineer agree to the aforementioned terms and conditions.

IN WITNESS WHEREOF, this Memorandum of Understanding has been executed by and between the undersigned on behalf of Trumbull County and Bazetta Township for the calendar year 2013.

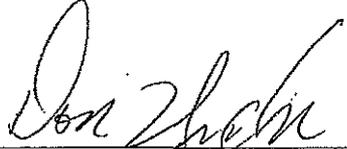
Randy L. Smith, P.E., P.S.
Trumbull County Engineer



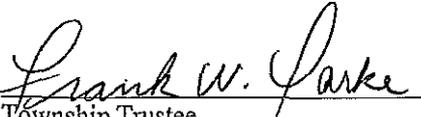
Witness



Township Trustee



Township Trustee



Township Trustee

Witness

AFFILIATED WITH
International Association of Firefighters
Washington, D.C.
Ohio Association of
Professional Firefighters



AFFILIATED WITH
OHIO AFL-CIO
COLUMBUS, OHIO

BAZETTA PROFESSIONAL FIREFIGHTERS
—LOCAL No. 3703—
CORTLAND, OHIO

Memorandum of Understanding

Between

The Bazetta Township Board of Trustees

And

The Bazetta Township Fire Fighters, IAFF Local 3703

SERB Case No. 11-Med-09-1376

29 January 2013

Bazetta Twp Fire Fighters, IAFF Local 3703 (IAFF) and Bazetta Twp Board of Trustees (Bazetta) mutually and collectively agree to the terms of this MOU to cover the following items related to the current contract or agreement.

Effective January 1, 2013 the attached page detailing wages is the correct and agreed upon rate(s) of pay for all members of the IAFF, Local 3703, for the years of 2013 and 2014. Both parties agree there was a miscommunication and this issue will be and is resolved with this MOU, the attached wage page and the attached signature page.

This MOU will expire at the end of the current contract or agreement.

Section 36.1: January 1, 2012, bargaining unit employees shall receive the following rate of pay:

Firefighter / EMT A-1	\$13.65
Firefighter / EMT – P	\$ 14.37
Lieutenant / EMT – A-1	\$ 15.46
Lieutenant / EMT – P	\$ 16.19
Captain / EMT – A-1	\$ 16.96
Captain/ EMT – P	\$ 17.71

Effective January 1, 2013, bargaining unit employees shall receive the following rate of pay:

Firefighter / EMT A-1	\$13.85
Firefighter / EMT –P	\$14.57
Lieutenant / EMT A-1	\$15.66
Lieutenant / EMT –P	\$16.39
Captain / EMT A-1	\$17.16
Captain / EMT – P	\$17.91

Effective January 1, 2014, bargaining unit employees shall receive the following rate of pay:

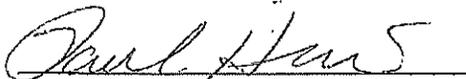
Firefighter / EMT A-1	\$14.05
Firefighter / EMT –P	\$14.77
Lieutenant / EMT A-1	\$15.86
Lieutenant / EMT –P	\$16.59
Captain / EMT A-1	\$17.36
Captain / EMT – P	\$18.11

Signature Page

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on this 29 day of JAN, 2013

FOR BAZETTA TOWNSHIP

FOR IAFF Local #3703



Paul Hovis, Trustee
Bazetta Township



Dave Walter
IAFF Local #3703



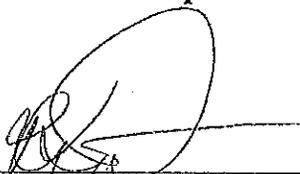
Frank Parke, Trustee
Bazetta Township



Tom Rink
IAFF Local #3703



Don Urchek, Trustee
Bazetta Township



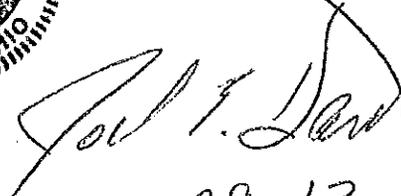
Rita Drew
Township Fiscal Officer



Dennis Lewis, Fire Chief
Bazetta Township Fire Department



JOEL E DAVIS
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES: 9-6-2014



1-29-13

FINANCE COMMITTEE

McCarthy

Mansell

Radtka

ORDINANCE NO. 8-2013

AN ORDINANCE AUTHORIZING THE VILLAGE OF LORDSTOWN TO ENGAGE JOEL DAVIS, AN IT EMPLOYEE OF BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO, TO PROVIDE INTERNET TECHNOLOGY ("IT") SERVICES FOR THE VILLAGE OF LORDSTOWN AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LORDSTOWN, COUNTY OF TRUMBULL, STATE OF OHIO:

Section I: That the Chief of Police and the Finance Committee of Village Council have recommended that the Village of Lordstown engage Joel Davis, an employee of Bazetta Township, Trumbull County, Ohio, to provide IT consulting services for the Village of Lordstown in accordance with an IT Services Cooperative Agency Use Agreement, a copy of which is attached hereto as **Exhibit "A"**, the terms of which are incorporated by reference and made a part of this Ordinance.

Section II: That the Council of the Village of Lordstown concurs with the recommendation of the Chief of Police and Finance Committee and hereby authorizes the Mayor and Clerk to execute an IT Services Cooperative Agency Use Agreement, Exhibit "A", with Bazetta Township, Trumbull County, Ohio, to enable Bazetta Township to provide the services of Joel Davis as IT consultant for the Village of Lordstown.

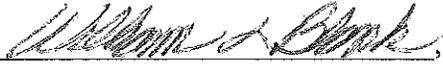
Section III: That payment for said services shall be made to Bazetta Township at the rate of Thirty-Five and 00/100 Dollars (\$35.00) per hour during normal business hours and Fifty and 00/100 Dollars (\$50.00) during outside normal business hours and shall be charged to the 101.210.52239 Contractual Account for a period not to exceed one year.

Section IV: That this Ordinance is hereby declared to be an emergency measure necessary for the public health, safety, and welfare and for the further reason that the IT Services Cooperative Use Agreement must be implemented in a timely manner.

Section V: That the passage of this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings in accordance with the provisions of Ohio Revised Code Section 121.22.

Passed in Council this 22 day of January, 2013.

, Mayor

, Clerk

BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO

IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT

This agreement is made this 12th day of February, 2013 by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Village Of Lordstown, (hereinafter "Cooperative Agency User") whose address is 1455 Salt Springs Road, Ohio, Lordstown, OH 44481

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 12th day of February 2013 and continuing thereafter for a period of one year terminating at the close of business the 11th day of February 2014 : This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; ~~integration of such products with Cooperative Agency User's organizational needs and~~ infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off,

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 35⁰⁰, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50⁰⁰, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. **Confidentiality:**

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology Infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. **Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

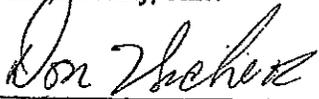
14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

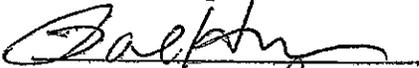
15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of

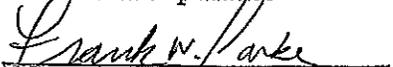
Trumbull County, Ohio.



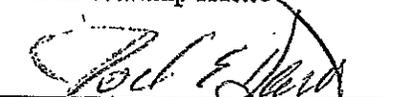
Bazetta Township Trustee



Bazetta Township Trustee



Bazetta Township Trustee



Joel Davis, IT employee for
Bazetta Township



Mayor, Village of Lordstown



Village Clerk

Prepared and Approved as to Form


Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Bristol Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 254 Bristolville, Ohio, 44402

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 8th day of February, 2013 and continuing thereafter for a period of one year terminating at the close of business the 7th day of February, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

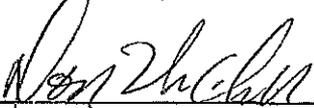
agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

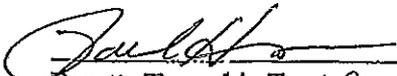
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This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



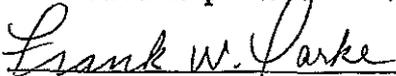
Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 12th day of February, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Champion Township, (hereinafter "Cooperative Agency User") whose address is 149 Center Street, E., Ohio, (Warren 44481)

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 12th day of February, 2013 and continuing thereafter for a period of one year terminating at the close of business the 11 day of February, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

AllLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

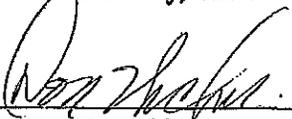
agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

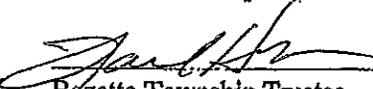
15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



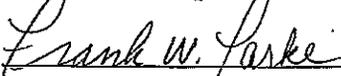
Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Attorney Cortland, Ohio 44410 and Mark Finamore Township, (hereinafter "Cooperative Agency User") whose address is 258 Seneca Ave., NE Warren, Ohio, 44481

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 8th day of February, 2013 and continuing thereafter for a period of one year terminating at the close of business the 7th day of February, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

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Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

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8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

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This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

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IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

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13. Cooperative Agency User's Requirements:

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agents.

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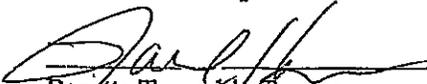
15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



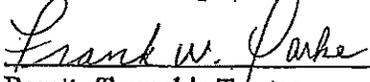
Bazetta Township Trustee

Township Trustee



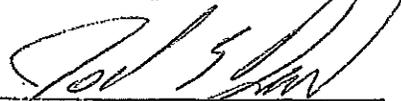
Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee



Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

Bazetta Township Police Department Agenda for meeting
02/12/2013

- 1.** Justin O'Rourke from Reserve Officer to Paid Part-time retroactive to February 3, 2013.
- 2.** Send Officer Nathan Greathouse to Field Training Officer School on June 24 to June 27, 2013 at the Ohio Peace Officer Training Academy at a cost of \$200.00.
- 3.** Increase Administration Fee from \$25.00 to \$50.00 on any vehicle towed into police impound.
- 4.** Make all storage fees as follows:
 - Passenger vehicle -\$25.00 per day
 - Commercial vehicle- \$50.00 per day
 - Commercial Trailer -\$50.00 per day
 - Boat-\$50.00 per day
 - Semi /dump/garbage truck- \$100 per day
 - Semi trailer-\$100 per day
 - Any victim of a stolen vehicle will be charged \$100.00 towing fee and \$50.00 Administration fee and all storage fees will be waived.
 - All to be effective Starting February 18, 2013.

PRICE QUOTES FOR BACKHOE TIRES:

ORWELL TIRE 440-437-6515

GOODYEAR 19.5L-24-R4 REAR 700.00 EACH \$1400.00

GOODYEAR 340/80R18-R4 FRONT 530.00 EACH \$1060.00

Total 2460.00

KAUFFMAN TIRE 1-800-503-2120

7900 COCHRAN ROAD

STE 300

SOLON, OHIO 44139

GOODYEAR 19.5L-24-R4 REAR \$669.75 EACH \$1339.50

GOODYEAR 340/80R18-R4 FRONT \$510.00 EACH \$1020.00

TOTAL \$2359.50

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 2/12/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on February
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. I am requesting to hire Nicholas Wildman – Joshua Cleveland – Kevin Bloom as a part-time firefighter/medic's at the rate of \$11.25 pending negative drug screen and background check. Interviews have been completed by Captain Rink and I. Applications are on file and upon request for your review.
2. I am requesting that Daniel Sherman be removed from Bazetta Fire Department part-time firefighter/medic roster. This gentleman was giving a leave of absence from September 30, 2012 until January 1, 2013 due to a new job that he had taken. We have tried to make contact with him and he has not returned any of our calls.
3. I am also requesting that the Trustees accept the resignation in good standing for Brandon Clark with the Bazetta Fire Department. Brandon has gone back to school and is unable to give enough of his time to the Fire Department.
4. I am requesting expenditure not to exceed \$1200.00 for travel expenses to send two fire department personnel to Florida in February or March for the final inspection of the new ambulance. The committee members choose not put this in the bid as it was a \$2000.00 option and they felt it would be less expensive if we handled the travel for the final inspection of the new ambulance. The only expensive that Bazetta Fire Department occurs is travel. Food, hotel, and travel expenses once in Florida are picked up by the Wheeled Coach. At this time we are unsure of the exact date when the Ambulance will be ready for final inspection.
5. I am requesting the expenditure of \$500 dollars to Muscle Connection for the annual service on the exercise equipment that was purchased by a grant.

6. Requesting an expenditure not exceed \$1000.00 for three pairs of structural firefighting boots. Cost of boots per set is \$290.00. With the hiring of the additional firefighters we may not have proper size of structural firefighting boots that will fit. I currently have a grant request out for three complete sets of structural firefighting gear. If not awarded we may have to purchase three sets of structural firefighting gear. As a reminder Bazetta Fire Department in the last 5 years has been awarded through grants 20 complete sets of structural firefighting gear.
7. I would like to inform that we have ordered \$1000.00 worth of smoke detectors from Wal-Mart. There is no use of Tax payers dollars and will be given to the community on a first come first serve basis. This was from the generous donation from Bazetta -Cortland Optimist Club.
8. I would like to inform the Trustees that the Polar Plunge that was scheduled at Mosquito State Park on January 9, 2013 was moved to March 9, 2013 at 1300 hours.

Dennis Lewis
Chief of Fire & EMS

INDIVIDUALS THAT WERE RECOGNIZED AND RECEIVED CERTIFICATES
AT THE FEBRUARY 12, 2013 BAZETTA TOWNSHIP TRUSTEE MEETING

Dave Walter

Rob Wasser

Jon Bland

Zack Walter

Rudy Harsany

Chris Herlinger

Bryan Galida

Nathan Greathouse

Donny Utterback

Dallas Young

Tommy Domes

Matt Mancini

John M Hull II

Objective

Board member TCBOH

Experience

2000-2008 City of Youngstown Youngstown, Ohio

Police Officer

- Police Patrol and Community Policing
- Working with City Council, Civic Groups and Various City, State and Federal Agencies to Improve the Quality of Life of Citizens

Awards

- 5 Meritorious Service Awards
- 7 Letters of Commendation
- Investigative Excellence Award
- Excellent Police Duty Award
- Life Saving Award
- Certificate of Special Congressional Recognition
- Recognition from United States Department of Justice

1998-2000 Humility of Mary Health Partners Youngstown, Ohio

Police Officer

- Hospital Security

2006-2008 Youngstown Police Association Labor Union Youngstown, Ohio

Secretary/Treasurer

- Record Keeping
- Finances
- President Pro-Tempore

1997-2000 City of Youngstown Youngstown, Ohio

911 Tech

- Handled and Prioritized Calls for Police/Fire/EMS
- Dispatched Police and Fire

Education

1998 MTC Training Centre Howland, Ohio

OPOTC Police Commission

1995-1996 New Castle School of Trades Pulaski, Pennsylvania

Associate Degree in Electrical Technology

Dear _____,

I am writing this letter to inform you of my intent to run for a seat on the Trumbull County Board of Health.

The citizens of Trumbull County are increasingly losing confidence in the Board of Health. It is imperative that the Board improves community relations and involve the public more in their decision making.

In order to restore that confidence, the public must have access to timely, accurate and detailed information. The public also needs to know the Board of Health is being good stewards of taxpayer's money. Lastly, the Board must comply with the law.

Some examples of the immediate problems I see and would work to remedy include, but not limited to;

- ❖ Working to "sunset" the consent decree either through the courts or legislature
 - Trumbull County is now substantially in compliance, making the agreement unnecessary
- ❖ Working to institute common sense changes to septic rules
 - Requiring adequately functioning systems be replaced simply due to a property changing hands places an undue burden on citizens and businesses
 - Would make Trumbull County more attractive to potential new businesses and residents
- ❖ Using social media and other means to inform citizens and improve the public's perception of the Board of Health.
- ❖ Requiring a detailed account of income and expenditures in annual report rather than generalities
- ❖ Comply with ORC § 3709.33 which states, "In general health districts, the prosecuting attorney of the county constituting all or a major part of such district shall act as the legal advisor of the board of health. In a proceeding in which the board is a party the prosecuting attorney of the county in which such proceeding is instituted shall act as the legal representative of the board."
 - The Board currently contracts private counsel
 - The Board also has used a private out-of-state accountant while having access to the services of the Trumbull County Auditor, Treasurer or even local accountants
- ❖ Incomplete licensing council
 - Tattoo and body alteration artists currently not represented
 - Plumbing and septic installers should also be represented on such board

I would also push for a performance audit to ensure the community that they're being good stewards of our tax dollars. A complete and comprehensive Performance Audit report can identify areas that can be modified to garner more efficient use of taxpayers' money, and will also identify areas that exemplify sound financial and management decisions from our elected administrators. To ensure a high quality audit and set the community at ease, the department could set up an open and transparent committee to assist in the direction and implementation of the Performance Audit and any subsequent recommendations.

This is but a sampling of my vision for the Board of Health.

In addition to a growing number of citizens and Township Trustees, I now have the full support of Senator Capri Cafaro, who has been an outspoken advocate for septic reform. Senator Cafaro said she knows I am passionate about this, having heard me speak previously and through private conversation, and knows I will work to improve the situation.

I look forward to working with the citizens, trustees and mayors of the Health District, the Board of Health and Senator Cafaro in solving the problems facing the residents and business owners of Trumbull County.

Thank you,

John M Hull II
Resume attached

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: February 12, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:00 pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Zoning Secretary Jean Eddy

036-13 To accept the minutes from the following meetings.

January 15 Regular

*January 23 Special
January 29 Special*

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

037-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued, except for bills in question.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

038-13 To approve the attached *2012 Township Highway System Mileage Certification*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

039-13 To approve the attached *Trumbull County Township Assistance Program Memorandum of Understanding*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

040-13 To approve April 1 as the date on which Bazetta Township Park will officially be opened for 2013.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

041-13 To approve April 25th thru the 28th as the dates for free garage sale permits in 2013.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

042-13 To approve May 4th as the date for Spring Clean-Up for Bazetta Township residents in 2013.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

043-13 To approve the attached revision to the *Agreement between the Bazetta Township Trustees and the International Association of Fire Fighters Local #3703*, retroactive to January 1, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

044-13 To approve the attached *IT Services Cooperative Agency Use Agreement* with the Village of Lordstown.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

045-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Bristol Township.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

046-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Champion Township.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

047-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Law Offices of Atty. Mark Finamore.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

048-13 To approve the expenditure of \$1,285 to Quality Garage Doors for repairs at Station 13, to be paid by the Police Equipment and Fire Funds equally.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

049-13 To approve March 23, 2013 at 11:00 am at the Bazetta Township Park/Imagination Station as the date, time and location for the Lakeview Community Easter Egg Hunt.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

050-13 To approve the expenditure of \$300 as a donation for the Lakeview Community Easter Egg Hunt, to be paid from the Park portion of the General Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Annual notification from Trumbull County Recorder regarding duty to file zoning resolutions and amendments
- Invitation from Western Reserve Land Conservancy to attend release reception for *Common Ground*
- Information from Youngstown State University regarding the STEM & WCBA Co-Op/Intern Spring 2013 Expo
- Resignation letter from Brian Adgate from the Bazetta Parks & Recreation Board
- Approval from Ohio Bureau of Workers' Compensation for participation in their Drug-Free Safety Program
- Endorsement from Rep. Sean O'Brien as Sgt. Michael Hovis for Bazetta Police Chief
- Letter from Trumbull County Engineer requesting that a Memorandum of Understanding be passed
- Letter from Trumbull County Engineer requesting certification of township mileage
- Invitation from ASAP Opiate Task Force to attend their lunch meeting
- Invitation from SERB Academy to attend their March event
- Letter from Youngstown/Warren Regional Chamber regarding the 21st Annual ATHENA Award Program
- Invitation from Lakeview Local School to attend a Cost of School Choice Forum
- Letter of arrangement between Bazetta Township and the Auditor of State
- E-mail from Trumbull Neighborhood Partnership regarding their 2012 Annual Report
- Invitation from Youngstown State University to attend WCBA Spring 2013 Interview Day
- Confirmation from Ohio Public Works Commission of approval for grant monies for T.H. 199A Durst Clagg Road Improvement, Phase II
- Newsletter from Ohio Department of Transportation
- E-mail from Warren-Trumbull Neighborhood Partnership about a presentation on rain barrels and rain gardens
- Notice from Trumbull County Planning Commission regarding Community Development Block Grant (CDBG) Community Development Program Public Hearing #1 and Request for Proposals
- MORE Grant Program Application from Ohio Township Association Risk Management Authority (OTARMA)
- Invitation from Trumbull County Engineer to schedule Bazetta's Annual Meeting with the County Engineer
- Invitation from Alliance for Substance Abuse Prevention to attend their ASAP Trumbull County Crime & Drug Strategy Planning Retreat
- Notice from Dominion east Ohio regarding Cases #07-829-GA-AIR and #12-3116-GA-RDR

Administration:

- Nothing to Report

Police Department:

- See attached agenda
- Acting Chief Hovis said the following
 - Applied for a grant thru Walmart for \$5,147.19 and should hear soon

051-13 To rescind Board Resolutions #020-13 and #021-13.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

052-13 To authorize the sale of 2003 Ford Crown Victoria (VIN 0419) with police package and 2004 Ford Crown Victoria (VIN 7602) with police package to Chicago Motors for a total of \$1660.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

053-13 To move Justin O'Rourke from the Reserve Program to active duty as a part-time patrolman at a rate of \$12.00 per hour, retroactive to February 3, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

054-13 To approve the expenditure of \$200 to send Officer Nathan Greathouse to Field Training Officer School at the Ohio Peace Officer Training Academy, to be paid from the Police Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

055-13 To authorize the increase of the Police Department Impound Lot Administration Fee from \$25 to \$50, effective February 18, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

056-13 To authorize the following Police Department Impound Lot Storage Fees, effective February 18, 2013.

Passenger vehicle - \$25.00 per day

Boat - \$50.00 per day

Commercial vehicle - \$50.00 per day

Semi /dump/garbage truck - \$100 per day

Commercial Trailer - \$50.00 per day

Semi trailer - \$100 per day

Any victim of a stolen vehicle will be charged \$100.00 towing fee and \$50.00 Administration fee and all storage fees will be waived.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Cemetery Clean-Up will be taking place throughout the month of March
 - Residents are encouraged to remove all decorations

057-13 To approve an expenditure not to exceed \$2,700 for backhoe tires from Kauffman Tire, to be paid from the Cemetery Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See attached agenda

058-13 To conditionally hire Nicholas Wildman, Joshua Cleveland, and Kevin Bloom as a part-time firefighter/medics, at a rate of \$11.25 per hour, pending negative background check and pre-employment drug screen results.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

059-13 To terminate Daniel Sherman, effective immediately.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

060-13 To accept the resignation, in good standing, of Brandon Clark, effective immediately.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

061-13 To approve an expenditure not to exceed \$1,200 in travel expenses to send fire department personnel to Florida for final inspection of the new ambulance, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

062-13 To approve the expenditure of \$500 to Muscle Connection for annual service on exercise equipment, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

063-13 To approve an expenditure not to exceed \$1,000 for the purchase of three pairs of structural firefighting boots, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Board Chairman Steve Belcher reported the following
 - The annual Park Fund Raiser will be held on April 27, 2013 at 6:00pm at Candlelight Knolls
 - Chairman Belcher also told the students in attendance of tonight's meeting that community service hours will be granted if anyone is interested in helping out and to please spread the word around the school.

Zoning Inspector:

- Zoning Inspector Michael Mills reported the following
 - Johnson Plank two structures were removed with help from the homeowner so no Township expenses were incurred.
 - Home on Durst Clagg was scheduled to be demolished but the homeowner is going to rehab the home and resell it, so this contract will be voided and taken off the Move Ohio Forward grant.
 - Has had some inquires on businesses moving into Bazetta.
 - Attended a conference in Columbus.
 - Making progress with the code enforcement.

Zoning Commission:

- Chairman Ted Webb had the following to report
 - Presented the Trustees with the motion to place Rod Prodonovich on the Zoning Board of Appeals as an alternate.
 - Recommended to the Trustees to adjust the Bazetta Township Zoning Fee Schedule in regards to oil and gas drilling application fee. Fee is currently set at \$150 would like to increase it to \$250.
 - Recommended to the Trustees to add an application fee of \$750 for Brine Injection Wells to the Bazetta Township Zoning Fee Schedule.
 - Ted will first get with Atty. Mark Finamore to see if a text resolution needs to be passed first since currently the fee schedule does not have an application fee for Brine Injection Wells.

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- Rex Pealer and Mike Marsh to discuss sewer and water petitions
- Rod Prodonovich to discuss joining one of the zoning boards
- David Christner to discuss Easter Egg Hunt

Public Comment:

- Marisha Agana MD asked the Trustees to support John Hall in his campaign to pursue a position at the Trumbull County Board of Health.

064-13 To appoint Rod Prodonovich as an alternate member on the Zoning Board of Appeals.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

065-13 To amend the current Bazetta Township Zoning Fee Schedule in regards to Oil and Gas Drilling Application fee. Change from \$150 to \$250.

Motion: Trustee Parke
Second: Trustee Paul
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- PRESENTATION OF CERTIFICATES TO NAMES ON ATTACHED LIST

066-13 To recess into Executive Session at 7:40pm to discuss employment of public employees, per ORC 121.22(G).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

067-13 To reconvene from Executive Session at 8:04pm with no action taken.

Motion: Trustee Parke

Second: Trustee Hovis

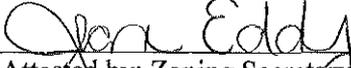
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

068-13 To adjourn the meeting at 8:05pm.

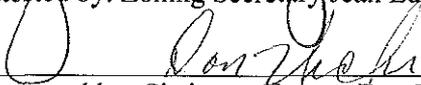
Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


Attested by: Zoning Secretary Jean Eddy

Dated: 2-21-13


Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Date

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	85.43	VW 1	The Huntington National Bank	January Service Charges
4	460.30	VW 4	The Huntington National Bank	Principal/Interest
19197	39.00	VW19197	Atwell's Police and Fire Equipment	Supplies
19198	5794.58	VW19198	Ainsley Oil Company	Gas/Diesel Fuel
19199	57.68	VW19199	Automotive Distributors Whse.	Supplies
19200	275.00	VW19200	Arnal Construction, Inc.	Replace Lock @ Fire Station
19201	5074.43	VW19201	BE Solutions	Claims Runs
19202	900.00	VW19202	Bud's Towing & Recovery, LLC	January Tows
19203	157.79	VW19203	Broadvox GO! LLC	Service
19204	525.00	VW19204	BE Solutions	Admin. Fees
19205	6525.00	VW19205	Cernica Engineering	Service
19206	3964.04	VW19206	CDW Government	2 Police MDTS
19207	7.39	VW19207	Carter Lumber	Supplies
19208	270.00	VW19208	Computer Stitch Designs	Supplies
19209	95.22	VW19209	City of Warren, Utility Services	Service
19210	88.78	VW19210	Cerni Motor Sales, Inc	Supplies
19211	614.52	VW19211	Donald P. Urchek	Travel Reimbursement
19212	367.60	VW19212	Dominion East Ohio	Service
19213	517.85	VW19213	D&T P.M. & Truck Repairs LLC	Supplies/Service
19214	249.00	VW19214	D&B Cleaners	Service
19215	12446.98	VW19215	Ford Credit Dept 67-434	Payment & Interest
19216	72.85	VW19216	Finger Lakes System Chemistry	Supplies
19217	6349.00	VW19217	GearGrid Corporation	Supplies
19218	439.99	VW19218	Graybar Financial Services, LLC	Service
19219	272.79	VW19219	Handyman Supply Inc.	Supplies
19220	8.92	VW19220	Howland Springs Water Company, Inc.	Service/Supplies
19221	158.13	VW19221	Hanley Print & Promotions	Supplies
19222	499.00	VW19222	ID Networks	Service
19223	1085.00	VW19223	Lou Carbone Plumbing Heating & Cooling	Service
19224	197.15	VW19224	Lou Wollam Chevrolet Inc.	Supplies
19225	312.05	VW19225	Michael Mills	Travel Reimbursement
19226	144.23	VW19226	Michael Mannella	January Opt-Out
19227	1200.00	VW19227	MicroDoctor.com	Service
19228	592.88	VW19228	Mark Thomas Ford	Supplies
19229	56596.00	VW19229	OTARMA	2013 Ins Coverage
19230	92.12	VW19230	Ohio Utilities Protection Service	2013 Governmental Assessment
19231	178.13	VW19231	NAPA Auto Parts	Supplies
19232	861.00	VW19232	Ohio Billing, Inc.	EMS Trip Submissions
19233	539.52	VW19233	Ohio Edison	Service
19234	568.00	VW19234	Playworld Midstates	Supplies
19235	164.00	VW19235	Proforma	Supplies
19236	134.81	VW19236	Paul W. Hovis	Travel Reimbursement
19237	12.50	VW19237	Regional Collection Services, Inc.	2013 Fees
19238	1276.83	VW19238	R&S Production	Supplies
19239	109.81	VW19239	Ricoh USA, Inc.	Service
19240	20.00	VW19240	Rita K. Drew	Reimbursement - Processing Titles
19241	225.00	VW19241	Rising Repair LLC	Repair
19242	300.00	VW19242	SCHULTZ TOWING, INC.	Tows
19243	304.00	VW19243	Sunburst Environmental Service, Inc.	Service
19244	78.37	VW19244	Staples Business Advantage	Supplies
19245	166.70	VW19245	Trumbull County Water & Sewer Acct. Dept	Service
19246	3025.23	VW19246	Trumbull County Treasurer	Feb. 9-1-1 Service
19247	526.53	VW19247	Time Warner Cable-Northeast	Service
19249	3552.00	VW19249	Teamsters Local 377	Insurance
19250	85.00	VW19250	Valley Title & Escrow Agency, Inc.	Service
19251	192.42	VW19251	Walmart Business/GECRB	Supplies
19252	98.24	VW19252	Acuity Specialty Products, Inc.	Supplies
19253	77.86	VW19253	Advance Auto Parts	Supplies
19254	279.20	VW19254	CDW Government	Supplies
19255	767.19	VW19255	Orwell Natural Gas	Service
19256	903.95	VW19256	D.R. Ebel	Supplies
19257	150.00	VW19257	Treasurer, State of Ohio	Volunteer Fire Fighters' Dependent
19258	159.75	VW19258	Trumbull County Engineer	Premium Cold Mix
19259	3520.00	VW19259	OH Fire & Emergency Services Foundation	Tuition
=====				
	124811.74		Total Amount of Pending Warrants	



Ohio Department of Transportation

Office of Technical Services

2012 Township Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than April 1, 2013.
or county mileage will be certified by default based on the best information available.

The total certified mileage at the end of Calendar Year 2011 for BAZETTA Township
in TRUMBULL County was 20.490 miles

as certified by the Board of Township Trustees or reported by the Director of Transportation.
in accordance with the provisions specified in the Ohio Revised Code, Section 4501.04.

Consider all mileage changes that occurred in CY 2012 and determine the net increase or decrease in mileage. Add the net change to the 2011 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2012,

the township was responsible for maintaining 20.490 miles of public road.

Signature of Chairman of Board of Township Trustees

2-12-13
Date

Trustee Signature

2-12-13
Date

Trustee Signature

FEB 12 2013
Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223
Attn: Michael Greenwood (614) 466-2852

**TRUMBULL COUNTY TOWNSHIP ASSISTANCE PROGRAM
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding is executed by and between the Trumbull County Engineer and Bazetta Township as it relates to the Trumbull County Township Assistance Program. This program will be administered in accordance with Ohio Revised Code Section 9.482 which provides for the opportunity for collaborative efforts between governmental entities.

WHEREAS, O.R.C. 9.482 establishes a process wherein Ohio Governmental entities may form collaborative partnerships to provide services to the public in a more efficient and effective manner, including, but not limited to, roadway and infrastructure maintenance; *and*

WHEREAS, O.R.C. 9.482 affords for immunity to all parties of this agreement under Section 2744 of the Ohio Revised Code; *and*

WHEREAS, The Trumbull County Engineer and the Board of Bazetta Township Trustees desire to utilize O.R.C. 9.482 to provide services under the Trumbull County Township Assistance Program; *and*

WHEREAS, the Board of Bazetta Township Trustees shall pay for all services provided for under the Trumbull County Township Assistance Program as it pertains to any improvements or maintenance of township roads or infrastructure; *and*

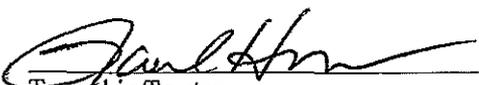
NOW THEREFORE, to accomplish the goal of increased efficiency and effectiveness of roadway infrastructure maintenance in Bazetta Township, the Board of Bazetta Township Trustees and the Trumbull County Engineer agree to the aforementioned terms and conditions.

IN WITNESS WHEREOF, this Memorandum of Understanding has been executed by and between the undersigned on behalf of Trumbull County and Bazetta Township for the calendar year 2013.

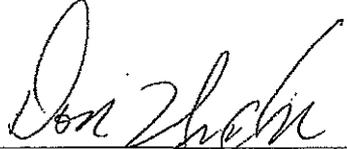
Randy L. Smith, P.E., P.S.
Trumbull County Engineer



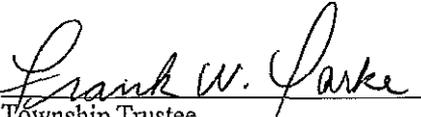
Witness



Township Trustee



Township Trustee



Township Trustee

Witness

AFFILIATED WITH
International Association of Firefighters
Washington, D.C.
Ohio Association of
Professional Firefighters



AFFILIATED WITH
OHIO AFL-CIO
COLUMBUS, OHIO

BAZETTA PROFESSIONAL FIREFIGHTERS
—LOCAL NO. 3703—
CORTLAND, OHIO

Memorandum of Understanding

Between

The Bazetta Township Board of Trustees

And

The Bazetta Township Fire Fighters, IAFF Local 3703

SERB Case No. 11-Med-09-1376

29 January 2013

Bazetta Twp Fire Fighters, IAFF Local 3703 (IAFF) and Bazetta Twp Board of Trustees (Bazetta) mutually and collectively agree to the terms of this MOU to cover the following items related to the current contract or agreement.

Effective January 1, 2013 the attached page detailing wages is the correct and agreed upon rate(s) of pay for all members of the IAFF, Local 3703, for the years of 2013 and 2014. Both parties agree there was a miscommunication and this issue will be and is resolved with this MOU, the attached wage page and the attached signature page.

This MOU will expire at the end of the current contract or agreement.

Section 36.1: January 1, 2012, bargaining unit employees shall receive the following rate of pay:

Firefighter / EMT A-1	\$13.65
Firefighter / EMT – P	\$ 14.37
Lieutenant / EMT – A-1	\$ 15.46
Lieutenant / EMT – P	\$ 16.19
Captain / EMT – A-1	\$ 16.96
Captain/ EMT – P	\$ 17.71

Effective January 1, 2013, bargaining unit employees shall receive the following rate of pay:

Firefighter / EMT A-1	\$13.85
Firefighter / EMT –P	\$14.57
Lieutenant / EMT A-1	\$15.66
Lieutenant / EMT –P	\$16.39
Captain / EMT A-1	\$17.16
Captain / EMT – P	\$17.91

Effective January 1, 2014, bargaining unit employees shall receive the following rate of pay:

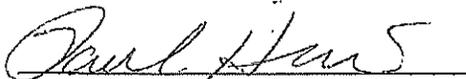
Firefighter / EMT A-1	\$14.05
Firefighter / EMT –P	\$14.77
Lieutenant / EMT A-1	\$15.86
Lieutenant / EMT –P	\$16.59
Captain / EMT A-1	\$17.36
Captain / EMT – P	\$18.11

Signature Page

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed on this 29 day of JAN, 2013

FOR BAZETTA TOWNSHIP

FOR IAFF Local #3703



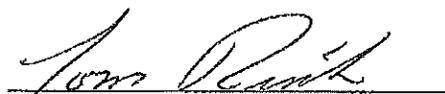
Paul Hovis, Trustee
Bazetta Township



Dave Walter
IAFF Local #3703



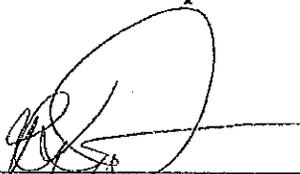
Frank Parke, Trustee
Bazetta Township



Tom Rink
IAFF Local #3703



Don Urchek, Trustee
Bazetta Township



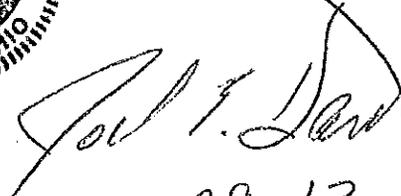
Rita Drew
Township Fiscal Officer



Dennis Lewis, Fire Chief
Bazetta Township Fire Department



JOEL E DAVIS
NOTARY PUBLIC - OHIO
MY COMMISSION EXPIRES: 9-6-2014



1-29-13

FINANCE COMMITTEE

McCarthy

Mansell

Radtka

ORDINANCE NO. 8-2013

AN ORDINANCE AUTHORIZING THE VILLAGE OF LORDSTOWN TO ENGAGE JOEL DAVIS, AN IT EMPLOYEE OF BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO, TO PROVIDE INTERNET TECHNOLOGY ("IT") SERVICES FOR THE VILLAGE OF LORDSTOWN AND DECLARING AN EMERGENCY.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF LORDSTOWN, COUNTY OF TRUMBULL, STATE OF OHIO:

Section I: That the Chief of Police and the Finance Committee of Village Council have recommended that the Village of Lordstown engage Joel Davis, an employee of Bazetta Township, Trumbull County, Ohio, to provide IT consulting services for the Village of Lordstown in accordance with an IT Services Cooperative Agency Use Agreement, a copy of which is attached hereto as **Exhibit "A"**, the terms of which are incorporated by reference and made a part of this Ordinance.

Section II: That the Council of the Village of Lordstown concurs with the recommendation of the Chief of Police and Finance Committee and hereby authorizes the Mayor and Clerk to execute an IT Services Cooperative Agency Use Agreement, Exhibit "A", with Bazetta Township, Trumbull County, Ohio, to enable Bazetta Township to provide the services of Joel Davis as IT consultant for the Village of Lordstown.

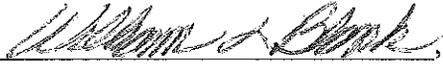
Section III: That payment for said services shall be made to Bazetta Township at the rate of Thirty-Five and 00/100 Dollars (\$35.00) per hour during normal business hours and Fifty and 00/100 Dollars (\$50.00) during outside normal business hours and shall be charged to the 101.210.52239 Contractual Account for a period not to exceed one year.

Section IV: That this Ordinance is hereby declared to be an emergency measure necessary for the public health, safety, and welfare and for the further reason that the IT Services Cooperative Use Agreement must be implemented in a timely manner.

Section V: That the passage of this Ordinance and all deliberations relating to the passage of this Ordinance were held in open meetings in accordance with the provisions of Ohio Revised Code Section 121.22.

Passed in Council this 22 day of January, 2013.

, Mayor

, Clerk

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 12th day of February, 2013 by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Village Of Lordstown, (hereinafter "Cooperative Agency User") whose address is 1455 Salt Springs Road, Ohio, Lordstown, OH 44481

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 12th day of February 2013 and continuing thereafter for a period of one year terminating at the close of business the 11th day of February 2014 : This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; ~~integration of such products with Cooperative Agency User's organizational needs and~~ infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off,

Provided however, that although the IT Service Provide will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at it's sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 35⁰⁰, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50⁰⁰, per hour.,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. **Confidentiality:**

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology Infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. **Rights and Licenses:**

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

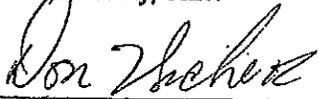
14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

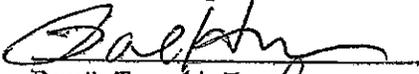
15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of

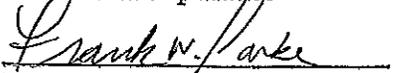
Trumbull County, Ohio.



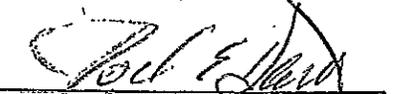
Bazetta Township Trustee



Bazetta Township Trustee



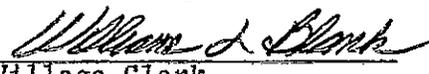
Bazetta Township Trustee



Joel Davis, IT employee for
Bazetta Township



Mayor, Village of Lordstown



Village Clerk

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Bristol Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 254 Bristolville, Ohio, 44402

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 8th day of February, 2013 and continuing thereafter for a period of one year terminating at the close of business the 7th day of February, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

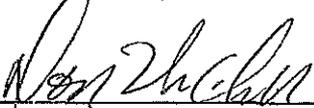
agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

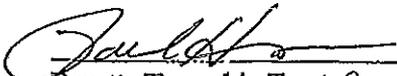
15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



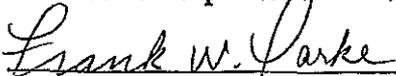
Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 12th day of February, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Champion Township, (hereinafter "Cooperative Agency User") whose address is 149 Center Street, E., Ohio, (Warren 44481)

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort.

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 12th day of February, 2013 and continuing thereafter for a period of one year terminating at the close of business the 11 day of February, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour,

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

AllLEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

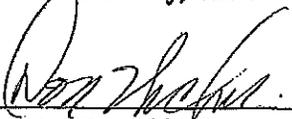
agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

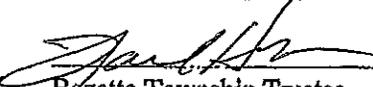
15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



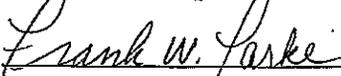
Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 08th day of February, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Attorney Cortland, Ohio 44410 and Mark Finamore Township, (hereinafter "Cooperative Agency User") whose address is 258 Seneca Ave., NE Warren, Ohio, 44481

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 8th day of February, 2013 and continuing thereafter for a period of one year terminating at the close of business the 7th day of February, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

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IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

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All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

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9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

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This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

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agents.

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In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

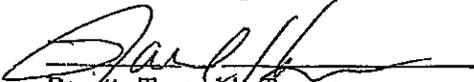
15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.



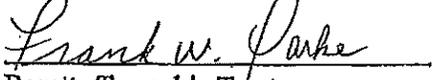
Bazetta Township Trustee

Township Trustee



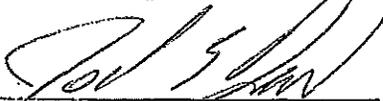
Bazetta Township Trustee

Township Trustee



Bazetta Township Trustee

Township Trustee



Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

Bazetta Township Police Department Agenda for meeting
02/12/2013

- 1.** Justin O'Rourke from Reserve Officer to Paid Part-time retroactive to February 3, 2013.
- 2.** Send Officer Nathan Greathouse to Field Training Officer School on June 24 to June 27, 2013 at the Ohio Peace Officer Training Academy at a cost of \$200.00.
- 3.** Increase Administration Fee from \$25.00 to \$50.00 on any vehicle towed into police impound.
- 4.** Make all storage fees as follows:
 - Passenger vehicle -\$25.00 per day
 - Commercial vehicle- \$50.00 per day
 - Commercial Trailer -\$50.00 per day
 - Boat-\$50.00 per day
 - Semi /dump/garbage truck- \$100 per day
 - Semi trailer-\$100 per day
 - Any victim of a stolen vehicle will be charged \$100.00 towing fee and \$50.00 Administration fee and all storage fees will be waived.
 - All to be effective Starting February 18, 2013.

PRICE QUOTES FOR BACKHOE TIRES:

ORWELL TIRE 440-437-6515

GOODYEAR 19.5L-24-R4 REAR 700.00 EACH \$1400.00

GOODYEAR 340/80R18-R4 FRONT 530.00 EACH \$1060.00

Total 2460.00

KAUFFMAN TIRE 1-800-503-2120

7900 COCHRAN ROAD

STE 300

SOLON, OHIO 44139

GOODYEAR 19.5L-24-R4 REAR \$669.75 EACH \$1339.50

GOODYEAR 340/80R18-R4 FRONT \$510.00 EACH \$1020.00

TOTAL \$2359.50

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 2/12/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on February
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. I am requesting to hire Nicholas Wildman – Joshua Cleveland – Kevin Bloom as a part-time firefighter/medic's at the rate of \$11.25 pending negative drug screen and background check. Interviews have been completed by Captain Rink and I. Applications are on file and upon request for your review.
2. I am requesting that Daniel Sherman be removed from Bazetta Fire Department part-time firefighter/medic roster. This gentleman was giving a leave of absence from September 30, 2012 until January 1, 2013 due to a new job that he had taken. We have tried to make contact with him and he has not returned any of our calls.
3. I am also requesting that the Trustees accept the resignation in good standing for Brandon Clark with the Bazetta Fire Department. Brandon has gone back to school and is unable to give enough of his time to the Fire Department.
4. I am requesting expenditure not to exceed \$1200.00 for travel expenses to send two fire department personnel to Florida in February or March for the final inspection of the new ambulance. The committee members choose not put this in the bid as it was a \$2000.00 option and they felt it would be less expensive if we handled the travel for the final inspection of the new ambulance. The only expensive that Bazetta Fire Department occurs is travel. Food, hotel, and travel expenses once in Florida are picked up by the Wheeled Coach. At this time we are unsure of the exact date when the Ambulance will be ready for final inspection.
5. I am requesting the expenditure of \$500 dollars to Muscle Connection for the annual service on the exercise equipment that was purchased by a grant.

6. Requesting an expenditure not exceed \$1000.00 for three pairs of structural firefighting boots. Cost of boots per set is \$290.00. With the hiring of the additional firefighters we may not have proper size of structural firefighting boots that will fit. I currently have a grant request out for three complete sets of structural firefighting gear. If not awarded we may have to purchase three sets of structural firefighting gear. As a reminder Bazetta Fire Department in the last 5 years has been awarded through grants 20 complete sets of structural firefighting gear.
7. I would like to inform that we have ordered \$1000.00 worth of smoke detectors from Wal-Mart. There is no use of Tax payers dollars and will be given to the community on a first come first serve basis. This was from the generous donation from Bazetta -Cortland Optimist Club.
8. I would like to inform the Trustees that the Polar Plunge that was scheduled at Mosquito State Park on January 9, 2013 was moved to March 9, 2013 at 1300 hours.

Dennis Lewis
Chief of Fire & EMS

INDIVIDUALS THAT WERE RECOGNIZED AND RECEIVED CERTIFICATES
AT THE FEBRUARY 12, 2013 BAZETTA TOWNSHIP TRUSTEE MEETING

Dave Walter

Rob Wasser

Jon Bland

Zack Walter

Rudy Harsany

Chris Herlinger

Bryan Galida

Nathan Greathouse

Donny Utterback

Dallas Young

Tommy Domes

Matt Mancini

John M Hull II

Objective

Board member TCBOH

Experience

2000-2008 City of Youngstown Youngstown, Ohio

Police Officer

- Police Patrol and Community Policing
- Working with City Council, Civic Groups and Various City, State and Federal Agencies to Improve the Quality of Life of Citizens

Awards

- 5 Meritorious Service Awards
- 7 Letters of Commendation
- Investigative Excellence Award
- Excellent Police Duty Award
- Life Saving Award
- Certificate of Special Congressional Recognition
- Recognition from United States Department of Justice

1998-2000 Humility of Mary Health Partners Youngstown, Ohio

Police Officer

- Hospital Security

2006-2008 Youngstown Police Association Labor Union Youngstown, Ohio

Secretary/Treasurer

- Record Keeping
- Finances
- President Pro-Tempore

1997-2000 City of Youngstown Youngstown, Ohio

911 Tech

- Handled and Prioritized Calls for Police/Fire/EMS
- Dispatched Police and Fire

Education

1998 MTC Training Centre Howland, Ohio

OPOTC Police Commission

1995-1996 New Castle School of Trades Pulaski, Pennsylvania

Associate Degree in Electrical Technology

Dear _____,

I am writing this letter to inform you of my intent to run for a seat on the Trumbull County Board of Health.

The citizens of Trumbull County are increasingly losing confidence in the Board of Health. It is imperative that the Board improves community relations and involve the public more in their decision making.

In order to restore that confidence, the public must have access to timely, accurate and detailed information. The public also needs to know the Board of Health is being good stewards of taxpayer's money. Lastly, the Board must comply with the law.

Some examples of the immediate problems I see and would work to remedy include, but not limited to;

- ❖ Working to "sunset" the consent decree either through the courts or legislature
 - Trumbull County is now substantially in compliance, making the agreement unnecessary
- ❖ Working to institute common sense changes to septic rules
 - Requiring adequately functioning systems be replaced simply due to a property changing hands places an undue burden on citizens and businesses
 - Would make Trumbull County more attractive to potential new businesses and residents
- ❖ Using social media and other means to inform citizens and improve the public's perception of the Board of Health.
- ❖ Requiring a detailed account of income and expenditures in annual report rather than generalities
- ❖ Comply with ORC § 3709.33 which states, "In general health districts, the prosecuting attorney of the county constituting all or a major part of such district shall act as the legal advisor of the board of health. In a proceeding in which the board is a party the prosecuting attorney of the county in which such proceeding is instituted shall act as the legal representative of the board."
 - The Board currently contracts private counsel
 - The Board also has used a private out-of-state accountant while having access to the services of the Trumbull County Auditor, Treasurer or even local accountants
- ❖ Incomplete licensing council
 - Tattoo and body alteration artists currently not represented
 - Plumbing and septic installers should also be represented on such board

I would also push for a performance audit to ensure the community that they're being good stewards of our tax dollars. A complete and comprehensive Performance Audit report can identify areas that can be modified to garner more efficient use of taxpayers' money, and will also identify areas that exemplify sound financial and management decisions from our elected administrators. To ensure a high quality audit and set the community at ease, the department could set up an open and transparent committee to assist in the direction and implementation of the Performance Audit and any subsequent recommendations.

This is but a sampling of my vision for the Board of Health.

In addition to a growing number of citizens and Township Trustees, I now have the full support of Senator Capri Cafaro, who has been an outspoken advocate for septic reform. Senator Cafaro said she knows I am passionate about this, having heard me speak previously and through private conversation, and knows I will work to improve the situation.

I look forward to working with the citizens, trustees and mayors of the Health District, the Board of Health and Senator Cafaro in solving the problems facing the residents and business owners of Trumbull County.

Thank you,

John M Hull II
Resume attached

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING AGENDA**

Date: February 20, 2013 at 11:45am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 11:50am.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

069-13 To approve the emergency expenditure of \$3,270.65 to Payne Auto Body for emergency ambulance repairs, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

070-13 To approve the expenditure of \$1,083.00 to Terry's Tire Town for tires for Engine #11, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

071-13 To adjourn the meeting at 11:53am.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew Dated: 02-20-13



Approved by: Chairman Trustee Don Urchek Dated: _____

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING AGENDA**

Date: February 20, 2013 at 11:45am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 11:50am.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

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Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew Dated: 02-20-13



Approved by: Chairman Trustee Don Urchek Dated: _____

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: March 12, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:01pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

072-13 To accept the minutes from the following meetings.

February 12 Regular

February 20 Special

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

073-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

074-13 To adopt the attached *Memorandum of Understanding for HAZMAT/Special Operations Services*.

Motion: None
Second: None
Vote: None

075-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Mecca Township.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

076-13 To renew the attached *IT Services Cooperative Agency Use Agreement* with Liberty Township.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

077-13 To approve the expenditure of \$7,405 for architectural services rendered by Baker Bednar Snyder & Associates, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis asked for an explanation about #078-13

- Fiscal Officer Drew explained as follows
 - This is the amount it cost to have Sterling Drive done in 2012
 - We did not pay this bill in 2013 because Shelly & Sands never provided the township with a maintenance bond
 - They have done so now
 - There is no current appropriation for this fund

078-13 To approve a Supplemental Temporary Appropriation of \$65,522.80 for 01-M-03 (General: Paving Contracts).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

079-13 To approve the expenditure of \$65,522.80 to Shelly & Sands for paving of Sterling Drive, to be paid from the General Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

080-13 To authorize the Fiscal Officer to make the following transfers.

\$10,000 from 01 (General) to 05 (Cemetery)
\$10,000 from 01 (General) to 13 (Zoning)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

081-13 To approve an expendiure not to exceed \$10,000 for the 2011-2012 Audit by the State of Ohio, to be paid from the General Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- E-mail from Warren-Trumbull Neighborhood Partnership about a presentation on rain barrels and rain gardens
- E-mail from Kent State University Trumbull regarding their Trumbull Job Fair and Backpack to Briefcase
- Invitation from Tribune Chronicle to participate in an endorsement interview
- Copy of letter from Trumbull County Engineer to GreenLEEF Development Services regarding site at State Route 46 and Westview Drive
- Invitation from Youngstown Warren Regional Chamber to attend their Ohio Shale Development: Economic Impact Opportunities Forum
- Invitation from Trumbull County Engineer to attend a Chainsaw Safety Training Class
- Invitation from Trumbull County Health Department to attend their Annual Meeting
- Invitation from Youngstown Warren Regional Chamber to attend their Annual Meeting
- Invitation from Youngstown Warren Regional Chamber and Youngstown State University to attend their PICAM Breakfast & NOCHE Workshop
- Copy of Northeast Ohio Regional Economic Development Partners “Collabor18 for Business Retention & Expansion” from Youngstown Warren Regional Chamber
- Invitation from Trumbull County Health Department to attend their Annual Meeting

- Copies of Nomination Petitions for Appointment to Trumbull County Health Department to same
- Thank you letter from Hope Weckerly to Bazetta Fire Department
- Thank you card from Carole Hillyer to Bazetta Fire Department
- Notice of a Public Meeting from Trumbull Neighborhood Partnership
- Reminder from Trumbull County Planning Commission regarding their "VibrantNEO" Trumbull County Meeting
- Invitation from Ohio Utilities Protection Services to attend their annual pipeline safety program
- Invitation from Trumbull Neighborhood Partnership to attend their Warren Community Challenge: Round 1
- Mahoning Valley Organizing Collaborative 2012 Annual Report
- Invitation to take part in Ohio Department of Natural Resources' Ohio Statewide Comprehensive Outdoor recreation Plan (SCORP) focus group meeting

Administration:

- Trustee Urchek thank the students present for attending and seeing how local government works

Police Department:

- See Attached Agenda

082-13 To move Michael J. Pasternak from the Reserve Program to active duty as a part-time patrolman at a rate of \$12.00 per hour, retroactive to March 3, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

083-13 To authorize Acting Chief Hovis to sell a 1994 Chevy S-10 Pickup Truck (VIN #4799) obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Road Superintendent Parke reported the following
 - Bazetta Township Park opens April 1
 - Easter Egg Hunt will be March 23 at 11am for Lakeview Schools District only
 - Cemetery clean up is completed

084-13 To approve an expenditure not to exceed \$3,750 for a Ferris IS2000KAV2652-26HP Mower, with trade-in of Bobcat Procat 22 Mower (VIN #9124), from Agnew Lawn and Garden, to be paid from the Cemetery Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

085-13 To approve the return of John Governor to work predominantly as Park Laborer, effective March 18, 2013, at a rate of \$10.99 per hour.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Agenda

086-13 To adopt the attached *Bazetta Township Fire Department Mission, Vision, and Values Statements*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

087-13 To approve an expenditure not to exceed \$1,400 to send Dave Walter and Mike Mannella for Ohio Fire Chiefs' Association Fire Officer Training, to be paid from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

088-13 To approve an expenditure not to exceed \$15,000 for a Stryker EMS Model 6500 Power-Pro Ambulance Cot, to be paid from the Fire Fund.

Motion: None
Second: None
Vote: None

089-13 To authorize Chief Lewis and Fiscal Officer Drew to put the 2006 Ford E350 Wheeled Coach (VIN #1524) on eBay, with a reserve of \$15,000.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

090-13 To approve of \$3,274.34 to Physio-Control for the 2013 Annual Maintenance Agreement, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke inquired about the position of Assistant Chief
 - Chief Lewis said he thought the Trustees only wanted a list of pros and cons for creating the position
- Trustee Parke stated that he would like recommendation on personnel to open up the position
- Trustee Parke further stated that he thinks this needs to be moved on right away
- Trustee Hovis asked if Chief Lewis could have a list of pros and cons and recommendation of names for the next meeting
 - Chief Lewis said that he could

Parks & Recreation Board:

- See Attached Meeting Minutes
- Parks & Recreation Board Chairman Belcher reported the following
 - A group of individuals from the air base have requested to use the park parking lot this Saturday for a fund raising event
 - Saturday is the anniversary of a young man's death
 - They want to do a truck show in the parking lot only, not restroom or any other areas
 - Chairman Belcher will be there to supervise
 - They do have an insurance policy for either \$1 or \$2 million in place

- Would like the Trustees to allow this to happen
 - Fiscal Officer Drew said that the township would need a copy of the insurance just as we do for anyone else who uses the park
 - Trustee Parke would like to have Atty. Finamore review it first before a decision is made
 - Consensus among all Trustees is to allow it if the insurance policy is ok
- Park Fund Raiser will be April 27 at 6:30pm at Bazetta/Cortland Optimist Club
 - Currently selling tickets and seeking donations
 - If any students need community service hours, they can contact Chairman Belcher to help anytime between now and the date of the event

Zoning Inspector:

- Zoning Inspector Mills reported the following
 - Attended Ohio Township Association conference
 - It was one of the best he attended
 - He got several new ideas that he wants to implement this year that will save the township some money
 - Represented Bazetta Township as a Sergeant-at-Arms
 - Spoke with Zoning Commissioner Webb about rewriting the township's zoning resolution
 - In the process of doing this now
 - Will be creating a zoning map to prevent "spot" zoning issues
 - Doing this via the township's property maintenance code
 - Would like to see a planning section placed in the minutes
 - Several business are getting ready to relocate here
 - Need to keep very proactive about this
- Trustee Urchek thanked Zoning Inspector Mills for all his hard work

Zoning Commission:

- Zoning Commission Chairman Webb reported that their next Quarterly Meeting would be April 3 at 7pm to begin working on the text amendments Zoning Inspector Mills just talked about
- Trustee Urchek complimented the Zoning Commission on the work it was doing

Safety Committee:

- Trustee Parke said the committee is going to start changing their meetings to coincide with department head meetings since the same people attend both
- Trustee Urchek said this was a good idea

Health Insurance Committee:

- Nothing to report

Public Comment:

- Larry Hall wanted to know when the Trustees would be going back to having 2 meetings per month, preferably at night
 - Trustee Urchek said the Trustees have to make that decision at the beginning of the year at the Reorganizational Meeting and the decision was made to go to 1 meeting per month
- Martha Urchek thought everyone should all introduce themselves to the students in attendance
 - All officials on the dais did so

Asked to be placed on the Agenda:

- Mike Swiatkwich passed out some literature and gave a presentation regarding the Mosquito Lake Greenway Project

091-13 To adjourn the meeting at 8:00pm.

Motion: Trustee Hovis

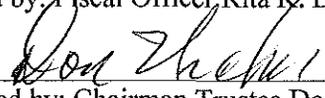
Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer, Rita K. Drew

Dated: 03-15-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
4	103.04	VW 4	THE HUNTINGTON NATIONAL BANK	Service Charges
19401	35.43	VW19401	ADVANCE AUTO PARTS	Supplies
19402	35.00	VW19402	ACCORD OCCUPATIONAL HEALTH SERVICES	Service
19403	6186.61	VW19403	Ainsley Oil Company	Gas/Diesel
19404	410.09	VW19404	Automotive Distributors Whse.	Supplies
19405	158.00	VW19405	Amerigas Propane LP	Service
19406	800.00	VW19406	Attorney Mark S. Finamore	Service
19407	9806.82	VW19407	BE Solutions	Claims
19408	700.00	VW19408	BUD'S TOWING & RECOVERY, LLC	Feb. Inv.
19409	484.94	VW19409	Business Card	Supplies
19410	525.00	VW19410	BE Solutions	Admin Fees
19411	436.67	VW19411	Dominion East Ohio	Service
19412	249.00	VW19412	D&B Cleaners	Service
19413	1153.82	VW19413	Donald P. Urchek	Health Care Opt-Out
19414	135.25	VW19414	D&T P.M. Truck Repairs LLC	Ladder 11
19415	20.00	VW19415	Dennis K. Lewis	EMT-Paramedic Reimbursement
19416	380.00	VW19416	Dean's Fence, LLC	Repairs
19417	439.99	VW19417	Graybar Financial Services, LLC	Service
19418	300.00	VW19418	Howland Alarm Company	Service
19419	101.64	VW19419	Handyman Supply Inc.	Supplies
19420	191.92	VW19420	Joshen Paper of PA	Supplies
19421	6.25	VW19421	Jonathan D. Bland	Travel Reimbursement
19422	25.00	VW19422	Jamie L. Antos-Niemi	Overpayment of Impound Lot Fe
19423	1275.00	VW19423	J.D. Farmer Plumbing Co., Inc.	Service
19424	239.00	VW19424	Municipal Signs & Sales	Supplies
19425	144.23	VW19425	Michael Mannella	Health Care Opt-Out
19426	65.00	VW19426	OTA	Workshop
19427	294.18	VW19427	NAPA Auto Parts	Supplies
19428	606.62	VW19428	Orwell Natural Gas	Service
19429	1050.00	VW19429	Ohio Billing, Inc.	EMS Trip Submissions
19430	336.84	VW19430	Regional Collection Services, Inc.	Service
19431	82.80	VW19431	Respiratory Care Partners	Service
19432	115.50	VW19432	Sunburst Environmental Service, Inc.	Service
19433	500.00	VW19433	SCHULTZ TOWING, INC.	Tows
19434	310.90	VW19434	Southeastern Emergency Equipment	Supplies
19435	1771.00	VW19435	Trumbull SWCD	2013 Conservation Appropriati
19436	501.36	VW19436	Terry's Tire Town	Supplies
19437	486.91	VW19437	Time Warner Cable-Northeast	Service
19438	26.07	VW19438	Tartan Client Trust Account	Service
19439	195.87	VW19439	Trumbull County Water & Sewer Acct. Dept	Service
19440	3025.23	VW19440	Trumbull County Treasurer	9-1-1 Service
19441	3552.00	VW19441	Teamsters Local 377	Insurance
19442	1083.00	VW19442	Terry's Tire Town	Tires/Service
19443	30.49	VW19443	Valley Office Solutions	Service
19444	61.50	VW19444	United Safety Authority of America	Supplies
19445	254.00	VW19445	Union Auto Parts, Inc.	Parts
19446	313.19	VW19446	Verizon Wireless	Service
19447	1336.67	VW19447	Walmart Bueiness/GECRB	Supplies
=====				
	40341.83		Total Amount of Pending Warrants	

MEMORANDUM OF UNDERSTANDING

For HAZMAT/Special Operations Services

WHEREAS the Trumbull County Emergency Management Agency ("TCEMA") is a countywide emergency management organized pursuant to R.C. 5502.26, et seq.; and

WHEREAS the TCEMA is responsible for the "development of an all-hazards emergency operations plan that has been coordinated with all agencies, boards, and divisions having emergency management functions within the county," under R.C. 5502.26(A)(2); and

WHEREAS "The director/coordinator of emergency management for a countywide [EMA] shall be responsible for coordinating, organizing, administering, and operating emergency management in accordance with the agency's program established under this section, subject to the direction and control of the executive committee," pursuant to R.C. 5502.26(A); and

WHEREAS the TCEMA may receive services, equipment, supplies, materials, or funds by way of gift, grant, or loan for purposes of emergency management, pursuant to R.C. 5502.32; and

WHEREAS the chief of a fire department is responsible for the coordination of all on-scene activities, pursuant to R.C. 3737.80, when a hazardous materials incident occurs within the jurisdiction of that particular fire department; and

WHEREAS political subdivisions, in accordance with R.C. 5502.29(B), may collaborate with other public and private agencies within this state, to develop mutual assistance agreements for reciprocal emergency management assistance for purposes of preparing for, responding to, and recovering from an incident, disaster, exercise, training activity, planned event, or emergency, any of which requires additional resources; and

WHEREAS the Trumbull Fire Chiefs' Association has been coordinating and overseeing the Trumbull County Hazardous Materials Bureau ("HAZMAT") and Special Operations Group ("SOG"), organizations comprised of employees and volunteers of various fire departments throughout Trumbull County who have been trained to respond to and handle hazardous materials incidents, Fire Investigations, etc; and

WHEREAS it is the desire of both the Trumbull County Fire Chiefs' Association and TCEMA to enter into an memorandum of understanding in order to ensure efficient administration of hazardous materials identification, response, mitigation, cleanup, and recovery.

NOW THEREFORE, in consideration of the mutual duties and goals stated above, the TCEMA, the Trumbull County Fire Chiefs' Association, and all member townships, municipalities, joint fire districts, or fire association under contract with a township or municipality whose concurrence and approval is attached hereto; agree as follows:

1. This Memorandum of Understanding shall take effect upon the authorized signature of TCEMA and the Trumbull County Fire Chiefs' Association.

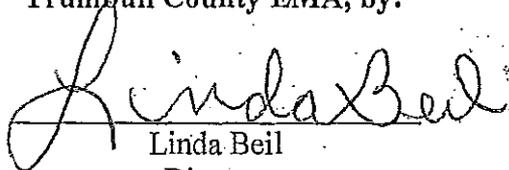
2. After the effective date of this Memorandum, the TCEMA shall assume administrative oversight of HAZMAT and SOG, and the Trumbull County Fire Chiefs' Association shall relinquish their administrative oversight.
 - a. During any actual hazardous materials incident, pursuant to R.C. 3737.80, the fire chief in the jurisdiction where each hazardous materials incident takes place shall be responsible for on-scene coordination and operational control.
 - b. After the effective date of this Memorandum, the Trumbull County Fire Chief's Association shall continue to serve as an advisory board to the TCEMA for all matters related to HAZMAT or SOG.
 - c. After the effective date of this Memorandum, the Trumbull County Fire Chiefs Association shall continue to assist TCEMA in crafting the annual budgets for HAZMAT and SOG.
3. Any individual wishing to remain part of HAZMAT or SOG after the effective date of this Memorandum must meet the following requirements:
 - a. The township or municipality, and joint fire district if applicable, or fire association under contract with a township or municipality that has charge over any person wishing to be part of HAZMAT or SOG shall, by official action, must authorize and execute this Memorandum.
 - b. The person wishing to be part of HAZMAT or SOG must be a valid employee or volunteer of a township fire department, municipal fire department, joint fire district, or fire association under contract with a township or municipality.
 - c. The person wishing to be part of HAZMAT or SOG must have proper training, as determined by TCEMA and the Trumbull County Fire Chiefs' Association.
 - d. The person wishing to be part of HAZMAT or SOG shall be enrolled with TCEMA as an emergency management worker, as defined by R.C. 4123.031(A), and as such shall comply with all statutory requirements including:
 - i. The person shall register, in writing, the person's name, address, and any other necessary information pertaining to the person's qualifications and choice of type of service with TCEMA.
 - ii. The person shall take the oath contained in R.C. 5502.34 before the executive director of the emergency management agency, and shall sign a written copy of the same.
 - e. The person wishing to be part of HAZMAT or SOG shall comply with all other federal, state, and local laws, regulations, and rules, including any rules adopted by the TCEMA for administration of HAZMAT or SOG.

4. TCEMA shall cover all properly registered HAZMAT and SOG members with workers compensation coverage as emergency management workers, as defined by R.C. 4123.031(A), as long as they are performing duties described by R.C. 4123.036.
5. TCEMA shall comply with all record keeping requirements for all activity involving emergency management workers, and in particular, records required to be kept for purposes of workers compensation coverage, including, but not limited to, the records described by R.C. 4123.036(C).
6. HAZMAT and SOG emergency management workers shall receive no pay from TCEMA for services, and shall be considered volunteers for all HAZMAT and SOG activities undertaken by TCEMA, HAZMAT, and SOG.
7. During and after each HAZMAT and SOG incident, TCEMA shall cause a detailed record to be kept documenting the costs of investigating, mitigating, minimizing, removing, or abating a spill, release, discharge, or contamination.
 - a. TCEMA, in conjunction with the Trumbull County Fire Chiefs' Association, shall adopt a formal billing schedule for the services of HAZMAT and SOG.
 - b. After review of the detailed record, TCEMA shall certify the cost to the Trumbull County Prosecutor's Office.
 - c. Pursuant to R.C. 5502.26(C), the Trumbull County Prosecutor is legal counsel for TCEMA, and as such, will review each certification of costs for potential recovery pursuant to R.C. 3745.13, et seq.
 - d. TCEMA shall cooperate with the Trumbull County Prosecutor's Office in any attempt to bring a civil action for recovery of costs against the person responsible for the unauthorized spill, release, or discharge of hazardous materials.
8. In exchange for workers compensation coverage for HAZMAT and SOG emergency management workers, The Trumbull County Fire Chiefs' Association shall give or donate to TCEMA all funds currently in the Trumbull County Fire Chiefs' HAZMAT account. These funds shall be held by TCEMA in separate funds, and shall be used for HAZMAT / SOG related expenses, including, but not limited to, workers compensation payments, insurance, and vehicle expenses.
 - a. Money paid for this purpose shall be paid using the procedure for gifts and donations for emergency management purposes pursuant to R.C. 5502.32.
 - b. Control of the HAZMAT / SOG accounts shall not be transferred to TCEMA until an audit of funds is completed by the Trumbull County Fire Chiefs' Association.
 - c. The amount paid per HAZMAT and SOG emergency management worker shall be the rate for an unpaid volunteer under Ohio Bureau of Workers Compensation guidelines. Because HAZMAT and SOG workers are unpaid, they will receive coverage as volunteers.

9. The Trumbull County Fire Chiefs' Association shall cooperate with TCEMA in helping to defray the additional cost of overseeing HAZMAT and SOG by making additional gifts or donations of money or property to TCEMA pursuant to R.C. 5502.32.
 - a. These gifts or donations shall only be made upon mutual agreement of TCEMA and the Trumbull County Fire Chiefs Association.
 - b. Gifts or donations may include, but are not limited to, money, equipment, and vehicles.
 - c. As long as funds are available through the standard practices of the Trumbull County Fire Chief's Association, that entity shall gift or donate \$1,500 per year to the TCEMA for the services of SOG.
10. The Trumbull County Fire Chiefs' Association and the TCEMA shall, as soon as possible, draft and adopt operational policies to carry out the duties set forth in this Memorandum.
11. This Memorandum shall be effective for one year beginning on the effective date described above. This Memorandum shall automatically renew for successive one-year terms. The Memorandum may be modified or cancelled as follows:
 - a. Any township, municipality, joint fire district, or fire association under contract with a township or municipality may withdraw from this Memorandum with 60 days written notice to both TCEMA and the Trumbull County Fire Chiefs' Association.
 - b. If the TCEMA or Trumbull County Fire Chiefs' Association wishes to cancel this Memorandum, written notice must be served on all parties to this Memorandum. TCEMA and the Trumbull County Fire Chiefs' Association shall jointly approve a written wind-up plan that ensures no break in services to Trumbull County. Once this plan is in place, it shall be followed to effectuate the cancellation.
 - c. This Memorandum may be modified at any time by written agreement of all parties.
 - d. Upon termination of this Memorandum, all rights granted herein for benefits of any HAZMAT and SOG emergency management worker subject to this Memorandum shall immediately cease. If any township, municipality, joint fire district, or fire association under contract with a township or municipality withdraws from this Memorandum, all volunteers or employees of that entity shall immediately forfeit any benefits or rights defined herein.

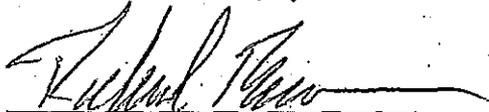
This Memorandum is hereby executed this 7 day of January,
2013, and shall have an Effective Date of _____, 2013.

Trumbull County EMA, by:



Linda Beil
Director

Trumbull County Fire Chiefs'
Association, by:



Richard Bauman
President

Trumbull County
Board of Commissioners, by:

Frank S. Fuda
Trumbull County Commissioner

Paul E. Heltzel
Trumbull County Commissioner

Daniel E. Polivka
Trumbull County Commissioner

Township/Municipality/Joint Fire District Participation

As the legislative authority of this Township/Municipality/Joint Fire District/Fire Association under contract with a township or municipality, this Board has reviewed the attached Memorandum of Understanding for HAZMAT and SOG Services, and hereby agrees to cooperate with the entities named therein and comply with the terms thereof.

This Board also authorizes its employee and volunteer firefighters to participate as HAZMAT/SOG emergency management workers under the administrative oversight of the Trumbull County Emergency Management Agency, subject to all requirements set out in the attached Memorandum.

WHEREFORE, the attached Memorandum was adopted in compliance with all applicable laws at a lawful meeting of this Board, and has been duly executed by the following authorized officials this _____ day of _____, 20_____.

Signature

Name

Title

Some signature lines may not be required, approval requires ratification and signature by majority of Board.

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 07th day of March, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Mecca Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 567 Cortland, Ohio, 44410

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this agreement shall be for a period of one (1) year, commencing on the 7th day of March, 2013 and continuing thereafter for a period of one year terminating at the close of business the 6th day of March, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 21st day of March, 2013, by and between **Bazetta Township** (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Liberty Township, (hereinafter "Cooperative Agency User") whose address is 1315 Churchill-Hubbard Road, Ohio, (Youngstown 44505)

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 21st day of March, 2013 and continuing thereafter for a period of one year terminating at the close of business the 20th day of March, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider with charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

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This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Bazetta Township Trustee

Township Trustee

Joel Davis, IT employee for
Bazetta Township

Prepared and Approved as to Form

Mark S. Finamore
Township Legal Counsel



February 2013 Bazetta Police Department Activity

Published Date: 3/5/2013

Activity	Total
Calls for Service	477
Incident Reports Filed	117
Traffic Crash Investigations	9
Number of Persons Arrested	41
Traffic Offenses	100
Traffic Citations Issued	78
Vehicle Miles Traveled	11,008.80
Office Contacts	297

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department

Year to Date Analysis January to February 2012 Comparison to January to February 2013

Acting Chief Michael J. Hovis

Sgt. Christopher G. Herlinger



	January to February 2012	January to February 2013	↑ Percentage Increase from 2012 to 2013
Calls for Service	846	1,039	23%
Incidents Filed	215	222	3%
Traffic Crash Investigations	30	33	10%
Number of Persons Arrested	51	94	84%
Traffic Offenses	96	220	129%
Miles Traveled	20,515	24,657	20%

*Numbers published as of 03/05/2013 subject to change

Agnew Lawn and Garden

In business since 1824

With over 175 years of business experience, Agnew Lawn and Garden, formally Agnew Farm Equipment, is still being operated by the Agnew family.

Our philosophy is to offer you a fair price and outstanding service. Our non-commission sales staff is eager to help you select the proper equipment to suit your special needs.

Our set up and delivery is always free of charge and we will deliver your new product at a time to suit your needs.

We offer several financing plans from equipment manufacturers and local companies. We also take Visa, MasterCard, and Discover cards.

Our well-stocked parts department has a knowledgeable staff, who can locate many hard to find items. We also offer full service and repair.

Agnew Sales and Service

Phone (330-758-2114) Fax (330-758-4066)

PN # 330 637 4518

e-mail jagnew@zoominternet.net

Name CRUISS 317113

Sales Person JOHN AGNEW

Brand	Model/Description	Price
FERRIS	IS 2000 w/26HP	
	52" DECK * KAW	7750.00
	TRADE IN	
	BOBCAT PROCAT 22	4000.00
	JIP TOTAL	3750.00
DEALER PREP	\$40 ON 100 SERIES	
	Set up	free
	Delivery	Small charge

* THE 25 1/2 IS LAST YEARS MODEL AND IS N.L.A. THE NEW MODEL IS 26HP KAW

S & K Sales & Service, Inc.
 7099 State Route 303
 Windham, OH 44288
 Ph. 330-527-3170
 Fax 888-817-9305
 www.sksonline.com

Estimate

Date	Estimate #
2/26/2013	20120441

Customer:
Bazetta Township Ohio 2211 State Route 305 Cortland OH 44410

Description	Qty	Cost	Total
2013 Ferris IS2000KAV2652- 26HP Kawasaki FX Engine, 52" Deck	1	7,750.00	7,750.00
Trade-In Credit for 2011 BobCat ProCat 22HP Kawasaki FX Engine, 52" Deck w. 375 Hours	-1	4,000.00	-4,000.00
Quotation Expires in 30 Days.			
		Total	\$3,750.00

Customer Signature _____

INVOICE

HAUETER'S LAWN & SPORT CENTER

415 WATER STREET
CHARDON, OHIO 44024

(440) 286-1041 or (866) 586-3468

15711 WEST HIGH STREET
MIDDLEFIELD, OHIO 44062

Phone: (440) 932-5397



EQUIPMENT REPAIRED SERIAL NO. HOURS

SOLD TO
Bazetta Twp.
Attn: Chris Park
(330) 219-4749
(330) 637-4518 Fax

DATE	INVOICE NUMBER	CUSTOMER ACCOUNT NO.	TERMS	CUSTOMER ORDER NO.
2-26-13			QUOTE	
QUANTITY	PART NUMBER	DESCRIPTION	UNIT PRICE	TOTAL AMOUNT
1	IS2000 ZKAV 26/52	Ferris IS 2000 w/ 52" cutting deck 26 hp. Kawasaki Frt.		7319. ⁰⁰ 200. ⁰⁰ <hr/> 7519. ⁰⁰
(Price includes state Bid Assist.)				

No FINANCE CHARGE is made on accounts paid by 10th of month following purchase. A minimum

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 3/12/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on March
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. I am requesting that Bazetta Township Trustees adopt Bazetta Fire Departments' new Mission Statement, Vision Statement, and Values Statement with and effective date of April 1, 2013. Please see attached sheet of Mission, Vision, and Values statements.
2. Request an expenditure to not to exceed \$1,400.00 to the Ohio Fire Chiefs' Association to send Firefighter/Medic Dave Walter and Firefighter Medic Mike Mannella to Fire Officer I training at Boardman Fire Department from September 16-27, 2013. This will be paid for from the fire fund line item training.
3. Request expenditure not to exceed \$15,000.00 to Stryker EMS equipment for Model 6500 Power-Pro Ambulance Cot. To be paid from the fire fund line item new buildings and equipment. Attached is the quote from Stryker.
4. Request to put the 2006 E350 Wheeled Coach ambulance vin # 1FDWE3JF72HB11524 on EBay to auction with a reserve of \$15,000.00.

Dennis Lewis
Chief of Fire & EMS

Mission Statement

BE SAFE, PREVENT HARM, EXCEED EXPECTATIONS

Providing the safest, most effective service is the core mission of the Bazetta Fire Department. Safety of our personnel and the safety of the public is our number one priority.

We will be responsive to the needs of our customers by providing rapid, safe, professional services essential to the health, safety and well-being of the community. *(Be Safe)*

We will accomplish our mission through fire and injury prevention, fire suppression, advanced medical services, hazard mitigation, and other emergency and non-emergency services. *(Prevent Harm)*

We will actively participate in our community, serve as role models and strive to effectively utilize all of the resources available to provide a service that will be deemed excellent by our citizens. *(Exceed Expectations)*

Vision Statement

The Bazetta Fire Department will be a leader in innovative fire department operations and customer service. We will remain accountable to those we serve by maintaining long-term partnerships with community organizations, businesses and citizens.

We will accomplish this by having employees certified and trained to the highest levels. Being synonymous with exceptional customer service, strong ethics, and dedication, we are committed to our mission, vision and values, and we are dedicated to our fire service profession.

Values of the Bazetta Fire Department

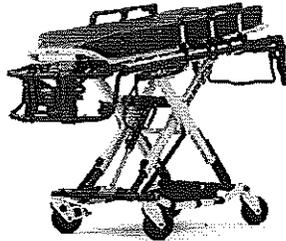
S.T.A.I.R.

SERVICE	We strive for excellence in the services we deliver through ongoing evaluation and involvement
TEAMWORK	We believe in our teamwork through skillful communication and personal cooperation to achieve one common goal.
ACCOUNTABILITY	We are responsible, as professionals and individuals, for our actions.
INTEGRITY	We act ethically, we expect honesty, loyalty and dedication.
RESPECT	We practice mutual respect by setting a personal example of trust and fairness.

Sales Proposal

BAZETTA FD

Quotation Date: 02/27/13
Offer Valid for 30 days



stryker®

EMS Equipment

Allyson Wright
EMS Account Manager
3800 E. Centre Ave
Portage, MI 49002

Cell: 330-321-5852
Fax: 888-462-0309
allyson.wright@stryker.com

Quantity		List Price	Unit Price	Ext Sell
1	Model 6506 Power Pro Ambulance Cot	\$14,620.00	\$13,158.00	\$13,158.00 Base Price

Standard Features Include:

	700-lb weight capacity
* Newly Added *	SMART Power System (Previously an option, now part of base price)
* New *	G Rated Bolster Mattress
* New *	G Rated Restraints
**	Strykers dual speed battery power-lift system
**	Automatic in-cot fastener shut-off
Exclusive!	Position action manual back-up system
**	Battery powered hydraulic lift system
**	Integrated power and usage meter
Exclusive!	Adjustable load height w/ jog function up to 36"
**	Integrated foot-end pull handle
**	No pinch points around frame of cot!
Exclusive!	Power washable
**	Single adjustable wheel lock
**	Telescoping head section for maximum mobility in any height position
**	One-hand operation of Backrest, fold-down Siderall, Telescoping Head Section,
**	Oversized wheels with sealed precision caster and wheel bearings
**	High visibility yellow powder-coated frame
**	Safety hook
**	Roll-pin free construction
**	3 year parts/labor/travel on X-Frame components and limited power train components
**	2-year parts/labor/travel warranty on entire cot (1 year on all soft items)
**	LIFETIME WARRANTY ON ALL WELDS!

Selected Options and Accessories (others available):

1	6500-034-000	SMART Charger Mounting Bracket	\$32.00	\$28.60	\$28.60
1	6086-502-010	Dual Wheel Lock	N/C	N/C	N/C
1	6506-040-000	XPS - eXpanded Patient Surface	\$1,875.00	\$1,687.50	\$1,687.50
1	6500-130-000	Pocketed Backrest Storage Pouches	\$254.00	\$228.60	\$228.60
1	6500-215-000	3-Stage IV Pole (patient right)	\$325.00	\$292.50	\$292.50
1	6500-147-000	Equipment Hook	\$49.00	\$44.10	\$44.10
1	6500-032-000	Knee-Gatch	\$755.00	\$679.50	\$679.50
1	6506-038-000	Steer Lock	\$725.00	\$652.50	\$652.50
1	6500-700-011	Fowler O2 holder	\$246.00	\$221.40	\$221.40
1	6500-128-000	Flat Head End Storage Pouch	\$130.00	\$117.00	\$117.00
1	6500-001-027S	Add'l In Fastener Shut Off (Kill Switch)	\$119.00	\$107.10	\$107.10
			\$19,130.00	\$17,217.00	\$17,217.00

MULTI - UNIT PURCHASE COST / COT (with options shown)

BUY 1	\$17,217.00
BUY 2	\$16,834.40
BUY 3-5	\$16,451.80
BUY 6-9	\$16,069.20
BUY 10+	\$15,686.60

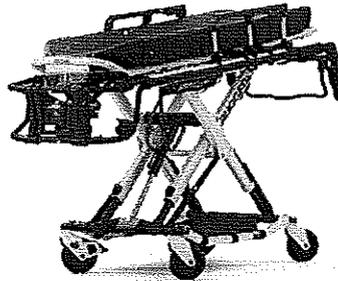
Sales Proposal



BAZETTA FD

Quotation Date: 02/28/12

Proposal VALID THROUGH 3/26/ 12



EMS Equipment

Allyson Wright
EMS Account Manager
3800 E. Centre Ave
Portage, MI 49002

Cell: 330-321-5852
Fax: 888-462-0309
allyson.wright@stryker.com

Quantity		List Price	Unit Price	Ext Sell	Base Price
1	Demo Model 6500 POWER-PRO AMBULANCE COT(s)	\$13,849.00	\$11,079.20	\$11,079.20	

Standard Features Include:

700-lb weight capacity
DeWalt Power system
Strykers dual speed battery power-lift system
Automatic in-cot fastener shut-off

Exclusive! Positive action manual back-up system
** Battery powered hydraulic lift system
Exclusive! Integrated power and usage meter
Adjustable load height w/ jog function up to 36"

** Integrated foot-end pull handle
Exclusive! No pinch points around frame of cot!
Power washable

** Single adjustable wheel lock (Now Standard!)
Telescoping head section for maximum mobility in any height position
One-hand operation of Backrest, fold-down Siderail, Telescoping Head Section,
Oversized wheels with sealed precision caster and wheel bearings
High visibility yellow powder-coated frame
Safety hook
Sealed bolster mattress and standard restraint set
** Roll-pin free construction
** 3 year parts/ labor/travel on X-Frame components and limited power train components
** 2-year parts/labor/travel warranty on entire cot (1 year on all soft items)
** LIFETIME WARRANTY ON ALL WELDS!

*** Demo Discount Offer - Demo based on availability ***
SN: 120439595

Included Options and Accessories (others available):

Exclusive!	Quantity	Part Number	Description	List Price	Unit Price	Ext Sell
	1	6500-028-000	SMRT Power: 2 batteries, 1 charger, 1 AC cord	\$432.00	345.60	\$345.60
	1	6500-034-000	SMRT Charger mount for squad	\$32.00	25.60	\$25.60
	1	6550-001-084	Knee Gatch	\$755.00	604.00	\$604.00
	1	6500-141-000	Fowler O2 Holder	\$246.00	196.80	\$196.80
	1	6500-147-000	Equipment Hook	\$49.00	39.20	\$39.20
	1	6500-215-000	3-Stage IV Pole (patient right)	\$325.00	260.00	\$260.00
	1	6500-130-000	Backrest Storage Pouches	\$244.00	195.20	\$195.20
	1	6500-128-000	Flat Head End Storage Pouch	\$130.00	104.00	\$104.00
				\$16,062.00	\$12,849.60	\$12,849.60

Other Options Requested:

1	6500-001-027s	Add'l In Fastener Shut Off (Kill Switch)	\$119.00	107.10	\$107.10
1	6500-700-060	Steer Lock	\$825.00	660.00	\$660.00
1	6506-700-004	XPS	\$2,500.00	2,000.00	\$2,000.00
Install of XPS and Steer Lock			\$435.00	435.00	\$435.00

Proposal Total with additional Options and Install: \$16,051.70

TO PLACE AN ORDER:

IF USING PO:

- Includes shipping & billing addresses, Net 30, Signature
- Include Stryker Remit To Address: PO Box 93308, Chicago IL 60673
888-462-0309
allyson.wright@stryker.com

IF NO PO - Signature order form needed:

Contact Allyson for order form
Cell: 330-321-5852
Email: allyson.wright@stryker.com

11111111
Park Board (Thurs) Feb 21, 2013

* Steve Rita Dad Eric Eleanor

Carol Jamar

* April 27 Fundraiser - Bat-

Fundraiser Allyson Catwing

* Pavilion done / Paint this year.

* Recal jam again at the Station

* Carol - Fundraiser - Bird houses

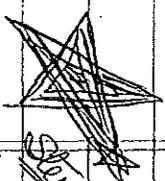
* Steve Part Bunches for Sale \$250⁰⁰

* \$20 tickets / 1 of a garden \$10⁰⁰ Saturday

* Soup-a-Rama

* Tom Swarc to be first Band to

Play at Margets



* ZOMBIE DAY * Shiller DAY

* Park Opening / Earth Day

* WALKING JUDAS

* Community Clean Up Day

* Weekly meetings on Thursday

* Meeting adjourned 8:30 PM

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: April 9, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

094-13 To accept the minutes from the following meetings.

March 12 Regular

April 9 Special

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

095-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

096-13 To not request a hearing on the advisability of issuing a Division of Liquor Control Permit to Tamer Win Corporation dba Tamer Win Golf & Country Club.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

097-13 To approve the attached *IT Services Cooperative Agency Use Agreement* with Milton Township.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

098-13 To award the bid for Spring Clean-Up to Sunburst Environmental Services, the low bidder at \$693 per load.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Invitation from Trumbull County Engineer to attend their Annual Dinner
- Announcement from Trumbull County Emergency management Agency regarding their upcoming Advisory Board Meeting
- Notification of Trumbull County Land Bank's March 19th Meeting

- Notification regarding Warren Community Challenge Neighborhood Discussions
- Reminder about Trumbull County Land Bank's March 19th Meeting
- E-mail about TNR of Warren's Spay and Neuter Program
- Notification from Central City Neighborhood Association regarding Warren Central Clean-Up
- Letter of resignation from Barbara Rosier-Tryon
- Letter of interest for joining the Park & Recreation Board from Ron Jones

Administration:

- Nothing to Report

Police Department:

- See Attached Department Activity Report

099-13 To rehire Natalie Gifford as a part-time police secretary at a rate of \$9.50 per hour, retroactive to March 17, 2013.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

100-13 To authorize Acting Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 each.

1997 Geo Prizm (VIN 4087)
1996 Dodge Ram Van (VIN 8023)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

101-13 To approve an expenditure of \$3,327.00 for ammunition from Kiesler's Police Supply, to be paid from the General Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek thanked the Lakeview High School students for attending the meeting and encouraged them to ask questions

Road Department:

- Road Superintendent Parke reported the following
 - Spring Clean-Up will be Saturday, May 4 from 8am - 4pm
 - Free of charge to all Bazetta residents
 - May bring up to 8 tires per resident
 - List of disallowed items is in tonight's agenda on the Sunburst bid sheet
 - Hot Mix Program for this year
 - Received a grant to finish Durst Clagg
 - Work expected to begin between July and November
 - Going to repave Prince Drive and Red Fox Run
 - Going to chip and seal parts of Durst Clagg

Fire Department:

- See Attached Recommendation

- Chief Lewis reminded residents about opening burning
 - No open burning permitted in the State of Ohio
 - If someone sees open burning, they should call 911
 - It is ok to make a fire for food consumption or heating, but nothing larger

Planning Director:

- Planning Director Mills reported the following
 - Went to a conference this afternoon regarding land and water use wherein he asked questions about the Mosquito Lake Greenway Project
 - There are still a few businesses looking into moving into the area
 - Going to meet with Dave Dubiaga to discuss areas that are zoned Industrial (I), as well as issues concerning the lack of water and sewer

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - He has received a variety of complaints and concerns, as to be expected
 - Calls have been handled
 - Notices have been sent
 - Working with Zoning Commission Chairman Webb to revise sections for the Zoning Resolution
 - Would like to with the Trustees to go over the Zoning Fee Schedule
 - Wants to use Moving Ohio Forward grant to tear down a property in the township, then the house will go to the Trumbull County Land Reutilization Corporation to be included in their Side Lot Program
- Trustees Urchek and Parke complimented Planning Director/Zoning Inspector Mills on the job that he is doing

102-13 To put out for bids for 2013 Nuisance Abatement.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- See Attached Agenda
- Zoning Commission Chairman Webb said they will be having a work session on Wednesday, May 8 at 7pm to continue working on the items from the above agenda

103-13 To accept the resignation of Barbara Rosier-Tyron from the Zoning Board of Appeals, retroactive to March 28, 2013.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

104-13 To appoint William Gardner to the Zoning Board of Appeals, filling the unexpired term vacated by Barbara Rosier-Tryon.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Parks & Recreation Board Chairman Belcher reported the following
 - The memorial fund raiser turned out well
 - Not sure how much money was raised
 - Everyone was happy
 - Thanked Dave Grayson and Miller Yount Paving for donating grindings to the park
 - Annual park fund raiser will be April 27 at the Optimist Club
 - Looking for donations that can be auctioned
- If Lakeview students need more volunteers hours, consider the park as there is work available

105-13 To appoint Ron Jones to the Parks & Recreation Board, filling the unexpired term vacated by Brian Adgate.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Acting Police Chief Hovis said the township is taking application to rebid
 - Meeting to discuss new bids is scheduled for Monday, April 15 at 1pm

Asked to be placed on the Agenda:

- None

Public Comment:

- Trustee Hovis said the following
 - Mike Swiatkwich is looking for assistance on the Mosquito Lake Greenway Project
 - Would like Trustees or other township officials to serve on his committee
 - Trustee Urchek said that he, Martha Urchek, and Zoning Commission Chairman Webb are already involved
- Lakeview High School students asked questions for their class
- Trustee Parke informed residents that the trains are starting to run back and forth, so everyone needs to be cautious

106-13 To recess into Executive Session at 7:25pm to discuss employment of public employees, per ORC 121.22(G).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

107-13 To reconvene from Executive Session at 8:25pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

108-13 To adjourn the meeting at 8:25pm.

Motion: Trustee Hovis

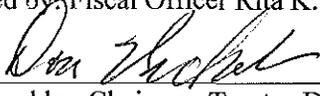
Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 05-07-13.



Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
19523	3898.00	VW19523	Agnew Lawn and Garden	Ferris Mower & Invoice 194769
19524	9387.29	VW19524	Anthem BCBS OH Group	HEALTH CARE PREMIUMS
19525	77.06	VW19525	AT&T Mobility	CELL PHONE SERVICE
19526	2792.25	VW19526	Attorney Mark S. Finamore	APRIL RETAINER & JANUARY OVER
19527	201.00	VW19527	ACE LOCK & KEY	PAYMENT
19528	504.00	VW19528	BE SOLUTIONS	ADMINISTRATION FEES
19529	156.60	VW19529	Broadvox GO! LLC	PHONE SERVICE
19530	835.84	VW19530	Business Card	TOWNSHIP CREDIT CARD
19531	7405.00	VW19531	BAKER BEDNAT SNYDER & ASSOCIATES	ARCHITECTURAL SERVICES
19532	95.22	VW19532	City of Warren, Utility Services	UTILITY SERVICE
19533	135.00	VW19533	Collin's Heating & Cooling	POLICE DEPARTMENT REPAIR
19534	1344.00	VW19534	DONALD P. URCHER	HEALTH CARE REIMBURSEMENT
19535	249.00	VW19535	D&B Cleaners	JANITORIAL SERVICE FOR POLICE
19536	1260.92	VW19536	DELTA DENTAL	DENTAL INSURANCE
19537	903.95	VW19537	D. R. EBEL POLICE & FIRE EQUIPMENT	PAYMENT
19538	115.80	VW19538	Finger Lake System Chemistry	INVOICE 106296
19539	300.00	VW19539	J & C Auto Parts & Towing	02/22 TO 03/15 TOWS
19540	135.00	VW19540	KING'S SANITARY SERVICES	PAYMENT
19541	198.13	VW19541	LAW ENFORCEMENT SYSTEMS, INC	PAYMENT
19542	249.75	VW19542	Municipal Signs & Sales	INVOICE 38499
19543	943.23	VW19543	Ohio Edison	STREET LIGHTING
19544	1224.01	VW19544	Ohio Edison	UTILITIES
19545	100.00	VW19545	PAUL B. STEGALL	PAYMENT
19546	47.00	VW19546	Pitney Bowes	PAYMENT
19547	3274.34	VW19547	Physio-Control, Inc.	2013 CONTRACT
19548	8.00	VW19548	RITA K. DREW	REIMBURSEMENT FOR TITLEWORK
19549	100.00	VW19549	SCHULTZ TOWING, INC.	3/25/13 TOW
19550	255.20	VW19550	Standard Insurance Company RE	LIFE INSURANCE
19551	57.76	VW19551	Staples Business Advantage	POLICE DEPARTMENT SUPPLIES
19552	65522.80	VW19552	SHELLY & SANDS, INC.	PAYMENT
19553	14.47	VW19553	TED WEBB	REIMBURSEMENT FOR SIDEWALK SA
19554	78.41	VW19554	Trumbull County Water & Sewer Acct. Dept	WATER & SEWER
19555	39.47	VW19555	TIME WARNER CABLE	PAYMENT
19556	4440.00	VW19556	Teamsters Local 377	HEALTH CARE INSURANCE
19557	101.00	VW19557	Terminix Processing Center	INSECT SPRAYING - POLICE DEPA
19558	401.00	VW19558	Treasurer of State	DRUG TESTING MATERIALS
19559	186.51	VW19559	Trumbull County Engineer	COLD PATCH & ROAD SALT
19560	2439.50	VW19560	Treasurer of State	AGREED AUDIT 32J80TRUM-AA212
19561	194.62	VW19561	Trumbull County Engineer	COLD PATCH
19562	304.96	VW19562	VISION SERVICE PLAN	VISION INSURANCE
19563	162.10	VW19563	Warren Fire Equipment, Inc.	POLICE DEPARTMENT SERVICE
19564	100.00	VW19564	WARREN AUTO SEAT COVER	SEAT REPAIR - ROAD DEPT. #59
=====				
	110238.19		Total Amount of Pending Warrants	

NOTICE TO LEGISLATIVE
AUTHORITY

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

87894350005		NEW		TAMER WIN CORPORATION DBA TAMER WIN GOLF & COUNTRY CLUB 3020 NILES CORTLAND RD NE BAZETTA TWP CORTLAND OH 44410			
PERMIT NUMBER						TYPE	
ISSUE DATE						FILING DATE	
03 20 2013							
D5							
PERMIT CLASSES							
78		904		C			
TAX DISTRICT				RECEIPT NO. A03748			

FROM 03/22/2013

PERMIT NUMBER		TYPE	
ISSUE DATE			
FILING DATE			
PERMIT CLASSES			
TAX DISTRICT		RECEIPT NO.	



MAILED 03/22/2013

RESPONSES MUST BE POSTMARKED NO LATER THAN. 04/22/2013

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES

C NEW 8789435-0005

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING
DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title) - Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

BAZETTA TOWNSHIP TRUSTEES
ATTN TOWNSHIP FISCAL OFFICER
3372 STATE ROUTE 5 NE
CORTLAND OHIO 44410

FOR OFFICE USE ONLY	
NEW	TRANSFER
PERMIT # <u>8789425-0005</u>	

**OHIO DEPARTMENT OF COMMERCE
DIVISION OF LIQUOR CONTROL**
6606 Tussing Road, P.O. Box 4005, Reynoldsburg, Ohio 43068-9005
Telephone: (614) 644-2431 http://www.com.ohio.gov/liqr



OFFICER/ SHAREHOLDERS DISCLOSURE FORM

SECTION A. (This form must accompany all applications of a corporate business entity)

Name of Corporation Tamer Win Corporation	DBA Name Tamer Win Golf & Country Club	
Permit Premises Address 3020 Niles Cortland Road, NE	City, State Cortland, Ohio	Zip Code 44410
Township, if in Unincorporated Area Bazetta	Tax Identification No (TIN) 34-1379109	

SECTION B.

1) Is stock publicly traded? YES NO
If "YES", indicate exchange _____ & Do NOT complete SECTION D

2) Does any stockholder own 5% or more shares? If YES, complete SECTION D. YES NO

3) Total Number of shares issued 600

Please be advised that any social security numbers provided to the Division of Liquor Control in this application may be released to the Ohio Department of Public Safety, the Ohio Department of Taxation, the Ohio Attorney General, or to any other state or local law enforcement agency if the agency requests the social security number to conduct an investigation, implement enforcement action, or collect taxes.

SECTION C. List the top five (5) officers of the captioned corporation If an office is NOT held please indicate by writing NONE.

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLCA191

NAME OF OFFICER	SOCIAL SECURITY NUMBER	DATE OF BIRTH
1) CEO		
2) President Deborah A. Rura		02/08/1957
3) Vice-President Charles D. Winch		02/01/1959
4) Secretary		
5) Treasurer		

SECTION D. Stockholders holding 5% or more outstanding shares Note: If you answered Question 1 YES, do not complete this section

THE INDIVIDUALS LISTED BELOW MUST HAVE A BACKGROUND CHECK PERFORMED BY BCI&I AND SUBMIT A PERSONAL HISTORY BACKGROUND FORM. PLEASE READ "BACKGROUND CHECK INFORMATION" DLCA191. If none, please indicate by writing "NONE".

1) Stockholder's Name	Social Security No (if Individ)	NUMBER OF SHARES HELD (NOT PERCENTAGE)
Deborah A. Rura		50
Residence Address 2202 Celestial Drive, NE	Tax Identification No (if applicable)	
City and State Warren, Ohio	Zip Code 44484	
Telephone No 330-856-2482	Date of Birth 02/08/1957	
2) Stockholder's Name Charles D. Winch	Social Security No (if Individ)	50
Residence Address 2553 Tobin Lane	Tax Identification No (if applicable)	
City and State Cortland, Ohio	Zip Code 44410	
Telephone No 330-638-8390	Date of Birth 02/01/1959	

(PLEASE SEE REVERSE SIDE SHOULD YOU NEED ADDITIONAL SPACE TO LIST STOCKHOLDERS)

STATE OF OHIO, Trumbull COUNTYss

I, Deborah A. Rura being first duly sworn, according to law, deposes and says that he/she is (Title) President
of the Tamer Win Corporation, a corporation duly authorized by law to do business in the State of Ohio, and that the

statements made in the foregoing affidavit are true

(Signature) [Signature] (Print Name and Corporate Title) Deborah A. Rura, President

Sworn to and subscribed in my presence this 8 th day of February, 2013

Michael J. Virginia
Notary Public, State of Ohio
My Commission Expires **Oct. 17, 2016**

(Notary Public) [Signature] (Notary Expiration)

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 19th day of March, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Cortland, Ohio 44410 and Milton Township, (hereinafter "Cooperative Agency User") whose address is 1393 NE River Road, Milton, Ohio, 44429

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 19 day of March, 2013 and continuing thereafter for a period of one year terminating at the close of business the 18 day of March, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to: planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

All LEADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information **not first produced or**

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: *(if applicable)*

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

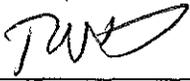
This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.

Bazetta Township Trustee

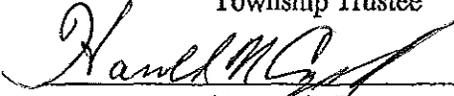
Bazetta Township Trustee

Bazetta Township Trustee

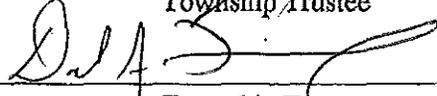
Joel Davis, IT employee for
Bazetta Township



Township Trustee



Township Trustee

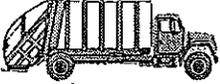


Township Trustee

SUNBURST

Environmental Service, Inc.

Locally Owned & Operated



Residential • Commercial

188 N. Mecca
P.O. Box 425
Cortland, Ohio 44410

330-637-0798
800-782-2475
Fax 330-637-2700

February 20, 2013

Dear Bazetta Township Trustees,

Thank you for the opportunity to submit a bid for the Spring clean up on May 4, 2013.

Sunburst will provide 25 yard packer trucks for trash removal at a cost of \$ 693.00 per load. This price includes an ample number of Sunburst employees to help township residents unload their vehicles. Sunburst will also provide 40 yard roll off dumpsters for metal such as old hot water tanks, washers, dryers etc. at no cost to the township.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kenneth J. Stafford II'.

Kenneth J. Stafford II
Secretary

Enclosure: quote form

QUOTE FOR FURNISHING EQUIPMENT FOR REMOVAL OF RUBBISH ON BAZETTA
TOWNSHIP CLEAN UP DAY FOR SATURDAY, MAY 04, 2013.

NAME OF COMPANY:

Sunburst Environmental Svc Inc

PO Box 425

Portland OH 44410

PRICE PER DUMPSTER _____ () CUBIC YARDS

PRICE FOR PACKER LOAD \$ 693.00 _____ () CUBIC YARDS



SIGNATURE OF SUPPLIER

THE ABOVE QUOTE MUST BE RETURNED BY MARCH 01, 2013.

PLEASE NOTE LIMITATIONS ON ITEMS NOT ACCEPTABLE FOR COLLECTION.

February 26, 2013



Bazetta Township Trustees
3372 St Rt 5 NE
Cortland, Ohio 44410

Dear Rita,

Thank you for the opportunity by reviewing attached proposal for Spring Clean-Up.

Allied – Republic Waste Services Items We Cannot Pickup:

Tires, car parts or car batteries

Hot ashes or embers

Explosives

Propane and gas cylinders

Any types of liquids

Fluorescent blubs

Paint (liquids) let paint completely dry out before placing empty cans in trash

We cannot pickup any hazardous wastes including: poisons, fuel, paint solvents, oil, antifreeze, pesticides, and medical waste including hypodermic needles. All other items will be accepted.

All appliances that contain Freon must have the Freon removed and tagged by a professional prior to pickup.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Drotar", with a long horizontal line extending to the right.

Michael Drotar

3870 Hendricks Road
Youngstown, OH 44515
330-793-7676 • Fax 330-793-6595
disposal.com

QUOTE FOR FURNISHING EQUIPMENT FOR REMOVAL OF RUBBISH ON BAZETTA
TOWNSHIP CLEAN UP DAY FOR SATURDAY, MAY 04, 2013.

NAME OF COMPANY:

Allied Waste Services

3870 Hendrick Rd

Youngstown, Ohio 44515

PRICE PER DUMPSTER \$450⁰⁰ per HAUL 40 () CUBIC YARDS Roll offs
Includes disposal + All fees

PRICE FOR PACKER LOAD \$225⁰⁰ per hour per Truck () CUBIC YARDS



SIGNATURE OF SUPPLIER

(330) 793-7676

THE ABOVE QUOTE MUST BE RETURNED BY MARCH 01, 2013.

PLEASE NOTE LIMITATIONS ON ITEMS NOT ACCEPTABLE FOR COLLECTION.



MARCH 2013

Bazetta Police Department Activity

Published Date: 4/8/2013

Activity	Total
Calls for Service	472
Incident Reports Filed	117
Traffic Crash Investigations	15
Number of Persons Arrested	40
Traffic Offenses	81
Traffic Citations Issued	65
Vehicle Miles Traveled	11,942.10
Office Contacts	245**

* Numbers are subject to change due to report status and other circumstances
 ** march Office contacts are only counted till the 24th

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 4/8/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on April
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Per your request I have giving the recommendation on the creation of the Assistant Fire Chief Position. Please see attached documents.

Dennis Lewis
Chief of Fire & EMS

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Tom S. Rink

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Dennis Lewis

Captain
Brian Taylor

STATION 13



Captain
Mike Smith

April 2, 2013

Trustee Don Urchek – Chairman
Trustee Paul Hovis – Vice Chairman
Trustee Frank Parke

Re: Creating Assistant Chief Position

Dear Sir(s),

During the March 12, 2013 Trustee's meeting, it was asked that I provide any recommendations, including the pros and cons on creating an Assistant Chief position for the Bazetta Fire Department. The following is my recommendation and the information that supports my recommendation.

At this time, as the Fire Chief of Bazetta Township, I do not recommend creating an Assistant Chief position at this time.

The priority of the Bazetta Fire Department for the last four years has been to operate as the most cost effective as possible and provide better response to our entire community. The priority to provide better coverage or response to all of Bazetta Township is ongoing and is trying to be accomplished by building a central fire station. With the creation of an Assistant Chief position, this will delay if not stop the building of a central fire station due to the creation of a new salaried position and compensations. The cost of the Assistant Chief position is approximately 9% of the assessed property tax base of the Township. I feel this 9% of the property tax base should be spent towards the completion of a centralized fire house in order to improve equal response coverage to all of Bazetta Township residents.

After researching the cost of creating an Assistant Chief position, I concluded the minimum cost to create the Assistant Chief position would be \$86,500.00 to \$91,000.00 be year. I feel these numbers are very conservative and the position would more likely cost over \$100,000.00 a year.

Pay increase from Captain to Assistant Chief	\$5,000.00 to \$10,000.00
Promotion from Firefighter to Captain	\$0.00
Hiring of New Employee to replace promoted FF	\$77,000.00

BAZETTA FIRE DEPARTMENT

STATION 11

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

STATION 13

Bazetta

Striving for a Better Tomorrow

Chief
Dennis Lewis



Captain
Tom S. Rink

Captain
Brian Taylor

Captain
Mike Smith

Assistant Chief Vehicle Take Home - (Fuel)	\$3,500.00 to \$4,000.00
Vehicle yearly maintenance of Asst. Chief Vehicle	\$1,000.00
Miscellaneous – Badges, Identification badge, etc	\$500.00
Take home Vehicle Purchase - (optional)	\$30,000.00

Other: Trumbull County Fire Departments, both fully paid and combination departments, were contacted for information regarding their status of an Assistant Chief. There is only one full-time fire department that has an Assistant Chief position, this is Warren City. These other departments, either fully paid or full/part time/volunteer combination do not have a paid Assistant Chief position.

Combination Departments – Full Time, Part Time, Volunteer Staff

Cortland City Fire Department	No Assistant Fire Chief
Champion Fire Department	No Assistant Fire Chief
Howland Fire Department	No Assistant Fire Chief
Brookfield Fire Department	No Assistant Fire Chief
Liberty Fire Department	No Assistant Fire Chief

Full Time Fire Departments – All Firefighters are paid/ No Part Time or Volunteers

Warren City	Yes Assistant Chief – One per shift
Girard City	No Assistant Fire Chief
Niles City	No Assistant Fire Chief

I have listed the following recommendations for the Trustees to consider if the Trustees feel that appropriations should be directed in creating a paid Assistant Chief position within the fire department:

I would recommend that the Assistant Chief position be a non-union administrative position as it is a temporary administrative head, at any given time, in the absence of the Chief and has the authority to suspend any personnel under his command, per the rules and regulations of Bazetta Fire Department Article II Assistant Chief adopted and approved by union contract and the Bazetta Township Trustees.

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Tom S. Rink

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Dennis Lewis

Captain
Brian Taylor

STATION 13



Captain
Mike Smith

The trustees also requested that I provide eligible names to consider for a new position of Assistant Chief. Eligible employees are listed by seniority: Captain Tom Rink, Captain Brian Taylor, and Captain Mike Smith.

It is my recommendation in order to be fair, create an unbiased evaluation, and provide the tax payers with the best candidate for their tax dollars; I would recommend that the Trustees hire a testing agency, such as the Ohio Fire Chief Association, to perform an assessment center for the three captains. Once the three captains complete the assessment center, a list would be generated by the outside agency with recommendations on which candidate would be best for the Assistant Chief position. I would also recommend you follow the same procedure for the Firefighter/Medics seeking the open Captain position.

It is my recommendation that a future Assistant Fire Chief have the following training and certifications to best serve the taxpayers and the department.

Assistant Chief shall have:

Fire Officer I and II – Certificate of completion within two years.
Ohio Fire Executive Officer Program – Completed within 5 years.
Maxwell Leadership Program – Proof of completion of entire program within 3 years
Fire Instructor and/or EMS Instructor – completion within 3 years.
Fire Safety Inspector - maintain
Paramedic - maintain
Blue Card Command Certification – completion within 1 year and maintain certification.

If the Assistant Chief is appointed, the vacant Captain position will have to be filled per union contract. My recommendation for training and certifications for the Captain position is as follows:

Captains shall have:

Fire Officer I – certificate of completion within in one year.
Fire Officer II – recommended within two years.
Maxwell Leadership Program – proof of completion of entire program within 3 years.

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

Captain
Tom S. Rink

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Dennis Lewis

Captain
Brian Taylor

STATION 13



Captain
Mike Smith

Fire Instructor and/or EMS instructor – recommended within 5 years.
Fire Safety Inspector – maintain
Paramedic – maintain
Blue Card Command Certification – completion within 2 years and maintain certification.

Professionally,

Dennis Lewis

Dennis Lewis
Chief of Fire & EMS

**ARTICLE II
ASSISTANT CHIEFS
(CAREER)**

SECTION 1: HE/SHE SHALL MEET THE MINIMUM QUALIFICATIONS ASSOCIATED WITH NFPA 1021 CHAPTER 2, 3, AND 4 STANDARD FOR FIRE OFFICER PROFESSIONAL QUALIFICATION, NFPA 1001 CHAPTERS 2, 3, AND 4 STANDARD FOR PROFESSIONAL FIREFIGHTER, NFPA STANDARD 1002 CHAPTERS 2, 3, 4, AND 6 STANDARD FOR FIRE APPARATUS DRIVER / OPERATOR.

SECTION 2: THE SENIOR PAID ASSISTANT CHIEF SHALL BE THE TEMPORARY ADMINISTRATIVE HEAD OF THE DEPARTMENT IN THE ABSENCE OF THE CHIEF.

SECTION 3: HE/SHE SHALL RESPOND TO SUCH ALARMS, FIRES, RESCUES, OR OTHER EMERGENCIES AS HE/SHE MAY BE ASSIGNED OR SUMMONED TO BY THE CHIEF, AND SHALL TAKE COMMAND DURING THE ABSENCE OF THE CHIEF.

SECTION 4: HE/SHE SHALL DETERMINE THAT THE PREMISES ON WHICH FIRES OCCUR ARE LEFT IN SUCH CONDITION THAT THEY WILL NOT REKINDLE AND CAUSE FURTHER DAMAGE TO LIFE AND PROPERTY.

SECTION 5: HE/SHE SHALL BE JUST, DIGNIFIED, AND FIRM, IN HIS DEALINGS WITH SUBORDINATES AND SHALL SEE THAT ORDER, DISCIPLINE, AND SAFETY IS MAINTAINED AMONG THE MEMBERS OF THE DEPARTMENT.

SECTION 6: HE/SHE SHALL DETERMINE WHEN NEW REPAIRS, SUPPLIES, AND EQUIPMENT ARE NECESSARY AND SHALL SUBMIT A REPORT TO THE CHIEF IN SUCH MANNER AS HE/SHE MAY REQUIRE OR DIRECT.

SECTION 7: HE/SHE SHALL HOLD THE OFFICERS UNDER HIS COMMAND RESPONSIBLE AND ACCOUNTABLE IN THE DISCHARGE OF THEIR DUTIES, FOR THE CONDITION OF THEIR COMPANIES IN AND OUT OF QUARTERS, AND ANY NEGLECT IN CARRYING OUT AND ENFORCING EVERY ORDER, RULE, REGULATION, POLICY, PROCEDURE, OR PRACTICE GOVERNING THE OFFICERS AND MEMBERS OF THE DEPARTMENT.

SECTION 8: HE/SHE SHALL REPORT TO THE CHIEF ANY VIOLATION OR DERELICTION OF SECTION 7.

SECTION 9: HE/SHE SHALL BE RESPONSIBLE FOR ALL DEPARTMENT PROPERTY IN HIS/HER CHARGE, AND SHALL SEE THAT IT IS IN PROPER CONDITION FOR IMMEDIATE USE AT ALL TIMES. HE/SHE SHALL MAKE A COMPLETE AND CAREFUL INSPECTION OF EVERY STATION UNDER HIS/HER COMMAND.

SECTION 10: HE/SHE SHALL CAREFULLY NOTE THE APPEARANCE OF THE MEMBERS OF THE COMPANIES, THE APPARATUS AND EQUIPMENT, THE CLEANLINESS OF COMPANY QUARTERS, REPAIRS NEEDED TO THE HOUSES, APPARATUS OR EQUIPMENT AND GROUNDS, AND SHALL MAKE A REPORT OF IT TO THE CHIEF.

SECTION 11: HE/SHE MAY SUSPEND FROM DUTY, ANY MEMBER OF THE DEPARTMENT UNDER HIS COMMAND, SUPPLEMENTING SUCH ACTION WITH A REPORT IN WRITING TO THE CHIEF.

SECTION 12: HE/SHE SHALL KEEP THE CHIEF INFORMED OF ALL PERTINENT ACTIVITIES AND INFORM NECESSARY FOR THE EFFICIENT OPERATION OF THE DEPARTMENT.

SECTION 13: HE/SHE SHALL PERFORM OTHER DUTIES, ASSIGNMENTS, OR TASKS AS DIRECTED BY THE CHIEF.

SECTION 14: THEY ARE REQUIRED TO POSSESS THE NECESSARY QUALIFICATIONS ASSOCIATED WITH THE NFPA 1501-DEPARTMENTAL SAFETY OFFICER AND ACT IN THE CAPACITY OF SAFETY OFFICER AT EMERGENCY INCIDENTS OR SCENES.

SECTION 15: THEY SHALL ENFORCE THE NFPA 1500 STANDARD-OCCUPATIONAL SAFETY AND HEALTH PROGRAM ADOPTED BY BAZETTA FIRE DEPARTMENT AND BAZETTA TOWNSHIP.

SECTION 16: THEY SHALL HAVE THE AUTHORITY TO ORDER THE EMERGENCY EVACUATION OF ANY STRUCTURE, AREA, ZONE, OR PLACE, WHEN, IN THEIR JUDGMENT, IMMINENT DANGER EXISTS.

SECTION 17: THEY SHALL HAVE AUTHORITY TO ORDER THE EMERGENCY EVACUATION SIGNAL TO BE BROADCAST AT ANY EMERGENCY INCIDENT OR SCENE.

SECTION 18: THEY SHALL ABIDE BY ANY AND ALL OTHER REQUIREMENTS AS DEFINED IN ARTICLES II, III, IV, V, VI, VII, VIII A, IX, AND X OF THIS MANUAL.

SECTION 19: THEY SHALL HAVE THE AUTHORITY TO ASSIGN ANY MEMBER TO DETAILS OR TASKS PERTAINING TO ADMINISTRATIVE FUNCTIONS OR OPERATIONS OF THE DEPARTMENT.

Section 17.6: In the case of a layoff, the recalled employee shall have three (3) calendar days following the receipt of the recall notice to respond to the Employer/designee and no more than seven (7) calendar days to return to work, unless the Employer agrees to an alternative date for the employee to return to work.

**Article 18
Promotions/Transfers**

Section 18.1: Promotions:

- A. The parties agree that all appointments to positions covered by this agreement, other than original appointments, shall be filled in accordance with this section.

- B. Whenever the Employer determines that a permanent vacancy exists, a notice of such vacancy shall be posted on the Employer and Union's bulletin boards for seven (7) calendar days. During the posting period, anyone wishing to apply for the vacant position shall do so by submitting a written application to the Employer. In addition to the application, the employee shall provide an updated resume and any copies of job related credentials or documents such as certificates, degrees, licensures, etc. The Employer need not consider any applications submitted after the posting date or that do not meet the minimum qualifications for the job.

- C. Nothing in this section shall be construed to limit or prevent the Employer from temporarily filling a vacant position for a period not to exceed thirty (30) calendar days, pending the Employer's determination to fill the vacancy on a permanent basis. Individuals assigned to such vacancy(s) shall be paid in accordance with the provisions of Article 37.

- D. For the purpose of this article, a firefighter must have a minimum of three (3) years of completed full-time service with the Bazetta Township Fire Department to be eligible to apply for a vacant Lieutenant/ Paramedic position.

- E. All timely filed applications shall be reviewed considering the following criteria: qualifications, experience, education, work record, previous job performance, disciplinary record, physical and medical capability.
-
- F. The Trustees and their representative will schedule an interview to be conducted with each qualified bargaining unit applicant.
- G. Following the interviews described in "F" herein, the Chief, the Trustees, and one (1) designated representative of the Union will meet to discuss the results of the interviews.
- H. Once the selection has been made, the Employer will notify all bargaining unit applicants of the selection.

Section 18.2: Permanent Transfer within Classification/Rank:

- A. Should the Employer decide to fill a vacancy on a shift other than described above, the following shall apply:
1. Said vacancy shall be posted for at least seven (7) calendar days; and,
 2. Employees in a similar classification may submit a written request during this period to the Chief advising the Chief of their desire to fill the vacant position.
- B. Should no employee submit a request, the Employer/designee shall have the option to assign an employee to fill the vacancy or fill the vacancy as an original appointment.

Section 18.3: Trading Shifts:

- A. Employees in a similar/same classifications may trade shift/work days, subject to the approval of the Chief, provided:
1. A written request signed by the affected employees is submitted to the Chief/designee at least three (3) calendar days in advance of the date requested; and,
 2. As a result of the trade, no overtime is created for/by the affected Employee.

AGENDA
BAZETTA TOWNSHIP
ZONING BOARD
QUARTERLY MEETING
7:00 pm

- FIRST ITEM:** Call Meeting to order and request Roll Call of those in attendance for meeting
- SECOND ITEM:** Reading of notice of meeting published in Tribune
- THIRD ITEM:** Review proposed text revisions to the Resolution presented by Zoning Inspector, Mike Mills
- A). Introduction
 - B). Section 2-Definations
 - C). Dumpster Location
 - E). Section 21B: Fence Regulations
 - F). Signs
- FOURTH ITEM:** Complete a definition for Brine Injection Wells
And update text in Oil & Gas Well section along with definitions section
- FIFTH ITEM:** Other amendments brought forth by the Public or other members of the Board
- SIXTH ITEM:** Set up date and time for a work session to finalize text revisions

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING AGENDA**

Date: April 9, 2013 at 4:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 4:09pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

092-13 To approve the attached 2013 Permanent Appropriations.

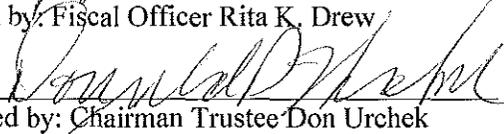
Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

093-13 To adjourn the meeting at 4:36pm.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew Dated: 04-09-13



Approved by: Chairman Trustee Don Urchek Dated: 4-09-13

**BAZETTA TOWNSHIP
PERMANENT APPROPRIATIONS FOR 2013**

FUND 01 - GENERAL	\$	803,714.02
01-A-01 Salary - Trustees	\$	37,038.00
01-A-02 Salary - Clerk	\$	21,221.00
01-A-03 Travel & Other Expenses	\$	4,000.00
01-A-04 Supplies (Administration)	\$	2,500.00
01-A-05 Equipment (Administration)	\$	400.00
01-A-06 Insurance	\$	60,000.00
01-A-10 Legal Counsel	\$	17,000.00
01-A-12 Employer's Retirement Contribution	\$	25,000.00
01-A-15 Workmen's Compensation	\$	5,000.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	18,500.00
01-A-17 Auditor & Treasurer Fees	\$	17,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	14,000.00
01-A-27 Transfers	\$	168,006.00
01-A-28 Administrator/Secretary Salary	\$	46,000.00
01-A-29 Contracts	\$	6,000.00
01-A-90 FICA/Medicare	\$	2,000.00
01-B-01 Salary - Administration	\$	3,000.00
01-B-01A Salary - IT Specialist	\$	42,000.00
01-B-02 Improvement of Sites	\$	141,226.22
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	8,000.00
01-B-05 Maintenance, Supplies & Materials	\$	500.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	1,000.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	4,000.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	5,300.00
01-F-01A Salary - Groundskeeper (Park)	\$	9,200.00
01-F-02 Improvement of Sites (Park)	\$	12,600.00
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	1,000.00

01-F-06 Supplies (Park)	\$	2,200.00
01-F-07 Repairs/Maintenance (Park)	\$	1,000.00
01-F-08 Other Expenses (Park)	\$	1,300.00
01-F-09 Special Events (Park)	\$	1,000.00
01-F-10 OTARMA Insurance (Park)	\$	1,200.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	125,522.80
01-N-01 Advances	\$	-

FUND 02 - MOTOR VEHICLE LICENSE TAX

\$ 7,500.00

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-E-04 Other Expenses	\$	-

FUND 03 - GASOLINE TAX

\$ 85,000.00

03-A-01 Salary - Road	\$	-
03-A-02 Employer's Retirement Contribution	\$	-
03-A-03 Workmen's Compensation	\$	-
03-A-04 Tools & Equipment	\$	5,000.00
03-A-05 Supplies	\$	14,000.00
03-A-06 Repairs	\$	5,000.00
03-A-07 Maintenance of Equipment	\$	3,000.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	-
03-B-02 Materials	\$	10,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	38,000.00

FUND 04 - ROAD AND BRIDGE

\$ 263,000.00

04-A-02 Employer's Retirement Contribution	\$	21,000.00
04-A-03 Workmen's Compensation	\$	5,000.00
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	55,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	5,000.00
04-A-18 Loan Principal	\$	-
04-A-19 Loan Interest	\$	-

09-A-01A Salary - OT	\$	21,000.00
09-A-01B Salary - PT	\$	65,000.00
09-A-01C Salary - Secretarial	\$	22,100.00
09-A-01D Salary - Road Dept.	\$	1,000.00
09-A-01E Salary - IT Specialist	\$	4,800.00
09-A-02 Employer's Retirement Contribution	\$	100,000.00
09-A-03 Workmen's Compensation	\$	11,500.00
09-A-04 Auditor & Treasurer Fees	\$	10,800.00
09-A-07 Tools & Equipment	\$	-
09-A-08 Supplies	\$	5,000.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	40,000.00
09-A-12 Insurance	\$	97,000.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	1,000.00
09-A-14 Other Expenses	\$	27,000.00
09-A-14A Future Retirement Expenses	\$	-
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	6,400.00

FUND 09C - POLICE DISTRICT EQUIPMENT

	\$	42,000.00
09-A-04C Tools & Equipment	\$	14,000.00
09-A-05C Supplies	\$	18,000.00
09-A-06C Repairs	\$	9,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

FUND 09J - OMVI

	\$	3,500.00
09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	3,500.00

FUND 10 - FIRE DISTRICT

	\$	1,360,000.00
10-A-01 Salary - FT Fire	\$	575,000.00
10-A-01A Salary - PT Fire	\$	100,000.00
10-A-01B Salary - Mechanic	\$	-
10-A-01D Salary - FT Fire	\$	-
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	175,000.00
10-A-03 Workmen's Compensation	\$	21,000.00
10-A-04 Auditor & Treasurer Fees	\$	20,000.00
10-A-06 New Buildings & Equipment	\$	173,000.00
10-A-07 Utilities	\$	21,000.00
10-A-08 Tools & Equipment	\$	6,000.00
10-A-09 Supplies	\$	16,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	17,000.00

10-A-11 Training	\$	22,000.00
10-A-14 Insurance	\$	130,000.00
10-A-14A Contracts	\$	14,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	16,000.00
10-C-05 EMS - Supplies	\$	10,000.00
10-C-06 EMS - Repairs	\$	10,000.00
10-C-07 EMS - Contracts	\$	26,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00
FUND 13 - ZONING	\$	31,000.00
13-A-01 Salaries & Fees	\$	20,000.00
13-A-02 Expenses	\$	10,000.00
13-A-03 Supplies	\$	1,000.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$	-
14-A-07 Tools & Equipment	\$	-
FUND 14A - FIRE/EMS TRAINING CENTER	\$	2,700.00
14-A-01A Salaries	\$	1,000.00
14-A-05A Supplies	\$	1,500.00
14-A-08A Other Expenses	\$	200.00
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$	11,665.66
15-A-01 Road Equipment Principal	\$	4,928.16
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	595.44
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$	24,893.36
15-A-01A Principal	\$	21,216.95
15-A-04A Interest	\$	3,676.41
FUND 22 - DRUG ENFORCEMENT	\$	2,800.00
22-A-01 Drug Enforcement	\$	2,800.00
FUND 30 - CAPITAL EXPENDITURES	\$	142,848.00
30-A-05 Township Match	\$	92,851.00
30-A-06 OPWC Grant	\$	49,997.00
	\$	3,639,516.04

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: April 30, 2013 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 6:13pm.

Present:
Chairman Trustee Donald Urchek
Trustee Frank Parke
Fiscal Officer Rita K. Drew
IAFF Local \$3703 Representative David Walter

109-13 To authorize the attached Anthem Plan Change, effective May 1, 2013.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

110-13 To adjourn the meeting at 6:15pm.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew Dated: 05-07-13



Approved by: Chairman Trustee Don Urchek Dated: _____

Next Steps

Company Name: **Bazetta Township**
 Group #: **00223883-0000**
 Effective Date: **05-01-2013**

Your Agent: **Ewonce, David M.**

Reminder: If you wish to accept this proposed renewal coverage, no action is needed. You will renew automatically. If making changes, make sure that you check the appropriate box. If you are looking to reduce your costs or make plan changes, please talk with your agent. Additional plan options are available.

Proposed Renewal Plans	
Indicate Option Choice	Blue Access Option D55 with Rx Option 7 KEEP - No Action needed
Estimated Total Cost	\$10,012.22
Estimated Employee Cost	\$2,457.49
Estimated Employee and Spouse Cost	\$1,543.32
Estimated Employee and Child Cost	\$592.61
Estimated Family Cost	\$5,418.80
Additional Coverage	
Dental	n/a
Vision	n/a
Term Life and AD&D	n/a
Total w/Additional Coverage	\$10,037.22
% of Savings	n/a

Enhance your Coverage			
	Blue View Vision Option26	Dental Primo	Life & Disability
Indicate Option Choice	Add <input type="checkbox"/>	Add <input type="checkbox"/>	Add <input type="checkbox"/>
Estimated Total Cost	\$207.14	\$803.32	
Estimated Employee Cost	\$53.90	\$182.63	Ask your Anthem agent for Life and Disability plan options and pricing details.
Estimated Employee and Spouse Cost	\$26.96	\$106.44	
Estimated Employee and Child Cost	\$14.63	\$59.80	
Estimated Family Cost	\$111.65	\$454.45	

Please note that these are examples of available options and that other options may be available for your group. Please visit anthem.com/easyrenew to compare additional plan options.

Plan Alternatives for Blue Access Option D55 with Rx Option 7

(No vision)

	Blue Access Option D55 with Rx Option 8	Blue Access Option D56 with Rx Option 7	Blue Access Option D57 with Rx Option 7	Lumenas Health Savings Accounts Option ES2 with Rx Option 9
Indicate Option Choice	Change <input checked="" type="checkbox"/>	Change <input type="checkbox"/>	Change <input type="checkbox"/>	Change <input type="checkbox"/>
Estimated Total Cost	\$9,614.96	\$9,485.73	\$9,126.01	\$8,077.16
Estimated Employee Cost	\$2,359.98	\$2,328.27	\$2,240.00	\$1,982.54
Estimated Employee and Spouse Cost	\$1,482.08	\$1,462.16	\$1,406.70	\$1,245.04
Estimated Employee and Child Cost	\$569.10	\$661.45	\$540.16	\$478.08
Estimated Family Cost	\$5,203.80	\$5,133.85	\$4,839.15	\$4,371.50
Additional Coverage				
Dental	n/a	n/a	n/a	n/a
Vision	\$207.14	\$207.14	\$207.14	\$207.14
Term Life and AD&D	n/a	n/a	n/a	n/a
Total w/Additional Coverage	\$9,847.10	\$9,717.87	\$9,358.15	\$8,309.30
% of Savings	-1.9%	-3.4%	-7.4%	-21.4%

Authorization for ANY Plan Change

Employer Statement of Understanding. Applies to HSA Compatible and any high deductible plans (with the exception of EPO plans).

I understand that all HSA-compatible or high-deductible PPO plans are intended to be used as stand-alone high-deductible health plans or alongside a Health Savings Account banking arrangement and are not intended to be used in conjunction with any partially self-funded Section 105 wraparound product, now or in the future.

Group Email Address: Bazetta Twp. 029-
 Requested Effective Date: May 1 - 2013 Signature: [Signature]
 Today's Date: 4-29-13 Printed Name: Ronald P. Drenik

COMPLETE, SIGN, and Fax to (877)628-4604.

Reminder: as your monthly bill will adjust when this renewal goes into effect, please be sure to pay your monthly statement as billed to ensure your account remains in good status.

Anthem Blue Cross and Blue Shield is the trade name of Community Insurance Company, independent licensee of the Blue Cross and Blue Shield Association. © ANTHEM is a registered trademark of Anthem Insurance Companies, Inc. The Blue Cross and Blue Shield names and symbols are registered marks of the Blue Cross and Blue Shield Association.



Your Renewal Snapshot

Here's an overview of the benefits proposed for your renewal. No action is needed to accept this coverage. You will renew automatically unless you notify your agent that you want to make a change.

X Current Plan
+ Renewal

Medical Plan	Monthly Premium			Plan Options							
	Current	New	Change	Annual Deductible (single/family)	Annual Out-of-Pocket Maximum (single/family)	Office Visits	Inpatient Hospital	ER/Urgent Care Center	Pharmacy Drugs	Preventive Care Immunizations & Screenings	FMHP Benefits*
Blue Access Option D4 with Rx Option C	\$9,362.29	n/a	n/a	\$2,500/\$5,000	\$2,500/\$5,000	\$30 Copays #50 Spec	0%	\$200 \$75	\$10/\$25/\$40 /25% \$150 max up to \$2,500	No Cost Share	No
Blue Access Option D55 with Rx Option 7	n/a	\$10,012.22	6.9%	\$2,500/\$5,000	\$2,500/\$5,000	\$30 Copays #60 Spec	0%	\$300 \$75	\$10/\$25/\$40 /25% \$200 max up to \$2,500	No Cost Share	No

Total Current Premium: \$9,362.29

Total New Premium: \$10,012.22

Increase: 6.9%

Please note: As we receive additional guidance and clarification from the U.S Department of Health and Human Services, we may be required to make additional changes to your benefits.

*FMHP is Federal Mental Health Parity.

Monthly Premium Comparison

There is no need to inform Anthem of your acceptance of this renewal as long as your benefits remain the same as presented in the attached exhibits.

Insured Employees	Sex	Employee Age	Spouse Age	Number of Children	Cov	Health Premium		Total Premium	
						Current	New	Current	New
Bland, Jonathan	M	31			S	328.28	351.07	328.28	351.07
Drew, Rita K	F	45			S	328.28	351.07	328.28	351.07
Greathouse, Nathan S	M	32		3	C	554.14	592.61	554.14	592.61
Hanson, Aaron	M	22			S	328.28	351.07	328.28	351.07
Herlinger, Christopher G	M	36			S	328.28	351.07	328.28	351.07
Hovis, Michael J	M	44	42	2	F	1,013.41	1,083.76	1,013.41	1,083.76
Lewis, Dennis K	M	46	45	2	F	1,013.41	1,083.76	1,013.41	1,083.76
Parke, Frank W	M	64			S	328.28	351.07	328.28	351.07
Rink, Thomas S	M	44	45	2	F	1,013.41	1,083.76	1,013.41	1,083.76
Smith, Michael J	M	60			S	328.28	351.07	328.28	351.07
Sofchek, Joseph A	M	55	53		T	721.57	771.66	721.57	771.66
Taylor, Brian S	M	40	32	3	F	1,013.41	1,083.76	1,013.41	1,083.76
Walter, David A	M	45	53	2	F	1,013.41	1,083.76	1,013.41	1,083.76
Walters, Gary W	M	48			S	328.28	351.07	328.28	351.07
Wasser, Robert A	M	37	38		T	721.57	771.66	721.57	771.66
Product Totals						9,362.29	10,012.22	9,362.29	10,012.22
% Change							6.9%		

Rates are proposed for an effective date of 05/01/2013. Rerate is required after this date. Final rates will be based on the actual effective date. Rates are based upon SIC #9111, located primarily in the 44410 Zip code area. Final rates will be based upon the actual location, enrolled census, final benefits selected, and the underwriting rules in effect upon acceptance by Community Insurance Company and Anthem Life. This renewal is subject to underwriting approval by Community Insurance Company and Anthem Life; please do not cancel your coverage until the application has been approved in writing. This benefit description is intended to be a brief outline of coverage. The entire provisions of benefits and exclusions are contained in the group contract. In the event of a conflict between the Group Contract and this description, the terms of the Group Contract will prevail.
 NOTE: If the alternate Option request form is not received by the effective date listed on this proposal, a new proposal must be submitted.

DH Admin Fee	\$25.00	\$25.00
Grand Totals	\$9,387.29	\$10,037.22
% Change		6.9%

An asterisk (*) indicates a change in age bracket between current and renewal premium.

(D) indicates Medicare Disabled

Note: Coverage Types - S = Single, T = Emp/Spouse, C = Emp/Child, F = Family, M = Medicare Single, P = Medicare Emp/Spouse, H = Medicare Emp/Child, A = Medicare Family, X = Life Only

Alternative Options

If you are looking to reduce your costs, here are some plans to consider and discuss with your agent. Other options are available, so please ask your agent if you would like to see additional plan options. You can make plan changes on the enclosed "Next Steps" renewal form contained toward the end of this document.

Comment
Option 5/1/13

Current Medical Plan 1	Estimated Total Cost	Annual Deductible	Annual Out-of-Pocket Maximum	Office Visits	InPatient Hospital	ER/ Urgent Care Center	Pharmacy Drug	Preventive Care Immunizations & Screenings	FMHP Benefits*
Blue Access Option D55 with Rx Option 7	\$10,037.22	\$2,500/\$5,000	\$2,500/\$5,000	\$30 Copays # 60 Spec	0%	\$300 \$75	\$10/\$25/\$40/25% \$200 max up to \$2,500	No Cost Share	No
Plan Alternatives	<i>Same Medical Plan - Different Rx</i>								
Blue Access Option D55 with Rx Option 8	\$9,639.96 <i>3% Increase</i>	\$2,500/\$5,000	\$2,500/\$5,000	\$30 Copays # 60 Spec	0%	\$300 \$75	\$10/\$35/\$70/25% \$200 max up to \$2,500	No Cost Share	No
Blue Access Option D56 with Rx Option 7	\$9,510.73	\$3,000/\$6,000	\$3,000/\$6,000	\$30 Copays	0%	\$300 \$75	\$10/\$25/\$40/25% \$200 max up to \$2,500	No Cost Share	No
Blue Access Option D57 with Rx Option 7	\$9,151.01	\$2,500/\$5,000	\$3,500/\$7,000	\$30 Copays	20%	\$250/20% \$75	\$10/\$25/\$40/25% \$200 max up to \$2,500	No Cost Share	No
Lumenos Health Savings Accounts Option E52 with Rx Option 9	\$8,102.16	\$3,000/\$6,000	\$4,000/\$8,000	0% Coinsurance	0%	0% 0%	\$10/\$35/\$70/25% \$200 max	No Cost Share	No

Rates are proposed for an effective date of 05/01/2013. Rerate is required after this date. Final rates will be based on the actual effective date. Rates are based upon SIC #9111, located primarily in the 44410 zip code area. Final rates will be based upon the actual location, enrolled census, final benefits selected, and the underwriting rules in effect upon acceptance by Community Insurance Company and Anthem Life. This renewal is subject to underwriting approval by Community Insurance Company and Anthem Life; please do not cancel your coverage until the application has been approved in writing. This benefit description is intended to be a brief outline of coverage. The entire provisions of benefits and exclusions are contained in the group contract. In the event of a conflict between the Group Contract and this description, the terms of the Group Contract will prevail.
 NOTE: If the alternate Option request form is not received by the effective date listed on this proposal, a new proposal must be submitted.

*FMHP is Federal Mental Health Parity.

Premium Rates Amendment to Master Contract / Addendum B

The Employer shall pay Anthem the following rates per Member per month for the Contract Period.

Coverage					Medicare Primary			
	Employee Only	Employee and Spouse	Employee and Child(ren)	Family	Employee Only	Employee and Spouse	Employee and Child(ren)	Family
<i>Plan Option Rates</i> Blue Access Option D55 with Rx Option 8	\$337.14	\$741.04	\$569.10	\$1,040.76	\$337.14	\$741.04	\$569.10	\$1,040.76
Blue Access Option D56 with Rx Option 7	\$332.61	\$731.08	\$561.45	\$1,026.77	\$332.61	\$731.08	\$561.45	\$1,026.77
Blue Access Option D57 with Rx Option 7	\$320.00	\$703.35	\$540.16	\$987.83	\$320.00	\$703.35	\$540.16	\$987.83
Lumenas Health Savings Accounts Option E52 with Rx Option 9	\$283.22	\$622.52	\$478.08	\$874.30	\$283.22	\$622.52	\$478.08	\$874.30

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: May 14, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

111-13 To accept the minutes from the following meetings.

April 9 Regular

April 30 Special

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

112-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

113-13 To approve the attached *Pick-Up Resolution for Existing Pick-Up Plan*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

114-13 To agree to settle the attached Bureau of Workers' Compensation Claim #06-884110.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked why #115-13 was on the agenda
 - Trustee Hovis said the following
 - It was the original motion that set meetings at one per month
 - Need to set meetings back to two per month
 - Things are not getting done
- Trustee Urchek asked what things have not gotten done

115-13 To rescind Board Resolution #002-13.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

- Trustee Urchek suggested the Trustees discuss this further

116-13 To conduct Bazetta Township Trustee Meetings in full compliance with the Ohio Sunshine Law and accordingly establish the following rules for the scheduling and notice of all meetings in 2013.

- *Regular Meetings shall be held on the 1st and 3rd Monday of every month at 7:00pm at the Township Administration Building, with a 60 minute caucus with Department Heads preceding. Notice of said meetings shall be placed on the Township Bulletin Board and Website.*
- *Special Meetings shall be held as needed. Notice of such meetings shall be given by posting advanced written notice of the same on the Township Bulletin Board and Website. Additionally, notice shall be given to the Tribune Chronicle at least 24 hours in advance of the meeting, except in an emergency, in which case the notice shall be given as soon as practicable. The township will provide advance written notice to anyone who provides the Township with pre-paid, self-addressed envelopes or postcards.*

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

- Trustee Urchek said the garage door repairs at Station 13 were originally supposed to be split between Fire and Police since both are using the building
 - Trustee Parke said the township had not paid the bill yet and he does not think the police should pay for the door if the station is going to be opened
- Trustee Urchek asked if the station is being opened
 - Trustees Parke and Hovis both said it should be
- Trustee Urchek thought the Trustees needed to discuss the future of the new fire station before making this decision
 - Trustee Hovis replied that the new fire station did not need to be discussed now and had nothing to do with opening Station 13

117-13 To rescind Board Resolution #048-13.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

118-13 To approve the expenditure of \$1,285 to Quality Garage Doors for repairs at Station 13, to be paid solely from the Fire Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

119-13 To approve the attached *Ethics Policy for Bazetta Township*.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis asked that #120-13 be tabled because the Trustees are waiting on more information from Atty. Finamore

120-13 To table the attached *Resolution Disclaiming Invalid Transfer and Conveyance of Real Property known as Johnson Plank Road from Trumbull County, Ohio to Bazetta Township*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Invitation from Northeast Ohio Sustainable Communities Consortium to attend their Public Scenario Planning Workshop on April 30
- Invitation to attend the Trumbull County Mental Health and Recovery Board's 16th Annual Golf Outing
- Sealing estimate for Durst Clagg Road from Trumbull County Engineer
- Letter from the Auditor of State regarding Accuracy in Financial Reporting
- Letter from Trumbull County Prosecuting Attorney concerning property on Johnson Plank Road
- Revised sealing estimate for Durst Clagg Road from Trumbull County Engineer
- Letter from USI Midwest clarifying insurance coverage for the property at 2996 Warren-Meadville
- Proposal from Chief Lewis concerning manning Station 13

Administration:

- Zoning Inspector Mills requested a copy of the Trumbull County Prosecuting Attorney letter
 - Fiscal Officer Drew said she would provide this to him
- Trustee Urchek asked the other Trustees why they have not paid for his opt out for the first 8 months of 2012 and requested that he be paid
 - Trustee Parke replied they had already had a meeting on this
- Trustee Urchek asked if the other Trustees were going to pay him
 - Trustee Parke replied that he thought they had agreed on not paying him
- Trustee Urchek said the following
 - There is nothing in writing stating this
 - Atty. Finamore told the trustees what to do
 - Again asked to be paid
 - Quoted specific portions of the Ohio Revised Code
 - Commented on how much he is saving the Township by staying off Township insurance
- Trustee Parke said Trustee Urchek signed paperwork saying that he had opted out for the full year
 - Trustee Urchek said there is precedence for paying out for a partial year
- Trustee Parke said he would schedule another meeting with Attorney Finamore
- Trustee Hovis said the following
 - He had no comment on the issue because he had made his comments when this was discussed with Mark Finamore
 - The Township has already paid out a large amount of money for his medical coverage
 - Did not want to discuss it any further
- Trustee Urchek stated that he wanted something on the record

Police Department:

- See Attached Report

121-13 To renew the Police Department's annual office cleaning contract with D&B Cleaners.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

122-13 To authorize Acting Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 each.

2001 Chevrolet Lumina (VIN 4033)

1997 Chrysler Sebring (VIN 7518)

2001 Ford Explorer (VIN 4457)

1997 Dodge Intrepid (VIN 2115)

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek commended Acting Chief Hovis on his report and said the Police Department is doing a good job
- All 3 Trustees thanked the residents for voting for both Police Department levies

Road Department:

123-13 To approve the attached *Resolution Authorizing Participation in ODOT Cooperative Purchasing Program*.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

124-13 To approve the attached *Revised Sealing Estimate for Durst Clagg Road*, at a cost of \$3,650.16 to Trumbull County Engineer's Office for fuel and labor charges, to be paid from the General Fund, Motor Vehicle Fund, Gas Tax Fund, and Road and Bridge Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

125-13 To approve the attached *Revised Sealing Estimate for Durst Clagg Road*, at a cost of \$14,511.75 to Suit-Kote for CRS-2 Emulsion, to be paid from the General Fund, Motor Vehicle Fund, Gas Tax Fund, and Road and Bridge Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

126-13 To approve the attached *Revised Sealing Estimate for Durst Clagg Road*, at a cost not to exceed \$8,000.00 to Lafarge North America for slag, to be paid from the General Fund, Motor Vehicle Fund, Gas Tax Fund, and Road and Bridge Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

127-13 To put out for bids for the 2013 Hot Mix Resurfacing Program, to be paid from the General Fund, Motor Vehicle Fund, Gas Tax Fund, and Road and Bridge Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Agenda

128-13 To accept the 2012 Fire Department Training Grant from the Division of State Fire Marshal, in the amount of \$940.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis asked if there were fees if the vehicle did not sell
 - Chief Lewis replied there were not

129-13 To authorize Chief Lewis and Fiscal Officer Drew to put the 2006 Ford E350 Wheeled Coach (VIN #1524) on lightgov.com and egovmarkets.com for 30 days, at a 6% commission with a reserve of \$16,500.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

130-13 To approve the expenditure of \$1,500 to PennCare Public Safety Technology for 2013-2014 Electronic EMS System contract, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

131-13 To appoint Randy DeWeese to the position of Volunteer Firefighter, pending negative drug screen and background check.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Hovis asked what type of trailer was in #132-13
 - Chief Lewis replied that it is an open trailer

132-13 To approve the expenditure not to exceed \$1,500.00 to 1st Direct Products for an Aluminum Multi Bunk Boat Trailer, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke said he like would a resolution to hire an assistant fire chief, effective June 1, 2013
- Trustee Urchek said the following
 - Asked why the department needed this
 - Believed that by doing this and by opening station 13, they are bankrupting the department
- Trustee Hovis said the following
 - This will actually improve the department's financial position
 - This is affordable because the Township did not build a \$3.2million station

133-13 To hire an Assistant Fire Chief, effective June 1, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

- Trustees Parke and Hovis said they will have a series of Special Meetings to work out the details for appointing someone to this position
 - Trustee Urchek said the following
 - Would like to also discuss what is going on with the fire department
 - Thinks Trustees need to give Chief Lewis some direction about what is happening with the new building
 - Chief Lewis has repeatedly ask for direction and none is being given to him
- Trustees Parke and Hovis said the following
 - This should be done first we should do this first
 - One way or another, Station 13 is going to be opened because this side of the lake is not being protected
- Chief Lewis said he gave the Trustees a proposal about opening Station 13

Planning Director:

- Planning Director Mills reported the following
 - Continuing his education by attending planning course at Cleveland State University
 - In negotiations with 2 box retailers and a restaurant chain who wanted to come into the Township
 - There has been some movement on sewer and water and new developments
 - Will keep everyone informed at things continue
 - Will be attending another seminar this week
- Trustee Urchek said he appreciated the job Planning Director Mills was doing

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills opened of 2013 Nuisance Abatement bids
 - C & G Snow Plowing, \$35 per hour for all jobs performed
 - Cody's Lawn Service, various rates depending on job being performed
- Trustee Urchek said Zoning Inspector Mills should get clarification on each before awarding
- Trustee Hovis asked if this could be tabled until there was more clarification on this

134-13 To table the resolution to award the bid for 2013 Nuisance Abatement until May 22, 2013.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector Mills stated the following
 - Asked for other resolutions to be added
 - Apologized for not getting this in sooner
 - Did not want to wait for another month to get moving on this
 - Explained the first resolution is for inspection and second to authorize him to post the property as a nuisance
 - Will have the third resolution prepared for the next meeting

135-13 To approve the attached §505.87 Resolution #1.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

136-13 To approve the attached §505.87 Resolution #2.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - Working on text resolution revisions
 - Will be presenting them to the Trumbull County Planning Commission in June
 - Will have a Special Meeting to discuss this further in July
 - Asked if the Trustees could go into Executive Session to discuss personnel
- Zoning Inspector Mills said he attended the Zoning Commission meeting and would like to applaud them for their due diligence on working through the revision process
- Trustees Urchek and Parke thanked the Commission for their work

Parks & Recreation Board:

- Parks & Recreation Board Chairman reported the following
 - Annual fund raiser held a few weeks ago
 - Thanked the Optimist Club for free hall
 - Raised about \$3600
 - Retailers from here to Niles donated items
 - Newest member on the Board, Ted Webb, was a huge help
 - Next year's fund raiser will be much earlier in the year
 - Thanked the community for voting for the Police Department levies
 - Commended the officers and the chief for their efforts to get these levies passed
- Trustee Parke thanked the Board for their efforts

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Trustee Parke reported the following
 - Had a meeting about a week or so ago
 - Capt. Tom Rink is now the chairman of this committee
 - Assistant Chief Hovis is the vice chair
 - All questions about insurance should be run through the committee
 - Believes we are currently operating under a one month contract
 - From this point forward, when it comes to setting meetings, everything should go through Capt. Tom Rink

Asked to be placed on the Agenda:

- Betty Adgate, a Timber Creek resident discussed levies and Fire Station 13 as follows
 - Dedicated to the cause of promoting the Fire Department
 - Disheartening and disappointing to see Station 13 closed
 - Feels there is a lot of nepotism going on in the Township
 - Believes we should be giving Station 13 what it needs rather than building a new station
 - Wants what residents were promised when the original levy was passed
 - Believes she was lied to and that she lied to everyone in her development and that does not make her feel good
 - She will encourage people not to vote for levies in the future
 - Believes that we cannot continue doing such a disservice to our community

- Asked a series of questions that were answered by Chief Lewis (see attached)
- Rosie Stockton asked if the Fire Department had any volunteers or juniors
 - Chief Lewis said there are 2 Volunteer Firefighters and no Junior Firefighters at this time
- Chief Lewis said the following about opening Station 13
 - The money needed to keep both stations open full time will exceed the revenue coming in
 - Does not know how the Trustees want to man both stations and keep within the budget
 - He will do whatever they instruct him to do
- Trustee Parke said he would like to see Station 13 open by June 1
- Rosie Stockton said the following
 - She would like to see Station 13 knocked down
 - That building needs more than just fixing up

Public Comment:

- Zoning Commission Chairman Webb said he heard the same complaints that Mrs. Adgate shared while he was canvassing for the Police Department levies
- An unknown resident asked about the property maintenance code
 - Zoning Inspector Mills replied as follows
 - The code is in effect
 - He must follow all of the proper steps to enact the code
 - This process may not go as quickly as he would like
 - 1st step is that a letter goes out
 - Resident then has 2 weeks to respond before he can take the next action,
 - Trustee Urchek said it is not as easy as you would think and there are rules to follow
 - Trustee Hovis said all the proper legal procedures have to be followed to get these things done and it can take 60-90 days to go through the entire procedure
- Larry Hall asked what happened with Station 13 being rented out last year, was anyone reprimanded
 - Trustee Urchek said the Haz-Mat team is gone and no one was reprimanded
 - Trustee Hovis said the following
 - Chief Lewis had said that he would take a reprimand for it
 - It would be addressed by the end of the month
 - Things aren't getting done and he doesn't know why
 - This is why he wants to go back to 2 meetings per month
 - Trustee Urchek said the following
 - 19 townships have only meeting 1 per month while only 5 have 2 meetings
 - Trustee all need to work together and discuss things together to get things done
- Martha Urchek asked if Trustee Parke has insurance through the Township and if he is reimbursed
 - Trustee Parke replied as follows
 - He does and is required to by OPERS
 - He would rather not take it, but OPERS says he has to if it is offered
 - Legally, insurance has to be offered to Trustees if it is offered to employees
 - He gets reimbursed for prescriptions just like any employee does
- Martha Urchek asked the same question of Trustee Hovis
 - Trustee Hovis replied as follows
 - He does not get insurance through the township

- He gets reimbursement through BE Solutions like other employees who do not take Township insurance
 - He does not take the opt-out
- Martha Urchek asked if there was something in writing that addresses this issue
 - Trustees Hovis and Parke replied as follows
 - There was nothing in writing
 - Atty. Finamore said this was the problem – no written policy
- An unknown resident said Trustees need to start working together because nothing is happening
 - Trustee Parke said he does work with the residents
- Betty Adgate says she gets immediate answers from Trustees Parke and Hovis, not Trustee Urchek
 - Trustee Urchek said she has never contacted him

137-13 To recess into Executive Session at 8:21pm to discuss collective bargaining matters, per ORC 121.22(G).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

138-13 To reconvene from Executive Session at 8:56pm with no action taken.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

139-13 To recess into Executive Session at 8:56pm to discuss employment of a public employee, per ORC 121.22(G).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

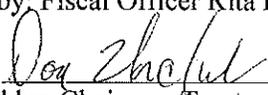
140-13 To reconvene from Executive Session at 9:10pm with no action taken.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

141-13 To adjourn the meeting at 9:11pm.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


 _____ Dated: 05-20-13
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: _____
 Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	105.94	VW 1	The Huntington National Bank	April Service Fees
19813	268.92	VW19813	Advance Auto Parts	Parts
19814	110.00	VW19814	Accord Occupational Health Services	Service
19815	7812.67	VW19815	Ainsley Oil Company	Gas/Diesel
19816	1400.00	VW19816	Attorney, Mark S. Finamore	Service
19817	554.52	VW19817	Automotive Distributors Whse.	Supplies
19818	4178.48	VW19818	BE Solutions	Claims Runs
19819	153.88	VW19819	Broadvox Go! LLC	Service
19820	500.00	VW19820	Burrowes Consulting Services	Service
19821	900.00	VW19821	Bud's Towing & Recovery, LLC	April Tows
19822	504.00	VW19822	BE Solutions	Admin Fees
19823	300.00	VW19823	City of Cortland	Easter Egg Hunt
19824	197.81	VW19824	Dominion East Ohio	Service
19825	249.00	VW19825	D&B Cleaners	Service
19826	439.99	VW19826	Graybar Financial Services, LLC	Service
19827	8.92	VW19827	Howland Springs Water Co., Inc.	Service
19828	244.03	VW19828	Handyman Supply Inc.	Supplies
19829	100.00	VW19829	J&C Auto Parts & Towing	4/16/13 Tow
19830	150.00	VW19830	Kenneth Perman	Return of 3 Grave Spaces
19831	36.00	VW19831	Lowe's Business ACCT/GEGRB	Supplies
19832	1012.61	VW19832	Lou Wollam Chevrolet, Inc.	Parts/Service
19833	72.32	VW19833	Michael Mills	Travel Reimbursement
19834	700.00	VW19834	Northstar Towing, Inc.	April Tows
19835	278.53	VW19835	Orwell Natural Gas	Service
19836	703.58	VW19836	Ohio Edison	Service
19837	25.00	VW19837	Ohio Township Association	Zoning Inspectors' Group Mtg
19838	1113.00	VW19838	Ohio Billing Inc.	EMS Trip Submissions
19839	35.52	VW19839	Purchase Power	Supplies
19840	109.81	VW19840	Ricoh USA, Inc.	Service
19841	240.00	VW19841	Roscoe Bors., Inc. Of Gustavus	Supplies
19842	184.87	VW19842	Regional Collection Services, Inc.	EMS
19843	300.00	VW19843	Schultz Towing, Inc.	4/30 - 5/13 Tows
19844	309.15	VW19844	Sunburst Environmental Service, Inc.	Waste Removal
19845	92.44	VW19845	Staples Advantage	Supplies
19846	6050.46	VW19846	Trumbull County Treasurer	9-1-1 Service
19847	287.00	VW19847	Treasurer of State of Ohio	Audit
19848	533.67	VW19848	Time Warner Cable-Northeast	Service
19849	69.99	VW19849	Tractor Supply Credit Plan	Supplies
19850	3552.00	VW19850	Teamsters Local 377	Insurance
19851	236.62	VW19851	Trumbull County Water & Sewer Acct Dept	Service
19852	313.92	VW19852	Tri-County Asphalt Materials	Supplies
19853	189.55	VW19853	The Tribune Chronicle	Ad
19854	532.92	VW19854	Verizon Wireless	Service
=====				
	35157.12		Total Amount of Pending Warrants	

PICK-UP RESOLUTION FOR EXISTING PICK-UP PLAN

AMENDED RESOLUTION OF THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO

The Board of Trustees of Bazetta Township, Trumbull County, Ohio met at a duly called and authorized meeting of the Bazetta Township Board of Trustees on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place, and purpose of the meeting received by all Board members, and the following resolutions were made, seconded, and adopted by those present at the meeting.

WHEREAS, the eligible employees of Bazetta Township Fire Department participate in the Ohio Police & Fire Pension Fund;

WHEREAS, the Bazetta Township Board of Trustees has previously adopted a pick-up of 10% of the ten percent (10%) mandatory contributions required to be paid under Section 742.31 of the Ohio Revised Code for participating employees of Bazetta Township Fire Department who are members of the Ohio Police & Fire Pension Fund;

WHEREAS, Ohio Police & Fire Pension Fund has adopted new procedures for reporting picked-up contributions in order to properly prepare 1099-R forms for its members;

WHEREAS, the Bazetta Township Board of Trustees wishes to amend its prior resolution in order to continue the pick-up under the new procedures;

NOW, THEREFORE, BE IT RESOLVED, that effective as of July 2, 2013, the Bazetta Township Board of Trustees has determined to pick-up up 12% of the ten percent (10.75%) mandatory by employees who are members of the Ohio Police & Fire Pension Fund by paying the contributions on behalf of the employee;

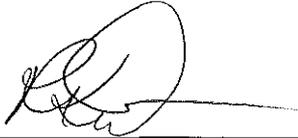
BE IT FURTHER RESOLVED, that said picked-up contributions paid by the employer, even though designated as employee contributions for state law purposes, are being paid by the Bazetta Township Board of Trustees in lieu of said contributions by the employee;

BE IT FURTHER RESOLVED, that said picked-up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Ohio Police & Fire Pension Fund;

BE IT FURTHER RESOLVED, that said picked-up contributions will be included in the gross income of the employees, for employment tax purposes, as the contributions are made to the Ohio Police & Fire Pension Fund; and

BE IT FURTHER RESOLVED, that said employees shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Bazetta Township Board of Trustees to the Ohio Police & Fire Pension Fund.

Dated this 14th day of May, 2013.

A handwritten signature in black ink, appearing to read 'Rita K. Drew', with a long horizontal flourish extending to the right.

Rita K. Drew, Bazetta Township Fiscal Officer

Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek



TARTAN

Benefit Services, Ltd.
Workers' Compensation Division

May 3, 2013

Bazetta Township
Attn: Kris Park
3372 State Route 5
Cortland, OH 44410

SENT VIA FAX:
(330)637-4518

RE:

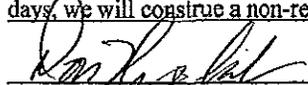
Dear Kris:

The Claimant has filed a settlement application with the BWC on this out of experience claim, and Tartan feels there is settlement potential and you should let the BWC negotiate the settlement as long as the claimant is no longer an employee. Please let Tartan know if you agree or disagree to let BWC negotiate the settlement; otherwise the BWC will proceed with the settlement.

Based on our actuarial overview, please indicate your choice *by marking the following box:*

- Agree
 Disagree (Please call to discuss).

Then please sign/date below and return via facsimile to 330-965-7465. If you do not respond within 10 days, we will construe a non-response as being in agreement.



Authorizing Employer's Signature

5-14-2013

Date

We will continue to do our actuarial overview of your risk on an ongoing basis to determine if there are any future claims that should be settled. Thank you for the opportunity to service your workers' compensation needs.

Sincerely,

Settlement Department
Tartan Benefit Services, Ltd.

This document, including attachments, is intended for the person or company named and may contain confidential and/or legally privileged information. Unauthorized disclosure, copying or use of this information may be unlawful and is prohibited. If you are not the intended recipient, please destroy this message and notify the sender.

ETHICS POLICY FOR BAZETTA TOWNSHIP

Policy Statement

It is the policy of the Township to carry out its mission in accordance with the strictest ethical guidelines and to ensure that Township employees conduct themselves in a manner that fosters public confidence in the integrity of the Township, its processes, and its accomplishments.

General Standards of Ethical Conduct

Township officials and employees must, at all times, abide by protections to the public embodied in Ohio's ethics laws, as found in Chapters 102 and 2921 of the Ohio Revised Code, as interpreted by the Ohio Ethics Commission and Ohio courts.

A copy of these laws is provided by the Township and receipt acknowledged, as required in ORC §102.09(D).

Officials and employees must conduct themselves, at all times, in a manner that avoids favoritism, bias, and the appearance of impropriety.

Summary of Restraints

A general summary of the restraints upon the conduct of all officials and employees includes, but is not limited to, those listed below.

- No official or employee shall:
 - Solicit or accept anything of value from anyone doing business with the Township;
 - Solicit or accept employment from anyone doing business with the Township, unless the official or employee completely withdraws from Township activity regarding the party offering employment, and the Township approves the withdrawal;
 - Use his or her public position to obtain benefits for the official or employee, a family member, or anyone with whom the official or employee has a business or employment relationship;
 - Be paid or accept any form of compensation for personal services rendered on a matter before any board, commission, or other body of the Township, unless the official or employee qualifies for the exception, and files the statement, described in ORC §102.04(D);

- Hold or benefit from a contract with, authorized by, or approved by, the Township, (the Ethics Law does except some limited stockholdings, and some contracts objectively shown as the lowest cost services, where all criteria under ORC §2921.42 are met);
- Vote, authorize, recommend, or in any way use his or her position to secure approval of a Township contract (including employment or personal services) in which the official or employee, a family member, or anyone with whom the official or employee has a business or employment relationship, has an interest;
- Solicit or accept honoraria (See ORC §102.01(H) and ORC §102.03(H));
- During public service, and for one year after leaving public service, represent any person, in any fashion, before any public agency, with respect to a matter in which the official or employee personally participated while serving with the Township;
- Use or disclose confidential information protected by law, unless appropriately authorized;
- Use, or authorize the use of, his or her title, the name “Township”, or the Township’s logo in a manner that suggests impropriety, favoritism, or bias by the Township or the official or employee;
- For the purposes of this policy:
 - “Anything of value” includes anything of monetary value, including but not limited to, money, gifts, food or beverages, social event tickets and expenses, travel expenses, golf outings, consulting fees, compensation, or employment.
 - “Value” means worth greater than de minimis or nominal.
 - “Anyone doing business with the Township” includes, but is not limited to, any person, corporation, or other party that is doing business with, regulated by, or has interests before the Township.

Financial Disclosure

Every Township official or employee is required to file a financial disclosure statement with the Township Fiscal Officer for any gifts/gratuities/items of value received for themselves, individually, in the course of their duties that have a value greater than \$75.

Ethics Education

Providing ethics education and information is an inherent part of good ethics governance. The Ethics Commission is available to provide educational seminars and information materials. The Commission can be contacted at (614) 466-7090.

Assistance

The Ethics Commission is available to provide advice and assistance regarding the application of the Ethics Law and related statutes. The Commission can be contacted at (614) 466-7090. The Commission's web site address is: www.ethics.ohio.gov. Township counsel is available to answer questions involving this policy.

Penalties

Failure of any Township official or employee to abide by this Ethics policy, or to comply with the Ethics Law and related statutes, will result in discipline, which may include dismissal, as well as any potential civil or criminal sanctions under the law.

Changes

This policy may be changed only by a majority vote of the Board of Township Trustees.

Solicitation and Acceptance of Gifts, Donations, or Other Items of Value on Behalf of the Township

- No Township official or employee shall solicit from anyone, anything of value that inures to their sole/individual benefit while in the course of or on account of the performance of their job.
- With the approval of the Board of Trustees, Township officials and employees may accept anything of value from parties they regulate or with whom they do business under circumstances where the gift or donation inures to the benefit of a charitable (non-Profit) purpose or the department or township as a whole.
- It is permissible for a Township official or employee to accept, without solicitation, an item offered as a token of gratitude or appreciation from a township resident, business or other entity, in the performance of their duties when the value of the item offered is nominal in nature and does not exceed seventy-five dollars (\$75.00).

BAZETTA TOWNSHIP BOARD OF TRUSTEES
RESOLUTION NO. 2013-___

RESOLUTION DISCLAIMING INVALID TRANSFER AND CONVEYANCE OF REAL
PROPERTY KNOWN AS JOHNSON PLANK ROAD FROM TRUMBULL COUNTY, OHIO TO
BAZETTA TOWNSHIP

WHEREAS, on June 24, 2010, the Trumbull County Board of Commissioners ("Commissioners") adopted a Resolution, which has been recorded in the Commissioners' Journal at Volume 134, Page 15198, in which the Commissioners state that "Trumbull County acquired land for roadway purposes in Bazetta Township and known as Johnson Plank Road, as described in Trumbull County Commissioners' Journal Volume 43 Page 578, June 8, 1948, and as further described in certain deeds recorded in the Office of the Trumbull County Recorder, to wit:

#338887, Vol 509 Page 579
#338888, Vol 509 Page 580
#338889, Vol 509 Page 581
#338890, Vol 509 Page 582"; and

WHEREAS, the referenced real property acquired by Trumbull County is a sixty (60) foot wide strip of land which is comprised of (1) a paved segment running westerly from Warren-Meadville Road to a distance of approximately nine-hundred twenty (920) linear feet, (2) a gravel segment running westerly from the end of the paved segment to Bazetta Township Section Lines 64/65 and 77/76, and (3) an unimproved segment running westerly for two-thousand three-hundred forty-one and one-tenth (2,341.01) linear feet from Bazetta Township Section Lines 64/65 and 77/76 to Hoagland-Blackstub Road; and

WHEREAS, in the referenced Resolution, the Commissioners state that pursuant to R.C. 5541.02 and R.C. 5553.02 and in accordance with the May 17, 2010 recommendation of the Trumbull County Engineer, the paved segment shall be transferred to Bazetta Township and established as a Bazetta Township Road, subject to existing utility easements, "upon completion of all duties of this Board and of the Trumbull County Engineer's Office"; and

WHEREAS, in the referenced Resolution, the Commissioners state that pursuant to R.C. 5547.05, the gravel and unimproved segments are "transferred to Bazetta Township for road purposes, subject to utility easements"; and

WHEREAS, in the referenced Resolution, the Commissioners state that "in accordance with said Trumbull County Engineer's May 17, 2010 recommendation, the Trumbull County Engineer's Office is hereby directed to prepare a report on the compliance of the entire roadway, to County standards and to prepare a right-of-way dedication plat to

accept the right-of-way between Warren-Meadville Road and Hoagland-Blackstub Road as a township right-of-way"; and

Whereas, the referenced Resolution was recorded against title to the referenced real property by the Trumbull County Recorder on June 29, 2010 as Instrument No. 201006290011657; and

WHEREAS, the referenced Resolution does not indicate that the transfer of the gravel and unimproved segments is not needed by Trumbull County for highway purposes, as required under R.C. 5547.05; and

WHEREAS, with respect to the paved segment, Trumbull County never completed required tasks set forth in R.C. 5541.02 and in the referenced Resolution for the purpose of effectuating the transfer of the paved segment to Bazetta Township and establishing the paved segment as a Bazetta Township road; and

WHEREAS, Bazetta Township has no interest in and disclaims Trumbull County's invalid transfer and conveyance of the paved, gravel, and unimproved segments of real property, known as Johnson Plank Road, to Bazetta Township.

WHEREAS, the Board of Trustees of Bazetta Township met in regular session, pursuant to notice, on May ____, 2013 at __:00 p.m. at the Bazetta Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio 44410, with the following members present:

Paul Hovis Donald Urcheck Frank W. Parke

Chairperson _____ introduced the following resolution in writing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, COUNTY OF TRUMBULL, OHIO THAT

1. Bazetta Township has no interest in and disclaims Trumbull County's invalid transfer and conveyance of the referenced paved, gravel, and unimproved segments of real property to Bazetta Township.
2. Upon the adoption of this Resolution, Bazetta Township shall cause the same to be recorded against title to the referenced real property by the Trumbull County Recorder.

The roll was called on the question of adoption in the following result:

Trustee:

Vote: Yea-Nay-Absent

Paul Hovis

Donald Urcheck

Frank W. Parke

Board of Bazetta Township Trustees

Attested: _____

Paul Hovis

Donald Urcheck

Frank W. Parke

STATE OF OHIO)
)
COUNTY OF TRUMBULL)

ss:

CERTIFICATE OF THE
FISCAL OFFICER

I, Rita K. Drew, Fiscal Officer of the Board of Trustees of Bazetta Township, Trumbull County, Ohio, in whose custody and control the files and records of such Board of Trustees are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution No. _____ is taken and copied from the original Resolution, and that the same is a true and correct copy thereof.

Rita K. Drew
Fiscal Officer

Date: _____

Bazetta Township Police Department

Yearly Comparison Report 2012 - 2013

PREW



2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	403	443	579	517	698	644	630	600	477	524	563	597	6675
Incidents Filed	93	122	140	134	167	110	127	125	102	108	114	134	1476
Traffic Crash Investigations	17	13	14	12	20	17	16	13	12	16	22	23	195
Number of Persons Arrested	24	27	43	43	47	31	30	32	30	33	33	39	412
Traffic Offenses	33	63	96	71	104	90	48	65	45	67	54	58	794
Miles Traveled	10076	10439	11986	10487.1	11828	12035.5	11221	11313.3	11399.4	13006	11,114.10	10,642.00	135,547.4

2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	562	477	472	529									2,040
Incidents Filed	105	117	117	131									470
Traffic Crash Investigations	24	9	15	8									56
Number of Persons Arrested	53	41	40	61									195
Traffic Offenses	120	100	81	87									388
Miles Travel	13,648.2	11,008.8	11,942.1	10,722.8									47,321.9

*Some Statistics may have been updated ** Numbers published as of 05/03/2013 subject to change

Bazetta Township Police Department

Year to Date Analysis January to February 2012 Comparison to January to February 2013

Acting Chief Michael J. Hovis

Sgt. Christopher G. Herlinger



January to April
2012

January to April
2013

↑ Percentage Increase from
2012 to 2013

	January to April 2012	January to April 2013	↑ Percentage Increase from 2012 to 2013
Calls for Service	1,942	2,040	5%
Incidents Filed	489	470	-4%
Traffic Crash Investigations	56	56	0%
Number of Persons Arrested	137	195	42%
Traffic Offenses	263	388	48%
Miles Traveled	42,988.1	47,321.9	10%

*Numbers published as of 05/03/2013 subject to change



April 2013 Bazetta Police Department Activity

Published Date: 5/3/2013

Activity	Total
Calls for Service	529
Incident Reports Filed	131
Traffic Crash Investigations	8
Number of Persons Arrested	61
Traffic Offenses	87
Traffic Citations Issued	69
Vehicle Miles Traveled	10,722.80
Office Contacts	94

* Numbers are subject to change due to report status and other circumstances

**RESOLUTION AUTHORIZING PARTICIPATION IN
ODOT COOPERATIVE PURCHASING PROGRAM**

WHEREAS, Section 5513.01(B) provides the opportunity for Counties, Townships, Municipal Corporations, Conservancy Districts, Township Park Districts, Park Districts created under Chapter 1545 of the Revised Code, Port Authorities, Regional Transit Authorities, Regional Airport Authorities, Regional Water and Sewer Districts, County Transit Boards, State Universities or Colleges to participate in contracts of the Ohio Department of Transportation for the purchase of machinery, material, supplies or other articles.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, OHIO.

SECTION 1: That an agent hereby requests authority in the name of Bazetta Township to participate in the Ohio Department of Transportation contracts for the purchase of machinery, materials, supplies or other articles which the Department has entered into pursuant to Ohio Revised Code Section 5513.01(B);

SECTION 2: That an agent is hereby authorized to agree in the name of Bazetta Township to be bound by all terms and conditions as the Director of Transportation subscribes;

SECTION 3: That an agent is hereby authorized to agree in the name of Bazetta Township to directly pay vendors, under each such contract of the Ohio Department of Transportation in which Bazetta Township participates, for items it receives pursuant to the contract;

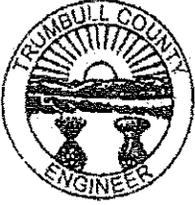
SECTION 4: That Bazetta Township agrees to be responsible for resolving all claims or disputes arising out of its participation in the cooperative purchasing program under Section 5513.01(B) of the Ohio Revised Code. Bazetta Township agrees to waive any claims, actions, expenses, or other damages arising out of its participation in the cooperative purchasing program which Bazetta Township may have or claim to have against ODOT or its employees, unless such liability is the result of negligence on the part of ODOT or its employees.

IN WITNESS THEREOF, we, the Board of Trustees of Bazetta Township, Trumbull County, Ohio, hereunto set our hand the 14th Day of May 2013.

A Motion was made by Trustee Parke to adopt the aforementioned Resolution.

The Motion was seconded by Trustee Harris with roll call as follows:

Trustee Harris, aye; Trustee Parke, aye; Trustee Urchek, aye.



Randy L. Smith, P.E., P.S.
TRUMBULL COUNTY ENGINEER

650 NORTH RIVER ROAD, N.W. WARREN, OHIO 44483-2255
PHONE: 330-675-2640 FAX: 330-675-2642
www.countyengineer.com

Herb W. Laukhart, Jr.
Director of Finance &
Personnel

Gregg A. Alberini, Sr.
Highway Superintendent

May 8, 2013

Frank Parke, Trustee
Board of Bazetta Township Trustees
3372 State Route 5
Cortland, Ohio 44410

Re: Revised Sealing Estimate for Durst-Clagg Road (T.H. 199)

Frank:

The following is the Estimate you requested for Sealing Durst-Clagg Road (T.H. 199) in Bazetta Township. Please be aware that this is just an estimate and the labor times and material quantities could change once out in the field. The eight hour labor estimate is based on the slag being stock piled at the Fairgrounds and holes in the existing pavement will need to be filled prior to sealing.

The material prices given are the figures from our current contracts with Suit-Kote Corporation for the emulsion and LaFarge North America for the slag. We would ask the Township to purchase materials directly from the supplier. Also be advised that Russell Standard Corp. can provide the emulsion and in regards to the slag, BDM Warren Steel Operations (fka: Phoenix Slag Services) may have this material for purchase. We would suggest to contact these companies for a possible cheaper rate. There will also be an additional minimal charge for fuel.

All other requirements of the County Engineer concerning liability and insurance would apply.

If you have any questions please call me at the office (330) 675-2640. If you would like to schedule this work, please forward a letter of request to my attention.

Sincerely yours,

Randy L. Smith, P.E., P.S.
Trumbull County Engineer

Gregg A. Alberini, Sr.
Highway Superintendent

GAA, hlr

CHIP SEALING DURST-CLAGG ROAD (T.H. 199)

MATERIAL

MATERIAL	QUANTITY	COST PER TON/GAL.	TOTAL
#8 Blast Furnace Slag	302 tons	\$25.25	\$7,625.50
CRS-2 Emulsion	8,250 gals.	\$1.759	\$14,511.75
			\$22,137.25

LABOR (8 hours)

CLASSIFICATION	PER HOUR	TOTAL
Foreman	\$20.25	\$162.00
Equipment Operators (2)	\$19.28	\$308.48
Truck Drivers (6)	\$18.64	\$894.72
Laborers (2)	\$17.81	\$284.96
		\$1,650.16

TOTAL (Estimate):	\$23,787.41
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BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 5/9/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on May
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting that the Trustees accept the 2012 Fire Department Training Grant from the Division of State Fire Marshal for the amount of \$940.00.
2. Bazetta Fire Department received a check for \$564.00 dollars for equipment used at a residential Haz-Mat call. I will be replacing 6 bundles of Absorbent Pads that was used on this call.
3. In March I request to put the 2006 E350 Wheeled Coach ambulance vin # 1FDWE3JF72HB11524 on EBay to auction with a reserve of \$15,000.00, we have ran into some difficulties, as EBay has a policy that will not let us auction the ambulance off with the striping currently on it.

I am requesting to list the ambulance on lightgov.com for a 6% commission with a reserve of \$16,500.00. This will be listed on their global site: egovmarkets.com for 30 days. If ambulance does not sell there is no fee charged.

4. Request the expenditure of \$1,500.00 dollars to Penn Care to continue our electronic EMS reporting system (EMS Charts) and exporting option to our billing company. This fee will pay for 12 months of service.
5. Requesting to appoint Randy DeWeese to the position of Volunteer Firefighter pending negative drug screen and background check. This gentleman is already trained to Firefighter II. Application is on file and upon request for your review.
6. Requesting approval of an expenditure not to exceed \$1,500.00 to purchase a 450 Aluminum Multi Bunk Boat Trailer, from 1st Direct Products, LLC P.O. Box 6406 Americus, GA 31709 this expenditure would come from new tools and equipment. We received a Sam's grant last year for \$750.00 that we can use for the purchase of this item.

Dennis Lewis
Fire Chief

§505.87 - Resolution # 1

RESOLUTION No. 135-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

4019 Westlake Dr. Cortland, Ohio 44410
Parcel # 31-090500

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

For Use When the Inc. Contract is Available

§505.87 - Resolution # 2

RESOLUTION No. 136-13

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 4019 Westlake Dr, Coetland, Oh. 45410
PARCEL # 31-090500

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with PER CONTRACT, at a total cost of \$ _____, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

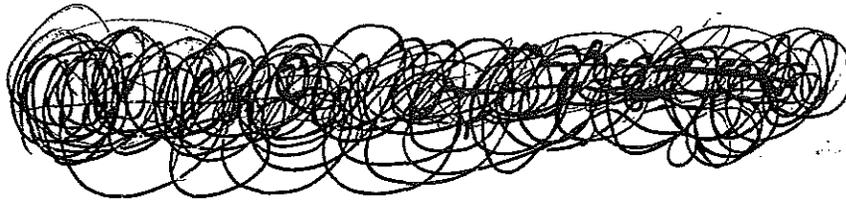
Trustee Hovis - Yes
Trustee Parke - Yes
Trustee Urchek - Yes

Betty Adzgate

1. How many residences live on east side of lake verse west side?
2. What is the response time to east side?
3. Since January 1, 2013 what are the total response were made?
4. How many fire calls east verse west?
5. How many medical emergency calls east verse west?
6. How many days was the east side open since January 1st?
7. How many shifts were you opened of the days opened? 0
8. What is the number of volunteer responders on the east side? 0
9. What days can we count on the station to be opened? Nothing yet
10. What repairs do you plan for the station on McCleary Jacoby?
WINDOWS —
11. What is the plan if any for this building??

AIR COND?

January 1, 2013 to as current as possible.



Residents that live on east side to west side?

Us Census Bureau FactFinder 2010 Census Bazetta has a population of 5,874.

Approximately **3200** live on the **east side**

Approximately **2700** live on the **west side**

This is very difficult do to the way the census puts on their program, this is data gathered from the 2010 census, and is an educated guess.

Response Time is **6.06 minutes** for entire Township, we are unable to gather that data our programs do not break it down east side and west side.

Since January 1, 2013 what is the total number of response?

373 total responses as of yesterday.

Fire Calls east vs west as of yesterday?

West 2 building fires & 4 brush grass & 1 vehicle fire

East 2 building fires & 1 Chimney fire & 1 vehicle fire

EMS Calls east vs west as of yesterday around 1500 hours?

We have had a total of 221 EMS Reports written

West had 81 EMS reports

East had 81 EMS Reports

Walmart had 11 EMS Reports

Dialysis Center had 22 EMS Reports

Elm Road Medical Complex had 26 EMS Reports

Handwritten notes:
11/13/13
11/13/13
11/13/13
11/13/13



How many shifts were opened of the days opened?

Station 11 or station 13?

Station 13 – 0 Station 11 educated guess 10 shifts

What is the number of volunteer responders on the east side?

0

What days can we count on the station on McCleary Jacoby?

I do not know, I have submitted proposals to the Trustees but we have not been able to meet and discuss the proposals. In these proposals I have expressed concern about the financial impact that will have on the fire department budget.

What repairs do you plan for the station on McCleary Jacoby?

I am unable to answer that question, because I have not set down with the trustees to discuss the proposals of manning/opening the McCleary Jacoby station. I know that I have a window broke on an inside pain of window that needs repaired.

What is the plan for the building?

I am unable to answer that question, because I have not set down with the trustees to discuss the proposals of manning/opening the McCleary Jacoby station.

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: May 20, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, OH 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Administrative Secretary Robyn Metheny

141-13 To accept the minutes from the May 14 Regular Meeting.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

142-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Correspondence (Copies available upon request):

- Letter from KLA Risk Management outlining their recommended loss prevention actions in Bazetta Township Park

Administration:

- Meeting scheduled for May 28th at 9:00am at the administration building concerning the Assistant Fire Chief Position

Police Department:

- Nothing to report

Road Department:

- Nothing to report

Fire Department:

- See attached Agenda

143-13 To remove Kevin Bloom as a Part-Time Firefighter EMT, effective immediately.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

144-13 To accept the FY2012 Assistance to Firefighters Grant (#EMW-2012-FO-02660) for total project cost of \$8,602 with \$8,172 (95%) coming from the grant and \$430 (5%) coming from the Township Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

145-13 To authorize an expenditure not to exceed \$1,000 to purchase a new television for Station #13.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

146-13 To put Captain Rink in as Acting Assistant Fire Chief until the Trustees meet with the union on Tuesday, May 28th at 9:00am at the township administration building.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

Planning Director:

- Planning Director Mills notified everyone that an informational meeting has been scheduled for Monday, June 03rd at 1:00pm at the township administration building concerning a new business interested in coming into the township

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills explained the difference between the two bids received for the 2013 Nuisance Abatement
- Talked with Acting Chief Hovis concerning pursuing Junk Cars in the township

147-13 To award the bid for the 2013 Nuisance Abatement to Cody's Lawn Service as low bidder.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Zoning Commission:

- Nothing to report

Parks & Recreation Board:

- Discussion regarding KLA Risk Management's recommendations for Bazetta Township Park
- Parks & Recreation Board Chairman stated the following
 - Need to eliminate the sand boxes
 - Mulch needs to be purchased
 - Some hardware needs replaced
 - Will have prices concerning Pressure Wash and Seal at the next meeting

148-13 To approve the purchase of mulch and hardware at a cost not to exceed \$3,500 to upgrade park improvements. This cost is to come out of the park fund-raising money.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Acting Chief Hovis stated we are waiting on B&E to get back with us

Asked to be placed on the Agenda:

- None

Public Comment:

- Paul Carlson thanked Acting Chief Hovis for taking the time to talk with him and addressing his questions
- Is the Assistant Fire Chief position and recommended names coming from the Chief himself
- Is the position really needed
- Where is the money coming from when the fire station on the East side opens and was it in the budget
 - Trustee Parke stated it was not in the budget
- How would the staffing be handled
 - Trustee Hovis stated residents complained at the last meeting, they want the station open
 - Trustee Hovis explained that the Trustees need to sit down with Chief Lewis and go over things
- Ted Webb stated that when going door-to-door for the police levies that several Timber Creek residents felt there were promises made concerning the fire levies that

never happened. They stated they were very disappointed and would not vote for any more township levies

- Steve Belcher stated that Rita in no way shape or form condones what I am saying
 - Directed the question to Trustee Urchek – Did you call Rita after the executive session
 - Steve – Rita received a call from Trustee Urchek after the executive session and was told that Trustee Hovis, Trustee Parke, Tom Rink, and Dave Walter through her under the bus and said she was hiding money, didn't know what she was doing, and trying to take over the township
- Steve again ask the question to Trustee Urchek, did you call Rita
 - Trustee Urchek stated he did call her, but was not going to elaborate on what was said
- Dave Walter – What are the rules for an executive session
 - Someone replied what is said in executive session stays in executive session
- Dave Walter – This could be an Unfair Labor Practice. I will have to call our union representative
- Steve Belcher – I am sick and tired of Rita getting thrown under the bus
 - Rita has never had a bad audit
 - Works a lot in the office
 - Does not want to take over the township
 - She loves community service
- Steve Belcher – Frank, Paul and Dave said they did not say anything and I believe them
- Trustee Urchek – Why didn't you talk to me
- Trustee Urchek – We are going to drop this and we are moving on
- Trustee Urchek
 - I want to be informed what is going on with the other two Trustees
 - Wants to know agenda items
 - Wants to be involved more
 - Wants phone calls or emails
 - Sends emails out, but no one gets back with me
- Trustee Hovis
 - Emails are sent to you, but you don't answer them

149-13 To adjourn the meeting at 7:51pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Ralynn A. McElhenny
Attested by:

Dated: 06-03-13

Don Urchek
Approved by: Chairman Trustee Don Urchek

Dated: 6-3-13

PENDING WARRANT REPORT
 Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
19904	9706.62	VW19904	Anthem BCBS OH Group	Ins.
19905	76.55	VW19905	AT&T Mobility	Service
19906	45.00	VW19906	Cross Radio Service	Service/Supplies
19907	523.00	VW19907	ComDoc, Inc.	Maint.
19908	185.00	VW19908	Grass Guardian Law Service	Service
19909	229.31	VW19909	Michael Mills	Travel Reimbursement
19910	660.68	VW19910	Mark Thomas Ford	Supplies/Service
19911	954.26	VW19911	Ohio Edison	Service
19912	100.00	VW19912	NEOFCA	2013 Annual Membership Dues
19913	286.00	VW19913	OTARMA	Property Endorsement #2
19914	47.00	VW19914	Pitney Bowes	Postage Meter
19915	8.00	VW19915	Rita K. Drew	Reimbursement for Title Wor
19916	100.00	VW19916	Schultz Towing, Inc.	April 25 Tow
19917	255.20	VW19917	Standard Insurance Company RD	Ins.
19918	458.00	VW19918	Shepp Electric Co., Inc.	Service
=====				
	13634.62	Total Amount of Pending Warrants		

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 5/17/2013
To: Trustees
From: Chief Dennis Lewis
Re: May 20, 2013
Cc: File, Fiscal Officer

Trustee Hovis -- Trustee Parke -- Trustee Urchek,

1. Requesting that the Trustees remove Kevin Bloom from the Bazetta Fire Department part-time roster. Mr. Bloom has never returned any calls or ever worked any part-time hours after his hiring in February 2013.
2. Requesting the Bazetta Township Trustees accept the FY 2012 Assistance to Firefighters Grant - Grant No.EMW-2012-FO-02660. The approved project costs total to \$8,602.00. The Federal share is 95 percent or \$8,172.00 of the approved amount and our share of the costs is 5 percent or \$430.00.
3. Requesting the approval to purchase a TV not to exceed \$1,000.00. The House of Prayer gave a \$500.00 donation last year and in the letter the church wanted the money to be spent for something that the firefighters wanted.

Dennis Lewis
Fire Chief

BAZETTA TOWNSHIP TRUSTEES SPECIAL MEETING MINUTES

Date: May 28, 2013 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 9:02am.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

- Paul Carlson said the following
 - This is the 3rd time he has raised this objection
 - Meeting notice was in this morning's paper
 - Had he not happened to glance on it , he would not have known about the meeting
 - Excuse that we cannot control what the Tribune Chronicle does is not acceptable
 - Believes Trustees are purposefully excluding the public from these meetings
 - Seems to be the continuing pattern

- Trustee Hovis asked Fiscal Officer Drew when she sent notice to the Tribune Chronicle
 - Fiscal Officer Drew replied as follows
 - Notification was sent to the Tribune Chronicle a week ago
 - The agenda was sent on Thursday to Trustees and IT Specialist Davis for placement on the website and sign

- Trustee Urchek said he would contact the Tribune Chronicle to discuss this with them

- Trustee Urchek asked if the Trustees were going in to discuss the Assistant Fire Chief's job in the Executive Session
 - Trustee Parke affirmed that they were going to discuss it with Chief Lewis

- Trustee Urchek and Paul Carlson asked if the Trustees know why this position is needed
 - Trustee Hovis said that was a discussion for the Executive Session
 - Trustee Urchek said he disagreed with this conversation happening in Executive Session

150-13 To recess into Executive Session at 9:06am to discuss collective bargaining matters and promotion of a public employee, per ORC 121.22(G).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

151-13 To reconvene from Executive Session at 10:28am with no action taken.

Motion: Trustee Hovis

Second: Trustee Urchek

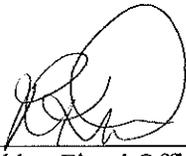
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

152-13 To adjourn the meeting at 10:29am.

Motion: Trustee Hovis

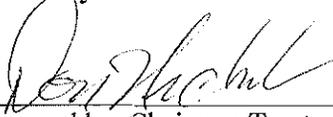
Second: Trustee Urchek

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 05-29-13



Approved by: Chairman Trustee Don Urchek

Dated: 6-3-13

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: June 03, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, OH 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Administrative Secretary Robyn Metheny

153-13 To accept the minutes from the May 20 Regular and May 28 Special Meetings.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

154-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

155-13 To approve the attached, revised Pick-Up Resolution for Existing Pick-Up Plan.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

156-13 To authorize Fiscal Officer Drew to do the following Supplemental Appropriations
\$46,630.39 for 15-A-01A (General Bond Note Retirement Fund: Principal)
\$5,000 for 09-A-14 (Police: Other Expenses)

Trustee Urchek stated he did not understand this Supplemental and requested to table this motion. Both Trustee Parke and Hovis stated they spoke with Rita and understand why the Supplemental is needed.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

157-13 To authorize Fiscal Officer Drew to transfer \$54,192.90 from 01 (General Fund) to 15A (General Bond Note Retirement Fund).

Trustee Urchek stated he did not understand this transfer. He requested to table this motion until he could talk with Rita. Both Trustee Parke and Hovis stated they spoke with Rita and understand why the transfer is needed.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

158-13 To authorize an expenditure not to exceed \$4,000 for laying out a new section at Hillside Cemetery. To be paid from the Cemetery Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

159-13 To approve the attached Resolution Disclaiming Invalid Transfer and Conveyance of Real Property known as Johnson Plank Road from Trumbull County, Ohio to Bazetta Township.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Correspondence (Copies available upon request):

- Letter with payoff information from Ford Motor Credit
- Letter from Trumbull County Engineer regarding Bridge Load Limit Reductions
- Letter from Trumbull County Planning Commission regarding Millennium Centre Plat No. 4
- Notification from Trumbull County Health Department regarding the availability of low cost Animal Rabies Vaccination Clinics
- Brochure for the 2013 SERB Conference on Ohio Public Sector Fact Finding

Administration:

- Nothing to report

Police Department:

- Nothing to report

160-13 To hire Bryan Galida as a full-time Patrolman, at the contract rate, effective June 9, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

161-13 To authorize the expenditure of \$58,207.44 to Ford Motor Credit for payoff of lease financing for three (3) 2011 Ford Crown Vic's and 1s to be paid from the General Bond Note Retirement Fund.

Trustee Urchek again stated that he does not understand the moving of the money.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

Road Department:

- Assistant Road Superintendent Marcus Tempesta reported the Chip & Seal Project on Durst Clagg Road is scheduled to start this week weather permitting.

Fire Department:

- Nothing to report

Planning Director:

- Meeting today went very well concerning a new business wanting to come into Bazetta Township
 - Trustee Parke complimented Mr. Mills on setting up the meeting today
- Planning Director Mills reported he is continuing his education

Zoning Inspector & Code Enforcement Officer:

- Sent out several letters on violations on code enforcement
- Has 20 open cases
- First quarter this year we got back about \$9,000 on mowing

162-13 To approve the attached 505.87 Resolution #2 (Abatement of Weeds and Grass only).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Zoning Commission:

- Ted Webb stated their quarterly meeting on July 10th may be pushed back a week or two

Parks & Recreation Board:

- Parks & Recreation Board Chairman, Steve Belcher, stated the following
 - Checked on hardware today
 - Will order 120 yards of mulch

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

- Jim Wrightsman questioned the money transfer for the police cruisers
 - Trustee Urchek stated he has not talked with Rita and does not understand this transfer
- How are things going since the police levy and all the break-ins in the township
 - Acting Chief Hovis replied money comes in next year from the levy and the break-ins are being handled
- What is the status with the fire department
 - Chief Lewis replied the department is financially stable and Station #13 is open 7 days 8:00 - 5:00. New property has been purchased and we have received the keys
- Why is the Assistant Chief position needed after 12 years
 - Chief Lewis stated he gave names to the Trustees, job was posted and resumes received
- Directed to the Trustees – Are you testing for the position
 - Trustee Urchek replied not sure yet
 - Chief Lewis stated Trustees need to discuss several things
- Paul Carlson stated that there are a lot of questions that are not being answered. Do you really need to meet with the union?
- There were several questions concerning the Assistant Fire Chief position
 - Trustee Hovis replied that there needs to be a meeting with the union and there will be no more discussion on the position until the Trustees meet with the union
- Ted Webb thanked the Trustees for opening Station #13
- Zoning Inspector Mills stated the Optimist Club thanked the police department for taking the time to have gun locks handed out at their location
- Martha Urchek questioned if Tom Rink was still the Acting Assistant Fire Chief
 - Trustee Hovis and Parke both stated yes

163-13 To adjourn the meeting at 7:34pm.

Motion: Trustee Hovis

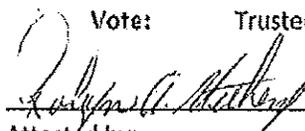
Second: Trustee Parke

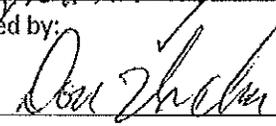
Vote: Trustee Hovis – Yes

Trustee Parke – Yes

Trustee Urchek – Yes

Attested by:

 _____ Dated: 6-24-13

 _____ Dated: 6-24-13
Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	460.30	VW 1	The Huntington National Bank	Loan Payment
19981	800.00	VW19981	Attorney Mark S. Finamore	Service
19982	504.00	VW19982	BE Solutions	Admin Fees
19983	43.99	VW19983	Bortnick Tractor Sales, Inc.	Service/Supplies
19984	1026.80	VW19984	Business Card	Supplies
19985	384.94	VW19985	Clean Air Concepts	Supplies
19986	95.22	VW19986	City of Warren, Utility Services	Service
19987	249.00	VW19987	D&B Cleaners	Service
19988	1260.92	VW19988	Delta Dental	Ins.
19989	11.90	VW19989	Finger Lakes System Chemistry	Supplies
19990	1500.00	VW19990	1st Direct Products, LLC	Equip.
19991	439.99	VW19991	Graybar Financial Services, LLC	Service
19992	126.68	VW19992	GreatAmerican Financial Svcs.	Service
19993	673.76	VW19993	Grant Source Professionals, LLC	Grant Fee
19994	157.52	VW19994	Joshen Paper of PA	Supplies
19995	500.00	VW19995	LofIn/IACP Net	Annual Fee
19996	200.00	VW19996	J & C Auto Parts & Towing	5/8 & 5/16 Tows
19997	450.00	VW19997	Larry's Super Pawn Inc.	TV
19998	10.88	VW19998	Michael J. Hovis	Reimbursement - Misc. PD E
19999	495.03	VW19999	Medical Mutual	EMS Refund
20000	288.46	VW20000	Michael Mannela	April & May Opt-Out
20001	840.00	VW20001	Ohio Billing, Inc.	EMS Trip Submissions
20002	14.67	VW20002	NAPA Auto Parts	Supplies
20003	3071.03	VW20003	Ohio Treasurer, Jose Mandel	Durst Clagg Rd Improvement
20004	75.00	VW20004	North Park Services	Service
20005	1285.00	VW20005	Quality Garage Doors	Repairs
20006	1500.00	VW20006	Penn Care Medical Products	Contract
20007	866.25	VW20007	Sunburst Environmental Service, Inc.	Spring Cleanup
20008	204.66	VW20008	Trumbull County Water & Sewer Acct. Dept	Service
20009	196.00	VW20009	Trumbull Township Association	Association Dues
20010	173.93	VW20010	Tractor Supply Credit Plan	Supplies
20011	346.73	VW20011	Time Warner Cable-Northeast	Service
20012	3552.00	VW20012	Teamsters Local 377	Ins.
20013	304.96	VW20013	Vision Service Plan-(OH)	Ins.
20014	100.00	VW20014	Zachory Charlton	Gazebo Deposit Return
20015	1315.64	VW20015	Ohio Edison	Service
20016	270.15	VW20016	Sunburst Environmental Service, Inc.	Service
=====				
	23775.41		Total Amount of Pending Warrants	

PICK-UP RESOLUTION FOR EXISTING PICK-UP PLAN

AMENDED RESOLUTION OF THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO

The Board of Trustees of Bazetta Township, Trumbull County, Ohio met at a duly called and authorized meeting of the Bazetta Township Board of Trustees on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place, and purpose of the meeting received by all Board members, and the following resolutions were made, seconded, and adopted by those present at the meeting.

WHEREAS, the eligible employees of Bazetta Township Fire Department participate in the Ohio Police & Fire Pension Fund;

WHEREAS, the Bazetta Township Board of Trustees has previously adopted a pick-up of 10% of the ten percent (10%) mandatory contributions required to be paid under Section 742.31 of the Ohio Revised Code for participating employees of Bazetta Township Fire Department who are members of the Ohio Police & Fire Pension Fund;

WHEREAS, Ohio Police & Fire Pension Fund has adopted new procedures for reporting picked-up contributions in order to properly prepare 1099-R forms for its members;

WHEREAS, the Bazetta Township Board of Trustees wishes to amend its prior resolution in order to continue the pick-up under the new procedures;

NOW, THEREFORE, BE IT RESOLVED, that effective as of July 7, 2013, the Bazetta Township Board of Trustees has determined to pick-up up 10% of the ten percent (10.75%) mandatory by employees who are members of the Ohio Police & Fire Pension Fund by paying the contributions on behalf of the employee;

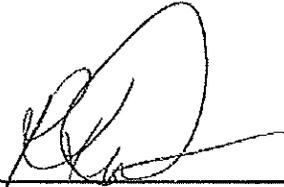
BE IT FURTHER RESOLVED, that said picked-up contributions paid by the employer, even though designated as employee contributions for state law purposes, are being paid by the Bazetta Township Board of Trustees in lieu of said contributions by the employee;

BE IT FURTHER RESOLVED, that said picked-up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Ohio Police & Fire Pension Fund;

BE IT FURTHER RESOLVED, that said picked-up contributions will be included in the gross income of the employees, for employment tax purposes, as the contributions are made to the Ohio Police & Fire Pension Fund; and

BE IT FURTHER RESOLVED, that said employees shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Bazetta Township Board of Trustees to the Ohio Police & Fire Pension Fund.

Dated this 3rd day of June, 2013.



Rita K. Drew, Bazetta Township Fiscal Officer

Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek

**BAZETTA TOWNSHIP BOARD OF TRUSTEES
RESOLUTION NO. 159-13**

**RESOLUTION DISCLAIMING INVALID TRANSFER AND CONVEYANCE OF REAL
PROPERTY KNOWN AS JOHNSON PLANK ROAD FROM TRUMBULL COUNTY, OHIO TO
BAZETTA TOWNSHIP**

WHEREAS, on June 24, 2010, the Trumbull County Board of Commissioners ("Commissioners") adopted a Resolution, which has been recorded in the Commissioners' Journal at Volume 134, Page 15198, in which the Commissioners state that "Trumbull County acquired land for roadway purposes in Bazetta Township and known as Johnson Plank Road, as described in Trumbull County Commissioners' Journal Volume 43 Page 578, June 8, 1948, and as further described in certain deeds recorded in the Office of the Trumbull County Recorder, to wit:

#338887, Vol 509 Page 579
#338888, Vol 509 Page 580
#338889, Vol 509 Page 581
#338890, Vol 509 Page 582"; and

WHEREAS, the referenced real property acquired by Trumbull County is a sixty (60) foot wide strip of land which is comprised of (1) a paved segment running westerly from Warren-Meadville Road to a distance of approximately nine-hundred twenty (920) linear feet, (2) a gravel segment running westerly from the end of the paved segment to Bazetta Township Section Lines 64/65 and 77/76, and (3) an unimproved segment running westerly for two-thousand three-hundred forty-one and one-tenth (2,341.01) linear feet from Bazetta Township Section Lines 64/65 and 77/76 to Hoagland-Blackstub Road; and

WHEREAS, in the referenced Resolution, the Commissioners state that pursuant to R.C. 5541.02 and R.C. 5553.02 and in accordance with the May 17, 2010 recommendation of the Trumbull County Engineer, the paved segment shall be transferred to Bazetta Township and established as a Bazetta Township Road, subject to existing utility easements, "upon completion of all duties of this Board and of the Trumbull County Engineer's Office"; and

WHEREAS, in the referenced Resolution, the Commissioners state that pursuant to R.C. 5547.05, the gravel and unimproved segments are "transferred to Bazetta Township for road purposes, subject to utility easements"; and

WHEREAS, in the referenced Resolution, the Commissioners state that "in accordance with said Trumbull County Engineer's May 17, 2010 recommendation, the Trumbull County Engineer's Office is hereby directed to prepare a report on the compliance of the entire roadway, to County standards and to prepare a right-of-way dedication plat to

accept the right-of-way between Warren-Meadville Road and Hoagland-Blackstub Road as a township right-of-way"; and

WHEREAS, the referenced Resolution was recorded against title to the referenced real property by the Trumbull County Recorder on June 29, 2010 as Instrument No. 201006290011657; and

WHEREAS, the referenced Resolution does not indicate that the transfer of the gravel and unimproved segments is not needed by Trumbull County for highway purposes, as required under R.C. 5547.05; and

WHEREAS, with respect to the paved segment, Trumbull County never completed required tasks set forth in R.C. 5541.02 and in the referenced Resolution for the purpose of effectuating the transfer of the paved segment to Bazetta Township and establishing the paved segment as a Bazetta Township road; and

WHEREAS, Bazetta Township has no interest in and disclaims Trumbull County's invalid transfer and conveyance of the paved, gravel, and unimproved segments of real property, known as Johnson Plank Road, to Bazetta Township.

WHEREAS, the Board of Trustees of Bazetta Township met in Regular Session, pursuant to notice, on June 3, 2013 at 7:00 p.m. at the Bazetta Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio 44410, with the following members present:

Paul Hovis Donald Urcheck Frank W. Parke

Chairperson Donald Urcheck introduced the following resolution in writing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, COUNTY OF TRUMBULL, OHIO THAT

1, Upon the Records of the Official Proceedings of the Board of Trumbull County Commissioner Journal at Volume 134, Page 15198, in which the County Commissioners acquired land for roadway purposes in Bazetta Township and known as Johnson Plank Road, as described in Trumbull County Commissioners' Journal Volume 43 Page 578, June 8, 1948, and as further described in certain deeds recorded in the Office of the Trumbull County Recorder, to wit:

#338887, Vol 509 Page 579
#338888, Vol 509 Page 580
#338889, Vol 509 Page 581
#338890, Vol 509 Page 582"; and

the referenced Resolution does not indicate that the transfer of the gravel and unimproved segments is not needed by Trumbull County for highway purposes, as required under R.C. 5547.05; and

with respect to the paved segment, Trumbull County never completed required tasks set forth in R.C. 5541.02 and in the referenced Resolution for the purpose of effectuating the transfer of the paved segment to Bazetta Township and establishing the paved segment as a Bazetta Township road; and the same is not disputed by the Board of County Commissioners;

Said resolution is legally defective and consequently invalid in conveying and transferring the above referenced paved, gravel, and unimproved segments of real property to Bazetta Township to be included in the Bazetta Township inventory of Township Roads for all purposes, and such referenced paved, gravel, and unimproved segments of real property are therefore not Bazetta Township Roads;

Bazetta Township declares that it has no interest in and disclaims Trumbull County's invalid transfer and conveyance of the referenced paved, gravel, and unimproved segments of real property to Bazetta Township, and that such segments of real property are not Bazetta Township Roads.

2. Upon the adoption of this Resolution, Bazetta Township shall cause the same to be recorded against title to the referenced real property by the Trumbull County Recorder.

The roll was called on the question of adoption in the following result:

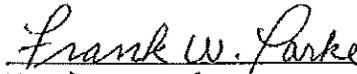
Trustee:	Vote:	Yea-Nay-Absent
Paul Hovis	<input checked="" type="checkbox"/>	yes _____ no
Donald Urcheck	<input checked="" type="checkbox"/>	yes _____ no
Frank W. Parke	<input checked="" type="checkbox"/>	yes _____ no

Board of Bazetta Township Trustees

Attested: 605-13


Paul Movis


Donald Urcheck

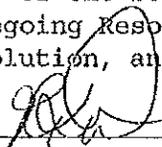

Frank W. Parke

STATE OF OHIO)
)
COUNTY OF TRUMBULL)

ss:

CERTIFICATE OF THE
FISCAL OFFICER

I, Rita K. Drew, Fiscal Officer of the Board of Trustees of Bazetta Township, Trumbull County, Ohio, in whose custody and control the files and records of such Board of Trustees are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution No. 159-13 is taken and copied from the original Resolution, and that the same is a true and correct copy thereof.


Rita K. Drew
Fiscal Officer

Date: 06-04-13

RESOLUTION No. 162-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

4019 West Lake, Cortland, Ohio 44410, Parcel # 31-090500

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with Section 505.87 (B) O.R.C.; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with Section 505.87 (B) O.R.C.;

ROLL CALL:

Trustee Horis - Yes

Trustee Parke - Yes

Trustee Urechek - Yes

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: June 03, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, OH 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Administrative Secretary Robyn Metheny

153-13 To accept the minutes from the May 20 Regular and May 28 Special Meetings.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

154-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

155-13 To approve the attached, revised Pick-Up Resolution for Existing Pick-Up Plan.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

156-13 To authorize Fiscal Officer Drew to do the following Supplemental Appropriations
\$46,630.39 for 15-A-01A (General Bond Note Retirement Fund: Principal)
\$5,000 for 09-A-14 (Police: Other Expenses)

Trustee Urchek stated he did not understand this Supplemental and requested to table this motion. Both Trustee Parke and Hovis stated they spoke with Rita and understand why the Supplemental is needed.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

157-13 To authorize Fiscal Officer Drew to transfer \$54,192.90 from 01 (General Fund) to 15A (General Bond Note Retirement Fund).

Trustee Urchek stated he did not understand this transfer and said it was illegal. He requested to table this motion until he could talk with Rita. Both Trustee Parke and Hovis stated they spoke with Rita and understand why the transfer is needed.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

158-13 To authorize an expenditure not to exceed \$4,000 for laying out a new section at Hillside Cemetery. To be paid from the Cemetery Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

159-13 To approve the attached Resolution Disclaiming Invalid Transfer and Conveyance of Real Property known as Johnson Plank Road from Trumbull County, Ohio to Bazetta Township.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Correspondence (Copies available upon request):

- Letter with payoff information from Ford Motor Credit
- Letter from Trumbull County Engineer regarding Bridge Load Limit Reductions
- Letter from Trumbull County Planning Commission regarding Millennium Centre Plat No. 4
- Notification from Trumbull County Health Department regarding the availability of low cost Animal Rabies Vaccination Clinics
- Brochure for the 2013 SERB Conference on Ohio Public Sector Fact Finding

Administration:

- Nothing to report

Police Department:

- Nothing to report

160-13 To hire Bryan Galida as a full-time Patrolman, at the contract rate, effective June 9, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

161-13 To authorize the expenditure of \$58,207.44 to Ford Motor Credit for payoff of lease financing for three (3) 2011 Ford Crown Vic's and is to be paid from the General Bond Note Retirement Fund.

Trustee Urchek again stated that he does not understand the moving of the money.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

Road Department:

- Assistant Road Superintendent Marcus Tempesta reported the Chip & Seal Project on Durst Clagg Road is scheduled to start this week weather permitting.

Fire Department:

- Nothing to report

Planning Director:

- Meeting today went very well concerning a new business wanting to come into Bazetta Township
 - Trustee Parke complimented Mr. Mills on setting up the meeting today
- Planning Director Mills reported he is continuing his education

Zoning Inspector & Code Enforcement Officer:

- Sent out several letters on violations on code enforcement
- Has 20 open cases
- First quarter this year we got back about \$9,000 on mowing

162-13 To approve the attached 505.87 Resolution #2 (Abatement of Weeds and Grass only).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Zoning Commission:

- Ted Webb stated their quarterly meeting on July 10th may be pushed back a week or two

Parks & Recreation Board:

- Parks & Recreation Board Chairman, Steve Belcher, stated the following
 - Checked on hardware today
 - Will order 120 yards of mulch

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

- Jim Wrightsman questioned the money transfer for the police cruisers
 - Trustee Urchek stated he has not talked with Rita and does not understand this transfer
- How are things going since the police levy and all the break-ins in the township
 - Acting Chief Hovis replied money comes in next year from the levy and the break-ins are being handled
- What is the status with the fire department
 - Chief Lewis replied the department is financially stable and Station #13 is open 7 days 8:00 - 5:00. New property has been purchased and we have received the keys
- Why is the Assistant Chief position needed after 12 years
 - Chief Lewis stated he gave names to the Trustees, job was posted and resumes received
- Directed to the Trustees – Are you testing for the position
 - Trustee Urchek replied not sure yet
 - Chief Lewis stated Trustees need to discuss several things
- Paul Carlson stated that there are a lot of questions that are not being answered. Do you really need to meet with the union?
- There were several questions concerning the Assistant Fire Chief position
 - Trustee Hovis replied that there needs to be a meeting with the union and there will be no more discussion on the position until the Trustees meet with the union
- Ted Webb thanked the Trustees for opening Station #13
- Zoning Inspector Mills stated the Optimist Club thanked the police department for taking the time to have gun locks handed out at their location
- Martha Urchek questioned if Tom Rink was still the Acting Assistant Fire Chief
 - Trustee Hovis and Parke both stated yes

163-13 To adjourn the meeting at 7:34pm.

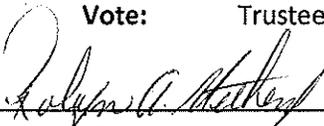
Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes

Trustee Parke – Yes

Trustee Urchek – Yes



Dated: 6-24-13

Attested by: 

Dated: 6-24-13

Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	460.30	VW 1	The Huntington National Bank	Loan Payment
19981	800.00	VW19981	Attorney Mark S. Finamore	Service
19982	504.00	VW19982	BE Solutions	Admin Fees
19983	43.99	VW19983	Bortnick Tractor Sales, Inc.	Service/Supplies
19984	1026.80	VW19984	Business Card	Supplies
19985	384.94	VW19985	Clean Air Concepts	Supplies
19986	95.22	VW19986	City of Warren, Utility Services	Service
19987	249.00	VW19987	D&B Cleaners	Service
19988	1260.92	VW19988	Delta Dental	Ins.
19989	11.90	VW19989	Finger Lakes System Chemistry	Supplies
19990	1500.00	VW19990	1st Direct Products, LLC	Equip.
19991	439.99	VW19991	Graybar Financial Services, LLC	Service
19992	126.68	VW19992	GreatAmerican Financial Svcs.	Service
19993	653.76	VW19993	Grant Source Professionals, LLC	Grant Fee
19994	157.52	VW19994	Joshen Paper of PA	Supplies
19995	500.00	VW19995	LofIn/IACP Net	Annual Fee
19996	200.00	VW19996	J & C Auto Parts & Towing	5/8 & 5/16 Tows
19997	450.00	VW19997	Larry's Super Pawn Inc.	TV
19998	10.88	VW19998	Michael J. Hovis	Reimbursement - Misc. PD E:
19999	495.03	VW19999	Medical Mutual	EMS Refund
20000	288.46	VW20000	Michael Mannella	April & May Opt-Out
20001	840.00	VW20001	Ohio Billing, Inc.	EMS Trip Submissions
20002	14.67	VW20002	NAPA Auto Parts	Supplies
20003	3071.03	VW20003	Ohio Treasurer, Jose Mandel	Durst Clagg Rd Improvement
20004	75.00	VW20004	North Park Services	Service
20005	1285.00	VW20005	Quality Garage Doors	Repairs
20006	1500.00	VW20006	Penn Care Medical Products	Contract
20007	866.25	VW20007	Sunburst Environmental Service, Inc.	Spring Cleanup
20008	204.66	VW20008	Trumbull County Water & Sewer Acct. Dept	Service
20009	196.00	VW20009	Trumbull Township Association	Association Dues
20010	173.93	VW20010	Tractor Supply Credit Plan	Supplies
20011	346.73	VW20011	Time Warner Cable-Northeast	Service
20012	3552.00	VW20012	Teamsters Local 377	Ins.
20013	304.96	VW20013	Vision Service Plan-(OH)	Ins.
20014	100.00	VW20014	Zachory Charlton	Gazebo Deposit Return
20015	1315.64	VW20015	Ohio Edison	Service
20016	270.15	VW20016	Sunburst Environmental Service, Inc.	Service

=====
23775.41

Total Amount of Pending Warrants

PICK-UP RESOLUTION FOR EXISTING PICK-UP PLAN

AMENDED RESOLUTION OF THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, TRUMBULL COUNTY, OHIO

The Board of Trustees of Bazetta Township, Trumbull County, Ohio met at a duly called and authorized meeting of the Bazetta Township Board of Trustees on the date set forth below, such meeting being duly called pursuant to a notice stating the time, place, and purpose of the meeting received by all Board members, and the following resolutions were made, seconded, and adopted by those present at the meeting.

WHEREAS, the eligible employees of Bazetta Township Fire Department participate in the Ohio Police & Fire Pension Fund;

WHEREAS, the Bazetta Township Board of Trustees has previously adopted a pick-up of 10% of the ten percent (10%) mandatory contributions required to be paid under Section 742.31 of the Ohio Revised Code for participating employees of Bazetta Township Fire Department who are members of the Ohio Police & Fire Pension Fund;

WHEREAS, Ohio Police & Fire Pension Fund has adopted new procedures for reporting picked-up contributions in order to properly prepare 1099-R forms for its members;

WHEREAS, the Bazetta Township Board of Trustees wishes to amend its prior resolution in order to continue the pick-up under the new procedures;

NOW, THEREFORE, BE IT RESOLVED, that effective as of July 7, 2013, the Bazetta Township Board of Trustees has determined to pick-up up 10% of the ten percent (10.75%) mandatory by employees who are members of the Ohio Police & Fire Pension Fund by paying the contributions on behalf of the employee;

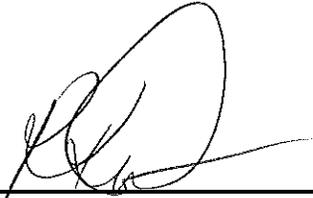
BE IT FURTHER RESOLVED, that said picked-up contributions paid by the employer, even though designated as employee contributions for state law purposes, are being paid by the Bazetta Township Board of Trustees in lieu of said contributions by the employee;

BE IT FURTHER RESOLVED, that said picked-up contributions will not be included in the gross income of the employees for tax reporting purposes, that is, for federal or state income tax withholding taxes, until distributed from the Ohio Police & Fire Pension Fund;

BE IT FURTHER RESOLVED, that said picked-up contributions will be included in the gross income of the employees, for employment tax purposes, as the contributions are made to the Ohio Police & Fire Pension Fund; and

BE IT FURTHER RESOLVED, that said employees shall not be entitled to any option of choosing to receive the contributed amounts directly instead of having them paid by the Bazetta Township Board of Trustees to the Ohio Police & Fire Pension Fund.

Dated this 3rd day of June, 2013.

A handwritten signature in black ink, appearing to be "Rita K. Drew", written over a horizontal line.

Rita K. Drew, Bazetta Township Fiscal Officer

Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek

**BAZETTA TOWNSHIP BOARD OF TRUSTEES
RESOLUTION NO. 159-13**

**RESOLUTION DISCLAIMING INVALID TRANSFER AND CONVEYANCE OF REAL
PROPERTY KNOWN AS JOHNSON PLANK ROAD FROM TRUMBULL COUNTY, OHIO TO
BAZETTA TOWNSHIP**

WHEREAS, on June 24, 2010, the Trumbull County Board of Commissioners ("Commissioners") adopted a Resolution, which has been recorded in the Commissioners' Journal at Volume 134, Page 15198, in which the Commissioners state that "Trumbull County acquired land for roadway purposes in Bazetta Township and known as Johnson Plank Road, as described in Trumbull County Commissioners' Journal Volume 43 Page 578, June 8, 1948, and as further described in certain deeds recorded in the Office of the Trumbull County Recorder, to wit:

#338887, Vol 509 Page 579
#338888, Vol 509 Page 580
#338889, Vol 509 Page 581
#338890, Vol 509 Page 582"; and

WHEREAS, the referenced real property acquired by Trumbull County is a sixty (60) foot wide strip of land which is comprised of (1) a paved segment running westerly from Warren-Meadville Road to a distance of approximately nine-hundred twenty (920) linear feet, (2) a gravel segment running westerly from the end of the paved segment to Bazetta Township Section Lines 64/65 and 77/76, and (3) an unimproved segment running westerly for two-thousand three-hundred forty-one and one-tenth (2,341.01) linear feet from Bazetta Township Section Lines 64/65 and 77/76 to Hoagland-Blackstub Road; and

WHEREAS, in the referenced Resolution, the Commissioners state that pursuant to R.C. 5541.02 and R.C. 5553.02 and in accordance with the May 17, 2010 recommendation of the Trumbull County Engineer, the paved segment shall be transferred to Bazetta Township and established as a Bazetta Township Road, subject to existing utility easements, "upon completion of all duties of this Board and of the Trumbull County Engineer's Office"; and

WHEREAS, in the referenced Resolution, the Commissioners state that pursuant to R.C. 5547.05, the gravel and unimproved segments are "transferred to Bazetta Township for road purposes, subject to utility easements"; and

WHEREAS, in the referenced Resolution, the Commissioners state that "in accordance with said Trumbull County Engineer's May 17, 2010 recommendation, the Trumbull County Engineer's Office is hereby directed to prepare a report on the compliance of the entire roadway, to County standards and to prepare a right-of-way dedication plat to

accept the right-of-way between Warren-Meadville Road and Hoagland-Blackstub Road as a township right-of-way"; and

WHEREAS, the referenced Resolution was recorded against title to the referenced real property by the Trumbull County Recorder on June 29, 2010 as Instrument No. 201006290011657; and

WHEREAS, the referenced Resolution does not indicate that the transfer of the gravel and unimproved segments is not needed by Trumbull County for highway purposes, as required under R.C. 5547.05; and

WHEREAS, with respect to the paved segment, Trumbull County never completed required tasks set forth in R.C. 5541.02 and in the referenced Resolution for the purpose of effectuating the transfer of the paved segment to Bazetta Township and establishing the paved segment as a Bazetta Township road; and

WHEREAS, Bazetta Township has no interest in and disclaims Trumbull County's invalid transfer and conveyance of the paved, gravel, and unimproved segments of real property, known as Johnson Plank Road, to Bazetta Township.

WHEREAS, the Board of Trustees of Bazetta Township met in Regular Session, pursuant to notice, on June 3, 2013 at 7:00 p.m. at the Bazetta Township Administration Building, 3372 State Route 5, N.E., Cortland, Ohio 44410, with the following members present:

Paul Hovis Donald Urcheck Frank W. Parke

Chairperson Donald Urcheck introduced the following resolution in writing:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF BAZETTA TOWNSHIP, COUNTY OF TRUMBULL, OHIO THAT

1, Upon the Records of the Official Proceedings of the Board of Trumbull County Commissioner Journal at Volume 134, Page 15198, in which the County Commissioners acquired land for roadway purposes in Bazetta Township and known as Johnson Plank Road, as described in Trumbull County Commissioners' Journal Volume 43 Page 578, June 8, 1948, and as further described in certain deeds recorded in the Office of the Trumbull County Recorder, to wit:

#338887, Vol 509 Page 579
#338888, Vol 509 Page 580
#338889, Vol 509 Page 581
#338890, Vol 509 Page 582"; and

the referenced Resolution does not indicate that the transfer of the gravel and unimproved segments is not needed by Trumbull County for highway purposes, as required under R.C. 5547.05; and

with respect to the paved segment, Trumbull County never completed required tasks set forth in R.C. 5541.02 and in the referenced Resolution for the purpose of effectuating the transfer of the paved segment to Bazetta Township and establishing the paved segment as a Bazetta Township road; and the same is not disputed by the Board of County Commissioners;

Said resolution is legally defective and consequently invalid in conveying and transferring the above referenced paved, gravel, and unimproved segments of real property to Bazetta Township to be included in the Bazetta Township inventory of Township Roads for all purposes, and such referenced paved, gravel, and unimproved segments of real property are therefore not Bazetta Township Roads;

Bazetta Township declares that it has no interest in and disclaims Trumbull County's invalid transfer and conveyance of the referenced paved, gravel, and unimproved segments of real property to Bazetta Township, and that such segments of real property are not Bazetta Township Roads.

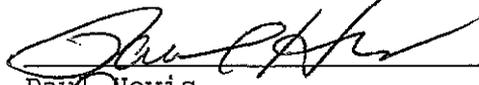
2. Upon the adoption of this Resolution, Bazetta Township shall cause the same to be recorded against title to the referenced real property by the Trumbull County Recorder.

The roll was called on the question of adoption in the following result:

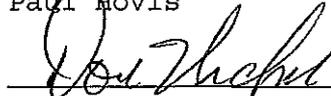
Trustee:	Vote:	Yea-Nay-Absent
Paul Hovis	<input checked="" type="checkbox"/>	yes _____ no
Donald Urcheck	<input checked="" type="checkbox"/>	yes _____ no
Frank W. Parke	<input checked="" type="checkbox"/>	yes _____ no

Board of Bazetta Township Trustees

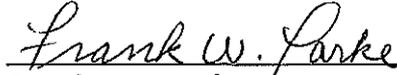
Attested: 65-13



Paul Novis



Donald Urcheck



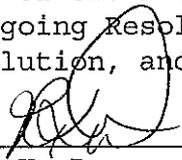
Frank W. Parke

STATE OF OHIO)
)
COUNTY OF TRUMBULL)

ss:

CERTIFICATE OF THE
FISCAL OFFICER

I, Rita K. Drew, Fiscal Officer of the Board of Trustees of Bazetta Township, Trumbull County, Ohio, in whose custody and control the files and records of such Board of Trustees are required by the laws of the State of Ohio to be kept, do hereby certify that the foregoing Resolution No. 159-13 is taken and copied from the original Resolution, and that the same is a true and correct copy thereof.



Rita K. Drew
Fiscal Officer

Date: 06-04-13

RESOLUTION No. 162-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

4019 West Lake, Cortland, Ohio 44410, Parcel # 31-090500

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with Section 505.87 (B) O.R.C.; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with Section 505.87 (B) O.R.C.;

ROLL CALL:

Trustee Harris - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: June 17, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

167-13 To accept the minutes from the June 3 Regular and June 7 Special Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

168-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

169-13 To authorize Fiscal Officer Drew to do the following Supplemental Appropriations.

\$10,000 for 09-A-08 (Police: Supplies)

\$4,500 for 09-A-06C (Police Equipment: Repairs)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

170-13 To authorize Fiscal Officer Drew to do the following transfers.

\$20,000 from 01(General) to 05 (Cemetery)

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked why this money was being moved
 - Fiscal Officer Drew explained as follows
 - Cemetery Fund is out of money
 - Cemetery is not self-sustaining
 - Funds are typically transferred twice a year to prevent a negative fund balance

171-13 To authorize the Fiscal Officer request an advance on the 2013 2nd Half Settlement from the Trumbull County Auditor, including a request not to direct \$12,446.88 to the General Bond Note Retirement Fund from the Police Equipment Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

172-13 To adopt the attached *Resolution to Set the Compensation of the Consolidated Employee Position of Township Planning Director and Township Zoning Inspector.*

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Invitation from Cortland Lions Street Fair to attend their Flag Raising Ceremony
- Thank you note for usage of Administration Building for a conference
- Geauga-Trumbull Solid Waste Management District's rules approved as part of the Ohio EPA Plan
- Trumbull County 2012 Drinking Water Consumer Confidence Report for the Bazetta/Champion Water District
- Request from Glenn Christian Foundation that all fees for the 18th Annual Ox Roast's Temporary Mass Gathering Permit be waived
- Independent Accountants' Report on Applying Agreed-Upon Procedures for 2011-2012 from the Auditor of the State of Ohio

Administration:

- Trustee Urchek discussed the payoff of the Police Department cruiser lease
 - Believes Resolution #156-13 should have been an advance not a transfer
 - Does not think the General Fund should be nickel-and-dimed
 - No way to keep the General Fund up if the township keeps transferring money out of it
 - Real property is owned by the township as a whole - vehicles are more like personal property
- Trustee Hovis said that this was discussed before and that all Trustees, including Trustee Urchek, had agreed the township should move some money into each department
- Trustee Parke said the following
 - This has already been decided and done
 - Everything is owned by the township no matter which department is using it
- Trustees Hovis and Parke said they were not interesting in turning this into an advance

- Trustee Urchek discussed testing for all Department Heads and Assistants in the future
 - Wants to protect the township from accusations of nepotism and croneyism
 - Believe Trustees have to show that things are being done in the proper way
 - Wants to know how to answer residents' questions
- Trustee Parke disagreed for the following reasons
 - The township has never done testing of any kind
 - Things are totally different in township than in other public entities
- Trustee Hovis said the following
 - Not in favor of testing because it had never been done in the past
 - Questioned why Trustee Urchek was the only one getting these questions

- Trustee Hovis discussed ongoing preparation on the new property
 - Talked to Randy Baker about this
 - Mr. Baker will talk to Atty. Finamore and various other parties
 - Mr. Baker will be setting up a meeting to get everyone together and on the same page
- Trustee Hovis asked Atty. Finamore if he had heard anything more from Norfolk Southern
- Atty. Finamore said he had not because they are waiting to hear what the township plans are

- Trustee Hovis discussed the water situation coming up Route 5
 - Talked to Rex Fee about this
 - Mr. Fee said he was waiting on Trustee Urchek to get information to him
- Trustee Parke said he has been taking care of this
 - Will be creating a letter and setting up a meeting
 - Needs at least a week to have the drawings prepared

Police Department:

173-13 To authorize an expenditure of \$1,000 at Mark Thomas Ford, for repairs to cruiser (VIN 7464), to be paid from the Police Equipment Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Road Superintendent Parke reported the following
 - Weather permitting, chip sealing on Durst Clagg road will begin tomorrow
 - Has spoken with someone to try to get a street sweeper over there next week to clean up some of the residual mess
- Trustee Hovis said the following
 - Did an employee evaluation of Road Superintendent Parke
 - Gave Fiscal Officer Drew a copy and asked that Road Superintendent Parke receive a copy and that the original be placed in his personnel file
- Trustee Parke said he had done the same of Acting Chief Hovis
- Fiscal Officer Drew stated that she would distributed the copies accordingly

Fire Department:

- See Attached Agenda
- Trustee Hovis asked if Mr. Gubanyar had been drug tested before
 - Chief Lewis replied as follows
 - He had been tested more than 8 months ago
 - Before he resigned last year
 - Thinks he should be retested

174-13 To rehire Scott Gubanyar the position of Part-Time Firefighter/Medic at a rate of \$11.25 per hour, pending negative drug screen.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked what type of training would be done
 - Chief Lewis reiterated the explanation in the Attached Agenda
- Trustee Parke asked Chief Lewis had gotten a hold of anyone about the boiler
 - Chief Lewis said he didn't
 - Trustee Parke said he would take care of this
- Trustee Parke suggested letting the neighbors know what they are planning to do

175-13 To authorize Chief Lewis to conduct fire training in the house at 2996 Warren Meadville Road.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Planning Director:

- Planning Director Mills announced the following
 - Meeting that happened with Quaker Steak and Lube
 - They are in the process of leasing property on Millenum Drive behind McDonald's
 - Hoping to be opening by January 1
 - Murphy's Oil going in behind the Four Season's Car Wash on Elm Road
 - Menard's project is also moving forward
 - Needs to speak with Dave Grayson regarding his Class 2 Privately Owned dam
 - Nothing is on file for an emergency action plan
 - Needs to file a new one
 - Working on getting a couple of other businesses coming onto Elm Road
- Trustee Urchek complimented Planning Director Mills on the job he has been doing

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Continuing to work on nuisance abatement
 - Recommended mowing around the house on the new property, but only brush hogging the field a few times a year since the previous owner did not mow this
 - Glenn Christian Church has contacted him again regarding a fee waiver

176-13 To approve the attached §505.87 Resolutions #1.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

177-13 To approve the attached §505.87 Resolutions for Abatement of Weeds and Grass Only.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

178-13 To approve the attached §505.87 Resolutions #2 for Use When Hiring Contract Hauler.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

179-13 To waive the three-day zoning fee of \$750 for the Glenn Christian Ox Roast, as was done in previous years.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported as follows
 - 3rd Quarterly Meeting is scheduled for July 10
 - Will include a text revision to the township zoning resolution

- Also a zone change request pending that will need a Zoning Hearing
- Planning Director Mills requested an informational meeting
 - Similar to what has been done in the past with other church groups
 - After the Regular Meeting on July 1
 - Church purchased a piece of property currently zoned Residential R-1
 - Would like to change it to Commercial C-3
 - Will have Zoning Secretary Eddy send out letters to residents before this date
- Trustee Urchek said it sounded like a good deal
- Zoning Commission Chairman Webb asked if this had to be part of the agenda and advertised
 - Atty. Finamore stated the following
 - It did not have to be advertised
 - Recommended having it as a specific agenda item on the July 1 meeting agenda
 - Having this type of meeting is a very good idea
- Trustee Parke said Planning Director Mills is doing a great job setting up meetings like this
- Zoning Commission Chairman Webb asked that Fiscal Officer Drew put this on the next agenda
 - Fiscal Officer Drew said she would

Parks & Recreation Board:

- Parks & Recreation Board Chairman Belcher reported the following
 - Met with Road Superintendent Parke to discuss Imagination Station repairs
 - Know what they need to order
 - Getting ready to order those items
 - One ride needs to be removed and Road Superintendent Parke will do that
 - Will be putting mulch over the sandy areas
 - Awaiting a meeting with Trustee Hovis to discuss how to deal with the manpower issue
 - Will have to close down Imagination Station while the work is being done
 - Will report back again at the next meeting

Safety Committee:

- Trustee Parke reported the following were discussed
 - Employees have no cards for dental or vision insurance
 - Headsets and radios for the hover craft
 - Getting Station 13 opened
 - Fixing garage doors at Station 11
 - Cruiser that was damaged

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

- Paul Carlson discussed the Assistant Fire Chief position
 - Said that 2 weeks ago, the Trustees indicated that they were discussing the need for this position before they appointed someone into the position
 - Asked if the Trustees could explain the need
- Trustee Urchek said he had no information on this
- Trustee Hovis said the Trustees have not met with the union yet

- Paul Carlson asked if the Trustees would inform the public about the need for this position before they appointed anyone – asked for a guarantee
 - Trustee Hovis said he could not do that because action could be taken this evening
- Paul Carlson questioned whether this would be in violation of "with no action taken"
 - Trustee Urchek explained that actions cannot be taken during Executive Session, but they could be added afterward
- Zoning Commission Chairman Webb stated the following
 - Asked the Ohio Ethics Commission a few years ago about nepotism in the township
 - Received a letter about this stating that the township is not engaging in nepotism or unethical behavior by having family members as elected officials and employees
- Atty. Mark Finamore said the following
 - It is not illegal to have a blood relative employed by the township
 - What cannot be done is appointment of an immediate family member or a member living in your house hold
 - In that case, one must recuse yourself from discussion and voting on anything that affects the family member specifically
 - Repeated that is not illegal to have family members as Trustees
 - They just have to abstain to avoid the appearance of impropriety
- Trustee Parke said the following
 - He did not hire Road Superintendent Parke
 - He was hired 20+ years ago, long before Trustee Parke was the supervisor
 - Road Superintendent Parke was given his current job by other Trustees after Trustee Parke had retired and before he became a Trustee
- Road Superintendent Parke noted that members of the Parke family have been serving the township for more than 100 years
- Zoning Commission Chairman Webb said as follows
 - Everything the township is doing is above board
 - Personnel went well above the board with this over the past few years

180-13 To recess into Executive Session at 7:40pm to discuss collective bargaining matters, per ORC 121.22(G).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

181-13 To reconvene from Executive Session at 8:28pm with no action taken.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

182-13 To recess into Executive Session at 8:29pm to discuss employment of public employees, per ORC 121.22(G), with Trustee Hovis recusing himself and not participating.

Motion: Trustee Urchek
Second: Trustee Parke

Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

183-13 To reconvene from Executive Session at 9:07pm with no action taken.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

184-13 To recess into Executive Session at 9:08pm to discuss employment of public employees, per ORC 121.22(G).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

185-13 To reconvene from Executive Session at 9:30pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

186-13 To recess into Executive Session at 9:30pm to discuss employment of public employees, per ORC 121.22(G), with Trustee Hovis recusing himself and not participating.

Motion: Trustee Urchek

Second: Trustee Parke

Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

187-13 To reconvene from Executive Session at 9:33pm with no action taken.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

188-13 To adopt the attached *Resolution Appointing Township Police Chief*, effective June 23, 2013.

Motion: Trustee Urchek

Second: Trustee Parke

Vote: Trustee Hovis – Abstain Trustee Parke - Yes Trustee Urchek - Yes

189-13 To adopt the attached *Resolution Awarding Employment Contract to Township Fire Chief*, effective June 23, 2013.

Motion: Trustee Parke

Second: Trustee Hovis

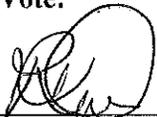
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

190-13 To adjourn the meeting at 9:35pm.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Attested by:  Fiscal Officer Rita K. Drew

Dated: 06-27-13

Approved by:  Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
 Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	129.72	VW 1	The Huntington National Bank	Service Fees
20064	186.94	VW20064	Advance Auto Parts	Supplies
20065	9871.92	VW20065	Anthem Blue Cross Blue Shield	Insurance
20066	58.52	VW20066	Bortnick Tractor - Cortland	Supplies
20067	154.90	VW20067	Broadvox GO! LLC	Service
20068	700.00	VW20068	Bud's Towing & Recovery, LLC	May Tow Bills
20069	250.00	VW20069	Cody's Lawn Service, LLC	Service
20070	127.34	VW20070	Dominion East Ohio	Service
20071	377.72	VW20071	Anthem Blue Cross & Blue Shield	EMS Refund
20072	1260.92	VW20072	Delta Dental	Insurance
20073	180.00	VW20073	Fire Foe Alarms, Inc.	Service
20074	120.00	VW20074	Finley's Flowers	Memorial Day Planting
20075	8.92	VW20075	Howland Springs Water Company, Inc.	Service
20076	173.32	VW20076	Handyman Supply Inc.	Supplies
20077	300.00	VW20077	J&C Auto Parts & Towing	5/25 to 5/29 Tow Bills
20078	1032.00	VW20078	Kiesler'S Police Supply, Inc.	Supplies
20079	7005.16	VW20079	Lafarge North America Inc.	Material
20080	79.53	VW20080	Michael Mills	Reimbursement
20081	105.50	VW20081	Orwell Natural Gas	Service
20082	800.00	VW20082	Northstar Towing, Inc.	May Tows
20083	47.00	VW20083	Pitney Bowes	Rental Charges
20085	39.13	VW20085	Rita K. Drew	Reimbursement
20086	500.00	VW20086	Schultz Towing, Inc.	5/22 to 6/13 Tow Bills
20087	179.93	VW20087	Staples Advantage	Supplies
20088	389.50	VW20088	Treasurer of State of Ohio	Audit
20089	3025.23	VW20089	Trumbull County Treasurer	9-1-1 Service
20090	187.17	VW20090	Time Warner Cable-Northeast	Service
20091	80.42	VW20091	Valley Office Solutions	Contract
20092	746.21	VW20092	Walmart Business/GECRB	Supplies
20093	3165.63	VW20093	BE Solutions	Claims Run
20094	207.99	VW20094	Purchase Power	Postage

=====
 31490.62

Total Amount of Pending Warrants

Bazetta Township
Trumbull County, Ohio

RESOLUTION TO SET COMPENSATION OF
THE CONSOLIDATED EMPLOYEE POSITION OF TOWNSHIP
PLANNING DIRECTOR AND TOWNSHIP ZONING INSPECTOR

WHEREAS, The Township has established the position of Township Planning Director and Zoning Inspector as a consolidated position; and

WHEREAS, The Board of Trustees has reviews the duties, responsibilities and time required to fulfill the same; and

WHEREAS, The Board of Trustees has determined the appropriate compensation to be paid to such employee position;

NOW, THEREFORE BE IT RESOLVED that the consolidated Job Position of Township Planning Director and Zoning Inspector will be compensated as follows:

1. An Hourly Employment Rate of \$13.00 per hour based upon a scheduled 30 hours per week employment;
2. When a zoning certificate is issued which requires the applicant to pay a fine under the provisions of the township zoning resolution, the employee position shall receive one-half (1/2) of the fine paid.
3. When a regional or national chain business (company or franchise) is issued a zoning certificate, the employee position shall receive five percent (5%) of the total zoning fees charged and collected.

This resolution shall become effective with the pay period beginning June 23, 2013.

Moved by Trustee Parke, Seconded by Trustee Hovis

ROLL CALL: Mr. Hovis yes ___ no

Mr. Urchek yes ___ no

Mr. Parke yes ___ no

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 5/9/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on May
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting to appoint Scott Gubanyor to the position of Part-Time Firefighter/Medic at a rate of \$11.25 pending negative drug screen. This gentleman resigned from Bazetta Fire Department approximately 8 months ago as he was attending school. The Trustees accepted his resignation in good standing. I feel at this time we do not have to complete the background portion for this employee.
2. I would like to start using the house on Warren Meadville for fire training. This fire training could cause damage to the interior of the house. I am requesting permission from the Trustees to use the house for training with the knowledge that damage could occur to the interior of the house. At this time none of the training that I would like to start has breaking windows, cutting holes in the roof, or breaching any walls at this time. Once we get further along with the process for the house on Warren Meadville, I will then request that I be allowed to breach walls and cut holes into the building. If you have any questions concerns about the request submitted to you, please call me. Thank you for your time and consideration of this matter.
3. Next Trustees meeting we should have some equipment request from the Firefighters Assistant Grant that we received last month.

Dennis Lewis
Fire Chief

§505.87 - Resolution # 1

RESOLUTION No. 176-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

3288 North Park Ave, Warren, Oh. 44481
Parcel # 31-901758

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

§505.87 - Resolution # 1

RESOLUTION No. 176-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

*2516 Hoagland Blackstab Rd, WARREN, Oh 44410
Parcel # 31-019000*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

§505:87 - Resolution # 1

RESOLUTION No. 176-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

2730 Highland Blacksteb Rd. WARREN, OH 44481

Parcel # 31-901161

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

§505.87 - Resolution # 1

RESOLUTION No. 176-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

2654 Wilson Sharpsville Rd. Coatsville, Pa 44410
Parcel # 33-010750

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

§505.87 - Resolution # 1

RESOLUTION No. 176-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

1199 Janet Dr., Warren, Oh. 44481
Parcel # 31-025240

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

§505.87 - Resolution # 1

RESOLUTION No. 176-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

3898 NORTH PARK AVE., WARREN, OH. 44481
PARCEL # 31-039100

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

§505.87 - Resolution # 1

RESOLUTION No. 176-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

*4278 NORTH PARK AVE, CORTLAND, OH. 44410
Parcel # 31-901157*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

RESOLUTION No. 177-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

*2730 Hogland Blackstap Rd, WARKEN, Oh 44481
Parcel # 31-901161*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

ORC 505.87 - ABATEMENT OF WEEDS AND GRASS ONLY

RESOLUTION No. 177-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

2654 Wilson Sharpville Rd, Cortland, Oh. 44410
Parcel # 33-010750

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

RESOLUTION No. 177-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

1199 Janet Dr. Warren, Oh. 44481
Parcel # 31-025240

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

RESOLUTION No. 177-12

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

3898 North Park Ave. Warren, Oh. 44481
Parcel # 31-039100

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

RESOLUTION No. 177-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

*4278 North Park Ave. Cortland, Oh. 44410
Parcel # 31-901157*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

§505.87 - Resolution # 2

RESOLUTION No. 178-13

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with Section 505.87 (B) O.R.C., and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section 505.87 (C) O.R.C;

[List property] *2730 Hogland Blackstub Rd., Wapakoneta, Oh. 45481*
Parcel # 31-901161

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Cody's Lawn Service*, at a total cost of \$ *Per Contract.*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

[For Use When Issuing Contract - Habitat]

§505.87 - Resolution # 2

RESOLUTION No. 178-13

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C;**

[List property]

2654 Wilson Sharpville Rd, Cothran, Oh. 44410
PARCEL # 33-010750

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Cody's LAWN SERVICE*, at a total cost of \$ *PER CONTRACT*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

[To be used when making contracts. Page 1]

§505.87 - Resolution # 2

RESOLUTION No. 178-13

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C;**

[List property] 1199 Janet Dr., Warren, Oh. 44481
Parcel # 31-025240

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's LAWN SERVICE, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

For Use When Making Contract Bids

§505.87 - Resolution # 2

RESOLUTION No. 178-13

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C;**

[List property] *3898 NORTH PARK AVE. WARREN, Sh. 44481*
PARCEL # 31-039100

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Cody's LAWN SERVICE,* at a total cost of \$ *PER CONTRACT.*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

[TOP USE WITH THE ORIGINAL CONTRACT ONLY]

§505.87 - Resolution # 2

RESOLUTION No. 178-13

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] *4278 North Park Ave. Cortland, Oh. 44410*
PARCEL # 31-901157

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Cody's LAWN SERVICE*, at a total cost of \$ *P&R CONTRACT.*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Resolution No 188-13

RESOLUTION APPOINTING TOWNSHIP POLICE CHIEF
(ORC §505.49)

BE IT RESOLVED, that the Township Board of Trustees, hereby appoints Michael Hovis as Township Police Chief pursuant to ORC §505.49, and the employment contract approved and entered into between the township board of trustees and Michael Hovis as attached hereto and incorporated into the minutes of the official proceeding of the Board of Trustees.

Moved by Trustee Urchek, Seconded by Trustee Parke

ROLL CALL:

Mr. Parke - Yes
Mr. Urchek- Yes
Mr. Hove - Abstain *

*Before entertaining this Motion, Trustee Hovis disclosed to the Board of Trustees and the public in attendance at the meeting that he is the brother of Michael Hovis, and as such he recused himself from being present at and/or participating in any discussion, executive session, or meeting of the Board of Trustees in which the appointment, hiring and or terms and condition of employment of Michael Hovis as Township Police Chief was discussed, and that he abstained from voting on the motion to appoint his brother Michael Hovis at Township Police Chief.

BAZETTA TOWNSHIP

Trumbull County, Ohio

TOWNSHIP EMPLOYEE CONTRACT

This agreement is entered into by and between The Bazetta Township Board of Trustees, hereinafter referred to as the "Township" and Michael J. Hovis hereinafter referred to as the "Police Chief".

Whereas, the township has appointed Michael J. Hovis as Bazetta Township Police Chief pursuant to Section 505.49 Ohio Revised Code ;and

Whereas, Hovis has accepted the appointment to the position of Bazetta Township Police Chief; and

Whereas, the parties desire to establish legally enforceable terms and conditions of employment, in addition to the rights and privileges conferred upon each by the Ohio Revised Code, and Ohio Administrative Code Rules; Now, therefore;

The parties mutually promise, covenant and agree as follows

WITNESSETH

1. Compensation. The Police Chief will be paid an annual salary in the amount of \$69,900.00, payable in accordance with the regular payroll periods established by Township for all employees. Additionally, the Police Chief will receive longevity pay in the amount of \$.05 per hour for each year of service based on a 2,080 hour work year. For the purpose of this calculation, the Police Chief's anniversary date will be August 15, 1994, (the "Original Hire Date").
2. Pension- The Township will pay all applicable employer Ohio Public Employees Retirement Pension Contributions and Employer Federal payroll taxes, and shall withhold all applicable Federal, State, and Local wage taxes. The Police Chief shall be responsible for paying the Ohio Public Employees Retirement Pension, Employees Contribution and the Township will not pay any pension pickup.
3. Health Care- The Police Chief shall be provided health care insurance through enrollment in the Township's Employer provided uniform group health care insurance program. The Police Chief shall pay \$35.00 per pay for health care for the duration of this agreement.

4. Clothing Allowance- On December 1, 2013 and every December 1 for the duration of this agreement the Police Chief shall receive \$875.00 in the form of a check to be used for uniform allowance.
5. Vacation- The Police Chief shall be afforded six (6) weeks of vacation (240) hours of vacation time every year beginning with 2013 and every year following this contract. The Police Chief shall be given his vacation time on January 1, like all other township employees. The Police Chief has the ability to carry over up to three (3) years worth of vacation from one (1) year to the next year (720 hours maximum). In addition, any accrued vacation, sick time or comp time earned as of the date of this Agreement shall be carried forward by the Police Chief. Any unused vacation time the Police Chief has accrued shall be paid in full upon retirement.
6. Personal Time- The Police Chief will receive four (4) personal days (32 hours) of off time per year. Personal time must be used during the work year and cannot be rolled over or carried forward to a subsequent year.
7. Sick Leave- The Police Chief shall earn 4-6/10 hours of sick leave credit for each 80 hours of service in active pay status. Active pay status shall include paid vacation and sick leave, but not time accrued during leave of absence. Upon retirement the Police Chief shall be paid for Twenty-five percent (25%) of all unused sick time.
8. Paid Holidays- The Police Chief will receive the following paid holidays:

New Years Day	Memorial Day	Veterans Day
Martin Luther King Day	Independence Day	Thanksgiving Day
Presidents Day	Labor Day	Christmas Day
Good Friday	Columbus Day	

If the Police Chief is required to work on a paid holiday he will receive only an additional twelve (12) hours of day

9. Education- Subject to available funding and advance approval by the Township, the township shall reimburse the Police Chief for travel, lodging and meal expenses for the Police Chief's attendance at job related Conferences, Educational Seminars, Professional Association Meeting, etc. While The Police Chief is attending such Conferences, Educational Seminars and Professional Association Meeting, etc., he shall continue to receive his regular compensation and shall not be docked while away from his job. The township agrees to pay for all mandatory training required of the Police Chief in order to maintain the following certification: Ohio Peace Officer's Training Academy Certification and Police Arms Certification.
10. Membership Dues- The Township shall pay all incidental costs and dues for the Police Chief's membership in State of Ohio Police Chief's Association, as agreed upon and approved in advance by the township.

11. Vehicle- The Township shall provide the Police Chief with a Police Safety Service Vehicle and pay for all maintenance expenses. The vehicle shall be used by the Chief for business purposes only, and the Chief will be permitted to take the vehicle home for the purpose of commuting to and from work, and answering call from his home.
12. Return to Prior Position- In the event the Police Chief resigns or is removed from his position as Police Chief of the Township, he shall at his option and election, be returned to his former position in the Bazetta Township Police Department Collective Bargaining Unit without loss of seniority in either the Police Department or the FOP-OLC Collective Bargaining Unit.
13. Job Duties- The Police Chief shall perform the statutory and customary job duties of Township Police Chief, in accordance with the Township Police Chief Job Description and Standard Operating Policies and Procedures of the Police Department, including attendance and reporting at all Township Trustee Meetings unless prior approval for him to be absent by the Board of Trustees.
14. Work Load- In the Event that the Police Chief is required to work more than 40 hours per week as a result of an emergency or special job related situations, the Police Chief, with the approval of the Township Trustees, shall be allowed to take time off during the subsequent work week for hours worked in excess of 40 hours per week. Such time off shall be for the purpose of maintaining the Police Chief's effectiveness, safety and efficiency in the operation of the Township Police Department.
15. Term of Agreement- Pursuant to the Ohio Revised Code the Police Chief serves at the pleasure of the Board and can be removed without cause. However, during the term of employment of the Police Chief, the terms and conditions of his employment shall be governed by this agreement. In the event the Township elects to remove the Police Chief without cause, the Township shall provide the Police Chief with ninety (90) days advance written notice of such removal. If the Police Chief retires or resigns from this position, a ninety (90) day notice is to be given.
16. Complete Agreement- This agreement constitutes the complete and final agreement between the parties as to the terms and conditions of employment, and any oral agreements or representations not contained herein are of no force or effect and are null and void.
17. Bereavement Leave- Three (3) days of paid leave shall be granted to the Police Chief for the death of any family member. Family member will be defined as being: brother, sister, spouse, child, mother, father, Mother-in-Law, Father-in Law, Sister-in Law, Brother-in-Law, Daughter-in Law, or Son-in Law. In the event a check is rendered to the injured employee from the Bureau of Workers Compensation while off on injury leave during the 120 days, this check will be signed over to the township.

18. Service Connected Disability- In the event that the Fire Chief is injured in the performance of his job duties or contracts a service connected illness, the Township shall continue to pay him for one hundred and twenty (120) days if he is required to be absent from work. If the period of absence is longer the one hundred and twenty (120) days, the Fire Chief will be entitled to all rights under the Ohio Bureau of Workers Compensation. In the event a check is rendered to the injured employee from the Bureau of Workers Compensation while off on injury leave during the 120 days, this check will be signed over to the township.
19. Leave without Pay- The Police Chief shall be afforded the opportunity to take up to ninety (90) days of unpaid leave of absence if approved by the Township.
20. Jury Duty- If the Police Chief is called for Jury duty, all time absent from work shall be counted as days of work and shall not be subtracted from Vacation, Holiday, Personal or his sick leave.
21. Duty Weapon- The Police Chief can purchase his duty weapon for \$1.00 upon his retirement.
22. Length of Agreement- This contract will be in effect for the remainder of the 2013 calendar year and five (5) subsequent years. This agreement shall expire on December 31, 2018.

IN WITNESS THEREOF, the parties have affixed their signatures with the intent to be legally bound.

Police Chief

Michael A. [Signature]

Date: 6-17-2013

Board of Trustees

[Signature]

Trustee

Trustee

Frank W. Parke

Trustee

Date: 6-17-2013

THIS AGREEMENT

APPROVED AS TO FORM

[Signature]

Township Legal Counsel

Resolution No 189-13

RESOLUTION AWARDDING EMPLOYMENT CONTRACT TO TOWNSHIP FIRE CHIEF
(ORC §505.38)

BE IT RESOLVED, that whereas Dennis Lewis was previously appointed Township Fire Chief, the Township Board of Trustees pursuant to ORC §505.38, the Board of Trustees hereby awards the employment contract approved and entered into between the township board of trustees and Dennis Lewis as attached hereto and incorporated into the minutes of the official proceeding of the Board of Trustees.

Moved by Trustee Parke, Seconded by Trustee Hovis

ROLL CALL:

Mr. Parke - Yes
Mr. Urchek- Yes
Mr. Hovis - Yes

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: June 27, 2013 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fisca' Officer Rita K. Drew

- Trustee Urchek said he had a conversation with Atty. Mark Finamore, who advised him to postpone this meeting
 - Trustee Hovis said that it is not what Atty. Finamore told him
 - Trustee Hovis said he received a draft of the Memorandum of Understanding at 9:30am and that the completed version would be ready for the July 1 Regular Meeting
 - Trustee Urchek said he talked to Atty. Finamore around 11:00am
- Chief Lewis questioned the wages in the Memorandum of Understanding, specifically that there are none stated in it
 - Trustee Hovis said the wages are \$27.56 per hour
 - Trustee Urchek said they are \$27.42 per hour
 - Chief Lewis said they are \$27.86 per hour
 - Union President Dave Walter said they are \$27.56
- Trustees argued amongst themselves over proper parliamentary procedures

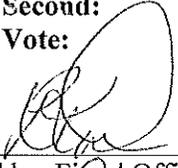
191-13 To appoint Acting Assistant Chief Thomas Rink as the Assistant Fire Chief, pending receipt of a signed Memorandum of Understanding.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

- Trustee Urchek expressed concern that there has been no discussion about this and wondered why the Trustees had bothered to do interviews

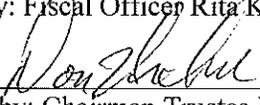
192-13 To adjourn the meeting at 9:10am.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No



Attested by: Fiscal Officer Rita K. Drew

Dated: 07-01-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: July 01, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, OH 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Administrative Secretary Robyn Metheny

193-13 To accept the minutes from the June 17 Regular and June 27 Special Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Abstain

194-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

195-13 To not request a hearing with the Ohio Division of Liquor Control regarding the permit requested by OSL of Warren, Inc. dba Quaker Steak and Lube.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

196-13 To approve the attached Resolution Establishing and Opt Out Health Insurance Incentive Plan. At this time Trustee Urchek requested the 20% be changed to 25%. Attorney Finamore stated this change can be made, but it should read up to 25%.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Attorney Finamore will send another form with the proper wording.

197-13 To authorize Fiscal Officer Drew to transfer \$3,000.00 from Fund 01-A-27 (General: Transfers) to 01-A-26 (General: Other Expenses).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Correspondence (Copies available upon request):

- Invitation from Ohio Utilities Protection Services to participate in their 2013 Annual Trustee Reception and 2013 Annual Meeting
- Proposal for additional survey work from Lynn, Kittinger & Noble, Inc.
- Letter of intent to purchase 2006 Wheeled Coach Ambulance from Liberty Township
- Copy of letter from Trumbull County Engineer to The Mannik & Smith Group, Inc. regarding the proposed Menard's
- Copy of a letter from the Trumbull County Engineer to the Trumbull County Commissioners regarding a permit to bore under the right-of-way on McCleary Jacoby Road
- Reminder from SERB regarding their Conference on Ohio Public Sector Fact Finding

Administration:

- Trustee Parke is getting prices to replace windows and doors at the administration building

Police Department:

- Chief Hovis stated there were over 600 calls for the month of June

Road Department:

- Received a OPWC Grant for \$49,997.00

198-13 To rescind Board Resolution #125-13.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

199-13 To approve the attached Revised Sealing Estimate for Durst Clagg Road, at a cost of \$14,511.75 to Russell Standard Corporation for CRS-3 Emulsion, to be paid from the General Fund, Motor Vehicle Fund, Gas Tax Fund, and Road and Bridge Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Fire Department:

- See attached Agenda

200-13 To appoint Eric Ginn to the position of Part-Time Firefighter/Medic at a rate of \$11.25, pending negative drug screen and background check.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

201-13 To accept to Ohio Department of Public Safety 2014-2015 Ohio Division of EMS Grant in the amount of \$2,500.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

202-13 To renew the NFPA Compliant Service Agreement for the Self Contained Breathing Apparatus Compressor with Pro Air, at a cost of \$1,160, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Planning Director:

- Planning Director Mills attended the North East Ohio Zoning & Planning Conference.

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills explained the right-of-way safety issues concerning trees, etc. to those attending the meeting

203-13 To approve the attached 505.87 Resolutions for Abatement of Weeds and Grass only.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

204-13 To approve the attached 505.87 Resolutions #2 for Use When Hiring Contract Hauler.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Zoning Commission:

- Ted Webb announced the Zoning Commission Quarterly Meeting has been changed from July 10th to July 17th at 7PM. At this time they will also take care of the Text Amendments and a Zone Change Hearing.

Parks & Recreation Board:

- Parks & Recreation Board Chairman stated the following
 - Benches are on sale for \$200
 - July 13th is the annual Marine Family Day

Safety Committee:

- Meeting scheduled for July 12th

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

- Paul Carlson had several questions concerning the Assistant Fire Chief position
- Jim Wrightsman also had several questions concerning the Assistant Fire Chief position
- Resident on Bianca Lane had questions concerning the house fire next to her
 - Chief Lewis stated that it was still under investigation by the State Fire Marshal
 - Attorney Finamore explained the legal process
- Resident on North Park Avenue Extension expressed her concern about the dangerous intersection located at North Park Avenue and State Route 305. Wanted to know the process to get a petition started to get a red light installed
 - Attorney Finamore stated he would supply a petition to the township for her to use
- Paul Carlson again stated he had several unanswered questions
- Jim Wrightsman requested a copy of the fire department union contract
 - Attorney Finamore explained about the executive session that is going to take place tonight and if a decision is made, information will be stated when the Trustees reconvene from executive session
- Steve Belcher asked Trustee Urchek if he received a letter from Fiscal Office Drew
 - Trustee Urchek stated yes
 - Steve Belcher asked Trustee Urchek – Are you going to respond
 - Trustee Urchek stated no

205-13 To recess into Executive Session at 7:55pm to discuss Collective Bargaining matters per ORC 121.22(G).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

206-13 To reconvene from Executive Session at 8:47pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

The following statement was made by Attorney Finamore on behalf of the Trustees:

Why Township needs an assistant fire Chief

- 1) To relieve Chief Dennis Lewis from some of his administrative duties so that he can concentrate his efforts on the Fire Station Project, working with the Project Architect, Construction Supervisor, Township Legal Counsel and Township Fiscal Officer and to seek and make application for available grants and other sources of funding for the project.
- 2) To provide a competent individual to assume the chief duties and role in the event of an extended absence of the Fire Chief to maintain continuity in the operation of the Department and to groom potential candidates for the Position of Fire Chief in the future.

Creation of the Job Position

- 1) The Assistant Fire Chief will be a bargaining unit position with the Ohio Professional Fire Fighter's Association Union, currently representing the Bazetta Fire Fighters and in Collective Bargain Unit Contract with the Township.
- 2) The position is being filled by the process provided for in the Collective Bargaining Agreement; Posting of the Job, Acceptable of Applications of qualifying candidates, interviews with the Trustees and appointment by the Board of Trustees
- 3) Base Pay will be \$57,324.80 plus longevity pay in accordance with the Union Contract.
- 4) Holidays, Vacation, Sick Leave and all other benefits in accordance with the Union Contract.
- 5) The Assistant Fire Chief will not be permitted to participate in the overtime call-out rotation and will only be assigned and permitted to work overtime when assigned and approved by the Chief.
- 6) The Vacant Captain's Position will be filled in accordance with the Union Contract.
- 7) The Vacancy created in the rank and file will not be filled during the remaining term of the collective bargaining agreement, and to the extent necessary to maintain proper staffing levels the Union will allow the Township to use part time fire fighters to fill the vacant rank and file position.

207-13 To appoint an Assistant Fire Chief pursuant to a Memorandum of Understanding negotiated between the Board of Trustees and the Bazetta Professional Firefighters Local 3703, appointing Tom Rink as Assistant Fire Chief starting July 07; a copy of which will be attached and incorporated into the minutes of the proceedings of the Board of Trustees

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes

Trustee Parke – Yes

Trustee Urchek – No

Martha Urchek announced there is a Mosquito Bike Trail meeting at Lake Vista on July 11th.

208-13 To adjourn the meeting at 8:56pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes

Trustee Parke – Yes

Trustee Urchek – Yes

Rolynn A. Matheny
Attested by:

Dated: 07-24-13

Don Urchek

Dated: _____

Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	149.95	VW 1	The Huntington National Bank	Service Charges
20250	117.43	VW20250	Advance Auto Parts	Supplies
20251	9574.17	VW20251	Ainsley Oil Company	Gas/Diesel Fuel
20252	25.00	VW20252	Attorney Mark S. Finamore	May Overage
20253	35.00	VW20253	Accord Occupational Health Services	Services
20254	109.96	VW20254	Acuity Speciality Products, Inc.	Supplies
20255	3698.16	VW20255	BE Solutions	Claims Run
20256	150.00	VW20256	Brandon Rice	Basic Patrol Rifle Class
20257	155.29	VW20257	Broadvox Go! LLC	Service
20258	700.00	VW20258	Bud's Towing & Recovery, LLC	June Tows
20259	88.52	VW20259	Bortnick Tractor Sales, Inc.	Supplies
20260	1200.00	VW20260	Cody's Law Service, LLC	Service
20261	50.00	VW20261	Cortland Police Department	Range Usage Fee
20262	150.00	VW20262	CLIA Laboratory Program	2014-2016 Certificate Fee
20263	1000.00	VW20263	Dennis K. Lewis	Management - BWC
20264	186.75	VW20264	D&B Cleaners	Services
20265	90.00	VW20265	D&T P.M. & Truck Repairs LLC	Service
20266	112.28	VW20266	Dominion East Ohio	Service
20267	310.62	VW20267	Ford Quality Fleet Care Program	Supplies/Service
20268	146.23	VW20268	Finley Fire Equipment	Supplies
20269	439.99	VW20269	Graybar Financial Services, LLC	Service
20270	26.42	VW20270	Howland Springs Water Co. Inc.	Service
20271	135.16	VW20271	Handyman Supply Inc.	Supplies
20272	150.00	VW20272	John Weston	Basic Patrol Rifle Class
20273	300.00	VW20273	J&C Auto Parts & Towing	6/15 & 6/28 Tows
20274	85.00	VW20274	JD Farmer Plumbing Co., Inc.	Service/Supplies
20275	1000.00	VW20275	Kristopher W. Parke	Management - BWC
20276	1000.00	VW20276	Michael J. Hovis	Management - BWC
20277	400.00	VW20277	Northstar Towing, Inc.	June Tows
20278	54.23	VW20278	Orwell Natural Gas	Service
20279	16.69	VW20279	NAPA Auto Parts	Supplies
20280	1155.00	VW20280	Ohio Billing, Inc.	EMS Trip Submissions
20281	207.99	VW20281	Purchase Power	Postage Refill
20282	1160.00	VW20282	Pro Air Inc.	NFPA Compliant Service Agre
20283	14209.94	VW20283	Russell Standard Corp.	CRS-@ Emulsion (Durst Clagg
20284	2437.90	VW20284	Red Diamond Uniform & Police Supply, Inc	Supplies
20285	100.00	VW20285	Schultz Towing, Inc.	Tows
20286	414.95	VW20286	Southeastern Emergency Equipment	Supplies
20287	140.35	VW20287	Sunburst Environmental Service, Inc.	Service
20288	255.20	VW20288	Standard Insurance Company RD	Insurance
20289	100.00	VW20289	Treasurer State of Ohio	Service
20290	447.90	VW20290	Time Warner Cable-Northeast	Service
20291	123.00	VW20291	Treasurer State of Ohio	Audit
20292	3025.23	VW20292	Trumbull County Treasurer	9-1-1 Service
20293	99.90	VW20293	Trumbull County Water & Sewer Acct Dept	Service
20294	266.77	VW20294	Verizon Wireless	Service
20295	567.60	VW20295	Ward's Auto Parts, Inc.	Supplies
20296	91.43	VW20296	Walmart BUsiness/GEGRB	Supplies
20297	63.50	VW20297	Warren Fire Equipment, Inc.	Service/Rep
=====				
	46523.51		Total Amount of Pending Warrants	

BAZETTA TOWNSHIP
TRUMBULL COUNTY OHIO

Resolution No. 196-13

RESOLUTION ESTABLISHING AN OPT OUT
HEALTH INSURANCE INCENTIVE PLAN
(§505.60, §505.603)

WHEREAS, the Bazetta Township Board of Trustees offers a Township sponsored Group Health Care Insurance Benefit Plan to full time township employees and officials under the authority of Section 505.60 of the Ohio Revised Code; and

WHEREAS, the healthcare benefit plan currently offered by the township includes the following benefit coverages:

- A) Vision
- B) Dental
- C) Life
- D) Major Medical
- E) Self Insured Supplement

and

WHEREAS, the Board of Trustees desires to establish a Township Healthcare Insurance Opt Out Incentive Plan to reduce township health insurance costs by offering a cash payment in lieu of health insurance coverage benefits to qualified township employees and township officials who have access to other healthcare insurance coverage through other employers or as a dependant on a spouse's employer sponsored group health insurance plan;

NOW THEREFORE, BE IT RESOLVED, that the following Township Opt Out Health Care Insurance incentive plan be and hereby is established and adopted.

OPT OUT HEALTHCARE INSURANCE INCENTIVE PLAN

1. This Plan is established and implemented in accordance with the authority granted by Sections §505.60 and §505.603 of the Ohio Revised Code.
2. Enrollment in the Plan is limited to only qualifying full time township employees and township officials as prescribed in Sections §505.60 and §505.603 of the Ohio Revised Code.
3. Qualifying Township Employees and Officials must elect to opt out of all Township sponsored and provided Group Healthcare Insurance coverage provided by the Township at the time of election (at this time being Vision, Dental, Life, Major Medical, and Self Insured Supplement coverages, and any amendments thereto in the

future, existing at the time of election to participate in the plan by the township employee or official)

4. A township employee or official that has elected a health insurance coverage reimbursement benefit from the township for reimbursement of out of pocket premium costs of a private health insurance benefit plan procured by the township employee or official is not eligible for the this incentive plan..
5. The Opt Out enrollment must be for the entire calendar year commencing January 1st of the enrollment year and terminating December 31st of each enrollment year. No Opt Out Incentive Cash Payment in Lieu of Benefits will be paid for any partial or periodic Opt Out of the Township Sponsored Group Health Insurance Benefit Plan during the calendar year.
6. The amount of the Opt Out Cash Payment in lieu of Health Insurance Benefits for qualifying Township employees and officials shall be in the amount of twenty percent (20%) of the cost of premium payments that would be paid for that benefit under the Township sponsored Group Health Insurance Plan.
7. The Qualifying Township Employee or Official must designate in writing to the Fiscal Officer at the beginning of the calendar year their election to receive their cash payment in lieu of benefits on either a monthly, quarterly, semi-annual or annual basis, and said election shall be irrevocable until January of the following Year.
8. This plan revokes and supercedes any previous plan adopted by the Township Trustees.

Moved by Trustee Hovis , seconded by Trustee Parke

ROLL CALL VOTE:

Mr. Hovis	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Mr. Parke	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>
Mr. Urchek	yes	<input checked="" type="checkbox"/>	no	<input type="checkbox"/>

INVOICE

Russell Standard
 Corporation
 Erie Division
 Phone: 814-438-2721
 Fax: 814-438-3072

REMIT PAYMENTS TO:
RUSSELL STANDARD CORP.

P. O. Box 76748
 Cleveland, OH 44101-6500

Since 1929

Please mail copy of Invoice with payment.

To: Bazetta Twp. Trumbull County
 3372 State Route 5
 Cortland,, OH 4410

Invoice #: 1006324
 Invoice Date: 06/28/13
 Due Date: 07/28/13
 Customer P.O. #: 30712
 Customer Job #:
 Bill Month #: 06/01/13
 Bill Number #: 81

Contract : 8780- Trumbull County-Emuls. Deliv.

MATERIAL PURCHASES		Del. Date:	Quantity	Unit	Rate	Amount
BOL #: 95440	30.1011 CRS-2	6/18/2013	3,995.00	GAL	1.72200E	6,879.39
BOL #: 95441	30.1011 CRS-2	6/18/2013	4,257.00	GAL	1.72200E	7,330.55
MATERIAL PURCHASES						<u>14,209.94</u>
Sub-Total:						<u><u>14,209.94</u></u>

PAID

CK. NO. 20283
 DATE 07-15-13

Summary

10	CRS-2	14,209.94
CURRENT DUE :		<u><u>14,209.94</u></u>

PAYMENT POLICY:

For your convenience, when you pay by check, you expressly authorize Russell Standard Corporation, if your check is dishonored or returned for any reason, to electronically debit from your account the check amount and debit a dishonored check not to exceed the state maximum limit, plus any applicable sales tax. The use of a check for payment is your acknowledgement of this policy and its terms.

An Equal Opportunity Employer through Affirmative Action.

IMPORTANT: CLAIMS - ANY CLAIM FOR MATERIAL OR WORKMANSHIP COVERED BY THIS INVOICE WILL NOT BE CONSIDERED UNLESS MADE IN WRITING WITHIN TEN (10) DAYS AFTER DATE OF INVOICE.

1.5% SERVICE CHARGE ON BALANCE DUE OVER 30 DAYS

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 6/27/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on July 1, 2013
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting to appoint Eric Ginn to the position of Part-Time Firefighter/Medic at a rate of \$11.25 pending negative drug screen and Background check.
2. Requesting the Trustee's accept Ohio Department of Public Safety 2013-2014 Ohio Division of EMS grant for \$2,500.00. This is a non-matching grant.
3. Request the fire department to renew the contract with Pro Air for NFPA Complaint Service Agreement for the Self Contained Breathing Apparatus Compressor form August 2013 to July 31, 2014 at a cost of \$1160.00.

Dennis Lewis
Fire Chief

RESOLUTION No. 203-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

*3288 North Park Ave., Warren, Oh. 44481
Parcel # 31-901758*

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hais - Yes

Trustee Parke - Yes

Trustee Urdhek - Yes

RESOLUTION No. 203-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

2596 Hoagland Blackstub Rd, WARREN, Oh. 44481
PARCEL # 31-019000

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hous - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

§505.87 - Resolution # 2

RESOLUTION No. 204-13

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 2516 Hoagland Blackstub Rd, Warren, Ohio
PARCEL # 31-019000 44481

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hous - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

[For Use With Existing Contract Only]

§505.87 - Resolution # 2

RESOLUTION No. 204-13

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C;**

3288 North Park Ave, Warren, Oh. 44481

[List property] Parcel # 31-901758

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

- Trustee Hovis - Yes
- Trustee Parke - Yes
- Trustee Urchek - Yes

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: July 15, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, OH 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Administrative Secretary Robyn Metheny

209-13 To accept the minutes from the July 1 Regular Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

210-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

211-13 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

\$50,000 for 01-A-27 (General: Transfers)
\$5,000 for 01-A-10 (General: Legal Counsel)

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

212-13 To authorize the Fiscal Officer to transfer the following:

\$3,000.00 from Fund 03-B-04 (Gas Tax: Other Expenses) to 03-A-06 (Gas Tax: Repairs)
\$1,000.00 from Fund 01-F-01 (General: Park Salaries) to 01-F-08 (General: Park Other Expenses)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

213-13 To approve the attached 2014 Alternative Tax Budget Information Trumbull County.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Correspondence (Copies available upon request):

- Invitation from Ohio Cemetery Association to attend their Annual Conference.

Administration:

- Nothing to report

Police Department:

214-13 To terminate part-time Patrolman Leonard Emch, effective immediately.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

215-13 To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 each.

2003 Yamaha YZ85 (VIN1438)

1995 Buick Regal (VIN2093)

1997 Chevrolet Blazer (VIN4043)

1996 Nissan Sentra (VIN2131)

1999 Chevrolet Blazer (VIN6847)

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

At this time Trustee Parke ask for the floor.

- Swearing-In of Police Chief Michael Hovis by Mark Finamore
- Swearing-In of Patrolman Bryan Galida by Mark Finamore
- Certificate was issued to Thomas & Jennifer Streets for their assistance in a life threatening situation concerning a young boy at Mosquito Lake

Road Department:

- Done with seal chipping Durst Clagg
- Received a OPWC Grant for \$49,997.00

216-13 To authorize an expenditure of \$1,950.00 at L.J. Roman Construction for road repairs, to be paid from the Gas Tax Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Fire Department:

- Nothing to report

Planning Director:

- Not present

Zoning Inspector & Code Enforcement Officer:

- No present

217-13 To approve the attached 505.87 Resolutions #2 (For Use When Hiring Contract Hauler).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

218-13 To approve the attached 505.87 Resolutions (Abatement of Weeds and Grass Only).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Zoning Commission:

- Ted Webb announced the Zoning Commission Quarterly Meeting will be Wednesday, July 17th at 7PM.
- See attached Agenda

Parks & Recreation Board:

- Parks & Recreation Board Chairman stated the following
 - Marine Family Day picnic was held Saturday and they wanted to thank the township for the use of the park. It was greatly appreciated.

Safety Committee:

- Meeting was held last Friday and the minutes are on the website

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- Betty Kistler (109 Greenbriar Dr.), Norma Canfield (111 Greenbriar Dr.) and Stephanie Markie (105 Greenbriar Dr.) to discuss problems on Greenbriar Drive
 - There was much discussion concerning a neighbor who they claim is not mowing her property which is causing weeds, raccoons, rats, mice, deer, and etc
 - The property in question is located in Bazetta Township, but those complaining live in the City of Cortland
 - They stated Trumbull County Health Department notified them that it was not a health hazard
 - Attorney Finamore explained under the law what the township is responsible for and what the county is responsible for
 - The ladies presented a petition with signatures
 - Attorney Finamore explained the laws and how this could be handled
 - Attorney Finamore also stated he would look into this matter and get back with them around the first week in August
- Jim Wrightsman to discuss Fire Department
 - Is the Assistant Fire Chief running the station
 - Is Chief Lewis writing Grants
 - What are the qualifications for the Assistant Chief – requested a copy
 - Why was there a meeting first before the meeting with the union
 - How can union members be in charge of discipline
 - Why no rules and regulations for the fire department
 - Why was position not tested for
 - Why was least qualified appointed
 - Will testing be done in the future
 - Feels the township should do testing
- Attorney Finamore addressed the above questions and also stated the Board of Trustees have the right to make their decision. He also informed all present that out of 1300 townships only two do Civil Service Testing

Public Comment:

- Ted Webb – What is the townships position on fireworks; they are still going off in Timber Creek
 - Chief Hovis stated that when this happens they should call 9-1-1
- Steve Belcher addressed Trustee Urchek concerning an apology to Rita Drew
 - Trustee Urchek stated he was not going to address the issue
- A resident wanted the procedure for a zone change explained
 - Attorney Finamore and Ted Webb explained the process
- Robyn Hineman also had questions concerning fireworks
- Trustee Parke thanked everyone who came to the meeting
- Steve Belcher made additional comments to Trustee Urchek
 - Trustee Urchek stated he was not going to continue the conversation

219-13 To adjourn the meeting at 8:11pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

_____ Dated: _____

Attested by:

Don Urchek _____ Dated: 8-12-13

Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	149.95	VW 1	The Huntington National Bank	Service Charges
20250	117.43	VW20250	Advance Auto Parts	Supplies
20251	9574.17	VW20251	Ainsley Oil Company	Gas/Diesel Fuel
20252	25.00	VW20252	Attorney Mark S. Finamore	May Overage
20253	35.00	VW20253	Accord Occupational Health Services	Services
20254	109.96	VW20254	Acuity Speciality Products, Inc.	Supplies
20255	3698.16	VW20255	BE Solutions	Claims Run
20256	150.00	VW20256	Brandon Rice	Basic Patrol Rifle Class
20257	155.29	VW20257	Broadvox Go! LLC	Service
20258	700.00	VW20258	Bud's Towing & Recovery, LLC	June Tows
20259	88.52	VW20259	Bortnick Tractor Sales, Inc.	Supplies
20260	1200.00	VW20260	Cody's Law Service, LLC	Service
20261	50.00	VW20261	Cortland Police Department	Range Usage Fee
20262	150.00	VW20262	CLIA Laboratory Program	2014-2016 Certificate Fee
20263	1000.00	VW20263	Dennis K. Lewis	Management - BWC
20264	186.75	VW20264	D&B Cleaners	Services
20265	90.00	VW20265	D&T P.M. & Truck Repairs LLC	Service
20266	112.28	VW20266	Dominion East Ohio	Service
20267	310.62	VW20267	Ford Quality Fleet Care Program	Supplies/Service
20268	146.23	VW20268	Finley Fire Equipment	Supplies
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20284	2437.90	VW20284	Red Diamond Uniform & Police Supply, Inc	Supplies
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20294	266.77	VW20294	Verizon Wireless	Service
20295	567.60	VW20295	Ward's Auto Parts, Inc.	Supplies
20296	91.43	VW20296	Walmart BUiness/GEGRB	Supplies
20297	63.50	VW20297	Warren Fire Equipment, Inc.	Service/Rep
=====				
	46523.51		Total Amount of Pending Warrants	

RESOLUTION TO ACCEPT 2014 ALTERNATIVE TAX BUDGET

On the 15th day of July 2013, the Bazetta Township Board of Trustees met at a regular meeting of said Board at the Bazetta Township Administration Building, 3372 State Route 5 NE, Cortland, Ohio 44410.

Present at this meeting were:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Dun Urchek

Trustee Parke moved for the adoption of Resolution #213-13:

BE IT RESOLVED by the Board of Trustees of Bazetta Township, Trumbull County, Ohio, that to the Alternative Tax Budget information of the Fiscal Year commencing January 1, 2013 for Bazetta Township be recommended for consideration to the Trumbull County Auditor:

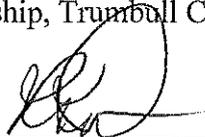
Trustee Hovis seconded the motion and the roll being called upon its adoption resulted as follows.

Trustee Paul Hovis	Yes
Trustee Frank Parke	Yes
Trustee Dun Urchek	Yes

ADOPTED: July 15, 2103

CERTIFICATION

I, Rita K. Drew, Bazetta Township Fiscal Officer, hereby certify that the above is a true and accurate copy of the Resolution #213-13 that truly and accurately represents the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County, Ohio.



RITA K. DREW, Fiscal Officer
Bazetta Township, Trumbull County, Ohio

ALTERNATIVE TAX BUDGET INFORMATION

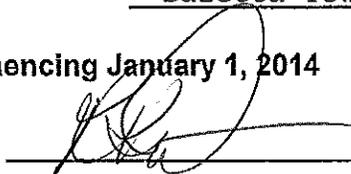
TRUMBULL COUNTY

Name of Township

Bazetta Township

For the Fiscal Year Commencing January 1, 2014

Fiscal Officer Signature



Date

July 10, 2013

Bazetta

Township

Schedule 1

STATEMENT OF FUND ACTIVITY(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)**FUND: GENERAL**

DESCRIPTION	Actual Jan 1-Dec. 31 2012	Budgeted FY Jan 1-Dec 31 2013 Estimate	Budgeted FY Jan 1-Dec. 31 2014 Estimate
Beginning Unencumbered Fund Balance	882003.60	970071.37	601435.03
Revenues:			
Health Department	18304.56	18500.00	18500.00
Property Taxes	206166.78	207229.91	207000.00
Local Government	76683.41	46000.00	46000.00
All Other Receipts	297078.13	132000.00	128000.00
Total Resources	598232.88	1373801.28	1003935.03
Total Expenditures & Encumbrances	510165.11	772366.25	550000.00
Ending Unencumbered Fund Balance	970071.37	601435.03	453935.03

FUND: Road & Bridge

DESCRIPTION	Actual Jan. 1-Dec. 31 2012	Budgeted FY Jan 1-Dec. 31 2013 Estimate	Budgeted FY Jan. 1-Dec. 31 2014 Estimate
Beginning Unencumbered Fund Balance	75478.22	116482.98	143717.83
Revenues:			
Property Taxes	247727.74	249977.10	245000.00
All Other Receipts	19211.08	45000.00	25000.00
Total Resources	342417.04	411460.08	413717.83
Total Expenditures & Encumbrances	225934.06	267742.25	260000.00
Ending Unencumbered Fund Balance	116482.98	143717.83	153717.83

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Police District

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan 1-Dec. 31 2012	Jan 1-Dec 31 2013 Estimate	Jan 1-Dec. 31 2014 Estimate
Beginning Unencumbered Fund Balance	211869.16	102033.54	142642.36
Revenues:			
Property Taxes	660179.72	656759.77	846000.00
All Other Receipts	41179.04	196500.00	190000.00
Total Resources	913227.92	955293.31	1178642.36
Total Expenditures & Encumbrances	811194.38	812650.95	887000.00
Ending Unencumbered Fund Balance	102033.54	142642.36	291642.36

FUND: Police Equipment

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan. 1-Dec. 31 2012	Jan. 1-Dec. 31 2013 Estimate	Jan. 1-Dec. 31 2014 Estimate
Beginning Unencumbered Fund Balance	31630.47	5804.86	5967.05
Revenues:			
Property Taxes	27041.90	32573.32	45000.00
All Other Receipts	14500.00	15000.00	7500.00
Total Resources	73172.37	53378.18	58467.05
Total Expenditures & Encumbrances	67367.51	47411.13	55000.00
Ending Unencumbered Fund Balance	5804.86	5967.05	3467.05

Reproduce this schedule as often as necessary

Bazetta

TOWNSHIP

Schedule 1

STATEMENT OF FUND ACTIVITY

(Complete only for General Fund, Bond Retirement Fund
and any other funds requesting general property tax revenue)

FUND: Fire

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan 1-Dec, 31 2012	Jan 1-Dec 31 2013 Estimate	Jan 1-Dec, 31 2014 Estimate
Beginning Unencumbered Fund Balance	507051.30	485795.03	636190.49
Revenues:			
Property Taxes	1021891.28	1051399.44	1030000.00
All Other Receipts	129144.09	473000.00	443000.00
Total Resources	1658086.67	2010194.47	2109190.49
Total Expenditures & Encumbrances	1287849.27	1374003.98	1540000.00
Ending Unencumbered Fund Balance	485795.03	636190.49	569190.49

FUND: _____

DESCRIPTION	Actual	Budgeted FY	Budgeted FY
	Jan. 1-Dec. 31 2012	Jan. 1-Dec. 31 2013 Estimate	Jan. 1-Dec. 31 2014 Estimate
Beginning Unencumbered Fund Balance			
Revenues:			
Property Taxes			
All Other Receipts			
Total Resources			
Total Expenditures & Encumbrances			
Ending Unencumbered Fund Balance			

Reproduce this schedule as often as necessary

VOTED & UNVOTED NOTE & BOND DEBT

Schedule 3

Purpose of Bonds and Notes <small>Payable from Bond Retirement Fund:</small>	Ordinance or Resolution	Date of Issue	Maturity Date	Amount of Issue Outstanding @ Beginning of Calendar Year 1/1/2014	Amount of Debt Service to be Apportioned from settlement				From Other Sources
					Real Estate Settlement		Tangible Personal Property		
					Feb.	Aug.	June	Oct.	
Inside 10 Mill Limit									
Ohio Public Works	203-07	2008	2023	61,420.57	3071.03	3071.03			
Huntington National	086-11	2011	2016	10,475.11	2761.80	2761.80			
Total									
Outside 10 Mill Limit									
Total				71,895.68	5832.83	5832.83			



L. J. ROMAN CONSTRUCTION INC.

465 S. Mecca
Cortland, Ohio 44410

JOB ESTIMATE

(330) 638-~~5698~~
4591

TO BAZETTA TOWNSHIP
2211 ST. RT. 305
CORTLAND, OHIO 44410

PHONE	DATE
330-219-4749	6-30-2013
JOB NAME/LOCATION	
2279 BIANCA LN.	
CORTLAND, OHIO 44410	
DRIVE WAY & CURB REPAIR	

JOB DESCRIPTION:

> PRICE IS FOR MATERIAL & LABOR TO TEAR OUT & HAUL AWAY A 10.5' X 10.5' DRIVE WAY SECTION, AND ABOUT 10' OF CURB, FIX DRAIN GREAT IN CURB, REMOVE & REPLACE GRADE RING AND LID IN DRIVEWAY. FORM, PREP, AND POUR DRIVE WAY & CURB TO MATCH EXISTING. CONCRETE TO BE 6-SAC, 4" THICK, WITH 10-GAUGE WIRE MESH, CONCRETE TO BE CUT & SEALED.

>

THIS ESTIMATE IS FOR COMPLETING THE JOB AS DESCRIBED ABOVE. IT IS BASED ON OUR EVALUATION AND DOES NOT INCLUDE MATERIAL PRICE INCREASES OR ADDITIONAL LABOR AND MATERIALS WHICH MAY BE REQUIRED SHOULD UNFORESEEN PROBLEMS OR ADVERSE WEATHER CONDITIONS ARISE AFTER THE WORK HAS STARTED.

ESTIMATED JOB COST \$1,950.⁰⁰
 ESTIMATED BY NEIL ROMAN / 330-550-2345

Miller Yount Paving Inc.

522 Perkins Jones Road
Warren, Ohio 44483
Telephone 330-372-4408 / Fax 330-372-3525
Email: myp@miller-yount.com

Bazzeta Township Trustees
3372 State Route 5 N.E.
Cortland, Ohio 44410
Bazetta Township

ATTN: Mr. Paul Hovis

RE: Concrete work at 2279 Bianca Lane

The miller Yount Inc. is pleased to submit the following proposal for repairing the concrete apron at 2279 Bianca Lane in Bazetta Township.

The Miller Yount Paving Inc. will furnish all labor, material, equipment, supervision and insurance in above construction.

Proposal:

The procedure shall be as follows.

1. Saw cut existing concrete curb.
2. Remove existing concrete curb, casting and half of concrete approach as shown by Kris Parke.
3. Re-adjust casting and repair catch basin as needed.
4. Repair concrete curb and half of the driveway approach.
5. Install a new storm manhole casting in driveway.
6. Patch asphalt at curb as needed.

Total \$3,500

Yours Truly,



David A. Grayson
Vice President

RESOLUTION No. 217-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

2596 Hoagland Blackstub Rd., WARREN, Oh. 44481
PARCEL # 31-019000

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with Section 505.87 (B) O.R.C.; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with Section 505.87 (B) O.R.C.;

ROLL CALL:

Trustee Harris - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

RESOLUTION No. 217-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

3288 North Park Ave., Warren, Oh. 44481
Parcel # 31-901758

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes
Trustee Parke - Yes
Trustee Urchek - Yes

§505.87 - Resolution # 2

RESOLUTION No. 218-13

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 2516 Hoagland Blackstub Rd, Warren & Dn
PARCEL # 31-019000 44481

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

- Trustee Hovis - Yes
- Trustee Parke - Yes
- Trustee Urchek - Yes

§505.87 - Resolution # 2

RESOLUTION No. 218-13

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C;**

3288 North Park Ave, Warren, Oh. 44481

[List property] Parcel # 31-901758

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ PER CONTRACT., to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

**AGENDA
BAZETTA TOWNSHIP
ZONING BOARD
QUARTERLY MEETING
JULY 17, 2013
7:00 pm**

- FIRST ITEM:** Call Meeting to order and request Roll Call of those in attendance for meeting
- SECOND ITEM:** Reading of notice of meeting published in Tribune
- THIRD ITEM:** Make recommendations for proposed text revisions to the Resolution and call for motion to accept or deny
- A). Introduction
 - B). Section 2-Definations
 - C). Dumpster Location
 - E). Section 21B: Fence Regulations
 - F). Signs
- FOURTH ITEM:** Public Hearing for proposed zone change from R-1 Residential to C-3 Commercial, for property owned by The Living Word Sanctuary
- FIFTH ITEM:** Other amendments brought forth by the Public or other members of the Board

**BAZETTA TOWNSHIP TRUSTEES
EMERGENCY MEETING MINUTES**

Date: July 30, 2013 at 8:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

220-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

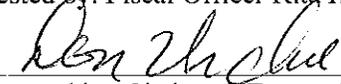
221-13 To adjourn the meeting at 8:12pm.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 08-01-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
20362	62.00	VW20362	Department of the Treasury	PCORI Tax
	=====			
	62.00		Total Amount of Pending Warrants	

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: August 5, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

223-13 To accept the minutes from the July 15 Regular, July 30 Emergency, and August 5 Special Meetings.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

224-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

225-13 To authorize the expenditure of \$2,400 to Tartan Benefit Services for management of BWC claims, to be paid proportionally from the General, Road & Bridge, Cemetery, Police, and Fire Funds.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

226-13 To authorize the expenditure of \$2,100 to Frank Gates/Avizent for management of BWC claims, to be paid proportionally from the General, Road & Bridge, Cemetery, Police, and Fire Funds.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

227-13 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

<i>\$3,000 for 01-B-04 (General: Utilities Admin)</i>	<i>\$8,800 for 09-A-04C (Police Eq.: Tools & Eq.)</i>
<i>\$1,000 for 03-B-04 (Gas Tax: Other Expenses)</i>	<i>\$5,000 for 10-A-07 (Fire: Utilities)</i>
<i>\$400 for 09-A-03 (Police: Workmen's Comp)</i>	<i>\$5,000 for 10-A-08 (Fire: Tools & Eq.)</i>
<i>\$10,000 for 09-A-14 (Police: Other Expenses)</i>	<i>\$3,000 for 10-C-05 (Fire: EMS Supplies)</i>

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter from Corrections Corporation of America regarding the Northeast Ohio Correctional Center
- Notice from Ohio Department of Commerce, Division of Liquor Control regarding Permit Renewal Objections
- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners regarding Permit to Work in the Right-of-Way
- Notice from Trumbull County Health Department regarding their Special Meeting to elect a Board of Health Member
- Invitation from Youngstown State University to attend their Summer 2013 STEM Student Presentations
- Copy of letter from Trumbull County Engineer to Mannik & Smith Group regarding the proposed Menard's
- Copy of a letter from Atty. Mark Finamore to Stephanie Markey regarding petition for nuisance abatement
- Thank you card from Stephanie Markey
- Letter from Fiscal Officer Rita K. Drew regarding the June 3, 2013 Regular Meeting Minutes
- OTARMA 2012 Annual Report
- Ohio Utilities Protection Service 2012 Annual Report

Administration:

- Discussion regarding rescheduling September 2 Regular Meeting, which falls on a holiday
 - Meeting will be held on Monday, September 9 at 7pm at the Administration Building

Police Department:

- See Attached Report

228-13 To authorize the expenditure of \$8,800.00 to Mark Thomas Ford for a 2007 Ford Crown Victoria, to be paid from the Police Equipment Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

229-13 To hire Mark D. Sember into the Reserve Police Officer Training Program, pending negative psychological screening.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

230-13 To authorize an expenditure not to exceed \$2,000.00 to Grant Beedel Controls to repair indoor lighting at the Police Department, to be paid from the Police Equipment Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Road Superintendent Parke reported that bids for the 2013 Hot Mix Resurfacing Program will be opened at 9am on August 14

Fire Department:

- See Attachment Agenda

231-13 To appoint Michael Wright and Bradley Hall to the position of Part-Time Firefighter/Medic at a rate of \$11.25, pending negative drug screen and background check.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

232-13 To approve the expenditure of \$6,701.90 for 1 fire nozzle, 2 water curtains, 6 adapters, 2 elbows and 34 sections of hose from Finley Fire Equipment, to be paid 95% from the Firefighter Assistance Grant and 5% from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

233-13 To approve the expenditure of \$1,041.00 for a multi-gas detector from Warren Fire Equipment, to be paid 95% from the Firefighter Assistance Grant and 5% from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

234-13 To approve the expenditure of \$1,024.00 for 3 turn-out gear lockers from GearGrid Corporation, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

235-13 To approve the expenditure of \$3,241.09 for IO Needles from Vidacare, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

236-13 To approve an expenditure not to exceed \$750.00 for an asbestos survey of the property at 2996 Warren Meadville Road by Environmental Protection System, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

237-13 To approve an expenditure not to exceed \$750.00 for a new computer and monitor from CDW, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Zoning Inspector/Planning Director Mills asked if the asbestos survey is needed because they are planning to burn the building down
 - Chief Lewis replied that it was

- Zoning Inspector/Planning Director Mills asked who would be doing the demolition
 - Chief Lewis replied that the Fire Department said the FD will be doing it
- Zoning Inspector/Planning Director Mills said he wants to be sure the township does everything legally and properly with respect to permits and will look into waiving the demolition permit fee

Planning Director:

- Zoning Inspector/Planning Director Mills reported the following
 - Should be receiving zoning fees for Murphy's Oil and Quaker Steak and Lube
 - Menard's should secure the property at the old Wal-Mart by the end of the week
 - Still working on eliminating the truck parking on that lot
 - Met with Commissioner Fuda

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector/Planning Director Mills reported the following
 - Property inspection for property on Bianca Lane
 - Cannot be declared unfit for human habitation per Trumbull County, who said property is structurally sound
 - Going to go after them under the property maintenance code rather than nuisance abatement as this will be quicker, has "more teeth", and will get their attention a little quicker
 - Rehab work being done on property on Durst Clagg
 - This will be re-inspected
 - If sufficiently improved, then it will come off the unfit list and will be sold
 - 8-9 properties that are being mowed by the township
 - A few snags with some agricultural issues

238-13 To approve the attached §505.87 Resolution #1.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - Held their hearing on July 17
 - 7 text recommendations and 1 map change recommendation were passed and sent along to the Trustees
 - Stated that Trustees will have to have 2 different meetings - 1 for text and 1 for map

239-13 To conduct Public Hearings of the Board of Trustees on August 16th at 6:00pm on seven (7) proposed zoning text amendments and one (1) proposed zoning map amendment.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Trustee Parke asked if he could address geo-caching
 - Parks & Recreation Board Chairman Belcher stated that he knew what geo-caching was
 - Robin & Jack Hineman of Northview Drive stated the following
 - Explained what geo-caching is
 - Want to make sure items are placed properly in the township

- Asked for permission to place items in Bazetta Township Park
 - Trustee Urchek asked about geo-cache maintenance
 - Robin Hineman said it is cleaning the boxes and making sure they are secure
 - Jack Hineman added
 - It meant checking the log book
 - Said they would not mind being a liaison to the township regarding these items
 - They can find out very quickly if questionable items are geo-caches
- Consensus of the Trustees is allow the Hineman's to place geo-caches in the park
- Fiscal Officer Drew asked about the progress of the repairs to Imagination Station
 - Parks & Recreation Board Chairman Belcher said he talked to Road Superintendent Parke about this
 - Road Superintendent Parke said will order the chain
 - Trustee Hovis said he could have 15-20 volunteers available during the last week in August to get the work done

Safety Committee:

- Trustee Parke reported on various items, including but not limited to the fact that the hovercraft is going in for repairs it sustained during a rescue

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

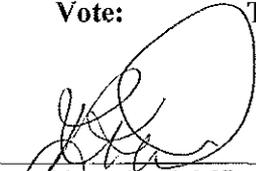
Public Comment:

- Tony Santell of Timber Creek stated that he thought something would be today about properties on Timber Creek
 - Zoning Inspector/Planning Director Mills said the following
 - The issue is something that should be handled privately, not by the Trustees in a public meeting
 - He is not at the point where he can be fining residents in this case
 - Has letters out to both parties
 - He is working with them on the issues
 - The township can't continue going down there are and harass the residents about things they are working on
 - Continuing to do this could be seen as harassment of the residents
 - Wants to work on this in such a way as not to get the township sued
 - In his opinion, both properties are being improved
 - He cannot make them move any faster
 - Will gladly take the Trustees to these properties to show and see how they want to proceed
 - Paul Carlson of Lakeshore Drive stated that any meeting of Trustees about any issues must be in an open meeting unless it is subject to executive privilege
- Paul Carlson of Lakeshore Drive asked about the open Captain position in the Fire Department and the empty Firefighter position
 - Chief Lewis replied as follows
 - It has been advertised

- One interview was done earlier tonight
 - The position will be filled after another interview is conducted
 - All applicants are already full-time Bazetta firefighters
 - Empty full-time position will not be filled at this time
 - It will be covered by part-time staff
 - No way that he cannot fill the time slot because it is a safety issue
 - Need to hire more part-time firefighters because of the 1500 hour rule, which employees are close to breaking
- Parks & Recreation Board Chairman Belcher asked about the letter that was sent to the Trustees by Fiscal Officer Drew
 - Trustee Urchek replied as follows
 - This did not pertain to township business and he would not allow it to be discussed
 - He will be pursuing legal options
- Robin Hineman of Northview Drive said she was very impressed with the job that Zoning Inspector/Planning Director Mills is doing

240-13 To adjourn the meeting at 7:47pm.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Abstain


 _____ Dated: 08-16-13
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: _____
 Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
Bazetta Township [2013]

Date: 08/05/13

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	144.61	VW 1	The Huntington National Bank	July Service Fees
4	460.30	VW 4	The Huntington National Bank	Loan Payment
20363	104.16	VW20363	Automotive Distributors Warehouse	Supplies
20364	167.95	VW20364	Automotive Distributors Warehouse	Supplies
20365	161.12	VW20365	Arrowhead Transport Co.	Supplies
20366	850.00	VW20366	Attorney Mark S. Finamore	Service
20367	153.28	VW20367	AT&T Mobility	Service
20368	3369.72	VW20368	Ainsley Oil Company	Gas/Diesel
20369	123.00	VW20369	Atwell's Police and Fire Equipment	Supplies
20370	10793.43	VW20370	Anthem Blue Cross Blue Shield	Insurance
20371	783.53	VW20371	BE Solutions	Claims Run
20372	525.00	VW20372	BE Solutions	Admin Fees
20373	155.18	VW20373	Broadvox Go! LLC	Service
20374	206.16	VW20374	Bortnick Tractor Sales, Inc.	Supplies
20375	745.12	VW20375	Business Card	Supplies
20376	107.44	VW20376	Carter Lumber	Supplies
20377	400.00	VW20377	Cody's Law Service, LLC	Nuisance Abatement
20378	95.22	VW20378	City of Warren, Utility Services	Service
20379	25.00	VW20379	Curtis Lonsbrough	July 17, 2013 Mtg/Hearing
20380	123.98	VW20380	Dominion East Ohio	Service
20381	350.00	VW20381	D&T P.M. & Truck Repairs LLC	Supplies/Service
20382	1342.01	VW20382	Delta Dental	Insurance
20383	249.00	VW20383	D&B Cleaners	Service
20384	58207.44	VW20384	Ford Motor Credit Company	Payoff Acct
20385	180.00	VW20385	Fire Foe Alarms, Inc.	Service
20386	439.99	VW20386	Graybar Financial Services, LLC	Service
20387	126.68	VW20387	GreatAmerica Financial Svcs.	Copier Contract
20388	65.60	VW20388	Handyman Supply Inc.	Supplies
20389	25.00	VW20389	Jack Hineman	July 17, 2013 Mtg/Hearing
20390	100.00	VW20390	J & C Auto Parts & Towing	7/14 Tow
20391	150.00	VW20391	J.D. Farmer Plumbing Co., Inc.	Supplies
20392	144.23	VW20392	Michael Mannella	July Opt-Out
20393	1008.00	VW20393	Ohio Billing, Inc.	EMS Trip Submission
20394	2125.28	VW20394	Ohio Edison	Service
20395	1069.46	VW20395	Ohio Edison	Service
20396	200.00	VW20396	Ohio Peace Officer Training Academy	Training
20397	8.95	VW20397	NRS	Supplies
20398	166.50	VW20398	Penn Care Public Safety Technology	Supplies
20399	47.00	VW20399	Pitney Bowes	Rental
20400	160.00	VW20400	Roscoe Bros., Inc. Of Gustavus	Supplies
20401	20.00	VW20401	Rita K. Drew	Reimbursement for Titlework
20402	35.00	VW20402	Respiratory Care Partners, Inc.	Supplies
20403	25.00	VW20403	Rita Benoit	July 17, 2013 Mtg/Hearing
20404	200.00	VW20404	Schultz Towing, Inc.	7/23 & 08/01 Tows
20405	34.00	VW20405	Southeastern Emergency Equipment	Supplies
20406	308.04	VW20406	Sunburst Environmental Service, Inc.	Service
20407	255.20	VW20407	Standard Insurance Company RD	Insurance
20408	201.30	VW20408	Trumbull County Water & Sewer Acct Dept	Service
20409	996.28	VW20409	The Tribune Chronicle	Ad

PENDING WARRANT REPORT
Bazetta Township [2013]

Date: 08/05/13

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
20410	255.36	VW20410	Tri-County Asphalt Materials	Supplies
20411	123.00	VW20411	Treasurer of State of Ohio	Service
20412	3552.00	VW20412	Teamsters Local 377	Insurance
20413	339.03	VW20413	Time Warner Cable-Northeast	Service
20414	25.00	VW20414	Theodore Webb	July 17, 2013 Mtg/Hearing
20415	100.00	VW20415	Treasurer, State of Ohio	Cooperative Purchasing Admin. Fee
20416	266.59	VW20416	Verizon Wireless	Service
20417	304.96	VW20417	Vision Service Plan-(OH)	Insurance
20418	128.10	VW20418	Trumbull County Water & Sewer Acct Dept	Service
20419	25.00	VW20419	Walter Maycher	July 17, 2013 Mtg/Hearing
<hr/> <hr/>				
	92853.20		Total Amount of Pending Warrants	

DREW



July 2013

Bazetta Police Department Activity

Published Date: 08/05/2013

Activity	Total
Calls for Service	613
Incident Reports Filed	120
Traffic Crash Investigations	10
Number of Persons Arrested	43
Traffic Offenses	71
Traffic Citations Issued	53
Vehicle Miles Traveled	13,611.00
Office Contacts	348

Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department

Yearly Comparison Report 2012 - 2013



2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	403	443	579	517	698	644	630	600	477	524	563	597	6675
Incidents Filed	93	122	140	134	167	110	127	125	102	108	114	134	1476
Traffic Crash Investigations	17	13	14	12	20	17	16	13	12	16	22	23	195
Number of Persons Arrested	24	27	43	43	47	31	30	32	30	33	33	39	412
Traffic Offenses	33	63	96	71	104	90	48	65	45	67	54	58	794
Miles Traveled	10076	10439	11986	10487.1	11828	12035.5	11221	11313.3	11399.4	13006	11,114.10	10,642.00	135,547

2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	562	477	472	529	581	605	613						3,839
Incidents Filed	105	117	117	131	144	146	120						880
Traffic Crash Investigations	24	9	15	8	17	14	10						97
Number of Persons Arrested	53	41	40	61	53	48	43						339
Traffic Offenses	120	100	81	87	100	81	71						640
Miles Travel	13,648.2	11,008.8	11,942.1	10,722.8	11,867.42	12,182.6	13,611						84,982.9

*Some Statistics may have been updated ** Numbers published as of 08/05/2013 subject to change

Bazetta Township Police Department

Year to Date Analysis January to July 2012 Comparison to January to July 2013

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



	January to July 2012	January to July 2013	↑ Percentage Increase from 2012 to 2013
Calls for Service	3,914	3,839	-2%
Incidents Filed	893	880	-1%
Traffic Crash Investigations	109	97	-11%
Number of Persons Arrested	245	339	38%
Traffic Offenses	505	640	27%
Miles Traveled	78,072.6	84,982.92	9%

*Numbers published as of 08/05/2013 subject to change

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 7/24/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on August 5, 2013
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting to appoint Michael Wright and Bradley Hall to the position of Part-Time Firefighter/Medic at a rate of \$11.25 pending negative drug screen and Background check. Applications are on file if you wish to review.
2. Requesting to purchase 1 Fire Nozzle, 2 Water Curtains, 6 4x5 inch storz adapters, 2 30 degree elbows, 34 sections of fire hose. The total purchase is for \$6701.90 plus shipping to Finley Fire Equipment. The Firefighter Assistance grant will pay 95% of the \$6,701.90 our share or cost to our tax payers is \$336.00. The shipping cost at 95% is also covered by this grant. Two quotes were received and are on file if you so choose for review.
3. Requesting to purchase a multi gas detector from Warren Fire Equipment at a cost of \$991.00 plus shipping. The Firefighter Assistance grant will pay 95% of the \$991.00 our share or cost to our tax payers is \$50.00. The shipping cost at 95% is also covered by this grant.
4. Requesting purchase additional 3 turn out gear lockers from GearGrid Corporation at a cost of \$1024.00. This price does include shipping. These are the same lockers that were purchased from the moneys received from the Trumbull County Fire Chiefs. The quote is on file if so choose to review.
5. Requesting the expenditure of \$3,241.09 to Vidacare for IO needles. This equipment was ordered while I was on vacation. If approved by the Trustees I am asking if Fiscal Officer Drew would prepare a Then and Now for this equipment.

6. Requesting expenditure not to exceed \$750.00 to Enviromental Protection System, LLC for the asbestos survey for the 2996 Warren Meadville Property. This has to be completed before we can use the structure for live fire training.
7. Requesting expenditure not to exceed \$750.00 to CDW for a new computer and monitor. This expenditure will be covered 100% by the Ohio Department of Public Safety EMS Grant.

Dennis Lewis
Fire Chief

FINLEY FIRE EQUIPMENT

Price Quotation

Ron Danadic - Sales Representative

1815 Taft Ave.

Niles, Ohio 44446

Cell/330-720-0635 Fax 330-505-1829

Email rdanadic@finleyfire.com

Quote Date May 6, 2013

Valid For 30 Days

F.O.B.

Quote Number 131B

Terms 10 Days

Est. Ship Date ASAP

Quoted To: Bazetta Fire Department

Cpt. Tom Rink

Qty.	Part Number and Description	Unit Price	Line Total
2	Kochek SKE54R	\$143.45	\$286.90
4	Task Force S-WC	\$345	\$1380 1380
6	Kochek 4 x 5 inch storz adapters	\$134	\$804
7	Task Force HD-PGI Dual Force	\$819	\$819
28	Snap Tite All American 2.5 X 50 ' color hose(20+pricing)	\$124	\$3472
6	Snap Tite All American 1.75 X 50 ' color hose	\$105	\$630
1	GMI U66378ABCD Multi Gas Detector, Rechargeable	\$587	
1	GMI U66368ABCD Multi Gas Detector, Rechargeable W/internal pump	\$670	
1	GMI 66448 Cal kit	\$334	

Subtotal

Est. Freight Charge Varies

Total

Thank You For Your Business

Ron Danadic



Scott Protégé Gas Detector, 4-gas, (O2/LEL/CO/H2S), including monitor, charger, torx tool, manual, CD with PC software, USB cable and calibration adapter. **Also included are** pump, probe, tubing and calibration kit in a foam lined carrying case,
P/N SCPRO111111 \$ 991.00 ea.

The above pricing does not include shipping which may be estimated upon order placement.
Pricing current for 15 days from date of quotation due to hose special pricing.

Thank you for the opportunity to submit this quotation. Should you have any questions or require further assistance, please contact me through our Warren Office at 800-729-6176.

Sincerely:

Tim Heitzer
Warren Fire Equipment Inc.



WARREN FIRE
EQUIPMENT INC.
ESTABLISHED 1920

CORPORATE OFFICE
8880 Tod Avenue • Warren, Ohio 44481-8628
Phone: 330-824-3523 • Fax: 330-824-8303

BRANCH LOCATIONS
Youngstown 330-788-9339 • West Carrollton 937-866-8918
Ashtabula 800-729-8176

June 6, 2013

Bazetta Fire Department
773 Everett Hull Rd.
Cortand, Ohio 44410

Dear Chiefs, Officers and Firefighters:

I am pleased to submit this quote for your review.

2 - Harrington 4" NST X 5" Storz 30 degree elbow rigid adapter, rocker lug P/N HAH30E-50-40NH	\$184.00 ea.	\$368.00 total
6 - Harrington 5" Storz X 4" Storz rigid adapter, P/N HAHSTS50-40R	\$125.00 ea.	\$750.00 total
C&S Supply Inc. Viper-Select Gallonage nozzle, 1.5" no pistol grip : 30-60-95-125 GPM @ 100 psi, P/N CS-SG3012NPG 1½"		\$393.00 ea.
C&S Supply Inc. Viper-Select Gallonage nozzle, 1.5" pistol grip : 30-60-95-125 GPM @ 100 psi, P/N CS-SG3012 1½"		\$404.00 ea.
Akron Brass Turbo Jet nozzle, 1.5", no pistol grip : 30-60-95-125 gpm, mid range, P/N AK1715		\$624.00 ea.
Akron Brass Turbo Jet nozzle, 1.5", pistol grip : 30-60-95-125 gpm, mid range, P/N AK1720		\$685.00 ea.
28 - North American fire hose, Poly Tuff, 100% Polyester, Double jacket, Rubber lined, Aluminum couplings, 2.5" hose, 2.5" couplings, P/N NOSPT25X50XEN, COLORS 50' sections	\$129.00 ea.	\$3,612.00 total
6 - North American fire hose, Poly Tuff, 100% Polyester, Double jacket, Rubber lined, Aluminum couplings, 1.75" hose, 1.5" couplings, P/N NOPT175X50XEN, COLORED 50' sections	\$98.00 ea.	\$588.00 total

"Confined Space Kit"

Quotation



GearGrid Corporation
 670 15th St SW
 Forest Lake, MN 55025
 Phone: (651) 464-4468 Fax: (651) 464-4780
 www.geargridcorp.com

Quote Number: 0010261
Quote Date: 7/23/2013
Customer PO:
Customer Number: 01-0006537

Sold To:

Bazetta Fire Department
 773 Everett-Hull Road
 Cortland, OH 44410

Ship To:

Bazetta Fire Department
 773 Everett-Hull Road
 Cortland, OH 44410

Phone (330) 637-4136 **Fax** (330) 638-4193 **E-mail** dlewis@bazettatwp.org

Confirm To: Dennis Lewis	Carrier: OD	F.O.B.: Forest Lake, MN	Terms: Net 30	Quote Provided By: Victoria Davis
------------------------------------	-----------------------	-----------------------------------	-------------------------	---

Line	Part Number & Description	UOM	Quantity Ordered	Price	Extended Amount
001	422003 LKR-Mobile-20Wx72Hx20D-3openings Color: Red Baron	EA	1.00	862.00	862.00
002	500202 Paint-Spray-Red Baron	EA	1.00	0.00	0.00

Nameplates: This quote does not include nameplates. Please source locally.
Doors: This quote does not include doors.

Assembly/Installation provided by: Bazetta Fire Department
 Delivery: Approximately 4 weeks after receipt of order.

Quotation is valid for 30 days for product costs; freight charges are valid for 30 days.
Warranty - Warranty for GearGrid products is for one year from date of purchase.

Restocking Fee: A 25% restocking fee will apply to all returned product.
 Cancellation Fee: A cancellation fee will apply to all orders cancelled after order is placed.

Net Order:	862.00
Less Discount:	0.00
Freight:	162.00
Sales Tax:	0.00
Order Total US \$:	1,024.00

Quotation accepted and ordered by: _____ Date: _____



ENVIRONMENTAL PROTECTION
SYSTEMS, LLC

July 30, 2013

Bazetta Township Fire Department

Proposal Number: 3947

Attn: Brian Taylor

RE: Asbestos Bulk Survey
Vacant Structure
Warren – Meadville Road

Mr. Taylor

Environmental Protection Systems, LLC. (EPS) is pleased to submit a proposal to provide evaluation services for the presence of asbestos-containing building materials at the above referenced project.

SCOPE OF SERVICES

The proposed scope of services for this project consists of two tasks. Each of the tasks is described in the following paragraphs.

Task 1: Site Survey

EPS will perform a site survey of the facility upon notification and authorization to proceed. The site survey will include a walk-through of the designated area, as well as the bulk sampling and Polarized Light Microscopy (PLM) analysis of building materials suspected as asbestos-containing.

Task 2: Project Report

EPS will issue a complete asbestos bulk survey report for the project facility which will include detailed information on the following:

- sample methodology
- regulatory overview
- suspect asbestos containing materials sampled
- confirmed asbestos containing materials
- sample cataloging and analytical reports

54 W LIBERTY ST, SUITE B, GIRARD, OH 44420

Email eps400@aol.com Phone 330-539-2000 Fax 330-539-5097

Project Cost:

The following is the proposed costs for completing the tasks described as the scope of services of this proposal. It is expected that the final project report will be issued to the client within 10 working days upon notice to proceed.

EPS will perform the scope of work for the cost of \$ 450.00 for onsite survey inspection and project report plus \$ 10.00 per sample, approximately 25 samples.

We appreciate the opportunity to submit this proposal to you and look forward to assisting you on this project. If you have any questions or special instructions, please do not hesitate to contact this office.

Respectfully submitted,
Environmental Protection Systems, LLC.

Bill Dowling, Project Manager
Project Manager

Acknowledgment:

I have read and authorize the proposed Scope of Work for this project as detailed in proposal # 3947 dated July 30, 2013. Please consider this signed acknowledgment as my "Notice to Proceed". Payment for services rendered is 30 days net upon receipt of invoice.


Authorizing Signature

08-05-13
Date

Donald Urchek
Name (print)

Chairman Trustee
Title

Bazetta Township
Company

330-637-8816
Phone / Fax Number

3372 State Route 305
Cortland, OH 44410
Mailing Address

3372 State Route 305
Cortland, OH 44410
Billing Address

Fwd: Asbestos survey

Wed 7/31/2013 9:02 AM

From: btaylor@bazettatwp.org

To: trink@bazettatwp.org

Chief,

Attached is the asbestos survey quote for the house on Warren Meadville to be approved at the next trustees meeting. They have not looked at the property, however given the description I provided and the size of the home, this is a safe estimate according to them.

Let me know if you have questions.

Captain Brian Taylor
Bazetta Twp. Fire Dept.
773 Everett-Hull Rd.
Cortland, OH 44410
3306374136 Office
3306384193 Fax
3302401406 Cell
Btaylor@bazettatwp.org

Sent from my iPhone

Begin forwarded message:

From: Eps400 <eps400@aol.com>
Date: July 30, 2013, 17:21:03 EDT
To: btaylor@bazettatwp.org
Subject: Asbestos survey

Brian attached is our survey proposal for the vacant structure on Warren-Meadville Road. If you have any question please give us a call.

Thank You

Bill Dowling

Environmental Protection Systems, LLC

54 W. Liberty St., Suite B

Girard, OH 44420

eps400@aol.com

(330)539-2000

(330)539-5097, fax

Attachments:

- pro3947 BEZETTA TWP WARREN-MEADVILLE RD.doc

\$505.87 - Resolution # 1

RESOLUTION No. 23813

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

4527 Hoagland Blackstub Rd, Cortland, Ohio 44410
Parcel # 31-901049

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Havis - Yes
Trustee Parke - Yes
Trustee Urchek - Yes

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: August 5, 2013 at 5:30pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

222-13 To recess into Executive Session at 5:31pm to discuss promotion of public employees, per ORC 121.22(G).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

223-13 To reconvene from Executive Session at 6:00pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

224-13 To adjourn the meeting at 6:00pm.

Motion: Trustee Hovis

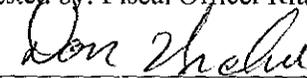
Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 08-05-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: August 14, 2013 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

- Opened sealed bids for 2013 Bazetta Township Hot Mix Resurfacing Project – Red Fox Run, various roads in the Red Fox Run development, and Prince Drive
 - Chagrin Valley Paving (\$99,316.00)
 - Barbicas Construction (\$98,516.50)
 - Karvo Paving (\$94,739.20)
 - Diorio Paving (\$94,547.00)
 - Shelly & Sands (\$89,092.00)

241-12 To award the bid for 2013 Bazetta Township Hot Mix Resurfacing Project to Shelly & Sands, pending verification by the Trumbull County Engineer.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

242-13 To adjourn the meeting at 9:08am.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent



Attested by: Fiscal Officer Rita K. Drew Dated: 08-14-13



Approved by: Vice Chairman Trustee Paul Hovis Dated: _____



**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: August 14, 2013 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

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Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

242-13 To adjourn the meeting at 9:08am.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent



Attested by: Fiscal Officer Rita K. Drew Dated: 08-14-13



Approved by: Vice Chairman Trustee Paul Hovis Dated: _____



BAZETTA TOWNSHIP TRUSTEES ZONING HEARING (A) MINUTES

Date: August 16, 2013 at 6:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 6:04pm.

Present:

Chairman Trustee Don Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew
Atty. Mark Finamore
Zoning Commission Chairman Ted Webb
Zoning Inspector/Planning Director Mike Mills

Introduction:

- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding a proposed Zone Change amendment to the Bazetta Township Zoning Resolution.

Reading of Notice of Public Hearing:

- Fiscal Officer Drew read the press release that had been published in the Tribune Chronicle.

Reading of Proposed Zone Change Amendment Recommendation:

- Trustee Urchek read the recommendations on the proposed Zone Change amendments.

Reading of Trumbull County Planning Commission Recommendation:

- Fiscal Officer Drew read Planning Commission Resolution 7-2013-37 recommending denial of proposed Zone Change amendment.

Reading of Bazetta Township Zoning Commission Recommendation:

- Trustee Urchek read the Zoning Commission Resolution 13-07-008 recommending denial of proposed Zone Change amendment.

Taking of Testimony:

- Trustee Urchek read the taking of testimony statement.

Testimony of Petitioner:

- None

Testimony of Residents/Public:

- Elaine Ward 2898 McCleary Jacoby Road
 - In favor of the change because a church would be a welcome addition to the neighborhood
 - Noted that whoever put the notice in people's mailboxes violated postal regulations by doing so and did not have the courage to sign their names to it

- Shelly Candella 2739 McCleary Jacoby Road
 - Asked what happens if the zoning changes passes and the church goes bankrupt – could someone else move in to the property
- Attorney Finamore replied that the zone change goes with the property – anyone else that would move onto the property would have the commercial zoning
- Michelle Deprofio 2812 McCleary Jacoby Road
 - Concern is that the property next to her is for sale
 - How easy is it for other property to be zoned commercial if it neighbors the property in question
- Attorney Finamore replied as follows
 - Undetermined because every zone change is different from a legal standpoint
 - Neighboring zoning would not normally be a consideration
 - Such request are typically denied because they do not want to start a domino effect
 - Would still have to go through the same procedure as we are going through now
- Zoning Inspector/Planning Director Mills said you also have to take the comprehensive plan into effect
- Jennifer Nicholas 2333 Keystone Trail
 - Presented signatures of those who could not attend tonight - roughly 200 signatures
 - Commented on the fact that the rezoning is against the comprehensive plan
- Edward Smook 2359 Bianca Lane
 - His property is adjacent the property in question
 - Concern that his property values would drop
 - Concerns about safety and security in his back yard
 - Houses in this area have sold recently for good prices
 - Would rather see residential homes going on that property
 - Concern that no taxes will be generated if this is a church on this property
- Zoning Inspector/Planning Director Mills pointed out that we are only talking about the request for a zoning change not who is using the property
- Chris Stevens-Smook 2359 Bianca Lane
 - Against the change because it is a residential area
 - People who bought it knew it was residential when they bought it
 - Would like to see it kept that way
- Jill Kordes 2349 Bianca Lane
 - Her backyard abuts what would be the parking lot
 - Opposed to the change because she could end up with any kind of business in her backyard if the church falls through
- Pat Aho 2078 Timber Way
 - Asked what would prevent low income housing moving onto this property if the zone change goes through
- Sandra Cunningham 2319 Bianca Lane
 - Against it because any business could come in after this
 - Concern about changes in water flow due to influx of homes
 - Concern about the flooding that now occurs

- Concern that commercial buildings and parking lots could change the water flow and cause even more run off
- Would like to see a plan that includes preserving the quality of the neighborhood
- Would like to see a natural buffer between the properties
- Beth Patracco 2047 Quail Run
 - Loves the neighborhood as it is
 - Lives in her dream home
 - Wants to protect the standard of living where she is raising her child
- Christine Bystricky 2864 McCleary Jacoby Road
 - Moved here for a dream home in a residential area
 - Does not want chaos and lots of noise and crime
 - Wants peace and quiet and safety
- Kim Allison 2339 Bianca Lane
 - Outstanding to see the community come together to protect the neighborhood
 - Also purchased her dream house here
- Ruth Strong 2304 Bianca Lane
 - Loves her property in a very nice community
 - Please don't change anything
 - Wants to keep it as it is
- Nicole Ferraro 2319 Cornerstone
 - Concern about traffic pattern and keeping children safe
- Dawn Wibert 2863 Niles Cortland Road
 - Concern about additional traffic flow over and above what is there now
 - Concern about number of ambulance she has seen in that area
 - Concern about where the main driveway would be
- Toma Leveto 2389 Bianca Lane
 - Any commercial property would be in his back yard
 - Concern with parking back there
 - Not a good place for commercial property
- Zoning Inspector/Planning Director Mills that there are several lots in the area still zoned commercial that the township wants to change to residential
- Howard Kordes 2349 Bianca Lane
 - Against the change
 - Valid reasons from his neighbors and Trumbull County Planning Commission
- Jim Vosmik 2379 Bianca Lane
 - It's not about a church or any other use of the land
 - It is about a plan that is already in place and this area was designed to be residential
 - Planning document talks about valuing streams and wet lands
 - Commercial development would be unwelcome
 - There is commercial property in the area that could be purchased that is not this particular property

- Concern that people bought the property cheap and are trying to a bait and switch on the community
- Tom Wibert 2863 Niles Cortland Road
 - His property abuts and is adjacent to the property in question
 - Just should not be commercial
 - We don't need commercial property back there because anything could move in there
- Richard Tallurico 2269 Bianca Lane
 - Moved here to get away from the commercial development in Howland
 - Hopes he did not make a mistake moving here
- Jeff Cervi 2299 Bianca Lane
 - Against the change
 - Asked what the next steps available would be after the Trustees make a decision
- Attorney Finamore said that, once the decision is made by trustees, either party has to the right to put a referendum on the ballot and described the procedure for doing so

Discussion by Trustees:

- Trustee Urchek said he believed everybody should do their due diligence before they purchase a piece of property

243-13 To adopt the recommendations of the Planning and Zoning Commissions to deny the proposed Zone Change amendment.

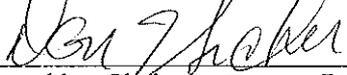
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Attorney Finamore pointed out that the Trustees voted yes to adopt the denial of the zone change, not that they voted yes to make the change

244-13 To adjourn the meeting at 6:51pm.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


 _____ Dated: 08-19-13
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: _____
 Approved by: Chairman Trustee Don Urchek

[APPENDIX H - LEGAL AD TRUSTEES - TEXT]

TO: Legal Advertising Dept.
Tribune Chronicle
Warren, OH

Date: 08-05-13

Please publish the following Legal Notice for one publication no later than on or before the 7th day of August, 20013.

LEGAL NOTICE

The Bazetta Township Board of Trustees, Trumbull County, Ohio gives notice that a Public Hearing will be held on the 16th day of August, 20013, at 6 pm o'clock at the Township Administration Building located at Administration Building 3372 State Route 5 Cortland OH to consider a proposed amendment to the text of the Township Zoning Resolution.

A summary of the proposed text amendment is as follows:

One (1) zoning map amendments, which affects parcel numbers 33-076055 and 33-076299 and
Seven (7) zoning text amendments

A copy of full text of the proposed amendment is on file with the Fiscal Officer and is available for inspection and copying upon request to the Fiscal Officer at (330) 637-8816.

All persons have a right to appear in person or by representation to give testimony for or against the proposed zoning amendment.

BY ORDER OF THE BOARD OF TRUSTEES
OF Bazetta TOWNSHIP
by Rita K. Drew Fiscal Officer

RECEIVED
6-13-13
@3:20

Bazetta Township Administration

3372 State Route 5, N.E. *Cortland, Ohio 44410
Office: 330-637-8816 Fax: 330-637-4588

APPLICATION FOR ZONING CHANGE

To the Bazetta Township Zoning Commission, Trumbull County, Ohio:

The undersigned owner of the property described on the attached "Property Description Form" hereby makes application to the Bazetta Township Zoning Commission and the Bazetta Township Board of Trustees for an amendment to the present Bazetta Township Zoning Ordinance as follows:

1. Property Owner's: Name Living Word Sanctuary
Address 330 717 6603
Phone Rich DeJacimo 18666 Niles Cortland Rd
Warren, Ohio 44484
2. Street Address (location) of Property of which Zone Change is requested:
33-076055
34 Acres Cobblestone & Lot #12 Briarlane
3. The property is now zoned as: R-1 Please state one of the following: Residential (R-1 or R-2); Residential Apartments (RA), Manufactured Home Park (MH), Commercial (C-1, C-2, C-3), or Industrial (I).
4. The Zone Change being requested is: C-3 (State one of the above zones).
5. State your reason for requesting this zone change.
Building church want to be able to
use entire property
6. Describe in detail your proposed plan of operational use for this property:
Church Building
7. No Attorney for an applicant is required; however, if you wish to hire one and want your attorney to be notified of the public hearing date regarding this zone change, please list his name and complete address:

*Living Word Sanctuary
Proposed Zone Change
Residential "R-1" to Commercial "C-3"*



MCCLEARY JACOBY

Panner's Sports

STATE ROUTE 46

*Proposed Residential "R-1"
to Commercial "C-3"*

Existing Land Use

- Agriculture
- Residential
- Commercial

Zoning District

- Residential "R-1"
- Commercial "C-3"

CORNER STONE

COBBLESTONE
BLAISE
KEYSTONE

**Trumbull County Planning Commission
Plats and Zoning Committee Meeting
July 2, 2013 – Page 10**

Z-2013-12, Continued:

Mr. Shader further made a motion and seconded by Mr. Mahan to recommend denial of the following proposed amendment with the following reasons:

- Section 7: Outdoor Advertising
 - Authorized Signs are not defined in the regulations and therefore left up to interpretation.
 - The regulations are very unclear as to the types of signs permitted in each of the Zoning Districts.
 - Sign standards are incomplete and very limited for different types of signs.
 - The type of sign permitted in each of the zoning districts and specific development standards associated with each type of sign should be clearly specified in the regulations.

The motion carried.

**Z-2013-13 – RESIDENTIAL “R-1” TO COMMERCIAL “C-3” – BAZETTA
TOWNSHIP SUBMITTED: 6/25/2013**

Owners: Living Word Sanctuary, Home Savings and Loan of Youngstown

Parcel Nos.: 33-076055, 33-076299

Location: Cobblestone & Bianca Lane, Section 68, Bazetta Township

Proposal: Change the zoning classification of an existing 33.27-acre parcel including Lot No. 10 in the Timber Creek Heights Plat No. 1 from Residential “R-1” to Commercial “C-3” for the construction of a church using the entire property.

Zoning:

- The parcel is currently zoned Residential “R-1” which permits the establishment of low-density, single-family residential uses.



**Trumbull County Planning Commission
Plats and Zoning Committee Meeting
July 2, 2013 -- Page 12**

Z-2013-13, Continued:

- ✓ Vacant Commercial "C-3" zoned land is readily available within the township in areas more suitable for commercial development.
- The proposed change in the zoning classification does not comply with the recommendations of the Future Land Use section of the Bazetta Township Comprehensive Plan.

The motion was seconded by Mr. Mahan. The motion carried.

**Z-2013-14 -- TEXT AMENDMENT - BAZETTA TOWNSHIP
SUBMITTED: 7/1/2013**

Section 7: Outdoor Advertising

The proposed amendment replaces the current section adding several provisions for the regulation of signs that include Definitions, General and Specific Requirements, Measurement of Sign Area, Sign Standards and Permit Requirements for all type of signs in each Zoning District.

General Requirements:

Regulates location, lighting, sight interference, traffic safety, design construction and maintenance.

Specific Requirements:

Specifies development standards associated with the various types of signs permitted in each of the zoning districts.

Recommendation:

Mr. Shader made a motion and seconded by Mr. Mahan to recommend approval of the proposed amendment for Section 7: "Outdoor Advertising" as submitted. The motion carried.

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Shader. The motion carried. The meeting was adjourned at 9:30 a.m.

Signed: Lewis Kostoff

Date: July 9, 2013

**Adopted by the Trumbull County
Planning Commission 7/9/2013**

RESOLUTION NO. 7-2013-37

ZONING

- WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission met on July 2, 2013, and reviewed with the Commission staff all pertinent documentation, research, and data relative to case number Z-2013-13 entitled Residential "R-1" to Commercial "C-3" - Bazetta Township; and
- WHEREAS: The minutes of this meeting are on file; and
- WHEREAS: The proposed zone change is not in conformity with the Trumbull County and Bazetta Township Comprehensive Plans; and
- WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zone change is not in the best interest of Bazetta Township;
- NOW, THEREFORE,
BE IT RESOLVED: That the Trumbull County Planning Commission recommends denial of the proposed zone change;
- NOW, THEREFORE,
BE IT RESOLVED: That the Trumbull County Planning Commission approves the forwarding of the proposed correspondence to the Township of Bazetta.

Please Sign In

1. Jason Nicholas 2333 KEYSTONE TRAIL W Cortland OH
2. Jennifer Nicholas 2333 Keystone TR Cortland Oh
3. Nicole Ferraro 2319 Cornerstone Dr Cortland, Oh
4. Jill Kordes 2349 Bianca Ln Cortland 44410
5. Jamie Leveto 2389 Bianca Ln Cortland
6. Howard Kordes 2349 Bianca Lane Cortland 44410
7. Toma Leveto Sr 2389 BIANCA LN Cortland OH 44410
8. Keith Hawry 2344 Keystone Tr Cortland OH 44410
9. Douglas Bruck 2913 NILES Cortland RD Cortland OH 44410
10. Jim & Judy Cameron 2249 Bianca Lane " " "
11. Joe & Rose Musri 2274 Bianca Lane " " "
12. Cynthia Bratek 2913 Niles Cortland Cortland
13. JAMES VORAK 2379 Bianca Ln Cortland 44410
14. Sandra Cunningham 2319 Bianca Ln Cortland 44410
15. Frank Cunningham 2825 Regal Way Cortland OH 44425
16. Corky Allison 2539 BIANCA LN Cortland OH 44410
17. Dawn Wibert 2863 Niles Cortland PL NE Cort OH 44410
18. Thomas L Wibert 2863 Niles Cortland RD NE Cortland OH 44410
19. Sarah Vogt 2579 Bianca Cortland 44410
20. Robert Hamilton 2314 BIANCA LN, Cortland
21. Jeff Wall 2364 Bianca Ln Cortland
22. Mark Dorn 2374 Bianca Ln Cortland
23. Rory Elliot 2868 Baber Trail Cortland
24. Nancy Hoffman 2914 McCleary Jacoby
25. John J. Kane " " "

Please Sign In

1. Christin M. Bystriak 2864 McCleary Jacoby RD
2. Andrew A. Bystriak " " "
3. Rich & Dana Tallero 2269 Biancalane Cortland
4. Kim Raymond Allison 2339 Bianca Lane Cortland
5. RUTH STRONG 2304 BIANCA LANE CORTLAND
6. JEFF CORVI 2299 BIANCA LANE CORTLAND
7. Pat Aho 2078 TIMBERWAY Cortland
8. Rick Mathews 2314 Keystone Trail "
9. Cristine Smuke 2359 Bianca Cortland
10. ED. SMUKE 2359 BIANCA LN CORTLAND
11. Michele + Chris DeProfo 2812 McCleary Jacoby Cortland
12. Nicole Gulla 2304 Keystone Trail
13. John Chris Gulla 2304 Keystone Trail
14. Terry Phenicie 2289 Corner Stone Dr. Cortland Off.
15. Elaine Ward - 2898 McCleary - Jacoby
16. John Ward 2898 McCleary - Jacoby
17. Diana Cardella 2739 McCleary - Jacoby
18. R. M. 2739 McCleary Jacoby
19. Rick Lejaan
20. Phil De 13015 BRESSLER RD.
21. 465 Smuck
22. Beth Petracco 2047 Quad Run
23. _____
24. _____
25. _____

This petition is being filed following federal regulatory processes under the Administrative Procedure Act (APA) as public record to the Bazetta Township Trustees in the month of July 2013.

PURPOSE: To stop the rezoning of the 33.2741 acres parcel # 33-076055, located in Bazetta Township in the Timber Creek Heights neighborhood with access from Cobblestone Drive, from the current zoning of R-1 to the requested C-3 zoning.

EXPLANATION: The following residents of Bazetta Township are opposed to the change in zoning from R-1 to C-3 of the 33.2741 acre lot located in their neighborhood. Residents feel the change in zoning would greatly decrease home values and negatively impact the general welfare of the neighborhood.

Printed Name	Address	Parcel #	Signature	Date
Howard Kordeck	2349 Bianca Lane			7-7-13
Jill Kordeck	2349 Bianca Ln.			7-7-13
Carol K. Kordeck	2349 Bianca Ln.			7-7-13
ED SMUKI	2359 BIANCA LN			7-7-13
Cristina Smuke	2359 Bianca Ln			7-7-13
SARAH VOSMIK	2379 BIANCA LN			7-7-13
JAMES L. Vosmik	2379 Bianca Ln			7-7-13
Jamie Leveto	2389 Bianca Ln.			7-7-13
Jenna Leveto	2389 BIANCA LN			7-7-13
ROBERT L. HAMU	2314 BIANCA LANE			7-7-13
Brenda DeMonica	2309 Bianca Lane			7-7-13
RUTH STRONG	2304 BIANCALANE			7-7-13
Kevin J. Jantsos	2291 Keystone Trail			7-7-13
Mary J. Jantsos	2291 Keystone Trail			7-7-13
Rachel Ross	2335 Keystone Trail			7-7-13
Nicole Ferraro	2319 Cornerstone Dr.			7-7-13
George Makroglou	2316 Keystone Trail			7-7-13
AGGIE MAKROGLOU	2316 Keystone Trail			7-7-13
Phil Lammers	2308 Cornerstone Dr			7-7-13
Frank Lammers	2292 Cornerstone Dr			7-7-13
Lydia D'Liello	2299 Cornerstone Dr			7-7-13
Bobbi Phenicie	2289 Cornerstone Dr			7-7-13
Terry Phenicie	2289 Cornerstone Dr			7-7-13
JOHN SOVA	2260 CORNERSTONE DR			7-7-13
EO BRAVERS	2250 CORNERSTONE DR			7-7-13
MATT PARISE	2318 KEYSTONE TRL			7-7-13
Kristen Parise	2318 Keystone Tr			7-7-13
DAVID B ROSS	2335 Keystone Tr			7-7-13
Jennifer Nichols	2333 Keystone TRN			7-7-13
Jeff Walled	2364 BIANCA LA.			7-7-13
Wendy MATI	2269 Bianca Ln			7-7-13
Jonathan Dornan	2374 Bianca Ln			7-7-13
Angie Campolito	2280 Cornerstone Dr.			7-7-13

This petition is being filed following federal regulatory processes under the Administrative Procedure Act (APA) as public record to the Bazetta Township Trustees in the month of July 2013.

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Printed Name	Address	Parcel #	Signature	Date
JOHN C GULIA	2304 KEYSTONE TRAIL			7-9-13
Rick Mathews	2314 Keystone Trail			7-9-13
Audrea Mathews	2314 Keystone Trail			7-9-13
Jerry Oliver	2325 Keystone			7-9-13
Christin VanDyke	2295 Keystone Trail			7-9-13
David Ferran	2319 Corner Stone			7-9-13
Quelata Ferris	2301 Corner Stone			7-9-13
Marty Daniels	2762 Niles-Cortland Rd			7-9-13
Patty Daniels	2762 Niles-Cortland Rd			7-9-13
Ashley Mongeluzo	2782 Niles Cortland Rd			7-9-13
Andrew Barnett	2782 Niles Cortland Rd			7-9-13
Ken Merwin	2790 Niles Cortland			7-9-13
Laura Merwin	2790 Niles Cortland			7/9/13
Eda M. Ferry	2790 Niles Cortland Rd			7/9/13
John P. Mackin	2800 Niles Cortland Rd			7/9/13
Chad Quack	2816 Niles Cortland Rd			7-9-13
Glen N. Titatos	2330 Saddle Brook Ln.			7/11/13
Pauline A. Kotzko	2330 Saddle Brook Ln.			7/11/13
Thomas Wiber	2863 Niles Cortland Rd			7-15-13
Dawn Wilbert	2863 Niles Cortland Rd			7-15-13
Ed Hazen	2971			8-10-13
James Weber	2677 Niles Cortland			8-10-13
Dave Van	2607 Niles Cortland			8-16-13
Pam Ball	2555 Niles Cortland			8-16-13
A. CURT BAKER	2555 NILES. CORTLAND			8-10-13
Kim Ramond Allison	2339 BIANCALANI CORTLAND			8-16-13
Chancy Allison	2339 Bianca Lane Cortland			7/10/13
Steven Trwin	2331 Keystone Town			8-10-13
Michele Hawn	2344 Keystone Tr. Cortland			8-11-13
Keith Hawn	2344 Keystone Tr. Cortland			8-11-13
Tierney Dore	2370 Bianca Ln Cortland			8-12-13
Vanessa Goodlett	2384 Bianca Ln			8-12-13
PETER SARKIS	2288 Corner Stone Dr.			8-12-13

This petition is being filed following federal regulatory processes under the Administrative Procedure Act (APA) as public record to the Bazetta Township Trustees in the month of July 2013.

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Printed Name	Address	Parcel #	Signature	Date
JEFFROY L. CORVI	2299 BIANCA LANE			7/7/13
Wendy L. Corvi	2299 Bianca Lane			7/7/13
NICK KAPRUSIS	2279 Bianca Ln			7-7-13
RENÉE CUMERLIN	2279 Bianca Ln			7-7-13
Richard TALLURIO	2269 Bianca LN			7-7-13
DANA TADENICO	2269 Bianca Ln			7-7-13
Dana ROSCOE	2767 Cobble Stone Dr			7-7-13
Juday Camenetz	2249 Bianca Lane			7-7-13
Juday Camenetz	2249 Bianca Lane			7-7-13
Lauren Camenetz	2249 Bianca Lane			7-7-15
MAUREEN PACZAK	2239 Cornerstone			7-7-13
Gene Karovic	2760 McCleary Jacoby			7-7-13
Gene Karovic	2760 McCleary - Jacoby			7-7-13
MARK GRACEYK	2832 McCleary - Jacoby			7-7-13
Irene Kondolcon	2844 McCleary - Jacoby Rd			7-7-13
David Neff	2876 McCleary Jacoby Rd.			7-7-13
Lynne Neff	2876 McCleary Jacoby			7-7-13
Andrew Bystricky	2864 McCleary Jacoby RD			7-7-13
Christine M. Bystricky	2864 McCleary Jacoby Rd			7-7-13
Michael Kovach	2864 McCleary Jacoby Rd			7-7-13
RICHARD K. FLEISCHER	2238 CORNERSTONE DR			7-7-13
Janice G. Fleischer	2238 Cornerstone Dr			7-7-13
MARK A. PACZAK	2239 CORNERSTONE DR			7/7/13
LISA ENGLISH	2284 Keystone TR			7/8/13
ERICA SUSA	2354 Keystone TR			7/8/13
MICHAEL SURKOWSKI	2325 KEYSTONE TR			7/8/13
Tom COOPER	2305 KEYSTONE TR			7/6/13
Melissa Schmaeder	3027 McCleary Jacoby Rd.			7/8/13
MICHAEL SCHMAEDER	3027 McCleary Jacoby RD			7/8/13
ERIC SUSA	2354 Keystone TR			7/8/13
John Campbell	2324 E. Adams (Christine Dr)			7/8/13
JUSTIN KAHN	2324 Bianca Lane			7/9/13
Holly Kahn	2324 Bianca Lane			7/9/13

BAZETTA TOWNSHIP TRUSTEES ZONING HEARING (B) MINUTES

Date: August 16, 2013 immediately following Zoning Hearing (B)
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Meeting called to order at 7:12pm.

Present:

Chairman Trustee Don Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew
Atty. Mark Finamore
Zoning Commission Chairman Ted Webb
Zoning Inspector/Planning Director Mike Mills

- Zoning Inspector/Planning Director Mike Mills introduced additional text amendments that reflect that fact that portions of the Zoning Resolution are in violation of federal law

Introduction:

- This public hearing is being held pursuant to Ohio Revised Code Section 519.12 for the purpose of receiving public comment and testimony regarding proposed Text Change Amendments to the Bazetta Township Zoning Resolution.

Reading of Notice of Public Hearing:

- Fiscal Officer Drew read the press release that had been published in the Tribune Chronicle.

Reading of Proposed Zone Change Amendment Recommendations:

- Trustee Urchek waived the reading of the recommendations on the proposed Text Change Amendments.

Reading of Trumbull County Planning Commission Recommendations:

- Fiscal Officer Drew waived the reading of Planning Commission Resolutions 7-2013-36 and 7-2013-38.

Reading of Bazetta Township Zoning Commission Recommendations:

- Fiscal Officer Drew waived the reading of Zoning Commission Resolutions 13-07-001, 13-07-002, 13-07-003, 13-07-004, 13-07-005, 13-07-006, and 13-07-007.

Taking of Testimony:

- Trustee Urchek read the taking of testimony statement.

Testimony of Petitioner:

- None

Testimony of Residents/Public:

- None

Discussion and Comment by the Trustees:

- None

245-13 To adopt the text amendments recommended in Township Zoning Commission Resolutions 13-07-001, 13-07-002, 13-07-003, 13-07-004, 13-07-005, 13-07-006, and 13-07-007.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

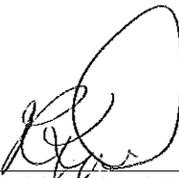
- Zoning Commission Chairman Webb asked Trustee Urchek if the Zoning Commission should consider starting the amendment process regarding the document presented by Zoning Inspector/Planning Director Mike Mills prior to the next meeting
 - Trustee Urchek said the Zoning Commission should do this

246-13 To adjourn the meeting at 7:17pm.

Motion: Trustee Hovis

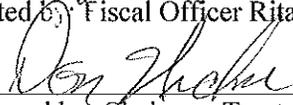
Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 08-16-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

Resolution No. 13-07-005

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Walter Maycher

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the township zoning resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval or denial to the Township Board of Trustees:

Bazetta Township

Zoning Resolution Amendment

Section 28: Gas and Oil Well Regulations

(See Attached)

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Rita Beniot YES, Jack Hineman YES.

July 17, 2013

- G. Fences not finished on both sides will be constructed with the finished side facing away from the lot owners property.
- H. All fences shall be constructed of standard fencing materials and made of good quality and durability, and maintained to the same standards.
- I. A decorative landscaping fence may be located in front of a residential dwelling provided that it not exceed (4) four foot in height from the ground surface, and that it not obstructs the visibility of approaching traffic, at intersections or adjacent property owner's driveways.
- J. No fence shall be constructed / erected as to prevent access to public utility meters.
- K. Barbed and or razor wire are prohibited, except under agricultural uses as permitted under Ohio Revised Code fence laws or in Industrial Zones as for security purposes.
- L. Electric fences are prohibited, except as agricultural use partition fence as permitted under the appropriate section of the Ohio Revised Code fence laws.
- M. Snowdrift fencing shall only be used for retaining snowdrifts and shall only be permitted during the snow season November 1st, through April 1st.
- N. Wire fence is permitted to restrain or prohibit wildlife around garden areas or for enclosing household pets, providing all above regulations are met.
- O. Chicken Wire fencing is prohibited, except for strictly agricultural purposes.
- P. Nonconforming fences that are replaced may be installed in the same location as long as there is no additional fence added. The changing of materials or height does not constitute additional fence.
- Q. Fencing connecting two (2) nonconforming fences are not required to conform to this Resolution, pertaining to the setback requirements, provided no part of the fence is constructed on other properties.
- R. This section does not apply to Dumpster Screening requirements.

SECTION 21B: FENCE REGULATIONS

No fence shall be erected or located on residential property without filing an application for and receiving a zoning certificate. A fee (Please see Annual Fee Schedule) shall be paid upon granting of a fence permit.

Purpose – The following standards provide the opportunity for property owners to erect fences for decorative, security and privacy, while assuring levels of aesthetic quality for the community.

A privacy, security or decorative fence may be erected or located on a property or any lot in accordance with the following conditions.

- A. For this resolution a fence will also encompass and be interchangeable to mean a wall, landscaping timbers or ties and a flowerbed constructed of any like materials, hedges, shrubs or any vegetation representing a living fence.
- B. The fence must be set back at least two (2) feet from the property line of all adjacent properties or road right of way and be maintained by the property owner as to not constitute a nuisance. (Does not include property declared agricultural see ORC Title (9) IX, Chapter 971 Fences)
- C. No fence shall exceed a maximum height of (6) six feet measured from the ground surface.
- D. No fence shall be erected or maintained which obstructs the visibility of approaching traffic at intersections or adjacent property owner's driveways.
- E. A fence may be erected in the side yards to adjacent property owners including from the building set back line to the road right of way.
- F. The color, texture or structure of the fence shall be consistent on both sides of the fence, as well as in the complete construction of the fence, or any addition to the fence. In the case of a fence being discontinued, said fence will be repaired/replaced to the best aesthetic and structural ability available to meet like conditions of existing fence.

Resolution No. 13-07-004

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Walter Maycher

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the township zoning resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval or denial to the Township Board of Trustees:

Bazetta Township

Zoning Resolution Amendment

Section 21B: Fence Regulations

(See Attached)

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Rita Beniot YES, Jack Hineman YES.

July 17, 2013

- F. When located on a property adjacent to a commercial or industrial zoned district or use, the setback from the side and rear property line may not be less than (8) eight feet.
- G. Maximum (8) feet in height.

3. Screening and Maintenance-Dumpsters must comply with the following screening and maintenance requirements:

- A. Screened on all sides with a durable, weather resistant material that complies with fence requirements in this resolution.
 - B. A combination of fencing materials and natural vegetation may be used, provided, however, that if natural vegetation is used; it must comply with the screening requirements of this section within (1) one year from the issuance of the applicable zoning certificate.
 - C. Chain link fences are prohibited for dumpster screening, unless meeting the requirements of this section.
 - D. Screenings must have opacity of (100) one hundred percent, except for provisions in using natural vegetation as listed above.
 - E. Screening must be to the height of the dumpster with a maximum height of (8) eight feet.
 - F. Screening must be spaced a minimum of (2) two feet from the dumpster.
 - G. Screening must be properly maintained and in good repair at all times.
 - H. Trash must be fully enclosed in the dumpster, with closed lids, at all times.
 - I. Screening material must be compatible in appearance to the building served, and aesthetically suitable for the neighborhood contained.
 - J. No advertising may be placed, painted or posted on or over the screenings or used as a substitute for screenings.
- 4.** No dumpster or screening may be installed without a zoning certificate as provided for in this resolution. A zoning certificate may permit multiple dumpsters screened within a single enclosure.
- 5.** Any dumpster that is nonconforming, as of the adoption date of this Resolution, shall conform to all requirements if moved to a new location or threatens the public health, safety or general welfare of the public at the determination of the Trustees through the Zoning Inspector.

Dumpster Location, Height and Screening

Dumpsters, including waste compactors, may be allowed in R-1, R-2, RA, C-1, C-2, C-3 and Industrial zoned areas, subject to compliance with all applicable sections of this resolution. The purpose is to ensure appropriate separation and screening from adjacent lands.

- 1. Restrictions-** Waste containers of the "Front Load Dumpster" or "Roll-Off Dumpster" types that are used as waste receptacles are prohibited in Residential R-1 Districts with the following exceptions:

A permit is required for the temporary placement of the type of waste container of the front load dumpster or roll-off dumpster types in the Residential R-1 Districts. The placement is not for more than thirty (30) days, you may have multiple dumpsters during that period. No more than two (2) permits at a charge of (Please see Annual Fee Schedule) for each permit will be issued in a calendar year. These types of waste containers are permitted for the period of a construction permit. These containers cannot be placed in the road right of way.

Dumpsters of the capacity of three (3) yards or less are permitted in a Residential R-1 District, except in a plotted subdivision and must be serviced on a weekly basis.

- 2. Location and Height-**Dumpsters must comply with the following requirements in all R-2, RA, Commercial and Industrial Zones:
 - A. Located to the side or rear of the building served.
 - B. When located in side yards, the dumpster must be set back from the front of the building a minimum distance of (50) fifty percent of the building depth.
 - C. Located on a concrete pad within the screened area required in this resolution.
 - D. Centered within the screened area by use of parking blocks, bollards, curbs or similar means.
 - E. When located on a property adjacent to a residential zoning district or use, located a minimum of (10) ten feet from the side and rear property line.

Resolution No. 13-07-003

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Walter Maycher

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the township zoning resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval or denial to the Township Board of Trustees:

Bazetta Township

Zoning Resolution Amendment

Section 5: Prohibited Uses-Item Z

(See Attached)

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Rita Beniot YES, Jack Hineman YES.

July 17, 2013

D. Affect any investigation, proceeding or remedy in respect to any such privilege, obligation, liability, penalty, forfeiture, or punishment; and the investigation, proceeding, or remedy may be instituted, continued, or enforced, and the penalty, forfeiture, or punishment imposed, as if the resolution had not been amended.

Annexed Territory- Upon annexation of township territory to an existing municipal corporation, the zoning regulations then in effect shall remain in full force and shall be enforced by the township officials until the legislative authority of said municipal corporation shall either officially adopt the existing zoning regulations or new regulations for such territory.

Severability- If any provisions or regulations of this resolution or an amendment thereof or the application thereof to any person or circumstances is held invalid, the invalidity does not affect other provisions, regulations, applications, or amendments of this resolution which can be given effect without the invalid provision, regulation, application, or amendment; and to this end the provisions, regulations, and amendments are severable.

Effective Date- This resolution shall be in full force and effect from and after its passage as provided by law.

Computation of Time- If a number of months is to be computed by counting the months from a particular day, the period ends on the same numerical day in the concluding month as the day of the month from which the computation is begun, unless there are not that many days in the concluding month, in which case the period ends on the last day of that month.

Specific Provision Prevails over General; Exception- If a general provision conflicts with a specific provision, they shall be construed, if possible, so that the effect is given to both. If the conflict between the provisions is irreconcilable, the specific provision prevails as an exception to the general provision, unless the general provision prevails.

Irreconcilable Amendments- If amendments are enacted at the same or different times, one amendment without reference to another, the amendments are to be harmonized, if possible, so that effect may be given to each. If the amendments are substantively irreconcilable, the latest in date of enactment prevails. The fact that a later amendment restates language deleted by an earlier amendment, or fails to include language inserted by an earlier amendment, does not of itself make the amendments irreconcilable. Amendments are irreconcilable only when changes made by each cannot reasonably be put into simultaneous operation.

Continuation of Prior Amendment- A provision or regulation which is re-enacted or amended, is intended to be a continuation of the prior provision or regulation and not a new enactment, so far as it is the same as the prior provision or regulation.

Effect of Amendment- The amendment of this resolution does not:

- A. Affect the prior operation of this resolution or any prior action taken there under;
- B. Affect any validation, cure, right, privilege, obligation, or liability previously acquired, accrued, accorded, or incurred there under;
- C. Affect any violation thereof or penalty, forfeiture, or punishment incurred in respect thereto, prior to the amendment or repeal;

This resolution does not prohibit in a district zoned for industrial, residential or commercial uses (on lots of more than one acre), the use of any land for a farm market where fifty percent (50%) or more of the gross income received from the market is derived from produce raised on farms owned or operated by the market operator in a normal crop year.

Schedule of Fees, Charges and Expenses; and Collection Procedure- The board of township trustees shall, by resolution, establish a schedule of fees, charges, and expenses and a collection procedure for zoning certificates, amendments, appeals, conditional zoning certificates, and other matters pertaining to the administration and enforcement of this resolution requiring investigations, inspections, legal advertising, postage, and other expenses. The schedule of fees shall be posted in the office of the zoning inspector and township clerk, and may be altered or amended only by resolution of the board of township trustees.

Each application for a zoning certificate, amendment, or conditional zoning certificate and notice of appeal shall be accompanied by the fee so established.

Until all applicable fees, charges, and expenses have been paid in full, no action shall be taken on any application or appeal.

First Day Excluded and Last Day Included in Computing Time; Exceptions; Legal Holiday Defined- The time within which an act is required by law to be done shall be computed by excluding the first and including the last day; except when the last day falls on Sunday or a legal holiday, then the act may be done on the next succeeding day which is not a Sunday or legal holiday.

When a public office in which an act, required by law, is to be performed is closed to the public for the entire day which constitutes the last day for doing such act or before its usual closing time on such day, then such act may be performed on the next succeeding day which is not a Sunday or legal holiday as defined in R.C. 1.14.

“Legal Holiday” as used in this section means the days set forth in R.C. 1.14.

If any day designated in R.C. 1.14 as a legal holiday falls on a Sunday, the next succeeding day is a legal holiday.

[APPENDIX H - LEGAL AD TRUSTEES - TEXT]

TO: Legal Advertising Dept.

Date: 08-05-13

Tribune Chronicle

Warren, OH

Please publish the following Legal Notice for one publication no later than on or before the 7th day of August, 20013.

LEGAL NOTICE

The Bazetta Township Board of Trustees, Trumbull County, Ohio gives notice that a Public Hearing will be held on the 16th day of August, 20013, at 6 pm o'clock at the Township Administration Building located at Administration Building 3372 State Route 5 Cortland, OH to consider a proposed amendment to the text of the Township Zoning Resolution.

A summary of the proposed text amendment is as follows:

One (1) zoning map amendments, which affects parcel numbers 33-076055 and 33-076299 and
Seven (7) zoning text amendments

A copy of full text of the proposed amendment is on file with the Fiscal Officer and is available for inspection and copying upon request to the Fiscal Officer at (330) 637-8816.

All persons have a right to appear in person or by representation to give testimony for or against the proposed zoning amendment.

BY ORDER OF THE BOARD OF TRUSTEES
OF Bazetta TOWNSHIP
by Rita K. Drew Fiscal Officer

Resolution No. 13-07-001

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Walter Maycher

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the township zoning resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval or denial to the Township Board of Trustees:

Bazetta Township

Zoning Resolution Amendment

Introduction

(See Attached)

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Rita Beniot YES, Jack Hineman YES.

July 17, 2013

Introduction

Zoning Resolution for Bazetta Township

A Resolution providing for the zoning of Bazetta Township by regulating size and use of buildings and structures, the area and dimensions of lots and yards, and the use of lands, and for such purposes, dividing the township into zones and districts of such number, sizes, and shapes as are deemed best suited to carry out said purposes, and providing a method of administration and enforcement of this Resolution.

WHEREAS, the board of Trustees of Bazetta Township deems it necessary in the interest of the public health, safety, morals, comfort, and general welfare of said Township and its residents to establish a general zoning plan for the area of said Township.

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Bazetta Township:

Resolution No. 13-07-002

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Walter Maycher

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the township zoning resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval or denial to the Township Board of Trustees:

Bazetta Township

Zoning Resolution Amendment

Section 1: General Provisions

(See Attached)

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Rita Beniot YES, Jack Hineman YES.

July 17, 2013

Section 1: General Provisions

Title – This Resolution shall be known as “The Zoning Resolution of Bazetta Township, Trumbull County, Ohio” and may hereafter be referred to as “this resolution.”

Jurisdictions - This resolution shall apply to all of the unincorporated territory of Bazetta Township, Trumbull County, Ohio.

Purposes – For the purpose of promoting health, safety, morals, comfort, and general welfare; to conserve and protect property; to stabilize and preserve individual citizens property values; to secure the most appropriate use of land; and to facilitate adequate but economical provisions of public improvements, all in accordance with the Bazetta Township Comprehensive plan. The Bazetta Township Board of Trustees find it necessary and advisable to regulate the location and sizes of buildings and other structures, including but not limited to, tents, cabins, and manufactured homes, percentages of lot area which may be occupied, setback building lines, sizes of yards, courts, and other open spaces, density of population, administrative procedures to enforce the rules, regulations, and requirements of this Resolution, the use of buildings and all other structures, including but not limited to, tents, cabins, and manufactured homes, and the use of land for trade, industry, residence, recreation, or other purposes, and for such purposes, divide the area of the Township into districts or zones.

To prevent vehicular traffic congestion on roads by the appropriate classification of uses for each type of zoning district and the provision for parking and loading/unloading facilities.

To conserve and protect the natural resources of the township, including the supply of groundwater.

To provide regulations that advance balanced and orderly growth and development in the township as well as preserve sensitive environmental resources.

Provisions of Resolution Declared to be Minimum Requirements – In their interpretation and application, the provisions of this resolution shall be held to be minimum requirements for the protection of the public health, safety and morals. This resolution shall therefore be regarded as remedial, and shall be liberally constructed to further its underlying purposes.

Powers Not Conferred By Chapter 519 of the Ohio Revised Code or this Resolution.

This resolution does not prohibit the use of land for agricultural purposes or the construction or use of buildings or structures incident to the use for agricultural purposes of the land on which such building or structures are located, including building and structures that are used primarily for venting and selling wine that are located on land any part of which is used for viticulture and no zoning certificate shall be required for any such building or structures incident to the use for agricultural purposes of the land on which such buildings or structures are located in accordance with R.C. 519.21(B).

This resolution does not apply in respect to the location, erection, construction, reconstruction, change, alteration, maintenance, removal, use, or enlargement of any buildings or structures of any public utility or railroad, whether publicly or privately owned, or the use of any land by any public utility or railroad, for the operation of its business. However, subject to R.C. 519.211(B)(4)(a) and Section of this resolution, the provisions of this resolution shall apply with respect to the location, erection, construction, reconstruction, change, alteration, removal, or enlargement of a wireless telecommunications tower and appurtenant facilities.

This resolution does not prohibit the sale or use of alcoholic beverages in areas where the establishment and operation of any retail business, hotel, lunchroom or restaurant is permitted by this resolution.

Well (As defined in ORC 1509.01) Is any borehole, whether drilled or bored, within the state for production, extraction or injection of any gas or liquid mineral, excluding potable water to be used as such, but including natural or artificial brines and oil field waters.

Temporarily Inactive Well A well that has been granted temporary inactive status under section 1509.062 of the Revised Code.

Discovery Well The first well capable of producing oil or gas in commercial quantities from a pool.

Horizontal Well A well that is drilled for the production of oil or gas in which the wellbore reaches a horizontal or near horizontal position in the Point Pleasant, Utica, or Marcellus formation and the well is stimulated.

Injection Well Is a bored, drilled, or driven shaft, or a dug hole that is deeper than it is wide, an improved sinkhole, or a subsurface fluid distribution system. It's a device that places fluid deep underground into porous rock formations, such as sandstone or limestone, or into or below the shallow soil layer. These fluids may be water, wastewater, brine (salt water), or water mixed with chemicals.

To be added to Section 28: Gas and Oil Well Regulation.

22. Permit fees for gas and oil wells, discovery wells, horizontal wells and injection wells will be established by the Board of Trustees.

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Walter Maycher

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the township zoning resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval or denial to the Township Board of Trustees:

Bazetta Township

Zoning Resolution Amendment

Section 2: Definitions

To include the following as recommended by the Trumbull County Planning Commission

1. Fireworks Consumer 1.4G
2. Fireworks Professional 1.3G
3. Higher Use
4. Internet Café/Internet Sweepstake Business

(See Attached)

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Rita Beniot YES, Jack Hineman YES.

July 17, 2013

SIGN REGULATIONS

Purpose

The purpose of these sign regulations is to promote and protect the public health, safety and welfare of the citizens of the Township and promote an attractive physical environment establishing uniform standards for the size, height, location, setback, lighting and other requirements for the character, appearance, installation and maintenance of signs.

Scope

The regulations of this section shall govern and control the erection, enlargement, expansion, alteration, operation, maintenance and relocation of any sign that is visible from any street, sidewalk or public/private common open space. These regulations shall also govern the removal of signs determined to be physically unsafe or which create a safety hazard to the public. The regulations of this section shall be in addition to any provisions of Chapter 5516 of the Ohio Revised Code and the Ohio Basic Building Code (OBBC) applicable to the construction and maintenance of signs.

Permit Required

No sign shall be erected, enlarged, expanded, altered, relocated or reconstructed on public or private property, unless all provisions of this section have been met and a zoning certificate issued by the Zoning Inspector.

General Requirements for all Signs and Districts

The following regulations and restrictions shall apply to all signs located and erected within the Township of Bazetta, regardless of type, style, location, design or other classification.

Location:

- No sign shall be located within the right-of-way of any public or private road within the township, except publicly owned signs, such as traffic control signs and directional signs.
- All signs and their supporting structures shall maintain clearance from surface and underground utilities, conduits or easements for water, sewage, gas, electricity or communications equipment.
- The placement of signs and their supporting structures shall not interfere with natural or artificial drainageways.

Lighting:

- Movement: No sign shall incorporate movement or the illusion of movement.
- Intensity: Any illuminated sign or lighting device shall employ only light emitting a light of constant intensity and no sign shall be illuminated by or contain flashing, intermittent, rotating or moving lights, or incorporate reflective materials which imitate or create the illusion of flashing or moving lights.
- Illumination: In no event shall an illuminated sign or lighting device be placed or directed so as to permit the beams and illumination therefrom, to be directed or beamed upon a public

thoroughfare, highway, sidewalk or adjacent premises so as to cause glare or reflection that may constitute a traffic hazard or other nuisance.

Sight interference:

- No sign shall be permitted that interferes with the visibility of pedestrian or vehicular traffic entering, leaving or operating on thoroughfares.

Traffic Safety; Colors; Etc.:

- Signs shall not closely resemble or approximate the shape, form or color of official traffic signs, signals and/or other devices.
- Signs directing and guiding traffic and parking on private property but bearing no advertising matter shall be permitted on any property.

Design, Construction and Maintenance:

- No sign or part thereof shall contain or consist of banners, posters, pennants, ribbons, streamers, spinners or other similar moving devices.
- All signs shall be rigidly secured and no sign shall employ any parts or elements which revolve, rotate, whirl, spin or otherwise make use of motion to attract attention.
- No advertising sign shall be attached to or supported by a tree, standpipe or utility pole or painted upon a roof.
- No vehicle or trailer may be parked on a business premises or lot for the purpose of advertising a business, product, service, event, object, location, organization or the like.
- All signs shall be maintained in good structural condition, in compliance with all building and electrical codes, and in conformance with this Resolution at all times.

Measurement Standards:

Sign area shall include the face of all the display area of the sign, not including the bracing, framing and structural supports of the sign, unless such support members are made part of the message or face of the sign. The area of letters, numbers or emblems mounted on a building wall shall be computed by enclosing such letters, numbers or emblems with the smallest single continuous perimeter.

Sign height shall be measured from the grade at the center of the sign to the highest point of the sign or its supporting structure.

Building Frontage shall be the width of the facade(s) of the building which faces the principal street or contains the main entrance. If a building is divided into units, the building unit frontage shall be the width of that unit, as measured from the party wall centerlines.

Sign Schedule

The following on-premises signs or advertising structures of a permanent nature shall be permitted or conditionally permitted within the following Zoning District.

Sign Schedule			
Type of Sign	Zoning District		
	Residential "R-1 and R-2"	Commercial "C-1, C-2 and C-3"	Industrial "I"
Free-Standing			
Ground Mounted/Monument	○	●	●
Pole/Pylon	○	●	
Building Signs			
Wall		●	●
Roof			●
Projecting		●	
Window		●	
Canopy/Marquee		●	

- Permitted
- Conditionally Permitted

Specific Requirements for Certain Signs

The regulations set forth herein shall apply to all permitted or conditionally permitted signs as noted in the Sign Schedule.

A. Free-Standing Signs : Ground Mounted/Monument

All ground mounted/monument signs shall be erected in a landscaped setting. Neither the landscaping nor the ground sign shall obstruct the view of vehicles entering or exiting the property.

1. Residential Districts: Ground Mounted/Monument signs shall be permitted in the Residential District for all uses that are conditionally permitted as specified in Section 4-2 of this Zoning Resolution, and shall conform to the following:

- a) A maximum of two (2) sign faces, either as a double-sided ground sign or as two (2) single-sided ground signs, shall be permitted per developed parcel.
- b) Ground signs shall not exceed an area of twenty-five (25) square feet per sign face.
- c) No ground sign shall exceed a height of six (6) feet from established grade to the top of the sign structure.
- d) Ground signs shall be located no closer than ten (10) feet from the street right-of-way line. Such sign shall be locate no closer than twenty-five (25) from any side lot line.

2. Non-Residential Districts: Ground Mounted/Monument signs in non-residential districts shall conform to the following:

- a) A maximum of two (2) sign faces, either as a double-sided ground sign or as two (2) single-sided ground signs, shall be permitted per developed parcel.
- b) Ground signs shall not exceed twenty-five (25) square feet per sign face or fifty (50) square feet in total sign area.
- c) No ground sign shall exceed a height of eight (8) feet from established grade to the top of the sign structure.
- d) Ground signs shall be located no closer than ten (10) feet from the street right-of-way line. Such sign shall be locate no closer than twenty-five (25) from any side lot line.

B. Free-Standing Signs : Pole/Pylon

The maximum height of a pole/pylon sign shall be measured from the base of the support structure to the top of the sign. The minimum height shall be measured from the base of the support structure to the bottom of the sign.

1. Residential Districts: Pole/Pylon signs shall be permitted in the Residential District for all uses that are conditionally permitted as specified in Section 4-2 of this Zoning Resolution, and shall conform to the following:
 - a) Not more than one (1) Pole/Pylon sign shall be permitted per developed parcel.
 - b) Maximum surface display area shall not exceed sixty (30) square feet per sign face.
 - c) Maximum height shall not exceed twenty (20) feet and a minimum height of no less than fifteen (10) feet.
 - d) Signs shall be located no closer than ten (10) feet from the street right-of-way line. Such sign shall be located no closer than twenty-five (25) from any side lot line.
 - e) No sign shall be located within fifty (50) feet of any existing freestanding sign located on any parcel on the same side of the street.
2. Non-Residential Districts: Pole/Pylon signs in non-residential districts shall conform to the following:
 - a) Not more than one (1) Pole/Pylon sign shall be permitted per developed parcel.
 - b) Maximum surface display area shall not exceed sixty (60) square feet per sign face.
 - c) Maximum height shall not exceed twenty (30) feet and a minimum height of no less than fifteen (15) feet.
 - d) Signs shall be located no closer than ten (10) feet from the street right-of-way line. Such sign shall be located no closer than twenty-five (25) from any side lot line.
 - e) No sign shall be located within fifty (50) feet of any existing freestanding sign located on any parcel on the same side of the street.

C. Wall Signs

1. Residential Districts: Not Permitted
2. Non-Residential Districts: Wall signs in non-residential districts shall conform to the following:
 - a) A single-tenant in a single-tenant building shall be permitted a maximum of one and one-half (1 ½) square feet of sign area per linear foot of building frontage not to exceed eighty (80) square feet.
 - b) Each building unit in a multiple-tenant building shall be permitted a maximum of one and one-half (1 ½) square feet of sign area per linear foot of building unit not to exceed thirty (30) square feet.

- c) Additional area for wall signs shall be permitted for corner lots when a building has a secondary building frontage. the additional sign area shall not exceed seventy-five percent (75%) of the maximum permitted area.
- d) A wall sign shall not project above the top of the wall nor beyond the ends of the wall to which attached.
- e) A wall sign shall not project more than fifteen (15) inches from the building surface.

D. Roof Signs

- 1. Residential Districts: Not Permitted
- 2. Non-Residential Districts: Roof signs in non-residential districts shall conform to the following:
 - a) Shall be permitted only when the property owner can demonstrate to the Zoning Commission that no other sign is feasible due to the physically restrictive characteristics of the parcel to which the sign shall serve.
 - b) No roof sign shall exceed fifty (50) square feet in sign area nor extend more than eight (8) feet above the front wall of the building on which it is erected. In no case, shall the maximum height of a roof sign exceed thirty (30) feet above ground level.

E. Projecting Signs

- 1. Residential Districts: Not Permitted
- 2. Non-Residential Districts: Projecting signs in non-residential districts shall conform to the following:
 - a) The maximum sign area shall be no more than twelve (12) square feet.
 - b) The sign shall project no more than four (4) feet from the facade on which it is attached.
 - c) The bottom of the sign shall have a minimum clearance of eight (8) feet above ground level.

F. Window Signs

- 1. Residential Districts: Not Permitted
- 2. Non-Residential Districts: Window signs in non-residential districts shall conform to the following:
 - a) Window signs shall be permitted for each business provided the copy area does not exceed twenty-five (25) percent of the window surface area on which it is placed or through which it is viewed, however, in no case shall the sign copy area exceed one hundred (100) square feet

G. Canopy/Marquee Signs

- 1. Residential Districts: Not Permitted

2. Non-Residential Districts: Canopy/Marquee signs in non-residential districts shall conform to the following:

- a) Marquee, canopy or awning signs, shall be affixed flat to the surface and shall not rise above the vertical dimension above the marquee, canopy or awning. Such sign shall be limited to a maximum of ten (10) square feet in sign area

H. Temporary Signs

1. Residential Districts: Temporary sign may be permitted in Residential Districts and shall conform to the following:

- a) One temporary sign may be permitted for non-commercial special, civic and institutional events for a period not to exceed thirty (30) consecutive days.
- b) A temporary sign may have two sign face areas with a maximum sign face area of twelve (12) square feet.

2. Non-Residential Districts: Temporary sign may be permitted in Non-Residential Districts and shall conform to the following:

- a) One temporary sign may be permitted for commercial, non-commercial special, civic and institutional events for a period not to exceed sixty (60) consecutive days.
- b) A temporary sign may have two sign face areas with a maximum sign face area of twenty-four (24) square feet.

I. Banner Signs

1. Residential District – Not permitted

2. Non-Residential Districts

Banner signs are permitted without a permit under the following guidelines; Banner signs must be mounted flat on the building or structure to which attached and secured as to limit the movement due to wind and other natural events. Banner signs that are faded or torn must be removed or replaced. The total banner sign area of all banner signs placed shall not exceed sixty (60) square feet. Banner signs attached or affixed to a fence shall not exceed sixty (60) square feet per one hundred (100) linear feet of fence. The banner sign must not be displayed in such a way that it obstructs the view of vehicles entering or exiting the property.

J. Off-Premises Signs (Billboards)

1. Residential Districts: Not Permitted
2. Non-Residential Districts: Billboards may be permitted in the Commercial and Industrial Districts and shall conform to the following:
 - a) The maximum size area for any one face of a billboard shall not exceed five hundred (500) square feet.
 - b) The maximum height of a billboard shall exceed fifty (50) feet from established grade to the top of the sign structure.
 - c) Billboards shall not be located closer than one thousand (1,000) feet from another such billboard.
 - d) No billboard shall be permitted within three hundred (300) feet of any residential property or entrance to any public park, public or parochial school, library, church or similar institution.
 - e) Billboards shall be located a minimum of forty (40) feet from the street right-of-way line and one hundred (100) feet from the side and rear lot lines.

Exemptions

Signs that are exempt from the provision of these regulations shall be permitted, but shall not be illuminated nor animated unless as specifically provided and shall not extend nor be placed in a required right of way.

- A. Real estate signs not exceeding six (6) square feet in area in any Residential district (24 square feet in any other district) which advertise the sale, rental or lease of the premises on which said signs are located and limited to not more than one such sign per use per each street front of the lot on which the sign is located. Open House signs may be permitted, but shall be erected no more than 5 days prior to and removed the day of the open house.
- B. Professional or occupational name plates not exceeding one (1) square foot in area and limited to not more than one such sign per use per each street front of the lot on which the sign is located.
- C. Occupational signs not exceeding two (2) square feet in area denoting only the name and profession of an occupant in a commercial building, public institutional building, or multiple dwelling and limited to not more than one such sign per use per each street front of the lot on which the sign is located.
- D. Temporary signs not exceeding thirty-two (32) square feet in area denoting the architect engineer, or contractor when placed upon work under construction, to be removed upon completion of the building and to be limited to not more than one such sign per use per each street front of the lot on which the sign is located.

- E. Memorial signs or tablets, names or buildings, and date of erection when cut in to any masonry surface or when constructed of bronze or other noncombustible materials and limited to not more than one such sign per use per each street front of the lot on which the sign is located.
- F. Traffic signs, legal notices, railroad crossing signs, and temporary emergency signs. Non-advertising signs may be authorized by the Board of Appeals.
- G. The flag, pennant, or insignia of any nation, state, city, township or other political unit or any political educational, charitable, philanthropic, civic, professional, religious or like campaign, drive, movement, or event.
- H. "No trespassing" signs or other such signs regulating the use of a property such as "no hunting", "no fishing", etc. of not more than two (2) square feet in area and located no closer than one hundred (100) feet from another such sign.
- I. Changing of the advertising copy or message of an approved painted or printed sign.
- J. Poster signs when exhibited from inside a window.
- K. On-premises yard sale or garage sale signs not exceeding six (6) square feet provided they are erected no more than seven (7) days prior to the sale nor displayed after the sale.

Prohibited Signs

- A. Any helium, gas and air balloons located on or attached to structures, vehicles, the ground, or anything connected to or on the ground.
- B. Signs that display any written or graphic message that is lewd, lascivious or obscene.
- C. Any sign, whether otherwise allowable or exempt under this Section, that constitutes a traffic safety hazard; obstructs the vision of motorists or pedestrians; interferes with any official traffic control devices; utilizes flashing or revolving red, green, blue or amber lights; or utilizes the words "stop", "look", "danger" or any other word, phrase, symbol or character in such a manner as to interfere with, mislead or confuse traffic.
- D. Signs that contain any mirror or mirrored device.

Administration Procedures

Upon filing of an application for a sign permit, the Zoning Inspector shall examine the plans and specifications, and may inspect the premises upon which the sign is proposed to be erected or affixed. If the proposed sign is in compliance with all the requirements these regulations and other applicable codes, a permit will be issued. Any permit issued in accordance with this section shall automatically become null and void unless the work for which it was issued has visibly commenced within six (6) months of the date of issue or if the work authorized by it is suspended or abandoned for one year.

Any sign subject to regulations by the Ohio Department of Transportation (ODOT) under Ohio Revised Code Chapter 5516 and which is required to obtain a state permit shall not be issued a zoning certificate without evidence that the state permit has first been issued, or notification from ODOT that a state permit is not required.

An application for a sign permit shall be made to the Zoning Inspector and shall include the following:

- Detailed drawings of the sign showing the color, design, size, background, and material of the sign and the frame or structure;
- A complete building sketch or photograph showing the location of the sign and its relationship to the building, the site, the adjacent parcels and parking lots, drives and sidewalks.
- A permit fee for each sign application, pursuant to the current fee schedule.

Non-Conforming Signs

Any sign lawfully erected and in existence on the effective date of these regulations which does not meet the requirements may be maintained as a legal non-conforming sign provided it has not become a safety hazard.

Maintenance and Removal of Signs

All signs shall be maintained in good structural condition and in conformance with these regulations and all applicable building codes. The Zoning Inspector shall have the right to order the repair or removal of any sign which is defective, damaged or substantially deteriorated.

When a sign is removed for any reason, a new permit for future installation of the sign shall be obtained, or all mast arms, guys of any nature, clips, brackets and all structures of the old sign shall be removed with the sign.

When a Zoning Inspector finds, upon investigation, that a sign endangers the public safety by reason of its location and placement; is dangerous or materially, electrically or structurally defective; has been abandoned, or for which no required permit has been issued, such sign shall be declared a public nuisance. The Zoning Inspector shall notify the owner of the sign and the owner of the land on which the sign is located, by certified mail, of such findings. Such notice shall advise the sign and property owners that the sign has been declared a public nuisance and shall be removed within thirty (30) days from the date of notification. Failure to remove the sign within the stated period shall constitute a violation of these Regulations.

The sign owners or property owners may appeal such decision to the Board of Zoning Appeals.

Definition of terms

The words, terms, or phrases used in this section shall be defined as follows;

Abandoned Sign. A sign which for a period of at least sixty (60) consecutive days no longer advertises or identifies a legal business establishment, product or activity.

Alteration. Any change in copy, color, size or shape, which changes appearance of a sign, or a change in position, location, construction or supporting structure of a sign, except that a copy change on a sign is not an alteration.

Animated Sign. A sign which has any visible moving part, flashing or osculating lights, visible mechanical movement of any description, or other apparent visible movement achieved by any means that move, change, flash, osculate or visibly alters in appearance in a manner that is not permitted by these regulations.

Area of Sign. Refer to measurement standards.

Awning. A shelter extending from the exterior wall of a building and composed of non-rigid materials except for the supporting framework.

Awning Sign. Any sign painted on or attached to or supported by an awning.

Balloon Sign. A lighter-than-air gas-filled balloon, tethered in a fixed location, that has a sign with a message on its surface or attached in any manner to the balloon.

Banner Sign. A temporary, lightweight sign that contains a message which is attached or imprinted on a flexible surface that deforms under light pressure and that is typically constricted of non-durable materials, including, but not limited to, cardboard, cloth and/or plastic.

Billboard or Poster Panel. An off-premises sign.

Building Frontage. The frontage of any building facing a public street, facing a primary parking area for the building or tenants, or containing the public entrance(s) to the building or building units.

Building Frontage Length. Shall be the sum of all wall lengths parallel, or nearly parallel, to street frontage.

- For buildings with two or more street frontages, the length and allowable sign area shall be calculated separately for each such frontage.
- The building frontage for a building unit shall be measured from the centerline of the party walls defining the building unit.

Building Identification Sign. Any sign containing the name or address of a building and may include hours of operation and emergency information, such sign being located on the same site as the structure.

Canopy. A freestanding permanent roof-like shelter not attached to or requiring support from an adjacent structure.

Canopy Sign. Any permanent sign attached to or constructed underneath a canopy. These signs are below a projecting structure which extends over the pedestrian walkway which effectively prevents

the wall signs for being visible to the pedestrian walking under the canopy. **See Also Projecting Sign.**

Changeable Copy Sign. A sign or portion thereof on which the copy or symbols change either automatically through electrical or electronic means (for example, time and temperature units), or manually through placement of letters or symbols on a panel mounted in or on a track system.

Construction Sign. A nonpermanent sign identifying the persons, firms or business directly connected with a construction project.

Directional Sign: A permanent instructional sign located on private property at or near the public right-of-way, directing or guiding vehicular traffic onto the property and/or toward parking or other identified locations on the property.

Freestanding Sign. Any sign which is permanently affixed in or upon the ground, and not attached to any building or structure, supported by one or more structural members. Free standing signs may consist of a variety of types including Low Profile Ground Mounted, Monument, Pole and Pylon.

Footcandle. A measure of illumination on a surface that is one foot from a uniform source of light of one candle and equal to one lumen per square foot.

Governmental Sign. A sign erected and maintained pursuant to and in discharge of any governmental functions, or required by law, ordinance or other governmental regulation.

Grade. The level of the site at the property line located at the closest distance to the sign.

Ground Sign. A freestanding sign other than a pole or pylon sign, not attached to a building, which is placed upon or supported by the ground independently of any other structure. Such sign may also be known as a Monument sign.

Height of Sign. Refer to measurement standards in Section 101.

Holiday Decorations. Signs or displays including lighting which are a nonpermanent installation celebrating national, state, and local holidays or holiday seasons.

Illegal Sign. Any sign placed without proper approval or permits as required by this Code at the time of sign placement. Illegal sign shall also mean any sign placed contrary to the terms or time limits of any permit and any nonconforming sign which has not been brought into compliance with any applicable provisions of this Code.

Illuminated Sign. Any sign for which an artificial source of light is used in order to make readable the sign's message, including internally and externally lighted signs and reflectorized, glowing or radiating signs.

Instructional Signs. A sign clearly intended for instructional purposes, as determined by the Zoning Enforcement Officer, shall not be included in the permitted sum of the sign area of identification

wall signs, provided such sign is not larger than necessary to serve the intended instructional purpose, and such sign is not in a location, nor includes design characteristics, that constitute or serve the purposes of an identification sign.

Logo. An emblem, letter, character, pictograph, trademark, or symbol used to represent any firm, organization, entity, or product.

Marquee. A permanent roof-like shelter extending from part or all of a building face and constructed of some durable material which may or may not project over a public right-of-way.

Marquee Sign. Any sign painted on or attached to or supported by a marquee.

Monument Sign. See Ground Sign

Mural. A picture on an exterior surface of a structure. A mural is a sign only if it is related by language, logo, or pictorial depiction to the advertisement of any product or service or the identification of any business.

Neon Sign. A sign with tubing that is internally illuminated by neon or other electrically charged gas.

Nonconforming Sign. A sign which was validly installed under laws or ordinances in effect at the time of its installation, but which is in conflict with the current provisions of this Code.

Off-Premises Sign. Any sign normally used for promoting an interest other than that of a business, individual, products, or service available on the premises where the sign is located.

On-Premises Sign. Any sign used for promoting a business, individual, product or service available on the premises where the sign is located.

Pole Sign. A freestanding sign supported by one (1) or more uprights, poles or braces placed in or upon the ground surface and not attached to any building. Such sign may also be commonly known as a Post sign.

Political and Noncommercial Signs. Any sign designed for the purpose of supporting or opposing a candidate, proposition or other measure at an election or for any other noncommercial expression not related to the advertisement of any product or service or the identification of any business.

Portable Sign. Any movable sign not permanently attached to the ground or a building and easily removable using ordinary hand tools.

Projecting Sign. A sign which projects from and is supported by a wall or parapet of a building with the display surface of the sign in a plane perpendicular to or approximately perpendicular to the wall. See also Canopy sign.

Pylon Sign. A freestanding sign supported by one (1) or more support structures enclosed with a pole cover, placed in or upon the ground surface and not attached to any building.

Real Estate Sign. Any nonpermanent sign pertaining to the sale, exchange, lease, rental, or availability of land, buildings, condominium and similar units, or apartments. Such signs may include building name and address, price and amenities, identity of seller or broker, and similar information.

Revolving or Rotating Sign. An animated sign.

Roof Sign. Any sign erected upon a roof, parapet, or roof-mounted equipment structure and extending above a roof, parapet, or roof-mounted equipment structure of a building or structure.

Sign. Any name, figure, character, outline, display, announcement, or device, or structure supporting the same, or any other device of similar nature designed to attract attention outdoors, and shall include all parts, portions, units, and materials composing the same, together with the frame, background, and supports or anchoring thereof. A sign shall not include any architectural or landscape features that may also attract attention.

Sign Face. An exterior display surface of a sign including nonstructural trim exclusive of the supporting structure.

Snipe Sign. A sign for which a permit has not been obtained which is attached to a public utility pole, light pole, service pole or supports for another sign.

Special Event Sign. Any temporary or non-permanent sign advertising or pertaining to any civic, patriotic or special event of general public interest.

Temporary Sign. A sign which is neither permanently anchored to the ground or permanently affixed to a structure, nor mounted on a chassis, and is intended to be removed after a limited period of display.

Vehicle Sign. Any sign permanently or temporarily attached to or placed on a vehicle or trailer.

Wall Sign. Any sign attached to or painted on the exterior wall of a building or structure in a plane parallel or approximately parallel to the plane of said wall.

Window, Area of. The area of a single window includes all of the window panes in an area that is separated by mullions or other dividers which are less than 6 inches wide.

Window Sign. Any sign that is viewable through and/or painted or affixed in any manner to a window or exterior glass door such that it is intended to be viewable from the exterior (beyond the sidewalk immediately adjacent to the window), including signs located inside a building but visible primarily from the outside of the building.

Resolution No. 13-07-007

Township Zoning Commission

**RESOLUTION TO CONSIDER ZONING TEXT AMENDMENT(S)
TO THE TOWNSHIP ZONING RESOLUTION
(§519.12(2) OR)**

Moved by: Curtis Lonsbrough, Seconded by: Walter Maycher

WHEREAS, the board of Zoning Commissioners has determined that it is in the interest of the public health and safety of the township to amend the text of the township zoning resolution;

THEREFORE BE IT RESOLVED, that the following text amendment(s) to the township zoning resolution be considered for recommendation of approval or denial to the Township Board of Trustees:

Bazetta Township

Zoning Resolution Amendment

Section 7: Outdoor Advertising (Signs) and to include Banner Signs as Letter I

(See Attached)

Roll Call Vote: Chairman Theodore Webb YES, Vice Chairman Curtis Lonsbrough YES, Walter Maycher YES, Rita Beniot YES, Jack Hineman YES.

July 17, 2013

Section 2- Definitions

Definitions and Interpretations of Terms or Words- For the purpose of this resolution the following words and terms shall be defined and interpreted in accordance with the provisions set forth in this Section 2.

Rules of Interpretation- The following general rules of interpretation shall apply:

The particular controls the general.

In case of any difference of meaning or implication between the text of this resolution and the captions for each section, the text shall control.

The word "shall" is always mandatory. The word "may" is permissive. The word "should" indicates a preference.

Words used in the present tense include the future, unless the text clearly indicates the contrary.

Words used in the singular number include the plural, and words used in the plural number include the singular, unless the text clearly indicates the contrary.

A "building" or "structure" includes any part thereof. A "building or other structure" includes all other structures of every kind, regardless of similarity to buildings.

The phrase "used for" includes "arranged for", "designed for", "intended for", "maintained for" and "occupied for".

Words and phrases shall be read in context and construed according to the rules of grammar and common usage. Unless defined in this resolution, words and phrases shall be given their usual and customary meaning. Words and phrases that have acquired a technical or particular meaning, whether by legislative definition or otherwise, shall be construed accordingly.

Words and Terms Defined

Accessory use or Building- A use or building on the same lot with, and subordinate to, the principle use or building. Any structure designed or intended to be used for permanent or temporary residential use or for transporting materials on the highway shall not be used as an accessory building. An accessory use or building shall include, but not be limited to, fences, sheds, garages, parking areas, decks, pools, signs, docks, and billboards.

Adult Arcade- Any place to which the public is permitted and/or charged an admittance fee wherein coin-operated or slug-operated or electronically, electrically, or mechanically controlled still or motion picture machines, projectors, or other image-producing devices are maintained to show images to five (5) or fewer persons per machine at any one time, and where the images so displayed are distinguished or characterized by the depicting or describing of nudity or sexual or genital areas.

Adult Bookstore- Any establishment which utilizes ten (10) percent or more of its retail selling area for the purpose of retail sale or rental or for the purpose of display by coin-operated or slug-operated, or electronically, electrically, or mechanically controlled still or motion picture machines, projectors, or image-producing devices, books, magazines, periodicals, films, tapes and cassettes which are distinguished by their emphasis on adult materials or characterized by the depicting or describing of nudity or genital areas.

Adult Cabaret- A nightclub, bar, restaurant, or similar establishment in which persons appear in a state of nudity in the performance of their duties.

Adult Health Club- Any establishment that provides equipment and facilities for exercising and improving physical fitness where employees and/or employees appear in a state of nudity.

Adult Material- Any book, magazine, newspaper, pamphlet, poster, print, picture, slide, transparency, figure image, description, motion picture film

phonographic record or tape, other tangible thing, or any service, capable of arousing interest through sight, sound, or touch, and which material is distinguished or characterized by an emphasis on matter displaying, describing, or representing sexual activity, masturbation, sexual excitement, nudity, bestiality, or human bodily functions of elimination; or which service is distinguished or characterized by an emphasis on sexual activity, masturbation, sexual excitement, nudity, bestiality, or human bodily functions of elimination.

Adult Motel- A hotel, motel, or similar commercial establishment which offers accommodations to the public for any form of consideration; provides patrons with closed-circuit television transmissions, films, motion pictures, video cassettes, slides, digital video disks, or other photographic reproductions which are characterized by the depiction or description of "specified sexual activities" or "specified anatomical areas", and has a sign visible from the public right-of-way which advertises the availability of this adult type of photographic reproductions; or; offers a sleeping room for rent for a period of time that is less than ten (10) hours; or allows a tenant or occupant of a sleeping room to sublet the room for a period of time that is less than ten (10) hours.

Adult Motion Picture Theater- A commercial establishment where for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic representations are regularly shown which are characterized by the depiction or description of specified anatomical areas or specified sexual activities, nudity, or sexual or genital areas.

Adult Oriented Sexual Business- Any business or establishment which provides goods or services meeting the definition of adult material.

Agriculture- The use of land for farming; ranching; aquaculture; apiculture; horticulture; viticulture; animal husbandry, including but not limited to, the care and raising of livestock, equine, and fur bearing animals; poultry and poultry products; dairy production; the production of field crops, tobacco, fruits, vegetables, nursery stock, ornamental shrubs, ornamental trees,

flowers, sod, or mushroom; timber; pasturage; any combination of the foregoing; the processing, drying, storage, and marketing of agricultural products when those activities are conducted in conjunction with, but are secondary to, such husbandry or production.

Airport- Any runway, land area, or other facility designed or used either publicly or privately by any person for the landing and taking-off of aircraft, including all necessary taxiways, aircraft storage, and tie-down areas, hangers, and other necessary buildings and open spaces.

Alley- A public or private thoroughfare designed to provide access to the rear or side of property or lots.

Alteration, Structural- Any change in the supporting members of a building such as bearing walls, columns, beams, or girders.

Antenna- any structure or device used for the purpose of collecting or transmitting electromagnetic waves, including but not limited to directional antennas, such as panels, microwave dishes, and satellite dishes, and omnidirectional antennas, such as whip antennas.

Apartment- A room or suite of rooms in an apartment house which rooms are arranged, intended, designed, and constructed to be occupied as a residence of a single family, individual, or group of individuals.

Apartment House/Townhouse/ Villa- A building or portion thereof, used or designated as the residence for more than two (2) families living independently of each other, not including auto courts, motels, manufactured home parks, or tourist camps. An apartment house is a complete permanent building arranged, designed, intended, and constructed or reconstructed to be occupied by more than two (2) families living independently of each other.

Automotive Repair- The repair, rebuilding, or reconditioning of motor vehicles or parts thereof including collision services, painting, and steam cleaning of vehicles.

Automotive Service Station- Any premises used for supplying gasoline and oil, at retail direct to the customer, including minor accessories and services for motor vehicles.

Automotive, Manufactured Home, Recreational Vehicle, and Farm Implement Sales and Service- The sale or rental of new and used motor vehicles, manufactured homes, recreational vehicles, or farm implements, including repair work of such vehicles.

Automotive Wrecking- Same as "Junkyard"

Average Finished Grade Level- The average of the grade of the ground at all corners of a building or structure.

Bar, Saloon, Tavern/Nightclub- An establishment used primarily for the serving of liquor, including beer and wine, by the drink to the general public and where food may be served or sold only as necessary or secondary to the primary use. All activities and music shall be within a fully enclosed building.

Basement- A story, all or partly underground but having at least one-half of its height below the average level of the adjoining ground.

Bathroom- A room within a structure containing at least a washbasin, water basin, and water closet, and a permanently installed tub or shower bath.

Beach- A nearly level stretch of pebbles and/or sand beside a body of water that may be artificially created or created by the action of water.

Beacon- Any light with one or more beams directed into the atmosphere or directed at one or more points that are not in the same zone as the light source; including any light with one or more beams that rotate or move.

Bed and Breakfast Inn- An owner-occupied, single-family residential dwelling in which rooms are rented to paying guests on an overnight basis and one (1) meal only is provided; the entire service to be included in one (1) stated price.

Billboard/Signboard- Any sign used as an outdoor display for the purpose of anything known, the location of such display being removed from the point of sale.

Boarder- A person furnished with food and lodging, or food at another's house at a stated charge, one who rents a room or lodging.

Breezeway- An accessory building for the purpose of connecting the principle building on a lot with other accessory buildings. For the purpose of this resolution, a "breezeway" shall not be used to connect an accessory building to a principal building if the accessory building without the breezeway would violate any other provision of this resolution. The breezeway may be enclosed or not enclosed.

Buffer- A planting, screen, and/or aesthetically approved fence on a strip of land separating one parcel from another.

Buildable Area- The area of a lot remaining after the minimum required yards and open space requirements of the zoning resolution have been met.

Building- Any structure consisting of foundations, walls, columns, girders, beams, floors, and roofs, or any combination thereof, designed for the support, enclosure, shelter, or protection of persons, animals, chattels, or property.

Building, Community- A building for social, educational, and recreational activities of a neighborhood or community provided such building is not operated for commercial gain. Designation as a community building shall not permit any use, structure, or activity not otherwise permitted in the District.

Building Height- The vertical distance measured from the finished grade around the building to the highest point of the roof. The building height will be measured by averaging the height measured at the four corners of the house.

Building Line- See "Setback Line"

Building Material Sales/ Storage Yard- A building or open area of land where pre-manufactured or processed materials used in the construction of agricultural, residential, commercial, industrial buildings or structures are offered for sale.

Building, Principal- A building in which is conducted the main or principal use of the lot on which said building is situated.

Building Width- The shorter or shortest dimension of a dwelling unit including enclosed living spaces, enclosed porches and breezeways, permanent expandable living quarters, attached garages, and the like. The width must continue a minimum of twenty (20) feet in depth.

Business- The purchase, sale, or exchange of goods, or services and the maintenance or operation of offices and recreational and amusement enterprises.

Business, General- Commercial uses which generally require locations on or near major thoroughfares and which tend, in addition to serving day to day needs of the community, to supply the more durable and permanent needs of the community.

Business, Neighborhood- Commercial establishments which cater to and can be located in close proximity to or within residential districts without creating undue vehicular congestion, excessive noise, or other objectionable influences. Neighborhood business includes only those activities that employ a total of less than eight (8) persons and occupy a total floor area of less than four thousand (4,000) square feet.

Business, Recreational- Commercial establishments which generally cater to the tourist population of the township, normally on a seasonal basis, and not operated as a year-round use.

Cabins, Cottages- Detached buildings used for recreation purposes and not for year round occupancy.

Campgrounds- An area or resort for temporary recreational use by vacationers or others, and which provides for the parking or placement of temporary dwelling structures and recreational vehicles for overnight shelter, but is not limited to this definition.

Cemetery- Property used for the interring or burying of the dead.

Channel- A natural or artificial watercourse of perceptible extent, with beds and banks to confine and conduct continuously or periodically flowing water.

Child Day Care Center- any commercial building, residential building, or other building or place administering to the needs of infants, toddlers, pre-school children, and school children outside of school hours, by persons other than their parents or guardians, custodians or relatives by blood, marriage or adoption, for any part of the twenty-four hour day in a building, place, or residence other than the child's own home.

Church- A building or group of buildings that by design and construction are primarily intended for conducting organized religious services and associated accessory uses.

Club- The place where members of a local chapter of an association or a fraternal, cultural, or religious organization hold their meetings and activities.

Clinic- Any building or other structure devoted to the diagnosis, treatment and care of people as out-patients.

Cluster Housing Community- A parcel of land developed with one and two-family dwellings located on separate building lots where flexible spacing of lots and buildings are permitted in order to encourage:

- A. The creation of functional and interesting residential areas.
- B. The provision of readily accessible recreation areas and open spaces.
- C. The conservation of the natural amenities of the landscape.

Commercial- Same as "Business"

Commercial Amusement Enterprise- An establishment engaged in providing short-term amusement/arcade activities for a fee including arcades, game rooms and the like.

Commission- Shall mean the zoning commission of Bazetta Township.

Community Sanitary Sewage Treatment System- A system, including pipelines or conduits, pumping stations, force mains, treatment plants, lagoons and all other constructions, devices, appurtenances and facilities used for the collection, treatment and disposal of water-borne sewage as regulated by Chapter 6111 of the Ohio Revised Code.

Community Water Supply- A system, including the collection, treatment, storage, and distribution facilities, for the provision of piped water for human consumption. Such system shall have at least fifteen service connections or regularly service at least twenty-five individuals. The system shall comply with all of the requirements of Chapter 6109 of the Ohio Revised Code.

Composting Facility- A facility for the controlled process of degrading organic matter by microorganisms. The facility must meet the guidelines of and be registered or licensed by the Ohio EPA.

Concrete Pad (for Manufactured Home)- A slab of reinforced concrete construction ten (10) feet wide and fifty-eight (58) feet long, and being at least four (4) inches thick.

Conditional Uses- A use which is subject to conditional approval by the Board of Zoning Appeals. A conditional use may be granted by the Board of Zoning Appeals only where there is a specific provision for such conditional use made in the Resolution. A conditional use is not considered to be a non-conforming use.

Conditional Zoning Certificate- A certificate issued by the zoning inspector upon approval by the township board of zoning appeals for a conditional use.

Condominium- A dwelling unit which is part of the condominium property consisting of one (1) or more rooms on one (1) or more floors of a building and designated as a dwelling unit in the condominium declaration and delineated on the drawings provided in Section 5311.07 of the Ohio Revised Code.

Condominium Development- A condominium property in which two (2) or more individual dwelling units, together with undivided interests in the common areas and facilities of the property are offered for sale.

Condominium Property- All lands, buildings, improvements, and structures; all easements, rights, and appurtenances belonging to the land; and all articles of personal property submitted as required by Section 5311 of the Ohio Revised Code.

Condominium Unit- A part of the condominium property consisting of one (1) or more rooms on one (1) or more floors of a building and designated on the required drawings.

Construction- The placing of construction materials in a permanent position and fastened in a permanent manner.

Continuing Care Retirement Community- Any age-restricted development, with a minimum of twelve (12) dwelling units, which may be in any housing form, including detached and attached dwelling units, apartments, continuing care/congregate care facilities, assisted living facilities, nursing homes, rest homes and service support areas required for the development such as recreation, health, dining, housekeeping, social and transportation facilities. Age-restricted development shall mean a development restricting residential use to persons sixty-two (62) years of age or older or families where on spouse is sixty-two (62) years of age or older, or any person under sixty-two (62) years of age who is handicapped such that his/her physical

impairment is of a long term duration and impedes his/her ability to live independently.

Contractor's Establishment- A facility operated by an individual, group of individuals, or companies that furnish materials or perform services at a specified site and limited to building construction activities only.

Converse Condominium Development- A condominium development that was originally created as a rental property occupied by tenants prior to the time that the condominium property is submitted to the provisions of Section 5311 of the Ohio Revised Code and the units are offered for sale.

Conversion- The changing of the original purpose of a building to a different use.

County- Means Trumbull County, Ohio.

Crematory- A building or structure housing a furnace used for reducing a dead body to ashes by the action of fire.

Cul-de-sac- A street of short length with one (1) end open to traffic and the other end terminating in a vehicular turnaround.

Curb Grade- The elevation of the established curb in front of a building measured at the center of such front. Where no curb grade has been established, the County Engineer may establish such grade for the purpose of this Resolution.

Customary Home Occupation- An occupation that does not involve sale of tangible goods, but rather a rendering of a service, not performed on the property unless in accordance with "Home Occupation".

Dangerous Pets- Predatory: any animal, reptile, fish, bird, or insect which either bites, claws, injects venom, strangles, or constricts or pry in manners which could cause serious injury or death to humans. Nuisance: Animals, birds, or reptiles which emit noises or odors of an offensive nature beyond the residential property of the owner. Nature: Any non-native animal, bird,

reptile, fish, or insect which, if released or escaped, could create a threat to local ecology or proliferate to nuisance proportions. Refers to any animal, reptile, bird, fish, or insect, which is trained, restrained, confined, and cared for in any way which demonstrates and which poses a threat of physical harm to humans, or which creates a nuisance to the neighborhood.

Day Spa- An establishment licensed by the State of Ohio offering a variety of personal health and beauty related services, including weight reduction and hair styling, but expressly excluding any adult regulated uses.

Deck- A roofless or roofed, floored structure, typically with a railing, that adjoins and is usually attached to a building and is structurally supported on posts, piers, walls or similar methods.

Density- The number of trailer lots, manufactured homes and/or dwellings units that can be developed on a given area of land. Submerged land under 574 feet above sea level shall be included in complying with the density requirements of the Resolution only for so much of the submerged land over which the development or project is actually constructed.

District- A portion of the township shown on the zoning map within which zoning regulations apply as specified in this resolution.

Drive-In-Theater- An open lot devoted primarily to the showing of motion pictures or theatrical productions on a paid admission basis to patrons seated in automobiles.

Driveway- A private way providing access for vehicles from a road to a dwelling, building, structure, parking space or loading/unloading space.

Dwelling/Dwelling Unit- A building, or portion thereof, designated, used, and intended to be used exclusively for permanent residential occupancy and excluding units designed for transients, recreational vehicles, and vehicles or residences designed to be moved. A manufactured home shall be considered a dwelling as specified in this Resolution. Overnight rental and occupancy of dwelling units shall be prohibited.

Dwelling/Multi-Family- A building or portion thereof, designed, used, and intended to be used for permanent occupancy by three (3) or more families living independently of each other, only and always used by the same occupants, for a continual period of not less than thirty (30) days.

Condominiums shall be considered multi-family dwellings.

Dwelling/One-Family- A detached building designed for occupancy by one (1) family, only and always used by the same occupants, for a continual period of not less than thirty (30) days.

Dwelling/One-Family Temporary Use- A detached building designed for occupancy by one (1) family only and used by the same occupants, who are not the owners, for periods of not less than three (3) consecutive days and not more than thirty (30) consecutive days.

Dwelling/Two-Family- A building designed for occupancy by two (2) families, living independently of each other, only and always used by the same occupants, for a continual period of not less than thirty (30) days.

Earth Disturbing Activity- Any grading, filling, excavating or other alteration of the earth's surface where natural or man-made ground cover is destroyed and which may result in or contribute to erosion or sediment pollution.

Easement- Authorization by a property owner for the use by another party, and for a specific purpose, of any designated part of his property.

Erosion- The process by which the land surface is worn away by the action of water, ice, wind or gravity.

Family- Up to five (5) persons above the age of eighteen (18) and up to six (6) persons below the age of eighteen (18) who are related by blood, adoption, marriage, or guardianship to any of the first five (5) above eighteen (18) years of age, exclusive of live-in employees. Not more than five (5) persons living together in an supported living arraignment under Ohio Revised Code 5126.01 and other applicable statutes and administrative regulations, exclusive of live-in caregivers. Family Shall Not Include: a

society, club, fraternity, sorority, association, lodge combine, federation, coterie, or a like organization; any group of individuals whose association is temporary or seasonal in nature and/or any group of individuals who are in a group living arrangement as a result of criminal offenses.

Farm Market- For the purpose of this resolution, means the use of any property for a market where fifty (50) percent or more of the gross income received from the market is derived from agricultural products raised on property owned, operated or leased by the property owner in a normal crop year.

Fence- A barrier intended to prevent intrusion or escape, or to mark a boundary; constructed of posts and wires, boards, metal, living materials, brick, stone and/or plastic or similar durable materials. Decorative structures not designed as barriers shall be included.

Finished Grade Level- The elevation of the finished grade of the ground adjacent to a building or structure.

Fishing Business- An establishment primarily engaged in providing opportunity for fishing including the sale of related products.

Flea Market- An occasional or periodic market held in an open area or structure where groups of individual sellers offer goods for sale to the public.

Floor Area- The sum of the gross horizontal area of all floors, excluding basement areas and other areas not used for permanent occupancy or use. Calculation of floor area shall include only those areas used for living purposes; garages, carports, patios and other such areas should be excluded from said calculation.

Food Processing- The preparation, storage, or processing of food products including bakeries, dairies, canneries, or other similar businesses.

Foundry- An establishment employing the art, process or act of casting materials.

Frontage- See "Lot Frontage"

Game Room/Arcade- A room in which three (3) or more percentage of games, such as pin ball, pool, video, computer and similar devices played on any mechanical or electronic devices are located for use by the general public.

Garage, Private- An accessory building or a portion of a principal building used for the parking or storage of vehicles.

Garage, Public- A principal or accessory building other than a private garage used for the parking or storage of vehicles.

Garage Sale- A sale held by a property owner or renter of property in a garage, on a driveway or parking lot, porch, attic, or lawn, but not in the living area of any property.

Garage, Service/Repair- Buildings and premises where motor vehicle accessories may be supplied and dispensed including motor vehicle repair, but excluding automotive wrecking.

Gasoline Filling Station- See Garage, Public & Garage, Service.

Gazebo- A freestanding roofed structure open on the sides, similar to a pavilion.

Glare- The sensation produced by luminance within the visual field that is sufficiently greater than the luminance which the eyes are adapted to cause annoyance, discomfort, or loss in visual performance and visibility.

Glare, Direct- The glare resulting from the human eye being able to see the light emitting portion of a light fixture.

Golf Course- A tract of land laid out for at least three (3) holes for playing the game of golf and improved, with any tees, greens, fairways, and hazards and that may include a clubhouse and shelter.

Golf Driving Range- A tract of land used for the practice of hitting golf balls.

Government Building- A building or structure, owned and/or operated by a political subdivision.

Green Space- The percent of area that is not included under lot coverage. An area left undisturbed or undeveloped or maintained as open space for fulfilling a requirement.

Grocery Store- A retail store selling meat, fruit, vegetables, breads, dairy products, minor household supplies, beverages including beer and wine, and other foods, all for use or consumption off the premises.

Hazardous Waste- Substances or materials that by reason of their toxic, caustic, corrosive, abrasive, or other injurious properties may be detrimental or deleterious to the health of any person or others coming into contact with such material or substance and which cannot be handled by routine waste management techniques.

Historical Site- A structure or place of outstanding historical and cultural significance and designated as such by the county, state, or federal government.

Home Occupation- An occupation conducted in a dwelling unit as a secondary use in connection with which there is no person employed other than members of the family residing on the premises, provided:

- A. Such occupation is conducted wholly within the dwelling;
- B. Floor area devoted to such use does not exceed twenty-five (25) percent of the total ground area occupied by all buildings on the lot;
- C. Such use is not objectionable due to noise, hours of operation, traffic generated or hazardous, or noxious process;
- D. Adequate provisions for parking is assured; and
- E. Signs are provided as indicated in accordance to this Resolution.

Hospital/Emergency Care Facility- A facility providing medical, psychiatric, or surgical services for sick or injured persons primarily on an in-patient basis and including ancillary services for outpatient and emergency

treatment, training, research, administration, and services to patients, employees, and visitors.

Hotel/Motel- Any structure consisting of one or more buildings, with more than five (5) sleeping rooms kept, used, maintained, advertised, or held out to the public to be a place where sleeping accommodations are offered for pay to transient guests for a period of thirty (30) days or less.

Indoor Theater- A building, or portion thereof, devoted to showing motion pictures or for dramatic, dance, musical, or other live performances.

Industrial Park- A tract of land that is planned, developed, and operated as an integrated facility for a number of individual industrial uses, with consideration to transportation facilities, circulation, parking, utility needs, aesthetics, and compatibility.

Industrial Unit- A constructed unit that is approved by the Ohio Department of Industrial Relations and meets the requirements of Section 4101:2-98 of the Ohio Basic Building Code. Verification of whether the unit is an industrial unit or dwelling as approved by the State of Ohio can be made by the Trumbull County Building Inspection Office. The industrial unit must be located on an individual lot upon a permanent foundation in compliance with this Resolution.

Institution- A building occupied by a non-profit corporation or a non-profit organization.

Intersection- The junction of any two (2) or more dedicated and accepted public streets in Bazetta Township.

Junk- Any waste, discarded or salvaged materials including, but not limited to, scrap metal, building materials, batteries, glass, paper, plastic, rags, rope, rubber, cordage, barrels, piles of rotting wood, machinery and dismantled or wrecked vehicles or parts thereof.

Junk Vehicle- Any vehicle that meets all of the following criteria. It is (1) three (3) model years old or older; (2) apparently inoperable; and (3)

extensively damaged, including, but not limited to, any of the following: missing wheels, tires, engine, or transmission.

Junk Yard- An establishment or place of business, which is maintained or operated for the purpose of storing, keeping, buying, or selling junk, or for the maintenance or operation of an automobile graveyard.

Kennel- Any lot or premises on which four (4) or more domesticated dogs and cats, more than four (4) months of age are housed, groomed, bred, boarded, trained, bought, or sold for commercial gain and which offers provisions for minor medical treatment.

Landing Strip- Any runway and necessary taxiway areas for the use of no more than two (2) aircraft that are privately owned and used exclusively for the landing of crop dusting and similar function aircraft.

Landscaped Area- An area improved only with materials defined as "landscaping" and maintained in a controlled manner.

Landscaping- The exterior installation of any living plant material such as trees, plants, grass, shrubs, flowers, and other natural vegetative cover; and may include structural or decorative features such as walkways, retaining walls, fences, benches, lighting, works of art, reflecting pools and fountains. Landscaping may also include other supportive elements such as irrigation systems, ponds, watercourses, mulch, topsoil, pavers, and decorative rock; and, the preservation, protection, or replacement of existing wetlands, trees, shrubs, and similar living plant material, but, must follow all applicable regulations contained in this resolution.

Landscaping Business- A commercial use which provides landscaping services, or the sale at retail of sod, trees, shrubs, plants or other material for landscaping purposes, and/or facilities for the maintenance and storage of equipment and material used for landscaping.

Light Trespass- Light emitted by a lighting installation which falls outside the boundaries of the lot on which the installation is sited.

Line of a Building- A line of a building or “building line” whenever mentioned in this Resolution is either the main foundation wall or the line of any covered porch extending outside the main foundation wall, not including steps or walks, whichever is nearer the lot line in question.

Loading Berth or Space- An off-street space or berth on the same lot with a building for the temporary parking of a commercial vehicle while loading or unloading merchandise or materials.

Lot- A parcel of land of sufficient size to meet minimum zoning requirements for use, coverage, and area and to provide such yards and other open spaces as are herein required. Such lot shall have improved frontage on an improved public street, or on an approved private street, and may consist of:

- A. A single lot of record;
- B. A portion of a lot of record;
- C. A combination of complete lots of record, of complete lots of record or portions of lots of records, or of portions of lots of record.

Once declared, such uses shall be identified in the zoning permit and none of these lands shall be sold separately, unless all parcels created by said division meet the minimum zoning size requirements for the zoning district in which they occur.

Lot Coverage- The ratio of enclosed ground floor area of all buildings, principal and accessory, on a lot to the horizontally projected area of the lot, expressed as a percentage.

Lot Frontage- The width of the lot at the street right-of-way. For the purpose of determining yard requirements on corner lots, all sides of a lot adjacent to the street shall be considered frontage, and yards shall be provided as indicated under “Yard” in this Resolution.

Lot Lines- Front: A front lot line or “front property line” or “property frontage” shall be construed to be coincident with the principal road line of

the lot. If there is no established right-of-way line for the road or street, said line shall be deemed to be thirty (30) feet from the center of the road. Rear: A rear lot line or "rear property line" shall be the property line opposite the front lot line as defined in this Resolution. If a lot is not in the form of a rectangle, but is irregular in shape, there shall be no rear lot line unless the principal building on the lot faces an angle thereof, the one side of said angle shall be the front lot line and the line opposite said angle shall be the rear lot line. Setback Line: A lot, with two (2) sides of which are bounded by margins of intersecting dedicated public highways.

Lot, Minimum Area of- The area of a lot is computed exclusive of any portion of the right-of-way of any public or private street or easement of record required for public water, sanitary sewer, or storm sewer.

Lot Measurements- A lot shall be measured as follows:

- A. Depth: The distance between the mid-points of a straight lines connecting the foremost points of the side lot lines in front and the rear most points of the side lot lines in the rear.
- B. Width: The distance between straight lines connecting front and rear lot lines at each side of the lot, measured at the building setback line.

Lot of Record- A lot which is part of a subdivision recorded in the office of the County Recorder, or a lot or parcel described by metes and bounds, the description of which has been so recorded.

Lot Types- Terminology used in this Resolution with reference to corner lots, interior lots, and through lots, (double-frontage lots) is as follows:

- A. Corner Lot: a lot located at the intersection of two (2) or more streets;
- B. Interior Lot: a lot with only one (1) frontage on a street; and
- C. Through (Double-Frontage) Lot: a lot other than a corner lot with frontage on more than one (1) street.

Manufactured Home- A building unit or assembly of closed construction that is fabricated in an off-site facility and constructed in conformance with

the federal construction and safety standards established by the Secretary of Housing and Urban Development pursuant to the "Manufactured Housing Construction and Safety Standards Act of 1974" and that has a permanent label or tag affixed to it certifying compliance with all applicable federal construction and safety standards.

Manufactured Home Park- Any tract of land upon which three (3) or more manufactured homes used for habitation are parked, either free of charge or for revenue purposes, and includes any roadways, buildings, structures, vehicles, or enclosures used/intended for use as part of the facilities of said park.

Manufactured Home Subdivision- A tract of land which is subdivided and the individual lots are not for rent or rented, but are for sale or sold for the purpose of installation of manufactured homes on the lots is not a manufactured home park even though three (3) or more manufactured homes are parked thereon if the roadways are dedicated to the local governmental authority.

Manufacturing, Heavy- Manufacturing, processing, assembling, storing, testing, and similar industrial uses which are generally major operations and extensive in character; require large sites, open storage and service areas, extensive services and facilities, ready access to regional transportation; and normally generate some nuisances such as smoke, noise, vibration, dust, air pollution, and water pollution, but not beyond the district boundary.

Manufacturing, Light- Manufacturing or other industrial uses which are usually controlled operations, relatively clean, quiet, and free of objectionable or hazardous elements such as smoke, noise, odor or dust; operating and storing within closed structures, and generating little industrial traffic and no nuisances.

Marina- A boat basin that has docks or moorings for seven (7) or more watercraft as defined in Section 1547.01 of the Ohio Revised Code, "Marina" does not include:

A. Docks or moorings contiguous to a private residence and used only by the occupant of that residence and his non-paying guests; and

B. Any boat basin located on waters where the watercraft used is normally unsuited for the installation of permanent sanitary systems.

Massage- Any method of exerting pressure on, stroking, kneading, rubbing, tapping, pounding, vibrating, or simulating, the external soft tissue of the body with the hands, or with the aid of any mechanical or electrical apparatus or appliance.

Massage Establishment- Any fixed place of business where a person offers massages to patrons for a fee which may be in connection with the provision of another legitimate service.

Masseur or Masseuse- Any individual who performs massages at a massage establishment.

Metal Stamping- An establishment, within an enclosed building, employing a device or instrument used for making a permanent or lasting imprint on metal.

Minerals- Substances or materials excavated from natural deposits on or in the earth.

Mini-Warehouse- A structure containing separate storage spaces usually containing about thirty (30) to four hundred (400) square feet each with direct access to paved driveways, leased, rented, or sold on an individual basis for the storage of non-hazardous personal goods, and not exceeding twenty (20) feet in height.

Miniature Golf- A facility, usually consisting of nine (9) or eighteen (18) holes, where individuals use a putter to hit a golf ball into a designated hole.

Monument- A statue, pillar, or other non-habitable structure erected in memory of the dead or of a person or event.

Motel/Hotel- Any structure consisting of one or more buildings, with more than five (5) sleeping rooms kept, used, maintained, advertised, or held out to the public to be a place where sleeping accommodations are offered for pay to transient guests for a period of thirty (30) days or less.

Motor Vehicle – A motor vehicle as defined in the Ohio Revised Code.

Non-Conforming Uses- A building, structure or use of land existing at the time of enactment of this Resolution, and which does not conform to the regulations of the district or zone in which it is situated.

Nude or Nudity- Showing of either the human male or female genitals, pubic area, or buttocks with less than a fully opaque covering or the female breast with less than a full opaque covering on any part of the nipple.

Nursing Home- A home or facility for the care of the handicapped, aged, or ill persons in which three (3) or more persons are housed and cared for, and which may be operated for commercial gain.

Nursery School- An establishment designed to provide care or instruction of two (2) or more children who are not residents of said establishment which is operated on a regular basis whether for commercial gain or not.

Nursery, Plant Materials or Greenhouse- Land, building, structure, or combination thereof for the storage, cultivation, transplanting of live trees, shrubs, or plants offered for retail sale on the premises including products used for gardening or landscaping.

Open Space- An area open to the sky which may be on the same lot with a building. The area may include, along with the natural environmental features, swimming pool, tennis courts, any other recreational facilities deemed permissible. Streets, structures for habitation, submerged land, and the likes shall not be included.

Parking Area or Lot- An open area, other than a private parking area, street or alley used for the parking of vehicles and available for public and quasi-public use.

Parking Space, Off-Street- For the purpose of this Resolution, an off-street parking space shall consist of an area adequate for parking an automobile with room for opening doors on both sides, together with properly related access to a street or alley and maneuvering room, but shall be located totally outside of any street or alley right-of-way, and meeting all requirements of the Ohio Revised Code.

Patio- A paved/concrete structure without a roof and open on the sides.

Pavilion- See "Gazebo".

Personal Services- Establishments that are primarily engaged in providing services generally involving the care of a person or person's possessions. Personal services may include, but are not limited to, laundry and dry-cleaning services, barber shops, beauty salons, health and fitness studios, music schools, informational and instructional services, tanning salons, and portrait studios.

Place of Worship- See "Church"

Playfield- Lands used and equipped for athletics.

Playground- Lands used and equipped for recreation, especially for children.

Planned Unit Development- An area of a minimum contiguous size of ten (10) acres to be planned and developed as a single entity and containing one or more types of residential development. Appropriate commercial, public or quasi-public uses may be included if such uses are primarily for the benefit of the residential development and if it is approved as part of the overall development plan.

Porch- A structure with a roof attached to the principal dwelling or accessory structure that adjoins an entrance. Placement of the porch shall not violate any other provisions of this resolution.

Printing Shop/Publishing- A commercial facility where documents are impressed with ink or similar substance resulting in a permanent copy of something.

Professional Activities- the use of offices and related spaces for such professional services as are provided by medical practitioners, lawyers, architects, and engineers, and similar professions.

Propane Storage Facility- A facility where two thousand (2,000) gallons or more of liquefied petroleum gases are stored for the purpose of distribution or sale to others.

Public Community Facility- Any facility owned and operated by a government agency for use by the general public.

Public Park- Land owned by a government entity which has been designated for a park or recreational activities, including, but not limited to, a park, playground, nature trails, swimming pool, reservoir, athletic field, basketball or tennis courts, pedestrian/bicycle paths, open spaces, wilderness areas, or similar public land within the Township which is under the control, operation, or management of the Township, county, or state.

Public Utility- Defined in this resolution.

Quarrying- A place where rock, ore, stone, or similar materials are excavated for sale or for off-site use.

Radio- The communication of impulses, sounds, and pictures through space by electromagnetic waves.

Recreational Camp- An area of land located, established, and maintained for occupancy by three (3) or more recreational vehicles as defined herein which are regularly accommodated with or without charge. No recreational vehicle within a camp shall be occupied on a permanent basis. Such camp shall include any building, structure, or fixture or equipment that is used or intended to be used in connection with providing such accommodations.

Recreation Facility- A place designed and equipped for the conduct of sports and leisure-time activities.

Recreation Facility, Commercial- A recreation facility operated as a business and open to the public for a fee.

Recreation Facility, Private- A recreation facility operated by a nonprofit organization and open only to bona fide members and guests of such nonprofit organization.

Recreational Vehicle- Defined as and including the following:

A. Travel Trailer (including 5th wheels): A vehicle portable structure built on a chassis designed to be used as a temporary dwelling for travel, recreation, and vacation use and not exceeding thirty-five (35) feet in length.

B. Truck Camper: A structure designed primarily to be mounted on a truck and with sufficient equipment to render it suitable for use as a temporary dwelling for travel, recreation and vacation uses.

C. Motor Home: A portable dwelling designed and constructed as an integral part of a self-propelled vehicle which is more than seven (7) feet high and/or more than sixteen (16) feet long.

D. Folding Tent Trailer: A canvas folding structure mounted on wheels and designated for travel and vacation use.

E. Boats and Boat Trailers: Includes boats, floats, rafts, personal watercraft, and the normal equipment required to transport the same on the highway.

Research Laboratories- An establishment or other facility for carrying on investigation in the natural, physical, or social sciences, which may include engineering and product development.

Resort- A mixed-used facility for transient guests where the primary attraction is recreational features and activities, but which offers lodging accommodations through cabins, cottages, recreational vehicles, tents, and the like.

Restaurant- An establishment where food and drink for sale to the general public is prepared, served, and consumed on the premises. Any entertainment or music, associated with the restaurant, must be within a fully enclosed building.

Rest Home- A structure operated for profit, in favor of the care of aged or infirmed persons.

Riding Stable- Any land or structure used for the care and grooming of horses or ponies for which consideration is offered or received.

Right-of-Way- All land included within an area dedicated to public use as a road, or land recorded as an easement for private use as a road, for ingress and egress.

Riparian Area- The transition area between flowing water and terrestrial ecosystems that may be composed of trees, shrubs and surrounding vegetation which serve to stabilize erodible soil, improve both surface and ground water quality, increase shading and enhance wildlife habitat.

Riparian Setback- The real property adjacent to a designated watercourse located in the area defined by the criteria set forth in this resolution.

Road- See "Street"

Roadside Stand- A structure designed or used for the display or sale of agricultural and related products provided some of the products are raised by the owner or person farming the property on which the stand is located.

Rock Crusher- Any piece of equipment used to pulverize or reduce to smaller particles rocks or stones.

School- Any public or private educational facility, including but not limited to, child day care facilities, nursery schools, pre-schools, kindergartens, elementary schools, primary schools, intermediate schools, junior high schools, middle schools, high schools, vocational schools, secondary schools, continuation schools, special education schools, colleges, junior colleges,

and universities. School includes the school ground, but does not include the facilities used primarily for another purpose and only incidentally as a school.

Semi-Nude- A state of dress in which clothing covers no more than the genitals, pubic region, and areolas of the female breasts, as well as portions of the body covered by supporting straps or devices.

Setback Line- A line established on a lot, at a specified distance from and parallel to a side or rear lot line, or in the case of a front yard, parallel to the road right-of-way or the water's edge, to restrict the encroachment of buildings on the line, except as otherwise provided herein.

Sewage Disposal Plant- A plant approved by state and county sanitary officers giving primary and secondary treatment to sewage and operated and maintained by assessments against the property served; said assessments being collected by Trumbull County.

Sexual or Genital Area- Includes the genitalia, pubic area, anus, perineum of any person, and the breasts of a female.

Sexually Oriented Business- An adult arcade, adult bookstore, adult cabaret, adult health club, and adult motion picture theater or any establishment providing goods or services related to adult material.

Sexually Oriented Devices- Without limitation, any artificial or simulated specific anatomical area or other device or paraphernalia that is designed principally for specified sexual activities, but shall not mean any contraceptive device.

Sign- Any device designed to inform or attract the attention of persons.

A. Permanent Sign- Any free-standing, non-movable sign not affixed to a building or structure.

B. Temporary Sign- Any sign or advertising display designed or intended to be displayed for a short period of time for a specific event or election.

C. Portable Sign- Any sign or advertising display designed to be moved and requiring little or no permanent affixation to a building, structure, or the ground.

D. Identification Sign- Any sign giving the nature, logo, trademark or other identification symbol; address; or any combination of the name, symbol, and address of a building, business, development, or establishment on the premises where the building, business, development, or establishment is located.

E. Directory Sign- Any sign which directs attention to a business, commodity, service, or entertainment conducted at a location other than the premises on which the sign is located, but within five (5) miles of the sign's location.

F. Wall Sign- A sign painted on the surface of an outside wall of a building or attached parallel and close to such surface and not extending beyond it.

Shop- A small retail establishment offering a specialized line of goods and services or handicraft items including such facilities as hobby, bicycle, plumbing, etc.

Spa- See "Day Spa"

Specified Anatomical Areas- Means the male genitals in a state of sexual arousal and /or the vulva or more intimate parts of the female genitals.

Slaughter House- An establishment where animals are butchered.

Specified Sexual Activities- Includes any of the following:

A. The fondling or other erotic touching of human genital, pubic region, buttock, anus, or female breasts;

B. Sex acts, actual or simulated, including intercourse, oral copulation or sodomy;

C. Masturbation, actual or simulated, or

D. Excretory functions as part of or in connection with any of the activities A- C above.

Storage Area- Any area, building, lot or facility designed, adapted, or used for the storage of more than three (3) boats, trailers, campers, recreational vehicles, boat trailers, and/or boat cradles for periods in excess of seven (7) consecutive days.

Storage Container/Portable- A container of multiple sizes, designed, rented or leased for the temporary storage of commercial, industrial or residential goods that does not contain a foundation or wheels for movement.

Examples of this use include piggyback containers that can be transported by mounting on a chassis and "POD" type boxes that can be transported on a flatbed or other truck; but does not include prefabricated sheds that are not designed for transportation after erection, or commercial trailers used by construction or other uses in the regular performance of their business.

Story- That part of a building between the surface of the floor and the ceiling immediately above it.

Street- A public or improved private thoroughfare other than an alley. For the purpose of this Resolution, the word "street" shall include the words "road", "lane" and "highway".

Structural Alteration/Change- Any change in or addition to the supporting members of a structure, such as bearing walls, beams, foundations, columns or girders.

Structure- Anything constructed, placed, or erected, the use of which requires location on the ground or attached to something on the ground.

Substantial Evidence- More than a mere scintilla of evidence. It means

Substantial Progress- Any construction, reconstruction, repair, or other improvement of a property, the cost of which equals or exceeds fifty (50) percent of the estimated total cost of such project, and completed within a specified time frame.

Swimming Pool- A permanent or semi-permanent structure, either above or below the surface of the ground, for the purpose of holding water for recreation or therapeutic purposes. This definition shall not apply to wading pools or other similar structures less than eighteen (18) inches in depth. The construction material is not significant.

Tavern/Night Club- See Bar, Saloon, Tavern/Night Club.

Temporary Building/Structure/Use- A building, structure, or use established for a fixed period of time with the intent to remove the building/structure or discontinue the use upon the expiration of the time period. Welcome centers, sales offices, information centers, etc. are included herein.

Townhouse- Same as Dwelling, Multi-Family.

Trailer Camp- Same as Recreational Camp.

Unnecessary Hardship- When the zoning regulation, when viewing the property in the setting of its environment, is so unreasonable as to constitute an arbitrary and capricious interference with the basic right of private property

Use- The specific purpose for which land or a building is designated, arranged, intended, or for which it is maintained.

Variance- A modification of the strict terms of the relevant regulations where such modification will not be contrary to the public interest where owing to conditions peculiar to the property and not the result of the action of the applicant, a literal enforcement of the regulations would result in unnecessary and undue hardship.

Vehicle- An automobile, truck, bus, van, trailer, camper, or boat secured to a trailer, and that which is mobile and has wheels, tracks, etc. for mobility.

Veterinary Clinic or Animal Hospital- A place used for the care, grooming, diagnosis, and treatment of sick, ailing, infirmed, or injured animals and those who are in need of medical or surgical attention and may include

overnight accommodations on the premises for their treatment, observation and/or recuperation.

Warehouse- A building used primarily for the storage of goods and materials.

Warehouse Business- An establishment primarily engaged in selling merchandise to retailers; to industrial, commercial, institutional, or professional business users; to other wholesalers; or acting as agents or brokers and buying merchandise for, or selling merchandise to, such individuals or companies.

Wind Farm, Small- A wind powered electric generating facility, consisting of two or more wind turbines, whose main purpose is to supply electricity with a single interconnection to the electric grid, and designed for or capable of operating at an aggregate capacity of less than five (5) megawatts.

Windmill, High Impact- A wind energy conversion system consisting of a wind turbine, a tower, and associated control or conversion electronics that has a rated capacity greater than one hundred (100) kW.

Windmill, Low Impact- A wind energy conversion system consisting of a wind turbine, a tower, and associated control or conversion electronics which has a rated capacity of not more than one hundred (100) kW and which is intended to primarily reduce on-site consumption of utility power.

Yard, Front- A yard extending across the full width of the lot between the nearest front main building and the street right-of-way; the depth of the front yard shall be measured horizontally from the nearest part of a main building towards the nearest point of the street right-of-way line. For lots fronting two streets, the lot with the traditional front entrance door shall be considered the front lot.

Yard, Rear- A yard extending across the full width of the lot between the nearest rear and building and the rear lot line. The depth of the rear yard

shall be measured horizontally from the nearest point of the rear lot line, or to the center of an alley if one is present.

Yard, Required Front- The open space between the front lot line and the beginning of the building area, established by the setback dimensions of each district. Such required front yard is unoccupied and unobstructed from the ground upward, except for accessory buildings and/or structures, which may be located in this area if they comply with the regulations established in this resolution for such accessory buildings and/or structures.

Yard, Required Rear- The open space between the rear lot line and the beginning of the building area, established by the setback dimensions of each district. Such required rear yard is unoccupied and unobstructed from the ground upward, except for accessory buildings and/or structures, which may be located in this area if they comply with the regulations established in this resolution for such accessory buildings and/or structures.

Yard, Required Side- The open space between the front side line and the beginning of the building area, established by the setback dimensions of each district. Such required side yard is unoccupied and unobstructed from the ground upward, except for accessory buildings and/or structures, which may be located in this area if they comply with the regulations established in this resolution for such accessory buildings and/or structures.

Yard, Side- A yard between a main building and the side lot line extending from the front yard or from lot line when no front yard is required to the rear yard. The width of the side yard shall be measured horizontally from the nearest point of the side lot line to the nearest point of the main building.

Zoning Certificate/Permit- A document issued by the Zoning Inspector authorizing the use of lots, structures, uses of land and structures, and the characteristics of the uses.



TRUMBULL COUNTY PLANNING COMMISSION

347 N. PARK AVENUE

WARREN, OHIO 44481

William F. Miller, Director

Telephone: (330) 675-2480

Fax: (330) 675-2790

July 9, 2013

Ms. Jean Eddy, Secretary
Bazetta Township Zoning Commission
3372 State Route 5, N.E.
Cortland, OH 44410

Dear Ms. Eddy:

Re: Z-2013-12 – Text Amendments
Bazetta Township

Enclosed is a copy of Resolution No. 7-2013-36 which was adopted by the Trumbull County Planning Commission on July 9, 2013. This resolution recommends approval of the following:

- A. Introduction
- B. Section 1: General Provisions
- C. Section 5: Prohibited Uses – Item “Z”
- D. Section 21B: Fence Regulations
- E. Section 28: Gas & Oil Well Regulations
- F. Section 2: Definitions – With the suggested following items included:
 1. Fireworks Consumer 1.4G
 2. Fireworks Professional 13.G
 3. Higher Use
 4. Internet Café/Internet Sweepstake Business; and

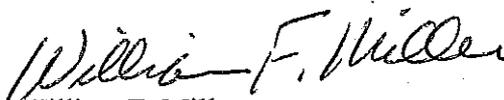
This resolution also recommends denial of Section 7: Outdoor Advertising for the following reasons:

1. Authorized Signs are not defined in the regulations and therefore left up to interpretation.
2. The regulations are very unclear as to the types of signs permitted in each of the Zoning Districts.
3. Sign standards are incomplete and very limited for different types of signs.
4. The type of sign permitted in each of the zoning districts and specific development standards associated with each type of sign should be clearly specified in the regulations.

Ms. Jean Eddy, Secretary
July 9, 2013
Page 2

Also enclosed is a copy of the July 2, 2013, Plats and Zoning Committee meeting minutes. If you have any questions or comments, please contact David Dubiaga of this office.

Respectfully,


William F. Miller
Director

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Enclosures

Adopted by the Trumbull County
Planning Commission 7/9/2013

RESOLUTION NO. 7-2013-36

ZONING

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission met on July 2, 2013, and reviewed with the Commission staff all pertinent documentation, research, and data relative to case number Z-2013-12 entitled Text Amendments - Bazetta Township; and

WHEREAS: The minutes of this meeting are on file; and

WHEREAS: The following proposed zoning amendments are in conformity with the Trumbull County and Bazetta Township Comprehensive Plans:

- A. Introduction
- B. Section 1: General Provisions
- C. Section 5: Prohibited Uses – Item “Z”
- D. Section 21B: Fence Regulations
- E. Section 28: Gas & Oil Well Regulations
- F. Section 2: Definitions – With the suggested following items included:
 - 1. Fireworks Consumer 1.4G
 - 2. Fireworks Professional 13.G
 - 3. Higher Use
 - 4. Internet Café/Internet Sweepstake Business; and

WHEREAS: The following proposed zoning amendment is not in conformity with the Trumbull County and Bazetta Township Comprehensive Plans:

- A. Section 7: Outdoor Advertising; and

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zoning amendments are in the best interest of Bazetta Township:

- A. Introduction
- B. Section 1: General Provisions
- C. Section 5: Prohibited Uses – Item “Z”
- D. Section 21B: Fence Regulations
- E. Section 28: Gas & Oil Well Regulations
- F. Section 2: Definitions – With the suggested following items included:
 - 1. Fireworks Consumer 1.4G
 - 2. Fireworks Professional 13.G
 - 3. Higher Use
 - 4. Internet Café/Internet Sweepstake Business; and

RESOLUTION NO. 7-2013-36, Continued:

WHEREAS:

The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zoning amendment is not in the best interest of Bazetta Township:

- A. Section 7: Outdoor Advertising;

NOW, THEREFORE,
BE IT RESOLVED:

That the Trumbull County Planning Commission recommends approval of the proposed zoning amendments:

- A. Introduction
- B. Section 1: General Provisions
- C. Section 5: Prohibited Uses – Item “Z”
- D. Section 21B: Fence Regulations
- E. Section 28: Gas & Oil Well Regulations
- F. Section 2: Definitions – With the suggested following items included:
 - 1. Fireworks Consumer 1.4G
 - 2. Fireworks Professional 13.G
 - 3. Higher Use
 - 4. Internet Café/Internet Sweepstake Business;

NOW, THEREFORE,
BE IT RESOLVED:

That the Trumbull County Planning Commission recommends denial of the proposed zoning amendment:

- A. Section 7: Outdoor Advertising;

NOW, THEREFORE,
BE IT RESOLVED:

That the Trumbull County Planning Commission approves the forwarding of the proposed correspondence to the Township of Bazetta.

**Trumbull County Planning Commission
Plats and Zoning Committee Meeting
July 2, 2013 – Page 6**

P-2013-20, Continued:

Site Conditions:

Existing Lot No. 11 is the site of an existing single-family dwelling serviced with an individual sewage disposal system and well water.

Agency Comments:

- Section 405 of the Trumbull County Subdivision Regulations requires a lot frontage of 150 feet and an area of 1 ½ acres for parcels not serviced with sanitary sewer.
- Proposed Lot 11-A requires lot frontage and area variances.
- Section 203 of the Trumbull County Subdivision Regulations permits variances where physical conditions result in unnecessary hardship from strict application of the regulations.

Recommendation:

Mr. Shader made a motion to recommend approval of lot frontage and area variances and the proposed replat; seconded by Mr. Mahan. The motion carried.

ZONING:

**Z-2013-12 – TEXT AMENDMENTS – BAZETTA TOWNSHIP
SUBMITTED: 6/5/2013**

Introduction:

Replaces the current introduction of the Bazetta Township Zoning Resolution.

Section 1: General Provisions

- Reinstates the purpose of the resolution to promote health, safety, morals, comfort and general welfare of the township.
- Adds various general provisions such as:
 - Powers not conferred by Chapter 519 of the *Ohio Revised Code*.
 - Schedule of fees, charges and expenses.
 - Conflicting provisions and amendments.
 - Annexed territory and severability.

Z-2013-12, Continued:

Section 2: Definitions

Replaces the current definitions adding approximately 190 new definitions.

Comments:

The following items, although currently defined in other sections of the zoning resolution, should be reflected in this proposed Section 2:

- “Fireworks Consumer 1.4G”
- “Fireworks Professional 1.3G”
- “Higher Use”
- “Internet Café/Internet Sweepstake Business”

Section 5: Prohibited Uses - Item “Z”

- Dumpster Location, Height and Screening will replace the current Item “Z” permitting dumpsters and waste compactors in the “R-1,” “R-2,” “RA,” “C-1,” “C-2,” and the “C-3” Districts subject to the provisions specified.

Section 7: Outdoor Advertising

- The proposed amendment replaces the current section adding several provisions for the regulation of signs that include Definitions, General Requirements and Prohibitions for All Signs, Measurement of Sign Area, Sign Standards and Permit Requirements for all authorized signs in each type of zoning district.

General Requirements:

- Regulates brightness, light trespass, glare and vehicular distraction for Illuminated Signs, Changeable Copy Signs, Electronic Message Centers and Video LED Billboards.
- Prohibits signs from being posted on trees or utility poles.
- Prohibits signs attached to any parked vehicle or trailer and located for the primary purpose of displaying such sign.

**Trumbull County Planning Commission
Plats and Zoning Committee Meeting
July 2, 2013 – Page 8**

Z-2013-12, Continued:

Residential Zones

- All authorized signs that require a permit must be greater than 6 square feet and less than 15 square feet in an area with a maximum height of 4 feet.
- Authorized signs include those which are incidental to places of worship, libraries, museums, social clubs and those advertising a commercial enterprise conducted on the premises.

Professional Office Commercial Zones

- All signage shall be attached to the building not to exceed 10 square feet and a maximum height of 18 inches.
- No roof type signs are permitted.
- No sign erected perpendicular to the face of the building is permitted.

Commercial Zones

- All signs greater than 6 square feet require a permit.
- Freestanding signs shall not exceed an area of 125 square feet with a maximum height of 25 feet.

Industrial Zones

- All signs must comply with requirements specified in the Commercial Zones.

Comments:

- Authorized Signs are not defined in the regulations and therefore left up to interpretation.
- The regulations are very unclear as to the types of signs permitted in each of the Zoning Districts except those specifically prohibited in the Professional Office Commercial Zone.
- Sign standards are incomplete and very limited for different types of signs available. For example: Free-standing sign types include pole, monument, pylon and ground mounted signs from which numerous variations are possible. The display area and facing of the various types are different and therefore should be recognized and addressed in the regulations.
- An Authorized Sign as interpreted from the proposed regulations implies to mean: Any sign which is necessary for the proper function and accessory to the permitted use within a particular zoning district.
- The type of sign permitted in each of the zoning districts and specific development standards associated with each type of sign should be clearly specified in the regulations.

Z-2013-12, Continued:

Section 21B: Fence Regulations

- The proposed fence regulations will replace the current regulations and will encompass and be interchangeable to mean a wall, landscaping timbers or ties and a flower bed constructed of any like materials, hedges, shrubs or any vegetation representing a living fence.

Section 28: Gas & Oil Well Regulations

- Adds the definition of a “Well” and “Temporary Inactive Well” as defined in Chapter 1509 of the *Ohio Revised Code*. Also adds the definitions of a “Discovery Well,” “Horizontal Well,” and “Injection Well.”
- Adds the requirement of a permit fee for oil and gas wells to be established by the Board of Trustees.

Recommendation:

Mr. Shader made a motion to recommend approval of the following proposed amendments as submitted:

- Introduction
- Section 1: General Provisions
- Section 5: Prohibited Uses - Item “Z”
- Section 21B: Fence Regulations
- Section 28: Gas & Oil Well Regulations

The motion was seconded by Mr. Mahan. The motion carried.

Mr. Shader also made a motion to recommend approval of the following proposed amendment with the following suggestions:

- Section 2: Definitions
The following items, although currently defined in other sections of the Zoning Resolution, should be reflected in this proposed Section 2.
 - Fireworks Consumer 1.4G
 - Fireworks Professional 1.3G
 - Higher Use
 - Internet Café/Internet Sweepstake Business

The motion was seconded by Mr. Mahan. The motion carried.



TRUMBULL COUNTY PLANNING COMMISSION

347 N. PARK AVENUE

WARREN, OHIO 44481

William F. Miller, Director

Telephone: (330) 675-2480

Fax: (330) 675-2790

July 9, 2013

Ms. Jean Eddy, Secretary
Bazetta Township Zoning Commission
3372 State Route 5, N.E.
Cortland, OH 44410

Dear Ms. Eddy:

Re: Z-2013-14 – Text Amendment
Bazetta Township

Enclosed is a copy of Resolution No. 7-2013-38 which was adopted by the Trumbull County Planning Commission at its regular board meeting on July 9, 2013. This resolution recommends approval of the above-mentioned text amendment to the Bazetta Township Zoning Regulations regarding Section 7: Outdoor Advertising.

Also enclosed is a copy of the July 2, 2013, Plats and Zoning Committee meeting minutes. If you have any questions or comments, please contact David Dubiaga of this office.

Respectfully,


William F. Miller
Director

mas

Enclosures

Trumbull County Planning Commission
Plats and Zoning Committee Meeting
July 2, 2013 – Page 12

Z-2013-13, Continued:

- Vacant Commercial "C-3" zoned land is readily available within the township in areas more suitable for commercial development.
- The proposed change in the zoning classification does not comply with the recommendations of the Future Land Use section of the Bazetta Township Comprehensive Plan.

The motion was seconded by Mr. Mahan. The motion carried.

Z-2013-14 – TEXT AMENDMENT - BAZETTA TOWNSHIP
SUBMITTED: 7/1/2013

Section 7: Outdoor Advertising

The proposed amendment replaces the current section adding several provisions for the regulation of signs that include Definitions, General and Specific Requirements, Measurement of Sign Area, Sign Standards and Permit Requirements for all type of signs in each Zoning District.

General Requirements:

Regulates location, lighting, sight interference, traffic safety, design construction and maintenance.

Specific Requirements:

Specifies development standards associated with the various types of signs permitted in each of the zoning districts.

Recommendation:

Mr. Shader made a motion and seconded by Mr. Mahan to recommend approval of the proposed amendment for Section 7: "Outdoor Advertising" as submitted. The motion carried.

There being no further business, Mr. Mahan made a motion to adjourn; seconded by Mr. Shader. The motion carried. The meeting was adjourned at 9:30 a.m.

Signed: Lenus Kostoff

Date: July 9, 2013

**Adopted by the Trumbull County
Planning Commission 7/9/2013**

RESOLUTION NO. 7-2013-38

ZONING

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission met on July 2, 2013, and reviewed with the Commission staff all pertinent documentation, research, and data relative to case number Z-2013-14 entitled Text Amendment - Bazetta Township; and

WHEREAS: The minutes of this meeting are on file; and

WHEREAS: The proposed zoning amendment is in conformity with the Trumbull County and Bazetta Township Comprehensive Plans; and

WHEREAS: The Plats and Zoning Committee of the Trumbull County Planning Commission has determined that the proposed zoning amendment is in the best interest of Bazetta Township;

NOW, THEREFORE,
BE IT RESOLVED: That the Trumbull County Planning Commission recommends approval of the proposed zoning amendment;

NOW, THEREFORE,
BE IT RESOLVED: That the Trumbull County Planning Commission approves the forwarding of the proposed correspondence to the Township of Bazetta.

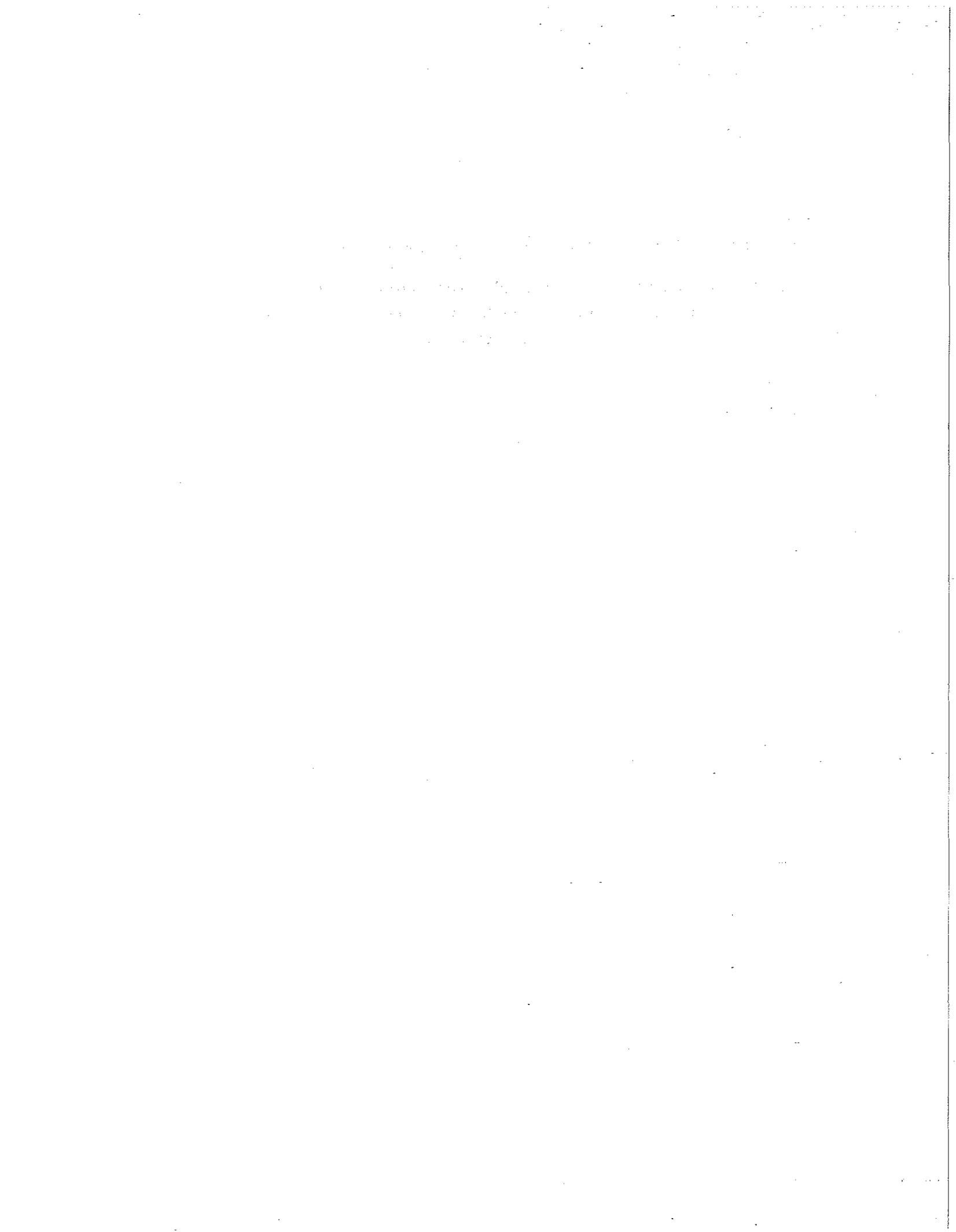
Figure 1



To remove the following language from the Bazetta Township Zoning Resolution;

In Section 4: Church and or Church School and or place of worship and that such church or church school and or other places of worship shall have a minimum requirement of one (1) acre lot and not more than three (3) acre lot; and, further provide that said church and or church school and or other place of worship shall have a minimum side yard clearance on each side of said building of not less than fifty percent (50%) of the distance constituting the frontage of the structure . (page 4)

In Section 4: - 3C.--- All (page 6)



In general, Churches and religious organizations are regulated by the same Zoning laws as other organizations. Unfortunately, Cities and local governments often enact zoning ordinances that are specifically designed to prevent churches and other tax-exempt organizations from building in certain areas in order to increase tax-revenue. While this is often the primary motivation for the ordinances, cities rarely admit it, justifying the regulations on other grounds such as the prevention of fraud or ensuring that all contribute equally to carrying their legally mandated share of the tax burden. In some instances, however, cities have specifically claimed increasing the tax-revenue as their primary justification for denying a church's application for a building permit.

The Religious Land Use and Institutionalized Persons Act (RLUIPA) was passed by Congress in 2000 to protect Churches and religious organization from zoning ordinances that target churches for different treatment, or that place a "substantial burden" on a person or organization's ability to worship. The Supreme Court upheld the constitutionality of RLUIPA in the 2005 case of *Cutter v. Wilkinson*, 544 U.S. 709 (2005).

Equal Protection

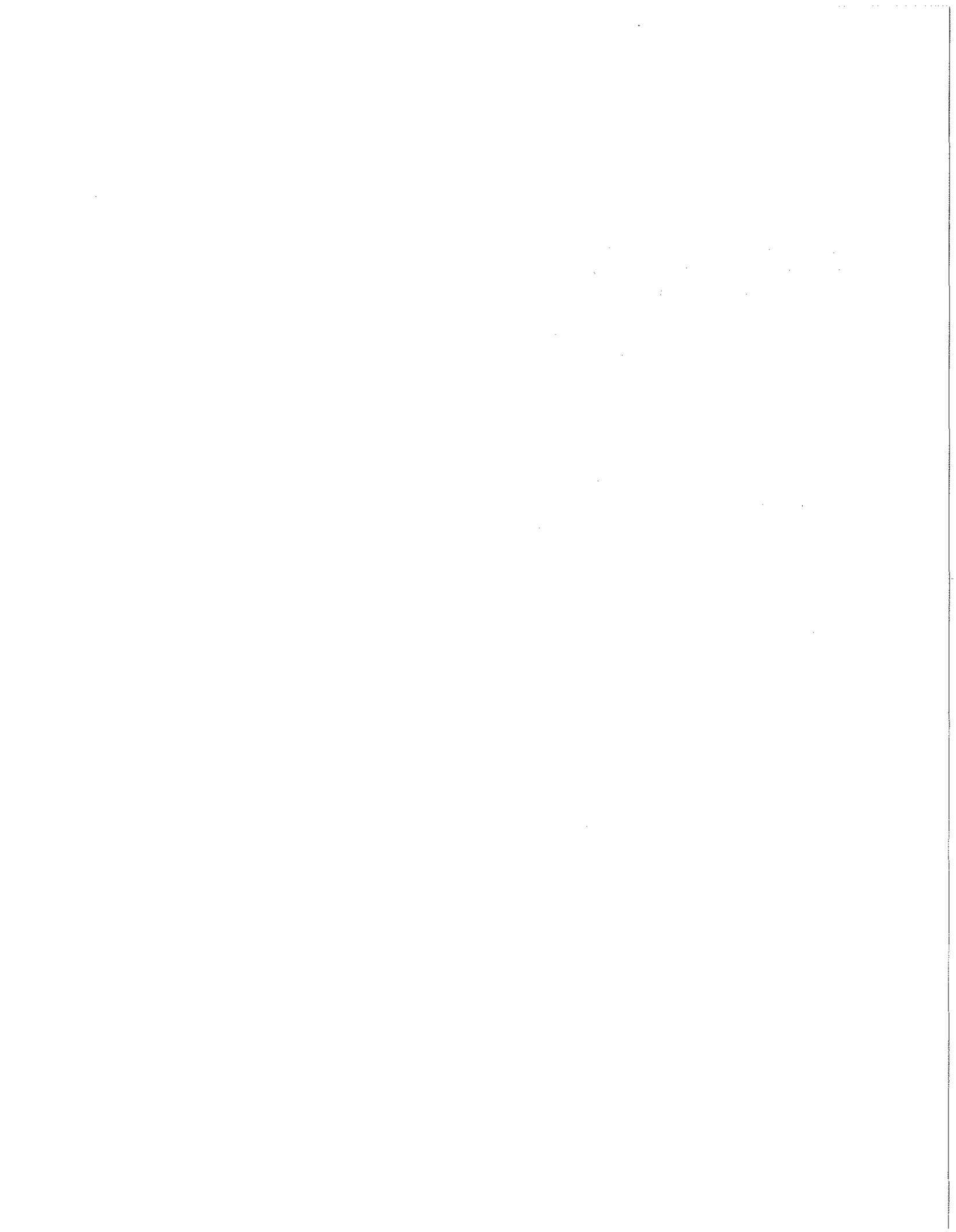
RLUIPA forbids disparate treatment of religious organizations, and requires that a "religious assembly or institution" be treated on "equal terms with a nonreligious assembly or institution." 42 U.S.C. § 2000cc(b)(1) (2006). This means that if assemblies of persons are allowed in a particular zone, but churches that would constitute a similar assembly are excluded, the regulation probably violates RLUIPA.

For example, in *Petra Presbyterian Church v. Village of Northbrook*, 489 F.3d 846 (7th Cir. 2007), the United States Court of Appeals for the Seventh Circuit held that a municipality could not allow non-religious membership organizations and community centers to locate within an industrial zone while simultaneously excluding churches. The court noted that a violation of RLUIPA's equal terms provision must be remedied by either permitting religious organizations in the zone or forbidding analogous non-religious uses in the zone. *Id.* at 849.

Substantial Burden

If the Church is able to show that an ordinance imposes a substantial burden on it, then the zoning authority may only apply that ordinance to the Church if it shows that it has a compelling interest to do so and that it used "the least restrictive means of furthering that compelling governmental interest." 42 U.S.C. § 2000cc-1 *et seq* (2006).

There is no bright-line rule as to what constitutes a "substantial burden;" rather, a "case-by-case, fact-specific inquiry [is necessary] to determine whether the government action or regulation in



question imposes a substantial burden on an adherent's religious exercise" *Adkins v. Kaspar*, 393 F.3d 559, 571 (5th Cir. 2004).

Courts have found that denying a permit to build a Parish Center would be a substantial burden when the Parish Center "would serve as a meeting place for the parish counsel, would include an office for religious education, could facilitate gatherings related to church services and would, in the process, alleviate crowding in the rectory," *Mintz v. Roman Catholic Bishop*, 424 F. Supp. 2d 309, 321 (D. Mass. 2006), even though the church could have made "certain accommodations within its existing structures to meet its ongoing religious needs." *Id.*

Similarly, in *Westchester Day Sch. v. Vill. of Mamaroneck*, 504 F.3d 338 (2d Cir. 2007), the court found that a substantial burden was imposed on a Jewish School when the Zoning board denied the school's application to expand their facilities to meet a growing student body's needs. Since these facilities would be used for religious instruction, the court found that the permit denial placed a substantial burden the school's religious exercise. The court noted that denying a permit to build a "gymnasium to be used exclusively for sporting activities," or to build "office space" would not impose a substantial burden on the school's religious exercise. *Id.* at 347-48. Thus, under this court's holding, "[t]here must exist a close nexus between the coerced or impeded conduct and the institution's religious exercise for such conduct to be a substantial burden on that religious exercise." *Id.* at 349. Some courts use the availability of equally acceptable alternative venues as a significant factor in determining of a burden is substantial, or merely an inconvenience. *Albanian Associated Fund v. Twp. of Wayne*, 2007 U.S. Dist. LEXIS 73176, *2, *28 (D.N.J. 2007).

Compelling Governmental Interest and Least Restrictive Means

"Under RLUIPA, once a religious institution has demonstrated that its religious exercise has been substantially burdened, the burden of proof shifts to the municipality to prove it acted in furtherance of a compelling governmental interest and that its action is the least restrictive means of furthering that interest." *Westchester Day Sch.* 504 F.3d at 353. While there is ample Supreme Court precedent describing the compelling interest standard as a high hurdle to leap, it is a nebulous concept that is difficult to define. In *Church of Lukumi Babalu Aye v. City of Hialeah*, 508 U.S. 520 (1993) the Court described "compelling interest" as an "interest[] of the highest order." *Id.* at 546.

In *Cottonwood Christian Center v. Cypress Redevelopment Agency*, 218 F. Supp. 2d 1203 (C.D. Cal. 2002), the court held that the generation of tax revenue was *not* a "compelling" interest sufficient to justify a substantial burden upon the free exercise of religion. The court explained:

If revenue generation were a compelling state interest, municipalities could exclude all religious institutions from their cities. "So universal is the belief that religious and educational institutions should be exempt from taxation that it would be odd indeed if we were to disapprove an action of the zoning authorities consistent with such belief and label it adverse to the general welfare."

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that this is crucial for ensuring transparency and accountability in the organization's operations.

2. The second part of the document outlines the various methods and tools used to collect and analyze data. It highlights the need for consistent and reliable data collection processes to ensure the validity of the results.

3. The third part of the document describes the different types of data that are collected and how they are used to inform decision-making. It notes that a combination of quantitative and qualitative data is often used to provide a comprehensive view of the organization's performance.

4. The fourth part of the document discusses the challenges and limitations of data collection and analysis. It acknowledges that there are often obstacles to obtaining complete and accurate data, and that the analysis of this data can be a complex and time-consuming process.

5. The fifth part of the document provides a summary of the key findings and conclusions of the study. It emphasizes that the data collected and analyzed provide valuable insights into the organization's current state and areas for improvement.

6. The sixth part of the document offers recommendations and suggestions for future research and action. It suggests that ongoing monitoring and evaluation of the organization's performance is essential for ensuring long-term success and growth.

7. The seventh part of the document discusses the implications of the findings for the organization and its stakeholders. It notes that the data collected and analyzed can be used to inform strategic planning and decision-making at various levels of the organization.

8. The eighth part of the document provides a final summary and conclusion. It reiterates the importance of data collection and analysis in understanding the organization's performance and identifying areas for improvement.

9. The ninth part of the document discusses the limitations of the study and the need for further research. It acknowledges that the data collected and analyzed may not be representative of the entire organization and that further research is needed to confirm the findings.

10. The tenth part of the document provides a final summary and conclusion. It emphasizes that the data collected and analyzed provide valuable insights into the organization's current state and areas for improvement.

11. The eleventh part of the document discusses the implications of the findings for the organization and its stakeholders. It notes that the data collected and analyzed can be used to inform strategic planning and decision-making at various levels of the organization.

12. The twelfth part of the document provides a final summary and conclusion. It reiterates the importance of data collection and analysis in understanding the organization's performance and identifying areas for improvement.

13. The thirteenth part of the document discusses the limitations of the study and the need for further research. It acknowledges that the data collected and analyzed may not be representative of the entire organization and that further research is needed to confirm the findings.

14. The fourteenth part of the document provides a final summary and conclusion. It emphasizes that the data collected and analyzed provide valuable insights into the organization's current state and areas for improvement.

15. The fifteenth part of the document discusses the implications of the findings for the organization and its stakeholders. It notes that the data collected and analyzed can be used to inform strategic planning and decision-making at various levels of the organization.

16. The sixteenth part of the document provides a final summary and conclusion. It reiterates the importance of data collection and analysis in understanding the organization's performance and identifying areas for improvement.

17. The seventeenth part of the document discusses the limitations of the study and the need for further research. It acknowledges that the data collected and analyzed may not be representative of the entire organization and that further research is needed to confirm the findings.

18. The eighteenth part of the document provides a final summary and conclusion. It emphasizes that the data collected and analyzed provide valuable insights into the organization's current state and areas for improvement.

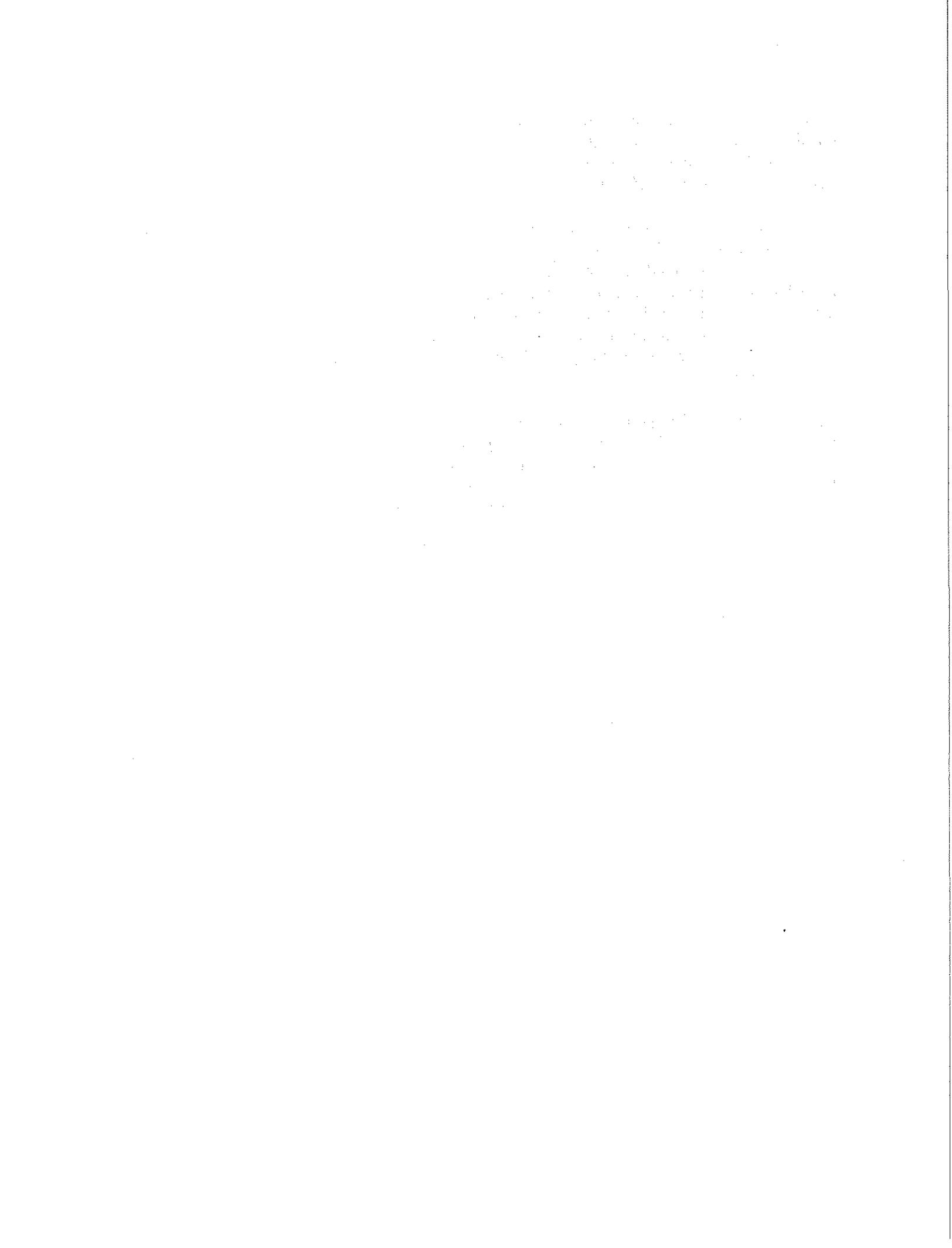
Id. at 1228 (internal citation omitted). The court also noted that substantially burdening religious practice is rarely the least restrictive means of furthering the government's interest in revenue generation: "[m]unicipalities have numerous ways of generating revenue without preventing tax-free religious land uses." *Id.* at 1229.

Additionally, in *Elsinore Christian Center v. City of Lake Elsinore*, 291 F. Supp. 2d 1083 (C.D. Cal. 2003)¹ the court held that the City's denial of a church's request to use property in an economically depressed downtown commercial area for religious services violated RLUIPA. After finding that a substantial burden was imposed on the church's religious exercise, the court held that the city's stated interests—maintaining needed services provided by the previous occupant (a grocery store and recycling center), preventing the loss of tax revenue, and eliminating blight—were not "compelling" for RLUIPA purposes. *Id.* at 1093. The court explained that

[t]he maintenance of property tax revenue is a potentially pretextual basis for decision-making that appears to have been a specific target of RLUIPA. The Act's drafters were concerned that where, as here, a church is required to seek a permit, "the zoning board [does] not have to give a specific reason [for denying the permit]. They can say it is not in the general welfare, or they can say you are taking property off the tax rolls." Indeed, if a city's interest in maintaining property tax levels constituted a compelling governmental interest, the most significant provision of RLUIPA would be largely moot, as a decision to deny a religious assembly use of land would almost always be justifiable on that basis.

Id. (citations omitted).

Under RLUIPA, religious assemblies or institutions may not be prohibited in the drafting or application of regulations while non-religious assemblies are allowed to be carried out in the same area. In addition, even if a religious organization is not treated differently but the regulation imposes a substantial burden on the organization's religious exercise, the city must show that that regulation is the least restrictive means possible to meet a compelling government interest.



**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: August 19, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Chairman Trustee Donald Urchek
Trustee Frank Parke
Fiscal Officer Rita K. Drew

247-13 To accept the minutes from the August 5 Regular Meeting, August 14 Special Meeting, and August 16 Zoning Hearings.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

248-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

249-13 To authorize the Fiscal Officer to do the following transfers.

\$15,000 from 01 (General) to 13 (Zoning)
\$1,000 from 01-A-17 (General: Auditor Fees) to 01-A-03 (General: Travel & Training)
\$1,000 from 05-A-08 (Cemetery: Tools & Equipment) to 05-A-09 (Cemetery: Supplies)

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if the items in #250-13 were coming from the General Fund
 - Fiscal Officer Drew said they were not because they are not transfers

250-13 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

\$1,000 for 05-A-09 (Cemetery: Supplies)
\$10,000 for 09-A-08 (Police: Supplies)

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

251-13 To approve the attached Resolution Accepting the Amount and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Letter from Ohio Department of Transportation regarding a Pre-Construction Conference for Trumbull County Project #469
- Reminder from the Trumbull County Health Department about the Special Meeting of the Trumbull County District Advisory Council
- Invitation from Youngstown State University to attend their 18th Annual WCBA Alumni Banquet

Administration:

- Trustee Parke reported the following
 - Waiting on quotes for replacing the windows and doors at the Administration Building
 - Trying to contact Rex Fee regarding other issues

Police Department:

- Swearing-in of Reserve Officer Mark Sember

Road Department:

- Road Superintendent Parke noted the following road projects
 - Durst Clagg in late September
 - Red Fox Run and Prince Drive
 - More than the township usually does in one year because we received roughly \$50,000 in grant money from the State of Ohio

252-13 To award the bid for 2013 T.H. 199A Durst Clagg Rd. Improvement, Phase 2 to Diorio Paving, as awarded by the Trumbull County Engineer.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- See Attached Agenda

253-13 To table the resolution to hire Daniel G. Morgan as a Part-Time Fire Inspector, at a rate of \$11.25, pending negative drug screen and background check.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

254-13 To approve the expenditure of \$1,500 for Capt. Brian Taylor to attend the Emerging Leaders Conference, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

255-13 To accept a \$1,500 scholarship from the Gasaway Consulting Group for Capt. Brian Taylor to attend the Emerging Leaders Conference.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

256-13 To accept a \$700 scholarship from the Ohio Fire Chief's Association for Dave Walter and Mike Mannella to attend the Fire Officer I Class.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

257-13 To table the resolution to approve an expenditure not to exceed \$2,500 for IT Specialist Joel Davis to attend the Firehouse Software Training Conference, to be paid from the Fire Fund.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

Planning Director:

- Zoning Inspector/Planning Director Mills reported the following
 - Quaker Steak & Lube
 - Received fees of \$1400
 - They were getting plan revisions to Trumbull County
 - Were told they will need to obtain a driveway permit
 - Site construction set to begin August 29
 - Still waiting for payment of fees from Murphy's Oil
 - Menard's was supposed to have closed on their property last week

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector/Planning Director Mills reported the following
 - Received payment for a demolition permit at the Conservation Club on McCleary Jacoby
 - Has been citing residents for garage sales without a permit
 - Permits are \$5
 - A permit covers only 3 days
 - Only 2 permits are allowed per year
 - Has been citing residents for dumpsters without permits

258-13 To waive the Demolition Permit Fees for the property at 2996 Warren Meadville Road.

Motion: Trustee Parke

Second: Trustee Urchek

Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - Trustees approved the text amendment on Friday night
 - Trustees denied the zone change request
 - Text resolutions will go into effect 30 days after passage
 - Next Quarterly Meeting will be October 2nd at 7pm

Parks & Recreation Board:

- Parks & Recreation Board Chairman Belcher reported the following
 - Marines Corps
 - Contacted to request that they have their 5K in the park again this year
 - The run benefits their Toys for Tots Campaign
 - Would like this to be an annual event here
 - Have adopted our park for all their activities

- Additional structure in the park
 - Contacted by a resident about putting some other type of bench structure in the park
 - Informed her that she would have to submit plans and drawings to the Parks & Recreation Board, who would pass it along to the Trustees for approval
- Benches
 - 6 are made and ready to be glazed
 - 1 has been paid for
 - Need to determine where that bench will be placed
- Consensus of the Trustees was that the park could be used for the 5K

Safety Committee:

- Nothing

Health Insurance Committee:

- Nothing

Asked to be placed on the Agenda:

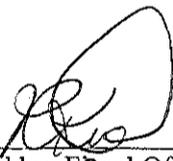
- None

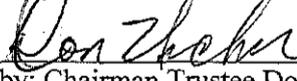
Public Comment:

- Martha Urchek of Lakeshore Drive noted that some resolution numbers should be -13 not -12
 - Fiscal Officer Drew made these corrections
- Jennifer Nicholas of Keystone Trail presented the Trustees with documentation regarding the Religious Land Use and Institutionalized Persons Act RLUIPA
 - Asked the Trustee to read the legislation before they make any decisions regarding changes to the zoning resolution
- Tony Santell of Timber Creek asked if the Trustee came over and looked the properties as discussed at the last meeting
 - Trustee Urchek replied as follows
 - They went through the entire development
 - They did not see anything that they should contact Zoning Inspector/Planning Director Mills about
 - Did not see any violation and will not get involved any further

259-13 To adjourn the meeting at 7:25pm.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Absent Trustee Parke - Yes Trustee Urchek - Yes


 _____ Dated: 08-26-13
 Attested by: Fiscal Officer Rita K. Drew


 _____ Dated: _____
 Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
 Bazetta Township [2013]

Date: 08/19/13

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	9159.75	PW 1	Huntington Bank	PAYMENT - WITHHOLDING WARRANT
20420	1514.86	PY20420	JOEL E. DAVIS	PAYMENT - PAYROLL
20421	1152.66	PY20421	ROBYN A. METHENY	PAYMENT - PAYROLL
20422	1239.51	PY20422	MICHAEL P. ARNAL	PAYMENT - PAYROLL
20423	975.19	PY20423	KRISTOPHER W. PARKE	PAYMENT - PAYROLL
20424	980.65	PY20424	MARCUS J. TEMPESTA	PAYMENT - PAYROLL
20425	396.21	PY20425	JOHN G. GOVERNOR	PAYMENT - PAYROLL
20426	1120.39	PY20426	BRYAN M. GALIDA	PAYMENT - PAYROLL
20427	963.46	PY20427	NATHAN S. GREATHOUSE	PAYMENT - PAYROLL
20428	1225.08	PY20428	CHRISTOPHER G. HERLINGER	PAYMENT - PAYROLL
20429	1690.01	PY20429	MICHAEL J. HOVIS	PAYMENT - PAYROLL
20430	1393.77	PY20430	SHAWN P. RENTZ	PAYMENT - PAYROLL
20431	1276.84	PY20431	JOSEPH A. SOFCHEK	PAYMENT - PAYROLL
20432	1305.33	PY20432	DONALD R. UTTERBACK III	PAYMENT - PAYROLL
20433	548.13	PY20433	JACOB J. ABBOTT	PAYMENT - PAYROLL
20434	272.79	PY20434	DEANNA L. BOGGESS	PAYMENT - PAYROLL
20435	329.88	PY20435	JUSTIN R. O'ROURKE	PAYMENT - PAYROLL
20436	489.38	PY20436	MICHAEL J. PASTERNAK	PAYMENT - PAYROLL
20437	550.98	PY20437	DAVID P. RANKIN	PAYMENT - PAYROLL
20438	338.37	PY20438	PATRICK M. SWIGER	PAYMENT - PAYROLL
20439	326.05	PY20439	ROXANNE F. VAUGHN	PAYMENT - PAYROLL
20440	1154.28	PY20440	JONATHAN D. BLAND	PAYMENT - PAYROLL
20441	497.75	PY20441	JOSHUA A. CLELAND	PAYMENT - PAYROLL
20442	395.12	PY20442	MATTHEW R. DIETRICK	PAYMENT - PAYROLL
20443	522.75	PY20443	TOMMY J. GIBBS JR.	PAYMENT - PAYROLL
20444	889.15	PY20444	JAMES P. GOODLET	PAYMENT - PAYROLL
20445	1059.84	PY20445	AARON S. HANSON	PAYMENT - PAYROLL
20446	92.00	PY20446	VINCENT R. KAPSANDY	PAYMENT - PAYROLL
20447	940.77	PY20447	DENNIS K. LEWIS	PAYMENT - PAYROLL
20448	1493.36	PY20448	MICHAEL MANNELLA	PAYMENT - PAYROLL
20449	3456.02	PY20449	THOMAS S. RINK	PAYMENT - PAYROLL
20450	281.19	PY20450	TODD M. SHAFER	PAYMENT - PAYROLL
20451	1694.08	PY20451	MICHAEL J. SMITH	PAYMENT - PAYROLL
20452	1895.36	PY20452	BRIAN TAYLOR	PAYMENT - PAYROLL
20453	2501.59	PY20453	DAVID A. WALTER	PAYMENT - PAYROLL
20454	1409.78	PY20454	GARY W. WALTERS	PAYMENT - PAYROLL
20455	1112.22	PY20455	ROBERT A. WASSER	PAYMENT - PAYROLL
20456	646.11	PY20456	MICHAEL D. MILLS	PAYMENT - PAYROLL
20457	1535.00	PW20457	Seven Seventeen Credit Union, Inc.	PAYMENT - WITHHOLDING WARRANT
20458	637.31	PW20458	Ohio Child Support Payment Central	PAYMENT - WITHHOLDING WARRANT
20459	30.60	PW20459	SDU: Ohio Child Support Payment Center	PAYMENT - WITHHOLDING WARRANT
20460	945.00	PW20460	Ohio Public Employees Deferred	PAYMENT - WITHHOLDING WARRANT
20461	875.00	PW20461	Security Benefit	PAYMENT - WITHHOLDING WARRANT
20462	175.00	PW20462	Security Benefit	PAYMENT - WITHHOLDING WARRANT
20463	511.85	PW20463	Michael A. Gallo, Chapter 13 Trustee	PAYMENT - WITHHOLDING WARRANT
20464	73.91	PW20464	AFLAC	PAYMENT - WITHHOLDING WARRANT
20465	10209.06	VW20465	Anthem BCBS OH Group	PAYMENT
20466	688.10	VW20466	Advance Auto Parts	PAYMENT
20467	220.00	VW20467	Accord Occupational Health Services	PAYMENT

PENDING WARRANT REPORT
 Bazetta Township [2013]

Date: 08/19/13

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
20468	525.00	VW20468	Attorney Mark S. Finamore	PAYMENT
20469	4993.71	VW20469	Ainsley Oil Company	PAYMENT
20470	69.90	VW20470	AGNEW LAWN & GARDEN	PAYMENT
20471	275.00	VW20471	AMERICAN PLANNING ASSOCIATION OF OHIO	PAYMENT
20472	40.80	VW20472	APPLIED INDUSTRIAL TECHNOLOGIES	PAYMENT
20473	1856.02	VW20473	BE SOLUTIONS	PAYMENT
20474	76.91	VW20474	Bortnick Tractor Sales, Inc.	PAYMENT
20475	688.67	VW20475	CDW-GOVERNMENT	PAYMENT
20476	2100.00	VW20476	The Frank Gates Service Co.	PAYMENT
20477	185.00	VW20477	GREAT IMPROVEMENTS	PAYMENT
20478	8.92	VW20478	Howland Springs Water Company, Inc.	PAYMENT
20479	400.00	VW20479	J & C Auto Parts & Towing	PAYMENT
20480	81.81	VW20480	Joshen Paper & Packing of Pennsylvania	PAYMENT
20481	102.50	VW20481	Lowe's Business Account	PAYMENT
20482	8800.00	VW20482	Mark Thomas Ford	PAYMENT
20483	100.00	VW20483	NORTHSTAR TOWING, INC.	PAYMENT
20484	30.05	VW20484	Orwell Natural Gas	PAYMENT
20485	28.29	VW20485	NAPA Quality Auto Parts	PAYMENT
20486	70.00	VW20486	OHIO DEPARTMENT OF AGRICULTURE	PAYMENT
20487	873.30	VW20487	Payne Auto Body	PAYMENT
20488	207.99	VW20488	Purchase Power	PAYMENT
20489	94.00	VW20489	Pitney Bowes	PAYMENT
20490	259.70	VW20490	PROFESSIONAL ID CARDS, INC.	PAYMENT
20491	100.00	VW20491	SCHULTZ TOWING, INC.	PAYMENT
20492	2400.00	VW20492	TARTAN BENEFIT SERVICES	PAYMENT
20493	50.00	VW20493	TREASURER, STATE OF OHIO	PAYMENT
20494	187.11	VW20494	TIME WARNER CABLE - NORTHEAST	PAYMENT
20495	3025.23	VW20495	Trumbull County Treasurer	PAYMENT
20496	101.00	VW20496	Terminix Processing Center	PAYMENT
20497	3241.09	VW20497	VIDACARE	PAYMENT
20498	213.60	VW20498	Wal-Mart Business	PAYMENT
20499	400.00	VW20499	BUD'S TOWING & RECOVERY, LLC	PAYMENT
20500	467.78	VW20500	FORD MOTOR CREDIT COMPANY	PAYMENT
	=====			
	95244.87		Total Amount of Pending Warrants	

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 8/14/2013
To: Trustees
From: Chief Dennis Lewis
Re: Meeting on August 19, 2013
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting to appoint Daniel G. Morgan to the position of Part-Time Fire Inspector at a rate of \$11.25 pending negative drug screen and background check. Applications are on file if you wish to review.
2. Requesting the Trustees to approve Captain Brian Taylor to attend the Emerging Leaders Conference in Orlando Florida as he has been awarded a Scholarship from the Gasaway Consulting Group for \$1500.00 dollars and free registration for the conference. This will pay for all travel expenses, hotel, and food for the conference. The township will have to pay for the expenses up front and will be reimbursed after the conference.
3. Requesting the Trustees accept a \$700.00 dollar scholarship from the Ohio Fire Chief's Association for Dave Walter and Mike Mannella for Fire Officer 1 class. I acquired the scholarship for these two gentlemen. The Fire Officer I school was approved in February for them to attend. They will be attending in September at Boardman Fire Department.
4. Requesting IT specialist Joel Davis to attend the Firehouse Software Training Conference from September 10-13 at a cost not to exceed \$2500.00. This training will not only benefit Bazetta Township but the other communities that contract our IT specialist for their communities. Please, if you have any questions or concerns on this expenditure please just give me a call.
5. I am requesting to be excused for the August 19, 2013 Trustee's meeting. I will send Asst. Chief Rink to the meeting. I will be attending the swearing in at Cortland City for their new Fire Chief.

Professionally,
Dennis Lewis
Fire Chief



U.S. Department of Justice Civil Rights Division

A Guide To Federal Religious Land Use Protections

The Religious Land Use and Institutionalized Persons Act (RLUIPA) protects religious institutions from unduly burdensome or discriminatory land use regulations. The law was passed unanimously by Congress in 2000, after hearings in which Congress found that houses of worship, particularly those of minority religions and start-up churches, were disproportionately affected, and in fact often were actively discriminated against, by local land use decisions. Congress also found that, as a whole, religious institutions were treated worse than comparable secular institutions. Congress further found that zoning authorities frequently were placing excessive burdens on the ability of congregations to exercise their faiths in violation of the Constitution.

In response, Congress enacted RLUIPA. This new law provides a number of important protections for the religious freedom of persons, houses of worship, and religious schools. The full text of RLUIPA is available at http://www.usdoj.gov/crt/housing/housing_rluipa.htm. Below is a summary of the law's key provisions, with illustrations of the types of cases that may violate the law.

- **RLUIPA prevents infringement of religious exercise.**

Land use regulations frequently can impede the ability of churches or other religious institutions to carry out their mission of serving the religious needs of their members. Section 2(a) of RLUIPA thus bars zoning restrictions that impose a "substantial burden" on the religious exercise of a person or institution, unless the government can show that it has a "compelling interest" for imposing the restriction and that the restriction is the least restrictive way for the government to further that interest.

Minor costs or inconveniences imposed on religious institutions are insufficient to trigger RLUIPA's protections. The burden must be "substantial." And, likewise, once the institution has shown a substantial burden on its religious exercise, the government must show not merely that it has a rational reason for imposing the restriction, but must show that the reason is "compelling."

A church applies for a variance to build a modest addition to its building for Sunday school classes. Despite the church demonstrating that the addition is critical to carrying out its religious mission, that there is adequate space on the lot, and that there would be a negligible impact on traffic and congestion in the area, the city denies the variance.

A Jewish congregation that has been meeting in various rented spaces that have proven inadequate for the religious needs of its growing membership purchases land and seeks to build a synagogue. The town council denies the permit, and the

only reason given is "we have enough houses of worship in this town already, and want more businesses."

Because the religious organizations in these cases have demonstrated a substantial burden on their religious exercise, and the justification offered by the city in both cases is not compelling, these cases likely would be violations of RLUIPA, assuming certain jurisdictional requirements of the statute are met.

- **Religious institutions must be treated as well as comparable secular institutions.**

Section 2(b)(1) of RLUIPA provides that religious assemblies and institutions must be treated at least as well as nonreligious assemblies and institutions. This is known as the "equal terms" provision of RLUIPA.

A mosque leases space in a storefront, but zoning officials deny an occupancy permit since houses of worship are forbidden in that zone. However, fraternal organizations, meeting halls, and place of assembly are all permitted as of right in the same zone.

Because the statute on its face favors nonreligious places of assembly over religious assemblies, this example would be a violation of 2(b)(1).

- **RLUIPA bars discrimination among religions.**

Section 2(b)(2) of RLUIPA bars discrimination "against any assembly or institution on the basis of religion or religious denomination."

A Hindu congregation is denied a building permit despite meeting all of the requirements for height, setback, and parking required by the zoning code. The zoning administrator is overheard making a disparaging remark about Hindus.

If it were proven that the permit was denied because the applicants were Hindu, this would constitute a violation of 2(b)(2).

- **Zoning ordinances may not totally exclude religious assemblies.**

Section 2(b)(3)(A) of RLUIPA provides: "No government shall impose or implement a land use regulation that totally excludes religious assemblies from a jurisdiction."

A town, seeking to preserve tax revenues, enacts a law that no new churches or other houses of worship will be permitted.

Such total exclusions of religious assemblies are explicitly forbidden by section 2(b)(3)(A).

- **RLUIPA forbids laws that unreasonably limit houses of worship.**

Section 2(b)(3)(B) of RLUIPA provides: “No government shall impose or implement a land use regulation that unreasonably limits religious assemblies, institutions, or structures within a jurisdiction.”

A city has no zones that permit houses of worship. The only way a church may be built is by having an individual parcel rezoned, a process which in that city takes several years and is extremely expensive.

This zoning scheme, if proven to be an unreasonable limitation on houses of worship, would constitute a violation of section 2(b)(3)(B).

Enforcement of RLUIPA Rights

Religious institutions and individuals whose rights under RLUIPA are violated may bring a private civil action for injunctive relief and damages. The Department of Justice also can investigate alleged RLUIPA violations and bring a lawsuit to enforce the statute. The Department can obtain injunctive, but not monetary, relief.

If you believe that your rights under RLUIPA may have been violated and you wish to file a complaint or find out more information about the law, you may write to:

Housing and Civil Enforcement Section
Civil Rights Division
U.S. Department of Justice
950 Pennsylvania Ave., N.W.
Washington, D.C. 20530

or call the Housing and Civil Enforcement Section at (800) 896-7743. Further information about RLUIPA is available at the Section website at <http://www.usdoj.gov/crt/housing/index.html>. Information about the Civil Rights Division’s religious liberties initiative, the First Freedom Project, is available at www.FirstFreedom.gov. You also may call the Special Counsel for Religious Discrimination at (202) 353-8622.

RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF TOWNSHIP TRUSTEES)

Revised Code, Secs. 5705.34-5705.35

The Board of Trustees of BAZETTA Township, TRUMBULL County, Ohio, met in Regular session on the 19th day of August, 2013, at the office of Bazetta Township Administration with the following members present:

Trustee Frank Parke

Trustee Don Urchek

Trustee Parke moved the adoption of the following Resolution:

RESOLVED, By the Board of Trustees of BAZETTA Township, TRUMBULL County, Ohio, in accordance with the provisions of Section 5705.281 R.C. , previously provided the Alternative Tax Budget Information for the next succeeding fiscal year commencing January 1, 20 14;

and

WHEREAS, The Budget Commission of TRUMBULL County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within the ten mill limitation; therefore, be it

RESOLVED, By the Board of Trustees of BAZETTA Township, TRUMBULL County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said Township the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved by	Amount to Be	Estimate	of Tax
	Budget Commission	Derived From	Rate to be	Levied
	Inside 10 M. Limitation	Levies Outside 10M. Limitation	Inside 10 M. Limit	Outside 10M. Limit
	Column I	Column II	Column III	Column IV
General Fund (includes County Health)	170,495 21,312	20,918	1.20 0.15	0.40
Road and Bridge Fund	163,391	85,247	1.15	0.60
Cemetery Fund				
Lighting Fund				
Police District Fund		788,701		6.80
Fire District Fund		1,004,582		8.30
Road District Fund				
Park Levy Fund				
Miscellaneous Funds (Police Equipment)		53,008		0.60
Amb. & Emergengy Medical Services Fund				
General (Note) Bond Retirement Fund				
Twp. Motor Vehicle License Fund				
Special Levy Fund				
Capital Equipment Fund				
Permanent Improvement Fund				
Total	355,197	1,952,456	2.50	16.70
Tangible Reimbursement and PU from the State		127,818		
Total		2,435,472		

TOTAL MILLAGE

19.20

August 2013

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
General Fund:		
Current Expense Levy authorized by voters on not to exceed 5 years	11/03/09	0.40
Special Levy Funds:		
Levy authorized by voters on Police Levy- Continuous	11/03/81	1.00
Levy authorized by voters on Police Levy- Continuous	05/07/13	1.00
Levy authorized by voters on Police Levy- Continuous	11/03/81	0.50
Levy authorized by voters on Police Levy- Continuous	05/08/84	1.00
Levy authorized by voters on Police Levy- Continuous	05/07/13	1.50
Levy authorized by voters on Fire Levy- Continuous	11/08/94	4.00
Levy authorized by voters on Fire & EMS Levy- not to exceed 5 years	11/06/12	1.50
Levy authorized by voters on Road & Bridge Levy - not to exceed 5 years	08/02/11	0.60
Levy authorized by voters on Fire Levy- not to exceed 5 years	11/02/10	0.80
Levy authorized by voters on Police Levy- not to exceed 5 years	11/08/11	0.60
Levy authorized by voters on Police Levy- not to exceed 5 years	08/02/11	1.80
Levy authorized by voters on Fire Levy- not to exceed 5 years	11/06/12	2.00

and be it further

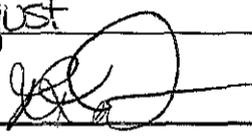
RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this Resolution to the County Auditor of Said County.

Trustee Urchek seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Trustee Hais - Absent,
Trustee Parke - Yes,
Trustee Urchek - Yes,

Adopted the 19th day of August, 2013.


 Fiscal Officer of the Board of Township Trustees of

BAZETTA Township

TRUMBULL County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, TRUMBULL County, ss.

I, Rita K. Drew, Clerk of the Board of Township Trustees
of BAZETTA Township, in said County, and in whose custody the Files

and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original of Board Resolution
#251-13 passed in Regular Session on August, 13, 2013

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 19th day of August, 2013.



Fiscal Officer of the Board of Township Trustees of

BAZETTA Township.

TRUMBULL County, Ohio.

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C. or at such later date as may be approved by the Board of Tax Appeals.

No.	BOARD OF TOWNSHIP TRUSTEES				
	<u>BAZETTA</u> , Township				
	<u>TRUMBULL</u> , County, Ohio				
	RESOLUTION				
	ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR.				
	(Board of Township Trustees)				
	Adopted _____, 20				
	_____ Township Clerk				
	Filed _____, 20				
	_____ County Auditor				
	By _____ Deputy				

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: September 9, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

263-13 To accept the minutes from the August 19 Regular and August 30 Special Meetings.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

264-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

265-13 To approve the attached *Motion to Amend Minutes of the June 3, 2013 Township Trustee Meeting*.

Motion: Trustee Hovis
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - No Trustee Urchek - Yes

- Trustee Parke stated the following
 - He does not want to go change the minutes
 - He does not think it is right
 - He thinks it is wrong to change the minutes from what was actually said

266-13 To set October 31 from 6pm to 8pm as this year's date and time for trick-or-treating.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Copy of a letter from Trumbull County Engineer to Artman Engineering Consulting regarding proposed Quaker Steak and Lube Restaurant
- Copy of resolution from Trumbull County Commissioners regarding Johnson Plank Road
- Letter from Trumbull County Health Commissioner addressing rabies baiting
- Copy of a letter from Trumbull County Engineer to Artman Engineering Consulting regarding proposed Quaker Steak and Lube Restaurant
- Copy of a letter from Trumbull County Engineer to Mannick & Smith Group regarding proposed Menard's

- Request from Joe Batcho to become a non-voting member of the Parks & Recreation Board
- Letter from Ohio Utilities Protection Service regarding recent changes to their Bylaws

Administration:

- Nothing to report

Police Department:

- See Attached Report
- Trustee Hovis reported since Chief Hovis was away at training
 - Corps of Engineer's grant is actually for more than what had been anticipated
 - Impound lot had brought in just under \$50,000 as of the end of August
 - The township had budgeted for \$52,000 for this year

Road Department:

- Road Superintendent Parke reported the following
 - Phase 2 of Durst Clagg Road will be done in late September
 - Contractor is Diorio Construction
 - Partial grant of \$49,997 received for the project
 - Prince Drive may be done about the same time by Shelly & Sands
 - Red Fox Run should be done this year
 - Will be doing partial depth repairs in Timber Creek Estates
 - Will be doing cemetery foundations at the beginning of October
- Trustee Urchek asked if the new section of cemetery is available yet
 - Road Superintendent Parke said it was not
 - They still waiting for markers
 - They still need to be plotted out
 - Will be done early next year at the latest

Fire Department:

- See Attached Agenda

267-13 To hire Daniel G. Morgan as a Part-Time Fire Inspector, at a rate of \$11.25, pending negative drug screen and background check.

Motion: None

268-13 To approve an expenditure not to exceed \$2,500 for IT Specialist Joel Davis to attend the Firehouse Software Training Conference, to be paid from the Fire Fund.

Motion: None

269-13 To authorize Chief Lewis to sell the attached list of items left behind in the house at 2996 Warren Meadville Road and to dispose of any unsold items.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked how these would be sold
 - Chief Lewis said there would be a garage sale
 - Zoning Inspector Mills said not to forget to get the garage sale permit
- Trustee Urchek said he would be happy to assist with this

270-13 To accept the resignation of Firefighter/Medic Matthew Dietrick, retroactive to September 5, 2013.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

271-13 To approve the attached *Memorandum of Understanding For HAZMAT/Special Operations Services*.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustees Hovis and Parke asked for Board Resolution #272-13 to be tabled until they could look into it more

272-13 To table the resolution to authorize Bazetta Fire Department personnel to join Ohio Task Force 1.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Chief Lewis said he would be requesting an Executive Session following public comment

Planning Director:

- Planning Director Mills reported the following
 - Menards has closed on the property
 - Quaker Steak and Lube is under construction and have asked local officials to participate in their grand opening
 - Murphy's Oil are having some hold ups
 - Attended a few Chamber of Commerce and development group meetings
 - Lots of interest right now in the township
 - Working with some corporations who are looking at purchasing property in the township
- Trustee Urchek asked Trustee Parke about Rex Fee
 - Trustee Hovis said the following
 - Mr. Fee is supposed to be getting in touch with him with preliminary pricing
 - After that, letters for a public hearing will have to be mailed

Zoning Inspector & Code Enforcement Officer:

- Trustees discussed the vacant property at 3977 Lakeshore Drive
 - Zoning Inspector Mills said that, in his opinion, the township is opening itself up to a law suit and bombardment by the public to start mowing vacant fields
 - Trustee Urchek said that Atty. Finamore said it is legal for us to mow this property
 - Trustee Parke asked if the township should send a letter that the owner mow it first
 - Zoning Inspector Mills said the following
 - He has contacted the owner
 - The owner said he was not going to mow it
 - The owner said he did not want anyone on his property
 - He can try to contact him again if the Trustees would like him to
 - He believes there is a liability issue with the resident granting anyone permission to enter his property

- Trustee Urchek said he used to mow this property and that there were snakes on the property
- Trustee Urchek says we should go through the proper procedure
- Trustee Hovis said we should send the owner a letter
- Zoning Inspector Mills said the following
 - He can send an unofficial warning letter stating it will be the only letter sent
 - After that, he will begin the nuisance procedure
- Trustee Urchek said to start the normal procedures

273-13 To approve the attached §505.87 Resolution #1.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

274-13 To approve the attached §505.87 Resolution #2 (For Use When Hiring Contract Hauler).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

275-13 To approve the attached §505.87 Resolution (Abatement of Weeds and Grass Only).

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb said the next Quarterly Meeting will be October 2 at 7pm at the Administration Building

Parks & Recreation Board:

- Parks & Recreation Board Chairman Belcher reported the following
 - Was contacted by the United States Marine Corps regarding the Toys for Tots 5K
 - Marines can not do it this year due to budget cuts and lack of personnel
 - Asked Parks & Recreation Board Chairman Belcher to organize it
 - Scheduled to happen at 3pm on Sunday, September 29
 - Trying to get that changed, but is dealing with government and toys for tots is not a quick and easy thing
 - Wants to try to change it to sometime in October so it is not rushed
 - Ordered mulch and it should be delivered next week
 - Road Superintendent Parke has ordered hardware that needs to be replaced
 - All recommended fixes will be done after the park closes for the year
- Trustee Urchek took exception to being not contacted about this
- Parks & Recreation Board Chairman Belcher replied as follows
 - He was asked to do this as a private citizen, not as the Parks & Recreation Board Chairman
 - Trustee Parke his liaison
 - Told Trustee Hovis when he bumped into him at his shop
 - Was under the impression that Trustee Urchek was out of town

Safety Committee:

- Trustee Parke reported the following
 - Met on September 6
 - Discussed ambulance damage

- Back order of new police equipment
- Hover craft repairs
- Upcoming pepper spray training
- Recall coming up on steering system in police cars

Health Insurance Committee:

- Trustee Parke stated that the meeting scheduled with BE Solution regarding Obamacare notifications and renewals had to be rescheduled

Asked to be placed on the Agenda:

- Mrs. Palich of Lakeview Trailer Court discussed speed bumps, drinking water, garbage, and unusable safety structure in the park
 - Giant holes on Larry Lane and Pamela Path that are damaging their vehicles and Fire Department vehicles
 - Concerns with pollution of a field across the road
 - Problems with snakes coming into people's yards
 - Gave a letter with her complaints to the trustees
 - Tree branches hanging too low for garbage trucks to come through
 - A resident offered to mow the property if someone would brush hog it
 - Smell of decomposition from a building that someone seems to be being built
 - People firing guns off behind their property
 - Concerns that residents have contaminated water
 - Concerns they have no safe house building that they can use
- Theresa Lambert of Lakeview Trailer Court discussed other concerns
 - Property owner will not mow the field
 - Has been mowing beyond her property to keep the snakes away
 - Has been having problems with sewage
 - Roads are not plowed by the property owner
 - Residents plow and shovel the road themselves
 - Bolts and cement were used to fill holes in the past
 - Holes only stayed filled for a few months
 - Bolts damaged residents tires
- Code Enforcement Officer Mills said the following
 - Has been dealing this for 2 years
 - Very specific laws under Ohio law for mobile home parks
 - They fall under the jurisdiction of the county health department
 - Chief Lewis had contacted him last year and again just a few months ago about damage to ambulances from these roads
- Trustee Parke said to call the Trumbull County Board of Health
 - Mrs. Palich she did and was told they would not do anything
- Code Enforcement Officer Mills said the following
 - Would contact the Trumbull County Board of Health on their behalf
 - With the township's property maintenance code, the field issue can be addressed
 - Under Ohio Revised Code, those roads are supposed to be paved
 - Under zoning, the township can only go after the property owner and not management
 - Has contacted the property owner about this and he has done nothing
 - Will make this a priority and will meet with the Trumbull County Board of Health and with the Trumbull County Commissioners
- An unnamed resident stated the following
 - Has a letter from the property owner stating that the roads were supposed to be paved in 1998

- Complained about the quality of her water
- Another unnamed resident complained about people coming into the area and drowning cats and shooting birds
- Trustee Urchek encouraged the residents to discuss this with Code Enforcement Officer Mills so the Trustees could go into executive session
- Chief Lewis said he would like to be allowed to bill the property owner for damage to his ambulances
- Trustee Hovis said to send him a bill with Code Enforcement Officer Mills' letter

Public Comment:

- None

276-13 To recess into Executive Session at 7:53pm to discuss promotion of a public employee, per ORC 121.22(G).

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

277-13 To reconvene from Executive Session at 8:20pm with no action taken.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

278-13 To promote Dave Walter, per Article 18 of the Agreement Between the Bazetta Township Board of Trustees and the International Association of Firefighters Local #3703, to the vacant captain's position, effective September 15, 2013.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

279-13 To adjourn the meeting at 8:22pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



 Attested by: Fiscal Officer Rita K. Drew

Dated: 09-16-13



 Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	161.33	VW 1	THE HUNTINGTON NATIONAL BANK	August Service Fees
4	460.30	VW 4	THE HUNTINGTON NATIONAL BANK	Loan Payment
20610	70.00	VW20610	Accord Occupational Health Services	Service
20611	112.60	VW20611	AGNEW LAWN & GARDEN	Supplies
20612	26.89	VW20612	Automotive Distributors	Supplies
20613	800.00	VW20613	Attorney Mark S. Finamore	Services
20614	76.50	VW20614	AT&T MOBILITY	Service
20615	156.35	VW20615	BROADVOX GO! LLC	Service
20616	546.00	VW20616	BE SOLUTIONS	Admin Fee
20617	400.00	VW20617	BUD'S TOWING & RECOVERY, LLC	August Tows
20618	4102.22	VW20618	BE SOLUTIONS	Claims Fun
20619	182.56	VW20619	BORTNICK TRACTOR SALES, INC.	Parts
20620	1324.99	VW20620	BUSINESS CARD	Supplies
20621	64.56	VW20621	CITY OF WARREN, UTILITY SERVICES	Service
20622	81.08	VW20622	Dominion East Ohio	Service
20623	249.00	VW20623	D&B Cleaners	Service
20624	1287.95	VW20624	DELTA DENTAL	Insurance
20625	6.21	VW20625	FORD QUALITY FLEET CARE	Service Fee
20626	302.50	VW20626	FASTENAL COMPANY	Supplies
20627	29.59	VW20627	FUSE PUBLIC SAFETY EQUIPMENT	Supplies
20628	439.99	VW20628	GRAYBAR FINANCIAL SERVICES, LLC	Service
20629	1024.00	VW20629	GEARGRID CORPORATION	Supplies
20630	152.68	VW20630	GREATAMERICA FINANCIAL SVCS.	Service
20631	463.00	VW20631	HOWLAND ALARM COMPANY	Service
20632	530.00	VW20632	ASHI & 24-7 EMS	Supplies
20633	289.80	VW20633	INTERNAL REVENUE SERVICE	Payment
20634	400.00	VW20634	J & C AUTO PARTS & TOWING	Tows
20635	219.00	VW20635	KIELER'S POLICE SUPPLY, INC.	Supplies
20636	79.83	VW20636	Lowes Business Account	Supplies
20637	990.00	VW20637	LIGHTGOV.LLC	Supplies
20638	1950.00	VW20638	L.J. ROMAN CONSTRUCTION INC.	Service
20639	1000.00	VW20639	Mark Thomas Ford	Supplies/Service
20640	144.23	VW20640	MICHAEL MANNELLA	August Opt-Out
20641	39.90	VW20641	ORWELL NATURAL GAS	Service
20642	987.00	VW20642	OHIO BILLING, INC.	EMS Trip Submissions
20643	141.14	VW20643	NAPA AUTO PARTS	Supplies
20644	1122.99	VW20644	Ohio Edison	Service
20645	1302.95	VW20645	Ohio Edison	Service
20646	560.00	VW20646	PSYCARE, INC.	Service
20647	109.81	VW20647	RICOH USA INC.	Service
20648	100.00	VW20648	ROBERTA FISHER	Deposit Return
20649	841.00	VW20649	R&S PRODUCTION	Supplies
20650	92.47	VW20650	REGIONAL COLLECTION SERVICES, INC.	Service
20651	45.00	VW20651	Sam's Club	Supplies
20652	400.00	VW20652	SCHULTZ TOWING, INC.	TOWS
20653	33.25	VW20653	SOUTHEASTERN EMERGENCY EQUIPMENT	Supplies
20654	266.80	VW20654	STANDARD INSURANCE COMPANY RD	Insurance
20655	180.80	VW20655	SOUTHEASTERN EMERGENCY EQUIPMENT	Supplies
20656	223.49	VW20656	TRUMBULL COUNTY TREASURER	Durst Clagg Rd Revised Est
20657	231.61	VW20657	TRUMBULL COUNTY WATER & SEWER ACCT DEPT	Service
20658	155.11	VW20658	THE TRIBUNE CHRONICLE	Ad
20659	370.37	VW20659	Time Warner Cable-Northeast	Service
20660	4440.00	VW20660	Teamsters Local 377	Insurance
20661	20.00	VW20661	TRUMBULL COUNTY RECORDER	Zoning Text Amendments
20662	266.65	VW20662	VERIZON WIRELESS	Service
20663	535.86	VW20663	US SAFETY GEAR	Supplies
20664	324.70	VW20664	VISION SERVICE PLAN - (OH)	Insurance
20665	63.20	VW20665	Warren Fire Equipment, Inc.	Supplies

=====
30977.26

Total Amount of Pending Warrants

**BAZETTA TOWNSHIP
TRUMBULL COUNTY, OHIO**

**MOTION TO AMEND MINUTES OF THE
JUNE 3, 2013 TOWNSHIP TRUSTEES MEETING**

WHEREAS, at the June 3, 2013 meeting of the Board of Trustees, Trustee Urchek requested a motion to make certain transfers of township funds from one township fund to another to be tabled until he had a chance to talk to Fiscal Officer Drew who was not present at the meeting, and

WHEREAS, the minutes reflect that Trustee Urchek stated he did not understand the transfer and believed it was "illegal"; and

WHEREAS, Fiscal Officer Drew in reviewing the minutes of the meeting felt that the use of the term "illegal" was inappropriate and inaccurate and implied that she was doing something illegal, which Trustee Urchek alleged was not his intent;

THEREFORE BE IT RESOLVED THAT, the portion of the minutes of the June 3rd meeting of the Trustees which states " Trustee Urchek stated that he did not understand this transfer and said it was illegal", be stricken from the recorded and replaced with the phrase " Trustee Urchek stated that he did not understand the transfer and that he requested the motion be tabled until he could speak to Fiscal Officer Drew", clarifying that Trustee Urchek was not accusing, insinuating or implying that the Fiscal Officer Drew's proposed fund transfers were "illegal".

ROLL CALL:

Trustee Hovis yes no
Trustee Parke yes no
Trustee Urchek yes no



September 2013 Bazetta Police Department Activity

Published Date: 09/04/2013

Activity	Total
Calls for Service	639
Incident Reports Filed	131
Traffic Crash Investigations	14
Number of Persons Arrested	54
Traffic Offenses	99
Traffic Citations Issued	76
Vehicle Miles Traveled	12,203.10
Office Contacts	300

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department

Yearly Comparison Report 2012 - 2013



2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	403	443	579	517	698	644	630	600	477	524	563	597	6675
Incidents Filed	93	122	140	134	167	110	127	125	102	108	114	134	1476
Traffic Crash Investigations	17	13	14	12	20	17	16	13	12	16	22	23	195
Number of Persons Arrested	24	27	43	43	47	31	30	32	30	33	33	39	412
Traffic Offenses	33	63	96	71	104	90	48	65	45	67	54	58	794
Miles Traveled	10076	10439	11986	10487.1	11828	12035.5	11221	11313.3	11399.4	13006	11,114.10	10,642.00	135,547

2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	562	477	472	529	581	605	613	639					4,478
Incidents Filed	107	117	117	131	143	146	120	131					1,012
Traffic Crash Investigations	24	9	15	8	17	14	10	14					111
Number of Persons Arrested	53	41	40	61	54	48	43	54					394
Traffic Offenses	120	100	81	87	100	81	71	99					739
Miles Travel	13,648.2	11,008.8	11,942.1	10,722.8	11,867.42	12,182.6	13,611	12,203.1					97,186.02

*Some Statistics may have been updated ** Numbers published as of 09/04/2013 subject to change

Bazetta Township Police Department

Year to Date Analysis January to August 2012 Comparison to January to August 2013

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



	January to August 2012	January to August 2013	↑ Percentage Increase from 2012 to 2013
Calls for Service	4,514	4,478	-1%
Incidents Filed	1,018	1,012	-1%
Traffic Crash Investigations	122	111	-9%
Number of Persons Arrested	277	394	42%
Traffic Offenses	570	739	30%
Miles Traveled	89,385.9	97,186.02	9%

*Numbers published as of 09/04/2013 subject to change

MOSQUITO CREEK LAKE

LAW ENFORCEMENT COOPERATIVE AGREEMENT
2013 MONTHLY BILLING STATEMENT

BAZETTA TOWNSHIP

2671 McCleary-Jacoby Road Cortland Ohio 44410

CONTRACT NUMBER: CELRP-OP-R-LECA-13-A-BAZ-MOSQ

BILLING PERIOD: May 24, 2013 to September 02, 2013

Bazetta Township Police Department projected the amount \$8,000 to be owed. The actual amount owed is \$8,599.48.

BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 9/4/2013
To: Trustees
From: Chief Dennis Lewis
Re: September 9, 2013 Trustee's
Cc: File, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek,

1. Requesting to appoint Daniel G. Morgan to the position of part-time Fire Inspector at a rate of \$11.25 pending negative drug screen and background check. This position will be utilized as need basis. Applications are on file if you wish to review.
2. Requesting to sell the attached list, these items were left by the previous owner of the house on 2996 Warren Meadville. All items combined on the list are valued under \$1000.00. I am also requesting to be authorized that items that are not sold be disposed of or scraped out. All monies collected from the sell or scraped out price are put in the fire fund. Attached is the list of equipment/items that we would like to sell or scrap.
3. Accept the resignation in good standing for Mathew Dietrick as a part-time Firefighter/Medic. Attached is his resignation letter.
4. I am requesting the Trustee's to reconsider approving the Memorandum of Understanding for HazMat/Special Operations Services. The concern I have is if Bazetta Township has a HazMat incident within our Township, Trumbull County will not bill for our equipment and personnel. This means that we have to do the billing and if the agency does not pay we have to use our legal counsel to try to recoup our money owed to us. If we sign the MOU Trumbull County handles everything. There is no cost to the Bazetta Township for signing the Memorandum of Understanding. I have attached the MOU for your review. I would like to discuss this in the one hour caucus prior to the Trustee's meeting.
5. On August 30, 2013 Bazetta Fire Department responded to an EMS call to Larry Lane. When responding to the call we damaged the exhaust on our ambulance. This is the second time that we have damaged the exhaust pipe on this ambulance from responding to calls on Larry Lane. The damage being caused is by the speed bumps on this private

road. In the past we have damaged two cabinet shelves on our fire trucks. I have addressed the speed bumps with the zoning inspector after the first time the exhaust was damaged on the ambulance. The zoning inspector sent him a letter requesting that the speed bumps be lowered or removed. I am asking the Trustee's if it is legal to send the owner of the trailer park which is located on Larry Lane a bill for the repairs to the exhaust system on the ambulance as the damage that is being caused to our vehicle are the speed bumps located on his private drive?

6. I am requesting the Trustee's to allow Bazetta Fire Department personnel join Ohio Task Force 1. I would like to discuss this in the hour caucus before the Trustee's meeting. I feel this is great opportunity for our personnel.

Professionally,
Dennis Lewis
Fire Chief

Warren Meadville House



- Fuel oil boiler furnace
- Microwave oven
- Kitchen cabinets
- Bathroom fixtures
- Ceiling fans
- Coffee table
- Misc. old furniture
- Vacuum
- Books
- Hand tools
- Paints
- Wood ladder
- Uncut wood planks
- Wood and metal shelves
- Vinyl siding
- Door frames
- Power hand saws
- Vice
- Dishes
- Table saw
- Scrap metal
- Steel pipe
- Cook ware
- Dehumidifier
- Pictures
- Drill press
- Lawn chairs
- Desk
- Attic ladder
- Plywood

August 26th, 2013

Chief Dennis Lewis
Fire Chief
Bazetta Twp.
773 Everett Hull Rd.
Cortland, Oh 44410

Chief Lewis,

It is with much regret that I am writing to inform you of my resignation from the position of Firefighter/Paramedic. I would like to personally thank you, the administration of the department and the members of the department that have assisted in my growth as a firefighter and as a paramedic. The training and experienced that I received while employed by such as professional and quality department has undoubtedly contributed to the firefighter I have become. I would like to offer to continue my employment for 2 weeks from today, making my official date of resignation September, 5 2013. I would like to thank the Bazetta Township Fire Department for the time, energy and knowledge that it has invested in me over the past year of my employment.

Respectfully,



Matthew Dietrick

MEMORANDUM OF UNDERSTANDING

For HAZMAT/Special Operations Services

WHEREAS the Trumbull County Emergency Management Agency ("TCEMA") is a countywide emergency management organized pursuant to R.C. 5502.26, et seq.; and

WHEREAS the TCEMA is responsible for the "development of an all-hazards emergency operations plan that has been coordinated with all agencies, boards, and divisions having emergency management functions within the county," under R.C. 5502.26(A)(2); and

WHEREAS "The director/coordinator of emergency management for a countywide [EMA] shall be responsible for coordinating, organizing, administering, and operating emergency management in accordance with the agency's program established under this section, subject to the direction and control of the executive committee," pursuant to R.C. 5502.26(A); and

WHEREAS the TCEMA may receive services, equipment, supplies, materials, or funds by way of gift, grant, or loan for purposes of emergency management, pursuant to R.C. 5502.32; and

WHEREAS the chief of a fire department is responsible for the coordination of all on-scene activities, pursuant to R.C. 3737.80, when a hazardous materials incident occurs within the jurisdiction of that particular fire department; and

WHEREAS political subdivisions, in accordance with R.C. 5502.29(B), may collaborate with other public and private agencies within this state, to develop mutual assistance agreements for reciprocal emergency management assistance for purposes of preparing for, responding to, and recovering from an incident, disaster, exercise, training activity, planned event, or emergency, any of which requires additional resources; and

WHEREAS the Trumbull Fire Chiefs' Association has been coordinating and overseeing the Trumbull County Hazardous Materials Bureau ("HAZMAT") and Special Operations Group ("SOG"), organizations comprised of employees and volunteers of various fire departments throughout Trumbull County who have been trained to respond to and handle hazardous materials incidents; and

WHEREAS it is the desire of both the Trumbull County Fire Chiefs' Association and TCEMA to enter into an memorandum of understanding in order to ensure efficient administration of hazardous materials identification, response, mitigation, cleanup, and recovery.

NOW THEREFORE, in consideration of the mutual duties and goals stated above, the TCEMA, the Trumbull County Fire Chiefs' Association, and all member townships, municipalities, joint fire districts, or fire association under contract with a township or municipality whose concurrence and approval is attached hereto, agree as follows:

1. This Memorandum of Understanding shall take effect upon the authorized signature of TCEMA and the Trumbull County Fire Chiefs' Association.

2. After the effective date of this Memorandum, the TCEMA shall assume administrative oversight of HAZMAT and SOG, and the Trumbull County Fire Chiefs' Association shall relinquish their administrative oversight.
 - a. During any actual hazardous materials incident, pursuant to R.C. 3737.80, the fire chief in the jurisdiction where each hazardous materials incident takes place shall be responsible for on-scene coordination and operational control.
 - b. After the effective date of this Memorandum, the Trumbull County Fire Chief's Association shall continue to serve as an advisory board to the TCEMA for all matters related to HAZMAT or SOG.
 - c. After the effective date of this Memorandum, the Trumbull County Fire Chiefs Association shall continue to assist TCEMA in crafting the annual budgets for HAZMAT and SOG.
3. Any individual wishing to remain part of HAZMAT or SOG after the effective date of this Memorandum must meet the following requirements:
 - a. The township or municipality, and joint fire district if applicable, or fire association under contract with a township or municipality that has charge over any person wishing to be part of HAZMAT or SOG shall, by official action, must authorize and execute this Memorandum.
 - b. The person wishing to be part of HAZMAT or SOG must be a valid employee or volunteer of a township fire department, municipal fire department, joint fire district, or fire association under contract with a township or municipality.
 - c. The person wishing to be part of HAZMAT or SOG must have proper training, as determined by TCEMA and the Trumbull County Fire Chiefs' Association.
 - d. The person wishing to be part of HAZMAT or SOG shall be enrolled with TCEMA as an emergency management worker, as defined by R.C. 4123.031(A), and as such shall comply with all statutory requirements including:
 - i. The person shall register, in writing, the person's name, address, and any other necessary information pertaining to the person's qualifications and choice of type of service with TCEMA.
 - ii. The person shall take the oath contained in R.C. 5502.34 before the executive director of the emergency management agency, and shall sign a written copy of the same.
 - e. The person wishing to be part of HAZMAT or SOG shall comply with all other federal, state, and local laws, regulations, and rules, including any rules adopted by the TCEMA for administration of HAZMAT or SOG.

4. TCEMA shall cover all properly registered HAZMAT and SOG members with workers compensation coverage as emergency management workers, as defined by R.C. 4123.031(A), as long as they are performing duties described by R.C. 4123.036.
5. TCEMA shall comply with all record keeping requirements for all activity involving emergency management workers, and in particular, records required to be kept for purposes of workers compensation coverage, including, but not limited to, the records described by R.C. 4123.036(C).
6. HAZMAT and SOG Emergency Management workers shall receive no pay from TCEMA for services, and shall be considered volunteers for all HAZMAT and SOG activities undertaken by TCEMA, HAZMAT, and SOG.
7. During and after each HAZMAT and SOG incident, TCEMA shall cause a detailed record to be kept documenting the costs of investigating, mitigating, minimizing, removing, or abating a spill, release, discharge, or contamination.
 - a. TCEMA, in conjunction with the Trumbull County Fire Chiefs' Association, shall adopt a formal billing schedule for the services of HAZMAT and SOG.
 - b. *After review of the detailed record, TCEMA shall certify the cost to the Trumbull County Prosecutor's Office.*
 - c. Pursuant to R.C. 5502.26(C), the Trumbull County Prosecutor is legal counsel for TCEMA, and as such, will review each certification of costs for potential recovery pursuant to R.C. 3745.13, et seq.
 - d. TCEMA shall cooperate with the Trumbull County Prosecutor's Office in any attempt to bring a civil action for recovery of costs against the person responsible for the unauthorized spill, release, or discharge of hazardous materials.
8. In exchange for workers compensation coverage for HAZMAT and SOG emergency management workers, The Trumbull County Fire Chiefs' Association shall give or donate to TCEMA all funds currently in the Trumbull County Fire Chiefs' HAZMAT /SOG accounts. These funds shall be held by TCEMA in separate funds, and shall be used for HAZMAT /SOG related expenses, including, but not limited to, workers compensation payments, insurance, and vehicle expenses.
 - a. *Money paid for this purpose shall be paid using the procedure for gifts and donations for emergency management purposes pursuant to R.C. 5502.32.*
 - b. Control of the HAZMAT account shall not be transferred to TCEMA until an audit of funds is completed by the Trumbull County Fire Chiefs' Association.
 - c. The amount paid per HAZMAT and SOG Emergency Management worker shall be the rate for an unpaid volunteer under Ohio Bureau of Workers Compensation guidelines. Because HAZMAT and SOG workers are unpaid, they will receive coverage as volunteers.

9. The Trumbull County Fire Chiefs' Association shall cooperate with TCEMA in helping to defray the additional cost of overseeing HAZMAT and SOG by making additional gifts or donations of money or property to TCEMA pursuant to R.C. 5502.32.
 - a. These gifts or donations shall only be made upon mutual agreement of TCEMA and the Trumbull County Fire Chiefs Association.
 - b. Gifts or donations may include, but are not limited to, money, equipment, and vehicles.
 - c. As long as funds are available through the standard practices of the Trumbull County Fire Chief's Association, that entity shall gift or donate \$1,500 per year to the TCEMA for the services of SOG.
10. *The Trumbull County Fire Chiefs' Association and the TCEMA shall, as soon as possible, draft and adopt operational policies to carry out the duties set forth in this Memorandum.*
11. This Memorandum shall be effective for one year beginning on the effective date described above. This Memorandum shall automatically renew for successive one-year terms. The Memorandum may be modified or cancelled as follows:
 - a. Any township, municipality, joint fire district, or fire association under contract with a township or municipality may withdraw from this Memorandum with 60 days written notice to both TCEMA and the Trumbull County Fire Chiefs' Association.
 - b. If the TCEMA or Trumbull County Fire Chiefs' Association wishes to cancel this Memorandum, written notice must be served on all parties to this Memorandum. TCEMA and the Trumbull County Fire Chiefs' Association shall jointly approve a written wind-up plan that ensures no break in services to Trumbull County. Once this plan is in place, it shall be followed to effectuate the cancellation.
 - c. This Memorandum may be modified at any time by written agreement of all parties.
 - d. Upon termination of this Memorandum, all rights granted herein for benefits of any HAZMAT and SOG emergency management worker subject to this Memorandum shall immediately cease. If any township, municipality, joint fire district, or fire association under contract with a township or municipality withdraws from this Memorandum, all volunteers or employees of that entity shall immediately forfeit any benefits or rights defined herein.

**MOU-ATTACHMENT B
PERSONNEL AFFIDAVIT**

I, _____, have read and understand the preceding
(Participating Organization Head)

MOU, and acknowledge that the following individuals have offered to train and deploy with Ohio Task Force One subject to the provisions and understandings noted in the MOU.

As employer, I support the below individual(s) participation, and understand their deployment may cause some organizational disruption. I also understand that this relationship may be terminated as outlined in the MOU.

<u>EMPLOYEE NAME</u>	<u>S.S. #</u>

Signed: _____ Date: _____
Participating Organization Head

Note: Additional names and SS#'s may be added on reverse of this page.

Township/Municipality/Joint Fire District Participation

As the legislative authority of this Township/Municipality/Joint Fire District/Fire Association under contract with a township or municipality, this Board has reviewed the attached Memorandum of Understanding for HAZMAT and SOG Services, and hereby agrees to cooperate with the entities named therein and comply with the terms thereof.

This Board also authorizes its employee and volunteer firefighters to participate as HAZMAT/SOG emergency management workers under the administrative oversight of the Trumbull County Emergency Management Agency, subject to all requirements set out in the attached Memorandum.

WHEREFORE, the attached Memorandum was adopted in compliance with all applicable laws at a lawful meeting of this Board, and has been duly executed by the following authorized officials this 9th day of SEPTEMBER, 2013.



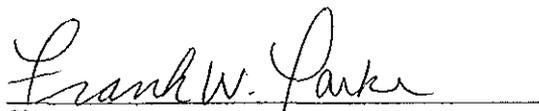
Signature

Paul Horis

Name

Trustee

Title



Signature

Frank Parke

Name

Trustee

Title



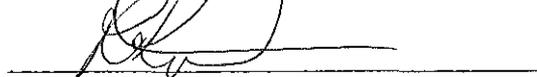
Signature

Donald Uschek

Name

Trustee

Title



Signature

Rita K. Drew

Name

FISCAL OFFICER

MEMORANDUM OF UNDERSTANDING

An understanding has been reached this ___ day of _____, 20___, by and between the Miami Valley Fire/EMS Alliance and the _____
(Employer/Participating Organization)

I. Purpose

To delineate responsibilities and procedures for Urban Search and Rescue (US&R) under the authority of the Robert T. Stafford Disaster Relief and Emergency Act, Public Law 93-288, as amended, 42 U.S.C. 5121, et seq. and relevant State authorities; to outline a basis for cooperation among parties participating in the US&R program of Ohio Task Force One; and to establish fundamental understandings between a member's Participating Organization and Ohio Task Force One.

II. Scope

The provisions of these understandings apply only to US&R Task Force activities performed at the request of the Federal government, provided at the option of the local jurisdiction and the State, and in conjunction with, or in preparation of a Presidential declaration of disaster or emergency and upon activation as outlined below in sub-element V.A. Details concerning specific working relationships on various projects may be appended to this document as they are developed.

III. Definitions

- a. Activation – the process of mobilizing specific Task Forces to deploy to a designated disaster site or staging area in anticipation of an emergency event. If the Task Force responds to such a mobilization request, the Task Force is to arrive with all equipment and personal gear at a pre-designated Point of Departure within six hours of activation notice.
- b. Alert – the process of informing Task Forces that an event has occurred and that Task Force might be activated at some point within a 12-hour timeframe.
- c. Department of Defense (DoD) – to include military and civilian components. DoD is a support agent for coordinating US&R efforts under Emergency Support Function (ESF) #9, US&R, under the Federal Response Plan.
- d. Disaster Assistance Employee (DAE) – a temporary Federal Employee, hired under the provisions of the Robert T. Stafford Disaster Relief Act.
- e. Disaster Medical Assistance Team (DMAT) – a functional unit activated under the National Disaster Medical System (NDMS) which provides austere medical care in a disaster area or medical services at transfer points and reception associated with patient evacuation. Personnel assigned to the Task Force Medical Team are also included in the NDMS system to cover medical liability issues during Task Force deployments.
- f. Emergency Information and Coordination Center (EICC) – a control center located within FEMA headquarters in Washington, D.C. to provide interagency coordination of assistance to emergency or disaster areas.
- g. FEMA – the Federal Emergency Management Agency
- h. Incident Commander – the individual in charge of coordinating response activities within the disaster area; under normal circumstances this individual will be an emergency manager from the

B. Scope

The following information relates only to Federal activation of FEMA US&R Task Forces and to FEMA Task Force operating during FEMA-sanctioned training and drills.

C. Coverage of Federal Worker's Compensation

1. Activation

Federal Worker's Compensation applies to those Task Force members who are listed on a 62-person deployment list. It specifically does not apply to individuals who are standing by or assisting during deployment activities. Time of coverage starts at the time noted on the written, Federal Activation notice and ends as specially listed on the written, demobilization order.

2. Training/Drills

Federal Worker's Compensation applies to those Task Force members who are specifically rostered and participating in a FEMA-sanctioned drill or training.

D. Coverage of Federal Tort Liabilities

1. Activation

The Federal Tort Liabilities Act covers activated Task Force members while performing within their scope of work during a deployment. Members are subject to liability for firearm use, substance abuse, or preventable injury. Coverage extends only to members who deploy with complete paperwork in place including the Appointment Affidavit.

2. Training

There is currently no Federal Tort liability coverage for members participating in FEMA-sponsored training.

VII. Deployment Reimbursement

A. Disclaimer

The following information is provided in good faith as a basic outline of cost recovery for Task Force deployments. All cost recovery issues are subject to specific language in existing Memorandum of Agreement between FEMA and the Sponsoring Agency. Information provided is gathered on current knowledge of the MOA and other FEMA publications. Currently there are fiscal issues being further refined by the FEMA US&R Response System.

B. Scope

The following information applies to individuals who actually deploy with the Task Force as part of the 62-member roster and to those individuals who specifically replace a deploying member as allowed by the MOA.

C. Responsibilities

1. Participating Organization

- a. Maintain a current listing of Task Force members and their compensation package on file with the Task Force. This information must be updated by the Participating Organization as needed.
- b. Must submit accurate and honest information.
- c. Must submit all required information to the Task Force after a mission in order to fully complete required paperwork.
- d. The Task Force IS NOT responsible for failure to reimburse if a Participating Organization fails to fulfill required information within a timely period.

2. Ohio Task Force One

- a. Must maintain accurate and orderly files and records.
- b. Will compile and format reimbursement information for submittal to FEMA.

- c. Will maintain accurate records of member activities during Task Force deployments.
- d. Will file, through the Sponsoring Agency, the necessary reimbursement paperwork.

D. Coverage
See Appendix A – “Excerpt from MOA”

VIII. **Conditions, Amendments and Terminations**

A. **Conditions**

Ohio Task Force One and FEMA comply with the provisions of Executive Order 11246 of September 24, 1965, as amended, and with the rules, regulations, and relevant orders of the Secretary of Labor, to the end that “FEMA” will not discriminate against any employee or applicant for employment on the grounds of race, color, religion, age, gender, or national origin. In addition, use of Federal facilities, supplies and services will be in compliance with regulations prohibiting duplication of benefits and guaranteeing non-discrimination. Distribution of supplies, processing of applications, provision of technical assistance and other relief and assistance activities shall be accomplished in an equitable and impartial manner, without discrimination on the grounds of race, color, religion, nationality, sex, age or economic status.

B. **Amendments and Termination**

This Memorandum of Understanding (MOU) may be modified or amended only with the written agreement of all parties, and all amendments will be attached to this agreement. Either party, upon 30 days written notice to the other party, may terminate the MOU.

The parties hereby acknowledge the foregoing as the terms and conditions of their understanding:

	MIAMI VALLEY FIRE/EMS ALLIANCE
Participating Organization Name	
Authorized Representative	Executive Director
Date	Date

local community responsible for incident activities including the development and implementation of strategic decisions and for approving the allocation of resources.

- i. Operational Equipment -- that equipment which is required by FEMA for Task Force operations, as specified in the FEMA National US&R Response System Personnel, Equipment and Administration Manual.
- j. Participating Organization -- a public or private entity or individual that provides personnel and/or other resources to support the Task Force.
- k. Personal Protective Equipment (PPE) -- Items worn or carried by a Task Force member to prevent physical harm. This includes, but is not limited to: rescue helmet, NFPA-rated leather work boots, leather gloves, 100% cotton or Nomex battle dress uniform (BDUs), eye protection, hearing protection, helmet-mounted light, and hand carried flashlight.
- l. Personal Equipment -- that equipment which is brought by the Task Force member for personal support requirements of a 72-hour self-sufficiency period. This equipment is not included on the FEMA equipment list in the FEMA National US&R Operation System Description, but is taken by the Task Force member to sustain his/her personal needs.
- m. Sponsoring Agency -- The Miami Valley Fire/EMS Alliance, which provides administrative and other resources to support the Task Force.
- n. Ohio EMA -- The State of Ohio Emergency Management Agency
- o. Task Force -- Ohio Task Force One, an integrated collection of personnel and equipment meeting standardized capability criteria for addressing the special needs of US&R. Ohio Task Force One is comprised of, but not limited to, membership of the Miami Valley Urban Search and Rescue Task Force.
- p. Task Force Leader -- an individual responsible for team training, equipment maintenance, mobilization and tactical direction of the Task Force.
- q. Urban Search and Rescue (US&R) -- special tactics, personnel and equipment suited to the unique lifesaving problems presented in structural collapse situations.

IV. Responsibilities

- A. Ohio EMA is responsible for:
 - 1. Maintaining 24-hour alert capabilities, including a point-of-contact or duty officer available at all times.
 - 2. Implementing FEMA's alert and activation procedure of the Task Force when requested by FEMA.
 - 3. Document control in order to ensure that all agreed upon reports are directed to their respective FEMA Regional Point of Contact.
 - 4. Reimburse the Sponsoring Agency and/or Participating Organizations for direct costs incurred as a result of a state-requested Task Force response. This is to include items specified in Appendix B -- "Memorandum of Understanding between Miami Valley Fire/EMS Alliance and Urban Search and Rescue Task Force (OH-TF1).
- B. FEMA is responsible for:
 - 1. Oversight and management of the National Urban Search and Rescue Response System.
 - 2. Coordination of System assets.
 - 3. Assessing disaster in relation to need for US&R Task Forces.

4. Initiating the notification process to include verbal and written Alert and Activation orders.
5. Reimburse costs incurred as a result of a Federal-requested Task Force response. This is to include items specified in Appendix A – “Excerpts from MoA”. Also reference, V.A.

C. DoD is responsible for:

1. Deploying US&R Task Forces from designated point of departure and moving Task Forces to and from disaster site.
2. Logistical, maintenance and other support to deployed US&R Task Forces.
3. Coordinating the replacement and/or rehabilitation of damaged or destroyed equipment used in the course of the US&R Task Force operations.

D. The Sponsoring Agency is responsible for:

1. Recruiting and organizing a Task Force, according to guidelines prescribed in the FEMA Urban Search and Rescue System Description Manual.
2. Providing other resources as appropriate or as assigned by the Task Force with the concurrence of the Participating Organization.
3. Developing, practicing and implementing an internal call-out system for personnel assigned to the Task Force.
4. Providing appropriate documentation of expenses incurred during Task Force activation or other emergency related activity to either Ohio EMA or FEMA in order to facilitate the Participating Organization’s cost recovery activities.

V. Understandings

A. Personnel

i. Ohio Task Force One Understands that:

1. Task Force members are first employees or members of their Participating Organization and the Task Force cannot impact the employer/employee relationship without employer (Participating Organization) approval.
2. The operations and administration of the Participating Organization takes precedence over Task Force issues.
3. Emergencies or other critical circumstances may prohibit the involvement of a member in a Task Force activation, attendance at training activities, planning sessions or other Task Force activities.

ii. The Participating Organization understand that:

1. They will make efforts to allow for and facilitate member participation in training and drills to meet Task Force requirements and to increase the member’s safety and competence.
2. The Task Force is a response entity and expectations are that members will be allowed to respond as requested.
3. Members must be covered under Workman’s Compensation or other health care insurance when a member is participating in non-deployment/non-FEMA sanctioned activities. This includes training, work details, or ground support during alert and activation processes.
4. Safety and personal protection are a Task Force priority and all attempts and provisions should be made to outfit the member in Task Force approved Personal Protective Equipment (PPE.) Note: As previously stated, the Task Force cannot demand a Participating Organization provide PPE, however the Task Force does retain the right to deny a member’s participation if his/her safety and well-being are in question.
5. Successful Task Force development and operations require the assistance and participation of all members. Members may be called upon to perform or assist in completing administrative, planning or preparedness tasks, which may require

limited on-duty time requirements when such duties or projects do not interfere with other important work-related tasks.

6. Consistent communications must be maintained between the member, Participating Organization, Task Force and the sponsoring Agency. To accomplish this, the Participating Organization should appoint a person to act as liaison and be allowed to attend important meetings and functions in order to be current in Task Force issues and developments.
7. If a member is no longer available, the sponsor understands the need to notify the Task Force in a timely fashion and that any Task Force issued property be returned upon separation.

B. Equipment/Materials

i. Ohio Task Force One understands that:

1. Emergencies or other unusual circumstances may prevent the immediate availability of the equipment or materials being offered for Task Force use.
2. Ownership of equipment/materials remains with the Participating Organization until such a time when the Task Force purchases the equipment or materials or if the Participating Organization should donate the equipment outright.
3. The Task Force is responsible for the use of the equipment or material while in the possession of the Task Force. Any gross mishandling, misuse or improper operation of the item is the responsibility of the Task Force.
4. Only equipment/materials specifically listed on the Equipment/Materials Affidavit are for Task Force uses. Use of any other equipment not listed is unacceptable without expressed consent of the Participating Organization.

ii. The Participating Organization understands that:

1. Equipment/Materials listed on the Equipment/Materials Affidavit must be routinely maintained by the Participating Organization while in its possession. This includes any maintenance and repair as a result of normal, non-Task force use.
2. When at all possible, listed equipment should be made available to the Task Force for training activities.
3. US&R environments are harsh and some damage may occur from normal use. The Task Force will replace an item when damage occurs during Task Force use only when said damage renders that equipment unusable.
4. Equipment offered to the Task Force as listed on the Equipment/Materials Affidavit may be physically tagged with Task Force marking labels for identification and tracking purposes.
5. Equipment/Materials be made available on a 24-hour/365 day basis and all possible arrangements are made to make these items accessible in an emergency; including, but not limited to, any internal policies or authorizations necessary for the rapid release of their items.
6. If any or all of the equipment/materials becomes temporarily or permanently unavailable for Task Force use, timely, written notification is given.

VI. Liabilities

A. Disclaimer

The following information is offered in good faith to outline liability issues as currently understood by Ohio Task Force One. Much of this material was gained from a presentation by FEMA counsel at the Task Force Leaders meeting at Mount Weather Emergency Assistance Center the week of September 15, 1997. All Participating Organizations are encouraged to seek further understanding relating to these issues and NOT rely on this document as their sole source of information. The FEMA US&R Legal issues Working Group is actively investigating and resolving these issues under the authority of the FEMA US&R Advisory committee as authorized by Congress.

**MOU-ATTACHMENT B
PERSONNEL AFFIDAVIT**

I, _____, have read and understand the preceding
(Participating Organization Head)

MOU, and acknowledge that the following individuals have offered to train and deploy
with Ohio Task Force One subject to the provisions and understandings noted in the MOU.

As employer, I support the below individual(s) participation, and understand their
deployment may cause some organizational disruption. I also understand that this
relationship may be terminated as outlined in the MOU.

<u>EMPLOYEE NAME</u>	<u>S.S. #</u>

Signed: _____ Date: _____
Participating Organization Head

Note: Additional names and SS#'s may be added on reverse of this page.

RESOLUTION No. 213-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

3506 State Rt. 5, Cortland, Oh. 44410
Parcel # 33-020530

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

Trustee Hbris - Yes

Trustee Parke - Yes

Trustee Uronek - Yes

§505.87 - Resolution # 2

RESOLUTION No. 274-13

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property]

*4527 Highland Blackstub Rd. Cothran, Oh 44410
Parcel # 31-961049*

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with *Podys Lawn Service, LLC*, at a total cost of \$ *PER CONTRACT*, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Havis - Yes

Trustee Parke - Yes

Trustee Urchek - Yes

RESOLUTION No. 275-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

Parcel # 31-901049

4527 Highland Blackstub Rd., Cortland, Oh. 44410

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urechek - Yes

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: September 16, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

277-13 To accept the minutes from the September 9 Regular Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

278-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

279-13 To authorize the Fiscal Officer to do the following transfers.

\$2,500.00 from 10-A-11 (Fire: Repairs) to 10-A-09 (Fire: Supplies)
\$500.00 from 01-A-15 (General: Workmen's Compensation) to 01-B-01 (General: Plowing/Mowing)
\$533.19 from 01-A-17 (General: Auditor's Fees) to 01-A-16 (General: Health District)
\$2.82 from 07-A-01C (Lighting Assessment: Contracts) to 07-A-02C (Lighting Assessment: Other)

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Notices to negotiate with Fraternal Order of Police, Ohio Labor Council from the State Employment Relations Board

Administration:

- Trustee Parke said he is working on getting more water petitions

Police Department:

280-13 To authorize Chief Hovis to sell the following vehicles obtained via the Police Department Impound Lot, at a sale price not to exceed \$2,500 each.

1999 Chevrolet Cavalier (VIN6908)
1997 GMC Yukon (VIN4665)
1999 Oldsmobile 4 Door (VIN6400)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

281-13 To authorize Chief Hovis to sell the attached list of weapons/items.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked Chief Hovis to explain how the weapons will be disposed of.
 - Chief Hovis said they are going to put them out for bids and the proceeds will be used to purchase weapons for the officers

282-13 To adopt the attached *Bazetta Police Department Senior Check Program*.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Nothing to Report

Fire Department:

283-13 To authorize Bazetta Fire Department personnel to join Ohio Task Force 1.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

284-13 To authorize an expenditure not to exceed \$2,000 with Alert-All for fire prevention materials, to be paid from the Fire Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

285-13 To rescind Board Resolution #254-13.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Planning Director:

- Nothing to Report

Zoning Inspector & Code Enforcement Officer:

- Nothing to Report

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - Revisions the Trustees accepted last month go into effect today
 - Next Quarterly Meeting will be October 2 at 7pm at the Administration Building

Parks & Recreation Board:

- Nothing to Report

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Chief Hovis reported the following
 - Meeting has been scheduled to try to stave off insurance increases for next year
 - Working on scheduling a meeting with BE Solutions

Asked to be placed on the Agenda:

- None

Public Comment:

- Paul Carlson noted the following
 - 2 items from the Fire Department portion of the last meeting died because the Trustees never made either motion
 - Wanted to know why the Trustees did not act on these motions
- Chief Lewis replied
 - Part-time fire inspector can not be hired under regular wages because he is not an EMT
 - Going to hire him as a consultant to work on the Fire Department's computer program
 - Negotiating with him on a cost right now
 - Other item was to have IT Specialist Davis attend a seminar
 - By the time the meeting came up, the training had already happened
 - Thought IT Specialist Davis would be a perfect fit for the program
 - Department will use the proposed fire inspector to do that work or will send one of the firefighters to the next training
 - This is a really great program that the Fire Department uses very little of
 - Wants to use more of it
- Martha Urchek asked Chief Hovis about the police blotter
 - Chief Hovis replied as follows
 - It is sent to the Tribune Chronicle every two weeks
 - Does not know if it is printed or not
 - Margaret Thompson of the Tribune Chronicle said the following
 - If there is a lot of information going into the paper, some blotters will be not used
 - She puts in the ones that are easier for her to publish, i.e. ones that do not require her to retype everything
 - Chief Hovis said Bazetta's blotter can be cut and pasted from the Facebook page
- Parks & Recreation Board Chairman Belcher thanked Trustee Parke and Zoning Commission Chairman Webb
 - After the last meeting, these gentlemen went over to the trailer park and distributed water
 - Residents were thankful
- Trustee Parke thanked Cortland Area Cares for allowing them to use their truck to deliver the water
- Trustee Hovis asked what is happening with the mobile home park
 - Trustee Parke said the following
 - Zoning Inspector Mills is working on it as we speak
 - Gathering more information and continuing to move forward
- Trustee Hovis added the following
 - Hoped the township can make some progress on this
 - Contacted the EPA and they are very much aware of the trailer park issues
 - Next step is going to be going to the Board of Health

- Zoning Commission Chairman Webb said there will be a Special Meeting on the September 23
 - Trustee Parke noted the following
 - It is an informational meeting only
 - All of the public is allowed to attend
 - Purpose of the meeting is to enlighten residents about the laws regarding fireworks
 - The State Fire Marshall is coming down

286-13 To adjourn the meeting at 7:17pm.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 10-06-13



Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
 Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
20666	78.63	VW20666	Advance Auto Parts	Supplies
20667	7207.14	VW20667	Ainsley Oil Company	Gas/Diesel
20668	4699.33	VW20668	BE SOLUTIONS	Claims Run
20669	6.59	VW20669	BORTNICK TRACTOR SALES, INC.	Supplies
20670	630.00	VW20670	ENVIRONMENTAL PROTECTION SYSTEMS, LLC.	Asbestos Survey 2996 Warr.
20671	2141.63	VW20671	FINLEY FIRE EQUIPMENT	Repair
20672	126.68	VW20672	GREATAMERICA FINANCIAL SVCS.	Copier Contract
20673	8.92	VW20673	HOWLAND SPRINGS WATER COMPANY, INC.	Service
20674	116.16	VW20674	Handyman Supply Inc.	Supplies
20675	100.00	VW20675	J&C AUTO PARTS & TOWING	Tow
20676	255.41	VW20676	LAW ENFORCEMENT TARGETS, INC.	SUPPLIES
20677	255.00	VW20677	LAZY B TRAILER SALES, INC.	Payment
20678	150.00	VW20678	TREASURER, STATE OF OHIO	Assessment #115
20679	600.00	VW20679	NORTHSTAR TOWING, INC>	August Tows
20680	58.75	VW20680	RESPIRATORY CARE PARTNERS	Supplies
20681	100.00	VW20681	SCHULTZ TOWING, INC.	Tow
20682	483.00	VW20682	SOUTHEASTERN EMERGENCY EQUIPMENT	Supplies
20683	234.15	VW20683	SUNBURST ENVIRONMENTAL SERVICE, INC.	Service
20684	50.00	VW20684	TREASURER STATE OF OHIO	Monthly Access Fee
20685	3025.23	VW20685	TRUMBULL COUNTY TREASURER	9-1-1 Service
20686	193.79	VW20686	VALLEY OFFICE SOLUTIONS	Service
20687	66.56	VW20687	US SAFETYGEAR, INC.	Supplies
20688	459.79	VW20688	WALMART BUSINESS/GEGRB	Supplies
=====				
	21046.76		Total Amount of Pending Warrants	

Item Description

12 Ga Double Barrel Shotgun, FOX Fox BSE-C	0193-1256
25 Cal Pistol, Raven Arms SN: 329292	0694-151
22 Cal Pistol, H&R Model 930, SN ANI5305	0198-173
12 Ga Shotgun, Remington 1100, SN: 230087	00-063112
9mm Pistol, Makarov IL-70 SN: AP64340	02-015449
12 Ga Shotgun, Remington 11-87 SN: PC125305	02-044548
22 Cal Lever Action Rifle, Browning SN: 70B30939	02-044548
12 Ga Shotgun, Winchester 1300, SN: K1811434	02-044548
22 Cal Bolt Action Rifle, Marlin SN: 18697185	02-044548
30-06 Pump Rifle, Remington 760 SN: 6938288	02-044548
9mm Pistol, S&W Model 6946, SN: VAH3935	03-8180437
Russian Style Assault Rifle w/mag SN: KC1040	03-8180437
22 Cal Rifle, Marlin Model 60SB	04-05-035
Vest pocket revolver, SN: 175462	05-01-002
9mm Pistol, Ruger Model P95DC, SN: 312-80513	05-12-050
45 Cal Auto Pistol, Ruger P345 SN: 664-33896	07-10-091
357 Cal Revolver, Ruger Blackhawk SN: 36-22026	07-10-091
22 Cal Rifle, Marlin 60, SN: 03244312	07-10-091
30/30 Cal Rifle, Winchester 94 SN: 4238188	07-10-091
9mm Pistol, S&W Model 59, SN: A602870	08-01-026

12 Ga Shotgun, Winchester 1400 SN: L2474472	08-04-130
45 Cal Auto Pistol, Taurus Millennium SN: NAU93687	08-04-130
AK-47 Assault Rifle, SN: CN-0451-07	08-04-130
25 Cal Auto Pistol, Bauer Mdl 25 SN: 018894	08-04-130
410 Ga Pistol, Taurus Model Judge SN: A550185	08-08-008
45 Cal Auto Pistol, Ruger Mdl P90DC SN: 660-08196	12-03-095
Crossbow, SN: 10765	02-044548

Bazetta Township Senior Watch Program

According to the latest census statistics, more than 12% of the US Population is age 65 or older. That is 40 million Americans. Bazetta Township, Trumbull County, Ohio, is no stranger to this trend. In fact, its sizeable elderly population has sparked a need for this program that is devoted specifically to its residents.

The Bazetta Township Trustees have sponsored the “Bazetta Township Senior Watch Program” mainly for the benefit of its senior citizens, but others may benefit as well. Shut-ins, wheelchair bound or SSI recipients are some examples.

Program members or clients can sign up for the programs by filling out an application. This application can be obtained at the Township Building, Police, or Fire Departments, or via the Townships website. (www.bazettatwp.org). The application asks for pertinent information and requests the client to choose which program they would like to be enrolled in. The least intrusive programs are the “Elderly Call” and the most comprehensive is the “Senior Watch”.

The “Elderly Call” program is where the senior citizen is part of our “elderly call” list. On Tuesday or Thursday only (between 8:00 am – 3:00 pm) the police department or fire department will call the “client’s homes” to check on their welfare. Again, if no contact is made an officer will be sent to the home to check on their welfare.

The “Senior Watch” program is for seniors who may need our help more than others. These seniors may not have family to check on them or provide assistance. The Police Department or a designated volunteer would visit the client once a week (or more) to check on their welfare.

Once the application is forwarded to the Police Department, it would be entered in our database and a schedule would be set for the client based on the program selected. As part of the application process, a “site evaluation” of the client’s home would be completed by a Police or Fire Department official. This evaluation would help determine any safety concerns or any special requirements needed at the residence.

Bazetta Township believes in a “neighbor helping neighbor” concept and that’s why the “Bazetta Township Senior Watch Program” calls for neighborhood volunteers to assist with our programs. The volunteers have signed on to help us help our seniors. Our volunteers have to undergo a thorough background check and receive training in elderly needs and assessments. Through our volunteers, we will strengthen our relationships between neighbors and neighborhoods.

Bazetta Township Senior Watch Program

Volunteer Application Form

Contact Information

Last Name: _____ First Name: _____ MI: _____

Address: _____ City: _____ Zip: _____

E-Mail: _____

Contact Number: _____ Home ___ Work ___ Cell ___

Other Number: _____ Home ___ Work ___ Cell ___

Preferred Method of Contact: E-Mail ___ Home ___ Work ___ Cell ___

Medical Emergency Contact: _____ Phone _____

Personal References

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Additional Information

Do you drive: ___ Do you have a vehicle available: ___ Drivers license number: _____

Have you ever been convicted of a crime: ___ If so ,what: _____

May we conduct a background check: _____

Brief employment history: _____

When would you be available: _____

Volunteer interests: (phoning, visiting, minimal handyman) _____

I have read and understand that this is a community service application and I am volunteering to participate in activities to improve the quality of life of the senior citizens of Bazetta Township.

Signature: _____ Date: _____

Bazetta Township Senior Watch Program

2671 McCleary-Jacoby Rd. Cortland, Ohio 44410 Phone 330-638-5503 Fax 330-638-9927

Application Form

Name: _____ Date of Application: _____

Address: _____

Home Phone: _____ Cell/Other Phone: _____

Date of Birth: _____ Age: _____ SSN: _____

Application Requested by: _____ Relationship: _____

Address: _____ Phone/Cell: _____

Preferred Program: "Check In" ____, "Elderly Call" ____, "Senior Watch" ____. Note-All contacts will be made as time is available. If there is no response when contact is attempted then the emergency contact person will be notified. Please advise on extended absences from home and return date.

Physician (Family / General)

Name: _____ Phone: _____

General Health/Illnesses: _____

Special Needs: _____

Allergic to medications: _____

Emergency Contacts (Family/Neighbors/Friends)

Name: _____ Phone: _____ Key Holder: _____

Address: _____ Relationship: _____

Name: _____ Phone: _____ Key Holder: _____

Address: _____ Relationship: _____

Additional Information (Outside key/Lockbox/Etc): _____

Police Use

Zone: _____ Application Number: _____ End Date: _____

Bazetta Township Senior Watch Program

Home Assessment Form

Officer/Volunteer: _____ Date: _____

Client: _____ Client #: _____

Address: _____

Exterior

Driveway/Sidewalk/Steps: (uneven surface, etc) _____

House Number: (visible from road) _____

Security Lights: _____

Knox Box: _____

Interior

Doors: (open easily, deadbolts, peep hole) _____

Windows: (close, lock, broken) _____

Stairwells: (railings both sides) _____

Flooring: (uneven surfaces) _____

Kitchen/Bath

Faucets: (working, leaks) _____

Visible hazards: (electric, gas, etc) _____

Hand Rails: (tub area, toilet area) _____

Toilet Seat: (loose, broken) _____

Handheld Shower head: (needed) _____

Fire Safety

Smoke Detectors: (working, needed) _____

CO2 Detectors: (working, needed) _____

Telephone: (working, cell phone) _____

Comments

Observations: (living conditions, hazards, etc) _____

Bazetta Township Senior Watch Program

2671 McCleary-Jacoby Rd. Cortland, Ohio 44410 Phone 330-638-5503 Fax 330-638-9927

Police & Fire Referral Form

Name: _____ Date: _____

Address: _____

Home Phone: _____ Cell/Other Phone: _____

Date of Birth: _____ Age: _____ SSN: _____

Referred by: _____

Reason for Referral: _____

Referred to:			<u>Date</u>	<u>Time</u>
___ Bazetta Township Senior Watch Program	___ Accepted	___ Refused	_____	_____
___ Adult Protective Services	___ Accepted	___ Refused	_____	_____
___ SCOPE	___ Accepted	___ Refused	_____	_____

Bazetta Township Senior Watch Program

Installed:

Senior Lock Box _____ Smoke Alarm _____ CO Detector _____

Name: _____
Printed

Name: _____
Signature

Address: _____

Date of Birth: _____

Installed by: _____

Date: _____

Bazetta Township Senior Watch Program

Client Check List

Name: _____ Client #: _____ Zone: _____

Address: _____ Phone: _____

Date: _____ Time: _____ Visited: _____ Phoned: _____ Home: _____ Remarks: _____

Date: _____ Time: _____ Visited: _____ Phoned: _____ Home: _____ Remarks: _____

Date: _____ Time: _____ Visited: _____ Phoned: _____ Home: _____ Remarks: _____

Date: _____ Time: _____ Visited: _____ Phoned: _____ Home: _____ Remarks: _____

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Date: _____ Time: _____ Visited: _____ Phoned: _____ Home: _____ Remarks: _____

Date: _____ Time: _____ Visited: _____ Phoned: _____ Home: _____ Remarks: _____

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: October 7, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke

287-13 To accept the minutes from the September 16 Regular Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

288-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

289-13 To approve the renewal and anniversary date change on December 1, 2013 of Bazetta Township's health care coverage by Anthem Blue Cross Blue Shield.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

290-13 To authorize the Fiscal Officer to transfer the following funds.

\$2,000 from 09-A-01A (Police: Part Time Salaries) to 09-A-08 (Police: Supplies)
\$336.40 from 09-A-04 (Police: Auditor/Treasurer Fees) to 09-A-14 (Police: Other Expenses)
\$341.06 from 09-A-05 (Police: Workman's Compensation) to 09-A-14 (Police: Other Expenses)
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

291-13 To agree with BWC Claim #00-517233.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Notification from Ohio State Treasurer regarding Center for Public Investment Management credit requirements
- Copy of a letter from Trumbull County Engineer to Mannik & Smith Group regarding proposed Menard's
- Statement of appreciation for the Senior Watch Program and the Hovis Family from Eleanor J. Wykle

- Reminder from the Trumbull County Board of Elections regarding voluntary registrations
- Copy of a letter from Trumbull County Engineer to Lynn, Kittinger & Noble regarding sanitary water and sewer extension to proposed new fire station
- Letter from an unnamed resident regarding political signs
- Invitation from the Ohio State Employment Relations Board to attend the SERB Academy
- Notification from Youngstown Warren Regional Chamber regarding Joint Economic Development Districts (JEDDs)
- Copy of a letter from Trumbull County Engineer to Trumbull County Board of Commissioners regarding bridge load limit reductions
- Announcement from the Youngstown Warren Regional Chamber regarding the 2014 Capital Bill
- Information from Ohio Department of Job and Family Services regarding the new Ohio unemployment compensation law

Administration:

- Trustee Hovis scheduled a meeting on October 23, 2013 at 6:30pm at the Administration Building to discuss the Route 5 water petition.

Police Department:

- Chief Hovis stated he submitted his monthly report.

292-13 To authorize Chief Hovis to sell or trade all existing shotguns, except one (1) to be used for training, as well as slings, racks, and ammunitions for shotguns to an authorized firearms dealer.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Road Superintendent Parke informed the Trustees that Prince Drive, Red Fox Run, and Durst Clagg should be ready for paving within the next week or two.

Fire Department:

- Pinning Ceremony for recent promotions
 - Promoted Dave Walter to Captain and promoted Captain Tom Rink to Assistant Chief.
- Chief Lewis stated he submitted his monthly report.

Planning Director:

- Michael Mills reported Quaker Steak and Lube held a hard hat party on October 4th and plan on opening in March of 2014. Murphy Oil had nothing new to report and Menards should start demolition by end of year.

Zoning Inspector & Code Enforcement Officer:

- Michael Mills reported he checked out a property on Prince Drive after receiving a complaint the resident was dumping and blocking the creek, he said everything was ok and the creek was flowing properly.
- Michael Mills reported after receiving an anonymous letter regarding political signs he reviewed the rules and regulations and offered suggestions.
- Michael Mills sent a violation letter to the property on corner of Lynn and Hoagland Blackstub Road the property owners have put up a new fence directly on the property line and up against an Ohio Edison Pole. The owners are in Township violation and will have to remove fence.

- Michael Mills asked the Trustees for approval to waive a sign permit fee for a new sign because the existing sign is in violation however, the zoning inspector prior to Mr. Mills approved the current sign. The Trustees were all in agreement to waive the new sign permit fee.

293-13 To approve the attached §505.87 Resolution (Abatement of Weeds and Grass Only).

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

294-13 To approve the attached §505.87 Resolution #2 (For Use When Hiring Contract Hauler).

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Chairman Webb reported that the Zoning Commission held it last quarterly meeting of the year on October 2 and the board established the following quarterly meeting dates for 2014. January 8, April 2, July 9, and October 1. Secretary Jean Eddy will send the meeting dates to everyone.

295-13 To establish an Injection Well Permit Fee of \$700.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

296-13 To revise the permit fee for gas and oil wells from \$150 to \$300.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Steve Belcher reported held the 3rd annual Marine Corp Toys for Tots drive at Bazetta Park and thanked the Police, Fire, Ted Webb, Trustee Parke, Mark Thomas Ford and Optimist Club. Also, announced that Cortland Area Cares will now be a distribution point for Toys for Tots and how important that is for the northern communities.

Safety Committee:

- Trustee Parke reported Joel Davis is looking into GPS in the ambulances and hovercraft is back online.

Health Insurance Committee:

- Reported getting new quotes

Asked to be placed on the Agenda:

- N/A

Public Comment:

- Paul Carlson asked if the permit fees collected from the wells will go to the road department and Zoning Inspector Michael Mills responded that RUMA will handle the road repairs so the permit fees collected will not to go the road department.

- Ted Webb commented on the placement of political signs and also the timing of putting political signs up. Asked the Trustees to rescind the current resolution dated March 8, 2011 allowing signs to be put up thirty days prior to Election Day since it can't be enforced. Trustee Hovis said they would check with Attorney Mark Finamore.

297-13 To adjourn the meeting at 7:45pm.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


Attested by: Zoning Secretary Jean Eddy

Dated: 10-10-13


Approved by: Chairman Trustee Don Urchek

Dated: _____

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	133.01	VW 1	THE HUNTINGTON NATIONAL BANK	Service Charge
4	460.30	VW 4	THE HUNTINGTON NATIONAL BANK	Loan
20808	6042.97	VW20808	Ainsley Oil Company	Gas/Diesel
20809	208.00	VW20809	ACCORD OCCUPATIOAL HEALTH SERVICES	Service
20810	103.00	VW20810	AUTOMOTIVE DISTRIBUTORS WHSE.	Supplies
20811	625.00	VW20811	AARON HANSON	Remainder of Clothing
20812	2618.33	VW20812	Attorney Mark S. Finamore	Service
20813	76.45	VW20813	AT&T MOBILITY	Service
20814	10209.06	VW20814	ANTHEM BLUE CROSS BLUE SHIELD	Insurance
20815	911.72	VW20815	BUSINESS CARD	Supplies
20816	154.41	VW20816	BROADVOX GO! LLC	Service
20817	300.00	VW20817	BUD'S TOWING & RECOVERY, LLC	Sept Tows
20818	2960.00	VW20818	BECDEL CONTROLS, INC	Supplies
20819	546.00	VW20819	BE SOLUTIONS	Admin Fees
20820	610.22	VW20820	COMDOC INC.	Contract/Supplies
20821	141.07	VW20821	CITY OF WARREN, UTILITY SERVICES	Service
20822	85.32	VW20822	Dominion East Ohio	Service
20823	249.00	VW20823	D&B CLEANERS	Service
20824	1200.00	VW20824	ENVIRONMENTAL PROTECTION SYSTEMS, LLC	Service
20825	112.51	VW20825	FORD QUALITY FLEET CARE	Service
20826	212.80	VW20826	FINGER LAKES SYSTEM CHEMISTRY	Supplies
20827	5640.88	VW20827	FINLEY FIRE EQUIPMENT	Supplies
20828	439.99	VW20828	GRAYBAR FINANCIAL SERVICES, LLC	Service
20829	25.00	VW20829	HOWARD WETZEL	Oct Qtrly Mtg
20830	188.40	VW20830	HANDYMAN SUPPLY, INC.	Supplies
20831	450.00	VW20831	HEARTWOOD DESIGNS	Maint/Support
20832	25.00	VW20832	JACK HINEMAN	Oct Qtrly Mtg
20833	500.00	VW20833	J&C AUTO PARTS & TOWING	Tows
20834	625.00	VW20834	JONATHAN D. BLAND	Remainder of Clothing
20835	96.49	VW20835	KAUFFMAN TIRE/CLEVELAND	Supplies
20836	37.98	VW20836	LOWES BUSINESS ACCT/GECRB	Supplies
20837	316.00	VW20837	LAW ENFORCEMENT SYSTEMS, INC.	Supplies
20838	77.22	VW20838	MARK THOMAS FORD	Supplies
20839	199.89	VW20839	Michael Mills	Travel Reimbursement
20840	101.66	VW20840	MICHAEL J. HOVIS	Reimbursement
20841	400.00	VW20841	NORTHSTAR TOWING, INC.	Tows
20842	258.35	VW20842	OHIO CAT	Supplies
20843	1344.00	VW20843	OHIO BILLING, INC.	EMS Trip Submissions
20844	1760.00	VW20844	OFESF	Tuition
20845	1629.57	VW20845	OHIO EDISON	Service
20846	1050.49	VW20846	OHIO EDISON	Service
20847	25.00	VW20847	RITA BENOIT	Oct Qtrly Mtg
20848	12.00	VW20848	RITA K. DREW	Reimbursement - Titlew
20849	266.80	VW20849	STANDARD INSURANCE COMPANY RD	Insurance
20850	300.00	VW20850	SCHULTZ TOWING, INC.	Tows
20851	223.81	VW20851	Sunburst Environmental Service, Inc.	Service
20852	307.56	VW20852	SOUTHEASTERN EMERGENCY EQUIPMENT	Supplies
20853	505.00	VW20853	TERRY'S TIRE TOWN	Supplies
20854	459.27	VW20854	Time Warner Cable-Northeast	Service
20855	3552.00	VW20855	Teamsters Local 377	Insurance
20856	25.00	VW20856	Theodore Webb	Oct Qtrly Mtg
20857	126.41	VW20857	The Tribune Chronicle	Ad
20858	40.00	VW20858	Thomas S. Rink	Training Reimbursement
20859	80.00	VW20859	Trumbull Township Association	Sept Mtg
20860	266.63	VW20860	VERIZON WIRELESS	Service
20861	25.00	VW20861	Walter Maycher	Oct Qtrly Mtg
20862	1378.65	VW20862	WARREN FIRE EQUIPMENT	Supplies
20863	991.00	VW20863	WARREN FIRE EQUIPMENT	Supplies
20864	187.68	VW20864	TRUBULL COUNTY WATER & SEWER ACCT DEPT	Service
20865	195.00	VW20865	YOUNGSTOWN/WARREN REGIONAL CHAMBER	Dues

=====
52091.90

Total Amount of Pending Warrants



September 2013 Bazetta Police Department Activity

Published Date: 10/02/2013

Activity	Total
Calls for Service	571
Incident Reports Filed	118
Traffic Crash Investigations	14
Number of Persons Arrested	39
Traffic Offenses	94
Traffic Citations Issued	79
Vehicle Miles Traveled	11,501.20
Office Contacts	365

* Numbers are subject to change due to report status and other circumstances

Bazetta Township Police Department

Yearly Comparison Report 2012 - 2013



2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	403	443	579	517	698	644	630	600	477	524	563	597	6675
Incidents Filed	93	122	140	134	167	110	127	125	102	108	114	134	1476
Traffic Crash Investigations	17	13	14	12	20	17	16	13	12	16	22	23	195
Number of Persons Arrested	24	27	43	43	47	31	30	32	30	33	33	39	412
Traffic Offenses	33	63	96	71	104	90	48	65	45	67	54	58	794
Miles Traveled	10076	10439	11986	10487.1	11828	12035.5	11221	11313.3	11399.4	13006	11,114.10	10,642.00	135,54

2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	562	477	472	529	581	605	613	639	571				5,049
Incidents Filed	107	117	117	131	143	146	120	131	118				1,130
Traffic Crash Investigations	24	9	15	8	17	14	10	14	14				125
Number of Persons Arrested	53	41	40	61	54	48	43	54	39				433
Traffic Offenses	120	100	81	87	100	81	71	99	94				833
Miles Travel	13,648.2	11,008.8	11,942.1	10,722.8	11,867.42	12,182.6	13,611	12,203.1	11,501.2				108,68

*Some Statistics may have been updated ** Numbers published as of 10/02/2013 subject to change

Bazetta Township Police Department

Year to Date Analysis January to August 2012 Comparison to January to September 2013

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



	January to September 2012	January to September 2013	↑ Percentage Increase from 2012 to 2013
Calls for Service	4,991	5,049	1%
Incidents Filed	1,120	1,130	1%
Traffic Crash Investigations	134	125	-7%
Number of Persons Arrested	307	433	41%
Traffic Offenses	615	833	35%
Miles Traveled	100,785.3	108,687.04	8%

*Numbers published as of 10/02/2013 subject to change

NAMI OHIO

24207

REFERENCE NO.	DESCRIPTION	INVOICE DATE	INVOICE NUMBER	DISCOUNT PERCENT	AMOUNT PAID
	CIT				750.00

DATE	CHECK NO.	PAYEE	SECTION/STATION	CHECK AMOUNT
9/27/13	24207	Bazetta Township Police Department		\$750.00

NAMI OHIO
 1225 DUBLIN RD, SUITE 125
 COLUMBUS, OH 43215

FIFTH THIRD BANK
 25-216/440

24207
 FRAUDARMOR

Memo:

Seven Hundred Fifty and 00/100 Dollars

CHECK NO.

24207

DATE

Sep 27, 2013

AMOUNT

750.00

PAY
TO THE
ORDER
OF:

Bazetta Township Police Department



[Handwritten Signature]
 AUTHORIZED SIGNATURE

⑈024207⑈ ⑆04400216⑆ ⑆07283440548⑈

RESOLUTION No. 293-13

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, noxious weeds and overgrown grass upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

SEE ATTACHED LIST

3506 State Rt. 5, Cortland, Ohio 44410

PARCEL # 33-020530

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, noxious weeds, and overgrown grass constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

ROLL CALL:

Trustee Hovis - Yes

Trustee Parke - Yes

Trustee Urechek - Yes

TOP USE AND BEING CONTROLLED

§505.87 - Resolution # 2

RESOLUTION No. 29413

BE IT RESOLVED, that legal notice of this Board's intention to **remove** the refuse, garbage and debris on the following premises, being given in accordance with **Section 505.87 (B) O.R.C.**, and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in **Section 505.87 (C) O.R.C.**;

[List property] 3506 State Rt. 5, Cortland, Ohio 44410
PARCEL # 33-020530

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody's Lawn Service, LLC, at a total cost of \$ PER CONTRACT, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

Trustee Horis - Yes
Trustee Parke - Yes
Trustee Urchek - Yes

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: October 21, 2013 at 7:00pm
 Bazetta Township Administration Building
 3372 State Route 5
 Cortland, Ohio 44410

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

298-13 To accept the minutes from the October 7 Regular Meeting.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

299-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Two Notices to Negotiate from Fraternal Order of Police, Ohio Labor Council, Inc.
- Invitation from the Ohio Cemeteries Association to attend their 2013 Fall Maintenance Seminar
- Notification from Ohio Utilities Protection Service concerning changes to their Bylaws
- Letter from Trumbull County Planning Commission regarding Replat Lot No. 283 & 284-A
- Letter from Concerned Bazetta Township Taxpayers concerning monies owed to the township by a previous Fiscal Officer
- Information from Ohio Department of Transportation regarding their QuickClear Training
- Offer from Trumbull County Department of Job and Family Services to participate in their Work Experience Program

Administration:

- Trustee Hovis reminded everyone about the water meeting here on Wednesday at 6:30pm

Police Department:

- See Attached Report
- Chief Hovis reported that, on October 4, a traffic blitz was done with Ohio State Highway Patrol
- Fiscal Officer Drew asked for a copy of the report to attach to these minutes
- Chief Hovis said that Trustee Hovis and Fiscal Officer Drew were watching the overtime budget to make sure there were funds to do this blitz
- Trustee Hovis commended Chief Hovis

Road Department:

- Road Superintendent Parke reported the following

- Currently digging foundations in the cemetery
- Road projects are underway
 - Durst Clagg should be done in a week or two
 - Red Fox Run to be done, as well as partial depth repairs in Timber Creek Estates will be done sometime before the end of the year
 - Prince Drive will also be done before the end of the year

Fire Department:

- Chief Lewis reported the following
 - The department received a \$500 grant today from Walmart
 - Will be used to give out free smoke detectors to Bazetta residents
- Trustee Hovis commended Chief Lewis
- Trustee Urchek commended the Fire Department for taking good care of him during an incident

Planning Director:

- Planning Director Mills reported the following
 - Spoke with Murphy Oil
 - Most major hurdles have been cleared
 - Construction to begin around first of the year
 - Been in contact with Menard's
 - In the process
 - Will be doing some training with the Fire Department before demolition
 - Will be meeting with Halcon Corporation regarding gas and oil possibilities in the township

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Filing for a Moving Ohio Forward grant for demolition of a house on Durst Drive
 - Will be filed next week
 - \$3700 is the amount the township should get back
 - Apologized for incident at the last meeting
 - Should not have lost his temper
 - Inspecting the house in question and has seen no evidence of improper activity
 - Wants it known that the Police Department and Zoning do work hand in hand together

Zoning Commission:

- Zoning Commission Chairman Webb stated that he understands that the Trustees will be rescinding the resolution about political signs at the next meeting

Parks & Recreation Board:

- Chairman Belcher presented certificates on behalf of the United State Marine Corps Toys for Tots Program for donations to and assistance at the recent 5K event
 - Mike Mills as a representative of the Optimist Club
 - Mark Thomas Ford
 - Ted Webb
 - Frank Parke
 - Bazetta Police Department
 - Bazetta Fire Department

Safety Committee:

- Nothing to report

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

Public Comment:

- Carole Braden discussed township finance
 - Roads need to be resurfaced, but we have lost quite a bit of money from the state
 - Wanted to commend the Police and Fire departments for not in-fighting
 - Wanted to give an orchid to the Road Department for all the work that they do with limited funds and staffing
 - Amazed at how well they are doing their jobs
- Carole Braden asked about a grant writer because she would like to see the township get some extra money in from wherever possible to defray gas and other costs
 - Trustee Urchek said it was unlikely that the township will be getting one
 - Chief Lewis and Chief Hovis said they both do their own
- Carole Braden questioned the audit that was done in 2008 for previous years
 - There was a discrepancy for health care opt-outs of the Fiscal Officer at the time
 - Prosecuting attorney said this overpayment had to be paid back
 - Did some research and discovered that this money has never been paid back
 - Asked why this money has never been collected
 - Does not want the township to be subsidizing the Urchek family
- Trustee Hovis read from a letter in his possession, dated July 13, 2008
- Trustee Urchek said the following
 - There is another letter after that saying Mrs. Urchek did not have to repay that money
 - Reiterated that there was another letter about this, but he could not produce it
 - Reiterated that there is another letter after this that absolved her from having to pay this
- Carole Braden asked if Trustee Urchek had ever said that he ran for Trustee only for the insurance
 - Trustee Urchek claimed that this was not true and that he would not discuss this because it is not township business
- Carole Braden disagreed and stated that accepting township insurance is township business
- Carole Braden asked that Fiscal Officer try to find a copy of this second letter
 - Fiscal Officer Drew said following
 - She would look for this
 - Noted that she had never seen this letter
 - In fact, the letter that Carole possessed is one that was available only because Trustee Parke had a copy in his personal files from his tenure as Road Superintendent
 - She could not locate it in township records when the first public document was made some time ago
- Rose Stockton stated the following
 - Was here earlier today and asked for the information Carole Braden was discussing
 - Had requested information from Martha Urchek's personnel file, which could not be located

- Asked if Fiscal Officer Drew had found the file
 - Fiscal Officer Drew said she could not locate the file and had not been able to since she took office in 2009 and that the Trustees were made aware that the file is missing
 - This personnel record should be accounted for
 - Believes this was something stolen from this building and it should be investigated
- Trustee Urchek said he knew the file had been there because Martha had come in to look for something in it
- Rose Stockton noted that no one should be writing out a receipt to themselves, as Mrs. Urchek did
 - Trustees Parke and Hovis concurred
- Tony Santell wanted to know how township officials are going to get a copy of the second letter when no one knows where the letter is
 - Trustee Urchek said the letter came from Assistant Prosecutor Jim Saker
 - Rose Stockton asked if Trustee Urchek had a copy of the letter
 - Trustee Urchek said that he had a personal copy
- Tony Santell asked if the Fiscal Officer could get a copy from Jim Saker
 - Fiscal Officer Drew said she would try to locate a copy of this letter in either township records or through the prosecuting attorney's office
 - Trustee Hovis noted the language at the bottom of the letter that was originally issued
 - Trustee Urchek insisted that there is another letter, which states that Martha was not required to repay this money
- Martha Urchek asked when this letter was written
 - Trustee Hovis replied 7-13-08
 - Martha Urchek asked why this was being brought up now
 - Trustee Hovis said to ask the residents who were bringing it up
 - Fiscal Officer Drew said she had received multiple public documents requests
- David Nuss expressed concern that there are improper political signs in the township
 - Do not have the proper language
 - Wanted to know if these signs had proper permits
- Zoning Inspector Mills said residents can post political signs in their yards
 - These do not require the "paid for" language if they are put up by private citizens
 - Language required only if paid for by a candidate or committee
 - If they are of a political nature, he can not touch them unless they have vulgarity, obscenity, or slander
 - Does not believe any of these signs have this
 - Temporary signs in question do not require zoning permits
 - Did not see zoning problems with these signs
 - Will contact Atty. Finamore to be sure the signs are not in violation
- Trustee Urchek wanted to know why his whole family is being drawn into this
- Unknown resident asked about information in a pamphlet regarding access across the railroad tracks
 - Trustee Urchek said they are working on this with State Senator Cafaro, the railroad, and Trumbull County Engineer's Office and are working on water and sewer lines
 - Trustee Hovis said there is no agreement yet
 - Trustee Urchek said they are working on getting permission, but don't have it yet

- Trustee Urchek said the building could be built without the agreement
 - Trustee Parke said there is not an agreement
 - Trustee Urchek reiterated that they are working on it, but no agreement in place yet
- Rose Stockton thanked Chief Lewis and the Fire Department for coming over and helping to remove a tree in her yard
- Parks & Recreation Chairman Belcher asked about the League of Women Voters publication that states Trustee Urchek has secured permission to go over the tracks
 - Trustee Parke said the township doesn't have permission
 - Trustee Hovis said Atty. Finamore is working on setting up a meeting to get this
 - Township is not guaranteed that it will get this
- Parks & Recreation Chairman Belcher asked why Trustee Urchek can claim this is done when it isn't
 - Trustee Urchek said there is tentative agreement in place
 - Trustee Hovis said the following
 - This is not true
 - Atty. Finamore hasn't even gotten in touch with the railroad people to start this process
 - Read a letter from Atty. Finamore saying that he is trying to set-up a meeting to discuss this because the railroad has not contacted him or Baker Bednar & Associates
 - There is no agreement in place about this
- Parks & Recreation Chairman Belcher asked about the crematorium
 - Trustee Urchek said he would not discuss this
 - Tony Santell said Mr. Belcher had the floor and should be allowed to speak
 - Trustee Parke said this was township business
- Parks & Recreation Chairman Belcher asked why Trustee Urchek's materials said the township had a crematorium when it doesn't
 - Trustee Urchek said the following
 - It was a typographical error not caught until after the materials were printed
 - The township has some other item similar to a crematorium and that Mr. Belcher should know what he meant

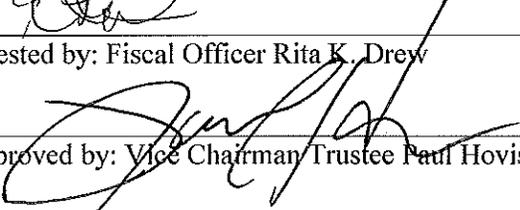
300-13 To adjourn the meeting at 7:30pm.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



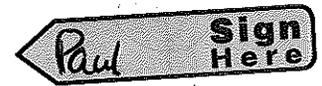
 Attested by: Fiscal Officer Rita K. Drew

Dated: 11-28-13



 Approved by: Vice Chairman Trustee Paul Hovis

Dated: 12-2-13



PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
20931	10209.06	VW20931	Anthem Blue Cross Blue Shield	Insurance
20932	1426.00	VW20932	Alert-All Corp.	Supplies
20933	400.60	VW20933	Advance Auto Parts	Supplies
20934	8350.00	VW20934	Baker Bednar Snyder & Associates	Services
20935	1557.22	VW20935	BE Solutions	Claims Run
20936	9.00	VW20936	CR Trophies & Engraving	Supplies
20937	375.00	VW20937	Cortland City Fire Department	Refresher Class
20938	92.88	VW20938	Dominion East Ohio	Service
20939	1287.95	VW20939	Delta Dental	Insurance
20940	2875.79	VW20940	BE Solutions	Claims Run
20941	288.25	VW20941	Finley Fire Equipment	Supplies
20942	152.68	VW20942	GreatAmerica Financial Svcs.	Copier Contract
20943	8.92	VW20943	Howland Springs Water Co., Inc.	Service
20944	300.00	VW20944	J & C Auto Parts & Towing	Tows
20945	876.00	VW20945	Kiesler's Police Supply, Inc.	Supplies
20946	604.14	VW20946	Lou Wollam Chevrolet Inc.	Supplies
20947	24.53	VW20947	Michael P. Arnal	Rx Reimbursement (BWC)
20948	1023.91	VW20948	Ohio Edison	Service
20949	62.51	VW20949	Orwell Natural Gas	Service
20950	691.65	VW20950	TUV Rheinland Industrial Solutions Inc.	Service
20951	47.00	VW20951	Pitney Bowes	Postage Meter Rental
20952	207.99	VW20952	Purchase Power	Postage
20953	102.38	VW20953	Pitney Bowes Inc.	Postage Rental Charges
20954	79.97	VW20954	NAPA Auto Parts	Supplies
20955	78.16	VW20955	Roger H. Gardner	Flags
20956	266.80	VW20956	Standard Insurance Company RD	Insurance
20957	206.64	VW20957	Sirchie Fingerprint Laboratories	Supplies
20958	300.00	VW20958	Schultz Towing, Inc.	Tows
20959	109.02	VW20959	Trumbull Cuntly Water & Sewer Acct Dept.	Service
20960	60.00	VW20960	Trumbull Career & Technical Center	Enrollment Fee
20961	3025.23	VW20961	Trumbull County Treasurer	9-1-1 Service
20962	101.00	VW20962	Terminix Processing Center	Service
20963	50.00	VW20963	Treasurer State of Ohio	Service
20964	629.66	VW20964	Vision Service Plan-(OH)	Insurance
20965	286.27	VW20965	Warren Fire Equipment, Inc.	Service
20966	145.04	VW20966	Walmart Business/GEGRB	Supplies
20967	349.00	VW20967	Whitmore Services, Inc.	Service
=====				
	36660.25		Total Amount of Pending Warrants	

October 21, 2013 Trustee Meeting

Heroin and Crack Cocaine Seized During Traffic Blitz

On 4th October, 2013 Bazetta Township Police and Troopers with the Ohio State Highway Patrol conducted a traffic saturation patrol within Bazetta Township to crack down on aggressive driving and illegal drugs. A 23 year old male from Fowler was stopped by Troopers on State Route 5 near Bob Karl's Auto Wrecking for an equipment violation. Criminal indicators were observed and a probable cause search of the vehicle resulted in heroin, drug abuse instruments, and drug paraphernalia being seized from the vehicle. During an unrelated stop, a 2001 Chevy Blazer was stopped for a marked lanes violation on State Route 5 near Sandy's Tire. Criminal indicators were observed by the vehicle's passenger. During a field investigation, officers discovered the passenger was hiding his true identity and the 43 year old male from Cortland was found to have an active warrant for his arrest. A consent search of the vehicle resulted in the discovery of crack cocaine under the passenger seat of the vehicle.

Activity Log: 10/04/2013

Traffic Activity:	41
Enforcement Stops:	25
Non-enforcement Stops:	16
Speed Violations:	19
Seat Belt Violations:	2
Vehicle Defects:	6
OVI:	1
Felony Drug Arrests:	2
Misdemeanor Drug Citations:	3
Warrant Arrests:	1

**BAZETTA TOWNSHIP TRUSTEES
SPECIAL MEETING MINUTES**

Date: November 14, 2013 at 12:05pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

301-13 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

\$3500 for Fund 03-B-02 (Gas Tax: Material)
\$5000 for Fund 09-A-07 (Police: Tools & Equipment)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

302-13 To approve the expenditure of \$425 to Astro-Clean for floor cleaning in the Administration Building, to be paid from the General Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

303-13 To authorize an expenditure of \$5,000 to Johnson Car Company LLC for 2008 Ford Police Interceptor, to be paid from the Police Fund.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

304-13 To authorize an expenditure not to exceed \$11,000.00 to the Trumbull County Engineer for 400 tons of salt at \$27.50 per ton, to be paid from the Motor Vehicle Tax and Road & Bridge Funds.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

305-13 To authorize an expenditure not to exceed \$16,376.50 to the Morton Salt for 350 tons of salt at \$46.79 per ton, to be paid from the Gas Tax and Road & Bridge Funds.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

306-13 To hire Steve Perhach as a Part-Time Laborer, at the contracted rate of \$10.99, pending negative drug screen and background check.

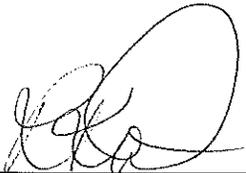
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

307-13 To adjourn the meeting at 12:07pm.

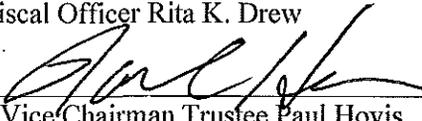
Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent



Attested by: Fiscal Officer Rita K. Drew Dated: 11-14-13



Approved by: Vice Chairman Trustee Paul Hovis Dated: 11-15-13

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: November 18, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, OH 44410

Meeting called to order at 7:00pm.

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Administrative Secretary Robyn Metheny

307-13 To accept the minutes from the October 21 Regular and November 14 Special Meetings. Before the vote Trustee Urchek requested corrections to the October 21 meeting concerning the 7-13-08 letter that was discussed. Also stated that the November 14 Special Meeting did not start at the correct time. He stated he arrived at 12:01 and the meeting was adjourned at 12:03. Motion to accept the minutes of the November 14 Special Meeting.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – No

308-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

309-13 To rescind Board Resolution #075-11.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Trustee Urchek stated in the future Fiscal Officer Drew needs to explain in more detail.

310-13 To authorize the Fiscal Officer to do the following transfers:

- \$3,000.00 from Fund 05-A-05 (Cemetery: Improvement of Sites) to 05-0A-03 (Cemetery: Employer's Retirement System)
- \$1,000 from 01-A-17 (General: Auditor Fees) to 01-A-26 (General: Other Expenses)
- \$500 from 01-A-17 (General: Auditor Fees) to 01-A-04 (General: Supplies)
- \$2,363.18 from 13-A-02 (Zoning: Expenses) to 13-A-01 (Zoning: Salaries)
- \$505.61 from 10-A-06 (Fire: New Buildings & Equipment) to 10-C-07 (Fire: EMS Contracts)

\$3,200 from 10-A-06 (Fire: New Buildings & Equipment) to 10-C-05 (Fire: EMS Supplies)
 \$2,710.47 from 09-A-04C (Police Equipment: Tools & Equipment) to 09-A-05C (Police Equipment: Supplies)
 \$1,905.89 from 09-A-06C (Police Equipment: Repairs) to 09-A-05C (Police Equipment: Supplies)
 \$78.46 from 09-A-08C (Police Equipment: Tools & Equipment) to 09-A-05C (Police Equipment: Supplies)
 \$7,476.79 from 09-A-02 (Police: Employer's Retirement System) to 09-A-10 (Police: Contracts)
 \$20,000.00 from General Fund (01) to Cemetery Fund (05)

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

311-13 To approve the attached IT Services Cooperative Agency Use agreement with Farmington Township Fire Department.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

312-13 To accept the resignation of Ted Webb from the Bazetta Township Zoning Commission, effective 12/31/13 and Parks & Recreation Board, effective 11/18/13.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke – YES Trustee Urchek – Yes

Correspondence (Copies available upon request):

- Copy of letter from Trumbull County Engineer to Trumbull County Commissioners concerning permit to haul or move overweight equipment over North River and Larchmont Avenue.
- Letter from Rose Stockton requesting that township personnel locate the missing Martha Urchek personnel file (Mrs. Stockton verbally requested that this letter be read aloud at the meeting)
- Letter from Attorney Mark Finamore providing a status update on the crossing easement agreement
- Invitation from Youngstown/Warren Regional Chamber to attend their Elected Officials Mixer and Wine Testing
- Announcement from Ohio Department of Public Safety regarding new Motor Vehicle License and Permissive Tax Distribution Reports
- Letter from Siemens Industry, Inc. thanking the Park Department for the presentation of the park for their recent even
- Request from Arnie Roman that he be placed on the Parks & Recreation Board
- Letter from Trumbull County Planning Commission concerning the Replat of Lots 4,5 & 6 in Broad Meadows Estates
- Invitation from Dillard's for policemen and firefighters to participate in a special discount day
- Invitation from Youngstown/Warren Regional Chamber to attend their Natural Gas Vehicle Lunch and Learn

- Letter of resignation from Ted Webb from the Bazetta Township Zoning Commission, effective 12/31/13 and Parks & Recreation Board, effective 11/18/13

Administration:

- Trustee Parke – all department inventory is to be turned in by the second meeting in December

Police Department:

- Fill a Cruiser Day was held Saturday and 3,500 lbs. food was collected for the Cortland Area Cares
- See attached report

313-13 To hire Jason L. Manes as a Part-Time Patrolman, at a rate of \$12.00 per hour, pending negative Psychological Testing and Drug Screen.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Road Department:

- Township along with Trumbull County received a grant for \$74,917; local share \$4,700
- Durst Clagg Road is 95% completed; this was also with grant money

314-13 To enact an Emergency Snow Route and Parking Ban for the 2013-2014 snow season, effective immediately.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Fire Department:

- Submitted Monthly Report

Planning Director:

- Menard's demolition has started
- Murphy's Oil has completed permits

315-13 To declare that Wilshire Drive is the official name of the road that has been called both Wilshire Road and Wilshire Drive.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Zoning Inspector & Code Enforcement Officer:

- Nothing

Zoning Commission:

- January 01 we will be back down to 5 board members. Did receive paperwork on someone and will be meeting with them in the future.
- Will call for a Special Meeting either on December 4th or 11th

Parks & Recreation Board:

- Nothing to report

316-13 To appoint Arnie Roman to the Bazetta Township Parks & Recreation Board, filling the seat vacated by Ted Webb, effective immediately.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- Rose Stockton discussed her letter to the Trustees concerning the missing personnel file of Martha Urchek.

Public Comment:

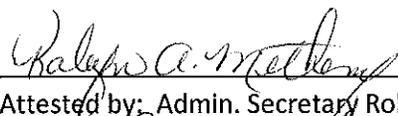
- Robyn Hineman stated the last meeting should have been done in a more constructive manner.
- Martha Urchek read a letter dated October 24, 3013 from Assistant Prosecutor Jason Toth.
- Paul Carlson requested from Chief Lewis a monthly report when the new fire station work starts. Chief Lewis replied he would supply a report.

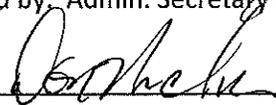
317-13 To adjourn the meeting at 7:46pm.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke – Yes Trustee Urchek – Yes

 _____ Dated: 12-02-13
Attested by: Admin. Secretary Robyn A. Metheny

 _____ Dated: _____
Approved by: Chairman Trustee Don Urchek

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	129.97	VW 1	The Huntington National Bank	Service Charges
21092	3884.31	VW21092	Ainsley Oil Company	Gas/Diesel
21093	103.70	VW21093	Advance Auto Parts	Supplies
21094	1000.00	VW21094	Attorney Mark S. Finamore	Service
21095	800.00	VW21095	Arlene Boughner	Return of Grave Spaces
21096	63.00	VW21096	Accort Occupational Health Services	Service
21097	2289.94	VW21097	BE Solutions	Claims Run
21098	546.00	VW21098	BE Solutions	Admin Fees
21099	155.61	VW21099	Broadvox Go! LLC	Service
21100	700.00	VW21100	Bud's Towing & Recovery, LLC	Oct. Tows
21101	450.00	VW21101	Cody's Lawn Service, LLC	Service
21102	226.57	VW21102	Dominion East Ohio	Service
21103	304.99	VW21103	D.R. Ebel Police & Fire Equipment	Supplies
21104	85.00	VW21104	Ford Quality Fleet Care Program	Supplies
21105	131.87	VW21105	Handyman Supply Inc.	Supplies
21106	8.92	VW21106	Howland Springs Water Co., Inc.	Service
21107	200.00	VW21107	J&C Auto Parts & Towing'	Tows
21108	216.88	VW21108	King Bros. Feed & Supply	Supplies
21109	87.26	VW21109	Lowe's Business Acct/GEGRB	Supplies
21110	200.00	VW21110	Geauga Firefighters Association	Seminar
21111	288.46	VW21111	Michael Mannella	Opt-Out
21112	118.31	VW21112	NAPA Auto Parts	Supplies
21113	559.00	VW21113	Orion Equipment Innovations, LLC	Supplies
21114	255.49	VW21114	Orwell Natural Gas	Service
21115	400.00	VW21115	Northstar Towing, Inc.	Tows
21116	861.00	VW21116	Ohio Billing, Inc.	EMS Trip Submissions
21117	1002.00	VW21117	Public Entity Risk Services of Ohio	EMS Refund
21118	155.00	VW21118	Quality Garage Doors	Supplies
21119	313.00	VW21119	Purchase Power	Postage
21120	84.00	VW21120	Proforma	Supplies
21121	16.95	VW21121	Professional ID Cards, Inc.	Supplies
21122	63.50	VW21122	Respiratory Care Partners, Inc.	Supplies
21123	69.49	VW21123	Roxanne Hoerig-Vaughn	Travel Reimbursement
21124	34.50	VW21124	Sandy's Tire Sales, Inc.	Supplies
21125	352.30	VW21125	Southeastern Emergency Equipment	Supplies
21126	100.00	VW21126	Siemens Industry Inc.	Deposit Refund
21127	245.86	VW21127	Sunburst Environmental Service, Inc.	Service
21128	200.00	VW21128	Schultz Towing, Inc.	Tows
21129	50.00	VW21129	Treasurer State of Ohio	Service
21130	260.94	VW21130	Time Warner Cable-Northeast	Service
21131	214.98	VW21131	Trumbull County Water & Sewer Acct Dept	Service
21132	266.45	VW21132	Verizon Wireless	Service
21133	4500.00	VW21133	Johnson Care Company LLC	Police Cruiser
21134	47.00	VW21134	Pitney Bowes	Postage Meter Rental
21135	4730.01	VW21135	BE Solutions	Claims Run

=====
26772.26

Total Amount of Pending Warrants

**BAZETTA TOWNSHIP
TRUMBULL, COUNTY, OHIO**

**IT SERVICES
COOPERATIVE AGENCY USE AGREEMENT**

This agreement is made this 18th day of November, 2013, by and between Bazetta Township (hereinafter "IT Service Provider"), whose address is 3372 State Route 5, Farmington Township Cortland, Ohio 44410 and Fire Dept Township, (hereinafter "Cooperative Agency User") whose address is P.O. Box 273 West Farmington, Ohio, 44491.

I. RECITALS

- A. Whereas, the parties to this agreement desire to form cooperative agreements, enterprises, services or plans to provide, perform or utilize like services or products, to reduce the cost of such services or products to each party; and
- B. Whereas, Cooperative Agency User desires to retain the services of IT Service Provider for such purposes, and IT Service Provider is willing to perform the services called for upon the terms and conditions set forth in this Agreement, in a cooperative effort;

NOW THEREFORE, in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. Terms of Agreement:

- A) The term of this is agreement shall be for a period of one (1) year, commencing on the 18th day of November, 2013 and continuing thereafter for a period of one year terminating at the close of business the 17 day of November, 2014. This Agreement may be extended by mutual consent of the parties hereto, upon the same terms and conditions for a period of time as

agreed upon by the parties.

2. Duties/Services to be performed:

IT Service Provider shall provide the following services to Cooperative Agency User, including but not limited to; planning, managing, maintenance and operation of Cooperative Agency User's information technology infrastructure; maintenance of servers, support equipment and email service; maintenance and repair of all Cooperative Agency User's desktop computers; maintenance and repair of all laptop computers; maintenance of antivirus and malware software; selection of hardware and software products appropriate for Cooperative Agency User's needs and requirements; integration of such products with Cooperative Agency User's organizational needs and infrastructure; install; reasonable repair and maintenance of department printers; provision of a secure and effective environment that supports the activities of the Cooperative Agency User's computer users; programming as needed to connect existing components (scripting) of Cooperative Agency User's server and system, data storage devices and any and all other applicable Information Technology requirements of Cooperative Agency User.

3. Time Requirements:

IT Service Provider agrees to furnish Cooperative Agency User with consulting services as required by Cooperative Agency User and as mutually agreed upon in advance by the parties hereto. Time Requirements will include emergency call outs to provide services for Cooperative Agency User that may require an immediate response. IT Service Provider shall be reasonably available for response for emergency call outs as soon thereafter as is practicable. In addition, IT Service Provider shall make arrangements for a substitute IT professional to cover its services and any emergency call outs that may occur when IT Service Provider is unavailable, including for any vacation or sick days

that IT Service Provider schedules and/or takes off.

Provided however, that although the IT Service Provider will do its best to provide and schedule IT Services under this agreement at the times requested and convenient to the Cooperative Agency User, due to the fact that such services may be utilized by two or more cooperative agency users, the IT Service Provider, reserves the right, at its sole discretion, to prioritize and schedule IT Cooperative Services to its Cooperative Agency user, in a manner which maximizes and best meets the needs of all Cooperative Agency Users.

4. Compensation and Terms:

For all services provided under this agreement during normal business hours, Monday through Friday, 8:00AM to 4:00PM (Holidays excluded), the IT Service Provider will charge the Cooperative Agency User, an hourly rate of \$ 35.00, per hour, and for all services provided outside normal business hours, an hourly rate of \$ 50.00, per hour.

IT Service Provider shall present an invoice to Cooperative Agency User each month for all services performed and expenses advanced by IT Service Provider pursuant to paragraph 5, below. Payment shall be due in full within 30 days of the date of the invoice.

Cooperative Agency User shall be responsible for the purchase of replacement parts, new computer components, software, etc., as necessary, upon the advice of IT Service Provider, and approved in advance by Cooperative Agency User.

5. Expenses:

Cooperative Agency User shall pay all expenses reasonably incurred and/or advanced by IT Service Provider in the course of performing services under this Agreement, as mutually agreed upon in advance by the parties hereto.

6. Confidentiality:

AHLBADS (law enforcement assistance data system) and law enforcement records, data and information are **STRICTLY CONFIDENTIAL**, as is all records, data and information contained therein or acquired for or from the Cooperative Agency User's Information Technology infrastructure system. IT Service Provider agrees to treat all such information in which it comes in contact or acquires knowledge thereof during the performance of its duties under this Agreement as confidential. IT Service Provider shall treat as confidential and shall not disclose or use for the benefit of IT Service Provider, or any person or entity other than Cooperative Agency User, any and all information made available or disclosed to IT Service Provider as a result of or related to this Agreement. Provided however, that IT Service Provider may disclose or use such information when necessary in the normal and customary scope and performance of this contract and/or with the consent of the Cooperative Agency User, but otherwise IT Service Provider shall observe and take all steps necessary to preserve and protect the privacy and confidentiality of all Cooperative Agency User's records, information and data.

7. Rights and Licenses:

- (a) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts all proprietary right, title, and interest of IT Service Provider in and to any software, documentation, and information produced or created by or for IT Service Provider in the performance of the work or the rendition of services under this Agreement.
- (b) IT Service Provider hereby grants to Cooperative Agency User, and Cooperative Agency User hereby accepts, an unlimited, unrestricted, royalty-free, fully paid, worldwide and nonexclusive license to any software, documentation and information not first produced or

created by or for IT Service Provider as a result of the performance of work or the rendition of services under this Agreement, but included in said work or services, provided IT Service Provider holds copyright to said software, documentation, or information.

- (c) IT Service Provider may utilize publicly distributed software, documentation and information within the solutions provided to Cooperative Agency User under the terms of this Agreement, provided that said software, documentation, and information is either in the public domain or is licensed for public distribution.

8. Independent IT Service Provider Relationship:

IT Service Provider is retained by Cooperative Agency User solely for the purposes and to the extent set forth in this Agreement, and IT Service Provider's relationship to Cooperative Agency User shall during the terms of this Agreement be that of an Independent Contractor, IT Service Provider. Representatives, employees, subcontractors, and/or agents of IT Service Provider are not entitled to collect employee benefits from Cooperative Agency User, including, but not limited to workers compensation, unemployment, and any other fringe benefits provided to employees of Cooperative Agency User.

9. Waiver, Modification, or Cancellation:

Any waiver, alteration, or modification of any of the provisions of this Agreement or cancellation/termination or replacement of this Agreement shall not be valid unless in writing and signed by the parties.

10. Assignment:

This Agreement shall not be assigned by either party except by mutual agreement of the parties, in writing. Any attempt to assign or transfer any rights, duties, or obligations of this

Agreement shall render such attempted assignment or transfer null and void.

11. Indemnification:

IT Service Provider, its representatives, employees, subcontractors, and/or agents, hereby indemnifies and holds Cooperative Agency User harmless from any and all claims, causes of action and/or damages arising from IT Service Provider's negligent acts and/or omissions in the performance of its duties under this Agreement.

12. LEADS (Law Enforcement Assistance Data System) Requirements: (if applicable)

If IT Service Provider will have access to and will be required to provide service to LEADS user agency equipment, IT Service Provider's technicians hereby consents to be fingerprinted and submit to a full background check as required by the Ohio Department of Public Safety (LEADS). IT Service Provider must be approved by LEADS, and be LEADS certified prior to his exposure to the agency equipment and/or data.

IT Service Provider shall complete and execute all necessary forms and documentation to allow Cooperative Agency User to access the background information of its employee(s) performing the IT work for Cooperative Agency User and application for LEADS certification. IT Service Provider's signature below hereby acknowledges its consent to said background checks.

13. Cooperative Agency User's Requirements:

Representatives, employees, subcontractors, and/or agents of IT Service Provider, who may have access to sensitive, confidential, personal or other law enforcement information in the course of the performance of their duties under this Agreement, if required, shall submit to a background check and a pre-employment drug screening test. IT Service Provider's signature below hereby acknowledges its consent to said testing of its representatives, employees, subcontractors, and/or

agents.

14. Severability:

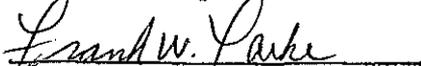
In the event that any one or more of the provisions contained in this Agreement shall for any reason be held by a court of competent jurisdiction to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not effect the other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in this Agreement.

15. Governing Law:

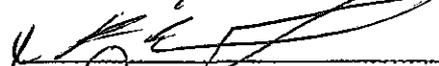
This Agreement shall be construed in accordance with and governed by the laws of the State of Ohio, and any causes of action resulting from breach hereof shall be heard before the Courts of Trumbull County, Ohio.


Bazetta Township Trustee


Bazetta Township Trustee


Bazetta Township Trustee


Township Trustee


Township Trustee


Township Trustee

11/12/13

11/12/13

11/12/13

Joel Davis, IT employee for
Bazetta Township

Jay Allen, clerk



October 2013

Bazetta Police Department Activity

Published Date: 11/07/2013

Activity	Total
Calls for Service	628
Incident Reports Filed	116
Traffic Crash Investigations	10
Number of Persons Arrested	55
Traffic Offenses	149
Traffic Citations Issued	134
Vehicle Miles Traveled	12,418.50
Office Contacts	392

* Numbers are subject to change due to report status and other circumstances
** Mileage updated 11/7/2013



Bazetta Township Police Department Yearly Comparison Report 2012 - 2013

2012

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	403	443	579	517	698	644	630	600	477	524	563	597	6675
Incidents Filed	93	122	140	134	167	110	127	125	102	108	114	134	1476
Traffic Crash Investigations	17	13	14	12	20	17	16	13	12	16	22	23	195
Number of Persons Arrested	24	27	43	43	47	31	30	32	30	33	33	39	412
Traffic Offenses	33	63	96	71	104	90	48	65	45	67	54	58	794
Miles Traveled	10076	10439	11986	10487.1	11828	12035.5	11221	11313.3	11399.4	13006	11,114.10	10,642.00	135,547.4

2013

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Calls for Service	562	477	472	529	581	605	613	639	571	628			5,677
Incidents Filed	107	117	117	131	143	146	120	131	118	116			1,246
Traffic Crash Investigations	24	9	15	8	17	14	10	14	14	10			135
Number of Persons Arrested	53	41	40	61	54	48	43	54	39	55			488
Traffic Offenses	120	100	81	87	100	81	71	99	94	149			982
Miles Travel	13,648.2	11,008.8	11,942.1	12,410.1	11,867.42	12,182.6	13,611	12,203.1	11,501.2	12,418.50			122,793.02

*Some Statistics may have been updated ** Numbers published as of 11/06/2013 subject to change *** Mileage Updated 11/7/2013

Bazetta Township Police Department

Year to Date Analysis January to October 2012 Comparison to January to October 2013

Chief of Police Michael J Hovis

Sgt. Christopher G. Herlinger



	January to October 2012	January to October 2013	↑ Percentage Increase from 2012 to 2013
Calls for Service	5,515	5,677	3%
Incidents Filed	1,228	1,246	1%
Traffic Crash Investigations	150	135	-10%
Number of Persons Arrested	340	488	44%
Traffic Offenses	682	982	44%
Miles Traveled	113,791.3	122,793.02	8%

*Numbers published as of 11/06/2013 subject to change **Mileage Updated 11/07/2013



Bazetta Fire Department

A Copy of Incident Type Report (Summary)

All Applicable Records

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	3	3.94%	\$0	0.00%
321 EMS call, excluding vehicle accident with	48	63.15%	\$0	0.00%
322 Motor vehicle accident with injuries	4	5.26%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	5	6.57%	\$0	0.00%
	<u>60</u>	<u>78.94%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
413 Oil or other combustible liquid spill	1	1.31%	\$0	0.00%
444 Power line down	1	1.31%	\$0	0.00%
	<u>2</u>	<u>2.63%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
553 Public service	5	6.57%	\$0	0.00%
571 Cover assignment, standby, moveup	1	1.31%	\$0	0.00%
	<u>6</u>	<u>7.89%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
611E Dispatched & cancelled en route (EMS /	1	1.31%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	2	2.63%	\$0	0.00%
622 No Incident found on arrival at dispatch	1	1.31%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.31%	\$0	0.00%
	<u>5</u>	<u>6.57%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
743 Smoke detector activation, no fire -	2	2.63%	\$0	0.00%
745 Alarm system activation, no fire -	1	1.31%	\$0	0.00%
	<u>3</u>	<u>3.94%</u>	<u>\$0</u>	<u>0.00%</u>

Total Incident Count: 76

Total Est Loss: \$0



Bazetta Fire Department

A Copy of Inspections by Type

All Applicable Records

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
10/25/2013		BAZE05 Bazetta Christian Church 4131 BAZETTA RD NE	0.00	
10/25/2013		ALLS03 ALL SOULS WORK HOUSE/SHOP AREA 3823C BAZETTA RD NE	0.00	
10/25/2013		ALLS03 ALL SOULS WORK HOUSE/SHOP AREA 3823C BAZETTA RD NE	0.00	
10/25/2013		CHUR01 CHURCH AT WARREN 3179 BAZETTA RD NE	0.00	
10/25/2013		CART01 CARTER'S MARKET 959 STATE ROUTE 305 NE	0.00	
10/25/2013		CART01 CARTER'S MARKET 959 STATE ROUTE 305 NE	0.00	
10/25/2013		BAZE08 Bazetta Christian Church Child Care 4131 BAZETTA RD NE/A	0.00	
10/18/2013	14:20	FG001 FIVE GUYS 2170 MILLENNIUM BLVD /A	0.17	
10/18/2013	14:45	EDWA01 Edward Jones Investments 2996 ELM RD NE/5	0.25	
10/18/2013	13:10	ALIC01 ALICE'S STYLE SALON 2212 STATE ROUTE 305 NE	0.33	
10/23/2013	14:15	LANS01 LANSCAPE MATERIAL 2396 ELM RD NE	0.25	
10/02/2013	11:30	BAZE10 BAZETTA POLICE DEPARTMENT 2671 MCCLEARY JACOBY RD NE	0.00	
10/18/2013	15:00	THEP01 THE PROFESSIONAL TOUCH 3010 STATE ROUTE 5 N	0.25	
10/23/2013	16:00	JENN01 JENNETTE'S SHOP OF DANCE 3008 B STATE ROUTE 5 N	0.25	
10/28/2013	14:00	RCIG01 "R" Cigars 3539 ELM RD NE	0.50	
10/18/2013	14:30	AME Americans Best 2170 MILLENNIUM BLVD /G	0.50	
10/31/2013	09:00	PHAN01 Phantom Fire Works/BJ Allen 3566 LARCHMONT AVE NE	1.50	
10/25/2013		3CCU01 3 C CUSTOM LLC 2482 ELM RD NE	0.00	
10/23/2013	14:30	PLAN01 PLANNED PARENTHOOD 2668 ELM RD NE	0.25	
10/18/2013	13:30	MIDW02 MIDWEST BAND 3140 ELM RD NE	0.50	



Bazetta Fire Department
A Copy of Inspections by Type
All Applicable Records

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
10/23/2013	14:00	ESJA01 E.S. JAKUBICK & ASSOC. 3018 STATE ROUTE 5 N/B	0.25	
10/23/2013	13:45	HAIRO2 Hair Razors Salon 2996 ELM RD NE/d	0.25	
Total Activities for Type: 22			5.25	
 230 INSPECTION - Building				
10/22/2013		BAZE02 BAZETTA TOWNSHIP ROAD DEPARTMENT 221 STATE ROUTE 305 NE	0.00	
10/22/2013		CORT03 CORTLAND LANES 3684 WARREN MEADVILLE RD NE	0.00	
10/22/2013		HOVI01 HOVIS TIRE AND AUTOMOTIVE 2958 ELM RD NE	0.00	
Total Activities for Type: 3			0.00	
 Grand Total Activities: 25			Grand Totals: 5.25	0.00



Bazetta Fire Department

A Copy of Aid Responses by Incident

All Applicable Records

Department	Notified	Aid Type	Fire	EMS	Resc	Other
13-0000828	10/09/2013 18:43:39					
311 Medical assist, assist EMS crew						
1970 HYDE SHAFFER RD NW/BRISTOVILLE, OH 44402						
STA. 17 BRISTOL	10/09/2013	3 Mutual aid given	#Personnel	0	1	0
				0	0	0
	Response Time:00:08:48		#Apparatus	0	0	0
Subtotal Responses: 1						
13-0000834	10/13/2013 12:08:00					
322 Motor vehicle accident with injuries						
Mahoning Ave & Marshall Ave East						
STA. 21 CHAMPION FIRE	10/13/2013	3 Mutual aid given	#Personnel	0	0	0
DEPARTMENT				0	0	0
	Response Time:00:07:00		#Apparatus	0	0	0
Subtotal Responses: 1						
13-0000853	10/21/2013 00:32:00					
651 Smoke scare, odor of smoke						
3620 BAZETTA RD NE						
STA. 21 CHAMPION FIRE	10/21/2013	2 Automatic aid	#Personnel	0	0	0
DEPARTMENT		received		0	0	0
	Response Time:00:02:00		#Apparatus	0	0	0
STA. 12 CORTLAND FIRE	10/21/2013	2 Automatic aid	#Personnel	0	0	0
DEPARTMENT		received		0	0	0
	Response Time:00:02:00		#Apparatus	0	0	0
Subtotal Responses: 2						



Bazetta Fire Department

Copy of Training Analysis by Staff

All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
BLAN01 Bland, Jon D				
652 Hovercraft - Operations	1	33.33%	3.00	24.00 %
711 Pride and Ownership	1	33.33%	8.50	68.00 %
PROTEGE Protege Air Monitoring Device Initial Training	1	33.33%	1.00	8.00 %
Totals for Staff:		3	12.50	
000002 Cleland, Joshua				
PROTEGE Protege Air Monitoring Device Initial Training	1	100.00%	1.00	100.00 %
Totals for Staff:		1	1.00	
GIBB01 Gibbs, Tommy				
PROTEGE Protege Air Monitoring Device Initial Training	1	100.00%	0.75	100.00 %
Totals for Staff:		1	0.75	
GINN01 Ginn, Eric R.				
214 Hoses and Appliances	1	33.33%	2.00	50.00 %
24-7 online training	1	33.33%	1.00	25.00 %
PROTEGE Protege Air Monitoring Device Initial Training	1	33.33%	1.00	25.00 %
Totals for Staff:		3	4.00	
000001 Goodlet, Jamie				
130 Environmental Emergencies	1	14.28%	1.00	7.01 %
169 Sports Injuries	1	14.28%	1.00	7.01 %
170 Extreme Sports Injuries - Extremity Trauma	1	14.28%	1.00	7.01 %
194 Emergency Vehicle Operations	1	14.28%	1.00	7.01 %
196 Emergency Driving	1	14.28%	1.00	7.01 %
711 Pride and Ownership	1	14.28%	8.50	59.64 %
PROTEGE Protege Air Monitoring Device Initial Training	1	14.28%	0.75	5.26 %
Totals for Staff:		7	14.25	
GUB01 Gubyaner, Scott				
130 Environmental Emergencies	1	50.00%	1.00	50.00 %
24-7 online training	1	50.00%	1.00	50.00 %
Totals for Staff:		2	2.00	
HALL Hall, Bradley A				
214 Hoses and Appliances	1	50.00%	2.00	66.66 %
PROTEGE Protege Air Monitoring Device Initial Training	1	50.00%	1.00	33.33 %



Bazetta Fire Department

Copy of Training Analysis by Staff

All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
HALL Hall, Bradley A				

Totals for Staff:		2	3.00	
HANS01 Hanson, Aaron Scott				

141 48 Hour Paramedic Refresher	8	57.14%	52.00	79.38 %
169 Sports Injuries	1	7.14%	1.00	1.52 %
170 Extreme Sports Injuries - Extremity Trauma	1	7.14%	1.00	1.52 %
194 Emergency Vehicle Operations	1	7.14%	1.00	1.52 %
196 Emergency Driving	1	7.14%	1.00	1.52 %
711 Pride and Ownership	1	7.14%	8.50	12.97 %
PROTEGE Protege Air Monitoring Device Initial Training	1	7.14%	1.00	1.52 %

Totals for Staff:		14	65.50	
LEWI02 Lewis, Dennis K				

PROTEGE Protege Air Monitoring Device Initial Training	1	100.00%	1.00	100.00 %

Totals for Staff:		1	1.00	
MANN01 Mannella, Michael				

141 48 Hour Paramedic Refresher	2	22.22%	13.00	54.16 %
169 Sports Injuries	1	11.11%	1.00	4.16 %
170 Extreme Sports Injuries - Extremity Trauma	1	11.11%	1.00	4.16 %
194 Emergency Vehicle Operations	1	11.11%	1.00	4.16 %
196 Emergency Driving	1	11.11%	1.00	4.16 %
652 Hovercraft - Operations	1	11.11%	3.00	12.50 %
653 Hovercraft Pre Flight Procedure	1	11.11%	3.00	12.50 %
PROTEGE Protege Air Monitoring Device Initial Training	1	11.11%	1.00	4.16 %

Totals for Staff:		9	24.00	
RINK01 Rink, Thomas S				

141 48 Hour Paramedic Refresher	8	88.88%	52.00	100.00 %
652 Hovercraft - Operations	1	11.11%	0.00	0.00 %

Totals for Staff:		9	52.00	
SMIT01 Smith, Michael J				

652 Hovercraft - Operations	1	50.00%	3.00	75.00 %
PROTEGE Protege Air Monitoring Device Initial Training	1	50.00%	1.00	25.00 %

Totals for Staff:		2	4.00	



Bazetta Fire Department

Copy of Training Analysis by Staff

All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
STUL01 Stull, Jonathan				
141 48 Hour Paramedic Refresher	8	88.88%	52.00	85.95 %
711 Pride and Ownership	1	11.11%	8.50	14.04 %
Totals for Staff:		9	60.50	
TAYL01 Taylor, Brian				
169 Sports Injuries	1	14.28%	1.00	14.28 %
170 Extreme Sports Injuries - Extremity Trauma	1	14.28%	1.00	14.28 %
194 Emergency Vehicle Operations	1	14.28%	1.00	14.28 %
196 Emergency Driving	1	14.28%	1.00	14.28 %
214 Hoses and Appliances	1	14.28%	2.00	28.57 %
652 Hovercraft - Operations	1	14.28%	0.00	0.00 %
PROTEGE Protege Air Monitoring Device Initial Training	1	14.28%	1.00	14.28 %
Totals for Staff:		7	7.00	
WALT01 Walter, David				
130 Environmental Emergencies	1	14.28%	1.00	8.33 %
24-7 online training	1	14.28%	1.00	8.33 %
652 Hovercraft - Operations	1	14.28%	0.00	0.00 %
653 Hovercraft Pre Flight Procedure	1	14.28%	3.00	25.00 %
ACTSHOT1 Active Shooter	1	14.28%	4.00	33.33 %
METHLAB1 Meth Lab	1	14.28%	1.00	8.33 %
WKPLCVIOL Violence in WorkPlace	1	14.28%	2.00	16.66 %
Totals for Staff:		7	12.00	
WALT03 Walter, Zach D				
130 Environmental Emergencies	1	14.28%	1.00	8.33 %
24-7 online training	1	14.28%	1.00	8.33 %
652 Hovercraft - Operations	1	14.28%	0.00	0.00 %
653 Hovercraft Pre Flight Procedure	1	14.28%	3.00	25.00 %
ACTSHOT1 Active Shooter	1	14.28%	4.00	33.33 %
METHLAB1 Meth Lab	1	14.28%	1.00	8.33 %
WKPLCVIOL Violence in WorkPlace	1	14.28%	2.00	16.66 %
Totals for Staff:		7	12.00	
WALT02 Walters, Gary				
PROTEGE Protege Air Monitoring Device Initial Training	1	100.00%	1.00	100.00 %
Totals for Staff:		1	1.00	



Bazetta Fire Department

Copy of Training Analysis by Staff

All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
WASS01 Wasser, Robert				
130 Environmental Emergencies	1	12.50%	1.00	11.42 %
24-7 online training	1	12.50%	1.00	11.42 %
652 Hovercraft - Operations	4	50.00%	3.00	34.28 %
653 Hovercraft Pre Flight Procedure	1	12.50%	3.00	34.28 %
PROTEGE Protege Air Monitoring Device Initial Training	1	12.50%	0.75	8.57 %
Totals for Staff:		8	8.75	
WILD01 Wildman, Nicolas A				
141 48 Hour Paramedic Refresher	6	100.00%	39.00	100.00 %
Totals for Staff:		6	39.00	
WRIGHT01 Wright, Michael				
PROTEGE Protege Air Monitoring Device Initial Training	1	100.00%	1.00	100.00 %
Totals for Staff:		1	1.00	
Grand Totals:		100	325.25	

October 28, 2013,

Bazetta Township
Board of Trustees
3372 State Route 5, N. E.
Cortland, Ohio

Re: Martha Urchek

Dear Board:

I am formally stating that a thief or misplacement of the personnel file of Martha Urchek has been committed. As Mr. Urchek is on the board I ask he and the staff of the township find this file. Mr. Urchek should lead this investigation of this file since he is spouse of Mrs. Urchek. This gives him and Mrs. Urchek a chance of clearing there name.

As a trustee I would pay any and all overpayments. Just because a citation or court action was not taken it was agreed and signed to pay back all funds. In the letter dated August 28, 2008 it states Attorney James T. Saker was not going to seek to recover any overpayments. It did not state that the funds were not owed.

I would like to see this matter of the file resolved before the next board meeting.

Sincerely,

A handwritten signature in cursive script that reads "Rose Marie Stockton". The signature is written in dark ink and is positioned above the typed name and address.

Rose Marie Stockton
2658 McCleary Jacoby Rd.
Cortland, Ohio 44410
330-637-5191

cc: Don Urchek
Frank Parke
Paul Hovis

BAZETTA TOWNSHIP TRUSTEES REGULAR MEETING MINUTES

Date: December 2, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:

Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

- Trustee Urchek had a problem with the November 18 Regular Meeting Minutes
 - There is no letter with the date given by Trustee Hovis
 - He has no letter with that date, unless Trustee Hovis has something he does not
 - Believes the correct date should be July 9

318-13 To accept the minutes from the October 21 and November 18 Regular Meetings.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - No

319-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

320-13 To authorize the Fiscal Officer to do the following transfers.

\$500.00 from 01-A-27 (General: Transfers) to 01-A-03 (General: Travel & Training)
\$2000.00 from 01-A-27 (General: Transfers) to 01-B-01 (General: Salaries Plowing/Mowing)
\$1500.00 from 10-A-14 (Fire: Insurance) to 10-A-09 (Fire: Supplies)
\$20,000.00 from 10-A-14 (Fire: Insurance) to 10-A-01 (Fire: Salaries FT)
\$17,858.62 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-01A (Fire: Salaries PT)
\$177.81 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-01B (Fire: Salaries Mechanic)
\$250.00 from 05-A-08 (Cemetery: Tools & Equipment) to 05-A-90 (Cemetery: FICA/Medicare)
\$4,000.00 from 10-A-06 (Fire: New Buildings & Equipment) to 10-A-90 (Fire: FICA/Medicare)
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Urchek asked if this money was coming from the General Fund
 - Fiscal Officer Drew replied that it was not because it was a Supplemental Appropriation, not a transfer

321-13 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

\$15,000.00 to 05-A-01 (Cemetery: Salaries Mowing/Plowing)
\$5,000.00 to 05-A-02 (Cemetery: Salaries Burials/Sexton)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

322-13 To authorize the Fiscal Officer to increase Amended Township Certificate of Estimated Resources for Fund 05 (Cemetery) by \$20,000.00.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Copy of a letter from Trumbull County Engineer to Greenberg Farrow regarding Storm Drainage Plan for Murphy USA
- Notice from Dominion East Ohio about the filing of a PIR Adjustment Case

Administration:

- Nothing to report

Police Department:

- Chief Hovis reported the department had conducted a traffic blitz on November 30
- Trustee Parke commended the department for a good job

Road Department:

- Road Superintendent Parke reported the following
 - Received a grant for OPWC for resurfacing Millenium Boulevard
 - Received more than \$1million in the past 20 years through OPWC
 - 90% complete on Durst Clagg resurfacing

323-13 To accept the quote from Bazetta Tree in the amount of \$1,180.00 to cut down 3 trees on Durst Clagg Road, to be paid from the Gas Tax Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

324-13 To authorize the following individuals to represent Bazetta Township for the Ohio Public Works Commission Issue 1 Project known as T.H. 1498 Millenium Blvd. Resurfacing Phase 1.

Chief Executive Officer Trustee Frank Parke
Chief Financial Officer Fiscal Officer Rita K. Drew
Project Manager Road Superintendent Kristopher Parke

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

325-13 To accept the Ohio Public Works Commission Issue 1 grant funding in the amount of \$74,917 for T.H. 1498 Millenium Blvd. Resurfacing Phase 1 and approve \$47,898 as the Local Match for the project, with the total cost being \$122,815.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

326-13 To accept Fiscal Officer Drew's certification that the Local Match of \$47,898 for the Ohio Public Works Commission Issue 2 Project known as T.H. 1498 Millenium Blvd. Resurfacing Phase 1 is available in the General Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

327-13 To accept the quote from Winter Equipment in the amount of \$1,050.00 for a snow plow system, to be paid from the Gas Tax Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Fire Department:

- Nothing to report

Planning Director:

- Planning Director Mills reported the following
 - Quaker Steak and Murphy's Oil are moving along
 - Menard's demolition is on schedule
 - Meeting with Murphy's Oil and Menard's tomorrow
 - Met with a group in Youngstown to discuss other business and industries that are interested in doing business in the township

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Attended a seminar regarding Boards of Zoning Appeals and Zoning Commissions
 - Looking forward to working with the new commissions next year
 - Still receiving the normal complaints

Zoning Commission:

- Zoning Commission Chairman Webb said there would be a Special Meeting on December 4 at 7pm to work on text revisions

328-13 To appoint Dianne Winters Runnestrand as an Alternate member of the Zoning Commission..

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Parks & Recreation Board:

- Parks & Recreation Board Chairman Belcher said the park is supposed to be receiving a second batch of mulch for Imagination Station either Tuesday or Wednesday

Safety Committee:

- Trustee Parke reported that the next meeting will be Friday

Health Insurance Committee:

- Nothing to report

Asked to be placed on the Agenda:

- None

329-13 To approve an expenditure not to exceed \$2,500.00 for a new transmission and drive train for a police cruiser from LKQ Triplett, to be paid from the Police Equipment Fund.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Public Comment:

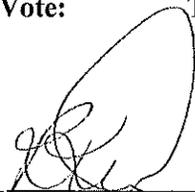
- A resident reported a problem at 3454 Warren Meadville Road
 - Truck load of garbage on the road for nearly a month
 - Report of fecal e coli so high they are uncountable coming from the home's septic system
- Attorney Finamore and Zoning Inspector Mills stated that they will make some phone calls, write some letters, and attend the next Trumbull County Board of Health meeting to address the issues
- Parks & Recreation Board Chairman Belcher said that he thought Bazetta was losing its identity to Cortland, noting different instances where our activities are referred to as Cortland and not Bazetta
 - Trustee Parke agreed
- Paul Carlson asked about Resolution #320-13
 - Chief Lewis explained that department ran out of money in the salary line item because no one budgeted for promotions and raises that occurred during the year

330-13 To adjourn the meeting at 7:31pm.

Motion: Trustee Parke

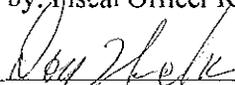
Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes



Attested by: Fiscal Officer Rita K. Drew

Dated: 12-06-13



Approved by: Chairman Trustee Don Urchek

Dated: 12-16-13

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	460.30	VW 1	The Huntington National Bank	Loan Payment
21207	1996.94	VW21207	Ainsley Oil Company	Gasoline/Diesel
21208	425.00	VW21208	Astro-Clean	Wax Floors/Carpet Cleaning
21209	252.00	VW21209	BE Solutions	Admin Fees
21210	2678.95	VW21210	BE Solutions	Claims Run
21211	10209.06	VW21211	Anthem Blue Cross Blue Shield	Ins
21212	77.80	VW21212	AT&T Mobility	Service
21213	1318.56	VW21213	Business Card	Supplies
21214	92.56	VW21214	City of Warren, Utility Services	Service
21215	249.00	VW21215	D&B Cleaners	Service
21216	1287.95	VW21216	Delta Dental	Ins
21217	126.68	VW21217	GreatAmerica Financial Svcs.	Service
21218	55.00	VW21218	Garrison & Associates	Registration
21219	100.00	VW21219	J&C Auto Parts & Towing	Tow
21220	1411.31	VW21220	Lake Shore Industries, Inc.	Cemetery Markers
21221	44.75	VW21221	Marcus J. Tempesta	CDL Reimbursement
21222	78.64	VW21222	Mark Thomas Ford	Supplies
21223	288.46	VW21223	Michael Mannella	Nov & Dec Opt-Out
21224	600.00	VW21224	Northstar Towing, Inc.	Nov Tows
21225	1014.38	VW21225	Ohio Edison	Service
21226	3071.03	VW21226	Ohio Treasurer, Josh Mandel	Durst Clagg Project
21227	802.61	VW21227	Ohio Edison	Service
21228	254.95	VW21228	Quality Truck Body & Equipment Co., Inc.	Supplies
21229	172.50	VW21229	PTNE, Inc.	Service
21230	467.94	VW21230	Red Diamond Uniform & Police Supply, Inc	Supplies
21231	72.75	VW21231	Respiratory Care Partners	Supplies
21232	360.00	VW21232	Radar Specialists of Ohio, LLC	Service
21233	86637.00	VW21233	Shelly & Sands, Inc.	2013 Resurfacing
21234	200.00	VW21234	Schultz Towing, Inc.	Tows
21235	137.02	VW21235	Sunburst Environmental Service, Inc.	Service
21236	266.80	VW21236	Standard Insurance Company RD	Ins
21237	6050.46	VW21237	Trumbull County Treasurer	9-1-1 Service
21238	30.00	VW21238	T.C.Z.I.A. Treasurer	2014 Dues
21239	3822.81	VW21239	Teamsters Local 377	Ins
21240	39.53	VW21240	Time Warner Cable-Northeast	Service
21241	486.00	VW21241	Trumbull County Treasurer	Fee
21242	615.13	VW21242	Tartan Client Trust Account	Claim
21243	97.93	VW21243	Tractor Supply Credit Plan	Supplies
21244	314.83	VW21244	Vision Service Plan-(OH)	Ins
21245	307.88	VW21245	Winter Equipment Company	Supplies
21246	178.53	VW21246	Walmart Business/GEGRB	Supplies
=====				
	127153.04		Total Amount of Pending Warrants	



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



RESOLUTION TO AUTHORIZE REPRESENTATIVES

On the 2nd day of December 2013, the Bazetta Township Board of Trustees met at a Regular Meeting of said Board at the Bazetta Township Administration Building, 3372 State Route 5 NE, Cortland, Ohio 44410.

Present at this meeting were:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Trustee Hovis moved for the adoption of the following Resolution #324-13:

“To authorize the following individuals to represent Bazetta Township for the Ohio Public Works Commission Issue 1 Project known as T.H. 1498 Millenium Blvd. Resurfacing Phase 1.”

Chief Executive Officer	Trustee Frank Parke
Chief Financial Officer	Fiscal Officer Rita K. Drew
Project Manager	Road Superintendent Kristopher Parke

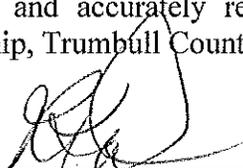
Trustee Parke seconded the motion and the roll call being called upon its adoption resulted as follows.

Trustee Paul Hovis	Yes
Trustee Frank Parke	Yes
Trustee Dun Urchek	Yes

ADOPTED: December 2, 2013

CERTIFICATION

I, Rita K. Drew, Bazetta Township Fiscal Officer, hereby certify that the above is a true and accurate copy of the Resolution #324-13 that truly and accurately represents the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County, Ohio.



RITA K. DREW, Fiscal Officer
 Bazetta Township, Trumbull County, Ohio



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



RESOLUTION TO ACCEPT OPWC FUNDING

On the 2nd day of December 2013, the Bazetta Township Board of Trustees met at a Regular Meeting of said Board at the Bazetta Township Administration Building, 3372 State Route 5 NE, Cortland, Ohio 44410.

Present at this meeting were:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Trustee Hovis moved for the adoption of the following Resolution #325-13:

“To accept the Ohio Public Works Commission Issue 1 grant funding in the amount of \$74,917 for T.H. 1498 Millenium Blvd. Resurfacing Phase 1 and approves \$47,898 as the Local Match for the project, with the total cost being \$122,815.”

Trustee Parke seconded the motion and the roll call being called upon its adoption resulted as follows.

Trustee Paul Hovis Yes

Trustee Frank Parke Yes

Trustee Dun Urchek Yes

ADOPTED: December 2, 2013

CERTIFICATION

I, Rita K. Drew, Bazetta Township Fiscal Officer, hereby certify that the above is a true and accurate copy of the Resolution #325-13 that truly and accurately represents the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County, Ohio.

RITA K. DREW, Fiscal Officer
Bazetta Township, Trumbull County, Ohio



Bazetta Township Trustees

3372 State Route 5, N.E. – Cortland, Ohio 44410-1699
Office Phone: 330-637-8816 / Fax: 330-637-4588
www.bazettatwp.org



RESOLUTION TO ACCEPT LOCAL MATCH CERTIFICATION

On the 2nd day of December 2013, the Bazetta Township Board of Trustees met at a Regular Meeting of said Board at the Bazetta Township Administration Building, 3372 State Route 5 NE, Cortland, Ohio 44410.

Present at this meeting were:

Trustee Paul Hovis
Trustee Frank Parke
Trustee Don Urchek
Fiscal Officer Rita K. Drew

Trustee Parke moved for the adoption of the following Resolution #326-13:

“To accept Fiscal Officer Drew’s certification that the Local Match of \$74,917 for the Ohio Public Works Commission Issue 1 Project known as T.H. 1498 Millenium Blvd. Resurfacing Phase 1 is available in the General Fund.”

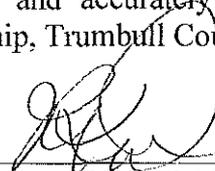
Trustee Hovis seconded the motion and the roll call being called upon its adoption resulted as follows.

Trustee Paul Hovis	Yes
Trustee Frank Parke	Yes
Trustee Dun Urchek	Yes

ADOPTED: December 2, 2013

CERTIFICATION

I, Rita K. Drew, Bazetta Township Fiscal Officer, hereby certify that the above is a true and accurate copy of the Resolution #326-13 that truly and accurately represents the official proceedings of the Board of Trustees of Bazetta Township, Trumbull County, Ohio.



RITA K. DREW, Fiscal Officer
Bazetta Township, Trumbull County, Ohio

**BAZETTA TOWNSHIP TRUSTEES
REGULAR MEETING MINUTES**

Date: December 16, 2013 at 7:00pm
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Chairman Trustee Donald Urchek
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

331-13 To accept the minutes from the December 2 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

332-13 To authorize the Fiscal Officer to pay all outstanding invoices incurred and approve all warrants issued.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

333-13 To authorize the Fiscal Officer to do the following transfers.

\$42.84 from General (01) to Ivy Hill Lightning District (07)
\$503.74 from General (01) to Fire Fighters Assistance Grant (14)
\$617.19 from 04-B-02 (Road: Materials) to 04-A-10 (Road: Insurance)
\$3,000.00 from 01-A-27 (General: Transfers) to 01-B-01A (General: Salary IT Specialist)
\$86.75 from 04-A-10 (Road: Insurance) to 04-A-90 (Road: FICA/Medicare)
\$5,500.00 from 09-A-01A (Police: Salaries Overtime) to 09-A-01B (Police Salaries Part Time)
\$6,700.00 from 10-A-03 (Fire: Workmen's Comp) to 10-A-01A (Fire: Salaries Part Time)
\$177.81 from 10-A-03 (Fire: Workmen's Comp) to 10-A-01B (Fire: Salaries Mechanic)
\$2,500.00 from 10-A-04 (Fire: Auditor Fees) to 10-A-02 (Fire: Employer Retirement)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

334-13 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

\$50,000.00 to 09-A-01 (Police: Salaries)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke asked that this motion be tabled
 - Trustee Urchek asked why
 - Trustee Parke replied that he wanted to discuss the bins in front of the building

335-13 To table the resolution to allow Special Olympics of Ohio to place a clothing collection bin at the Administration Building.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

336-13 To authorize the expenditure of \$1,743.81 to Trumbull County Engineer for RUMA Coordinator Township Share, to be paid from the General Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

- Trustee Parke requested that this motion be tabled

337-13 To table the resolution to approve the attached *Geauga-Trumbull Solid Waste Management District Single Stream Drop-Off Recycling Program 2014-2016 Contract Agreement*.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Correspondence (Copies available upon request):

- Copy of a letter from Trumbull County Engineer to Board of Trumbull County Commissioners regarding permit to work in the right-of-way on Hoaglund Blackstub Road
- Thank you card from Cortland Area Cares to the Fire Department
- E-mail from Special Olympics requesting that clothing collection bins be placed at the Administration Building
- Letter from Ohio Utilities protection Service regarding 2014 annual assessment fees
- Letter from Geauga-Trumbull Solid Waste Management District including 2014 contract for the single stream drop-off recycling program
- Letter from Trumbull County Engineer regarding changes to the 2013 Annual ODOT Mileage Certification
- Invitation from Youngstown/Warren Regional Chamber to attend the Northeast Ohio Correctional Center Business Briefing Luncheon

Administration:

- Trustee Urchek asked if the other Trustees would sign the check for his health insurance opt-out for 8 months of 2012
 - Trustee Hovis said they have already discussed this issue many times
 - Trustee Parke said he would not
 - Trustee Hovis said he would not
- Trustee Parke had a concern about a cemetery deed purchased in 1989
 - Owner sent letter saying she wanted to be reimbursed for her grave spaces, but claimed she never received a deed
 - Could the township reimburse her without having the original deed
- Atty. Finamore said he will work with Fiscal Officer Drew to prepare a document regarding the fact that she does not have the original deed
- Trustee asked why the other Trustees would not sign this healthcare opt-out check that he believes he is entitled to
 - Trustee Parke said they went over this before

- Trustee Hovis said they have discussed this at least twice and that Trustee Urchek can not take both the opt-out and the insurance in the same year
- Atty. Finamore said the following
 - Townships can adopt an out-out program
 - It is not mandated, meaning they don't have to
 - Had several meetings with the Trustees and Fiscal Officer on this issue
 - Wrote an opinion about this
 - It is not a legal issue, but rather what the township policy states
 - Majority of the Trustees believe that the policy stated that officials had to be either in or out for the entire year
 - Disagreement between the Trustees whether this was an all or nothing proposition
- Fiscal Officer Drew noted that this situation has occurred with other township personnel and they did both receive a partial opt-out when they opted into the policy mid-year
- Atty. Finamore suggested that the Trustee discuss this privately

- Attorney Mark Finamore swore in Patrolman Jason Manes and Trustees-Elect Frank Parke and Theodore Webb

Police Department:

- See Attached Report
- Trustee Parke asked if incidents on Route 5 near and on Millenium Boulevard could be separated for future study
 - Chief Hovis said he could do that

338-13 To authorize Chief Hovis to sell the following vehicles that have been abandoned in the Police Impound Lot, pursuant to Ohio Revised Code 505.10 (FIND OLD LANGUAGE LAST)

- 2005 Pontiac Montana (VIN 1892)*
- 2001 Pontiac GT (VIN 9654)*
- 1996 Oldsmobile Sedan (VIN 4878)*

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

339-13 To authorize Chief Hovis to sell the attached list of firearms per the order of the Central District Court.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Road Department:

- Road Superintendent Parke had nothing to report

Fire Department:

- See Attached Agenda and Report

340-13 To enter into a 5-year contract with ACS Firehouse Software Cloud Based Web Hosted System at a cost of \$2,917 for the first year and \$2,317 for each subsequent year, to be paid from the Fire Fund.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

341-13 To authorize the Bazetta Township Records Retention Commission to submit a Records Disposal Request to the Ohio Historical Society on behalf of the Bazetta Fire Department.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Planning Director:

- Planning Director Mills reported the following
 - Had several meetings with businesses interested in Bazetta Township
 - Will be attending an upcoming meeting regarding congestion at Millenium Drive and Old North Road

Zoning Inspector & Code Enforcement Officer:

- Zoning Inspector Mills reported the following
 - Received a compliment for the Trustees and Chief Lewis for maintaining the property on which the new fire station will be built
 - Garbage has been taken care of on Warren Meadville Road
 - Continues to receive the usual complaints
 - Received \$3,700 as part of the Moving Ohio Forward Grant to help defray demolition costs
 - Property will now be placed in Trumbull County Land Bank's side lot program

342-13 To approve the attached §505.87 Resolutions #1.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

343-13 To approve the attached §505.87 Resolutions #2 for Use When Hiring Contract Hauler.

Motion: Trustee Hovis

Second: Trustee Parke

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

344-13 To authorize the expenditure of \$5,500.00 to Richard Boccia Construction for demolition of house at 0 Durst Drive, formerly known as 335 Durst Drive, to be paid from the Zoning Fund.

Motion: Trustee Parke

Second: Trustee Hovis

Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes

Zoning Commission:

- Zoning Commission Chairman Webb reported the following
 - Meeting was on December 4 to work on text revisions
 - Next meeting will be January 22 at 7pm
 - It will be a Quarterly Meeting and text revisions will be discussed
 - Zoning Appeals Board will hold their meeting the same evening

Parks & Recreation Board:

- Parks & Recreation Board Chairman Belcher reported the following
 - Received second load of mulch
 - Will begin to work on the 2014 fund raiser after the first of the year
 - Currently looking for new Board Members

Safety Committee:

- Nothing to Report

Health Insurance Committee:

- Nothing to Report

Asked to be placed on the Agenda:

- None

Public Comment:

- Trustee Urchek asked Trustee Hovis if he would read the letter that he read at a previous meeting and if he would apologize to Martha Urchek for reading a client-privileged letter
 - Trustee Hovis said he would not and that the letter he read was not client-privileged because it had been read into the public record in 2008
 - Denise Webb said she contacted the Trumbull County Prosecutor's Office because no one had a copy of the letter that was Trustee Urchek discussed in that meeting and was told the letter was being sent to the Township
 - Atty. Finamore said the following
 - He has copies of all the letters in question
 - Fiscal Officer Drew had asked him to provide copies because none could be found in the building
 - Explained what the situation was at the time
- Mike Nigrin expressed concern about a large number of birds nesting in a barn on a neighbor's property where the roof had collapsed
 - Zoning Inspector Mills said the land use is agricultural
 - Atty. Finamore said the following
 - There are laws regarding properties that can be declared a nuisance and actions taken
 - Recommended that Mr. Nigrin request that the Trustees take action
 - Trustee Parke asked if Mr. Nigrin would write a letter to explaining the nuisance and requesting their assistanc

345-13 To adjourn the meeting at 8:04pm.

Motion: Trustee Parke
Second: Trustee Urchek
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Yes


 Attested by: Fiscal Officer Rita K. Drew Dated: 12-30-13

 Approved by: Vice Chairman Trustee Paul Hovis Dated: 12-30-13

PENDING WARRANT REPORT
Bazetta Township [2013]

Warrant Number	Warrant Amount	Voucher Number	Payee	Purpose
1	141.34	VW 1	THE HUNTINGTON NATIONAL BANK	Service Charges
21298	258.47	VW21298	Advance Auto Parts	Supplies
21299	40.00	VW21299	AMERICAN PLANNING ASSOCIATION	PAYMENT
21300	5555.14	VW21300	AINSLEY OIL COMPANY	Gasoline/Diesel Fuel
21301	134.00	VW21301	ACE-LOCK & KEY	Service/Supplies
21302	35.00	VW21302	ACCORD OCCUPATIONAL HEALTH SERVICES	Service
21303	157.34	VW21303	BROADVOX GO! LLC	Service
21304	200.00	VW21304	BUD'S TOWING & RECOVERY, LLC	Nov. Tows
21305	26.72	VW21305	COMMERICAL TRUCK & TRAILER, INC.	Supplies
21306	25.00	VW21306	Curtis Lonsbrough	Dec 4th Qtrly Mtg
21307	120.00	VW21307	COCA-COLA REFRESHMENTS	Supplies
21308	17.43	VW21308	Carine & Company	Supplies
21309	25.00	VW21309	DIANNE RUNNESTRAND	DEC 04 Qtrly Mtg
21310	439.99	VW21310	GRAYBAR FINANCIAL SERVICES, LLC	Service
21311	8.92	VW21311	HOWLAND SPRINGS WATER CO., INC.	Supplies
21312	52.90	VW21312	Handyman Supply Inc.	Supplies
21313	224.31	VW21313	HANLEY PRINT & PROMOTIONS	Supplies
21314	1587.00	VW21314	MIRACLE RECREATION EQUIPMENT CO	Supplies
21315	127.45	VW21315	Michael J. Hovis	Expense Reimbursement
21316	216.59	VW21316	Michael Mills	Travel Reimbursement
21317	536.90	VW21317	Orwell Natural Gas	Service
21318	57.17	VW21318	NAPA AUTO PARTS	Supplies
21319	1407.00	VW21319	OHIO BILLING. INC	EMS Trip Submissions
21320	433.65	VW21320	PPC LUBRICANTS	Supplies
21321	16.50	VW21321	RITA K. DREW	Titlework Reimbursement
21322	254.52	VW21322	Time Warner Cable-Northeast	Service
21323	25.00	VW21323	Theodore Webb	December 04 Quarterly Mtg
21324	163.33	VW21324	TRUMBULL COUNTY WATER & SEWER ACCT DEPT	Service
21325	4543.00	VW21325	TRUMBULL COUNTY TREASURER	Road Salt
21326	13.43	VW21326	VALLEY OFFICE SOLUTIONS	Service
21327	266.67	VW21327	VERIZON WIRELESS	Service
21328	83.74	VW21328	WALMART BUSINESS/GEGRB	Supplies
21329	25.00	VW21329	Walter Maycher	December 04 Qtrly Mtg
21330	120.99	VW21330	PURCHASE POWER	Postage
21331	47.00	VW21331	PITNEY BOWES	Rental
21332	163.68	VW21332	COMDOC INC.	Contract/Supplies
21333	617.19	VW21333	Teamsters Local 377	Ins
21334	5171.65	VW21334	BE SOLUTIONS	Claim Runs
21335	223.80	VW21335	Dominion East Ohio	Service
21336	875.00	VW21336	Michael J. Hovis	Uniform/Equipment Allowanc
21337	875.00	VW21337	Shawn P. Rentz	Uniform/Equipment Allowanc
21338	875.00	VW21338	Christopher G. Herlinger	Uniform/Equipment Allowanc
21339	875.00	VW21339	Joseph A. Sofchek	Uniform/Equipment Allowanc
21340	875.00	VW21340	Donald R. Utterback	Uniform/Equipment Allowanc
21341	875.00	VW21341	Nathan S. Greathouse	Uniform/Equipment Allowanc
21342	875.00	VW21342	Bryan M. Galida	Uniform/Equipment Allowanc

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29687.82

Total Amount of Pending Warrants

Rita



November 2013 Bazetta Police Department Activity

Published Date: 12/05/2013

Activity	Total
Calls for Service	509
Incident Reports Filed	116
Traffic Crash Investigations	20
Number of Persons Arrested	51
Traffic Offenses	105
Traffic Citations Issued	92
Vehicle Miles Traveled	11,967.40
Office Contacts	333

* Numbers are subject to change due to report status and other circumstances

IN THE TRUMBULL COUNTY COURT
CENTRAL DISTRICT COURT
CORTLAND, OHIO

Date: 12-13-13

IN RE:

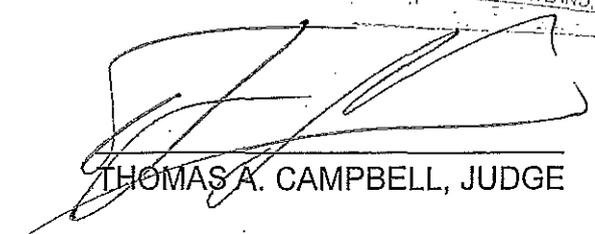
Request for destruction of certain)
items of evidence, contraband, or) Judge Thomas A Campbell
property in the custody of the)
Bazetta Township Police Department) ORDER

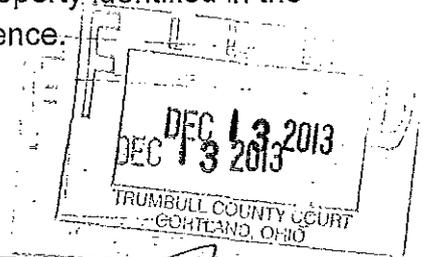
This matter having come before the court by the application of Ptl Rentz of the Bazetta Township Police Department for the destruction, donation, or utilization of various items of evidence, contraband or other property in its custody or whose ownership cannot be ascertained, all of which are more fully identified in the application attached hereto and incorporated herein by this reference.

The court finds the application to be appropriate and orders that the Bazetta Township Police Department may: (1) use for its own purpose such items as the Bazetta Township Police Department deems appropriate; and (2) donate to worthy charities such items as the Bazetta Township Police Department deems appropriate; and (3) destroy by whatever means the Bazetta Township Police Department deems appropriate such other items of contraband, evidence or other property identified in the application attached hereto and incorporated herein by this reference.

IT IS SO ORDERED.

Dated: 12-13-13


THOMAS A. CAMPBELL, JUDGE



The following weapons have been forfeited to this agency per a judges order dated 12/13/13
Central District Court

.22 cal pistol, Astra SN: 144271

.380 cal pistol, Lorcin Mdl L380 SN: 408943

32 cal pistol, Davis Mfg. Mdl 32 Auto, SN: 258695

.380 cal pistol FT Mdl EA380, SN: EA19810

9mm rifle, Hi Point Mdl 995, B30265

9mm pistol, S&W Mdl 459, SN: A734610

30-30 cal lever action, Winchester SN; IS24627

25 cal pistol, Raven Arms, SN: 176888

22 cal bolt action rifle, H&R SN: 7932

20 ga double barrel shotgun, Boito SN: 4177



BAZETTA TWP. FIRE/EMS

Chief Dennis Lewis

Chief's Office

INTEROFFICE MEMORANDUM

Date: 12/11/2013
To: Trustees
From: Chief Dennis Lewis
Re: December 16, 2013 Trustee's
Cc: Filz, Fiscal Officer

Trustee Hovis – Trustee Parke – Trustee Urchek – Trustee Elect Webb

1. Requesting to enter into a contract with ACS Firehouse Software Cloud Based Web Hosted System for the next 5 years. The first year is \$2,917.00 dollars and the following four years is \$2,317.00. This will give us three concurrent users on the program, currently have one user. This will give us Firehouse Inspector for the iPad. This contract comes with all upgrades and 24/7 technical support. There are no additional fees with this contract. I checked with the IT specialist and his recommendation is to go to the cloud over the server-based system. He also has checked that all of our computers meet or exceeds all specifications for this program. I have attached the quote to this recommendation. If you have any questions or concerns prior to the meeting please just contact Joel or I.
2. Requesting a resolution from the Trustees to have the Bazetta Township Records Commission submit a records disposal request to the Ohio Historical Society for Bazetta Fire Department from 1977 to 2004. The records consist of Alarm Response Reports (Fire02), Incident Reports (Fire21), Master Run Reports (Fire24), Medic Run Reports (Fire25). All records that are being requested for disposal meet Bazetta Township Records Retention Schedule (RC-2).
3. Non-Agenda Item – New Fire Station update. Attorney Finamore last update is that he is waiting for a conference call from Norfolk Southern. The conference call is supposed to be between Attorney Finamore, Norfolk Southern Attorneys, and Baker, Bednar, and Associates. Recommend having a work session with Fire Department personnel, Trustees, and attorney Finamore after the first of the year to discuss new fire station. Thank you for your time and consideration on this matter.

4. Non-Agenda Item – Attached is the Fire Department 2014 Plan of Needs. I look forward discussing the 2014 Plan of Needs with you. I have also projected some known expenditures for the next 7 years.
5. Non-Agenda Item – Attached is the Fire Departments' monthly report.

Professionally,
Dennis Lewis
Fire Chief

BAZETTA FIRE DEPARTMENT

STATION 11

Bazetta

Striving for a Better Tomorrow

773 EVERETT-HULL RD
CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

Chief
Dennis Lewis
Asst. Chief Tom Rink

STATION 13



Captain
Brian Taylor

Captain
Mike Smith

Lieutenant
Dave Walter

December 12, 2013

Trustee Hovis
Trustee Parke
Trustee Urchek
Trustee Elect Webb

The Bazetta Fire Department is committed to protect the health and safety of its firefighters. The Bazetta Fire Department is continuing its program, with the final goal of having 100% of the department's personnel issued turnout gear compliant with NFPA 1500 in its entirety. The Bazetta Fire Department is requesting funds to replace 5 complete sets of structural firefighting gear. Our current inventory consists of ten (10) sets of gear that is less than three years old and twelve (12) sets that are less than 6 years old. We have 5 sets of mix and match gear that is more than ten years old and not in compliance with OSHA or NFPA standards, thus putting firefighter's safety in jeopardy. If allowed, we seek to replace 5 sets of this gear with NFPA and OSHA suits.

In addition we are requesting to replace some tools and specialty tools that are carried on the fire trucks. We have asked for the replacement of this structural firefighting gear and these specialty tools on the 2013 Firefighter Assistance Grant. If the grant is not awarded we still have to replace this gear and some of

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STATION 13



Lieutenant
Dave Walter

the tools that are carried on the fire trucks. The total cost of the gear would be approximately \$12,000.00 and the tools would be \$3,000.00.

The 1990 Pierce Ladder Truck is now 24 years old and the life expectancy of this vehicle is 30 years. I am requesting that we change all the emergency lights out on the vehicle at a cost not to exceed \$5000.00. I would like to make the Trustees aware the \$5,000.00 expenditure is only for supplies and all labor will be done by the on duty firefighters. Also the upgrading of all the emergency lights is going to reduce 9 amps from this 24 year old electrical system. The staff and I feel this is necessary to extend the life of this truck for next 6 years to 10 years.

The current data entry program that we use at the Fire Department is Firehouse Software. I have consulted with the Township IT Specialist and he recommends that we upgrade this program to the cloud. This upgrade will cost approximately \$3000.00 dollars this year and \$2,500.00 for the next 4 years. A few benefits by going to the Firehouse Software Cloud Program, all data is automatically backed up and stored on offsite facility which then is backed up and stored in other facilities'. Two other neighboring departments have already made the upgrade, and we can share reports that they have already designed.

BAZETTA FIRE DEPARTMENT

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The following items are expenditures listed below are items that will be needed this year to carry out the mission of the Fire Department. Fifty (50) gallons of firefighting foam and we are completely out of extra foam. Currently have a 30 gal tank which only twenty (20) gallons of foam remains in the tank. We will use the remaining foam for training which is approximately 10 years old. This would replace the 30 gallons in the foam tank on the Rescue and we would have 20 gallons of spare foam at the station. We will continue are Water Rescue Training with an Ice Rescue class. This Class has been scheduled for the last two years and has been unable to have due to the lack of ice on Mosquito Lake. We have to perform our five (5) year hydro static test of our Self Contained Breathing Apparatus bottles this year which consist of twenty eight (28) bottles. This has to be done every 5 years. The cost of all the items that will need to be addressed to complete the fire departments mission is approximately \$7,500.00 this year.

The next two items that we are requesting will only be purchased if a grant is awarded for these items. We requested \$30,000.00 for Power Lift Cots. These cots are used on the ambulance and would help reduce in back injuries. The other item that we would purchase would be for 2 more MDT Computers this

BAZETTA FIRE DEPARTMENT

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would put a computer in every fire vehicle. The cost of this would be \$6000.00.
Again this equipment will not be asked for if a grant is not received for the above
listed equipment.

I hope you find this proposal worthy of your consideration and I look
forward to discussing it with you at the next Trustees meeting. If you have any
questions please feel free to contact me at any time.

Sincerely,

Dennis Lewis

Dennis Lewis
Fire Chief

BAZETTA FIRE DEPARTMENT

STATION 11

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CORTLAND, OHIO 44410
(330) 637-4136 FAX (330) 638-4193

STATION 13

Bazetta

Striving for a Better Tomorrow

Chief
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Asst. Chief Tom Rink



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2014 Plan of Improvements

5 sets of turn out gear (grant requested)	\$12,000.00
Firehouse Program Cloud	\$3,000.00
Tools & Equipment (grant requested)	\$3,000.00
Ice Rescue Training	\$3,000.00
Emergency Lights (Ladder Truck)	\$5,000.00
Power Cots for EMS (grant requested if no grant – not purchasing)	\$30,000.00
Foam (firefighting foam 50 gals)	\$1,500.00
Hydro Static Test SCBA Bottles	\$1,500.00
Two MDT's (grant requested if no grant – not purchasing)	\$6,000.00

2015 Plan of Improvements

At this time no plan of improvements
New Fire Station Payment

\$100,000.00

2016 Plan of Improvements

Replace 2010 Ambulance
New Fire Station Payment

\$125,000.00

\$100,000.00

2017 Plan of Improvements

At this time no plan of improvements
New Fire Station Payment

\$100,000.00

2018 Plan of Improvements

At this time no plan of improvements
New Fire Station Payment

\$100,000.00

2019 Plan of Improvements

Replace 2013 Ambulance
New Fire Station Payment

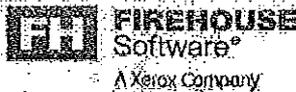
\$130,000.00

\$100,000.00

2020 Plan of Improvements

Replace 1990 Ladder Truck \$750,000.00 to \$1,000,000.00
(Unknown if replacement will be Ladder Truck or other type of Vehicle)

ACS FIREHOUSE Software
 2900 100th St Suite 309
 Urbandale, Iowa 60322
 Contact: Forrest Nace
 Phone: 800-285-8885
 Fax: 724-283-9086
 E-Mail: forrest.nace@acs-inc.com



Quote: Q2013BazettaOH1205FHHost

<u>Sales Rep</u>	<u>Terms</u>	<u>Quote Date</u>	<u>Valid For</u>
Forrest Nace	Net 15	12/05/2013	60 Days

To:
 Bazetta Fire Dept
 Chief Dennis Lewis
 773 Bverett-Hull Rd
 Co. 6 and, OH 44410
 330-638-5382(s)/330-638-4193(f)/dlewis@bazettatwp.org

Item/Description:

Price per Year
5 Year Plan

Three (3) Concurrent User Version

FIREHOUSE Software Cloud Based Web Hosted System, includes:
 NFIRS Fire Incident Reporting Module, Ohio NEMSIS EMS Incident Reporter,
 Personnel/Training Module, Equipment/Apparatus Module, Occupancy/Inspection
 Module, Hydrant Module
 FHInspector (iPad mobile inspections) - price per iPad

\$2,167.00

\$150.00 (plus a one time \$600.00 license fee)

Optional Add On Modules (not included in 5 year total cost below)

Scheduling
 FHSketch (preplan drawing software)
 Additional Concurrent User License
 2011 Ohio Fire Code (for inspection violations)

Add to Cloud Host Price Per Year	\$736.00
Add to Cloud Host Price Per Year	\$226.00
Add to Cloud Host Price Per Year	\$288.00
One Time Payment - Site Wide License	\$1,500.00

Five (5) Year Total Cost for Three (3) Concurrent User Cloud System & One (1) FHInspector License

Year 1	\$2,917.00
Year 2	\$2,317.00
Year 3	\$2,317.00
Year 4	\$2,317.00
Year 5	\$2,317.00



Bazetta Fire Department

A Copy of Incident Type Report (Summary)

All Applicable Records

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
1 Fire				
113 Cooking fire, confined to container	1	1.04%	\$0	0.00%
132 Road freight or transport vehicle fire	1	1.04%	\$0	0.00%
151 Outside rubbish, trash or waste fire	1	1.04%	\$0	0.00%
154 Dumpster or other outside trash receptacle	1	1.04%	\$0	0.00%
	<u>4</u>	<u>4.16%</u>	<u>\$0</u>	<u>0.00%</u>
3 Rescue & Emergency Medical Service Incident				
311 Medical assist, assist EMS crew	5	5.20%	\$0	0.00%
321 EMS call, excluding vehicle accident with	59	61.45%	\$0	0.00%
322 Motor vehicle accident with injuries	3	3.12%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	2	2.08%	\$0	0.00%
	<u>69</u>	<u>71.87%</u>	<u>\$0</u>	<u>0.00%</u>
4 Hazardous Condition (No Fire)				
413 Oil or other combustible liquid spill	1	1.04%	\$0	0.00%
	<u>1</u>	<u>1.04%</u>	<u>\$0</u>	<u>0.00%</u>
5 Service Call				
500 Service Call, other	1	1.04%	\$0	0.00%
521 Water evacuation	1	1.04%	\$0	0.00%
553 Public service	1	1.04%	\$0	0.00%
554 Assist invalid	1	1.04%	\$0	0.00%
	<u>4</u>	<u>4.16%</u>	<u>\$0</u>	<u>0.00%</u>
6 Good Intent Call				
600 Good intent call, Other	1	1.04%	\$0	0.00%
611E Dispatched & cancelled en route (EMS /	6	6.25%	\$0	0.00%
611F Dispatched & cancelled en route (Fire /	4	4.16%	\$0	0.00%
622 No incident found on arrival at dispatch	2	2.08%	\$0	0.00%
651 Smoke scare, odor of smoke	1	1.04%	\$0	0.00%
652 Steam, vapor, fog or dust thought to be	1	1.04%	\$0	0.00%
	<u>15</u>	<u>15.62%</u>	<u>\$0</u>	<u>0.00%</u>
7 False Alarm & False Call				
721 Bomb scare - no bomb	1	1.04%	\$0	0.00%
733 Smoke detector activation due to	1	1.04%	\$0	0.00%



Bazetta Fire Department

A Copy of Incident Type Report (Summary)

All Applicable Records

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
7 False Alarm & False Call	2	2.08%	\$0	0.00%
8 Severe Weather & Natural Disaster				
813 Wind storm, tornado/hurricane assessment	1	1.04%	\$0	0.00%
	1	1.04%	\$0	0.00%
Total Incident Count:	96		Total Est Loss:	\$0



Bazetta Fire Department

A Copy of Aid Responses by Incident

All Applicable Records

Department	Notified	Aid Type	Fire	EMS	Resc	Other
13-0000880	11/01/2013 21:37:00					
652 Steam, vapor, fog or dust thought to be smoke						
149 GLENDOLA AVE						
STA. 21 CHAMPION FIRE	11/01/2013	4 Automatic aid	#Personnel	0	0	0
DEPARTMENT		given	#Apparatus	0	0	0
Response Time:00:10:00						

Subtotal Responses: 1

13-0000886	11/03/2013 17:03:05					
113 Cooking fire, confined to container						
2437 MCCLEARY JACOBY RD NE						
STA. 30 HOWLAND	11/03/2013	2 Automatic aid	#Personnel	0	0	0
		received	#Apparatus	0	0	0
Response Time:00:05:38						
STA. 12 CORTLAND FIRE	11/03/2013	2 Automatic aid	#Personnel	0	0	0
DEPARTMENT		received	#Apparatus	0	0	0
Response Time:00:05:38						
STA. 21 CHAMPION FIRE	11/03/2013	2 Automatic aid	#Personnel	0	0	0
DEPARTMENT		received	#Apparatus	0	0	0
Response Time:00:05:38						

Subtotal Responses: 3

13-0000890	11/04/2013 19:38:00					
651 Smoke scare, odor of smoke						
311 GOLF DR						
STA12 CORTLAND FIRE	11/04/2013	3 Mutual aid given	#Personnel	0	0	0
DEPARTMENT			#Apparatus	0	0	0
Response Time:00:09:00						

Subtotal Responses: 1

13-0000919 11/12/2013 14:49:28
132 Road freight or transport vehicle fire
State Rte 82 at Twp line



Bazetta Fire Department

A Copy of Aid Responses by Incident

All Applicable Records

Department	Notified	Aid Type	Fire	EMS	Resc	Other
13-0000919	11/12/2013 14:49:28					
132 Road freight or transport vehicle fire State Rte 82 at Twp line						
STA. 21 CHAMPION FIRE	11/12/2013	3 Mutual aid given	#Personnel	0	0	0
DEPARTMENT			#Apparatus	0	0	0
Response Time:00:13:23						

Subtotal Responses: 1

13-0000942	11/21/2013 20:01:08					
322 Motor vehicle accident with injuries 4591 State Rt 5						
STA. 12 CORTLAND FIRE	11/21/2013	2 Automatic aid	#Personnel	0	0	0
DEPARTMENT		received	#Apparatus	0	0	0
Response Time:00:09:29						

Subtotal Responses: 1



Bazetta Fire Department
A Copy of Inspections by Type
All Applicable Records

Date	Time	Occupancy	Hrs	Fee
200 INSPECTION - General				
11/21/2013	14:00	BAZE05 Bazetta Christian Church 131 BAZETTA RD NE	0.75	
11/20/2013	14:00	BURN01 BURNETT POOLS 2498 ELM RD NE	0.08	
11/25/2013	12:00	ELMR01 Dr. Naples 2251 ELM RD NE	0.50	
11/20/2013	14:15	CART03 CARTER PLUMBING 2169 ELM RD NE	0.25	
11/20/2013	14:45	EDWA01 Edward Jones Investments 2996 ELM RD NE/5	0.25	
11/20/2013	14:05	TIMT01 TIM' & TRIMS (TNT) 2263 ELM RD NE	0.17	
11/25/2013	11:35	TRAC01 SPECIALTY TECHNOLOGIES 3470 WARREN MEADVILLE RD NE	0.42	
11/05/2013	10:00	SAIN01 SAINT ROBERT'S CHURCH 4659 NILES CORTLAND RD NE	0.50	
11/20/2013	13:25	LAKE03 LAKESIDE SPORTS SHOP 2115 STATE ROUTE 305 NE	0.17	
11/20/2013	13:45	SUPE01 SUPER TIRE 3485 STATE ROUTE 5	0.25	
11/20/2013	14:20	STAT01 STATES FARM INSURANCE 3473 STATE ROUTE 5	0.42	
11/20/2013	13:42	DRDE01 DR. DECHELLIS 3002 B STATE ROUTE 5	0.30	
11/21/2013	11:11	FINL01 FINLEY'S FLOWERS 2886 NILES CORTLAND RD NE	0.48	
11/21/2013	11:40	FARM03 Farmers Insurance Group 3002 STATE ROUTE 5 /Unit C	0.50	
11/20/2013	14:05	COUN01 Country Porch Winery 2282 STATE ROUTE 305 NE	0.25	
11/20/2013	13:30	PLAS01 PLASTIC AND RECONSTRUCTIVE SURGERY 2662 ELM RD NE	0.50	
11/20/2013	13:35	PATR01 PATRIOT MOTORS 3306 ELM RD NE	0.17	
11/20/2013	15:00	BAZE01 Bazetta Township Fire Department 11 773 EVERETT HULL RD NE	0.50	
11/04/2013	13:00	BELL02 BELL CONSTRUCTION 2184 NILES CORTLAND RD NE	0.50	



Bazetta Fire Department
Copy of Training Analysis by Staff
All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
BLAN01 Bland, Jon D				
190 General Driver Training	2	25.00%	1.50	17.14 %
221 Ventilation	1	12.50%	1.50	17.14 %
225 Pump Operations	1	12.50%	1.50	17.14 %
227 Force Entry	1	12.50%	1.50	17.14 %
291 Sprinkler Systems	1	12.50%	1.50	17.14 %
906 FIREHOUSE RMS (Use and format review)	1	12.50%	1.00	11.42 %
IH001 Station Orientation	1	12.50%	0.25	2.85 %
Totals for Staff:		8	8.75	
GIEB01 Gibbs, Tommy				
PTF Patient Signature & Refusal Form	1	100.00%	0.08	100.00 %
Totals for Staff:		1	0.08	
GINN01 Ginn, Eric R.				
221 Ventilation	1	14.28%	1.50	18.18 %
225 Pump Operations	1	14.28%	1.50	18.18 %
227 Force Entry	1	14.28%	1.50	18.18 %
291 Sprinkler Systems	1	14.28%	1.50	18.18 %
IH001 Station Orientation	1	14.28%	0.25	3.03 %
PTF Patient Signature & Refusal Form	2	28.57%	2.00	24.24 %
Totals for Staff:		7	8.25	
000001 Goodlet, Jamie				
221 Ventilation	1	20.00%	1.50	21.42 %
225 Pump Operations	1	20.00%	1.50	21.42 %
227 Force Entry	1	20.00%	1.50	21.42 %
291 Sprinkler Systems	1	20.00%	1.50	21.42 %
PTF Patient Signature & Refusal Form	1	20.00%	1.00	14.28 %
Totals for Staff:		5	7.00	
GUB01 Gubyaner, Scott				
PROTEGE Protege Air Monitoring Device Initial Training	1	50.00%	1.00	50.00 %
PTF Patient Signature & Refusal Form	1	50.00%	1.00	50.00 %
Totals for Staff:		2	2.00	
HALL Hall, Bradley A				
121 Cardiac Emergencies	1	20.00%	0.75	18.75 %
130 Environmental Emergencies	1	20.00%	0.75	18.75 %
134 Geriatric Emergencies	1	20.00%	0.75	18.75 %



Bazetta Fire Department

Copy of Training Analysis by Staff

All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
HALL Hall, Bradley A				
139 12 Lead EKG	1	20.00%	0.75	18.75 %
190 General Driver Training	1	20.00%	1.00	25.00 %
Totals for Staff:		5	4.00	
HANS01 Hanson, Aaron Scott				
121 Cardiac Emergencies	1	10.00%	0.75	6.81 %
130 Environmental Emergencies	1	10.00%	0.75	6.81 %
134 Geriatric Emergencies	1	10.00%	0.75	6.81 %
139 12 Lead EKG	1	10.00%	0.75	6.81 %
221 Ventilation	1	10.00%	1.50	13.63 %
225 Pump Operations	1	10.00%	1.50	13.63 %
227 Force Entry	1	10.00%	1.50	13.63 %
291 Sprinkler Systems	1	10.00%	1.50	13.63 %
PTF Patient Signature & Refusal Form	2	20.00%	2.00	18.18 %
Totals for Staff:		10	11.00	
LEW102 Lewis, Dennis K				
121 Cardiac Emergencies	1	11.11%	0.75	7.50 %
130 Environmental Emergencies	1	11.11%	0.75	7.50 %
134 Geriatric Emergencies	1	11.11%	0.75	7.50 %
139 12 Lead EKG	1	11.11%	0.75	7.50 %
221 Ventilation	1	11.11%	1.50	15.00 %
225 Pump Operations	1	11.11%	1.50	15.00 %
227 Force Entry	1	11.11%	1.50	15.00 %
291 Sprinkler Systems	1	11.11%	1.50	15.00 %
PTF Patient Signature & Refusal Form	1	11.11%	1.00	10.00 %
Totals for Staff:		9	10.00	
MANN01 Mannella, Michael				
121 Cardiac Emergencies	1	20.00%	0.75	18.75 %
130 Environmental Emergencies	1	20.00%	0.75	18.75 %
134 Geriatric Emergencies	1	20.00%	0.75	18.75 %
139 12 Lead EKG	1	20.00%	0.75	18.75 %
PTF Patient Signature & Refusal Form	1	20.00%	1.00	25.00 %
Totals for Staff:		5	4.00	
RINK01 Rink, Thomas S				
221 Ventilation	1	16.66%	1.50	18.75 %
225 Pump Operations	1	16.66%	1.50	18.75 %
227 Force Entry	1	16.66%	1.50	18.75 %



Bazetta Fire Department

Copy of Training Analysis by Staff

All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
RINK01 Rink, Thomas S				
291 Sprinkler Systems	1	16.66%	1.50	18.75 %
PROTEGE Protege Air Monitoring Device Initial Training	1	16.66%	1.00	12.50 %
PTF Patient Signature & Refusal Form	1	16.66%	1.00	12.50 %
Totals for Staff:		6	8.00	
SMIT01 Smith, Michael J				
221 Ventilation	1	20.00%	1.50	21.42 %
225 Pump Operations	1	20.00%	1.50	21.42 %
227 Force Entry	1	20.00%	1.50	21.42 %
291 Sprinkler Systems	1	20.00%	1.50	21.42 %
906 FIREHOUSE RMS (Use and format review)	1	20.00%	1.00	14.28 %
Totals for Staff:		5	7.00	
TAYL01 Taylor, Brian				
121 Cardiac Emergencies	1	6.66%	0.75	1.98 %
130 Environmental Emergencies	1	6.66%	0.75	1.98 %
134 Geriatric Emergencies	1	6.66%	0.75	1.98 %
139 12 Lead EKG	1	6.66%	0.75	1.98 %
221 Ventilation	1	6.66%	1.50	3.97 %
225 Pump Operations	1	6.66%	1.50	3.97 %
227 Force Entry	1	6.66%	1.50	3.97 %
291 Sprinkler Systems	1	6.66%	1.50	3.97 %
501 Instructor Con Ed	1	6.66%	8.00	21.19 %
PTF Patient Signature & Refusal Form	1	6.66%	1.00	2.64 %
VCOS IAFC VCOS Symposium in the Sun	5	33.33%	19.75	52.31 %
Totals for Staff:		15	37.75	
WALT01 Walter, David				
221 Ventilation	1	20.00%	1.50	21.42 %
225 Pump Operations	1	20.00%	1.50	21.42 %
227 Force Entry	1	20.00%	1.50	21.42 %
291 Sprinkler Systems	1	20.00%	1.50	21.42 %
PROTEGE Protege Air Monitoring Device Initial Training	1	20.00%	1.00	14.28 %
Totals for Staff:		5	7.00	
WALT03 Walter, Zach D				
190 General Driver Training	1	16.66%	0.50	7.40 %
221 Ventilation	1	16.66%	1.50	22.22 %
225 Pump Operations	1	16.66%	1.50	22.22 %
227 Force Entry	1	16.66%	1.50	22.22 %



Bazetta Fire Department
Copy of Training Analysis by Staff
All Applicable Records

Category	# Classes	Pct of Classes	Hours	Pct of Hours
WALT03 Walter, Zach D				
291 Sprinkler Systems	1	16.66%	1.50	22.22 %
IH001 Station Orientation	1	16.66%	0.25	3.70 %
Totals for Staff:		6	6.75	
WALT02 Walters, Gary				
221 Ventilation	1	16.66%	1.50	20.68 %
225 Pump Operations	1	16.66%	1.50	20.68 %
227 Force Entry	1	16.66%	1.50	20.68 %
291 Sprinkler Systems	1	16.66%	1.50	20.68 %
906 FIREHOUSE RMS (Use and format review)	1	16.66%	1.00	13.79 %
IH001 Station Orientation	1	16.66%	0.25	3.44 %
Totals for Staff:		6	7.25	
WASS01 Wasser, Robert				
221 Ventilation	1	20.00%	1.50	24.67 %
225 Pump Operations	1	20.00%	1.50	24.67 %
227 Force Entry	1	20.00%	1.50	24.67 %
291 Sprinkler Systems	1	20.00%	1.50	24.67 %
PTF Patient Signature & Refusal Form	1	20.00%	0.08	1.31 %
Totals for Staff:		5	6.08	
WRIGH01 Wright, Michael				
221 Ventilation	1	20.00%	1.50	24.67 %
225 Pump Operations	1	20.00%	1.50	24.67 %
227 Force Entry	1	20.00%	1.50	24.67 %
291 Sprinkler Systems	1	20.00%	1.50	24.67 %
PTF Patient Signature & Refusal Form	1	20.00%	0.08	1.31 %
Totals for Staff:		5	6.08	
Grand Totals:			105	140.99

§505.87 - Resolution # 1

RESOLUTION No. _____

BE IT RESOLVED, that Board of Trustees hereby determines that the owner's maintenance of vegetation, garbage, refuse and or other debris upon the following real property constitutes a nuisance;

ADDRESS OF PROPERTY

[list property addresses]

3454 WARREN MEADVILLE Rd. Coetland
OH. 44410
P# 33-048020

BE IT FURTHER RESOLVED, that notice of this Board's intent to provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance be given to all owners of the land and holders of liens of record upon said land in accordance with **Section 505.87 (B) O.R.C.**; and

BE IT FURTHER RESOLVED, that upon proper notice, and failure of the property owner to abate said nuisance within seven days, the Board of Trustees provide for the abatement, control or removal of said vegetation, garbage, refuse or other debris constituting said nuisance in accordance with **Section 505.87 (B) O.R.C.**;

BE IT FURTHER RESOLVED, that the cost expended by the Township for abatement of said nuisance be certified by the Fiscal Officer to the County Auditor, for placement as a lien on the property to be collected as other taxes and returned to the Township General Fund pursuant to **Section 505.87(D) O.R.C.**;

ROLL CALL:

§505.87 - Resolution # 2

RESOLUTION No. _____

BE IT RESOLVED, that legal notice of this Board's intention to remove the refuse, garbage and debris on the following premises, being given in accordance with Section 505.87 (B) O.R.C., and seven (7) days having passing, the Board of Trustees hereby orders commencement of the abatement, control and removal of the vegetation, garbage, refuse or debris as provided in Section 505.87 (C) O.R.C;

[List property]

3454 WARREN MEADOWS RD, Cortland, Ohio 44410
PARCEL # 33-048020

AND BE IT FURTHER RESOLVED, that the Board of Trustees enter into a contract with Cody Lawn Service, LLC, at a total cost of \$ Per Contract, to provide for the abatement, control and removal of the vegetation, garbage, refuse or debris.

ROLL CALL:

BAZETTA TOWNSHIP TRUSTEES YEAR END MEETING MINUTES

Date: December 30, 2013 at 9:00am
Bazetta Township Administration Building
3372 State Route 5
Cortland, Ohio 44410

Present:
Vice Chairman Trustee Paul Hovis
Trustee Frank Parke
Fiscal Officer Rita K. Drew

Correspondence (Copies available upon request):

- Letter from Trumbull County Prosecuting Attorney regarding the township's former Fiscal Officer
- Letter from Coca-Cola Refreshments regarding costs increases
- Copy of a letter from Trumbull County Engineer to Board of Trumbull County Commissioners regarding permit to bore under the right-of-way of Warren Meadville Road

346-13 To accept the minutes from the December 16 Regular Meeting.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

347-13 To authorize the Fiscal Officer to do the following transfers.

\$955.46 from 01-A-27 (General: Transfers) to 01-A-16 (General: Health District)
\$182.31 from 01-A-27 (General: Transfers) to 01-A-28 (General: Salary Administrative Secretary)
\$653.34 from 01-A-27 (General: Transfers) to 01-A-12 (General: Employers Retirement Contribution)
\$17.01 from 01-A-27 (General: Transfers) to 01-A-90 (General: FICA/Medicare)
\$116.49 from 09-A-01E (Police: Salaries IT) to 09-A-90 (Police: FICA/Medicare)
\$1,057.50 from 10-A-01 (Fire: Salaries FT) to 10-A-01A (Fire: Salaries PT)
\$3,711.99 from 10-A-01 (Fire: Salaries FT) to 10-A-02 (Fire: Employers Retirement Contribution)
\$161.71 from General (01) to Cemetery Bequest (06)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

348-13 To authorize the Fiscal Officer to do the following Supplemental Appropriations.

-\$700.00 to 14-A-01A (Fire/EMS Training Center: Salaries) *-\$869.33 to 15-A-04A (General Bond Retirement: Interest)*
-\$1,000.00 to 14-A-05A (Fire/EMS Training Center: Supplies) *-\$4,866.50 to 05-A-01 (Cemetery: Salaries Mowing)*
-\$92,851.00 to 30-A-05 (Capital Expenditures: Township) *-\$1,472.07 to 05-A-02 (Cemetery: Salaries Burials)*
-\$49,997.00 to 30-A-06 (Capital Expenditures: OPWC) *-\$6,216.13 to 05-A-05 (Cemetery: Improvement of Sites)*
-\$1,111.02 to 14-A-07 (Fire Fighters Assist Grant: Tools & Equipment)

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

349-13 To adopt the attached *Resolution to Provide Health Care Insurance Policies for Township Officers and Employees.*

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

350-13 To accept the attached 2013 Final Appropriations and submit to the Trumbull County Auditor.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

351-13 To recess into Executive Session at 9:02am to discuss the appointment of public officials, per ORC 121.22(G).

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

352-13 To reconvene from Executive Session at 9:24am with no action taken.

Motion: Trustee Hovis
Second: Trustee Parke
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

353-13 To authorize Sunburst Environmental Services to clean up all debris, which was left on the ground in the Administration Building parking lot by the hauler contracted by the Geauga-Trumbull Solid Waste Management District.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

354-13 To not allow Special Olympics of Ohio to place a clothing collection bin at the Administration Building.

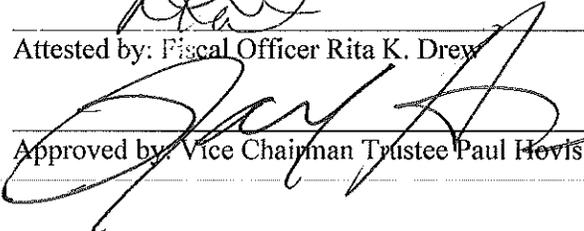
Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent

- Zoning Inspector Mills said that he spoke with Jim Ewing regarding establishing an environmental court in Trumbull County
- Trustee Hovis stated that the Reorganizational Meeting and next Regular Meeting will be at on Monday, January 6th at 6pm and 7pm, respectively

355-13 To adjourn the meeting at 9:32am.

Motion: Trustee Parke
Second: Trustee Hovis
Vote: Trustee Hovis – Yes Trustee Parke - Yes Trustee Urchek - Absent


Attested by: Fiscal Officer Rita K. Drew Dated: 01-02-14


Approved by: Vice Chairman Trustee Paul Hovis Dated: _____

RESOLUTION TO PROVIDE HEALTH CARE INSURANCE POLICIES
FOR TOWNSHIP OFFICERS AND EMPLOYEES

moved by Trustee Parke, seconded Trustee Hovis

WHEREAS, the Board of Township Trustees, pursuant to Ohio Rev. Code 505.60, is empowered to procure or contract for group health insurance for themselves, the clerk, and the township's employees; and

WHEREAS, the Board of Township Trustees desires to procure a township group insurance plan for themselves, the clerk, and the township's employees;

NOW THEREFORE BE IT RESOLVED the Board of Trustees of WARREN Township, Trumbull County, State of Ohio, by this resolution shall procure and pay all or part of the cost of insurance policies providing uniform group health care services to all **[full-time]** or **[full-time and part-time]** employees; the trustees and the clerk as township officials, **[optional - and said employees and officials dependents]**.

Section 1

The purpose of this resolution is to give notice that the Township of Warren shall offer all its trustees, clerk, **[full-time]** or **[full-time and part-time]** employees and **said officials and employees dependents]** group health care insurance premiums charged by insurance companies contracted for such purpose.

Section 2

The township shall offer all township trustees, the clerk, **[full-time]** or **[full-time and part-time]** employees and **said officials and employees dependents]** for those health care benefits listed in Ohio Rev. Code 505.60. The benefits provided pursuant to Ohio Rev. Code Section 505.60, are the following:

- Hospitalization
- Surgical Care
- Major Medical Care
- Disability
- Dental Care
- Eye Care
- Medical Care
- Hearing Aids
- Prescription Drugs
- Sickness and Accident
- Long Term Care per Ohio Rev. Code Section 124.841

Section 3

Any township officer or employee may refuse to accept said insurance coverage without affecting the availability of such insurance coverage to other township officers or employees.

Section 4

The Board may also provide the benefits described above through an individual self-insurance program or a joint self insurance program as provided in Ohio Rev. Code Section 9.833

Section 5

If any township officer or employee is denied coverage under a health care plan procured herein or if a township officer or employee elects not to participate in the township's health care plan, the township may reimburse the officer or employee for each out of pocket premium that the officer or employee incurs for insurance policies described in section 2 that the officer or employee otherwise obtains but not to exceed an amount equal to the average premium paid by the township for other officers and employees for policies it procures under section 2.

ROLL CALL:

Trustee Howis - Yes

Trustee Parke - Yes

Trustee Urchek - Absent

TOWNSHIP PERMANENT APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio
as of December 30, 2013 for 2013

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 803,714.02	\$ 58,000.00	\$ 861,714.02
Motor Vehicle License	\$ 7,500.00	\$ -	\$ 7,500.00
Gasoline Tax	\$ 85,000.00	\$ 4,500.00	\$ 89,500.00
Road & Bridge	\$ 263,000.00	\$ -	\$ 263,000.00
Cemetery	\$ 88,000.00	\$ 8,445.30	\$ 96,445.30
Cemetery Bequest	\$ 175.00	\$ -	\$ 175.00
Lighting Assessment	\$ 8,120.00	\$ -	\$ 8,120.00
Police District	\$ 762,600.00	\$ 140,800.00	\$ 903,400.00
OMVI	\$ 3,500.00	\$ -	\$ 3,500.00
Fire District	\$ 1,360,000.00	\$ 13,000.00	\$ 1,373,000.00
Police Equipment	\$ 42,000.00	\$ 13,300.00	\$ 55,300.00
Zoning	\$ 31,000.00	\$ -	\$ 31,000.00
Drug Law Enforcement	\$ 2,800.00	\$ -	\$ 2,800.00
Issue !! Improvement	\$ -	\$ -	\$ -
Firefighters Assistance	\$ -	\$ 6,244.74	\$ 6,244.74
OPWC Road Projects	\$ 142,848.00	\$ (142,848.00)	\$ -
FEMA	\$ -	\$ -	\$ -
Bond	\$ 36,559.02	\$ 45,761.06	\$ 82,320.08
Fire/EMS Training Center	\$ 2,700.00	\$ (1,700.00)	\$ 1,000.00
	\$ 3,639,516.04	\$ 145,503.10	\$ 3,785,019.14

TOWNSHIP TEMPORARY APPROPRIATIONS

Bazetta Township, Trumbull County, Ohio
as of December 30, 2013 for 2014

FUND	PERMANENT	SUPPLEMENTALS	TOTAL
General	\$ 569,973.75		\$ 569,973.75
Motor Vehicle License	\$ 7,500.00		\$ 7,500.00
Gasoline Tax	\$ 80,000.00		\$ 80,000.00
Road & Bridge	\$ 252,000.00		\$ 252,000.00
Cemetery	\$ 91,700.00		\$ 91,700.00
Cemetery Bequest	\$ 175.00		\$ 175.00
Lighting Assessment	\$ 8,310.00		\$ 8,310.00
Police District	\$ 825,500.00		\$ 825,500.00
OMVI	\$ 3,300.00		\$ 3,300.00
Fire District	\$ 1,388,000.00		\$ 1,388,000.00
Police Equipment	\$ 71,000.00		\$ 71,000.00
Zoning	\$ 33,000.00		\$ 33,000.00
Drug Law Enforcement	\$ 1,800.00		\$ 1,800.00
Issue II Improvement	\$ -		\$ -
Firefighters Assistance	\$ -		\$ -
OPWC Road Projects	\$ 265,663.00		\$ 265,663.00
FEMA	\$ -		\$ -
Bond	\$ 11,665.66		\$ 11,665.66
Fire/EMS Training Center	\$ 1,150.00		\$ 1,150.00
	\$ 3,610,737.41	\$ -	\$ 3,610,737.41

**BAZETTA TOWNSHIP
TEMPORARY APPROPRIATIONS FOR 2014**

FUND 01 - GENERAL	\$	569,973.75
01-A-01 Salary - Trustees	\$	37,038.00
01-A-02 Salary - Clerk	\$	21,221.00
01-A-03 Travel & Other Expenses	\$	4,500.00
01-A-04 Supplies (Administration)	\$	3,000.00
01-A-05 Equipment (Administration)	\$	500.00
01-A-06 Insurance	\$	60,000.00
01-A-10 Legal Counsel	\$	18,000.00
01-A-12 Employer's Retirement Contribution	\$	25,000.00
01-A-15 Workmen's Compensation	\$	4,000.00
01-A-15A Unemployment Compensation	\$	-
01-A-16 General Health District	\$	20,000.00
01-A-17 Auditor & Treasurer Fees	\$	9,000.00
01-A-18 Advertising Delinquent Lands	\$	-
01-A-19 State Examiner Charges	\$	-
01-A-20 Timber Creek Street Lighting Installation	\$	-
01-A-21 Election Expense	\$	-
01-A-25 Contingency Account	\$	-
01-A-26 Other Expenses	\$	17,000.00
01-A-26A Future Retirement Expenses	\$	-
01-A-27 Transfers	\$	195,749.00
01-A-28 Administrator/Secretary Salary	\$	46,000.00
01-A-29 Contracts	\$	6,000.00
01-A-90 FICA/Medicare	\$	2,000.00
01-B-01 Salary - Administration	\$	5,000.00
01-B-01A Salary - IT Specialist	\$	45,000.00
01-B-02 Improvement of Sites	\$	5,000.00
01-B-03 New Buildings & Additions	\$	-
01-B-04 Utilities (Administration)	\$	8,800.00
01-B-05 Maintenance, Supplies & Materials	\$	500.00
01-B-06 Equipment Purchase & Replacement	\$	-
01-B-07 Repairs	\$	500.00
01-C-02 Equipment Purchase & Replacement (Fire)	\$	-
01-C-03 Utilities (Fire)	\$	-
01-C-07 Repairs	\$	-
01-D-08 Union Cemetery	\$	-
01-E-01 Street Lights	\$	4,100.00
01-E-02 Other Expenses	\$	-
01-F-01 Salary - Mechanic (Park)	\$	3,500.00
01-F-01A Salary - Groundskeeper (Park)	\$	8,500.00
01-F-02 Improvement of Sites (Park)	\$	13,065.75
01-F-04 New Buildings & Additions (Park)	\$	-
01-F-05 Tools & Equipment (Park)	\$	500.00

01-F-06 Supplies (Park)	\$	1,500.00
01-F-07 Repairs/Maintenance (Park)	\$	1,000.00
01-F-08 Other Expenses (Park)	\$	2,000.00
01-F-09 Special Events (Park)	\$	800.00
01-F-10 OTARMA Insurance (Park)	\$	1,200.00
01-G-02 Equipment Purchases & Replacement (Police)	\$	-
01-G-03 Utilities (Police)	\$	-
01-H-06 Contracts	\$	-
01-K-09 Utilities (Roads)	\$	-
01-M-03 Contracts (Paving)	\$	-
01-N-01 Advances	\$	-

FUND 02 - MOTOR VEHICLE LICENSE TAX

\$ 7,500.00

02-A-10 Transfers	\$	-
02-B-02 Materials	\$	7,500.00
02-B-03 Contracts	\$	-
02-B-04 Other Expenses	\$	-

FUND 03 - GASOLINE TAX

\$ 80,000.00

03-A-01 Salary - Road	\$	-
03-A-02 Employer's Retirement Contribution	\$	-
03-A-03 Workmen's Compensation	\$	-
03-A-04 Tools & Equipment	\$	20,000.00
03-A-05 Supplies	\$	12,000.00
03-A-06 Repairs	\$	4,000.00
03-A-07 Maintenance of Equipment	\$	3,000.00
03-A-11 Transfers	\$	-
03-A-90 FICA/Medicare	\$	-
03-B-02 Materials	\$	11,000.00
03-B-04 Other Expenses	\$	10,000.00
03-C-03 Contracts	\$	20,000.00

FUND 04 - ROAD AND BRIDGE

\$ 252,000.00

04-A-02 Employer's Retirement Contribution	\$	15,000.00
04-A-03 Workmen's Compensation	\$	5,000.00
04-A-04 Tools & Equipment	\$	-
04-A-05 Supplies	\$	-
04-A-06 Repairs	\$	-
04-A-07 Maintenance of Equipment	\$	-
04-A-08 Buildings & Additions	\$	-
04-A-10 Insurance	\$	60,000.00
04-A-10A Insurance/Medicare	\$	-
04-A-13 Other Expenses	\$	-
04-A-13A Future Retirement Expenses	\$	-
04-A-14 Transfers	\$	-
04-A-15 Auditor & Treasurer Fees	\$	4,500.00
04-A-18 Loan Principal	\$	-

04-A-19 Loan Interest	\$	-
04-A-90 FICA/Medicare	\$	2,000.00
04-B-01 Salary	\$	125,000.00
04-B-01A Salary - IT Specialist	\$	500.00
04-B-02 Materials	\$	20,000.00
04-B-03 Contracts	\$	-
04-B-04 Other Expenses	\$	-
04-C-03 Contracts	\$	20,000.00
04-C-04 Other Expenses	\$	-

FUND 05 - CEMETERY

	\$	91,700.00
05-A-01 Salary - Mowing	\$	50,000.00
05-A-02 Salary - Burials/Sexton	\$	15,500.00
05-A-02A Salary - Clerical	\$	-
05-A-03 Employer's Retirement Contribution	\$	9,000.00
05-A-04 Workmen's Compensation	\$	1,500.00
05-A-05 Improvement of Sites	\$	2,000.00
05-A-06 Land Purchases	\$	-
05-A-07 Repairs & Maintenance	\$	-
05-A-08 Tools & Equipment	\$	3,000.00
05-A-09 Supplies	\$	5,000.00
05-A-12 Other Expenses	\$	4,000.00
05-A-12A Insurance	\$	600.00
05-A-13 Unemployment Compensation	\$	-
05-A-90 FICA/Medicare	\$	1,100.00

FUND 06 - CEMETERY BEQUEST

	\$	175.00
06-A-01 Cemetery Bequest	\$	175.00

FUND 07 - IVY HILL LIGHTING DISTRICT

	\$	980.00
07-A-01 Contracts	\$	960.00
07-A-02 Other Expenses	\$	20.00

FUND 07A - MORROW/WILLIAMS LIGHTING

	\$	1,295.00
07-A-01A Contracts	\$	1,255.00
07-A-02A Other Expenses	\$	40.00

FUND 07B - TIMBER CREEK HEIGHTS LIGHTING

	\$	520.00
07-A-01B Contracts	\$	505.00
07-A-02B Other Expenses	\$	15.00

FUND 07C - TIMBER CREEK ESTATES LIGHTING

	\$	5,515.00
07-A-01C Contracts	\$	5,350.00
07-A-02C Other Expenses	\$	165.00

FUND 09 - POLICE DISTRICT

	\$	825,500.00
09-A-01 Salary - FT	\$	400,000.00

09-A 01A Salary - OT	\$	15,000.00
09-A-01B Salary - PT	\$	75,000.00
09-A-01C Salary - Secretarial	\$	18,000.00
09-A-01D Salary - Road Dept.	\$	500.00
09-A-01E Salary - IT Specialist	\$	4,000.00
09-A-02 Employer's Retirement Contribution	\$	80,000.00
09-A-03 Workmen's Compensation	\$	13,000.00
09-A-04 Auditor & Treasurer Fees	\$	12,000.00
09-A-07 Tools & Equipment	\$	5,000.00
09-A-08 Supplies	\$	10,000.00
09-A-08A DARE Expenses	\$	-
09-A-09 Building Upgrade	\$	-
09-A-10 Contracts	\$	45,000.00
09-A-12 Insurance	\$	90,000.00
09-A-12A Transfers	\$	-
09-A-13 Training	\$	1,000.00
09-A-14 Other Expenses	\$	50,000.00
09-A 14A Future Retirement Expenses	\$	-
09-A-15A Unemployment Compensation	\$	-
09-A-90 FICA/Medicare	\$	7,000.00

FUND 09C - POLICE DISTRICT EQUIPMENT

	\$	71,000.00
09-A-04C Tools & Equipment	\$	20,000.00
09-A-05C Supplies	\$	38,000.00
09-A-06C Repairs	\$	12,000.00
09-A-08C Auditor & Treasurer Fees	\$	1,000.00
09-A-10C Contracts	\$	-

FUND 09J - OMVI

	\$	3,300.00
09-A-01J OMVI Salaries	\$	-
09-A-14J OMVI Expenses	\$	3,300.00

FUND 10 - FIRE DISTRICT

	\$	1,388,000.00
10-A-01 Salary - FT Fire	\$	600,000.00
10-A-01A Salary - PT Fire	\$	133,000.00
10-A-01B Salary - Mechanic	\$	500.00
10-A-01D Salary - FT Fire	\$	-
10-A-01E Salary - IT Specialist	\$	4,000.00
10-A-02 Employer's Retirement Contribution	\$	173,000.00
10-A-03 Workmen's Compensation	\$	16,000.00
10-A-04 Auditor & Treasurer Fees	\$	18,000.00
10-A-06 New Buildings & Equipment	\$	145,000.00
10-A-07 Utilities	\$	25,000.00
10-A-08 Tools & Equipment	\$	8,500.00
10-A-09 Supplies	\$	20,000.00
10-A-09A Supplies FIU	\$	-
10-A-10 Repairs	\$	16,000.00

10-A-11 Training	\$	9,000.00
10-A-14 Insurance	\$	105,000.00
10-A-14A Contracts	\$	10,000.00
10-A-15 Other Expenses	\$	2,000.00
10-A-15A Future Retirement Expenses	\$	40,000.00
10-A-16 Advances - Out	\$	-
10-A-17 Transfers	\$	-
10-A-18 Loan Principal	\$	-
10-A-19 Loan Interest	\$	-
10-A-80 Unemployment Compensation	\$	-
10-A-90 FICA/Medicare	\$	20,000.00
10-C-05 EMS - Supplies	\$	8,500.00
10-C-06 EMS - Repairs	\$	6,500.00
10-C-07 EMS - Contracts	\$	26,000.00
10-C-08 EMS - Other Expenses	\$	2,000.00
FUND 13 - ZONING	\$	33,000.00
13-A-01 Salaries & Fees	\$	22,000.00
13-A-02 Expenses	\$	10,000.00
13-A-03 Supplies	\$	1,000.00
FUND 14 - FIRE FIGHTERS ASSIST GRANT	\$	-
14-A-07 Tools & Equipment	\$	-
FUND 14A - FIRE/EMS TRAINING CENTER	\$	1,150.00
14-A-01A Salaries	\$	400.00
14-A-05A Supplies	\$	750.00
14-A-08A Other Expenses	\$	-
FUND 15 - GENERAL BOND NOTE RETIREMENT	\$	11,665.66
15-A-01 Road Equipment Principal	\$	4,968.48
15-A-01B Durst Clagg Road	\$	6,142.06
15-A-04 Interest	\$	555.12
FUND 15A - GENERAL BOND NOTE RETIREMENT	\$	-
15-A-01A Principal	\$	-
15-A-04A Interest	\$	-
FUND 22 - DRUG ENFORCEMENT	\$	1,800.00
22-A-01 Drug Enforcement	\$	1,800.00
FUND 30 - CAPITAL EXPENDITURES	\$	265,663.00
30-A-05 Township Match	\$	140,749.00
30-A-06 OPWC Grant	\$	124,914.00
	\$	3,610,737.41